

BIENNIAL REPORT

OF THE

Texas Library and Historical Commission

State Library

Documents Department

SEP 29 1956

Dallas Public Library



FOR THE TWENTY-SECOND BIENNIUM

SEPTEMBER 1, 1950-AUGUST 31, 1952

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LETTER OF TRANSMITTAL

To His Excellency
ALLAN SHIVERS
Governor of Texas

Dear Governor:

The Texas Library and Historical Commission herewith respectfully transmits to you the Twenty-second biennial report of the Commission and the Librarian. This report covers the period September 1, 1950 through August 31, 1952.

While this report was transmitted to you at the end of the 1950/52 biennial period in mimeograph form, the Commission now transmits the report for the biennium in accordance with Texas RCS 1925, Article 5446.

Respectfully submitted,

JOHN P. MORGAN, *Chairman*
LAURA ALINE HOBBY
EDMUND HEINSOHN
L. W. KEMP

John Gould



Report of the Texas State Librarian

SEPTEMBER 1, 1950 - FEBRUARY 1, 1952

During this period, the position of librarian was not held by permanent appointees. For September, 1950, Miss Wilcox, Assistant Librarian, was in charge. From October 1, 1950 to August 1, 1951, Miss Doris H. Connerly served as Acting Librarian and for the rest of the time, Mr. Roy Sylvan Dunn was the Acting Librarian.

The principal work of the position was concerned with the purchase and placement of new equipment and the moving of the Archives Division from the Capitol to the Highway Building and the Records Division from the Highway Building to the basement of the Capitol. Rearranging of the second floor quarters was also completed. These moves, a four-way shift of hundreds of tons of material and equipment, entailed complete clearing and refilling of over 10,000 square feet of floor space and the dismantling and erection of thousands of feet of shelving.

Much work was done in sorting, listing and rearranging materials in storage. Special attention was given to the dairy barn where remedial steps were initiated on the tumbled, dusty, rat-infested heaps of books, records and equipment that lay on the floor, blocking aisles and doorways.

In addition to work performed by regular employees on the special activity, approximately 7,000 man-hours of extra labor was required during the period.

Report of the Texas State Librarian

FEBRUARY 1, 1952 - AUGUST 31, 1952

The most pressing problem facing the Library after the appointment of a librarian was the activation of the Records Division which was without a director and assistant director. Several applicants were interviewed for the position of Assistant Librarian and Records Chief, but it soon became evident that the person best qualified for this job was Mr. W. B. Harwell, Chief Clerk in the Bureau of Labor Statistics. Mr. Harwell had been at the head of the Bureau of Records, under the State Board of Control, from 1933 until 1944. He was therefore familiar with the records which had been transferred to the

State Library and were piled on the floor of an old dairy barn in North Austin. Furthermore, his experience in the State Auditor's office from 1944 to 1949 gave him an insight into the working of State Government and a knowledge of records kept by them that would be invaluable in records administration. Mr. Harwell indicated his willingness to take the job and chose as his assistant, Mr. Vernon Porterfield. Mr. Porterfield had had library training at the University of Texas, had been assistant librarian at Northeastern Oklahoma State College, and was at this time employed as an assistant in the Catalog Department of the University of Texas. Both these men were appointed by the Commission and joined the State Library staff April 1, 1952.

The first job to face the Records Division was one of housecleaning. The records that had been piled on the floor of the dairy barn were inaccessible for any kind of use. On attempting to bring some kind of order out of this chaos, it was found that the job would be even more tremendous than anticipated. Every attempt to work at the dairy barn, and every new idea on how to adapt it to records housing met with frustration, until it was felt some other solution must be sought. Rental of additional space was considered and after several weeks of inspections and inquiries, a warehouse was found in South Austin that seemed suitable in an area in which several warehouses were being built. The rent was less than \$0.02½ per square foot.

By mid-August the records had been moved into the new quarters and within a short time several State agencies were requesting that the Records Division relieve them of records that had been occupying valuable office space for many months.

At the present time additional space is needed if the State's records are to be adequately housed at a much lower price than the precious office space they now occupy. Fortunately, there are warehouses in the immediate area of the one now occupied by the Records Division, and much more material could be serviced by the present personnel. It is hoped that the State will take this opportunity in the interest of economy.

Restoration of the portraits of the Presidents and Governors of Texas was begun in the summer of 1952. During October 1951 these portraits as well as the pictures in the House and Senate Chambers had been inspected by James Roth of the Rockhill Nelson Galleries of Kansas City. Copies of his report are available in the Library for all those interested in the preservation of Texas' most valuable paintings. As a result of this report, the portraits of Henry Smith and David Burnet were sent to Mr. Roth in April, 1952, and returned in late June. They

were kept in the Library for inspection and several heads of departments and other interested people inspected them. The comment was universally favorable. Two more portraits were sent to Mr. Roth in August, and it is expected to continue sending them until all the portraits in the rotunda that need restoration are completed.

During the summer of 1952 the Librarian visited several State Libraries and Records Agencies in the East and Midwest to observe Library and Archival procedures. Much valuable information was gained during this tour and already some of the things learned have been put into effect in the State Library.

For the next biennium the Library will concentrate on rendering better the services it now performs and developing more fully its resources. An inventory of the bookstock is anticipated and the following programs will be studied:

1. The development of a regional depository or depositories for little used materials.
2. The development of Statewide archival cooperation with emphasis on local care of archival materials.
3. The development of a depository system for distribution of official Texas documents.
4. The development of an adequate microfilming program both for reproduction of archival materials and records preservation.
5. The strengthening of county libraries through loans of collections from the State Library.

No recommendations for expansion are made, other than that already made for the Records Division.

RECORDS DIVISION

The Records Division, which is now part of the State Library, was created by an act of the 43rd Legislature, "House Bill 847" in May, 1933, and placed under the supervision of the State Board of Control and remained under their supervision until June, 1947, at which time the 50th Legislature, "House Bill 250" placed the Records Division under the supervision of the State Library and Historical Commission.

From June, 1947, to February, 1952, very little was accomplished toward establishing a Records Division. On February 1, 1952, a librarian was appointed and on April 1, 1952, the Records Division personnel were appointed and an active inventory of the State's permanent records was begun. We found a great

portion of the older records, which were formerly housed in the State Highway Building, in a most deplorable condition as they had been obviously dumped in an abandoned dairy barn located on the State Hospital grounds in North Austin.

