



Committee Reports

***Board of Managers Meeting
Lake Jackson, Texas***

July-August 2009

Archives and History Committee

Peter Baron, Chairman

MISSION

Our continuing goal is to acquire significant historical documentation, photographs and recorded membership participation in Texas Society's State & Chapter activities as well as all SAR promotional events for archiving in the TXSSAR Collection. In addition the Committee will endeavor to expand its base by encouraging all Chapters to assign "Historian" officer positions, periodically publishing our state society's history and securing donations of memorabilia and financial aid for future projects.

MEETING REPORT

The Archives Committee had a great showing at the TXSSAR Board of Managers' Meeting (BOM) held at Lake Jackson, Texas. Twelve Compatriots attended the 90 minute session. Chairman and State Historian, Compatriot Peter Baron, called the meeting to order and began with a greeting and welcome to all Compatriots in attendance.

The report from the State Meeting at Nacogdoches was reviewed and approved. The Treasurer's report was presented and approved showing the current balance in the amount of \$2,337.98. Discussion on the need to change banks was held in order to eliminate the monthly service fees of \$16.00 per month which is being imposed over the past 3 months.

A motion was brought and approved to move the account to the First Bank of Conroe from the Bank of America at the next opportunity. The address and contact information for the Bank of Conroe is noted at: First Bank of Conroe, 11399 Highway 105 E, Conroe, Texas; (936) 760-1888.

The approval signatures for the Committee account will be the Committee Treasurer, presently Donald L. Stone Jr.; the Vice Chairman for the Committee, presently John Kenton Thompson; and/or the TXSSAR Historian and Chairman, presently Peter Baron.

A motion was brought and approved to present the Friends of UNT a check for \$200 at the Fall BOM. The tradition of holding drawings was continued with 6 winners. Discussion continued with agenda items.

(1) Yearbook requirements and grading were approved for 2010 consistent with the 2009 requirements. A discussion followed in that all TXSSAR Chapter's would be encouraged to participate for the benefit of TXSSAR historical records and archives. It was reported that only 13 of the active 44 chapters participated in the yearbook competition at the annual 2009 TXSSAR Meeting, reporting for 2008.

(2) A publication to be titled *Patriots of New Spain, as Proven to the Texas Society of the Sons of the American Revolution* was authorized. This is to document all Proven Patriots originating in New Spain (TX, LA, NM, CA, AZ, Mexico, Cuba, etc) and Proven to the Texas Society. The Committee intends to generate the list of Patriots before the Fall BOM.

(3) The Committee authorized a review of Brakebill's book for a second edition. A motion was brought and approved to ask the approval from the TXSSAR BOM to allow the Committee to proceed with a review to consider revised edition. [The BOM later approved a motion to allow the Committee to proceed with an investigation and data gathering on the costs of such revision.]

(4) A field trip will be held to the Archives at UNT preceding the Fall BOM, details to follow.

(5) A letter from the Paul Carrington Chapter was read to the committee by Chairman Peter Baron. The letter, dated 1956, will be delivered to the archives. Chairman Peter Baron presented to the Paul Carrington Chapter a copy of letter with the original to be placed in the TXSSAR Archives at the University of North Texas (UNT). Chairman Baron reminded the Committee that all such documents including original Charters once placed in Denton do become the property of UNT. However, copies of such documents are available on request, and the original documents are protected from being damaged, misplaced, or lost.

(6) The dispossession of Mesquite Chapter property was discussed. [The BOM later approved the placement of these records for deposit in the Archives at UNT and instructed the Committee to assist with this action. The BOM was advised to the historic value of the Mesquite Chapter flags and their need to be preserved.]

(7) The disposition and sale options for the remaining 54 volumes of the TXSSAR History book were discussed. After much discussion it was determined not to try to aggressively sell the book outside of TXSSAR at this time. The item was tabled to be discussed at the Fall BOM. One past president Biography was presented to the Chair. The NSSAR History book was shown to those in attendance and discussion was held.

(8) Chairman Barron reported the Grave Marking function for the TXSSAR has now been assigned to the Archives and History Committee. Documentation of that activity and a potential review of the National Policy is recommended for the Fall BOM in November.

With no further business, a motion was brought and the Archives Committee was adjourned until the Fall BOM.

[Note: At the conclusion of this BOM meeting, it was determined that the Archives bank account must be audited or reviewed by the TXSSAR Treasurer. This matter is open business and will be followed up on before the Fall BOM.]

Auditing

Dr. Wendell E. Edwards, Chairman

Mission

The Mission of the Audit Committee is to provide oversight of internal and external audits of all functions involving the finances of the Society in order to maintain adequate internal control over the Society's procedures and operations; make recommendations for the selection of external independent auditors; review the scope of audits; and review the findings of the external independent auditor.

Minutes

1. Chairman Wendell E. Edwards called the meeting to order. Committee members present were Wendell Edwards, Tom Jackson, James Jones, Peter McLellan, Russell Dart, and Larry Forrest. There were two members absent and John Beard, a TXSSAR member, was also present.
2. James Jones introduced John Beard, who was present to speak on the Sarbanes-Oxley (SOX) Act and what it will take for the TXSSAR and its Chapters to comply with it. He has had extensive professional experience in working with companies in complying with SOX and implementing good internal control systems. He has also an extensive amount of experience in documenting fraud and assisting in gaining convictions of the perpetrators
3. John Beard had some handouts, a PowerPoint presentation, and made some observations.

The SOX Act was enacted because there was a breakdown in Internal Control in many organizations and there had been some significant Fraud cases.

It is common practice for the Independent Auditor to report to and work with Audit Committee. It is common for the Board of Directors (TXSSAR Board of Managers is the closest to being equivalent to the Board of Directors)

There should be plan that is prepared to document how the Internal Control system will work. There should be a document that reports how effective these controls are actually operating. This is important for the Independent Audit as well as for the Managers and members of the TXSSAR.

It is a good practice to have a person independent of the Treasurer to open the bank statements and to do independent bank reconciliation and then report the results to the Audit Committee.

It is a good idea for some independent people to do some interim audit works a couple of times during the year. It must be remembered that all TXSSAR operates on volunteer workers. So the organization has to be realistic about what it expects.

TXSSAR ought to work out a procedure to require two signatures on its checks.

The TXSSAR ought to have a "bond" on all persons who have signature authority on all funds and assets. Has a "risk assessment" been performed? It is a good idea to have a designated person with responsibility for compliance with SOX.

John Beard thought that it would be a good idea for Chapters to prepare annual Financial Statements and Report these to the TXSSAR.

4. John Beard said that he would be willing to meet with the TXSSAR Audit Committee sometime next year to review and evaluate compliance with the SOX.
5. October 16 was chosen as the date for the Internal Audit Sub-Committee work. The place will be determined later. Peter, Tom, Larry, Jim, and Wendell agreed to work on the Internal Audit work.

