

ANNUAL FINANCIAL REPORT  
FISCAL YEAR ENDED AUGUST 31, 2017



OFFICE OF COURT ADMINISTRATION, TEXAS JUDICIAL COUNCIL

DAVID SLAYTON

ADMINISTRATIVE DIRECTOR



OFFICE OF COURT ADMINISTRATION, TEXAS JUDICIAL COUNCIL

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# OFFICE OF COURT ADMINISTRATION

DAVID SLAYTON  
Administrative Director

November 20, 2017

Honorable Greg Abbott, Governor of Texas  
Honorable Glenn Hegar, Texas Comptroller of Public Accounts  
Ursula Parks, Director, Legislative Budget Board  
Lisa Collier, First Assistant State Auditor

Ladies and Gentlemen:

We are pleased to submit the Annual Financial Report of the Office of Court Administration for the year ended August 31, 2017, in compliance with Texas Government Code Annotated §2101.011 and in accordance with the requirements established by the Texas Comptroller of Public Accounts.

Due to the statewide requirements embedded in Governmental Accounting Standards Board (GASB) Statement No. 34, the Comptroller of Public Accounts does not require the accompanying annual financial report to comply with all the requirements in this statement. The financial report will be considered for audit by the state auditor as part of the audit of the State of Texas *Comprehensive Annual Financial Report* (CAFR); therefore, an opinion has not been expressed on the financial statements and related information contained in this report.

If you have any questions, please contact Dianne Hobson at (512) 463-1647. You may also contact her for questions related to the Schedule of Expenditures of Federal Awards.

Sincerely,

A handwritten signature in black ink that reads "David Slayton".

David Slayton  
Administrative Director

## Office of Court Administration, Texas Judicial Council (212)

## EXHIBIT I - COMBINED BALANCE SHEET/STATEMENT OF NET ASSETS: Governmental Funds

August 31, 2017

	GOVT		CAPITAL ASSETS ADJUSTMENTS	LONG-TERM LIABILITIES ADJUSTMENTS
	FUND TYPES			
	GENERAL FUNDS	GOVT FUNDS TOTAL		
<b>ASSETS</b>				
Current Assets:				
Cash and Cash Equivalents				
Cash on Hand	\$	\$	\$	\$
Cash in Bank (Note 3)		9,000.00		
Cash in State Treasury		18,888,995.80		
Legislative Appropriations		5,885,963.43		
Due From Other Agencies (Note 12)		1,631,400.53		
Consumable Inventories		18,665.86		
Total Current Assets		<u>26,434,025.62</u>		
Non-Current Assets:				
Capital Assets (Note 2):				
Non-Depreciable or Non-Amortizable				
Depreciable or Amortizable, Net				
Total Non-Current Assets			820,161.13	
<b>TOTAL ASSETS</b>	\$	<u>26,434,025.62</u>	\$	<u>820,161.13</u>
<b>LIABILITIES AND FUND BALANCES</b>				
Current Liabilities:				
Payables from				
Accounts Payable	\$	15,204,012.58	\$	\$
Payroll Payable		2,938,742.95		
Due to Other Agencies		238,418.71		
Employees' Compensable Leave (Note 5)				1,267,387.82
Total Current Liabilities		<u>18,381,174.24</u>		<u>1,267,387.82</u>
Non-Current Liabilities				
Employees' Compensable Leave (Note 5)				1,200,331.90
Total Non-Current Liabilities				<u>1,200,331.90</u>
<b>TOTAL LIABILITIES</b>		<u>18,381,174.24</u>		<u>2,467,719.72</u>
<b>FUND FINANCIAL STATEMENT-FUND</b>				
FUND BALANCES (DEFICITS):				
Reserved for:				
Nonspendable		18,665.86		
Unassigned		3,575,329.60		
Committed		4,458,855.92		
<b>TOTAL FUND BALANCES</b>		<u>8,052,851.38</u>		
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	\$	<u>26,434,025.62</u>	\$	<u>26,434,025.62</u>
<b>GOVERNMENT-WIDE STATEMENT-NET ASSETS</b>				
Net Assets:				
Invested in Capital Assets				
Net of Related Debt				
			820,161.13	
Restricted for:				
Other				
Unrestricted				(2,467,719.72)
Total Net Assets	\$		\$	<u>(2,467,719.72)</u>

The accompanying notes to the financial statements are an integral part of this financial statement.

OTHER ADJUSTMENTS	STATEMENT OF NET ASSETS
\$	\$
	9,000.00
	18,888,995.80
	5,885,963.43
	1,631,400.53
	<u>18,665.86</u>
	<u>26,434,025.62</u>
	 820,161.13
	<u>820,161.13</u>
\$	\$ <u>27,254,186.75</u>
\$	\$ 15,204,012.58
	2,938,742.95
	238,418.71
	<u>1,267,387.82</u>
	<u>19,648,562.06</u>
	 1,200,331.90
	<u>1,200,331.90</u>
	<u>20,848,893.96</u>
	 18,665.86
	3,575,329.60
	4,458,855.92
	<u>8,052,851.38</u>
	 820,161.13
	<u>(2,467,719.72)</u>
\$	\$ <u>6,405,292.79</u>

## Office of Court Administration, Texas Judicial Council (212)

**EXHIBIT II - COMBINED STATEMENT OF REVENUES, EXPENDITURES, & CHANGES IN FUND BALANCE/  
STATEMENT OF ACTIVITIES - GOVERNMENTAL FUNDS****All Governmental Fund Types**

For the fiscal year ended August 31, 2017

	GENERAL FUNDS	GOVERNMENTAL FUNDS TOTAL	CAPITAL ASSET ADJUSTMENTS
<b>REVENUES:</b>			
Legislative Appropriations:			
Original Appropriations Revenue	\$ 18,339,459.00	\$ 18,339,459.00	\$
Add'l Appropriations Revenue	3,585,733.76	3,585,733.76	
Federal Pass-Thru Revenues (see Schedule 1A)	7,387,435.01	7,387,435.01	
State Grant Pass-Thru Revenues	(3,334.68)	(3,334.68)	
Licenses, Fees and Permits	50,622,862.11	50,622,862.11	
Sales of Goods and Services	30,695.00	30,695.00	
Other Revenues	229,698.00	229,698.00	
<b>Total Revenues</b>	<u>80,192,548.20</u>	<u>80,192,548.20</u>	<u>0.00</u>
<b>EXPENDITURES:</b>			
Salaries and Wages	18,923,534.54	18,923,534.54	
Payroll Related Costs	5,204,563.70	5,204,563.70	
Professional Fees and Services	372,303.53	372,303.53	
Travel	611,267.77	611,267.77	
Materials and Supplies	650,670.65	650,670.65	
Communication and Utilities	387,091.30	387,091.30	
Repairs and Maintenance	756,636.31	756,636.31	
Rentals and Leases	(13,781.78)	(13,781.78)	
Printing and Reproduction	3,509.98	3,509.98	
State Grant Pass-Through Expenditure	188,459.99	188,459.99	
Intergovernmental Payments	31,119,965.37	31,119,965.37	
Other Operating Expenditures	23,111,433.46	23,111,433.46	
Capital Outlay	583,143.87	583,143.87	(583,143.87)
Depreciation Expense and Amortization	0.00	0.00	183,930.49
<b>Total Expenditures/Expenses</b>	<u>81,898,798.69</u>	<u>81,898,798.69</u>	<u>(399,213.38)</u>
Excess (deficiency) of revenues over expenditures	<u>(1,706,250.49)</u>	<u>(1,706,250.49)</u>	<u>399,213.38</u>
<b>OTHER FINANCING SOURCES (USES):</b>			
Transfers In	7,315,550.42	7,315,550.42	
Transfers Out	(1,901,275.25)	(1,901,275.25)	
<b>Total Other Financing Sources (Uses)</b>	<u>5,414,275.17</u>	<u>5,414,275.17</u>	<u>0.00</u>
Excess (deficit) of revenue & other financing sources over expenditures & other financing uses	<u>3,708,024.68</u>	<u>3,708,024.68</u>	
<b>FUND FINANCIAL STATEMENT-FUND BALANCES</b>			
Fund Balances - Beginning	4,244,354.34	4,244,354.34	
Restatements	0.00	0.00	
Fund Balances, September 1, 2015, as Restated	<u>4,244,354.34</u>	<u>4,244,354.34</u>	
Appropriations Lapsed	100,472.36	100,472.36	
FUND BALANCES - August 31, 2015	<u>\$ 8,052,851.38</u>	<u>\$ 8,052,851.38</u>	
Government-wide Statement-Net Assets			
Change in Net Assets		<u>8,052,851.38</u>	<u>\$ 399,213.38</u>
Net Assets-Beginning			420,947.75
Restatements (Note 14)			
Net Assets, September 1, 2016, as Restated and Adjusted			<u>\$ 420,947.75</u>
Net Assets - August 31, 2017		<u>\$ 8,052,851.38</u>	<u>\$ 820,161.13</u>