A survey of these records was made by the Records Division and to the best of our ability we ascertained the number of square feet necessary to take care of these and other records that were to be moved from the offices of the State agencies located in the Capitol and in other parts of the city. This survey completed, a check was made on available storage space that could be secured on a competitive bid basis through the State Board of Control. In drafting the specifications for the lease of this building, requirements were that the building be as near fireproof as possible with all the necessary utilities installed and also, the possibility of being able to secure additional storage adjacent to or near the accepted location. Several buildings located in various parts of the city were inspected and after due consideration with respect to the above mentioned specifications and future possibilities, the present Library Records Building located at 204 Industrial Boulevard was accepted and work was immediately begun. By September 1, 1952, the old dairy barn was abandoned. During this five month period the employees of the Records Division built approximately 60,000 cubic feet of shelving and moved an equal amount of records to the new quarters. We now have over 30,000 cubic feet of records which are unshelved; however, the Comptroller's office has agreed to give the Library enough lumber to take care of these unshelved records. This lumber will be salvaged from shelving already built in an abandoned storage space formerly occupied by the Comptroller's office.

Current records now accepted from the various State agencies are indexed and filed immediately upon receiving them while the old records which were moved from the dairy barn are not indexed at the present. It will take the personnel of this division approximately a year to segregate and properly index these old records as they were in such bad condition.

The Records Division was created for the purpose of preserving the State's permanent records and, at the same time, it is the duty of this division to make investigations as to the permanency of documents and papers kept by the State agencies. In many instances a great amount of records were often kept when they could have been destroyed which would, of course, have eliminated the use of unnecessary files and office space. This condition was very often unavoidable as the turnover in personnel from year to year was so great that nobody was charged with the responsibility of knowing just how long certain records had to be retained by these offices. It is the policy

of the Records Division to contact the head of the agency and to inspect the non-current records held by this agency and if said records are of no value they can be destroyed.

By creating this central filing system it will eliminate the possibility of losing any State document of importance. After these records are transferred to the Records Division they cannot be checked out by an individual other than an employee of the agency where the records originated. Therefore, at all times the Records Division is in a position to know just exactly what department has certain records, when they were checked out, and to see that they are returned at the proper time to the proper file. In the past few months the Records Division has made it possible for several State agencies to utilize very necessary office space.

The following State agencies are now being serviced by the Records Division: Attorney General, Auditor, Court of Criminal Appeals, Supreme Court, State Board of Control, Comptroller of Public Accounts, Texas Education Agency, Governor's Office, Industrial Accident Board, Legislative Council, Liquor Control Board, Board of Pardons and Paroles, Railroad Commission, Secretary of State, and State Treasury Department.

ARCHIVES DIVISION

During the last week before Christmas 1950 the Archives were moved to the basement of the State Highway Building. The next year, 1951, made heavy requirements on the strength and energy of the small staff (four ladies and two porters) to bring in order again the valuable collections and books. The employees of the Archives have always tried to serve the public to the best of their ability, and during 1951, under heaviest inconveniences "Business went on as usual." Today our patrons enjoy a well-arranged, comfortable place for their studies.

The interest in the Archives files is increasing steadily. Requests are coming in from nearly every State of the United States, and from foreign countries. The work of making the material more readily available to the general public as well as to students, writers, lawyers, etc., has gone forward during the biennium.

Again, thousands of reference cards have been added to our indexes, and large numbers of items to our Biographical and Historical Notes and Miscellaneous Items Collections. These two collections, consisting of valuable reference material as newspaper clippings and personal informations, are in constant use. The index of notaries, whose names do not appear in printed lists, has been increased by several thousand cards. A

large number of Spanish translations, as well as some in French and German, have been made.

The sale of Archives publications, as the Lamar Papers, the Journals of the Fourth and Sixth Congresses, and others, has been as usual.

The restoration section was chiefly employed by repairing the newspaper collection and documents, some of them badly damaged in the process of moving.

Gifts and purchases of books and documents have been added, a few of which are named: manuscript Diary of Thomas J. Chambers, kept during his travels and work in behalf of the Texas Republic: December 1836-December 1837; Letters of B. H. Norton, February 1838-May 1839; Manuscript collection and printed matter concerning the early History of Texas—covering the period of 1833—after the Civil War; Nuevo Leon Collection—Spanish documents concerning early education and tax records. The Archives appreciates very much the courtesy of its friends and patrons, through whose help it is enabled to add constantly to its collections and increase the value of its service.

LEGISLATIVE REFERENCE DIVISION

During this period the division handled one of the heaviest work loads it has ever had. The Fifty-second Legislature, dealing with difficult and extremely important problems, was in session for 151 days, from January 9 to June 8, 1951, inclusive. While not every member of the Legislature used the facilities of the division there was a decided increase over previous sessions of those who did.

In addition State agencies and persons interested in legislative and governmental matters have expanded both the number and the scope of reference questions asked of the division.

Questionnaires come in a steady and constant volume from publications and governmental associations from all parts of the country and these require accurate and detailed attention and a great deal of time.

Many inquiries were answered by preparation of short memorandum briefs, of which copies were filed for possible future use. However, there were so many inquiries of this nature that no time was left available for any extensive studies in the field of government. The division did prepare the Directory of Texas State Officials (dated May 15, 1952) after a lapse of two years.

A great deal of time and effort is used in selecting items for clipping from Texas newspapers; in mounting the clippings on light-weight cardboard; in classifying and in filing them. A wide range of subjects is covered including biographical, political, economic and governmental items. Due to the frequent use of these clippings and their value it is necessary to mount them to save wear in handling. Recently the time required for such mounting has been sharply reduced by using a plastic adhesive instead of library paste. This has cut costs to a considerable degree.

The division also handles the exchange and distribution of State documents to other libraries and six shipments of these were made during the two years, covering Check Lists 153 to 158, inclusive. The compiled list of documents included in these lists form Appendix B.

Shortly before the Legislature convened in 1951 there was a general shifting of divisions and as part of this shifting, this division moved its files and desks across the main library room. While space will always be a problem, this move has improved conditions for the division.

During ten months of the period, October 1, 1950 to August 1, 1951, Mrs. Fay Young served as Acting Legislative Reference Librarian and Mrs. Nadine E. Giles as Acting Assistant. In this way no interruption in the functioning of the division was experienced while Miss Connerly was not serving as Legislative Reference Librarian as both were competent and experienced in the work.

LOAN AND GENERAL REFERENCE DIVISION

This division has continued to serve the citizens of the State with books and reference information during the biennium. State officials and employees, families and individuals without local library service, clubs, libraries and blind readers have made use of the resources available to them. Special attention has been given to the needs of State officials and employees. During the biennium the total circulation of books was 61,435. Of this number 29,306 circulated the first year and 32,129 the second. Ninety-seven Home Demonstration Clubs borrowed 1,296 books.

SERVICE FOR THE BLIND

The service of the State Library to the blind of this State is a contribution to a great co-operative effort. The materials for this service provided by the Congress of the United States

through the Library of Congress are books in the Braille system, read through the sense of touch; talking books, recorded on phonograph records; and talking book machines on which the records are played. The machines are distributed by the State Commission for the Blind, and the Braille and talking books are circulated by the State Library.

