



Committee Reports

Texas Society, Sons of the American Revolution

TXSSAR Board of Managers Meeting

**Crowne Plaza Houston North Greenspoint, Houston, TX
July 29-30, 2011**

Americanism, Contests, Medals, and Awards (ACMA) Committee:

Chairman: Russell Dart

The Chairman called the meeting to order at 11:00 AM

Attendance:

Present:

Chairman and Vice President, Americanism – Russell Dart
State Staff Secretary – Stephen Rohrbough
Co-Chairman for Annual Reports – Peter Baron
Co-Chairman for Awards – David Temple
Chairman Knight Essay Contest – John Gulley
Chairman History Teacher Contest – Peter Baron
Chairman CAR Essay Contest – Stephen Rohrbough
Chairman John Harrell CAR Activities/Contest – Stephen Rohrbough
Chairman Poster Contest – Stephen Lee
Chairman Public Safety – Arthur Munford
Chairman C. A. R. – Mike Radcliff
Joseph W. Dooley, Treasurer General
Member - James C. Taylor, President, San Antonio Chapter #4

Absent:

Chairman Orations Contest – Peter Rowley
Chairman Eagle Scout Contest – Charles Luna
Chairman JROTC/ROTC – John Thompson
Chairman Veterans Committee – Frank Rohrbough

Visitors:

Gerald Irion, TXSSAR Coastal Registrar
James Mitchell, Past President, Piney Woods Chapter #51
Stephen Tanner, President, Robert Rankin Chapter #62
Allen Greene, Vice President, Robert Rankin Chapter #62
Robert Cohen, State Secretary

Old Business

Contest Information on TXSSAR web site was discussed. Item remains Open.

All Chairmen need to review the information for their contest and provide updates to the webmaster.

At this time almost all contests are updated.

The TXSSAR CM&A Manual needs to be reviewed and updated. In light of the need to change the Annual Chapter Report over to the NSSAR PG and Americanism Form and Instructions, the Reports Sub-Committee recommended during the TXSSAR Annual Convention on March 29-30, 2011 that all Chapters start using the NSSAR Dual Form immediately to prepare Annual Reports for activities in 2011. The CM&A Manual will be written after this transition is completed during the Fall BOM 2011 meeting. Item remains Open.

The Chairman discussed the supply of medals with the former Chairman and whether purchases needed to be budgeted. There are no needs at this time.

Someone is needed to work on the Annual Report with Peter Baron as Bud Schwart has only the current year remaining (ends 3/31/12).

New Business

Peter Baron inquired about the silver service medal lapel pins he has seen. He knows there are none in inventory and he would like to obtain more. Stephen Rohrbough would like to investigate the question further.

John Gulley mentioned he has seen two silver service medals awarded to private citizen visitors to a Chapter. He questioned the practice. Further discussion is needed.

Treasurer General Joseph Dooley presented his memorandum on TXSSAR Medal Precedence (see attachment to the Minutes). After review and discussion a motion was made and seconded to approve moving the Gold Bernardo de Galvez Medal to second place behind the Texas Society Silver Service Medal. The remaining order shall be as presented in the attachment. The motion passed and the recommendation will be reported to the BOM. (Subsequent to the BOM the final Texas Society Medal Precedence is posted on the private section of the TXSSAR Web Site)

Sub-Committee Reports:

Annual Reports - Peter Baron referred to his more detailed report before the Council of Chapter Presidents. He then summarized the planned use of the 2011 President General's Report for TXSSAR business. Those present were encouraged to advise their chapters to begin work on the report as soon as possible.

Awards - David Temple reviewed the final report from the TXSSAR Annual Meeting in March 2011.

Orations Contest - No report

Knight Essay Contest - John Gulley mentioned there were 11 contestants last year. Two organizations gave additional prize money to the second and third place winners so that the third place winner received more money than the second place winner. Chairman Dart stated that situation would be corrected. John went on to mention he did not notify chapters whose contestants did not place. He will do so in the future. There was also confusion at the national level on several fronts. He noted a particular problem with essays coming direct from the NSSAR website. He referred those essays to the appropriate chapter but that potentially creates a problem as those chapters could have already had entries and declared a winner.

Eagle Scout Contest - No report

JROTC/ROTC - No report

History Teacher Award - Peter Baron mentioned the need to go into the schools. Restrictions on the school material restrict the number of entries we could have for the contest but the contestants are out there if the chapters will look.

TXSSAR CAR Essay Contest - Stephen Rohrbough stated eight entries for the 2010 contest were the most ever and the quality of those entries was really good. The winner of the contest was presented at the TXSSAR Annual Meeting for the first time instead of the CAR State Meeting. A change this year was

the Senior President was very excited about the contest and presented it as a way to work with the SAR. He reported that he has already sent out a letter for next year's contest and an article for the State CAR newsletter "Roundup". The contest subject will be "The Battle of Guilford Courthouse."

John Harrell CAR Activities/Contest - Stephen Rohrbough reminded the committee that the Contest covers two awards. One is for the chapter with the most CAR activities. The other is for a chapter that participates in 8 of 10 categories of activity. Any Chapter that provides a CAR Report meeting this requirement receives a TXSSAR John Harrell CAR Streamer and carried on the Chapters' SAR Flag. If a Chapter repeats as an award winner, a White Star is awarded to be placed on the Chapter's Streamer. Stephen said he would like to see more energy in the program, meaning more SAR participation with local TSCAR Societies.

Poster Contest - Stephen Lee was disappointed this year's winner did not do better at the Congress. He noted though that the contest may be expanded to the 6th and 7th grades. He reminded the committee to encourage chapters to approach art teachers as well.

