



## **Committee Reports**

**Texas Society, Sons of the American Revolution**

**Board of Managers Meeting**

**Hilton Garden Inn America Plaza, Houston, TX  
October 12-13, 2013**

## **Americanism, Contests, Medals, and Awards (ACMA) Committee**

### **Annual Reports Sub-Committee**

TXSSAR ACMA Sub Committee on Reporting  
Report of meeting held 10/12/13

The Committee met to assist Chapters with the filing of the Annual Report.

15 Compatriots we present representing approximately 10 Chapters.

An overview of reporting requirements were given and the report was presented to those attended.

There was discussion on the Roger Sherman Medal, the Chapter Distinguished Service Medal, and the Lydia Durragh Medal. This included requirements and procedures.

The NSSAR PowerPoint on report preparation was reviewed.

The meeting carried over into the ACMA general meeting and the subcommittee adjourned.

Respectfully Submitted,

Peter Baron  
Sub Committee Chairman

### **Flag Certificate Sub-Committee**

Subject: TXSSAR Chapter Flag Certificate Presentations

Date: 9 October 2013

Submitted by: T.L. Holden, Flag Reporting Sub-Committee Chair

There are 66 chapters on the TXSSAR Rolls. Of those 19 chapters are listed as in-active and 6 that may be questionable since members contacted did not know of any scheduled meeting or who the chapter officers were. TXSSAR will need to verify if they are active and if so, who the chapter officers are. There are 47 or 41 active chapters based on the outcome of the 6 questionable chapters.

As of this date 19 chapters have reported as presenting at least 1 certificate since 1 January 2013. An additional 6 chapters have planned presentations or are scheduling presentations before the end of the year.

That represents the following percentages:

19 chapters of 47 chapters equal 40.4%

19 chapters of 41 chapters equal 46.3%

6 chapters are planning presentation not later than 31 December 2013, giving the state an adjusted percentage of:

25 chapters of 47 chapters equal 53.2%

25 chapters of 41 chapters equal 60.97%

The 19 chapters reporting were: Bernardo de Galvez #1, Dallas #2, San Antonio #4, Arlington #7, Paul Revere #19, Denton #23, Hill Country #31, William Hightower #35, Plano #37, Independence #40, Bluebonnet #41, Liberty #42, Amb. Fletcher Warren # 43, East Fork-Trinity #47, Victoria #50, Piney Woods #51, Athens #54, Robert Rankin #62 and McKinney #63.

The 6 chapters with planned presentation in the next 75 days were: Patrick Henry #11, Permian Basin #18, Cradle of Texas #33, Edmund Terrill #34, Brazos Valley #45 and Alexander Hamilton #66.

There were 7 chapters not reporting, nor answering the telephone calls or emails requesting a status on the flag certificates. So their status is unknown. They were: Major K.M. Van Zandt #6, Captain William Barron #25, Heart of Texas #26, Freedom #38, East Texas #57, Boerne #64 and Red River Valley #65.

Within the state, 22 chapters have not presented a flag certificate nor had one schedule for the year. They were: Paul Carrington #5, Major K.M. Van Zandt #6, Colonel Turner Sharp #9, Panhandle Plains #10, Corpus Christi #14, Texas Tech #15, Big Country #16, Major White #17, Daniel Wood #22, Captain William Barron #25, Heart of Texas #26, Captain John McAdams #27, Lt. Nathan Gann #28, Freedom #38, Alexander Hodge #49, Live Oak #55, East Texas #57, Fredonia #58, Aaron Burleson #59, Laredo #61, Boerne #94 and Red River Valley #65.

TXSSAR President Stephen W. Rohrbough will present the TXSSAR state level flag certificate during the Fall BOM.

## **Archives and History Committee –See Historian’s Report**

### **Audit Committee**

Chairman Tom Jackson

Vice-Chairman Peter McLellan

Members: Chris Courtier, Russell Dart, John Dupree, Dr. Wendell Edwards, Nicholas Gilliam, Willard B. Ivy, James (Jim) T. Jones, Jr., James A. Nelson, Howard Roach, Andrew Smith, Tom C. Waldrop.

Attendees: John Beard, Peter McLellan, James A. Nelson, Arnold Seidule

### **Meeting Highlights/Discussion**

**Review of Mission Statement** – The mission of the Audit Committee is to provide oversight of internal and external audits of all functions involving the finances of the Society in order to maintain adequate internal control over the Society’s procedures and operations; make

recommendations for the selection of external independent auditors; review the scope of audits; and review the findings of the external independent auditor.

### **Old Business**

Tom Jackson – Update

Wendell Edwards – Update

Marvin Morgan – Update

TXSSAR 118<sup>th</sup> Annual Meeting – Audit Sub-Committee Meeting Report (available for review)

**2013 Internal Audit Sub Committee** - conducted semi-annual review of the books and records on Friday, September 13, 2013 at the La Quinta Inn in Brenham, Texas. In attendance were John Beard, Russell Dart, Jim Jones, and Peter McLellan.

-- Net-Net: *“Report to EXCOM: No material exceptions were identified.”*

-- A copy of the Internal Audit Sub Committee report is available upon request.

Recommendations:

- 1) TXSSAR Chancellor should be requested to provide his recommendations on the requirements for Social Security numbers for Poster Contest winners.
  
- 2) Registrars should remit all expense receipts with their request for expense reimbursement. All expense receipts will be retained by the Treasurer.

**2012 Independent Auditor’s Report** – the 2012 Independent Auditor’s Report has been completed and is available for review.

*In the opinion of the auditor, “the financial statements referred to above present fairly, in all material respects, the financial position of the Texas Society Sons of the American Revolution, Inc. as of December 31, 2012 and 2011...”*

Upon approval from the TXSSAR Executive Committee, the 2012 Independent Audit Report will be posted on the public TXSSAR website.