- 6 Peter McLellan passed around the audience a draft copy of the 2008 Independent Audit Report. If anyone has suggested changes in the Audit Report, they should bring these up to Jim and Pete as soon as possible so that they can be considered by the Independent Auditor.
- 7 Peter reported on the number of Chapters who had filed the Form 99-N for 2008. He is continuing to encourage chapters to file the IRS Forms.
- 8 The TXSSAR needs to implement the "conflict of Interest" Policy and have all TXSSAR officers and committee chairs to sign a form to document this.
- 9 A Destruction of Records Policy should be developed and implemented.
- 10 There needs to be a paper trail to document the process for making TXSSAR decisions, how decisions are actually made, and then document compliance with the established policy and procedures.
11. Peter reported that a TXSSAR independent member has agreed to open the bank statements to do the independent bank reconciliation and report the result to the TXSSAR Audit Committee and President.
12. Because of a shortage of time, Tom Jackson's presentation on Chapter Financial Records and reporting was postponed until the October BOM meeting.
- 13 A Question was raised about the need for an Audit Committee Policy and Procedure Manual. This topic will be brought up at a later meeting.

The Committee adjourned at 4:05 pm.

Color Guard/Flag Committee

Michael J. Radcliff, Chairman

TXSSAR Color Guard Mission Statement

1. To promote and participate in patriotic, historical, and educational events and activities, in the state of Texas or other locations as requested, while wearing U. S. Revolutionary War period clothing.
2. To convey a commitment to excellence when presenting the colors and the Flag of the United States in a respectful military manner at all Texas State Society SAR meetings and in our communities as visual spokespersons of the Texas Society.

Minutes

Mike Radcliff, TXSSAR Color Guard Commander, started the meeting promptly at 1:00, recognizing the NSSAR Color Guard Commander Joe Dooley and past NSSAR Color Guard commander Peter Goebel.

Mike then asked Peter Baron to report on the newly approved TXSSAR Color Guard Medal designed by Dr. Jim Johnson. Peter stated the medal has been approved but needs some wording changed and he will present this at the Fall Leadership meeting in Louisville.

Peter said the medals would be Bronze, Silver, and Gold and would cost about \$3.75 each ordered in bulk. The medals would then be made available of \$10.00 each to TXSSAR Chapters. The plan is the funds collected selling the medals would offset the cost of buying them. He discussed the qualifications for receiving the medals and said he is working on the presentation guidelines. And this document would be available shortly. He said the TXSSAR Color Guard Medals could be presented to Non-TXSSAR Color Guardsmen and other SAR members with TXSSAR approval.

The Color Guard Committee voted to have Peter present the cost of this program to the general body at the BOM for approval to proceed.

Joe Dooley discussed the NSSAR procedure to report National color Guard participation to qualify for the NSSAR Color Guard Medal; three events per year and three years. When eligible, a member must fill out the form and send it to the National Color Guard Commander.

Tom Green and John Knox demonstrated the proper method of folding the Texas State Flag.

Tom Green asked all to remember the Veterans Day activities in Galveston November 11, 2009.

Larry Stevens, Editor of the Texas Compatriot newsletter, asked to tighten their formations with taking pictures of parade participations. He suggested a guide would be to observe the military units presenting the Colors at sporting events, etc. He advised he received pictures he cannot use in the newsletter because the marching formation was to spread out.

Commander thanked all who attended and adjourned the meeting at 2:00 PM.

Compatriot Newsletter Committee

Larry Stevens, Chairman

Committee Chairman Larry Stevens began the meeting at 10:05 AM and three Committee members were present: **Dr. Charles Baker, Larry Forest, and W. J. Scott.**

The two 2009 issues were discussed and it was agreed that the Newsletter did report TXSSAR meetings and chapter news throughout the state. It was agreed to keep the same format. Dr. Baker said he would like to see a landscape version if possible. Editor Larry Stevens said he would look into it but that he felt his software would not easily allow this format. Editor Stevens reported that the first issue and its supplement took about 400 hours. The Editor said the second issue and its supplement took a little under 300 hours. He said it is a learning process and the team learns with each issue which reduces the amount of time required to publish. He said the plan will be to continue posting supplemental on the TXSSAR Web Site. He says he receives far too many reports with pictures and the supplemental allows the room required to report our events and activities in more detail.

Chairman Stevens said he would like to publish three issues per year; January, May, and September. He said this would fall in line with our state and national meetings. And, if TXSSAR continues mailing the newsletter, it would reduce the cost of printing and mailing by US Mail.

Chairman Stevens said the question of mailing or just posting the newsletter on our website is not a big concern of this committee. The newsletter will be written and submitted for publishing whether it is mailed or just available electronically.

The Committee discussed succession planning. And, it was agreed that more than one person should be able to write and edit our newsletter. It was agreed that the newsletter should have topic editors; youth activities, public service, color guard, i.e.; and each section should have its own editor. These editors would collect articles and pictures and format these into articles in such a manner so these could be sent to the Compatriot Editor and merged into The Compatriot. Details of this plan will be discussed in the Fall BOM. The committee would like some more volunteers to help in this effort. The meeting was adjourned at 10:50 AM.

Americanism, Contest Medals and Wards Committee

Stephen W. Rohrbough, Co-Chairman

Russell Dart, Co-Chairman

Attendance:

Present:

Vice President CMA – Stephen Rohrbough
Chairman, ACMA Committee – Russell Dart
Co-Chairman for Annual Reports – Robert Cohen
Co-Chairman for Annual Reports - Bud Schwart
Chairman ROTC/JROTC Contest – Ron Barker
Chairman History Teacher Contest – David Jones
Chairman Veterans Committee – Ron Barker
Chairman, Orations Contest – Peter Rowley
Commander, Color Guard Commander – Mike Radcliff
Chairman State Historian/Yearbook – Peter Baron
Chairman Newsletter Contest – Larry Stevens
Chairman CAR Liaison Committee – Mike Radcliff
Chairman CAR Essay Contest – Stephen Rohrbough

Absent:

Chairman Poster Contest – Tom McCormick
Chairman Eagle Scout Contest – John Knox
Chairman Knight Essay Contest – Randoll Reagan

Visitors :

Frank Rohrbough – Past President, San Antonio Chapter # 4
David Bowles – President, San Antonio Chapter # 4
Donald Stallings – Member, Piney Woods Chapter # 51
John Bouton – President, East Texas Chapter # 57
David Temple – 2nd VP, Dallas Chapter # 2
Gerald Irion – President, Hill Country # 31
Tom Jackson – Past President, Robert Rankin Chapter # 62
Farrar Bentley – Chaplain, Fredonia Chapter #
Art Munford – President, Victoria Chapter #

Mark Peebler – Member Cradle of Texas Chapter #33
Doc Rice – Alexander Hodge Chapter
T. Lynn McKee, Jr - Member Paul Carrington Chapter
Bruce Barrett – Member Liberty Chapter #42
James Alderman – Member Fort Worth Chapter # 6
Robert Hall – Member Plano Chapter
Wendell Edwards – President Am Fletcher Warren Chapter #43
John P. (Pete) Lenes – President - Bernardo de Galvez Chapter#1

- I. **Mission Statement:** The Americanism, Contests, Medals, and Awards Committee is composed of as many sub-committees as deemed necessary by the BOM to conduct the Awards Program and Youth Contests of the Texas Society, Sons of the American Revolution. Sub-Committee Chairmen conduct and administer the Awards and Youth Programs including Orations, Knight Essay, Eagle Scout, JROTC/ROTC, Poster, CAR Essay, and History Teacher Contests. Other Sub-Committee Chairman include Chapter Annual Reports, Public Service and Law Enforcement, Color Guard, Yearbook, Newsletter, CAR Activities, CAR Liaison, and CAR Award Programs.