Public Safety Awards - Art Munford covered his agenda at the Council of Chapter Presidents. Please see the NSSAR website for the notifications. Awards have to be turned in before the deadline for the current contest year to be reported in the program at Congress. Several chapters missed deadlines or did not report to their winners to TXSSAR.

Veterans - Veteran activity reports were discussed briefly and a reminder given of their need for the Stark Award, the Westmoreland Award and the Continuing World War II Project. Less than 4 compatriots now sit on the VAVC. Many more are needed.

The meeting was adjourned.

Respectfully submitted,
David Temple

Archives and History Committee Report:

Chairman: Larry Stevens

The Archives and History Committee meeting began at 10:20 AM, July 30, 2011.

Attending were; Don Stone, Allen Greene, Frank Rohrbough, James Alderman, Peter Goebel, Farrar Bentley, Bob Northcraft, Ray Cox, Drake Peddie, Peter Baron, Jim Mitchell, James Taylor, and Charles Baker.

Chairman Stevens reported there are still some TXSSAR History books, Vol. 1 & 2. Please contact Chairman Stevens, Peter Baron or Don Stone should you need books. These should be offered to all new members and to libraries that have genealogy department.

Chairman Stevens stated that the Graves Committee is really an integral part of the Archives and History Committee and that a sub-committee should be establish to insure all graves and sites Revolutionary War Soldiers are properly recorded and that documentation of their service,

their descendants, and grave locations are posted on the TXSSAR Website. Committee members Peter Baron and Jim Mitchell agreed to serve on this committee and submit such documentation.

Compatriot Don Stone suggested we donate \$200 from the Archives and History as in the past to the "Friend of the Library UNT.

Larry Stevens stated the 2010 Yearbook was nearly complete and that he would began working on 2011.

Chairman Stevens stated there would be a 2011 Chapter Yearbook competition this year.

No other business was discussed. The meeting was adjourned at 10:35 AM.

Larry Stevens
TXSSAR Historian
Chairman
August 4, 2011

Audit Committee

Chairman: Marvin Morgan, Chairman; Tom Jackson, Vice Chairman

Committee Members:

Marvin Morgan, Chairman
Tom Jackson, Vice-Chairman
Russell Dart, Larry Forrest, Howard Roach, Stephen Tanner, Dr. Wendell Edwards
James T. Jones, Jr., Past Treasurer and Past President
Peter McLellan, Past Treasurer
John Beard, Treasurer

Mission: The Mission of the Audit Committee is to provide oversight of internal and external audits of all functions involving the finances of the Society in order to maintain adequate internal control over the Society's procedures and operations; make recommendations for the selection of external independent auditors; review the scope of audits; and review the findings of the external independent auditor.

Minutes: Minutes were taken by Tom Jackson.

Opening: The meeting was chaired by Marvin Morgan and started promptly at 2 p.m.

Members Present: Jim Jones, Peter McLellan, Tom Jackson, Marvin Morgan, Stephen Tanner, John Beard and Dr. Wendell Edwards.

Members not present: Howard Roach and Larry Forrest.

Visitors: None.

Old Minutes: The minutes of the March 25 meeting were approved.

Old Business:

1. Officer "Conflict of Interest" statements. John Beard reported that almost 100% of statements had been signed by all required parties. In response to a question, John Beard noted that only the statement of the President-Elect was not submitted.
2. Result of July 23rd Internal Audit Committee review. Marvin Morgan reported that he presented a copy of the Internal Audit Committee review, previously sent to all members of this committee, to the Executive Board.
Marvin Morgan noted that he had visited with the independent auditor, Frank Melvin, regarding adjusting entries to fund balances. He noted that part of the difficulty was with the software. Frank Beard noted that Quick Books for non-profits cost \$400.00.
3. Bylaws Changes for Treasurer Job Description. Marvin Morgan reviewed the proposed changes for the Treasurer Job Description. Upon motion made by Stephen Tanner and seconded by Peter McClellan, the committee unanimously approved the changes and recommended that they be submitted for approval in the proscribed manner to amend the By Laws of the Society. A copy of the revised Treasurer Job Description are appended to these minutes and incorporated herein by reference. See attachment 1.
4. Discussion of Management Discussion and Analysis. John Beard reported that major non-profits did not have a MD&A included with the audited financial statements and the presentation was separate. He recommended that this practice be followed by the Society. Marvin Morgan reported that the draft of the MD & A should be available by October.

New Business:

1. The date for the next internal audit meeting was scheduled for Saturday, February 25. Marvin Morgan noted that the audit report was not available for review.
2. GASB Statement 54. Marvin Morgan reported that he requested Frank Melvin to review the applicability of GASB Statement 54 and provide a recommendation. A general discussion ensued and comments were made that adoption of GASB 54 could be part of best practices even if it is not a required adoption.

Adjourn: The Committee adjourned at 2:30pm

Respectfully submitted:
Marvin Morgan, Chairman

CAR Essay Contest Committee:

Although there was no CAR Essay Contest meeting, the Chairman Stephen Rohrbough reported that we had eight (8) contestants in 2010 Contest. This is the highest number of participants in the Contest since it began in 2002. It is a direct result of the interest, support, encouragement, and goal set by Mrs. Deidre Grawl, Senior President, TSCAR, to have increased participation between TXSSAR and TSCAR.

Color Guard Committee

Minutes July 30, 2011

Meeting was called to order by Commander Marvin Morgan

Introductions: Members, Guests and Other Visitors - Pass out signup sheet - 19 members present

Approval of the Minutes (Annual Meeting)

Old Business

Steven Tanner reported on the results of TXSSAR motion to National Color Guard Committee regarding wearing medals on uniforms, which was defeated. Another motion passed to allow Color Guard Commanders to decide on an event by event basis on wearing medals.