The accompanying notes to the financial statements are an integral part of this financial statement.



LONG-TERM LIABILITIES ADJUSTMENTS	OTHER ADJUSTMENTS	STATEMENT OF ACTIVITIES
\$	\$	\$
		18,339,459.00
		3,585,733.76
		7,387,435.01
		(3,334.68)
		50,622,862.11
		30,695.00
		229,698.00
<u>0.00</u>	<u>0.00</u>	<u>80,192,548.20</u>
355,074.24		19,278,608.78
		5,204,563.70
		372,303.53
		611,267.77
		650,670.65
		387,091.30
		756,636.31
		(13,781.78)
		3,509.98
		188,459.99
		31,119,965.37
		23,111,433.46
		0.00
		183,930.49
<u>355,074.24</u>	<u>0.00</u>	<u>81,854,659.55</u>
<u>(355,074.24)</u>	<u>0.00</u>	<u>(1,662,111.35)</u>
		7,315,550.42
<u>0.00</u>	<u>0.00</u>	<u>5,414,275.17</u>
		3,708,024.68
		4,244,354.34
		0.00
		4,244,354.34
		100,472.36
		<u>8,052,851.38</u>
<u>(355,074.24)</u>		<u>8,096,990.52</u>
(2,112,645.48)		(1,691,697.73)
		0.00
<u>\$ (2,112,645.48)</u>	<u>0.00</u>	<u>(1,691,697.73)</u>
<u>\$ (2,467,719.72)</u>	<u>0.00</u>	<u>\$ 6,405,292.79</u>

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## Notes to the Financial Statements

### **NOTE 1: Summary of Significant Accounting Policies**

#### **Entity**

The Office of Court Administration (OCA) is an agency of the State of Texas and its financial records comply with state statutes and regulations. This includes compliance with the Texas Comptroller of Public Accounts' Reporting Requirements for State Agencies.

The Office of Court Administration of the Texas Judicial System was created by the Sixty-fifth Legislature, which authorized the Office to operate in conjunction with the existing Texas Judicial Council. This legislation established a multi-purpose agency to operate under the supervision of the Texas Supreme Court. The Office of Court Administration and the Texas Judicial Council, a blended component unit, and their respective duties are discussed in detail in the Addendum to this report.

The Office of Court Administration has identified no discrete component units, which require disclosure.

Due to the statewide requirements embedded in Governmental Accounting Standards Board Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*, the Comptroller of Public Accounts does not require the accompanying annual financial report comply with all the requirements in this statement. The financial report will be considered for audit by the State Auditor as part of the audit of the *State of Texas Comprehensive Annual Financial Report*; therefore, an opinion has not been expressed on the financial statements and related information contained in this report.

#### **Fund Structure**

The accompanying financial statements are presented on the basis of funds and account groups, each of which is considered a separate accounting entity.

#### **Governmental Fund Types & Government-wide Adjustment Fund Types**

##### General Revenue Funds

The General Revenue Fund (0001) is the principal operating fund used to account for most of the state's general activities. It accounts for all financial resources except those accounted for in the other funds.

The Fair Defense Fund (5073) is used by the Texas Indigent Defense Commission to provide financial and technical support to counties to develop and maintain quality, cost-effective indigent defense systems.

The Statewide Electronic Filing System Fund (5157) is appropriated to the OCA to support a statewide electronic filing technology system for the courts in Texas.

##### Capital Asset Adjustment Fund Type

Capital Asset Adjustment Fund (Fund 0998) will be used to convert governmental fund types' capital assets from modified accrual to full accrual.

##### Long-Term Liabilities Adjustment Fund Type

Long-Term Liabilities Adjustment Fund (Fund 0997) will be used to convert governmental fund types' debt from modified accrual to full accrual.

### ***Fiduciary Fund Types***

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#### Agency Funds

Agency funds are used to account for assets held as an agent for individuals, other government entities, and/or other funds. These funds are custodial in nature and do not involve measurement of results of operations.

### ***Component Units***

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The Office of Court Administration (OCA) operates in conjunction with the Texas Judicial Council as a blended component Unit. Additional information regarding the relationship between OCA and the Council can be found in Note 19.

### ***Basis of Accounting***

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The basis of accounting determines when revenues and expenditures or expenses are recognized in the accounts reported in the financial statements. The accounting and financial reporting treatment applied to a fund is determined by its measurement focus.

Governmental fund types that build the fund financial statements are accounted for using the modified accrual method basis of accounting. Under the modified accrual method, revenues are recognized in the period in which they become both measurable and available to finance operations of the fiscal year or liquidate liabilities existing at fiscal year-end.

The State of Texas considers receivables collected within sixty days after year-end to be available and recognizes them as revenues of the current year for Fund Financial Statements prepared on the modified basis of accrual. Expenditures and other uses of financial resources are recognized when the related liability is incurred.

Governmental adjustment fund types that will build the government-wide financial statements are accounted for using the full accrual method of accounting. Activities included in these fund types are: capital assets, accumulated depreciation, unpaid employee compensable leave, the un-matured debt service (principal and interest) on general long-term liabilities, long-term capital leases, long-term claims and judgments, and full accrual revenues and expenses.

## **Budgets and Budgetary Accounting**

The budget is prepared biennially and represents appropriations authorized by the legislature and approved by the governor (the General Appropriations Act).

Unencumbered appropriations are generally subject to lapse 60 days after the end of the fiscal year for which they were appropriated.

## **Assets, Liabilities, and Fund Balances/Net Assets**

### ***ASSETS***

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#### Cash and Cash Equivalents

Cash and cash equivalents include highly liquid assets.

#### Inventories and Prepaid Items

Inventories include consumable supplies and postage on hand at year-end. Inventories are valued at cost, generally using the last-in, first-out method. The consumption method of

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accounting is used to account for inventories and prepaid items that appear in governmental fund types. The cost of these items is expensed when the items are used or consumed.

Current Receivables - Other

Other receivables include year-end revenue accruals. This account can appear in governmental and proprietary fund types.