- II. **Goals/ Projects to implement mission.**
 - a. Chapter Annual Reports - All Chapters submit Annual Reports by January 30th each year. (Note that suspense date is January 10th of each Year). Further, the Annual Chapter Report Sub-Committee will review the report for accuracy, content, and clarity of Instructions.
 - b. Chapter CAR Activities - Chapters participate in nine (9) of the twelve (12) reporting elements of the Chapter Annual Report and participate in at least one (1) Youth Contest or Program. Have at least 10 Chapters win John K. Harrell CAR Activities Streamers each year.
 - c. Youth Contest Due Dates – Develop a Handout and post it to society web site for easy reference so that all chapters and society Officers know and are aware of Youth Contest Programs, contacts, and contest due dates. Have 50% of Chapters participate in one Contest.
 - d. Youth Budget - Develop a budget for Youth Contests to include scholarship amount, meals, hotel and authorized travel expenses.
 - e. Youth Program Expense Matrix - Prepare a Matrix to clarify who pays for what expenses; i.e. Patriots Fund, Ritchie Fund, War of 1812, Chapter, Escort, or Sponsor. These expenses should be highlighted in Youth Contest and Program Instructions.
 - f. Youth Program Brochure - Develop and provide a Youth Program Brochure to encourage Chapter to invite contestants to participate in Youth Contests.
 - g. Youth Programs - 30 Chapters participate in at least one (1) Youth Contest.
 - h. Poster Contest Rules Revised – Revise contest rules to address problems with posters being submitted that have artistic value, but do not conform to the guidelines required for National competition.
 - i. Youth Medals Awarded - Track the number of medals presented to youth contestants to determine how to increase youth participation in Youth contests.
 - j. Flag Presentations – Have 30 Chapters present flag certificates to an individual, company, or organization that flies the flag and deserves recognition.

- k. Monetary Donations to Patriots Fund - 25 Chapters make annual contributions to the Patriot fund or a selected Youth Program.
- l. CAR Activities and Awards – 20 Chapters participate in the John K. Harrell Awards Program by submitting end of year CAR Activities Report.
- m. History Teacher Award – Have 10 Chapters nominate outstanding history teachers for this Award and recognize their work to educate the Youth in public, private, and home school programs.
- n. CAR Essay Contest – Have 10 Chapters nominate an applicant from the Texas Society CAR to participate in the TXSSAR CAR Essay Contest.
- o. Medal for Veterans – Genealogist General Joe Dooley suggested that there was a need to create a medal to give to deserving Veterans. There is no SAR Medal that is appropriate for presentation to Veterans.
- p. Establish a sub-committee for Awards – the person holding this position determines who receives Society Contests Awards presented at the state convention. Also, he maintains an inventory of TXSSAR Award Streamers, handles the TXSSAR Service Medals, and sells medals to Chapters.
- q. Establish a sub-committee for Annual Reports – The chairman for this sub-committee receives Chapter Annual Reports and consolidated them into a Consolidated Summary Report in order to provide data and information to prepare Society Reports for national awards; and determine TXSSAR Awards for Chapters.
- r. Brochure for Public Service Awards – Russell Dart prepared the Public Service Award brochure and placed copies in all mailboxes. **New Item.**
- s. Cash Awards - pay cash awards to Youth Contest winners in lieu of sending scholarship funds to university registrars and eliminate the current procedure. **New Item.**
- t. TXSSAR Color Guard Medal – Establish a TXSSAR Color Guard Medal for Society compatriots who participate in Society Color Guard sponsored events. This medal would be used to invite more compatriots participate in Society activities and events and improve the image of SAR to the public. **New Item.**
- u. Increase Recognition of Citizens (non-SAR) and number of Contestants participating in the TXSSAR Youth Contests. This is a theme of President Tom Lawrence’s year in office as President, TXSSAR. He asked tasked the CMA Committee, District Vice-President’s and Chapter Presidents to work on this effort using the Marketing brochures noted above. **New Item.**
- v. Standardize instructions for travel arrangements and approved expenses for Youth Contest Programs. **New Item.**

III. **Projects Status – Open or Completed.** (Note these items track with goals and projects in Paragraph III above.)

- a. Chapter Annual Reports for 2009 – Annual Chapter Reports are being revised adding line items tracking the NSSAR PG and Americanism Reports, clarifying Report Instructions, and revising the Chapter Groups by size more evenly. These changes will be reported at the November BOM. Open.
- b. Chapter CAR Activities – Open.
- c. Youth Contest Due Dates – **Completed.**
- d. Youth Budget – **Completed.**
- e. Youth Program Expense Matrix – Open.

- f. Youth Contests Brochure – A Youth Contest Brochure was handed out to all attendees and placed in Officers mailboxes during the BOM - **Completed.**
- g. Chapter Participation in Youth Programs – Results will be tracked based on Chapter Annual Reports for 2009 - Open.
- h. Poster Contest Rule Changes – The Chairman Poster Contest did not attend the BOM meeting and did not provide status on changes to the Rules of the Poster Contest – Open.
- i. Youth Medals Awarded – The Long Range Planning Committee created a line item in the District VP Reports to track this information and tasked District VP's to report this information. Results will also be tracked based on Chapter Annual Reports for 2009 - Open.
- j. Flag Presentations – This is an on-going program each year. The TXSSAR Society won the NSSAR Furlong Award for third year in a row and given the Award again during the National Congress in Atlanta, GA in July 2009. Open.
- k. Chapter Monetary Donations to Patriots Fund – see paragraph III k - Results will be tracked based on Chapter Annual Reports for 2009 – Open.
- l. TXSSAR John K. Harrell Activities and Awards – see paragraph III l - A Handout announcing the CAR Activities Award and Report was included in the Handout noted above during the August BOM. Results will be tracked based on Chapter Annual Reports for 2009 – Open.
- m. History Teacher Award – Results will be tracked based on Chapter Annual Reports for 2009 – Open.
- n. CAR Essay Contest – Results will be tracked based on Chapter Annual Reports for 2008 – Open.
- o. Medal for Veterans – Genealogist General Joe Dooley moved that a Medal be created to give to deserving Veterans. The Committee presented the motion to the BOM in August 2008. It was passed unanimously. Report from NSSAR is pending – Open.
- p. Establish a sub-committee for Awards – see paragraph III p – **Completed.**
- q. Establish a sub-committee for Annual Reports – see paragraph III q – **Completed.**
- r. Brochure for Public Service Awards – Tom Lawrence asked the Committee to develop a Brochure to help chapters and fellow Compatriots to market and participate in the Society's Public Service Awards - Open.
- s. Cash Awards – The Committee discussed the pros and cons of giving “cash awards” versus sending scholarship funds to university registrars. Treasurer, Jim Jones provided information on the current procedure saying that tracking past winners not to exceed 5 years was not difficult. Also, giving “cash awards” requires preparation of an IRS Form 1099 and does not ensure the winner attends a college or university as the Society intended when the Youth Contests were established. Based on the remarks made by Treasurer Jim Jones, Compatriot John Knox withdrew the motion.