Commander Morgan announced that the TXSSAR Color Guard Handbook would be revised to mirror the NSSAR CG Handbook.

A motion was made and seconded to send a request for a change in the Bylaws to allow the Color Guard Commander to be eligible to vote at BOM to Bylaws Committee as written by Commander Morgan

New Business

Flag duty for the BOM was discussed.

Peter Baron discussed adoption of point system for Color Guard Medals and made a motion for TXSSAR to adopt the point system and Don Stone seconded the motion. After significant discussion, the motion passed 13 to 3. The point system will be incorporated into the revised handbook.

Activities for the Southern Command for the year to date are as follows:

Color Guard Events through Houston BOM July 30, 2011

Date	Activity	Remarks
1-5	Color Guard, International Beekeepers Federation Seawall Convention Center in Galveston.	Bernardo de Galvez: George Dersheimer (1300+ attendees)
2-20	George Washington Parade, Laredo, TX	Laredo: Rick Ramirez, Approx 40 attendees (include Pres-Gen Symphon)
3-25 thru 27	TXSSAR Annual Meeting	Presented Colors @ Meeting and Banquet
3-27	Appointed John K. Thompson as Adjutant for Southern Cmd	Coastal Bend Area of TX
4-9	Fiesta de Los Niño's Parade @ Port of San Antonio (Kelly Field)	San Antonio: Peter Baron, Bob Brady
4-23	Memorial Dedication , Spicewood, TX (Collier-Gregg Cemetery)	Patrick Henry: Marvin Morgan, Harlan Green, David Kirkland, John Knox, Henry Shoenfelt and Frank Rohrbough (San Antonio)
5-27	Memorial Day, Flag Marking with Scouts, Opening Ceremony Flag Presentation (Over 100,000 Graves)	San Antonio: Frank Rohrbough, Peter Baron, Peter Goebel, Jay Lewallen, James Taylor
5-30	Memorial Dedication of Patriot	Patrick Henry: John Knox

	Graves of Robert Rankin and Stephen Williams, Texas State Cemetery, Austin, TX	
7-3	Presentation of Colors and Educational Program (firing of Muskets), Hyatt Hill Country Resort, San Antonio, TX (200 attendees)	San Antonio: James Taylor, Frank and Stephen Rohrbough, Peter Baron, Jay Lewallen, John Orr, Ed Butler. Others Joe Ware, John Dupree, Harold Davenport
Date	Activity	Remarks
7-4	Granaderos de Galvez, Ft. Sam Houston National Cemetery, Wreath Laying and Firing of Muskets	San Antonio: Ed Butler, Jay Lewallen, Peter Baron, Stephen and Frank Rohrbough, Harold Davenport, Phillips Huck, Jack Cowan and John Dupree
7-4	US Army Salute to the Nation Joint Event w/Boerne SAR	Boerne/San Antonio: Steve Locker, Ray Walls, Chuck Geisewite, Bob McIntyre, Jim Griffes, John Weir, Knox Duncan, Larry Kinter (Boerne) and Stephen Rohrbough, Peter Baron, Jay Lewallen (San Antonio)
7-5	Presentation of Colors, Oakridge	John K. Thompson
7-6	The Woodlands Parade	Houston: Don Stone, Ray Reed, Steven Tanner, and John Thompson
7-30-31	Color Presentation, BOM Meeting , Houston ,TX	
8-20	Battle of Medina Commemoration	Attend Ceremony for Chapter
9-3	Kendall County Fair @ Parade	Boerne:

The meeting was adjourned at 3:40 pm

Respectfully submitted,
Marvin Morgan, Chairman

Council of Chapter Presidents

Call to Order by Art Munford at 8:00 AM.

Attendees: Harmon Adair, George Dersheimer, Larry Stevens, David Temple, Russell Dart, Stephen Lee, James Taylor, Wendell Edwards, Stephen Tanner, Drake Peddie, Delbert Taylor, Mike Radcliff, Tom Green, Jim Heath, Ray Cox, Graham Martin, Charles Luna, Peter Baron, Bill Marris, Bob Cohen, Ed Butler, Don Pugh, Tom Jackson, Marvin Morgan, Bob Clark, Farrar Bentley, Charles Baker, Gerald Irion, John Gullard, Art Munford

Invocation was given by James Taylor

Pledge of Allegiance was led by Peter Baron

The Minutes from the State Meeting were approved.
Drake Peddie was nominated and elected to be the Secretary.

Tom Green made comments about member retention and getting new members and recommended Mike Everheart's program for new members.

Peter Baron talked about the new reporting for national and state.....

- State Report will mirror the national one.
- State Report will have extra pages for unique state awards.
- Color guard activities tend to get double points if in uniform.

Charles Luna talked about the Eagle Scout program....

- Robert Burt Award was discussed.
- We only had 18 entries in the state competition last year.
- We should promote at district level.
- Jim Mitchell described the patches and brochures.

Jim Mitchell talked about Patriot Grave Registration and dedication

- Huntsville event/SAR Magazine recognition
- Washington Wilkes event in Georgia
- August 6 – Longview grave dedication.
- Boyles Parish, LA has 36 patriots buried – October 2011.

Bill Marris, State President talked about-

- Joe Dooley was elected Treasurer-General at national
- James Taylor was elected Chaplain General at national
- New goal for Genealogist General is to get applications processed in 6 weeks.
- Changes are how trustees were selected at national.
- Increase to the executive committee at the state level.
- Working on program to educate and train Registrars at the Chapter level.

Stephen Rohrbough described his role as Stall Secretary and the need to get all committee reports to him as soon as possible.

Bob Cohen described his role as Secretary and the new yellow form for new members to get the Texas Compatriot and to get email addresses.