Capital Assets

Assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year should be capitalized. These assets are capitalized at cost or, if not purchased, at appraised fair value as of the date of acquisition. Purchases of assets by governmental funds are reported as expenditures. Depreciation is reported on all "exhaustible" assets. Assets are depreciated over the estimated useful life of the asset using the straight-line method.

**LIABILITIES**

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Accounts Payable

Accounts Payable represents the liability for the value of assets or services received at the balance sheet date for which payment is pending.

Employees' Compensable Leave

Employees' Compensable Leave Balances represent the liability that becomes "due" upon the occurrence of relevant events such as resignations, retirements, and uses of leave balances by covered employees. Liabilities are reported separately as either current or noncurrent in the statement of net assets.

**FUND BALANCE/NET POSITION**

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The difference between fund assets and liabilities is 'Net Assets' on the government-wide, proprietary and fiduciary fund statements, and the 'Fund Balance' is the difference between fund assets and liabilities on the governmental fund statements.

Fund Balance Components

Fund balances for governmental funds are classified as non-spendable, restricted, committed, assigned or unassigned in the fund financial statements.

**Non-spendable fund balance** includes amounts not available to be spent because they are either not in a spendable form (inventories) or they are legally or contractually required to be maintained intact.

**Restricted fund balance** includes those resources that have constraints placed on their use through external parties or by law through constitutional provisions.

**Committed fund balance** can be used only for specific purposes pursuant to constraints imposed by a formal action of the Texas Legislature, the State's highest level of decision making authority.

**Assigned fund balance** includes amounts constrained by the state's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by either the Texas Legislature or by a body (for example, a budget or finance committee) or official to which the governing body has delegated the authority to assign amounts to be used for specific purposes.

**Unassigned fund balance** is the residual classification for the general fund. This classification represents fund balance that was not assigned to other funds and was not restricted, committed or assigned to specific purposes within the general fund.

Invested in Capital Assets, Net of Related Debt

Invested in Capital Assets, Net of Related Debt, consists of capital assets, net of accumulated depreciation and reduced by outstanding balances for bond, notes and other debt that are attributed to the acquisition, construction or improvement of those assets.

Restricted Net Assets

Restricted net assets result when constraints placed on net asset use are either externally imposed by creditors, grantors, contributors and the like or imposed by law through constitutional provisions or enabling legislation.

Unrestricted Net Assets

Unrestricted Net Assets consist of net assets that do not meet the definition of the two preceding categories. Unrestricted Net Assets often have constraints on resources that are imposed by management but can be removed or modified.

**INTERFUND TRANSACTIONS AND BALANCES**

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The agency has the following types of transactions among funds:

- (1) Transfers: Legally required transfers that are reported when incurred as 'Transfers In' by the recipient fund and as 'Transfers Out' by the disbursing fund.
- (2) Reimbursements: Reimbursements of expenditures made by one fund for another that are recorded as expenditures in the reimbursing fund and as a reduction of expenditures in the reimbursed fund. Reimbursements are not displayed in the financial statements.
- (3) Interfund receivables and payables: Interfund loans are reported as interfund receivables and payables. If repayment is due during the current year or soon thereafter it is classified as "Current", repayment of two (or more) years is classified as "Non-current".
- (4) Interfund Sales and Purchases – Charges or collections for services rendered by one fund to another that are recorded as revenues of the recipient fund (interfund services provided) and expenditures or expenses of the disbursing fund (interfund services used).

The composition of the agency's interfund activities and transactions are presented in Note 12.

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**NOTE 2: Capital Assets**

A summary of changes in Capital Assets for the year ended August 31, 2017, is presented below:

PRIMARY GOVERNMENT								
	Balance 9/1/2016	Adjustments	Reclassifications Completed CP	Reclassifications In-Infy Trans	Reclassifications Dec-Infy Trans	Additions	Deletions	Balance 8/31/2017
<b>GOVERNMENTAL ACTIVITIES</b>								
<b>Non-depreciable or Non-amortizable Assets</b>								
Construction in Progress						240,075.00		240,075.00
Total Non-depreciable or Non-amortizable Assets	0	0	0	0	0	240,075.00	0	240,075.00
<b>Depreciable Assets</b>								
Furniture and Equipment	2,061,842.79					343,068.87	(141,698.94)	2,263,212.72
Total Depreciable Assets at Historical Cost	2,061,842.79	0	0	0	0	343,068.87	(141,698.94)	2,263,212.72
<b>Less Accumulated Depreciation for:</b>								
Furniture and Equipment	(1,640,895.04)					(183,930.49)	141,698.94	(1,683,126.59)
Total Accumulated Depreciation	(1,640,895.04)	0	0	0	0	(183,930.49)	141,698.94	(1,683,126.59)
Depreciable Assets, Net	420,947.75	0	0	0	0	159,138.38	0	580,086.13
<b>Intangible Capital Assets - Amortizable</b>								
Computer Software	3,551,370.37							3,551,370.37
Total Intangible Assets at Historical Cost	3,551,370.37	0	0	0	0	0	0	3,551,370.37
<b>Less Accumulated Amortization for:</b>								
Computer Software	(3,551,370.37)							(3,551,370.37)
Total Accumulated Amortization	(3,551,370.37)	0	0	0	0	0	0	(3,551,370.37)
	0	0	0	0	0	0	0	0
Total Governmental Activities	420,947.75	0	0	0	0	399,213.38	0	820,161.13

**NOTE 3: Deposits, Investments, & Repurchase Agreements**

The Office of Court Administration is not authorized by statute to make any type of investments. Therefore, there were no violations of legal provisions during the period.

**Deposits of Cash in Bank**

As of August 31, 2017, the carrying amount of deposits was \$ 9,000.00 for Cash in Bank as presented below.

**Governmental and Business-Type Activities**

CASH IN BANK – CARRYING VALUE	\$9,000.00
Less: Certificates of Deposit included in carrying value and reported as Cash Equivalent	0.00
Less: Un-invested Securities Lending Cash Collateral included in carrying amount and reported as Securities Lending Collateral	0.00
Less: Securities Lending CD Collateral included in carrying value and reported as Securities Lending Collateral	0.00
Cash in Bank per AFR	\$9,000.00
Governmental Funds Current Assets Cash in Bank	\$9,000.00
Governmental Funds Non-Current Assets Restricted Cash in Bank	0.00
Governmental Funds Non-Current Assets Restricted Cash in Bank	0.00
Proprietary Funds Current Assets Cash in Bank	0.00
Proprietary Funds Current Assets Restricted Cash in Bank	0.00
Proprietary Funds Non-Current Restricted Cash in Bank	0.00
Cash in Bank per AFR	\$9,000.00

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<b>Fiduciary Funds</b>	
Cash in Bank not applicable to the Office of Court Administration	N/A

<b>Discrete Component Unit</b>	
Cash in Bank not applicable to the Office of Court Administration	N/A

The agency's cash in bank balance is not subject to custodial credit risk or foreign currency.

### Investments, Reverse Repurchase Agreements, Securities Lending, and Derivatives

Investments, reverse repurchase agreements, securities lending, and derivatives are not applicable to the Office of Court Administration.

#### NOTE 4: Short-Term Debt

Not applicable to this agency.

#### NOTE 5: Summary of Long Term Liabilities

### Changes in Long-Term Liabilities

During the year ended August 31, 2017, the following changes occurred in liabilities.