The BOM was advised of this decision when the VP, ACMA gave his report. **Completed.**

- t. Society Color Guard Medal – Compatriot Peter Baron developed, designed, and

Moved to approve a new medal for Society Color Guardsmen. The purpose of the medal is to recognize TXSSAR Color Guardsmen attending society approved and sponsored events and increase member interest and show the public who and what SAR is. This medal follows the California initiative and helps forward the goals and objectives of the

National Society SAR. Compatriot Frank Rohrbough seconded the motion. The committee approved the motion for submission to the BOM.

The VP, CMA presented the motion to the BOM on Saturday, March 20, 2009. Peter Baron explained the need for the medal and the objectives to be achieved by establishing it. After some debate, the motion was seconded and approved.

The BOM approved the purchase of the Color Guard medals on August 2, 2009. **Completed.**

Increase Recognition of Citizens (non-SAR) and number of Contestants participating in the TXSSAR Youth Contests. VP Americanism responded to Tom Lawrence's message Of May 29, 2009 to Youth Contest Chairmen, Public Service Awards Chairman, CMA Committee, District VP's to report how they would reach Chapter Presidents to increase participation in Youth Contests and further recognize more non-SAR citizens in their local areas. Youth Contest Chairmen and Public Service Awards Chairman were tasked to prepare an Activities Plan and report their initiatives to the CMA Committee and in turn to the BOM. Reports were presented from 5 of the 8 Activities Projects. Plan from the 3 other programs after the BOM

This is an on-going effort to be tracked over the year. Activities in 2009 will be compared to 2008 to determine success of this program. **New Item.**

- v. Standardize instructions for travel arrangements and approved expenses for Youth Contest Programs. The Chairman, CMA prepared a revised instruction to standardize travel arrangements contained in all Youth Contests and presented it to the CMA. The revised text will be sent to all Youth Contest Chairman to update their information on the web site. **New Item.**

IV. **Other Information.**

- a. Chapters submit Chapter Annual Reports to report activities in 12 categories including: chapter meetings, programs, media relations, patriotic special events, presentation of medals and certificates, donations to state society and national programs, participation in Youth contests, submission of membership applications, attendance at State and National conventions, color guard activities, veterans activities, and participation in Children of the American Revolution programs and events. By submitting Chapter Annual Reports, Chapters compete for awards in categories by size of membership to win TXSSAR Awards including:

Adrian Drouilhet Award	John Bruce Stuart Jr. Award
Col. Joe M. Hill Patriot Fund Streamers	Karl E. Wallace Award
Col. Joe M. Hill Membership Award	Marshall Hunter Attendance Award
E. A. Limmer Award	Outstanding Chapter Award
Frank Watkins Award	Wilbur S. Strong Award
Galveston Award	TXSSAR Americanism Award
Hartsell Stephens Award	TXSSAR Flag Recognition Award

b. The Committee encourages Chapters to compete for National Awards including the President General's Americanism and Activities Award, and USS Stark Memorial Award. Information is found on the NSSAR web site.

The Committee supports the TXSSAR Society by completing Award Report Forms to compete for National Awards.

- i. Using the Consolidated Chapter Annual Reports Summary, The Reports Sub-Committee can prepare the Society Reports to compete for the President General's Americanism and Activities Awards, the USS Stark Memorial Award.
- ii. The CAR Liaison Committee prepared the Society CAR Activities Award;
- iii. The Flag Committee prepares the report for the Admiral Furlong Flag Award; and
- iv. The Editor of the Compatriot prepares the report for Graham T. Smallwood, Jr. Newsletter Award.

Council of Chapter Presidents

Larry Stevens, Chairman
Steve Lee, Vice-Chairman
Tom Jackson, Secretary

Mission Statement

Provide a forum for discussion and dissemination of various aspects of operational information, community service programs and Chapter leadership between Chapter Presidents and officers / leadership of the Texas Society.

Minutes

Chairman Larry Stevens began the meeting promptly at 9:00 AM due to the full agenda by stating it would be a busy hour and that he would try his best to allow all presenters time. There were **28 compatriots** present including David Sympson, NSSAR Secretary General, and Joe Dooley NSSAR Genealogist General.

Tom Lawrence, TXSSAR President, welcomed all to the Lake Jackson BOM and listed the many awards Texas received at the National Congress. He addressed issues faced by TXSSAR; the Perpetual Fund, the increase in National Dues of \$5.00, the Patriots Fund, The Compatriot Newsletter, Sarbanes Oxley or SOX, the need to increase charges for member applications, membership, etc. President Lawrence ended his welcoming remarks on a positive note mentioning the progress we had made and the work we are doing to improve TXSSAR.

Chaplain Wendell Edwards addressed the problems he faced when handling the death of a member. He said addresses were frequently wrong and next of kin or relatives were not listed. He asked everyone to verify the information before sending it.

John Bread made an informational presentation on Sarbanes Oxley or SOX discussing what SAR needed to do to be in compliance.

Peter Baron discussed issues affecting our archives in Denton. He talked about awarding public safety medals and certificates and how to report these activities.

Ray Cox talked about on line registrations for meetings and paying on line with Pay Pal. He said annual payment of dues was being set up for on line paying.

Mike Everheart talked of three grave markings in Clarksville and requested all who could attend please do so.

Eagle Scout Subcommittee

John Knox, Chairman

No report at press time

Expansion and Membership

Harry Fife, Chairman

Twelve Compatriots attended to the meeting. There was interactive discussion centered on how to utilize the media (paper, radio, etc.) to communicate who the SAR is, what are our objectives, how to join, and who to contact. We discussed the contact points within the community (Mayor, Fire Chief, Police Chief, etc.) for information on individuals to make awards. We determined there is no set procedure to broadcast our objectives for every community. Each community operates separately and we must adjust our contacts accordingly.

Executive Committee

Thomas E. Lawrence, Chairman

The meeting was called to order by the Chairman, President Tom Lawrence, at 7:00 am in the TXSSAR Office at the Cherotel Hotel in Lake Jackson, Texas.

Persons in attendance:

Thomas E. Lawrence, TXSSAR President
James T. Jones, Jr., TXSSAR President Elect
William Marrs, Jr., TXSSAR Secretary
Dr. Don Pugh, TXSSAR Staff Secretary
Peter McLellan, TXSSAR Treasurer
Robert M. Clark, Jr., TXSSAR Chancellor
Harry Fife, Immediate Past TXSSAR President
George West, National Trustee

Persons absent:

None

1. The first discussion related to the distribution of funds, properties, and archival material of the Mesquite Chapter who have voted to shut the chapter down. There was a variety of opinions, but since the decision had to ultimately be by the Board of Managers it was passed to the Board of Managers without recommendation.
2. Jim Jones reported that there are several issues that the National Office is trying to work out on the Sarbanes-Oxley program and it was his recommendation that no action be taken until we get some direction from the National Office.