Robert Clark talked about the Challenge Coin for \$10 to help raise funds for the Perpetual Fund.

Art Munford talked about Flag certificates and Public services Awards.

--Flag Certificates need names and dates presented.

--Robert Rankin gives flag certificates to all the schools.

--Public Service Awards should be done electronically using the national website and sent to national and Art Munford at the state.

Ray Cox discussed website updates and data email system and the need to keep your email address current.

Motion to adjourn was seconded and approved.

Submitted respectfully,
Drake Peddie, Secretary

Credentials Committee – Did not meet.

DAR and CAR Liaison Committee:

No one showed up for the DAR & CAR committee so you will recall that I talked about what we are doing at the BOM meeting. I spoke with the DAR President General about working out a way the SAR can look at the documentation page of a Record Copy before we order it. Many of the Record Copies we order do not show any documentation, and only show the DAR number of their mother, or grandmother etc.

I suggested all Chapters make sure the local DAR Chapters in their area will provide speakers and or a Color Guard for their events; and try to have at least one joint meeting each year.

Tom Green
Former TXSSAR President

District Vice-Presidents Committee: No Report

Eagle Scout Committee: Did not meet. However; the Saturday Luncheon was dedicated to recognition of Scouting and Scouters in the Houston area. On the recommendation of the TXSSAR Eagle Scout Chairman Charles Luna, TXSSAR President Bill Marrs presented the Silver Good Citizenship Award and Medal to United States Southern District Judge David Hittner.

Judge Hittner, a long time advocate of the Scouting Movement and recipient of both the Silver Beaver and Silver Antelope Scouting Honors, entertained the attending TXSSAR Summer BOM Compatriots, Wives and Guests with an hour of delightful tidbits of his judicial experiences and praise of Scouting.

Judge Hittner, a 1953 Eagle Scout, displayed his SAR Eagle Scout Medal that he received upon becoming an Eagle Scout. Chairman Luna remarked to the BOM attendees, how fortunate TXSSAR was to have two such esteemed persons as Eagle Scout Ross Perot and Eagle Scout Judge Hittner present the luncheon

programs on Scouting and the value of becoming an Eagle Scout at both the TXSSAR 2011 Annual Meeting and the Summer BOM.

Respectfully submitted, Charles E. Luna, Chairman
TXSSAR Eagle Scout Committee

Executive Committee

Minutes TXSSAR Executive Committee Meeting - President Bill Marris opened the meeting at 7:00 AM.

Executive Committee

The Executive Committee met at 7:00 AM on July 30, 2011 at the BOM meeting at the Crowne Plaza Greenspoint Hotel, Houston, TX.

Minutes TXSSAR Executive Committee Meeting.

President Bill Marris opened the meeting at 7:00 AM.

Attendees:

President Bill Marris, President Elect Robert Clark, Secretary Bob Cohen, Treasurer John Beard, Staff Secretary Stephen Rohrbough, Past President Jim Jones, Chancellor Henry Voetgle, Audit Committee Chairman Marvin Morgan, Coastal Registrar Gerald Irion, Inland Registrar Mike Radcliff, and Historian Larry Stevens .

1. Audit Report. Marvin Morgan provided a report from the Audit Committee dated June 30, 2011. He reported that Review committee conducted a review of the Society's financial documents on July 23, 2011 including cash, cash receipts, cash disbursements, donations, and Pay Pal transactions. No material exceptions were identified. No management response is required on the Audit Report.

John Beard commented that each BOM meeting has \$1,000 with which to operate the meeting. The last two BOM activities need to be reconciled and he is working to clear the account balances.

Gerald Irion wanted to know if there was a line item for Registrar money when processed SAR Applications and handling checks. Mike Radcliff and Gerald mentioned that the limit they can handle be increased to \$2,000. (There is no need to obtain BOM approval because this can be approved within the Executive Committee. Bob Cohen seconded the motion and passed with a unanimous vote.

2. Potential officers for future year. This item was discussed in closed session of the meeting.
3. Texas Challenge Coins. Bill Marris reported that he has 200 coins to be sold. He would like to get them out to the membership, VP's, and Chapter Presidents take them. The coins should be paid for up front so the Society gets the money soonest and the recipient can collect their investment when offering them to the chapters and membership. Jim Jones asked how many coins have been sold and Bill said he has sold 90 coins. We have 500 coins that have been paid for by Genealogist General Joe Dooley who donated them to the TXSSAR Society.

4. South Central District meeting. Bill asked how many members would attend the SCD meeting in Kansas City, KS. Bill Marrs, Bob Cohen and Jim Jones said they would attend.
5. By-Laws changes. Youth Registrants were eliminated as a category, but those members would remain on the register, but no new members would be accepted. All new members would be registered as "Junior" members. No action is required.
6. By-Law changes to Expand membership on the EC Committee. There was a suggestion that TXSSAR Registrars be added as members of the Executive Committee. Jim Jones moved that this recommendation be passed to the Long Range Planning Committee and By-Laws Committee for action. Bob Cohen seconded the motion. It passed by a unanimous vote.
7. Secretary of Communications. Bill Marrs passed out a handout suggesting that a position be established to handle Society communications including DADA, e-mail addresses, pass information to Officers via "CLOUD", using "Share Point", or "Drop Box", etc. This would be a new elected position and would take the workload off the current Secretary. The position would be subordinate to the Secretary and would work closely with the State Secretary and other State and Chapter Officers to resolve coordination issues and insure services are provided to the State Society, and Chapters. Bill asked members to review his handout and provide comments. He has a candidate that may fit the job as laid he out. Members should contact Bill if they have any comments. There will be a meeting on this subject at Jim Jones' home on September 10, 2011.
8. Financial Report. John Bear provided a handout to report financial activities of the Society. He reviewed several discrepancies in the Patriots Fund and a problem with a check to the Dallas Chapter for the State meeting in March 2011. (He has resolved these after talking to David Temple and Peter McClellan). Jim Jones said there should be a payment entry for Perpetual dues on the report and make a journal entry for said transaction. John Beard indicated that Chapter dues checks are still outstanding and have not been cashed by recipient chapters. Jim Jones suggested that the Finance Committee approve a procedure to have direct deposits made between the bank accounts in the future.
9. Future of Perpetual fund. Bill Marrs stated that the Society needs to stand firm on NSSAR's proposal for changes to dues. It will destroy the Fund if changes are implemented.
10. Future Events. Bill Marrs advised the members that he has extended an invitation to NSSAR President General Larry Magerkurth to attend the TXSSAR State Convention in March 2012 in San Antonio, Texas.
11. Cornwall message. Larry Cornwall sent a message to Bill Marrs regarding old application 5, 10, 15, 20 years old that are still pending approval. These applications lack information for approval and he suggested that they all be returned for the required information and to be resubmitted to NSSAR. This remove these outdated application from the "pending" approval list and put them back where they belong for action. NSSAR is trying to get in a position to approve all applications within a six week window. All members agreed.