Governmental Activities	Balance 09-01-16	Additions	Reductions	Balance 08-31-17	Amounts Due Within One Year	Amounts Due Thereafter
Employee's Compensable Leave	\$2,112,645.48	\$1,568,977.54	\$1,213,903.30	\$2,467,719.72	\$1,267,387.82	\$1,200,331.90
<b>Total Governmental Activities</b>	<b>\$2,112,645.48</b>	<b>\$1,568,977.54</b>	<b>\$1,213,903.30</b>	<b>\$2,467,719.72</b>	<b>\$1,267,387.82</b>	<b>\$1,200,331.90</b>

### Employees' Compensable Leave

A state employee is entitled to be paid for all unused vacation time accrued, in the event of the employee's resignation, dismissal, or separation from State employment, provided the employee has had continuous employment with the State for six months. Expenditures for accumulated annual leave balances are recognized in the period paid or taken in governmental fund types. For these fund types, the liability for unpaid benefits is recorded in the Statement of Net Assets. An expense and liability for proprietary fund types are recorded in the proprietary funds as the benefits accrue to employees. No liability is recorded for non-vesting accumulating rights to receive sick pay benefits.

#### NOTE 6: Bonded Indebtedness

Not applicable to this agency.



**NOTE 7: Derivative Instruments**

Not applicable to this agency

**NOTE 8: Leases**

**Operating Lease Payments**

Included in the expenditures reported in the financial statements are the following amounts of rent paid or due under the operating lease obligations:

**Total Current Year** \$13,402.28

Future minimum lease rental payments under non-cancelable operating leases having an initial term in excess of one year are as follows:

	<b>Minimum Lease Payment</b>
Year Ending August 31, 2018	\$ 8,409.24
Year Ending August 31, 2019	8,409.24
Year Ending August 31, 2020	3,781.97
Year Ending August 31, 2021	222.84
Year Ending August 31, 2022	0.00
<b>Total Minimum Future Lease Rental Payments</b>	<b>\$ 20,823.29</b>

**NOTE 9: Pension Plans *(administering agencies only)***

Not applicable to this agency

**NOTE 10: Deferred Compensation *(administering agencies only)***

Not applicable to this agency.

**NOTE 11: Post Employment Health Care and Life Insurance Benefits *(UT, A&M, TRS, and ERS only)***

Not applicable to this agency.

**NOTE 12: Interfund Activity and Transactions**

As explained in Note 1 on Interfund Transactions and Balances, there are various types of transactions between funds and agencies. The OCA experienced routine transfers with other state agencies that were consistent with the activities of the fund making the transfer. Repayment of interfund balances will occur within one year from the date of the financial statement.

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Individual balances and activity at August 31, 2017, follows:

Required Note 12 Presentation: Interfund Receivables and Payables – Current		
Current Portion	Current Interfund Receivable	Current Interfund Payable
GENERAL REVENUE (01)	-0-	-0-
<b>Total Interfund Receivable/Payable</b>	<b>-0-</b>	<b>-0-</b>

Required Note 12 Presentation: Interfund Receivables and Payables – Non-current			
Non-Current Portion	Non-current Interfund Receivable	Non-current Interfund Payable	Purpose (Disclosure Required)
GENERAL REVENUE (01)	-0-	-0-	-0-
SPECIAL REVENUE (02)	-0-	-0-	-0-
ENTERPRISE FUND (05)	-0-	-0-	-0-
<b>Total Interfund Receivable/Payable</b>	<b>-0-</b>	<b>-0-</b>	<b>-0-</b>

**NOTE 13: Continuance Subject to Review**

The Office of Court Administration is not subject to Sunset review. However, the Judicial Branch Certification Commission (JBCC) created effective September 1, 2014, is subject to Sunset Review but may not be abolished. The review shall be conducted as if the Commission were scheduled to be abolished by September 1, 2023.

**NOTE 14: Adjustments to Fund Balance/Net Assets**

The agency has no adjustments at this time.

**NOTE 15: Contingencies and Commitments**

The agency has no contingent liabilities or commitments at this time.

**NOTE 16: Subsequent Events**

Not applicable to this agency.

**NOTE 17: Risk Management**

The Office of Court Administration (OCA) is exposed to risk of loss in the following areas: torts, theft, damage, or destruction of assets, errors or omissions, and job-related illnesses or injuries to employees. It is agency policy to periodically assess the proper combination of commercial insurance and retention of risk to cover losses to which it may be exposed.

OCA assumes substantially all risks associated with liability claims due to the performance of its duties.

OCA assumes all risks associated with the theft, damage, or destruction of assets for all property. For all losses associated with Information Technology property located in the McLennan County Data Center the agency has purchased a Property Policy from AIG, a commercial insurance carrier. The policy includes costs of direct physical loss or damage, and has a \$10,000 deductible. There were no claims against this policy in FY 2017.

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OCA's liabilities are reported when it is both probable that a loss has occurred and the amount of that loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported. Liabilities are re-evaluated periodically to consider current settlements, frequency of claims, past experiences and economic factors.

Changes in the balances of the agency's claims liabilities during fiscal 2016 and 2017 were as follows:

	Beginning of Fiscal Year Liability	Current Year Claims and Changes in Estimates	Claim Payments	Balance at Fiscal Year-End
2016	\$0	\$0.00	\$0.00	\$0
2017	\$0	\$0.00	\$0.00	\$0

**NOTE 18: Management Discussion and Analysis (Material Changes to AFR)**

Section 133.102, Local Government Code, apportions revenue from an existing consolidated court cost fee to several state accounts. A recent Texas Court of Criminal Appeals decision found the dedication to two of those accounts (abused children's counseling, and comprehensive rehabilitation), unconstitutional, while leaving the rest of the statute and its apportionment to various programs intact. The Fair Defense Account No. 5073, is a recipient of consolidated court cost fees. During the 85<sup>th</sup> Regular Legislative Session, Senate Bill 2053 (relating to the distribution of the consolidated court costs) redirected the revenues deposited into the abused children's counseling account and the comprehensive rehabilitation account to the Fair Defense Account. The legislation was signed by the Governor and went into effect immediately on June 15, 2017. As a result, the revenue distribution increased from 8.0143 percent to 17.8448 percent. Total deposits to Fund 5073 increased by more than \$3 million at the end of Fiscal Year 2017 compared to total year end collections in FY2016. The gain to the Fair Defense Account over the 2018-2019 biennium is estimated to be more than \$31 million. The Texas Indigent Defense Commission will not have authority to spend the additional revenues due to loss of estimated appropriation authority for the 2018-2019 biennium, however, will seek authority for the 2020-2021 biennium.

In 2012, the Office of Court Administration (OCA) entered into a contract for the operation of the statewide electronic filing system, which provides electronic filing of court documents for the judicial branch. The OCA pays the contractor using fees collected for electronically filed court documents and court costs associated with those filings. Due to the timing of how e-filing revenues are received from the counties and when those funds become available to the agency, it has been a recurring challenge to pay invoices to the contractor in full within the requirements of the Prompt Payment Act. The agency and contractor had an agreement that interest would not be paid on late invoice payments. During FY2017, OCA underwent a Financial Processes audit conducted by the State Auditor's Office (SAO). The SAO released the audit in August 2017 (Report No. 17-048) which included the recommendation for OCA to track interest owed to the agency's electronic filing fee payment portal contractor for interest owed on overdue payments and to determine how OCA will comply with Government Code, Chapter 2251 going forward. OCA has made the first installment payment of \$100,991.78 to the contractor and will pay by paying the outstanding balance of \$463,364.75 during FY2018.

**NOTE 19: The Financial Reporting Entity**

**The Financial Reporting Entity**

As required by generally accepted accounting principles, the financial statements represent the Office of Court Administration and the Texas Judicial Council.