3. Jim Jones reported on the proposed changes in the By-Laws relating to the Patriot Fund and the recommendations from the Patriot Fund Trustees. This report which will be presented to the Board of Managers is for information only and will be considered at the next Board of Managers as required by the By-Laws. The recommendation is to provide for the funds determination to be made the year prior to the announcement of the amount of the awards. This will require that there will be no funds available from the Trust Fund for the next year which means that about \$15,000 will need to be raised to fund the awards for the ensuing year. All gifts will be sought for the Patriot Fund 2010 Expenses so that those funds can be used for current expenses and not be placed into the Trust Fund.
4. Information concerning the South Central District meeting in Irving, Texas was provided and the members of the committee were encouraged to attend
5. There was some discussion regarding some possibilities for persons who are interested in making themselves available for running for State Office in the future.
6. Bill Marris reported that we still do not have a large number of members who have signed up for DADA and this may affect the decision on when to quit mailing the Compatriot to all members. The various options were again discussed and it was reported that since we had already used up more than the budget amount on the Compatriot we would have to appropriate more money to that account and would erode our "rainy day" funds. The item will be presented to the BOM for their action.
7. It was decided to support the nomination of David Sympson for President General, Joe Dooley for Genealogist General , Tom Lawrence for Chancellor General, Judge Ed Butler for Board member of the Foundation and Harry Fife as Vice President of the South Central District.
8. Bill Marris reported that the National increased the fee for regular applications for the membership will be increased \$20.00 and he recommended that the State increase their fees as well, the amount to be \$32.00 for all applications across the board. The National has raised the dues \$5.00.
9. The PayPal operations were discussed and there was no action recommended and that the State Treasurer could work out the few problems that we had in the first use.

Fee Committee

William Marris, Chairman

Committee recommended no increase in dues and an across the board fee increase of \$24.00 for new and supplemental applications bringing the fee to a total of \$32.00. After some debate, the BOM approved the committee recommendation. The fee schedule will be displayed separately.

Finance Committee

Peter McLellan, Chairman

Mission Statement

The mission of the Finance committee is to monitor, advise and assist the Treasurer in the performance of his duties in accordance with the TXSSAR Constitution and Bylaws.

Minutes

The meeting was called to order by the Chairman, Treasurer, Peter N. McLellan at 1:00PM.

Attendees:

Peter N. McLellan, Chairman
Russell Dart, Art Hall, Allen Henshaw, Jim Jones, Mike Radcliff, David Temple

Key issues discussed:

- 1) 2008 IRS 990 – N Form – Chapter Filing Status – it was reported that 33 out of 48 or approximately 69% of chapters filed their IRS 990-N post-card online. Chapters not reporting will be encouraged to complete their 2008 IRS 990-N filing.
- 2) Balance Sheet as of June 30, 2009 – a review was conducted of the TXSSAR Balance Sheet. It was noted that all of the Chase Checking Accounts are in the process of being closed and fully transitioned to the First United Bank at Craig Ranch. It was noted that a “Reserve for Youth Scholarships” be included on the Balance Sheet.
- 3) Profit & Loss (Income) Statement as of June 30, 2009 – a review was conducted of the Profit & Loss Statement. It was noted that two expense line items (Dues Transfer & Refund) need to be reconciled in addition to expense item account # 66900.
- 4) Monthly Bank Statement Reconciliation – it was noted that Billy L. Thompson, McKinney Chapter Treasurer, will assist in the monthly reconciliation of TXSSAR Bank Statements beginning September 2009.
- 5) 2008 Audit Status – Frank Melvin, CPA provided a DRAFT of the 2008 independent audit which has been distributed to President TE Lawrence and all members of the audit committee for review.
- 6) PayPal Transaction Status – it was noted that a total of 17 transactions have been processed successfully to date. Several of the attendees expressed concern that many Compatriots had experienced difficulty and were unsuccessful in processing their PayPal transactions. Ray Cox was informed of these incidents for problem resolution.

Former State Presidents Committee

James Heath, PhD, Chairman

The Past Presidents’ committee met at 11:00 am at the Summer BOM meeting in Lake Jackson TX. Present were the following members: Richard Arnold, Nathan White, Richard Robinett, , James Heath Tom Green, George West, Harry Fife, and Jim Robertson by proxy. All former State Presidents.

Chairman Heath reviewed the charge given the committee by President Lawrence. The committee was to prepare a president’s manual, Review the Constitution and bylaws to identify

areas in conflict with current practice. Suggested deletions are underlined and changes printed in blue.

FSP George West has largely prepared the Presidents Manual.

The following changes to the Bylaws were suggested and approved by the committee:

ARTICLE III LOCAL CHAPTERS

SECTION 7. Whenever a member in good standing desires to transfer his membership from one Local Chapter to another, he shall first seek to be accepted by election into the Local Chapter of his choice, which election shall be reported by the gaining Local Chapter to both the State Secretary and the losing Local Chapter by the gaining Local Chapter. However, his membership shall continue in his former Chapter until he shall be elected becomes a member of his new Chapter. . In the case of the formation or reorganization of a Local Chapter, the release of the charter members of the new Chapter by the old Chapter shall not be necessary.

SECTION 2. In the election of Vice Presidents, one shall be elected from each of the districts provided for by the Constitution of this Society. If, however, at the time of the Annual Meeting of this Society there is no active chapter in any District, then the election of a Vice President for any such District may be omitted, or an additional Vice President for such District may be elected from any of the other Districts, but in no event more than two Vice Presidents from any one District.

SECTION 5. The District Vice Presidents shall oversee the preparation and timely submittal of Annual Reports of the Local Chapter to the Chairman of the Vice President for Americanism Contests, and Awards Committee.

ARTICLE IX - STAFF SECRETARY

The Staff Secretary shall notify by e-mail, or other means the officers and Board of Managers Members of Board of Managers meetings. He shall have primary responsibility for planning the schedule of business for Board of Managers and State Conventions as directed by the State President. He shall notify all Chapter Presidents and Secretaries of the Annual Meeting and proposed amendments to the Constitution and Bylaws to be voted upon at the Meeting at least 30 days in advance of said meeting. Notification may be made by use of the TXSSAR Newsletter. He shall take and publish the minutes of official meetings. He shall be a permanent member of the State Meeting Committee. He shall perform other duties the President may assign to him. This position requires high-level computer skills to include a basic understanding various word processors. The current system operates using Microsoft Office XP.

ARTICLE XI (outline rewritten as prose)

SECTION 2. The Registrar shall serve as point of contact for the National Society Sons of the American Revolution Staff in matters related to New and Supplemental Memberships.

SECTION 3. Other duties Duties of the Registrar

A. Receives The Registrar receives all new and supplemental member applications, Reviews He reviews the proofs of bloodline, communicating with local chapter officers when additional proofs or clarifications are needed.

B. Maintains He maintains a bank account in cooperation with the State Treasurer that is used to receive and disburse new and supplemental member dues and fees to National and the State Treasurers.

C. Prepares He prepares a transmittal to National and the Texas Society Treasurers showing the basic information of name, sponsoring chapter, sponsor number, check number and a breakout of monies for

each member and totals.