**EFT Activity** – John Beard, Treasurer, reported that approximately 50% of all chapters are now receiving EFT TXSSAR deposits. The Treasurer still needs to receive “bank routing and checking account” information from all chapters to increase the number of chapters receiving EFT deposits in order to improve the efficiency and effectiveness of the payment process.

Future action could be undertaken in the future to encourage all chapters to participate in the EFT payment process.

### **New Business**

**EFT Audit Procedure** – Tom Jackson has suggested the need for an internal audit procedure to monitor TXSSAR Electronic Fund Transfers (EFT).

Decided -- It was decided that the Audit Committee should send out confirmation letters to sample selected chapters (Chapter President and/or Treasurer) to verify receipt of EFT deposits as part of our audit procedures.

**Search for TXSSAR Treasurer** – A search is underway to identify qualified candidates to serve as the TXSSAR Treasurer for 2014 – 2016. Contact information for any and all candidates should be forwarded to Peter McLellan, Vice Chairman for consideration.

**2013 IRS Form 990-N (e-postcard)** – Must be filed by May 15, 2014.

- **Note from IRS:** *“If you do not file your e-Postcard on time, the IRS will send you a reminder notice but you will not be assessed a penalty for late filing the e-Postcard. However, an organization that fails to file required e-Postcards (or information returns – Forms 990 or 990-EZ) for three consecutive years will [automatically lose its tax-exempt status](#). The revocation of the organization’s tax-exempt status will not take place until the filing due date of the third year.”*

**TXSSAR Conflict of Interest Statement** – A TXSSAR – 2014 Conflict of Interest Statement will be made available to be executed by all officers, committee chairmen, executive committee TXSSAR Board of Manager’s at the 2014 TXSSAR Annual Meeting.

**Audit Committee Member Review** – it was discussed that current audit committee members should be contacted to confirm their desire to remain on the committee. It was agreed that only “active” committee members should be on the committee.

Respectfully submitted,

Peter N. McLellan  
Vice Chairman, TXSSAR Audit Committee

## **CAR Essay Contest Committee**

### **C.A. R. ESSAY SUB COMMITTEE REPORT**

AS Chairman of the CAR ESSAY COMMITTEE, The 2013/2014 topic, "FRANCIS MARION" (SWAMP FOX), was relayed to the CAR Senior Advisor and to the CAR Junior President Dan Avedikian. The TXSSAR contest rules were later provided to them and posted on the TXSSAR web page. SAR chapter presidents were encouraged to contact local CAR Chapters to encourage participation; Rick Ramirez is in the process of sending letters to each eligible CAR Members. The dead line to submit essays to the chapter presidents is January 15, 2014, and to the essay chairman Ron Carter February 15, 2014. Only one essay per Chapter can be entered in the State contest.

Compatriot  
Ron Carter

## **Color Guard Committee**

**TXSSAR Color Guard Committee  
Houston, TX (Garden Inn Hotel)  
October 12, 2013**

1. **Call Meeting to Order:** Chairman Frank Rohrbough called the meeting to order at 1:05 P.M. Attendance is noted in paragraph 2 below.
2. **Attendance:** There were 24 TXSSAR members in attendance as recorded on the Sign-In Sheets. (See Attachment 1 for Listing of Attendees)
3. **Review Minutes:** The Minutes from the April 5, 2013 Meeting (Attachment 2) were handed out; Chairman Rohrbough called for a review of the Minutes, comments or edits. Two attendees noted as unknown were identified as Compatriots Frank Rohrbough and Michael Radcliff. The Minutes were approved with noted edits.
4. **Old Business:**
  - a. **Review Changes to State By-Laws:** Chairman Rohrbough provided a review of the State By-Laws that pertain to the Color Guard which were approved by the BOM at the April 7, 2013 Meeting in Dallas, TX. He explained that while these changes were approved, there was no remaining time for the Color Guard Committee to enact them. Accordingly, he stated that this meeting was the time to review and approve our own Committee By-Laws.
  - b. **Proposed Committee By-Laws:** Commander Peter Rowley had appointed a Sub-Committee to draft Committee By-Laws anticipating the change to the State By-Laws at the Annual Meeting in April in Dallas. That committee included Drake Peddie, Frank

Rohrbough and Jim Mitchell. Compatriot Peddie took the lead and drafted By-Laws following those he had written for the Council of Chapter President. However, the draft was never addressed during the Color Guard Committee Meeting on April 5<sup>th</sup>. The matter was tabled until the next scheduled BOM on October 12, 2013.

In early September, Compatriot Peddie made further tweaks to the By-Laws; copies were sent to Chapter Presidents requesting they share the document with the Color Guard Commanders and provide input back to Compatriot Peddie. No responses were received.

Chairman Rohrbough asked Compatriot Baron to assist in the presentation of the By-Laws at this Committee Meeting. The Committee By-Laws were passed out to the members present and key elements were briefed, to include Command Staff, Election of Officers, and Membership of the Committee. After some discussion, a **Motion was made and seconded. The Motion Passed.**

- c. **Appointing Voting Members of the Committee:** Chairman Rohrbough outlined the By-Laws Provision as to limitation of Voting Members and other Color Guardsman at Color Guard Committee Meetings.

The TXSSAR President had provided counsel to the Chairman stating he wanted, for the good of the order of committee business, to limit the number of Voting Members and asked that about 20 Guardsmen be nominated for appointment to the Color Guard Committee. After some discussion, the consensus was to select 10 Guardsmen from each of the Commands (North and South). With support from both Commands, the Committee Chairman would nominate **actively participating members**, which fairly represented chapters across the two Commands, to the TXSSAR President. The President would make the appointment to the Color Guard Committee in the same manner as he does for all other TXSSAR Committees.