**Individual Component Unit Disclosures**

Blended Component Unit

Chapter 71 of the Government Code classifies the Texas Judicial Council as a "state agency", however; the Council is not appropriated any funds. The Office of Court Administration reimburses Council members for travel and other expenses while they are performing official duties, but they are not compensated for their services. The Addendum to this report outlines the duties of the Office of Court Administration and the Texas Judicial Council.

**NOTE 20: Stewardship, Compliance and Accountability**

Not applicable to this agency.

**NOTE 21: N/A**

Not applicable to this agency.

**NOTE 22: Donor-Restricted Endowments**

Not applicable to this agency.

**NOTE 23: Extraordinary and Special Items**

Not applicable to this agency.

**NOTE 24: Disaggregation of Receivable and Payable Balances**

Not applicable to this agency.

**NOTE 25: Termination Benefits**

The agency does not have any termination benefits to report.

**NOTE 26: Segment Information**

Not applicable to this agency.

**NOTE 27: Service Concession Arrangements**

Not applicable to this agency.

**NOTE 28: Deferred Outflows and Deferred Inflows of Resources**

Not applicable to this agency.

**NOTE 29: Troubled Debt Restructuring**

Not applicable to this agency

**NOTE 30: Non-Exchange Financial Guarantees**

Not applicable to this agency.

**NOTE 31: Tax Abatements**

Not applicable to this agency.

**NOTE 32: Fund Balances**

OCA has the following restrictions causing fund balances to be committed:

GAAP Fund	Fund	AFR 54 Class	Citation	Comments
0001	5157	Committed	TX Govt Code §51.851 and §51.852	Funds for a specific purpose, e-filing technology project.
5073	5073	Committed	TX Govt Code §79.031	Funds for a specific purpose, indigent defense support.

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## Office of Court Administration (212)

## Exhibit A-1 - Balance Sheet - All General and Consolidated Funds

August 31, 2017

	Consolidated			Total (Ex I)
	General	Accounts		
	Fund 1	Fund 2	Fund 3	
	(0001)	(0001)	(5073)	
U/F (0001)	U/F (5157)	U/F (5073)		
<b>ASSETS</b>				
Current Assets:				
Cash and Cash Equivalents:				
Cash on Hand	\$	\$	\$	\$ -
Cash in Bank	9,000.00			9,000.00
Cash in State Treasury	-	6,419,581.22	12,469,414.58	18,888,995.80
Legislative Appropriations	5,885,963.43			5,885,963.43
Due From Other Agencies (Note 12)	1,631,400.53			1,631,400.53
Consumable Inventories	13,887.66		4,778.20	18,665.86
Prepaid Items	-			-
Total Current Assets	<u>7,540,251.62</u>	<u>6,419,581.22</u>	<u>12,474,192.78</u>	<u>26,434,025.62</u>
Non-Current Assets:				
Other Assets				
Total Noncurrent Assets	-	-	-	-
Total Assets	<u>\$ 7,540,251.62</u>	<u>\$ 6,419,581.22</u>	<u>\$ 12,474,192.78</u>	<u>\$ 26,434,025.62</u>
<b>LIABILITIES AND FUND BALANCES</b>				
Liabilities:				
Current Liabilities:				
Payables From:				
Accounts Payable	\$ 1,111,825.80	\$ 6,399,331.22	\$ 7,692,855.56	\$ 15,204,012.58
Payroll Payable	2,839,208.56	-	99,534.39	2,938,742.95
Interfund Payable	-	-	-	-
Due To Other Agencies	-	-	238,418.71	238,418.71
Employees Compensable Leave	-	-	-	-
Funds Held for Others	-	-	-	-
Total Current Liabilities	<u>3,951,034.36</u>	<u>6,399,331.22</u>	<u>8,030,808.66</u>	<u>18,381,174.24</u>
Non-Current Liabilities:				
Employees Compensable Leave				
Total Non-Current Liabilities	-	-	-	-
Total Liabilities	<u>3,951,034.36</u>	<u>6,399,331.22</u>	<u>8,030,808.66</u>	<u>18,381,174.24</u>
<b>FUND FINANCIAL STATEMENT-FUND BALANCES</b>				
Fund Balances (Deficits):				
Nonspendable	13,887.66	-	4,778.20	18,665.86
Restricted	-	-	-	-
Unassigned	3,575,329.60			3,575,329.60
Committed	-	20,250.00	4,438,605.92	4,458,855.92
Total Fund Balances	<u>3,589,217.26</u>	<u>20,250.00</u>	<u>4,443,384.12</u>	<u>8,052,851.38</u>
Total Liabilities and Fund Balances	<u>\$ 7,540,251.62</u>	<u>\$ 6,419,581.22</u>	<u>\$ 12,474,192.78</u>	<u>\$ 26,434,025.62</u>

## Office of Court Administration (212)

**Exhibit A-2 -Combining Statement of Revenues, Expenditures, and  
Changes in Fund Balances – All General and Consolidated Funds**  
For the Fiscal Year Ended August 31, 2017

	Consolidated			Total (Ex II)
	General	Accounts		
	Fund 1 (0001) U/F (0001)	Fund 2 (0001) U/F (5157)	Fund 3 (5073) U/F (5073)	
<b>REVENUES</b>				
Legislative Appropriations:				
Original Appropriations	\$ 18,339,459.00	\$ -	\$ -	\$ 18,339,459.00
Additional Appropriations	3,585,733.76	-	-	3,585,733.76
Federal Receipts - No Match - Other		-	-	-
Federal Pass-Through Revenue	7,387,435.01	-	-	7,387,435.01
State Grant Pass-Through	-	-	(3,334.68)	(3,334.68)
Licenses, Fees & Permits	13,683.20	22,262,643.82	28,346,535.09	50,622,862.11
Sales of Goods and Services	30,695.00	-	-	30,695.00
Other	229,698.00	-	-	229,698.00
Total Revenues	<u>29,586,703.97</u>	<u>22,262,643.82</u>	<u>28,343,200.41</u>	<u>80,192,548.20</u>
<b>EXPENDITURES</b>				
Salaries and Wages	18,032,385.99	-	891,148.55	18,923,534.54
Payroll Related Costs	4,940,036.02	-	264,527.68	5,204,563.70
Professional Fees and Services	372,111.50	-	192.03	372,303.53
Travel	579,971.11	-	31,296.66	611,267.77
Materials and Supplies	633,315.30	-	17,355.35	650,670.65
Communication and Utilities	377,807.92	-	9,283.38	387,091.30
Repairs and Maintenance	754,901.76	-	1,734.55	756,636.31
Rentals & Leases	(15,774.55)	-	1,992.77	(13,781.78)
Printing and Reproduction	2,552.38	-	957.60	3,509.98
State Grant Pass-Through Expenditure	76,700.21	-	111,759.78	188,459.99
Intergovernmental Payments	3,839,657.79	-	27,280,307.58	31,119,965.37
Other Expenditures	534,025.67	22,262,643.82	314,763.97	23,111,433.46
Capital Outlay	583,143.87	-	-	583,143.87
Depreciation Expense	-	-	-	-
Total Expenditures/Expenses	<u>30,710,834.97</u>	<u>22,262,643.82</u>	<u>28,925,319.90</u>	<u>81,898,798.69</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>(1,124,131.00)</u>	<u>-</u>	<u>(582,119.49)</u>	<u>(1,706,250.49)</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers In	841,436.94	-	6,474,113.48	7,315,550.42
Transfers Out	-	(1,395.00)	(1,899,880.25)	(1,901,275.25)
Sale of Capital Assets	-	-	-	-
Total Other Financing Sources and Uses	<u>841,436.94</u>	<u>(1,395.00)</u>	<u>4,574,233.23</u>	<u>5,414,275.17</u>
Net Change in Fund Balances/Net Assets	<u>(282,694.06)</u>	<u>(1,395.00)</u>	<u>3,992,113.74</u>	<u>3,708,024.68</u>
<b>FUND FINANCIAL STATEMENT-FUND BALANCES</b>				
Fund Balances--Beginning	3,771,438.96	21,645.00	451,270.38	4,244,354.34
Restatements	-	-	-	-
Fund Balances, September 1, 2016, as Restated	<u>3,771,438.96</u>	<u>21,645.00</u>	<u>451,270.38</u>	<u>4,244,354.34</u>
Appropriations Lapsed	100,472.36	-	-	100,472.36
Fund Balances--August 31, 2017	<u>\$ 3,589,217.26</u>	<u>\$ 20,250.00</u>	<u>\$ 4,443,384.12</u>	<u>\$ 8,052,851.38</u>