The meeting adjourned at 8:30 AM.

Respectfully submitted,
Stephen Rohrbough, Staff Secretary

Expansion & Membership Committee (No report at time of publication)

Fees and dues Committee: Did not meet.

Finance Committee:

(See hard copy in file.)

Former State Presidents Committee: Did not meet.

Genealogy Committee:

Long Range Planning Committee:

Newsletter Committee:

I was all primed with a set of questions for the Newsletter Committee to decide. However, nobody showed up. I guess I'll have to answer them by trial and error in the first few issues.

H. Charles Baker
Newsletter Committee Chairman

Nominating/Patriots Fund Trustees Committee: Did not meet.

Patriot Fund Fundraising Committee: Did not meet.

Patriot Graves & Markers Committee

Filing Date: __Aug 6, 2011__.

Committee Name: Patriot Graves Chairman Name: James E. Mitchell

Chairman Contact: jemitch46@gmail.com

Tel. Number: 281/ 361-3112 (Private/ Protect By Request)

Meeting date: July 30, 2011 TXSSAR Board of Managers Meeting / Crowne Plaza Houston North Greenspoint.

Committee Communication (Commo) by Electronic (Email) and *telephone,

Dates: Co-chairman **Peter Baron's E-mail Aug. __, 2011

Caveat: All TXSSAR Chapters and members are encouraged to participate in our Texas Society's grave marker dedications. A fundraising policy *by line item expenses* for TXSSAR Chapters in conjunction with the Patriot Grave's committee approval is being contemplated to assist in financing the manufacture, engraving and setting of Patriot grave marker SAR Lugs. Members voted unanimously after a motion by Larry G. Stevens, with second from Drake Peddie to approve in the future by line item expense-- up to \$150.00 to TXSSAR chapters for one at a time, SAR Lug for a Patriot grave, after utilizing donation check(s) payable to the, "TXSSAR, Patriot Graves." This would importantly, help particular TXSSAR chapters to defer expenses up to \$150.00 for their officially approved expenditures and/or the purchase of a SAR Lug. If any member may in fact wish to donate money to a specific chapter, for a specific marker dedication, that's fine, too!

See: Addendum set out below

Tel. Polling Dates: Not Applicable (N/A)

MEMBERS:

1. *James E. Mitchell (Chair) 2. ** Peter Baron / Acting Secretary 3.** Larry G. Stevens (Co-Chair)

4. Col. Arthur G. Munford 5. Tom B. Green III 6. Drake Peddie

7. Dale Williamson 8. Peter K. Goebel 9. Raymond Cox

10. Pete Lenes 11. William Whatley 12. Stephen Tanner

13. John K. Thompson 14. Carl Hill 15. Rev. James C. Taylor

16. Mike Everheart (Co-Chair) 17. Stephen Lee

EXPENSES: N/A

PARTICIPATION: (Identify Member by Number):

Attendance July 30, 2011 at Meetings: ___1, 2, 3, 4, 5, 6, 8, 9, 10, 12, 15 and 17.

Minutes unanimously approved from the Patriot Graves committee meeting held at the 116th Annual TXSSAR Convention, based upon the motion made by Larry G. Stevens and seconded by Stephen Tanner

1. There was a TXSSAR Memorial Grave Dedication on August 6, 2011 10AM with fusil salute and taps for William Delafield at The LaGrone's Chapel & Cemetery located near Longview, over the Harrison Co, TX line: Attendees were __1, 3, 6, 9 and 12, ____. Special thanks are sent to **June & Mike Everheart**, who set in motion the remembrance and official documentation and biography for William Delafield. The **Official William Delafield Memorial Grave Dedication Program, LaGrone's Chapel Cemetery, (near Longview, TX), August 6, 2011 is available from the Committee Chairman. (Note- the Staff Secretary had difficulty pasting a jpeg file to this document - and offers apologies accordingly).**

Over 16 uniformed TXSSAR CG and Militia CG participated at LaGrone's Chapel Cemetery near Longview, TX, instant date. A total of forty individuals participated at this official TXSSAR memorial, grave marking. "Thanks All - for your dedication to our Patriots, who founded this nation and in quite a few cases, no longer have marked graves.

Plan with the TXSSAR Archives and History committee the collaboration of documenting TXSSAR Patriot histories.

Plan with TXSSAR Compatriot James Mitchell, the Oct 15th 2011 travel & coordination to dedicate new, granite slab for RevWar Patriot Benjamin Head's Cenotaph at Westover UM Church cemetery at Ruckersville, VA hosted by the Culpeper Minute Men Chapter, VASSAR.