In 1952 there were 4,514 containers of records in the Library. During the biennium these circulated 35,008 times to 874 readers. Many of these readers are the recently blinded, who find this service a great help in their adjustment to the new world in which they live. They learn that the enjoyment of good books is not lost to them. During the second year of the biennium the circulation was 19,362. This is an average of 22 books a year for each reader and a circulation average of 62 containers a day. These containers weigh about 12 pounds. As this service to the blind is automatic, a container is sent in exchange for one that is returned to the Library. It has been estimated that during the biennium 1,488 pounds of records were handled a day in this process of checking in and mailing out records.

There are 11,313 volumes in the Braille collection of the Library. Although the number of readers who use this collection has steadily decreased since the first talking books were acquired, there was an increase in the circulation during this biennium. 6,585 volumes were circulated to 89 readers. This number is an increase of 2,095 volumes over the circulation of the 1948-1950 biennium.

EXTENSION DIVISION

The biennium, 1950-52 saw increased demands made on the Extension Division for aid in the development of public libraries throughout the State, and increased opportunities for service to librarians and other people. Interest in good public libraries for Texans has obviously grown; and it has been the privilege of the State Library to share in this movement, as observer and co-worker.

During the first half of the biennium, the Extension Director was without assistance, except for part-time help with typing. In October, 1951, two staff members were transferred from other divisions of the State Library, to Extension: Mrs. Mona Wittmann, a trained and experienced librarian and Mrs. Madeline Owens, an experienced general assistant. With their help, the Division has been able to do a larger amount of more systematic desk work, and the Director freed to work more in the field and to spend more time studying library problems and solutions.

The Director spent 176 days in travel and field work during the biennium, Mrs. Wittmann, 3 days. The average cost to the State was \$10.70 per day. During that time the following towns and cities, scattered throughout the greater part of the State, were visited, some of them more than once. Work in these places included the following activities:

Routine visits of informal nature, to county libraries, under legal supervision of State Librarian, sharing bookmobile trips with librarians.

Friendly visits to city and club-supported libraries.

Conferences with librarians on their varied problems.

Conferences with boards of trustees, library committees, Commissioners' Courts.

Talks with citizen groups trying to get libraries started.

Assistance in ceremonies opening new library buildings.

Cooperation in workshops.

Planning and carrying out district and state library association programs.

Attendance at state meetings of organizations cooperating with libraries in their study or reading programs.

| | | |
|-----------------|---------------|---------------|
| Alpine | Eagle Pass | Lockhart |
| Amarillo | Eastland | Longview |
| Anahuac | Eldorado | Lubbock |
| Andrews | Electra | Lufkin |
| Athens | Floydada | McAllen |
| Bastrop | Fort Stockton | Marshall |
| Blanco | Fredericks- | Mexia |
| Borger | burg | Midland |
| Brady | Galveston | Nacogdoches |
| Breckenridge | Gainesville | Navasota |
| Brownsville | Gladewater | New Braunfels |
| Bryan | Goldthwaite | Odessa |
| Burnet | Gonzales | Palestine |
| Canyon | Grand Prairie | Pampa |
| College Station | Harlingen | Panhandle |
| Columbus | Hempstead | Perryton |
| Conroe | Hereford | Plainview |
| Corpus Christi | Hillsboro | Ranger |
| Corsicana | Hondo | Raymondville |
| Dalhart | Houston | Richmond |
| Dallas | Irving | San Angelo |
| Del Rio | Jacksonville | San Antonio |
| Denton | Kilgore | San Benito |
| Donna | Lamesa | Seguin |
| Dumas | Levelland | |

| | | |
|--------------|------------|---------------|
| Seymour | Stratford | Waco |
| Shamrock | Sweetwater | Waxahachie |
| Smithville | Taylor | Wellington |
| Spearman | Tyler | White Oak |
| Stanton | Uvalde | Wichita Falls |
| Stephenville | Vernon | Yoakum |
| Stockdale | Victoria | |

One trip was made by the Director, out of the State of Texas, to attend the annual conference of the American Library Association in New York City, and to participate in a postconference workshop tour, studying large area public libraries in central and northern New York State.

The Division has cooperated with numbers of organizations primarily interested in libraries, and with those having study or reading programs for themselves or their communities as part of their work. They include:

| | |
|--|---|
| Texas Library Association | American Association of University Women |
| Southwestern Library Association | Business and Professional Women's Clubs |
| American Library Association | Austin League of Women Voters |
| Texas Friends of Libraries | City Library Clubs, in Austin, Waco, San Antonio |
| Texas Education Agency | Library schools, in University of Texas, Texas State College for Women, North Texas State College |
| University of Texas Extension Loan Library | |
| Texas Federation of Women's Clubs | |
| Texas Congress of Parents and Teachers | |
| Texas Home Demonstration Association | |

Conferences have been held with the officers of these organizations, committee and program assignments accepted and carried out, speeches made, book lists prepared, displays of books arranged, loans of books for special reading programs assisted with, in cooperation with other divisions of the State Library.

Librarians throughout the State have been aided by the following desk activities, carried out by the Extension Division:

1. Book lists on some popular subjects have been prepared.
2. Bulletins on such subjects as book repair, book selection, trustee relations.
3. Directories of libraries and librarians in Texas, yearly issues.

4. Statistics kept based on annual reports received in the Division, from librarians.
5. Informal advisory service on placement carried on, as usual, information given employers and librarians seeking news about vacancies in Texas public libraries.
6. Newsletters, sent out informally and irregularly, to heads of all public libraries.
7. Workshops planned, and advice given to groups proposing such in-service training.
8. Materials collected and lent, from other state libraries and library associations.
9. Professional books added to, and used for reference questions and loans.
10. Files of information built up by city and county, as news comes to the Division of library personnel and changes in support, etc.

Through the biennium much progress has been noted in public libraries in Texas. Budgets have increased, especially in the larger city institutions, bookstocks have grown, more professional librarians are employed, hours open have increased, services have been extended by branches, bookmobiles, or contractual arrangements, from headquarters to outlying areas. There are new buildings in Harlingen and Raymondville. Buildings are soon to be built, in El Paso, Corpus Christi, Dallas, Lubbock, Amarillo, or older buildings enlarged. Major surveys by outside experts have been made recently of public library services in Houston, Dallas, San Antonio, and Corpus Christi. Club-sponsored libraries in numerous small towns have gained some tax support from town or county. More Texas librarians are enlarging their professional contacts by attending library school courses, workshops, local and statewide and national library association conferences. There is evidence that college, university, school, and special librarians are increasingly joining hands with others to promote the development of better public libraries for Texans.

Needs are still great in the Extension field; and the Extension Division looks forward to intensified work in the next biennium. Lines to be concentrated on include more field work, by two librarians instead of one; longer time spent with new libraries and with small, non-professionally staffed libraries needing organizational help; more work with organizations seeking to extend library services; larger loans of professional and demonstration books to libraries most needing them in their early days; a survey of libraries and library-connected factors in the counties near Austin, as a demonstration of what can be done in other parts of the State.