- d. **Color Guard Manual:** After much discussion of the Color Guard Manual and recommendations from the Sub-Committee on the Manual (Bob Northcraft, Peter Baron, Marvin Morgan) the matter was addressed at the April 5, 2013 Color Guard Meeting. However, because the edits had not been finalized, Bob Northcraft asked Compatriot Baron to complete the document and have it available for review at the next Committee Meeting in October 2013 in Houston.

The Manual was handed out to the members present. Compatriot Baron provided an overview of the Manual. After some discussion, a **Motion was made to approve the Manual for publication and forward it to the Executive Committee for review and approval. The Motion passed.** With Executive Committee approval, the Manual could be placed on the TXSSAR Webpage for use by all TXSSAR Color Guardsmen.

## 5. New Business:

- a. **Election of Command Staff Officers:** Chairman Rohrbough reviewed the provisions of the By-Laws stating that the Command Staff – The TXSSAR Color Guard Commander and the Commanders of the Northern and Southern Commands – **were to be nominated**

**to the TXSSAR President.** The Committee Chairman offered a **Slate of Officers that would be voted on by the members present.** Nominations from the ‘floor’ would be accepted and voted on as needed.

Chairman Rohrbough noted that since Compatriot Peter Rowley, the last TXSSAR Commander, was from the Northern Command, succession guidelines required that the nomination for the TXSSAR Color Guard Commander be selected from Southern Command. Accordingly, ‘Succession of Command’ guidelines in the Committee By-Laws (just passed) were the basis for drafting a Slate of Officers to be voted on. A Ballot was prepared by the Committee Chairman and passed out to the members present of a vote. The following candidates were offered:

- For **TXSSAR Color Guard Commander: Frank Rohrbough**, Commander Southern Command
- For **Southern Command Commander: John Thompson**, Southern Command Adjutant
- For **Northern Command Commander: (No Nominee)** (Note: The members present from the Chapters located in Northern Command caucused, but reported that they could not come to a consensus on a nominee.)

**A Motion** was made to accept the Slate as proposed above. **The vote passed by acclamation.**

- b. **Quarter Master Position and Inventory of Products:** Because of time limitations, Chairman Rohrbough tabled this item until the next Committee Meeting.
- c. **Candidates for Color Guardsman of the Year 2013:** Chairman Rohrbough reported that Commander Peter Rowley had called for nominations for Color Guardsman of the Year at the April 5<sup>th</sup> Meeting stating that nominations were due by September 30, 2013; he noted that the selection from the nominees would be made at the Committee Meeting held during the Board of Managers Meeting in Houston, TX on October 5<sup>th</sup>. Chairman Rohrbough stated that **only one** nominee was submitted. That nomination was Compatriot Jay Lewallen from the San Antonio Chapter.

The Chairman summarized the color guard services performed by this nominee noting that he had actively promoted the goals of SAR and worked with American History Teachers in the San Antonio Independent School District to address events pertaining to the American Revolution. Under Compatriot Lewallen’s leadership several early American Revolutionary period presentations on uniforms, weapons and events were given at two Middle School History Fairs and two Elementary Schools over the past three years.

Following some discussion, Compatriot Michael Radcliff made a motion to accept the Compatriot Lewallen’s Nomination. The Motion passed.

6. **Other Topics/Discussion:** Chairman Rohrbough asked if there were any other topics to be addressed at the Meeting.



7. **Adjournment:** There being no other business, the Chairman adjourned the Meeting at 3: 10 P.M.

Frank Rohrbough  
Chairman, TXSSAR Color Guard Committee

Submitted Rules and Guidelines

**TEXAS SOCIETY - SONS OF THE AMERICAN REVOLUTION, INC.  
COLOR GUARD COMMITTEE - BYLAWS (RULES & GUIDELINES)**

WHEREAS, the President of the Texas Society of the Sons of the American Revolution, hereinafter called “the Society,” considered that there should be better interaction and communication between members of the Color Guard of the chapters of the Society in order to have a more effective organization;

AND WHEREAS, every organization must have rules to guide and direct it in conducting its business;

THEREFORE, the Texas Society Color Guard Committee, hereinafter called “the Committee”, organized as a standing committee of the Society, hereby adopts these Rules and Guidelines to direct it in the conduct of its business and affairs.

**ARTICLE I - MISSION**

The mission of the Committee shall be to promote and participate in patriotic, historical, and educational events and activities, in the State of Texas or other locations as requested, while wearing U. S. Revolutionary War period clothing and to convey a commitment to excellence when presenting the colors and the Flag of the United States in a respectful military manner at all Texas State Society SAR meetings and in our communities as visual spokespersons of the Texas Society.

**ARTICLE II – MEMBERSHIP**

The Color Guard is open to all Texas Society members in good standing, desiring to participate in national, state or chapter level Color Guard activities. All Color Guardsmen are encouraged to attend committee meetings and to participate in committee proceedings. The voting members of the committee shall comprise the Command Staff and members as appointed by the State President (as listed on the TXSSAR Website). To assist the State President, the Committee Chairman may recommend potential Committee Members to ensure regional representation.

### **ARTICLE III – MEETINGS**

The Committee shall meet at each TXSSAR Annual Meeting and Board of Managers meeting. The order of business at each meeting shall be: (1) to organize the Color Guard for the various events that it must participate in during that particular meeting; (2) to determine the Awards of the TXSSAR Color Guard and promulgate the requirements of those awards; (3) designation of Chapter and State Color Guard Events and to petition for National Color Guard Event Status, as needed; (4) Other items of business to include reporting on events the various Chapter Color Guards have participated in since the previous meeting, as well as discussing upcoming events around the state.