Encourage voluntary attendance of TXSSAR general members that wish to join on Oct 29, 2011 the LASSAR and Enemud Meuillion Chapter grave marking for 36 proven RevWar Patriots to be held at St. Paul the Apostle Catholic Church in Mansura, Avoyelles Parish, Louisiana.

Addendum: A Patriot Graves Co-Chair, Peter Baron has via electronic communication agreed to furnish additional written comments regarding the committee majority vote on Saturday, July 30, 2011 for the utilization of line item expenses without setting any TXSSAR precedence rule for separate funding.

Compatriot Baron presented documentation on the Texas Historic Cemetery designation process. For more information go to: <http://www.thc.state.tx.us/publications/guidelines/Preservecem.pdf>

Compatriot Baron made a motion to establish a TXSSAR Graves Committee line item account with the TXSSAR treasurer. The line item would allow donations to the Graves Committee to be carried over from one year to the next. The motion was seconded and passed.

Compatriot Stevens presented a concept of having TXSSAR reimburse Compatriots or Chapters for expenses incurred in the placement of Patriot Grave Markers within Texas. Discussion followed. No action was taken.

Respectively submitted,
James E. "Jim" Mitchell

Attachment 2 - Delafield Memorial Dedication Program

Patriot Projects Committee

Arnold Seidule, Chairman of the Patriot Funds Project Committee, requested an increase in the Patriot Funds Project budget to \$16,308.00 for the 2011-2012 year. This was approved by the Finance Committee based upon expected cash-flow. No further consideration was given to moving any portion of the Patriot Funds Projects to TXSSAR General Fund.

Patriots Medal Selection Committee: Did not meet

Public Service Awards/Flag Certificates Committee: The Public Service Medals/Flag Certificate Sub-Committee did not meet during the Summer BOM, July 30, 2011.

However, Chairman of the sub-committee, Compatriot Arthur Munford, did make a request of the Chapter Presidents and District Vice Presidents, during the Council of Chapter Presidents Committee meeting, to continue reporting the Chapter's presentations to him as they are presented.

See comments in the ACMA and Council of Chapter Presidents meeting reports.

Submitted by:
Dr. Arthur Munford, Chairman

Publicity Committee: Did not meet.

JROTC/ROTC Committee:

Minutes of Meeting, Saturday, 7/30/2011

Meeting was called to order before 2:15 pm by John K. Thompson, ROTC/JROTC Committee Chairman. The meeting was slightly abbreviated due to a delay in starting later than as scheduled. Minutes of the previous meeting were presented and approved. These copies along with the budget projections of

ROTC/JROTC medal activity for 2011 were presented as well as results of the July 28 audit of the TXSSAR ROTC/JROTC medal inventory. Discussion topics included the following:

1. TXSSAR Award Cost. A copy Invoice dated February 28, 2011 was presented and discussed. The TXSSAR ROTC/JROTC Committee acknowledged the reimbursement to ROTC Chairman John Thompson in the amount of \$2,098.75 for a total of 220 Bronze (JROTC) medals and 5 Silver (ROTC-College) medals. A copy of the invoice was presented to the members for reference.
2. The 2011 audit of ROTC/JROTC medals and certificates in TXSSAR inventory was reviewed. As of July 28, 2011 and following the presentations for the 2011 school year, the TXSSAR ROTC award remaining inventory totaled 35 JROTC (Bronze) medals and 49 JROTC certificates along with 17 ROTC (Silver) medals and 55 ROTC certificates. A copy of the audit results was presented to the committee members.
3. 2012 Allocations. Discussion of the ROTC/JROTC Committee budget and the money allocated by TXSSAR was undertaken. During the 2010-2011 School year, 266 JROTC awards and 35 ROTC awards were supported by TXSSAR, and the present level of payment by the individual chapters was discussed. The Committee recommended returning to nearer the 2010-2009 level of Chapter contributions to restore a portion of the earlier TXSSAR State JROTC and ROTC medal and certificate inventory levels.
4. The recommended allocation as discussed is the individual Chapter would be expected to pay for 1 medal and 1 certificate for each 20 Chapter members with any additional awards to be funded by TXSSAR. This would be a decrease burden on TXSSAR from 2010 levels which were at 12 Chapter member level; but only 2/3 of the 30 Chapter member level per award as in 2008-2009. It was noted that any individual Chapter that had trouble with funding the program would be handled on a case by case basis. The total TXSSAR budget cost for the ROTC/JROTC awards was recommended to remain at or below \$2,398 as presented to the TXSSAR Medal and Awards Committee.
5. Inventory Re-establishment. It was noted this level of medal and certificate acquisition and presentations would have the effect of re-establishing the available inventory of TXSSAR stocks to 2009 – 2010 levels of approx an inventory at 30% to 50% above demand expectations. Demand is expected to remain at 268 JROTC awards and 21 ROTC awards for the 2011 – 2012 School year for TXSSAR. Solicitations for 3rd party support were encouraged to be committee members present.
6. Chapter Level, Medal Projections for 2012. Chairman John Thompson encouraged the individual Chapters and coordinators to advise, if at all possible, their Chapter projections for the 2011 and 2012 School year, so that orders might be placed to National before September 15 and in order to minimize TXSSAR shipping cost for medal distribution. This was especially important since the Winter BOM is projected to be moved from early December to October 28 – 29, 2011.
7. Enhanced JROTC. Discussion of the Enhanced JROTC program was undertaken. With the information from the National Convention youth award presentations, discussion was held to investigate the situation where Junior-level Cadets may be graduating as seniors and may be receiving special consideration as a result of the advancements with the Enhanced JROTC National award.