PROCESSING DIVISION

All branches of a library are dependent on the Processing Division for their books being ordered, made ready for the shelves and kept in condition for use. Hence, the Processing Division of a library is of primary importance. The Processing Division of the Texas State Library, as a separate division, was organized in 1948. Up to that time, its several functions were carried on by other divisions or more or less independently. The work of this Division includes book ordering, accessioning, cataloging, typing and filing catalog cards and shelf lists, stamping, pocketing and marking, binding, mending, care of periodicals, receiving and handling federal and state—both Texas and other states—documents and various activities pertaining to these duties. The housing of this Division is extremely crowded. Much time and energy could be saved if conditions were more favorable.

One important phase of work carried on here is the care and preparation for permanent preservation of Texas State Documents and certain other material of historical interest such as rare pamphlets, periodicals, special editions of newspapers, publications of industries—oil, cattle, agricultural, manufacturing—bearing on Texas. Two copies of all State documents are permanently bound, one copy of which is placed in the Archives Division, the other in the main Library. During this biennium much effort has been put forth to complete incomplete files, particularly Texas documents and periodicals.

Since the Archives Division has been moved from the Capitol to the Highway Building, it has become necessary to make a catalog of the Texas material for that Division. A little more than a year ago, this was begun. Work was started on the history section, as that is the largest and most used. This section is nearing completion. To date 8,412 cards have been typed and alphabetized.

The binding of Texas newspapers and certain other periodicals was discontinued in 1946, by the new administration, as these were obtained on microfilm or microcards. None of this material was kept, after the microfilms or microcards were received, from August 1945 to October 1950 except one daily paper. When the administration again changed, the preservation of Texas newspapers and all periodicals was again resumed. The newspapers are now put in order each month and boxed.

During the biennium there were cataloged using the Dewey classification, 7,472 volumes, and 12,008 cards were added to the catalog. United States Government Documents, classified by the Library of Congress classification, were cataloged and

analyzed as follows: Books 216, pamphlets 5,878, periodicals 131, serials 62, maps 888: total 7,175 items. Cards for the Federal Documents added to the catalog numbered 1,396. The Library has received on exchange with other states 1,366 official documents, of which 826 were added to the catalog and 540 transferred to the University of Texas. Gifts received totaled 884; items, other than State documents, received on exchange numbered 133. Binding was done as follows: Books 611, magazines 272 volumes, Texas State Documents 260 volumes. Material of limited use or which for other reasons does not require permanent binding is pamphlet bound. There have been pamphlet bound 1,359 items. Three-hundred-ninety-six titles (1,329 volumes) in Braille, 1,194 titles of recorded "Talking Books," and 16 Braille titles and two recorded titles of periodicals for the blind were received from the Library of Congress, Project for the Blind. These were listed and receipts returned to the Library of Congress. The Braille Books are cataloged briefly. Five-hundred-two books, worn out or otherwise no longer usable, were withdrawn. During the biennium 6,262 books were purchased and a total of 7,829 volumes were accessioned.

APPENDIX A
EXPENDITURES FOR BIENNIUM, 1950-1952, AND BUDGET ESTIMATES SUBMITTED
TO THE STATE BOARD OF CONTROL, 1952

| ITEMS | Appropriations years ending | | Expended years ended | | Requested years ending | |
|---|-----------------------------|---------------|----------------------|---------------|------------------------|---------------|
| | Aug. 31 1951 | Aug. 31, 1952 | Aug. 31 1951 | Aug. 31, 1952 | Aug. 31, 1954 | Aug. 31, 1955 |
| State Librarian (S) \$ | 6,060.00 | \$ 6,060.00 | \$ 5,622.00 | \$ 6,060.00 | \$ 6,400.00 | \$ 6,400.00 |
| Assistant Librarian and Records Chief | — | 5,400.00 | — | 2,875.00 | 6,000.00 | 6,000.00 |
| *Director of Extension | 3,900.00 | 3,900.00 | 3,900.00 | 3,900.00 | 4,800.00 | 4,800.00 |
| Assistant in Extension | — | 3,000.00 | — | 2,682.00 | 3,360.00 | 3,360.00 |
| General Assistant in Extension | — | 2,400.00 | — | 2,397.00 | 3,030.00 | 3,030.00 |
| Loan and General Reference Librarian | 3,300.00 | 3,540.00 | 3,300.00 | 3,540.00 | 4,800.00 | 4,800.00 |
| Director of Processing | 3,900.00 | 4,140.00 | 3,900.00 | 4,140.00 | 4,800.00 | 4,800.00 |
| Assistant Director of Processing | 2,640.00 | 2,880.00 | 2,640.00 | 2,880.00 | 3,360.00 | 3,360.00 |
| Assistant Loan and General Reference Documents Librarian | 2,700.00 | 2,940.00 | 2,700.00 | 2,940.00 | 3,360.00 | 3,360.00 |
| Documents Librarian | | | | | 3,360.00 | 3,360.00 |
| Documents Assistant (Was General Assistant Processing) | 2,280.00 | 2,508.00 | 2,280.00 | 2,508.00 | 3,030.00 | 3,030.00 |
| General Assistant Loan and General Reference | 2,400.00 | 2,640.00 | 2,333.00 | 2,640.00 | 3,030.00 | 3,030.00 |
| Inventory and Pur- chasing Agent (Was Chief Clerk and Bookkeeper) | \$ 2,760.00 | \$ 3,000.00 | 2,760.00 | 3,000.00 | 3,540.00 | 3,540.00 |

| | | | | | | |
|---|--------------|--------------|--------------|--------------|--------------|--------------|
| Secretary to Librarian | 2,280.00 | 2,508.00 | 2,280.00 | 2,508.00 | 3,000.00 | 3,000.00 |
| (Was Assistant Secretary and Bookkeeper | | | | | | |
| Stenographers (2) NTE | | | | | | |
| \$2,682 (Now 2,310) | 6,300.00 | 4,620.00 | 6,300.00 | 4,620.00 | 5,364.00 | 5,364.00 |
| Library Clerks (3) NTE | | | | | | |
| \$2,682 (Now 2,310) | 4,200.00 | 6,930.00 | 4,200.00 | 6,866.00 | 8,046.00 | 8,046.00 |
| Shipping and Receiving Clerk | 1,860.00 | 2,046.00 | 1,860.00 | 2,046.00 | 2,616.00 | 2,616.00 |
| Porters (2) NTE \$1,800 (Now 1,584) | 2,880.00 | 3,168.00 | 2,880.00 | 3,168.00 | 3,600.00 | 3,600.00 |
| Seasonal Help | 9,000.00 | 4,187.00 | 8,997.00 | 2,196.00 | 6,000.00 | 6,000.00 |
| Extra Help | 8,435.00 | 3,110.00 | 8,435.00 | 3,141.00 | — | — |
| Travel Expense | 1,889.00 | 2,500.00 | 1,889.00 | 2,127.00 | 3,500.00 | 3,500.00 |
| Books, subscriptions, mem- berships, maps, binding, book repairs, stationery, supplies, printing, postage, express, rental of space, freight, telephone, tele- graph, furniture and equip- ment, purchase or rental of office machines, bond prem- iums and maintenance con- tingencies, exchange and distribution of Texas docu- ments | 45,776.00 | 26,190.00 | 45,205.00 | 21,523.00 | 33,114.00 | 33,114.00 |
| TOTAL—MAIN LIBRARY | \$112,560.00 | \$ 97,667.00 | \$111,481.00 | \$ 87,757.00 | \$118,110.00 | \$118,110.00 |