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OFFICE OF COURT ADMINISTRATION, TEXAS JUDICIAL COUNCIL (212)

SCHEDULE 1A - SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
For the Fiscal Year Ended August 31, 2017

FEDERAL GRANTOR/ PASS-THROUGH GRANTOR PROGRAM TITLE/	FEDERAL CFDA Number	NSE Name/ Identifying Number	Pass-Through From		Direct Program Amount	Total PT From and Direct Prog. Amount
			Agency No.	State Agencies Amount		
<b>U.S. Department of Health and Human Services</b>						
<u>Pass-Through From:</u> Child Support Enhancement	93.563					6,826,141.76
<u>Pass-Through From:</u> Attorney General			302	6,826,141.76		
State Court Improvement Program	93.586					301,969.21
<u>Pass-Through From:</u> Supreme Court			201	301,969.21		
Totals - U.S. Department of Health and Human Services				<u>7,128,110.97</u>	<u>0.00</u>	<u>7,128,110.97</u>
<b>U.S. Department of Justice</b>						
<u>Pass-Through From:</u> Crime Victim Assistance/Discretionary Grants	16.582					88,741.03
<u>Pass-Through From:</u> Governor - Fiscal			300	88,741.03		
Totals - U.S. Department of Justice				<u>88,741.03</u>	<u>0.00</u>	<u>88,741.03</u>
<b>U.S. Department of Transportation</b>						
<u>Pass-Through From:</u> State and Community Highway Safety	20.600					154,477.42
<u>Pass-Through From:</u> Texas Department of Transportation			601	154,477.42		
National Priority Safety Programs	20.616					16,105.59
<u>Pass-Through From:</u> Texas Department of Transportation			601	16,105.59		
Totals - U.S. Department of Transportation				<u>170,583.01</u>	<u>0.00</u>	<u>170,583.01</u>
<b>Total Expenditures of Federal Awards</b>				<u>7,387,435.01</u>	<u>0.00</u>	<u>7,387,435.01</u>

**Note 1 - Non-Monetary Assistance:**

Not applicable to the Office of Court Administration.

**Note 2 - Reconciliation:**

Per Combined Statement of Revenues, Expenditures and Changes  
in Fund Balance - Governmental Funds:

Federal Revenue	
Federal Pass-Through Revenue	7,387,435.01
<b>Total Federal Revenue and Federal Pass-Through Revenue</b>	<u>7,387,435.01</u>

**RECONCILING ITEMS:**

None

**Total Pass-Through and Expenditures Per Federal Schedule** 7,387,435.01

**Note 3 - Student Loans:**

Not applicable to the Office of Court Administration.

**Note 4 - Depository Libraries for Government Publications:**

Not applicable to the Office of Court Administration.

**Note 5 - Unemployment Insurance Funds:**

Not applicable to the Office of Court Administration.

**Note 6 - Rebates from Special Supplemental Food Program for Women, Infant and Children:**

Not applicable to the Office of Court Administration.

**Note 7 - Federal Deferred Revenue:**

Not applicable to the Office of Court Administration.

**Note 8 - Disaster Grants - Public Assistance:**

Not applicable to the Office of Court Administration.

**Note 9 - Economic Adjustment Assistance:**

Not applicable to the Office of Court Administration.

**Note 10 - 10% de Minimis Indirect Cost Rate:**

Not applicable to the Office of Court Administration.

**ADDENDUM**

**Organization and General Comments**

**OFFICE OF COURT ADMINISTRATION, TEXAS JUDICIAL COUNCIL**

The **Office of Court Administration (OCA)** provides resources and information for the efficient administration of the Judicial Branch of Texas. The agency was created in 1977 and operates under the direction of the chief justice of the Supreme Court of Texas.

The duties of the Office of Court Administration and its Administrative Director are set forth in Sections 72.011 - 72.027, Government Code, and include the following:

1. assist the justices and judges in discharging their administrative duties.
2. consult with the regional presiding judges and local administrative judges and assist them in discharging duties imposed by law or by a rule adopted by the supreme court.
3. provide for the efficient administration of justice by consulting with and assisting court clerks, other court officers or employees, and clerks or other officers or employees of offices related to and serving a court.
4. provide for uniform administration of the courts and efficient administration of justice by consulting with and making recommendations to administrators and coordinators of the courts.
5. examine the judicial dockets, practices, and procedures of the courts and the administrative and business methods or systems used in the office of a clerk of a court or in an office related to and serving a court.
6. recommend a necessary improvement to a method or system; a form or other document used to record judicial business; or any other change that will promote the efficient administration of justice.
7. prepare an annual report of the activities of the office and publish it in the annual report of the Texas Judicial Council.
8. under the supervision of the chief justice, implement a rule of administration or other rules adopted by the supreme court for the efficient administration of justice.
9. perform other duties, as assigned by the supreme court or the chief justice of the supreme court.

**Office of Court Administration  
Administrative and Key Personnel**  
(As of August 31, 2017)

<b>NAME</b>	<b>POSITION</b>
David Slayton	Administrative Director
Megan LaVoie	Director, Public Affairs
Scott Griffith	Director, Research and Court Services
María Elena Ramón	General Counsel
Jennifer Henry	Chief Financial Officer
Casey Kennedy	Director, Information Services
James Bethke	Director, Texas Indigent Defense Commission
Jeffrey Rinard	Director, Certification Division

**TEXAS JUDICIAL COUNCIL**

The OCA operates in conjunction with the **Texas Judicial Council**, which is the policy-making body for the state judiciary. The Council was created in 1929 by the 41st Legislature to continuously study and report on the organization and practices of the Texas judicial system.

The Council studies methods to simplify judicial procedures, expedite court business, and better administer justice. It examines the work accomplished by the courts and submits recommendations for improvement of the system to the Legislature, the Governor and the Supreme Court. The Council receives and considers input from judges, public officials, members of the bar, and citizens.

The Texas Judicial Council is comprised of twenty-two (22) members, sixteen (16) of whom are ex-officio and six (6) of whom are citizen members appointed by the Governor. Council members are not compensated for their services, but are entitled to receive reimbursement for travel and other expenses incurred while in the performance of their official duties.