With no additional JROTC/ROTC matters brought before the Committee, the meeting was adjourned at 2:45pm by Chairman John K. Thompson.

State Meetings Committee:

Purpose: This committee is to assist the Texas State Society and its chapters when hosting a State Congress or a Board of Management Meeting by providing pertinent attendance and hotel occupancy data about past meetings, monitoring the progress and assisting when necessary in meetings in progress or scheduled, and helping select future locations on a rolling two year interval. As an integral part of the Executive Committee and the Long Range Planning Committee, the State Meetings Committee will keep these entities informed of current progress and the scheduling of future meetings.

Members:

*George Harcourt Chairman	*Charles Baker Vice-Chairman
James Alderman	Jim Hoffman
Leo McIntyre	*Don Pugh
*Bob Clark	Charles Luna
Terry McKee	*Larry Stevens
Robert Cohen	Sam Massey
Alex Montgomery	John Thompson

Time and Location: 30 JULY 2011 • 11:00 AM – NOON • APOLLO ROOM

Attendees: Thirteen (13) compatriots attended, five of who are committee members. An asterisk next to the name in the table above notes the committee members in attendance. Others in attendance were: Frank Rohrbough, Ray Cox, Drake Peddie, Delbert Taylor, Graham Martin, Ed Butler, William Marris and Tom Jackson.

Topics:

NUMBER OF TXSSAR BOM MEETINGS IN A CALENDAR YEAR

The committee discussed the number of meetings TXSSAR holds each year and. A motion was made by Charles Baker to recommend to the Board of Manages TXSSAR hold two (2) meetings a year starting in 2012; Larry Stevens seconded the motion. A unanimous vote of those attending approved the motion. While not a part of the motion the dates of the BOMS was discussed. General agreement was that one BOM is to be held in conjunction with the TXSSAR Annual convention the other BOM to be held approximately six (6) months later.

DATES OF TXSSAR MEETINGS AND CONFLICTS WITH OTHER ORGANIZATION’S AND NSSAR MEETINGS

The committee affirmed the intent of TXSSAR in holding meetings is to not conflict with dates of meetings by NSSAR, DAR and CAR; and when possible SRT.

TIMELINE FOR CONTRACTING FOR MEETINGS

Following discussion of the topic Bob Clark made a motion, which was seconded by Larry Stevens, that TXSSAR State Meetings Committee should plan meetings three (3) years in advance. This advance planning includes contract negotiations with hotels to have contracts in place (fully executed by both parties) within the three (3) year window.

PRESIDENT'S RECEPTION • BURDEN OF COSTS

Committee Vice Chairman Charles Baker discussed the recent evolution of how the President's reception has been held and the ensuing financial burden to the host committee of the Annual Convention paying for the President's reception from the income derived from the proceeds of the convention. As a case in point compatriot Baker described the experience the Dallas chapter had at the 2011 Annual Convention. After the (unexpected) costs of the President's reception were paid the chapter had for all intents and purposes no net revenue to be allocated to the chapter for its effort in hosting the event. Dr. Baker recommended the President's reception be paid for by TXSSAR independent of the funds generated at the Annual Convention. With guidance from TXSSAR president Wm Marrs the item is to be referred to the TXSSAR Finance Committee.

ROTATION OF ANNUAL CONVENTION HOST SITE

The perennial topic of where to hold the Annual Convention was once again discussed. There is a general consensus the meeting should be held in a (somewhat) rotating basis amongst three major areas i.e., the Dallas/Ft. Worth metroplex, the greater Houston area and San Antonio. Other locations would not be ruled out.

TXSSAR PRESIDENT'S CHAPTER'S DESIRE TO BE HOST

There was a general discussion regarding: When a chapter has a member that is likely to become TXSSAR president that chapter should be given consideration (such as a right of first refusal) to host the Annual Convention at the end of that president's term in office. The concept was warmly received, and while no vote was taken, there was no stated dissension.

UPCOMING ANNUAL MEETINGS (INCLUDES A BOM)

2012 ANNUAL CONVENTION – SAN ANTONIO

2013 ANNUAL CONVENTION – DALLAS

2014 ANNUAL CONVENTION – SAN ANTONIO

UPCOMING (STAND ALONE) BOMS

OCTOBER 2011 – GALVESTON

2012 – TO BE DETERMINED

2013 – TO BE DETERMINED

2014 – TO BE DETERMINED

Veterans Committee:

Call Meeting to Order: Compatriot Frank Rohrbough, Chairman of the Committee, called the meeting to order at 9: 00 AM. Attendees included 4 members and 6 guests as noted.

Attendance:

Members Attending: Status Chapter

Frank Rohrbough, Chair Present San Antonio (#4)

Harmon Adair, Vice Chair Present East Fork-Trinity (#47)

Don Babbs, Member Absent McKinney (#63)

Mike Everheart, Member	Absent Red River (#25)
Tom Copeland	Absent Red River (#25)
Ron Carter, Member	Present Arlington (#7)
James Taylor, Member	Present San Antonio (#4)
Delbert Taylor, Member	Absent Edmund Terrell (#34)
Jim Johnson	Absent Denton (#23)
Patrick Kerr	Absent Robert Rankin (#62)
John Greer	Absent Ambassador Fletcher Warren (#43)

Visitors Attending:

Wendell Edwards	Present Ambassador Fletcher Warren (#43)
Graham Martin, Member*	Present Edmund Terrill (#34)
Drake Peddie	Present Plano (#37)
Bob Northcraft, Member	Present Dallas (#2)
David Hall, Member*	Present Dallas, (#2)
James Alderman	Present Maj. Van Zandt (#6)

* Need To Be Added as New Members

Old Business:

Review Committee Appointments: The chairman noted that there are a number of changes in the committee membership. He noted that the member needed to be re-approved by the TXSSSA President Bill Marris. The changes will be updated on the Society Webpage.