D. Sends He sends a copy to the State Secretary and Treasurer, attaching the State and Chapter portion of the dues and fees to the Treasurer's copy. This reporting should be accomplished using a computer program consistent with those used by the Secretary and Treasurer.

E. This position requires high-level computer skills to include a basic understanding of databases, spreadsheets and various word processors. The current system operates using Microsoft Office XP.

(Will Read)

SECTION 3. The Registrar receives all new and supplemental member applications; he reviews the proofs of bloodline, communicating with local chapter officers when additional proofs or clarifications are needed.

He maintains a bank account in cooperation with the State Treasurer that is used to receive and disburse new and supplemental member dues and fees to National and the State Treasurers. He prepares a transmittal to National and the Texas Society Treasurers showing the basic information of name, sponsoring chapter, sponsor number, check number and a breakout of monies for each member and totals. He sends a copy to the State Secretary and Treasurer, attaching the State and Chapter portion of the dues and fees to the Treasurer's copy. This reporting should be accomplished using a computer program consistent with those used by the Secretary and Treasurer. This position requires high-level computer skills to include a basic understanding of databases, spreadsheets and various word processors.

Article XII Historian

The Historian shall, from time to time, make recommendations to the Board of Managers and to the officers for the collection and preservation of historical and genealogical materials and shipping of materials to the Archivist at the North Texas State University. He shall cooperate with the historians of the Local Chapters in collecting information in reference to historical sites and other related matters, and shall make a report at the Annual Meeting.

ARTICLE XV - BOARD OF MANAGERS

SECTION 1. The Board of Managers shall be the custodian of the State Headquarters building, if and when one is constructed, and all real and personal property belonging to the State Society. If any Local Chapter becomes defunct or its Charter is forfeited, the Board of Managers shall take over as Trustee all real and personal property belonging to such Local Chapter and same shall be disposed of as prescribed by any Annual or Special Meeting of this Society. The President shall appoint a member of the Board of Managers to serve as Secretary to the Board of Managers and if requested, to the Patriot fund Trustees.

SECTION 6. The Board of Managers shall designate the places where the Annual Meetings of this Society and Special Meeting of this Society are to be held, unless an Annual Meeting of this Society designates the place of the next Annual Meeting; but the time for holding of same shall in any event be designated by the Board of Managers. If no invitation is extended at an Annual Meeting to convene at given town, then the following Annual Meeting shall be held in or near the town in which the President resides.

SECTION 6. All committees shall have power to act by the use of mail, e-mail, telephone, or telephone conference ballot in lieu of a face-to-face meeting. The committee chairman shall may cause a mail, e-mail, or telephone vote to be taken, or conduct a telephone conference, on any business that may be transacted by the committee at any meeting, unless specifically herein otherwise provided. The committee chairman may personally call and conduct such ballot if he so desires. If the committee chairman shall be unavailable, disabled, or refuse to call such a ballot, any member of the committee may call such a ballot upon the verbal or written consent of a majority of the committee members. Not less than a majority of the then existing membership of the committee shall be required to vote upon any question presented by use of mail, telephone, e-mail, telephone conference or in person ballot, and shall constitute a quorum. An affirmative vote of the majority of those voting shall be necessary for adoption. No prior notice of such a ballot shall be required. The result of balloting by mail, e-mail, telephone or telephone conference shall be given to all members of the committee and shall become part of the minutes of the next succeeding committee meeting.

These changes will be sent to the Bylaws Committee for consideration or rewriting. Additional items will be brought to committee members by the Committee

Information and Technology Committee

Ray Cox, Chairman

The information technology committee met with 20 Compatriots in attendance. All web and technology initiatives accomplished since the March Annual Conference were briefly discussed. Problem areas with the online registration form were discussed along with proposed solutions. The methods of implementing online dues statements and payments were briefly discussed.

Chapters were again encouraged to take advantage of the TXSSAR offer to host any chapter web site on the TXSSAR server. A goal was stated to have at least a single page web site for every active chapter within the next year.

Long Range Planning Committee

James T. Jones, Chairman

Members Attending:

James T. Jones, Jr., Chairman; Ray Cox; Harry Fife; John Gulley; Peter McLellan.

Visitors Attending:

Richard Arnold; Richard Robinett; Joe Allen Rice.

The Chairman discussed the agenda for the meeting was two items referred to the Committee by our State President and one item requested by a Committee Chairman.

The first item referred was the Compatriot Newsletter. The cost to print and mail the Compatriot has become a major cost item in the TXSSAR budget. Repeated efforts have been made to obtain email addresses of members, so members can be notified the Compatriot is available online. To date, less than

600 email addresses have been received of the 2,500 members. When members were requested to return a request to have the Compatriot mailed, only 117 returned the request. The question is do we mail the Compatriot to the remaining 1,783 (2,500 minus 600 plus 117) members, and if so, do we charge them a fee for mailing the copies? The committee voted to recommend to the Board of Managers that copies be mailed only to those requesting a mailed copy, and the remaining members be notified by DADA the Compatriot is available on the TXSSAR Website. In addition the committee recommended each Chapter ensure their members receive the Compatriot, and the District Vice President's assist those Chapters needing assistance. The Committee also recommended each Chapter identify a member to be responsible for maintaining and updating the email addresses of each Chapter member.

The second item referred was Officer's stipends. The question was do we need all of the stipends we have and are they too much? The committee voted to recommend no change in the current stipends.

The third item was a request from the Publicity Committee Chairman for Workshops for Speakers. The committee agreed the Workshops would be very beneficial and recommended the Publicity Committee Chairman obtain, from the Staff Secretary, a time slot during Board of Managers meetings and the State Convention to conduct the Workshops.

Patriot's Fund Endowment Committee

Charles Luna, Chairman

Mission Statement

The Patriot Fund Endowment Committee will assume full responsibility for fund raising activities of the Patriot Fund and initiate a program seeking contributions from individuals, corporate and foundation grants, to secure One Million Dollars (\$1,000,000.00) in additional endowment funds over the next two years. These actions insuring adequate and perpetual funding of the Texas Society Patriot Fund, thereby guaranteeing the continuance and expansion of the Texas Society's youth related programs.

Meeting Report

The Patriot Fund Endowment Committee was called to order at 8:00 AM by Chairman Luna with seven Compatriots in attendance. A general discussion followed regarding current grant availability, grant requirements and restrictions being the major subject of discussion. Chairman Luna introduced and distributed a sample grant proposal, letter of inquiry and cover letter templates for review by the Committee. He advised that the use of these templates in requesting and preparing grant proposals would allow the utilization of a "shotgun approach" in preparing and soliciting a large number of grants in Fall 2009-Spring 2010. The discussion following included: professionalism in preparation, correctness and appeal of proposal, personalization of cover letter, preciseness in detailing specifics of need and proposed usage of funds. At the close of the discussion, Chairman Luna distributed lists of Texas based Foundations and Companies noted for their largesse in funding grant requests. Chairman Luna requested that Committee attendees research the distributed list for contact names, addresses, restrictions, requirements, opening and closing dates etc. Said research to be coordinated thru Committee Secretary Mike Everheart to avoid duplication of effort. The meeting was adjourned at 9:00 AM.