A quorum shall exist if at least ten (10) voting members are present at the meeting. Other special meetings of the Committee may be called by the Chairman in the manner prescribed in the Society Constitution and Bylaws. Special Meetings require a true majority of all voting members to take action. All actions of the Committee shall be conducted as prescribed in the Society Constitution and Bylaws.

### **ARTICLE IV – COMMAND STAFF**

The Command Staff of the Color Guard Committee shall consist of the TXSSAR Color Guard Commander, Committee Chairman, TXSSAR Adjutant, and two regional commanders (North and South). They shall serve for a period of one year following the annual State Convention at which they assumed command.

#### **Election of Command Staff**

Candidates for Command Staff shall be elected from a slate of candidates prepared by the TXSSAR Adjutant and voted on by Committee members present at the Annual State Convention by a simple majority vote of the eligible voting members (See Article II - Membership). The Elected members of the Command Staff are: Color Guard Commander, Northern Commander, and Southern Commander. Nominations from the floor will be accepted. The approved slate must be approved by the In-coming TXSSAR State President.

#### **Color Guard Committee Chairman**

The Chairman of the Committee shall be appointed by the State President of the Texas Society, who may, in his discretion, appoint the Commander of the Color Guard as the Chairman. If the president appoints a person other than the commander of the Color Guard as the Chairman of the Committee, the Commander of the Color Guard shall be a voting member of the Committee and shall serve as *ex officio* Vice-Chairman of the Color Guard Committee.

#### **TXSSAR Commander**

The TXSSAR Color Guard Commander shall be the head of the TXSSAR Color Guard and may also be the Chairman of the TXSSAR Color Guard Committee. He shall appoint the

TXSSAR Adjutant. The standard term of service of the TXSSAR Color Guard Commander shall be one year.

### **TXSSAR Adjutant**

The Adjutant shall serve as the Vice Chairman of the TXSSAR Color Guard Committee, except when the Color Guard Commander has been appointed to serve in that role. The TXSSAR Adjutant shall record the minutes of all TXSSAR Color Guard Committee meetings. He shall maintain the State Color Guard Roster and a Roster of all Color Guard members present at TXSSAR Color Guard functions and is responsible to make sure that the National Flags are present at the opening session of each BOM, banquets and other functions that may be required by the Color Guard Commander and the TXSSAR State President. The standard term of service of the TXSSAR Color Guard Adjutant shall be one year.

### **Regional Commanders**

In addition to the TXSSAR Adjutant, the TXSSAR Commander shall be assisted by a Northern Commander and a Southern Commander, from chapters in the North and South regions respectively. Each of these regional commanders shall be current Color Guard Members nominated from their region and elected as noted "Election of Command Staff" above.

Each regional commander, at their discretion, shall appoint a regional adjutant to support their regional activities and events. The regional adjutant shall be for a one-year term and shall not be part of the officer succession plan unless they are elected into a higher role at a Committee meeting or appointed to fill in a higher position vacated by an elected officer.

### **Command Staff Succession**

When the TXSSAR Color Guard Commander completes his term the TXSSAR Adjutant will present the next rotation regional Commander as the nominee for TXSSAR Commander. By practice, this position will rotate between Northern and Southern Command.

This officer succession plan shall only be applicable to those individuals elected by the committee. Each regional adjutant shall not be part of this Command Staff Succession Plan. At the discretion of the Committee, these regional adjutants can be elected to the regional commander position when that position becomes available. Likewise, the Color Guard Committee Chairman shall not be part of this Command Staff Succession Plan (unless he is also one of the other elected officers in the line).

### **Incomplete Terms**

Should a member be unable to complete his term of service due to illness, death, resignation, removal, or other cause, the Chairman has the authority to appoint an interim replacement. That member will serve until the next scheduled meeting, or a special meeting, at which an election will be held.

A Member that fails to perform his duties may be removed by the State President at any time and without recourse. The President may replace the member or allow the Committee Chairman to appoint an interim replacement.

#### **ARTICLE V – EQUIPMENT AND MATERIALS**

The TXSSAR Color Guard may accept donations of materials for the proper functioning of the Color Guard, including, but not limited to flags and flag holders, muskets, rifles, side arms and clothing. Such items shall be held by the TXSSAR Color Guard in the name of and on behalf of the State Society.

This in no way shall impinge on any Guardsman's ownership of his own uniform or accoutrements – swords, weapons, cartridge belts or boxes, drums, fifes, etc. Such personal items shall belong to the owner, unless they are specifically donated to the TXSSAR Color Guard. For items that are donated to the TXSSAR Color Guard, such items shall be held by a Color Guardsman as appointed by the Color Guard Committee Chairman and listed in the "TXSSAR Color Guard Inventory". Such items should be maintained by an optionally appointed designee - the TXSSAR "Quartermaster". This shall only apply to items donated at the State level and not the local chapter level.

#### **ARTICLE VI – INSIGNIA**

Committee officers and members are entitled to wear any of the various medals of the Society as prescribed by pertinent regulations of the NSSAR.

#### **ARTICLE VII – FEES AND DUES**

There are no fees or dues attendant to membership on the Committee.

#### **ARTICLE VIII – AMENDMENTS**

These Rules and Guidelines may be amended at any regular business meeting of the Committee by a three-fifths (60%) vote of the eligible voting members present, provided that a quorum exists and further provided that the said amendment was proposed at the preceding regular meeting.