| ITEMS | Appropriations years ending | | Expended years ended | | Requested years ending | |
|---|-----------------------------|---------------------|----------------------|---------------------|------------------------|---------------------|
| | Aug. 31 1951 | Aug. 31, 1952 | Aug. 31 1951 | Aug. 31, 1952. | Aug. 31, 1954 | Aug. 31, 1955 |
| ARCHIVES DIVISION | | | | | | |
| Archivist | 3,300.00 | 3,900.00 | 3,300.00 | 3,900.00 | 4,800.00 | 4,800.00 |
| General Assistant in Archives (2) NTE \$3,030 (Now 1 @ 2,640) | 2,400.00 | 2,640.00 | 2,400.00 | 2,640.00 | 6,060.00 | 6,060.00 |
| Assistant in Archives | 3,000.00 | 1,980.00 | 3,000.00 | 1,980.00 | 2,280.00 | 2,280.00 |
| Stenographer | 2,100.00 | 2,310.00 | 1,978.00 | 2,239.00 | 2,682.00 | 2,682.00 |
| Porter—Paid out of Seasonal Help in Main Library | — | 1,813.00 | — | 1,675.00 | 1,800.00 | 1,800.00 |
| Extra Help | 2,295.00 | — | 2,295.00 | 617.00 | — | — |
| Conducting State Archives including gathering historical data, preparing for press and printing Texas Archives and historical manuscripts, care and repair of docu- ments, relics, works of art, including material. | 2,705.00 | 2,700.00 | — | — | — | — |
| Stationery & Office Exp.: | | | | | | |
| Reference Books | — | — | 2,268.00 | 2,453.00 | 2,300.00 | 2,300.00 |
| Office Supplies | — | — | 394.00 | 425.00 | 400.00 | 400.00 |
| TOTAL—ARCHIVES DIVISION | \$ 15,800.00 | \$ 15,343.00 | \$ 15,635.00 | \$ 15,929.00 | \$ 20,322.00 | \$ 20,322.00 |

LEGISLATIVE REFERENCE DIVISION

| | | | | | | |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Legislative Reference Librarian | 3,900.00 | 4,800.00 | 3,714.00 | 4,800.00 | 5,300.00 | 5,300.00 |
| Assistant Legislative Reference Librarian | 2,760.00 | 3,000.00 | 2,760.00 | 3,000.00 | 3,360.00 | 3,360.00 |
| General Assistant | 2,100.00 | 2,640.00 | 1,983.00 | 2,640.00 | 3,030.00 | 3,030.00 |
| Bill Drafter | — | — | — | — | 5,200.00 | 5,200.00 |
| Legal Stenographer | — | — | — | — | 2,800.00 | 2,800.00 |
| Seasonal Help | 1,979.00 | 1,200.00 | 1,979.00 | 1,195.00 | 2,000.00 | 2,000.00 |
| Extra Help—Legislative Session Year | | | | | | 1,500.00 |
| Conducting Legislative Reference Service, Books and legal service, postage and contingent. | 1,021.00 | 800.00 | 960.00 | 800.00 | 1,000.00 | 1,000.00 |
| TOTAL—LEGISLATIVE REFERENCE DIVISION | \$ 11,760.00 | \$ 12,440.00 | \$ 11,396.00 | \$ 12,435.00 | \$ 22,690.00 | \$ 24,190.00 |

RECORDS DIVISION

| | | | | | | |
|------------------------------------|---|----------|---|----------|----------|----------|
| Assistant Records Chief | — | 3,900.00 | — | 1,625.00 | 4,400.00 | 4,400.00 |
| Examiner | — | 3,000.00 | — | 2,000.00 | 3,450.00 | 3,450.00 |
| Secretary and Assistant Accountant | — | 2,310.00 | — | 770.00 | 3,000.00 | 3,000.00 |
| Clerk | — | 1,980.00 | — | 1,716.00 | 2,280.00 | 2,280.00 |

| ITEMS | Appropriations years ending | | Expended years ended | | Requested years ending | |
|--|-----------------------------|---------------------|----------------------|---------------------|------------------------|---------------------|
| | Aug. 31, 1951 | Aug. 31, 1952 | Aug. 31, 1951 | Aug. 31, 1952 | Aug. 31, 1954 | Aug. 31, 1955 |
| Depository Supervisor | — | 2,400.00 | — | 2,400.00 | 2,760.00 | 2,760.00 |
| Seasonal Help | — | — | — | 2,126.00 | 800.00 | 800.00 |
| Maintenance and Miscellaneous: Stationery, supplies, printing, postage, express, freight, rental of space, telephone, telegraph, furniture and equipment, and contingent expenses. | — | 6,500.00 | — | 6,436.00 | 8,000.00 | 8,000.00 |
| TOTAL—RECORDS DIVISION | \$ — | \$ 20,090.00 | \$ — | \$ 17,073.00 | \$ 24,690.00 | \$ 24,690.00 |
| | | | | | | |
| GRAND TOTAL—TEXAS STATE LIBRARY | \$140,120.00 | \$145,540.00 | \$138,512.00 | \$133,194.00 | \$185,812.00 | \$187,312.00 |