Patriot Fund Projects

James T. Jones, Chairman

The Patriot Fund Projects committee made the following recommendation based on an earlier meeting of the committee:

Members Attending:

James T. Jones, Jr., Chairman; Russell Dart, Thomas B. Green, Stephen Rohrbough, and Arnold Seidule

TXSSAR President Tom Lawrence assigned us the task of identifying and recommending solutions to the Patriot Fund Projects budgeting problems. We identified the following major items that prevent proper budgeting of the Patriot Fund Projects:

- We advertise the amounts of awards before we know the amount of money available to fund the awards.
- The Bylaws definition of “Available Funds” is limited.
- The Bylaws prevent the carryover of excess earnings to succeeding years.

Each of these items are controlled by Article XXVII, Section 13 of the Bylaws. We recommend amending Article XXVII, Section 13 to read as follows with changes underlined:

SECTION 13. The “Patriot Fund” shall consist of Principal Funds acquired according to Section 2 above, and also include those certain “Available Funds” acquired as a portion of the earnings (interest, dividends and capital gains) on the investment of said Principal Funds. The definition of “Available Funds” is described as those certain funds derived solely from earnings (interest, dividends and capital gains) on the investment of the Principal Funds and Patriot Fund Expense donations for the designated period of time as from January 1st through December 31st of the year prior to the preceding year, e.g., interest, dividends and capital gains earned and Patriot Fund Expense donations from January 1, 2009, through December 31, 2009 considered “Available Funds” at the Annual Meeting in March 2011. Such Available Funds may be obligated only at the Annual Meeting and should be awarded prior to December 31 of the same Meeting year. Any Available Funds not awarded prior to December 31 of the same current Annual Meeting year shall accumulate as available funds from year to succeeding year. However, projects duly and properly approved by the Texas Society delegates at the Annual Meeting, pursuant to Section 15 below, shall represent appropriation of Available Funds and remain open for expenditure until the approved project is completed, with the exception that scholarship awards shall be deemed “Available Funds” for a period of five years only.

Patriot Fund Projects Timeline - 2011		
DATE	ACTION	RESPONSIBLE PERSON
January 15, 2010	Determine "Available Funds" from 2009 calendar year	State Treasurer
January 31, 2010	Communicate "Available Funds" and prior year carryover to Americanism Contests & Awards, Patriot Fund Projects, and Patriot Fund Trustees Chairmen	State Treasurer
February 28, 2010	Develop Patriot Fund Projects 2011 Budget and communicate to Chairman, Patriot Fund Trustees	Chairman, Americanism Contests & Awards and Chairman, Patriot Fund Projects
2010 State Convention	Approve Patriot Fund Projects 2011 Budget	Patriot Fund Trustees
August 1, 2010	Advertise 2011 Youth Contests	Chairman, Americanism Contests & Awards
January 31, 2011	Communicate Patriot Fund Projects 2011 Budget to State Treasurer for inclusion in 2011 TXSSAR Budget	Chairman, Patriot Fund Projects
2011 State Convention	Announce winners of 2011 Youth Contests	State President
March 31, 2011	Prepare and mail congratulations letters and Scholarship Forms to 2011 Youth Contest Winners, Purchase Savings Bonds and mail Congratulatory letter to Poster Contest Winners, and Notify History Teacher Winner. Prepare and mail mileage reimbursement checks to appropriate Patriot Fund Project contestants.	State Treasurer

Patriot Fund Trustees

Mike Radcliff, Chairman

No report submitted

Perpetual Fund Committee

PPG Nathan White, Chairman

No report submitted

Publicity Committee

Doc Rice, PhD, Chairman

Personal note: As Publicity Committee Chairman for the last two months, I have enjoyed myself more than any work I have done for many years.

More or less in the order I tackled Publicity issues:

1. Prepared half a dozen press releases for the Brazosport Facts and for the July/August BOM in Lake Jackson. The Facts did not print any, so I am modifying the releases for the Dallas BOM. I have sent one release to the Lufkin Daily News; I am making a talk to the Lufkin DAR September 1st.

I see a link between press releases, schools and journalists that I will talk to in a minute when I discuss the Hurrah! Awards.

2. Reached out to newsletter editors on ways to improve newsletters.

Three offerings to them, plus one to COMPATRIOT:

* BOOKTIPS gives editors name/description of a recent book on the Revolution. Some TXSSAR chapters already report using BOOKTIPS. I have stockpiled enough BOOKTIPS for most of 2010.

* DAY BY DAY gives little-known data, some downright comical, about the Revolution. First of every month, I will send the next months DAY BY DAY to editors. August and September have gone out and I have stockpiled these through most of 2010. We will see if editors use them.

* MONTH BY MONTH is for the editor of the COMPATRIOT, at his option, with focus on that month between 1775 and 1783.

* WAGS, for newsletter editors, answers the question What is a Good Speech? Six WAGS are completed and waiting to be sent out.

3. SPEAKERS FORUM: Initial approval for this, which I discussed at the BOM in Lake Jackson.

ROTC Subcommittee

Ron Barker, Chairman

ENHANCED JROTC AWARD

Three chapters submitted applications for the Enhanced JROTC award, which is very different from the annual report of 20 chapter submitting cadets.

This year's, cadet, Heater Wilhelm finished second at National and this is the second time we have finished second (see table below).

WE CAN FINISH FIRST AT NATIONAL IF WE SUBMIT THE OUTSTANDING CADETS FROM MORE CHAPTERS.

Texas has outstanding cadets!!!!!!!!!!!!!!

If you are going to have an ENHANCED JROTC CADET, you need to talk to the senior instructors, especially when you attend the awards ceremony and follow up at the start of school in the fall.

ENHANCED JROTC	TOTAL CHAPTER'S SUBMITTING	Texas Enhanced JROTC Cadet	Sponsoring Chapter	Other Chapters
2009 (Second at NSSAR)	3	Heather Wilhelm	East Trinity	Cradle of Texas, Piney Woods
2008	3	Britney Gordon	Cradle of Texas	Athens, Piney Woods
2007 (Second at National)	3	Mark Freeman	PineyWoods	Cradle of Texas, Robert Rankin

JROTC/ROTC REPORT

The reporting of the awards presented was very poor this year, after emails were sent to chapters and a follow up email request sent to the District VP's requesting a report of awards presented.

The award is an excellent way for the Texas Sons of the American Revolution to publicly recognize these leaders of the future. Award should be presented by a SAR member at the awards ceremony and this gives you an opportunity to get some publicity.

Please review the history of JROTC/ROTC Awards presented to the JROTC/ROTC Committee.

This record of awards presented gives us guidance in determining the number of medals to buy at the fall leadership meeting. What happened to the reporting of awards presented this year? The TXSSAR JROTC/ROTC program has a requirement of the reporting of awards presented as a requirement to participate in the purchase of medals by TXSSAR. (See Texas web site-Youth Programs).