Members of the Texas Judicial Council as of August 31, 2017 are:

<b>MEMBER</b>	<b>POSITION</b>
<b>Chair:</b>	
Hon. Nathan L. Hecht	Chief Justice, Supreme Court of Texas
<b>Vice-Chair:</b>	
Hon. Sharon Keller	Presiding Judge, Court of Criminal Appeals
<b>Legislative Members:</b>	
Hon. Brandon Creighton	State Senator, Conroe
Hon. Judith Zaffirini	State Senator, Laredo
Hon. Andrew Murr	State Representative, Junction
Hon. John T. Smithee	State Representative, Amarillo
<b>Judicial Members:</b>	
Hon. Sherry Radack	Chief Justice, 1st Court of Appeals, Houston
Hon. Bill Boyce	Justice, 14 <sup>th</sup> Court of Appeals, Houston
Hon. Kelly Moore	Judge, 121 <sup>st</sup> Judicial District Court, Terry & Yoakum Brownfield
Hon. Scott Jenkins	Judge, 53 <sup>rd</sup> Judicial District Court, Travis County
Hon. Polly Jackson Spencer	Sr. Probate Judge (Retired), Bexar County, San Antonio
Hon. Gary Bellair	Presiding Judge, Ransom Canyon
Hon. Bill Gravell Jr.	Justice of the Peace Pct. 3, Williamson County
Hon. Valencia Nash	Justice of the Peace Pct. 1, Place 2, Dallas County
Hon. Edward J. Spillane, III	Presiding Judge, City of College Station
Hon. Vivian Torres	Judge, Medina County Court at Law, Hondo

Members of the Texas Judicial Council (continued):

<b>MEMBER</b>	<b>POSITION</b>
<b>Citizen Members:</b>	
Mr. Carlos Amaral	Non-attorney Member, Plano
Ms. Allyson Ho	Attorney, Dallas
Ms. Ashley Johnson	Attorney, Dallas
Mr. Kenneth S. Saks	Attorney, San Antonio
Mr. Evan Young	Attorney, Austin
Ms. Sonia Clayton	Non-attorney Member, Houston

*\* All terms are served until a new member is appointed.*

**JUDICIAL COMMITTEE ON INFORMATION TECHNOLOGY**

The Chief Justice of the Supreme Court of Texas appoints Judicial Committee on Information Technology (JCIT) members pursuant to Section 77.012, Government Code. The current membership includes these appointees:

**Terms ending August 31, 2017:**

Honorable David Field, Former County Judge, Dallam County  
Honorable Dan Hinde, Judge, 269th District Court, Harris County  
Honorable Rebecca Simmons, Attorney, Acelity, San Antonio  
Honorable John Warren, County Clerk, Dallas County  
Edwards E. Wells, Jr., Court Manager, County Criminal Courts, Harris County  
Bob Wessels, Former Criminal Courts Administrator, Harris County  
Sheri Woodfin, District Clerk, Tom Green County

**Terms ending August 31, 2018:**

Honorable Sarah Davis, State Representative, District 134, Houston  
Honorable David Escamilla, County Attorney, Travis County  
Honorable Woody Gossom Jr., County Judge, Wichita County  
Roland K. Johnson, Harris, Finley & Bogle, P.C., Fort Worth  
Honorable Brian Quinn, Chief Justice, Seventh Court of Appeals, Amarillo  
Dean Stanzione, Director of Court Administration, Lubbock County  
Dennis Van Metre, Chief Technology Officer, Vinson & Elkins, Houston  
Honorable Royce West, State Representative, District 23, Dallas

**Non-voting liaison members, at the pleasure of the Chief Justice for terms to expire on August 31, 2017:**

Honorable Abel Acosta, Clerk, Court of Criminal Appeals, Austin  
Honorable Jeffery S. Boyd, Justice, Supreme Court of Texas, Austin  
Honorable David Canales, Judge, 73<sup>rd</sup> District Court, Bexar County  
Honorable Anne Marie Carruth, Justice of the Peace, Lubbock County  
Honorable Blake Hawthorne, Clerk, Supreme Court of Texas, Austin  
Gary Hutton, Civil District Court Administrator, Bexar County  
Honorable Steve M. King, Judge, Probate Court # 1, Tarrant County  
Honorable Velva Price, District Clerk, Travis County  
Honorable Nancy E. Rister, District Clerk, Williamson County  
David Slayton, Administrative Director, Office of Court Administration, Austin  
Michelle Spencer, Founder, Legal Learning Development Network  
Mark Unger, The Unger Law Firm, San Antonio  
Peter Vogel, Partner, Gardere Sewell Wynne LLP, Dallas  
Honorable Kevin Yeary, Judge, Court of Criminal Appeals

**Non-voting liaison members, at the pleasure of the Chief Justice for terms to expire on August 31, 2018:**

Honorable Scott Becker, Judge, 219<sup>th</sup> District Court, Collin County  
Miles Brissette, Attorney, Tarrant County  
Randy Chapman, Executive Director, Texas Legal Services Center, Austin  
Honorable Judy Crawford, County Clerk, Crane County  
Honorable Hilda Cuthbertson, Judge, Municipal Court  
Honorable Annie Rebecca Elliott, District Clerk, Fort Bend County  
Honorable Roy Ferguson, Judge, 394<sup>th</sup> District Court, Brewster County  
Laura Garcia, Texas Association of Counties  
Doug Gowin, Operations Manager, Tarrant County  
Honorable Laura Hinojosa, District Clerk, Hidalgo County  
Tracy Hopper, Manager of Applications Development, Harris County  
Honorable Sasha Kelton, County Clerk, Clay County  
Steve Mills, Information Officer, iHeartMedia, San Antonio  
Cynthia Orr, Attorney, San Antonio  
Sian Schilhab, General Counsel, Court of Criminal Appeals, Austin

Justice Simmons serves as Chair and Mr. Wessels as Vice-Chair of the Committee.

The Honorable Jeffery S. Boyd, Justice, Supreme Court of Texas, and the Honorable Kevin Yeary, Judge, Court of Criminal Appeals, serves as the Courts' liaisons.



**TEXAS INDIGENT DEFENSE COMMISSION**

Texas Indigent Defense Commission (TIDC) is led by the Honorable Sharon Keller, Presiding Judge, Court of Criminal Appeals and is composed of five members appointed by the Governor and eight ex officio members. The mission of TIDC is to provide financial and technical support to counties to develop and maintain quality, cost-effective indigent defense systems that meet the needs of local communities and the requirements of the Constitution and state law. TIDC's programs and policies are implemented by eleven full-time staff members. TIDC is administratively attached to the Office of Court Administration of the Texas Judicial System. TIDC is required to maintain its legislative appropriations request and budget structure separately from those of the Office of Court Administration

The **ex-officio members** of the Commission, as of August 31, 2017, are:

<b><u>MEMBER</u></b>	<b><u>POSITION</u></b>
Honorable Sharon Keller	<b>Chair</b> , Presiding Judge, Court of Criminal Appeals
Honorable Nathan L. Hecht	Austin, Chief Justice of the Supreme Court
Honorable Brandon Creighton	Conroe, State Senator
Honorable Joseph (Joe) Moody	El Paso, State Representative
Honorable Andrew Murr	Junction, State Representative
Honorable Sherry Radack	Houston, Chief Justice, First Court of Appeal
Honorable Linda Rodriguez	Kyle, County Court at Law #2 Judge
Honorable John Whitmire	Houston, State Senator

The **members appointed by the Governor**, as of August 31, 2017, are:

<b><u>MEMBER</u></b>	<b><u>POSITION</u></b>
Honorable Jon Burrows	Temple, Bell County Judge
Honorable Richard Evans	Bandera, Bandera County Judge
Honorable Missy Medary	Corpus Christi, Presiding Judge, 5 <sup>th</sup> Adm. Judicial
Mr. Don Hase	Arlington, Attorney, Ball & Hase
Mr. Alex Bunin	Houston, Chief Public Defender, Harris County



**Judicial Branch Certification Commission (JBCC)**

The Judicial Branch Certification Commission (JBCC) was established by the Texas Legislature during the 83rd Regular Session to promote government efficiency and create consistency across the regulated judicial professions. The nine member commission is appointed by the Supreme Court of Texas. The core responsibility of the JBCC is the oversight of the certification, registration, and licensing of approximately 7000 court reporters and court reporting firms, guardians, process servers, and licensed court interpreters.