### **Council of Chapter Presidents**

#### **Attendees:**

Allen Greene (Robert Rankin), Drake Peddie (Plano/Denton), Nick Harper (Dallas Chapter), James Alderman (Van Zandt), Peter Baron (San Antonio), Raymond Leftwich (Van Zandt), Ron

Carter (Arlington), Ron Walcik (Heart of Texas), Jim Barkley (Hill Country), T. L. Holden (Edmund Terrill), Charles Bush (Bluebonnet), Mike Radcliff (Plano), Floyd Miller (Paul Revere), Jim Kuykendall (Freedom), John Thompson (VP #8), L. H. Blackburn (Piney Woods), Ed Heath (San Antonio), Tom Green. Stephen Lee (Capt. William Barron), John Merritt (Capt. William Barron), James Nelson (Patrick Henry), K.B. Hallmark III (Victoria), Art Mumford (Victoria), Lloyd Lietz (McKinney), Terry McKee (Paul Carrington), Pete Lenes (Bernardo de Galvez), George West (Panhandle Plains), David Temple (Dallas Chapter), Stephen Baldwin, Bob Cohen, Larry Stephens (Piney Woods)

### **Opening / Introductions:**

- Allen Greene, Chairman called the Meeting to Order at 8:00AM.
- Chairman Allen Greene (Robert Rankin Chapter), Nick Harper (Dallas Chapter) - Vice Chairman and Drake Peddie (Plano/Denton Chapters) - Secretary were introduced to the Council.

### **Old Business**

- Chapter Presidents Manual and Bylaws are posted on the website - Please resend the link again

### **New Business**

- Tom Green talked about the George Washington Fellow program and would like to see more people donate and get involved.
- Tom Green talked about giving medals and awards to DAR ladies.
- Tom Green talked about giving the George Washington portrait (\$250) to schools.
- Peter Baron - Operation Ancestor done at veterans hospitals - can get a full membership to Ancestry.com at a VA facility.
- Ancestry REACH is providing leads to TXSSAR - got about 50 hits as described by Mike Radcliff. Would like some feedback on how those are proceeding through the system. There are some potential privacy issues.
- Steve Baldwin (National officer) talked about the NSSAR Friends of the Library which has a cost of \$25 / year.

### **State Officer Announcements**

- None noted

### **TXSSAR Committee Announcements**

- Peter Baron talked about the Annual Reports - separate meeting later today on the annual reporting to be done later this year
- Art Mumford talked about the Eagle Scout scholarship program and where to get the information.

- John Thompson has all the JROTC Medals available for pickup and has some flyers available to help promote the program.
- There was a discussion of the youth/school awards (Oration, Essay, Poster, and American History Teacher). It is important to get the word out - working with the school districts and local media channels.
- James Mitchell talked about Patriot Grave registrations - 50 potential candidates around the state. Work is in process to identify these and need some help to get these marked and identified.
- Ron Carter talked about the CAR Essay Contest.

#### **Other Announcements / Discussions**

- The Benediction was given by Compatriot James Taylor.
- Adjournment - 9:40AM

Regards,  
 Drake Peddie  
 Secretary – Council of Chapter Presidents

#### **Credentials Committee No Report**

#### **DAR Liaison Committee**

*Tom Green, Former TXSSAR President*

You could say that the DAR Liaison Committee meets continually, in that getting possible new member from DAR members is a continuous objective. We have received several prospective new members from DAR members and at least one has been approved.

I have again been in touch with Pamela Wright, the Texas Society State Regent, and she has again arranged for us to man a table in Dallas on March 6, 2014 at the DAR annual convention. We have again, been invited to present the Colors for the Annual Convention opening ceremonies of the DAR annual convention, as well as present the Colors for the Sunday morning breakfast meeting on March 9, 2014.

We will be presenting a medal to Zipra Morgan for her assistance to the TXSSAR in documenting SAR applications using DAR Record Copies. I have proposed to PG Joe Dooley and DAR PG Lynn Young that the two Societies work together to improved the common use of the documentation on file with both Societies. I have also suggested to PG Lynn Young that the TXSSAR Color Guard present the Colors at one of the annual meeting of the DAR.

Tom Green  
 DAR Liaison Committee Chair.  
 Former TXSSAR President

## **District VP Committee**

Items discussed:

- What are we doing well? Why do you think it is good?
- What are our problems? How do we solve them?
- National Committees. Do you know how to get on them?
- Strategic Planning - Vision, Leadership, Membership, Attendance
- Items from each region to make basket to take to NSSAR Greenville, South Carolina, National Congress next July 18-24, 2014.
- Constitution and Bylaws. Have you read them?
- Perpetual Membership, Do you think New ones can be acquired?

**During the interim since the Board of Managers meeting, the following have been done by the Chair.**

**Newsletter for DVP's.** A newsletter has been produced and distributed to the District Vice Presidents for the months of October, December and February.

**Chapter Officer Training.** During early December a request went out to District Vice Presidents to conduct Chapter Officer training. District 8 Vice President, John Thompson, volunteered District 8 and a training was conducted by the President Elect with the assistance of Past State President, Bill Marrs, using the GoToMeeting account donated by Bill Marrs.

Respectfully Submitted,  
Robert S. Cohen

## **Eagle Scout Committee**

Eagle Scout Committee

2013 was a successful year for the Eagle Scout Committee. We presented Eagle Scout Certificates, with letters of congratulations, to 179 Eagle Scouts. This is an increase of approximately 25% from 2012. We had 17 Eagle Scouts who submitted applications for our Scholarship and Seth Jensen of Katy, Texas was selected as the 2014 winner. He will be presented at the upcoming state meeting in San Antonio.

Respectfully submitted,

Arthur Munford, Chairman  
TXSSAR Eagle Scout Committee

## **Executive Committee**

### **Executive Committee Meeting**

**October 12, 2013**

#### **Hilton Garden Inn NW America Plaza**

President Stephen Rohrbough called the meeting to order at 7:01 AM. Present were Stephen Rohrbough, Robert Cohen, Hank Voegtle, Larry Stevens, Sam Massey, John Beard, Terry Pounder, Bob Clark, Gerald Irion and David Temple. Guest, Peter McLellan for the Audit Committee.