*Reference H.B. 73—51st Legislature

APPENDIX B

STATEMENT OF ABSENCE OF STATE LIBRARY EMPLOYEES

SEPTEMBER 1, 1950 TO AUGUST 31, 1952

| Name | Days Vacation | Days Illness | Days Leave |
|---|------------------|-----------------|---------------|
| Aderholt, Mrs. E. B. Asst. in Archives | 22 | 18½ | |
| Andrews, Mrs. Mary Asst. Sec. & Bookkeeper | 24 | 30 | |
| Barton, George Porter | 0 | 2½ hours | |
| Boone, W. E. Depository Supervisor | 5 | 11 | |
| Brandt, Mrs. Bertha General Asst. Archives | 5 | 0 | |
| Brown, LaRue Porter-Clerk | 12 | 2 | |
| Cade, James Porter | 6 | 7½ | |
| Cain, Ina S. Clerk | 7 | 9½ | |
| Castenada, Consuelo D. Stenographer | 0 | 7 | |
| Connerly, Doris H. Leg. Ref. Librarian | 0 | 30 | |
| Curtice, Peggy K. Gen. Asst. Loan & Gen. Ref. | 0 | 1 | |
| Danheim, James E. Asst. Leg. Ref. | 0 | 2½ | |
| Doherty, Jamie I. Clerk | 12 | 10 | |
| Dunn, Roy S. Records Examiner | 7½ | 2 | |
| Earnest, Nell Asst., Processing | 22 | 5 | |
| Gibson, Thomas J. State Librarian | 0 | 0 | |

| Name | Days Vacation | Days Illness | Days Leave |
|--|------------------|-----------------|---------------|
| Giles, Nadine E. Gen. Asst., Leg. Ref. | 22 | 17½ | |
| Gilmore, Charles J. Clerk | 12 | 2½ | |
| Glass, Marjorie G. Stenographer | 18 | 9 | |
| Green, Alveretta Stenographer, Asst. Sec. & Bookkeeper | 0 | 1 | |
| Gustafson, Marie Stenographer | 7 | 10 | |
| Harrell, Emma Asst. Loan & Gen. Ref. | 25 | 2½ | 4½ |
| Harwell, W. B. Asst. Librarian & Records Chief | 0 | ½ | |
| Haster, Elmarie Stenographer | 0 | 0 | |
| Hester, Marguerite L. Asst. Dir. of Processing | 24 | 5 | |
| Johnson, James F. Porter | 18½ | 26 | |
| Linscomb, Louise Stenographer | 10 | 2¾ | |
| Martinez, Lupe Stenographer | 10 | 0 | |
| Mitchell, Adele Loan and Gen. Ref. Librarian | 32 | 3 | |
| Navarro, Gertrude Stenographer | 12 | 4 | |
| Owens, Madeline Gen. Asst. Extension Division | 22 | 1 | |
| Pollard, Virginia Stenographer | 0 | 1½ | |
| Porterfield, V. E. Asst. Head of Records Div. | 0 | 1½ | |

| Name | Days Vacation | Days Illness | Days Leave |
|---|------------------|-----------------|---------------|
| Royall, Rebecca Gen. Asst., Processing | 22 | 1 | |
| Smith, Andrew Porter | 22 | 15½ | |
| Smith, Mrs. Bertie G. Stenographer | 0 | 11½ | |
| Smith, Israel Shipping and Receiving Clerk | 22 | 3 | |
| Smith, Mabel Chief Clerk-Bookkeeper | 12 | 7 | |
| Smither, Harriet Archivist | 2 | 5 | |
| Waller, Fanny B. Gen. Asst., Loan and Gen. Ref. | 0 | 18 | |
| Walpole, Viola Clerk | 6 | 7½ | |
| Welmaker, Forrest L. Stenographer | 15½ | 17½ | |
| Wilcox, Fannie M. Director of Processing | 22 | 11½ | |
| Wilson, Lucille B. Extension Director | 15 | 13½ | |
| Wittmann, Mona K. Asst., Extension Division | 22 | 9 | 51½ |
| Young, Fay G. Asst., Leg. Ref. Librarian | 25½ | 16¼ | |

APPENDIX C

DOCUMENTS DISTRIBUTED

September 1, 1950 - August 31, 1952

CHECK LISTS 153-158

AGRICULTURAL EXPERIMENT STATION

Bulletins:

- 718, February, 1950. Legal aspects of farm tenancy in Texas.
- 721, (Revised), July, 1951. Recent developments in the chemical control of brush on Texas ranges.
- 722, June, 1950. Citrus preferences among customers of selected stores (In cooperation with United States Department of Agriculture).
- 723, June, 1950. Effect of cleaning on the grade, staple and price of cotton.
- 724, September, 1950. Beef cattle investigations in Texas, 1888-1950.
- 725, September, 1950. Commercial feeding stuffs, from September 1, 1949 to August 31, 1950.
- 726, September, 1950. Commercial fertilizers in 1949-50.
- 727, November, 1950. Handbook of peanut growing in the Southwest. (In cooperation with Oklahoma Agricultural Experiment Station).
- 728, October, 1950. Mustang Oats.
- 729, October, 1950. Rapid, low-cost conversion from rice to improved pastures.
- 730, November, 1950. Fertility relationships in Maize-Teosinte hybrids.
- 731, December, 1950. Hairy Vetch, Bur Clover and oats, as soil-building crops for cotton and corn in Texas.
- 732, March, 1951. Livestock auctions in Texas.
- 733, April, 1951. Lamb feeding trials in the El Paso Valley 1947-49.
- 734, May, 1951. Quanah wheat.
- 735, June, 1951. Economics of mechanical cotton harvesting.
- 736, July, 1951. Breeding strains of cotton resistant to bacterial blight.
- 737, September, 1951. Annual report of feed control service 1950-1951.

- 738, September, 1951. Analyses of commercial fertilizers during 1950-1951.
- 739, September, 1951. Performance of cotton varieties in Texas 1948-1950.
- 740, October, 1951. Marketing wool through Texas warehouses.
- 741, October, 1951. Planning the new citrus orchard in the Lower Rio Grande Valley.
- 742, December, 1951. Citrus variety trends in the Lower Rio Grande Valley.
- 743, December, 1951. Grain sorghum by-products feeds for farm animals.
- 744, Castor Beans in Texas.
- 745, February, 1952. Cost of water for irrigation on High Plains.
- Agricultural Research in Texas, 1947-1949.
- Agricultural Research in Texas, 1950.

Circulars:

- 127, Agricultural Insecticides and fungicides in Texas, 1949-1950.
- 128, March, 1951. Agricultural research publications available.
- 129, April, 1951. Bermuda grass research in Texas.
- 130, June, 1951. Field crop statistics for Texas.
- 131, February, 1952. Agricultural research publications available.

Miscellaneous publications:

- 59, September, 1950. Irrigated agriculture in Texas.
- 78, July, 1951. Beef cattle prices at Fort Worth, Houston and San Antonio, 1946-1950.

AGRICULTURE, DEPARTMENT OF:

Bulletins:

- 91, November 8, 1951, Registration list of insecticides and fungicides, 1950-1951.
- Manual for milk and cream testers in Texas, December 1, 1951.
- Seed directory, 1950.
- Seed directory, 1951.

Specifications, tolerances, and regulations for commercial weighing and measuring devices for use in the State of Texas, Vols. I and II, August 1, 1950.

Texas Seed Law and regulations, June 30, 1941.

Warehouse laws of the State of Texas, January 1, 1952.

ARCHITECTURAL EXAMINERS, STATE BOARD OF:

Registered Architects, 1950.

Registered Architects, 1951.