History of JROTC/ROTC AWARDS PRESENTED			
Year Award Presented	Chapters Reporting	JROTC	ROTC
2009	13	193	7
2008	27	241	31
2007	25	226	30

Chapters reporting medals presented in 2009

CHAPTER	JROTC	ROTC
Dallas #2	33	0
San Antonio #4	33	3
Major K.M. Van Zandt Chapter #6	16	2
Col. Turner Sharp #9	23	1
Denton #23	0	0
Cradle Of Texas #33	4	0
Freedom Chapter #38	6	0
Liberty #42	35	1
Alexander Hodge #49	11	0
Victoria #50	1	0
PineyWoods #51	17	0
Athens #54	1	0
Robert Rankin #62	13	0
CHAPTERS REPORTING 13	193	7

Medal Purchase History

Medals Bought	JROTC	ROTC	Total \$	Collected From Chapters
2008	260	25	2180	627
2007	220	20	1836	645
2006	216	20	1770	?

Medals purchased in 2008 were paid for by the chapter in 2008/2009 when they were distributed at the fall BOM, Mailed, and at the State Meeting.'

National has raised the price of the JROTC/ROTC Medal from the \$8.50 to \$9.50, so purchases this year at the Fall discount will go from our price of \$7.65 each to \$8.55 each.

The budget for 2009 is \$1350 for medals and if we calculate getting \$600 from chapters, then we can purchase 228 medals. Based upon our history of medals presented I am recommending 220 JROTC and 8 ROTC. The chapters that reported presenting medals will be first in line. If a chapter can afford to buy the medals, I recommend they buy them in the fall at the discount price from National and let the committee know.

State Meetings Committee

George Harcourt, Chairman

Attending the meeting was:

Larry Stevens, Charles Luna, Sam Massey, T. Lynn McKee Jr, Ray Cox, Bob Cohen, Din Pugh, Charles Baker, Tom Lawrence, Bob Clark and committee chairman George Harcourt.

Meeting attendees were presented with a report from the TXSSAR 114th Annual Meeting (see below), a map showing the geographic center of the Metroplex-Houston-San Antonio circle, listing of up-coming events and calendars for the months in which those events are to take place.

Charles Baker gave a report on the fall 2009 BOM and encouraged early registration. He discussed briefly the property and reasons why he had chosen it as well as the costs and benefits of the hotel choice.

Bob Cohen explained why the Independence Chapter is unable to host the summer 2010 BOM. Lack of facilities and high demand from activities associated with Texas A&M preclude holding any TXSSAR event in the area.

The Robert Rankin chapter is preparing for the 2010 fall BOM.

A discussion followed on the suitability of Austin for any meeting and the possibility of the Freedom chapter hosting the 2011 Annual convention. No chapter present had an interest in hosting the 2010 Summer BOM.

Following these discussions the meeting was adjourned.
George Harcourt – Committee chairman

Charles Luna provided a report on the 114th meeting:

Revenue:	
Registration & Meals	\$15,791.50
Raffle Ticket Sales	1,300.00
TXSSAR Reimbursements	<u>1039.30</u>
Total Revenue	\$18,130.80
Expenses:	
Meals, Entertainment, Printing, Misc. Costs	\$12,841.47
Donation to Patriot Fund Expense Account	2,000.00
Total Expenses	\$14,841.47
Profit	\$ 3,289.33
106 Registrations	
173 Attendees Luncheon	
187 Attendees Banquet	

2008-2009 State meeting chairman presented a report from the 114th meeting:

State Meetings Committee Chairman was called to order by Larry Stevens at 3:00 PM. He introduced George Harcourt who would chair this committee for 2009-2010.

Mr. Stevens gave a short report on current 114th Convention, stating that Charles Luna and Art Hall said there were 108 members registered with only three no shows, 173 scheduled to attend the Awards Luncheon, and 187 for the Banquet. He congratulated the hosting chapters on a job well done.

The Chairman reviewed the following schedule:

Lake Jackson Jul 31-Aug 2, 2009 Complete;
Dallas Oct 30-Nov. 1, 2009; Dr. Baker stated he had a contract with the Holiday Inn in Richardson.

Chairman Stevens asked him to send that to the committee for review and for the State President's concurrence.

Houston 115th Convention Mar 25-27, 2010; a contract has been signed and sent back to Jim Hoffman, President, Paul Carrington Chapter.
College Station (Independence) August 2010 - waiting for letter of intent;
Katy (Robert Rankin) Oct-Nov 2010 – Chapter voted yes, waiting for letter of intent.
TXSSAR 116th Convention –

The South Central District meeting, to be scheduled for August 22, 2009 in the Arlington/Dallas area was discussed since Texas would be hosting. Dr. Charles Baker said he would contact the hotels and work with George Harcourt. Tom Lawrence stated he would furnish any information that he had to help setup the meeting.

The meeting was adjourned.

Veteran's Committee

Ron Barker, Chairman

Mission Statement- Serve Veterans through service as they have served our country.

This service can be visitations, donated hours to veteran's facility, donations of clothing and other items, or other ways of serving our Veterans.

Eleven members attended the Texas Veterans Committee meeting.

We discussed the Department of Veterans Affairs Voluntary Meeting National Advisory Committee Meeting that was held in Houston on May 20-22, 2009 and attended by Ron Barker, as the NSSAR representative. Many individuals did not understand that the National Advisory Veterans Service Committee oversees Voluntary Service at Veterans Facilities. Each of the veteran's regional hospitals has a Voluntary Service Committee and it is strongly recommended the chapters have a primary representative and a deputy member. They usually meet once a quarter for an hour or two to discuss regional activities.

The VAVS has found that Seniors who volunteer live longer, so live longer and volunteer.

Fiscal Year 2008 the VAVS has 80,827 active volunteers, 20,292 student volunteers who volunteered for 11,479,008 hours with is valued at \$82,000,000. Volunteers registered 5,129 outpatients and 5,949 inpatients and distributed 226,447 informational flyers.

The Debakey Medical Center in Houston program manager, Bryan Dyck, has a Voluntary Service Sign in form that he will accept mailed, faxed or emailed to him that will allow TXSSAR chapters in this region get credit for the hours they volunteer and be recorded the VAVS. Copies of this form were handed out and are available if requested.

Each TXSSAR Chapter should contact their Regional Voluntary Service Manager to determine if they have a similar form and to also volunteer to be a representative on their VAVS Committee.

You will need a letter from National, so please contact Ron Barker, ron0729con@comcast.net, to start this process.

Regional Voluntary Service Managers

Dallas	Bobbie Scoggins	214-857-0428
Bonham	Kathleen Gregory	903-583-6282
San Antonio	Joyce Brown	210-617-5107
Kerrville	Alta Hurst	830-792-2580
Temple	Sherry Hughes	254-743-0515
Waco	Donnell Donaldson	254-297-3596
Amarillo	Carolyn Kingham	806-354-7811
Big Spring	Iva Jo Hanslik	432-264-4824
El Paso	Elvia Franco	915-564-7882

The suggestion was made that the easiest way to get started volunteering is to find out what existing programs they have on going and volunteer for one of these. You will discover something that you want to volunteer to do. GUARANTEED!!!

San Antonio member Frank Rohrbough and James Taylor have started the process to be on the VAVS Committee at their regional Veteran's Hospital. Congratulations and Thank you.

We shared events the chapter was currently doing what events were planned for this fall. We have Veteran's Day coming up November 11, 2009 and encourage chapters to be involved in their region's activities.