President Rohrbough asked Peter McLellan to report on the Audit Committees report. He said there was no bank statement problems; the operating account were 100% correct August 31 thru Sept 30 for funds deposited; 2012 audit report completed, the 990 were filed for 2012; Jim Jones looked at the investment accounts; in all cases exceptions corrected. There was a recommendation that the chancellor review the need for an SSN for poster contest winners and the Registrar provided receipts for reimbursements. He said the committee needed end of the year results so the report can be completed for the March Convention.

President Rohrbough gave an account of his travels since the Dallas meeting in April visiting four chapters. He has three chapter visits scheduled for January and will be at the Alexander Hodge meeting just before Thanksgiving. He traveled to Lubbock for their meeting and had a great meeting with the chapter and the DAR members that were present. He then went to Amarillo and met with President George West but there was no meeting. He and Compatriot George West attended the DAR Constitution Day Fund raising event. They wore uniforms and participated in the Color Guard posting the Colors. The presiding Officer asked us to explain our uniforms and history of the uniforms. President Rohrbough raised the question as to why SAR doesn't have similar meetings for Constitution Day.

President Elect Bob Cohen said his report was on file.

Treasurer John Beard handed his report and stated that Texas is in good shape, and the 2012 audit was completed before this BOM which was a first in a long time. He said 990 extensions were filed and they are due November 15, 2013. He said we have 3.3 % realized on our investment accounts which are about what is out there in today's market. Unrealized gains are not booked so it could change his report at end of year. He said he asked Brinker money managers to harvest 80 % of balance in the fourth quarter gains by the end of the year to reinvest, but ran into a road block with Brinker. They said we need discuss with the account money manager. John said this was a little confusing. President Rohrbough said we need to get back with our account manager. John said he would not be able serve another term; his new job would not allow him the time to do a proper job. He said he had made a couple of recommendations to the Nominations Chair Bob Clark. John said he would be making a motion



today in the business meeting and would like the EXCOM to support the motion. His recommendation is to increase the stipend from ½ to whole or \$105 each month beginning January first 2014 for both of the Registrars due to the volume applications they are processing. We are not helping them pay for their out of pocket expenses. All ECOM Members present voiced support of this motion and asked that Peter McLellan the Chairman of the Finance Committee to make this motion during the General Session.

Hank Voegtle, Secretary said his report was on file. He said he has six supplemental applications to process and send to the chapters; he has seven new members to log; two transfers out and five transfers in to process. He said there were three Certificates reported as lost and he had picked up certificates to replace them.

Communications Secretary Sam Massey has had Blue Bell requests and track to double requests having received thirty-one. He said we should take advantage of using DADA more often to handle minor items. He said he has established Groups Accounts such as the BOM E-Mail addresses and Chapter Presidents that can be used to send out a request, by specific group. This way we can get messages out faster. Gerald Irion asked if this could be used for contacting Chapter Registrars to advise them of changes or for training. Sam said yes; we just need to make sure our contact addresses are correct. Hank Voegtle said along this line that we need to report deaths and even address changes correctly using the blue mail system. He said on the TXSSAR website is the form to fill out and send. Bob Cohen said in doing this the four people who need to be contacted will. Stephen asked Sam if he could send out a notice on DADA to remind members to use this process.

Staff Secretary said all reports from Officers and Committees were on time and these had been posted on the TXSSAR Web-site prior to the meeting. He said there are two sets of meeting minutes to review and that these were sent to sent to all officers including past presidents. The minutes are from the "Go-To-Meeting" BOM on July 28, and the State Convention, April 4-7, 2013; these were passed out. He said this would be presented in his report during the business session for approval.

Stephen asked for the Registrars' reports. David Temple said the Inland Report was on file. He said that both Lubbock and Odessa have added new members. Coastal Registrar Gerald Irion said his report was on file; however, he said he is concerned that the four larger chapters in his area only accounts for 20 % of the applications he has received.

Chancellor Terry Ponders reported that there have been no proposals for Bylaw or Constitution changes. Bob Cohen said there are some are still some Bylaws that need to be addressed or revisited. Terry asked that his listed ATT E-mail not be used; they have taken him out of their system, but rather use his TXSSAR address to contact him.

Bob Clark reported on nominations for 2014 – 2015 and that he was meeting informally at this BOM and calling individuals to fill vacancies. He said there would have a meeting at the March Convention prior to the business meeting.

President Rohrbough adjourned the meeting at 8:40 AM

**Expansion & Membership Committee** No report

**Finance Committee:** See Audit Committee

**Former State Presidents Committee** No Report

**Genealogy Committee** (No report at time of publication)

### **Report Long Range Planning Committee Meeting**

The Long Range Planning Committee discussed the following topics.

- National Society SAR to meet in Houston in 2018 and possibly in 2017 instead, as Tennessee has yet to get their plan together for 2017.
- SAR Texas Society Annual Convention in 2015 in Houston area.
- SAR Texas Society BOM for Fall 2014, no Chapter(s) have volunteered to host the event.
- The committee chair expressed the opinion that the Long Range Planning Committee should, in addition to assisting the State Meetings Committee with meeting locations, be doing visioning out to five years to set goals for such vision and communicate the vision to all other committees so each committee can evaluate and address their part in accomplishing those goals.

Respectfully Submitted,

Robert S. Cohen

### **Nominating Committee**

As chair of the nominating committee, I have been consulting with various chapter and state officers to determine the suitability and availability of compatriots for TXSSAR nominated officers for 2014-2015. The full committee will meet on the Saturday morning of the state convention, March 29, 2014 in San Antonio to vote on the nominees of this committee. The

2014-2015 preliminary committee list may be modified, either at the committee meeting or on the floor of the TXSSAR convention.