World War II Corps Project: Chairman Rohrbough noted that there were 475 surveys completed nationally and 28 surveys completed by Texas chapters. He reported that Certificates of Patriotism were prepared for presentation by the President General, David Sympson, at the Annual Congress in Winston-Salem NC in July. The Certificates for the Texas Veterans were presented to President Bill Marris who will present them to our members during the Board of Managers Meeting on Sunday morning. Chairman Rohrbough stated that **WWII Veterans who are members of SAR and who are still living can still receive these Certificates. They must be current in their dues, a member in “good standing” and complete the Survey on the NSSAR Webpage.** Go to the “Search” Box at top of page and enter “SAR WW2 Veteran”. When the Survey Form is completed click “Submit” and it’ll go to Compatriot Daniel (Dan) McMurray, Adjutant of the WWII Project. If you have trouble, go to his email at sfcmcm@sbcglobal.net (Note: Service members of the United States military, including members of the armed forces of the Government of the Philippine Islands, who served on active duty, or as a reservist, between December 7, 1941 and December 31, 1946, are eligible to receive this NSSAR Certificate.)

News Items for TXSSAR Compatriot Newsletter: Chairman Rohrbough called for articles showing Chapter activities where we are supporting veterans in our local areas. Send them directly to our Compatriot Editor. Charles Baker.

Service on VA Volunteers Advisory Committees: Chairman Rohrbough reminded Chapters to consider serving on local VAVS Advisory Committee at VA Hospitals as “appointed designees”, usually as a Primary and a Deputy. To be an official designee of SAR, please contact him to get a letter of appointment mailed by NSSAR to the VAVS Office in the local area.

Documenting Service for NSSAR Veterans Award: Chairman Rohrbough reminded Chapters document their “service to veterans” so that members can be awarded the NSSAR Service to Veterans Award.

Candidates for Westmoreland Award: Chairman Rohrbough called for Chapters to nominate candidates for the Westmoreland Award.

Stark Award Update: Chairman Rohrbough stated that the NSSAR Veteran Committee has made some changes to the Stark Report for 2011. He asked chapter representative serving veterans to go on the NSSAR Webpage and pull down the revised version of this report. He noted that he will try to post this new version on the TXSSAR Webpage as well in preparation of Chapter Annual Reports.

New Business:

Reporting Veterans Events: Chairman Rohrbough noted that we need to better document our veteran activities and events. If you are doing something new, please let me hear about it and get some publicity in the Texas Compatriot Newsletter.

Service Members Funerals and Observations: Chairman Rohrbough noted that a number of Texas veterans are “killed in action” and being returned to their hometowns for burial. Drake Peddie reported on the action of some of the North Texas Chapter to show respect and honor our fallen heroes. He outlined way to participate at funeral processions and/or grave sites. He asked for other Chapters to get involved and pay their respect to the service members’ and their families. Compatriot David Hall spoke of his efforts to honor our fallen patriots; he takes his “Liberty Bell” to many of these events with the permission of Cemetery Directors. Contact one of these men for more details.

Coming Observances: Chairman Rohrbough asked Chapters to celebrate Veterans Day on November 11th or other celebrations that are scheduled around that day.

Adjourn: There being no other business the meeting was adjourned at 10:00 AM.

Respectfully submitted,
Frank Rohrbough, Chairman

Yearbook Committee: Did not meet

ATTACHMENTS

2. TREASURER JOB DESCRIPTION

The TXSSAR Bylaws provide:

ARTICLE IX – TREASURER

SECTION 1. The Treasurer, in addition to his general duties, shall have the general supervision of collecting, safekeeping, depositing and disbursing all funds and securities of this Society, and shall conform to the following:

All funds shall be deposited in the name of the Texas Society Sons of the American Revolution in such accounts and depositories as shall be designated by the Board of Managers.

Disbursements shall be made by check signed as designated from time to time by the Board of Managers.

He shall be placed under bond for the faithful performance of his duties in such amounts as shall be determined by the Board of Managers.

The accounts of this Society shall be audited by a Certified Public Accountant selected by the Board of Managers at the pleasure of the Board of Managers and whenever there is a change in the position of the Treasurer.

SECTION 2. The Treasurer shall assist the State Secretary in the completion of the Annual Report to the NSSAR.

SECTION 3. This position requires high-level computer skills to include a basic understanding of databases, spreadsheets and various word processors. The current system operates using Microsoft Office XP.

The Treasurer is elected at the annual meeting of TXSSAR to hold office until a successor is elected and qualified.

Requirements:

Financial knowledge of the organization.

Should have a Bachelors degree in accounting or finance.

Should be a CPA, CMA or MBA or other profession with extensive accounting training.

Personal commitment to devote the time necessary to perform the responsibilities of Treasurer.

Understanding of financial accounting for nonprofit organizations.

Responsibilities:

Serves as Chair of the Finance Committee.

Manages, with the Finance Committee, the Board of Manager's review of, and action related to, the Board of Manager's financial responsibilities.

Works with the President and Audit Committee Chair to ensure that appropriate financial reports are made available to the Board of Managers on a timely basis.

Prepares the annual budget with input from key officers and committee chairmen. The budget is then reviewed with the Executive Committee and submitted for approval to the delegates at the annual State meeting.

Works with the Finance Committee and the President to develop Fiscal Policies for recommendation to the Board to ensure the financial integrity and sustainability of the organization.

Works with the Finance Committee and the President to develop long-term financial strategies.

Keeps currently informed of legal, regulatory and sector developments relating to the Board of Manager's financial responsibilities.

Coordinates with the State Compliance Officer on Sarbanes-Oxley matters.