**Members Appointed to the JBCC**

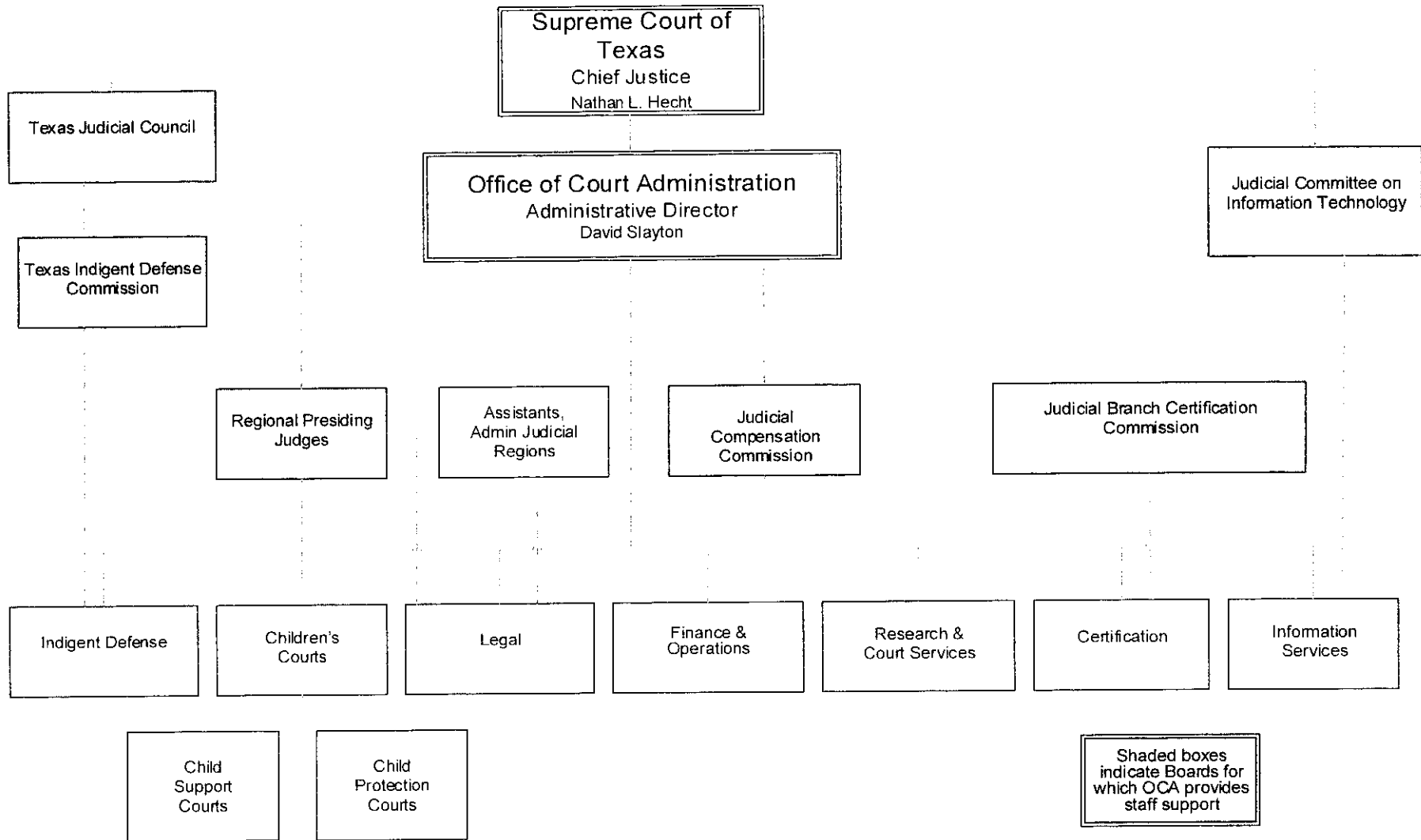
The Supreme Court of Texas appointed members to serve staggered terms on the Judicial Branch Certification Commission:

<b><u>MEMBER</u></b>	<b><u>CITY</u></b>	<b><u>EXPIRES</u></b>
Hon. Lee Hamilton, Chairman	Abilene	2019
Hon. Garland (Ben) Woodward	San Angelo	2021
Hon. Migdalia Lopez	Brownsville	2023
Hon. Sid L. Harle	San Antonio	2023
Hon. Polly Spencer	San Antonio	2019
Don D. Ford, Attorney,	Houston	2019
Mark Blenden, Attorney	Bedford	2023
Ann Murray Moore, Attorney	Edinburg	2021
Velma Arellano, Court Reporter	Corpus Christi	2021

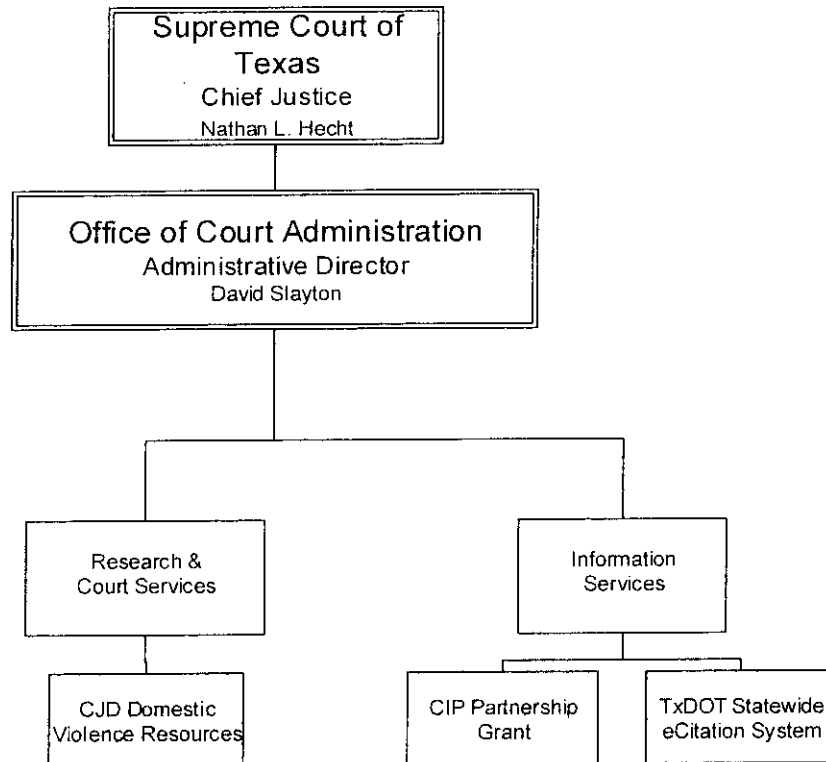
JBCC members receive no compensation for their services, but are entitled to reimbursement of travel expenses while performing their official duties as members of the Commission.

# Office of Court Administration

## Organization Chart



Temporary Grant-Funded Positions  
**Office of Court Administration**  
Organization Chart



Diagonal boxes indicate Grant Projects for which OCA provides staff support

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