**TXSSAR**  
**2014 – 2015 Nominating Committee List**

President	Robert S. Cohen
President-Elect	Larry Stevens
Secretary	Hank Voegtle
Communications Secretary	Sam Massey
Staff Secretary	Mike Radcliff
Treasurer	John Beard
Registrar (Coastal Group)	Gerald Irion
Registrar (Inland Group)	David Temple
Chancellor	Tracy Pounders
Chaplain	Rev. James Taylor
Historian	Harmon Adair
VP, District 1	<i>vacant</i>
VP, District 2	William Harper
VP, District 3	Tom Carswell
VP, District 4	Ron Walcik
VP, District 5	Jim Alderman
VP, District 6	Drake Peddie
VP, District 7	Larry Casey
VP, District 8	John Thompson
VP, District 9	Art Munford
VP, District 10	Stephen Lee
VP, District 11	Peter Rowley
Trustee	Stephen Rohrbough
Alternate Trustee	Bob Clark
VP So. Cent. Dist. (2015 – 2016)	Bob Clark

**Patriots Fund Trustees Committee** No Report

**Patriot Fund Fundraising Committee** No Report

**Patriot Graves Committee:**

James E Mitchell, Chair & Peter Baron, Vice Chairman

A. Sign in sheet / Retain this doc., & return, pls.

- B. Treasurer's Rpt., by Compatriot John C Beard, \$150 remains within the annual. Line item budget for the Patriot & Graves Committee for approved, expenses. No expenses were incurred since last scheduled meeting was held Apr 5-6. 2013. \*This money may be used to buy a grave marker "lug".
- C. Vice Chairman's Rpt., Peter Baron reported, ad hoc, i.e., in print, as he was required to attend another scheduled comm., that in Apr., 2009 the TXSSAR was invited to the Texas State Cemetery., at Austin by the NSDAR Regent to dedicate a red granite obelisk. At present, during TXSDAR Pamela Wright's term, and TXSSAR Pres., Stephen W Rohrbough an opportunity exists to research names of additional Rev War Soldier's names for addition to the monument. The approval process will be directed through the DAR Historian General's Office. If the TXSSAR desires to research and add names for evaluation, it may do so through contacting Martha Hartzog at:  
[m.hartzog@mail.utexas.edu](mailto:m.hartzog@mail.utexas.edu)

Attendees:

Peter Baron, Ad Hoc, Chairing another meeting; SA #4 Chapter, [ptbaron@hotmail.com](mailto:ptbaron@hotmail.com)  
Wm. Marrs, Heart of TX Chapter, [sartech@hot.rr.com](mailto:sartech@hot.rr.com)  
Art Mumford, Victoria #50 Chapter, [goaggies@suddenlink.net](mailto:goaggies@suddenlink.net)  
George West, Panhandle Plano #10 Chapter, [gtwest@arn.net](mailto:gtwest@arn.net)  
Mike Tomme, (GASSAR) Plano #37 Chapter, [mtomme@bellsouth.net](mailto:mtomme@bellsouth.net)  
Fred Jackson, Robert. Rankin #62 Chapter, [f293@att.net](mailto:f293@att.net)  
John C Beard, PineyWoods #51 Chapter, [johnbeard@suddenlink.net](mailto:johnbeard@suddenlink.net)  
Larry Blackburn, PineyWoods #51 Chapter, [lblackburn@eereed.com](mailto:lblackburn@eereed.com)  
Bob Bowen, (VASSAR) PineyWoods #51 Chapter, [SemperfiBob@cox.net](mailto:SemperfiBob@cox.net)  
K B Hallmark III, Victoria #50 Chapter, [Khallmark@hughes.net](mailto:Khallmark@hughes.net)  
John P. "Pete" Lenas, Bernardo de Galvez #1 Chapter, [jplwso@comcast.net](mailto:jplwso@comcast.net)  
James E Mitchell, Bernardo de Galvez #1, [jemitch46@gmail.com](mailto:jemitch46@gmail.com)  
Drake Peddie, Plano #37 & Denton #23 Chapters, [dmpeddie@aol.com](mailto:dmpeddie@aol.com)  
Floyd Miller, Paul Revere #19, [fmiller1@gt.rr.com](mailto:fmiller1@gt.rr.com)  
John Kenton Thompson, Freedom #38, [johnkthompson@rocketmail.com](mailto:johnkthompson@rocketmail.com)  
Dr. James "Jim" Heath, Dist. 1, VP, Bluebonnet Chapter, [jimheath@txwinet.com](mailto:jimheath@txwinet.com)  
Jim Kuykendall, Freedom #38, [Jimkuy@aol.com](mailto:Jimkuy@aol.com)  
Tom Lawrence, Paul Carrington #5, [tlawrence01@sbcglobal.net](mailto:tlawrence01@sbcglobal.net)

**I. Old Business:**

- A. Review Minutes, Apr 5-6, 2013 TXSSAR 118<sup>th</sup> Convention, Dallas for approval Motion by Compatriot Bob Bowen, seconded by Art Mumford & approved by voice vote.
- B. Ask attendees, if any chapter has flagged TXSSAR Rev War Soldier's graves and/or attended another state society Rev War Wreath Laying Ceremony since, Apr., 2013.

Answer: Chairman of P & G (Registry) Comm., Jas. E Mitchell, drove 460 mi. round trip on Apr 6<sup>th</sup> to attend Annual LASSAR State Convention held at Natchitoches, LA (est. yr. 1714), where a TXSSAR Wreath was placed in American Cemetery, honoring Col. Wm. Houston Jack, founder of Louisiana Society SAR and jointly, flagged 7 known French & Spanish Rev War Soldiers buried at the cemetery.