ARLINGTON STATE COLLEGE:

Rules and regulations for students. (1951)

ARTS AND INDUSTRIES, COLLEGE OF:

Bulletins:

v. 21, no. 2, April, 1950, Catalogue, 1950-1951.

v. 22, no. 1, February, 1951. Announcements of the summer session, 1951.

v. 22, no. 3, April, 1951. Catalog number, announcements for session, 1951-1952.

v. 22, no. 5, December, 1951. Department of Health and physical education.

v. 23, no. 1, March, 1952. Summer session, 1952.

v. 23, no. 2, March, 1952. Bulletin of Texas College of Arts and Industries.

v. 23, no. 3, April, 1952. Catalogue 1952-1953.

2nd annual twirling school, July 15-19, 1952.

Javelina Highlights, 1950-1951 student's handbook.

ATTORNEY GENERAL:

* Digest of opinions:

Installments, First-Fourth, January 1-June 1, 1952

BANKING DEPARTMENT:

Laws of Texas relating to savings, building and loan associations.

Laws of Texas relating to credit unions. (1951)

Laws of the State of Texas relating to loan and brokerage companies, digest of 1951.

* Exchange of the Digest of Opinions is very limited.

Laws of the State of Texas relating to perpetual care cemeteries, digest of 1951.

State chartered credit union bylaws (1951).

The Texas banking code of 1943, together with related acts. Digest of 1951.

BLIND, STATE COMMISSION FOR THE:

Report:

Biennial report, 1948-50.

BOARD OF CONTROL:

Automobile and truck specifications, no. BC-500, January 1, 1951.

CHIROPRACTIC EXAMINERS, TEXAS BOARD OF:

Roster, August 1, 1950.

Chiropractic Act of Texas. (1949)

COLLEGE FOR WOMEN, TEXAS STATE:

Bulletins:

377, March 1, 1950. Catalogue, 1950-1952.

382, September 1, 1950. Clothing the young child.

390, December 15, 1950. Catalogue issue of the graduate division.

394, April 15, 1950. Catalogue issue of the graduate division.

396, May 15, 1951. Catalogue issue.

COMPTROLLER'S DEPARTMENT:

Reports:

Annual Report, 1950, Parts I and II.

Annual Report, 1951, Parts I and II.

Gross receipts tax law, September, 1951.

Instructions to tax assessor-collector, August, 1950.

* Biennial revenue estimate, 1949-1951.

Instructions for assessing. (August 1950).

Motor fuel tax law, September 1, 1951.

Refund section of the motor fuel tax law, September 1, 1951.

* Not included in general shipment of documents.

Occupation tax law with constructions and explanations as interpreted by the State Comptroller, July 1, 1951.

COSMETOLOGIST, TEXAS STATE BOARD OF HAIRDRESSERS AND:

Texas Beauty culture law (1951).
Curriculum and rules, July, 1951.

COTTON COMMITTEE OF TEXAS, STATEWIDE:

Proceedings of the eleventh cotton research congress, July 27-28, 1950.

Proceedings of the twelfth cotton research congress, July 26-28, 1951.

COUNTY AND DISTRICT ROAD INDEBTEDNESS, BOARD OF:

Report:

Report to the Governor, September 1, 1950 to August 31, 1951.

Report to the Governor, September 1, 1949 to August 31, 1950.

DENTAL EXAMINERS, TEXAS STATE BOARD OF:

Laws relating to practice of dentistry and dental hygiene, September, 1951.

EDUCATION AGENCY, TEXAS

Bulletins

483, Booklist for boys and girls. (August, 1950) (Reprint of 1948 edition, published by the Department of Education).

511, January 1, 1951. Thirty-sixth biennial report, 1948-1949, 1949-1950.

* 512, Public School directory, 1950-51.

* 512, Supplement to booklist for boys and girls, 1947-50.

517, Directory of vocational agricultural teachers, revised March, 1951.

518, List of current-adoption textbooks, 1951-52.

519, April, 1951. Checklist: appraising the elementary and secondary school health program.

520, November, 1951. A guide for organizing and providing special education for exceptional children.

* Note: Bulletin No. 512 used twice by Texas Education Agency.

- 521, May 1, 1951. A study of veterans vocational education, as administered by . . .
- 522, June, 1951. Texas veteran farm shop.
- 526, November, 1951. Homemaking education in today's world.
- Final report on the expenditure of Sears Foundation funds by the Texas Association of Future Farmers of America, 1950.
- Report of in-service training conference for homemaking teachers.
- "Torchbearers of F. F. A."

SUPERVISORS EXCHANGE:

Vol. 1, March, 1951.

EDUCATION, STATE DEPARTMENT OF:

Bulletins:

- 492, September, 1950. Teaching of music in Texas public schools (Reprint of 1948 edition).

ENGINEERING EXPERIMENT STATION:

Bulletins:

- 116, January 1, 1950. Highway loads and their effects on highway structures based on traffic data of 1942.
- 117, February 1, 1950. Annotated bibliography on channelization and related problems of highway traffic engineering.
- 118, June 1, 1950. Some aspects of the problem of transporting fresh vegetables from Texas.
- 119, July 1, 1950. Significance of tests for asphaltic materials.
- 120, August 1, 1950. Instrumentation for the process industries, 1949.
- 121, September 1, 1950. Solvent extraction of cottonseed oil with isopropanol.
- 122, October 1, 1950. Research activities for the session, 1948-1949; and 1949-1950.
- 123, November 1, 1950. Sewage purification by rock filters.
- 124, January 1, 1951. Lime stabilization of clay soil.
- 125, February 1, 1951. Solvent extraction of oil from cottonseed prior to the removal of linters and treatment of residue to effect separation of meal, hulls, and linters.

Research Reports:

- 34, February, 1952. Food uses for cottonseed.
- 35, March, 1952. Evaluating Taylor Marl clay for improved use in subgrades.

News:

Vol. 3, nos. 1-2, March - June, 1952.

ENGINEERS, PROFESSIONAL, STATE BOARD OF REGISTRATION FOR:

Registered professional engineers, July, 1950, roster.

Registered professional engineers, July, 1951, roster; professional engineering registration statute, by-laws, rules and regulations.

GAME AND FISH COMMISSION (formerly—Game, Fish and Oyster Commission)

Bulletins:

- 24, Utilizing stock tanks and farm ponds for fish, revised, 1950.
- 28, April, 1949. Wildlife in Texas.
- 29, April, 1950. Oysters in Texas.
- 30, May, 1950. The menhaden fishery.
- 31, November, 1950. Poisonous snakes of Texas and the first aid treatment of their bites.

Texas Game and Fish:

- v. 7, nos. 5-9, April - August, 1950.
- v. 8, nos. 10-12, September - November, 1950.
- v. 9, nos. 1-12, December, 1950 - November, 1951.
- v. 10, nos. 1-7, December, 1951 - June, 1952.

Reports:

- Annual Report, 1949-1950.
- Digest Game, Fish and Oyster Laws, September, 1950.
- Digest of game, fish and fur laws, September, 1951.
- Full text of game, fish and fur laws of Texas, September 1, 1951.

HIGHWAY DEPARTMENT:

Reports:

- Seventeenth biennial report, September 1, 1948 to August 31, 1950.

Highway Laws, 1950.
Motor vehicle laws, 1952.

INSURANCE COMMISSIONERS, BOARD OF:

List of companies under the supervision of the board...1950.
Cities and towns of Texas with fire protection and fire record data, 1951.
Simplified hydraulics for fire departments, February, 1949, (reprint November, 1950)
Seventy-fifth annual report of — for the year ending August 31, 1950.
Cities and towns of Texas with fire protection and fire record data, 1952.
List of companies under supervision of board ... 1951.

JUDICIAL COUNCIL, TEXAS CIVIL:

Reports:

Twenty-second annual report, December 1, 1950.
Twenty-third annual report, December 1, 1951.

LABOR DEPARTMENT:

The boxing and wrestling law of Texas with rules and regulations, 1951 edition.
Laws of Texas relating to labor, September, 1951.

LAMAR STATE COLLEGE OF TECHNOLOGY:

Bulletin:

vol. 2, no. 1, September 1, 1952, Annual catalog 1952-53.
Directory, Fall, 1951.

LIQUOR CONTROL BOARD, TEXAS:

Liquor control act . . . including all amendments thereto through the regular session of the fifty-second legislature in 1951.

MEDICAL EXAMINERS, TEXAS STATE BOARD OF:

Handbooks of information with official list of authorized practical practitioners, 1950.

PARDONS AND PAROLES, BOARD OF:

Reports:

Third annual report . . . September 1, 1949 through August 31, 1950.

Fourth annual report . . . September 1, 1950 through August 31, 1951.

PUBLIC WELFARE, TEXAS STATE DEPARTMENT OF:

Texas DPW Corral:

- v. 2, nos. 9-12, June - September, 1950.
- v. 3, nos. 1-12, October, 1950 - September, 1951.
- v. 4, nos. 1-6, October, 1951 - March, 1952.

RAILROAD COMMISSION:

- Gas Utilities Division, fifty-eighth annual report for the year 1949.
- Oil and Gas Division, annual report, 1948.
- Oil and Gas Division, annual report, 1949.
- Gas Utilities Division, fifty-ninth annual report for the year 1950.
- * Oil and Gas Division, annual report, 1950.

REAL ESTATE COMMISSION, THE TEXAS:

- Fundamental facts for Texas members of the real estate profession, 1949.
- Real estate dealers license act, as amended by the 51st Legislature.
- Real estate dealers license act, as amended by the 51st Legislature. (Reprint)
- Regulations and policies of . . . (1951).

SOUTHWEST TEXAS STATE TEACHERS COLLEGE:

Bulletins:

- v. XVI, no. 3, May, 1950. Catalog, 1950-1951.
- v. XVII, no. 2, June, 1951. Forty-ninth catalog, 1951-52.

STATE DEPARTMENT:

- Texas securities act, September 1, 1951.

STATE FIREMEN'S & FIRE MARSHALS' ASSOCIATION OF TEXAS:

- Firemen's relief and retirement law, 1937.

STATE LIBRARY:

- Directory of Texas State Officials, May 15, 1952.

* The 1950 annual report was processed and therefore the exchange will be very limited.

STEPHEN F. AUSTIN STATE COLLEGE:

Bulletins:

- 107, April, 1950. Annual catalogue 1949-50, and announcements for 1950-1951.
- 109, October, 1950. Department of Agriculture.
- 110, January, 1951. Summer school bulletin, 1951.
- 111, April, 1951. Annual catalogue 1950-1951; announcements for 1951-1952.
- 113, October, 1951. Division of extension and correspondence.

SUL ROSS STATE TEACHERS COLLEGE:

Bulletins:

- v. XXX, no. 2, June, 1950. Science issue. West Texas Historical Society publication number fourteen.
 - v. XXX, no. 3, September 1, 1950. Public services extension correspondence, Alpine, Texas.
 - v. XXXI, No. 1, March 1, 1951. Annual catalog number, 1951-1952.
 - v. XXXI, no. 2, Sul Ross College history issue.
 - v. XXXI, no. 3, Public services extension-correspondence.
 - v. XXXI, no. 4, December 1, 1950. 1951 summer session issue.
 - * v. XXXI, no. 4, December 1, 1951. 1952 summer session.
- Rossonions:*
- v. 27, no. 3, July, 1950. Health and physical education.
 - v. 32, no. 4, October, 1950. Fine arts.

SUPREME COURT OF TEXAS:

Rules governing admission to the Bar of Texas . . . as amended January 3, 1951.

TAX BOARD, STATE:

Fortieth and forty-first annual reports for the years 1949 and 1950.

TEXAS, UNIVERSITY OF:

Journal of Architecture, Engineering, and Industry:

v. 10, no. 1, Summer 1950.

Journal of Engineering and Industrial Research:

v. 11, no. 2, Fall, 1951.

* Sul Ross used v. XXXI, no. 4 twice in their bulletins.

Journal of Engineering and Industrial Research:
v. 11, no. 3 Spring, 1952.

TUBERCULOSIS SANATORIUM:

The Chaser:

v. 28, nos. 10-12, June - August, 1950.

WEST TEXAS STATE TEACHERS COLLEGE:

Bulletins:

137, February, 1951. Summer session.

138, May, 1951. Annual catalog.

139, August, 1951. Correspondence bulletin.

Announcement of courses, The Amarillo Center (an evening senior college).

West Texas Wings:

v. XII, Nos. 1, 2, 4, 5, 6, 7, (Teachers' edition).

v. XII no. 3, (Seniors' edition).

v. XII, nos. 8-9, April - May, 1951. (Seniors' edition).

YOUTH DEVELOPMENT COUNCIL, STATE:

The community, the State and the child.

APPENDIX D

STATE BOARD OF LIBRARY EXAMINERS

In compliance with the rules and regulations of the State Board of Library Examiners, a report of the work of the Board is incorporated herein.

The members of the Board on August 31, 1952, are as follows:

Thomas J. Gibson, State Librarian
Texas State Library, Austin ---- Ex officio Chairman

Alexander Moffit, Librarian
University of Texas, Austin ----- Ex officio member
Term expires

Mary Rice, Librarian
Austin Public Library ----- July 24, 1953

Juanima Wells McLaughlin ----- June 30, 1955

Katherine Ard, Librarian
Nueces County Library ---- Term expired July 24, 1951

The State Board of Library Examiners met December 16, 1950 in Austin. The present system of certification for temporary county librarian's certificates was discussed. It was agreed that all temporary county certificates in force be renewed for a period of one year. It was further agreed that certificates be accompanied by a recommended list of professional activities, and that a questionnaire concerning such activities be filled out and returned with each application for renewal of a temporary certificate during the year 1952.

The State Board of Library Examiners did not meet in 1951.