- C. Mention was made to attendees that recently, our committee had approved at the Apr., 2013, TXSSAR 118<sup>th</sup> Convention - implementation of a TXSSAR Patriot Grave Updater form, and also, the formation & promotion of an Ad Hoc P & G Subcommittee for members to voluntarily conduct physical surveys in order to update, catalog and photograph the fifty-nine (59) TXSSAR online, American Rev War Patriots Buried In Texas.

## **II. New Business**

As of Jul 22, 2013 availability exists for society members to utilize a large, 6" x 6" brick size, granite, Patriot Grave Marker template, now offered online by the Tenn. Society SAR (TNSSAR) for utilization for our NSSAR Members & Rev War Patriot Grave Marking ceremonies. See: Compatriot, Rick Hollis [tnssar@bellsouth.net](mailto:tnssar@bellsouth.net) for details of Granite Patriot Grave Marker TEMPLATES.pptx.

The 123<sup>rd</sup> Annual Nat'l. Congress President General's. (PG) Jos. W Dooley Initiatives for 2013-14 include: Memorials, Markers & Monuments. These initiatives were posted on [www.sar.org](http://www.sar.org) website, updated: Jul 4, 2013 and posted online. Mark Anthony, Chairman of the Historic Sites, Celebrations and Reenactments Comm., is our Nat'l. Society "point-of-contact" on this PG Initiative. If you or any Chapter Member of TXSSAR has any question(s) about the PG Initiative, please contact Mark at [mcgt90@bellsouth.net](mailto:mcgt90@bellsouth.net) Importantly, TXSSAR P & G Comm., Chairman, noted that, for purposes of the Americanism Contest, a state society or chapter's participation in this PG Initiative may be recorded on the Americanism Score Sheet in either Tab 10 (if a historic marker) or Tab 11 (if a grave marker).

Utilization of the Nat'l. Society SAR's Patriot Graves Report (Update)... Recently, at the Sep 27 & 28, 2013 Fall Trustee Meeting held at Louisville, HQ our P & G Comm., was reminded the importance of submitting an online, registration form -Patriot Graves Report to update every, grave marking and/or placement and dedication of a SAR Lug. If one desires Not to submit the electronically available registration form, the web form page may be printed out so that any submitter that desires to complete the form by hand may do so, then mail away the draft version to: Revolutionary War Graves Comm., NSSAR 1000 South Fourth St., Louisville, KY 40203.

On Sep 11, 2013 a determination was made by P & G Comm., Chairman Mitchell that of the 57,610 Rev War Patriot recent uploaded Revolutionary War Soldiers and Civilians with a claim record of 'Publick'" Service during the Revolutionary War, Texas Society SAR has voluntarily uploaded approx., 3,000. State Societies that continue to volunteer their time and energy to remove a back-log of NSSAR Patriot Grave Reports stored in a file cabinet dating back to the 1950s, are in order of total entries made to date include: New York Society, 13,285; Kentucky Society, 13,283; Iowa Society, 6,864; Arkansas Society, 3,486; Texas Society, 3,000; Delaware Society, 2,852; Louisiana Society, 2,480; and, Ohio Society, 1,384.

**Announcements:** TXSSAR Dual Member/ (VASSAR) Robert L. Bowen, [aka “Semper (Fi) Fidelis, Bob”] was recognized and Bob said that, initially at the (TXSSAR) P & G Comm. organizational meeting held on Sat., Mar 24, 2012 at the 117<sup>th</sup> Annual State Convention at San Antonio, TX, he had volunteered his service as Vice Chairman. Since, that occasion however, Peter Baron of San Antonio was asked by Chairman Mitchell to serve. After a pause, Chairman James Mitchell reminded attendees that much appreciation for Bob’s service to the P & G Committee was due him. Essentially, Peter Baron’s San Antonio, TX availability was deemed to be necessary, now, for the primary purpose of encouraging local participation to identify any Rev War Spanish Army Patriots not previously identified buried within Texas.

John P. “Pete” Lenes gave a brief sketch of the time table and funding profile needs for the planned & City of Galveston approved, life size bronze -statue of Galveston’s founder, “Don Bernardo de Galvez”. They also need 300k\$ to complete project to raise the 12’ statue. Also needs ideas for fund-raising. Drake Peddie suggested a DADA broadcast.

Please plan to attend the 124th Annual Congress set for Greenville, SC, July 18-24, 2014. More importantly – DO VOTE - for our NSSAR Officer Candidates Robert L. “Bob” Bowen. Larry T. Guzy, Mike Tomme and our very own, Tom Lawrence, all who will make our Nat’l. Society SAR a better “domain”.

Meeting adjourned at 10:33 am

Respectfully Submitted by James E Mitchell, P & G Comm. Chairman

## **Patriot Projects Committee**

**Patriots Medal Selection Committee** See - Fall 2103 BOM Minutes.

## **Publicity Committee**

## **State Meetings Committee**

States Meetings met with Long Range Planning. The San Antonio Conference planning team, in San Antonio, has a contract and is beginning to prepare the Registration Form. When ready a message will be sent to member. There is no location for the Fall BOM. No chapter has asked to host this event. The Spring 2015 TXSSAR Convention will be held in Houston. A location for the meeting has not been selected.

Respectfully submitted,  
Larry Stevens

## **Veterans Committee**

**OAS Sub Committee of Veterans –**  
The OAS Committee met during the Veterans Committee.

Discussion was held to consider the potential expansion of the OAS Program to additional Chapters in TXSSAR. Chapters that have an interest in the program are advised to contact the Chairman and discuss the option.

Frank Rohrbough presented materials from the national OAS Coordinator that he received at Fall Leadership.

Respectfully Submitted  
Peter Baron  
OAS Chairman

**Yearbook Committee** (did not meet)