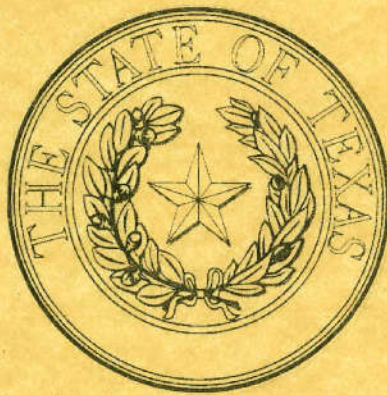


OFFICE OF PUBLIC INSURANCE COUNSEL

ANNUAL FINANCIAL REPORT

For The Year Ended August 31, 2018



Melissa R. Hamilton
Public Counsel

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OFFICE OF PUBLIC INSURANCE COUNSEL

Melissa R. Hamilton, Public Counsel

October 01, 2018

Honorable Greg Abbott, Governor
Honorable Glenn Hegar, Texas Comptroller
Ursula Parks, Director, Legislative Budget Board
Lisa Collier, First Assistant State Auditor

Dear Ladies and Gentlemen:

We are pleased to submit the Annual Financial Report of the Office of Public Insurance Counsel for the year ended August 31, 2018, in compliance with TEX. GOV'T CODE ANN Section 2101.011 and in accordance with the requirements established by the Comptroller of Public Accounts.

Due to the statewide requirements embedded in Governmental Accounting Standards Board Statement No. 34, *Basic Financial Statements- and Management's Discussion and Analysis – for State and Local Governments*, the Comptroller of Public Accounts does not require the accompanying annual financial report to comply with all the requirements in this statement. The financial report will be considered for audit by the State Auditor as part of the audit of the State of Texas Comprehensive Annual Financial Report; therefore, an opinion has not been expressed on the financial statements and related information contained in this report.

If you have any questions, please contact Mark Patterson at 512-322-4181.

Sincerely,

A handwritten signature in black ink, appearing to read "Melissa R. Hamilton".

Melissa R. Hamilton
Public Counsel

UNAUDITED

OFFICE OF PUBLIC INSURANCE COUNSEL (359)
 EXHIBIT I
 COMBINED BALANCE SHEET/ STATEMENT OF NET ASSETS -
 GOVERNMENTAL FUNDS
 For the Year Ended August 31, 2018

| | GOVERNMENTAL FUNDS | CAPITAL ASSETS |
|--|-----------------------|-------------------|
| | Fd 0001 U/F 0001 | ADJUSTMENTS |
| ASSETS | | |
| Current Assets: | | |
| Cash and Cash Equivalents | | |
| Cash on Hand | \$ 0.00 | \$ |
| Legislative Appropriations | 363,040.38 | |
| Consumable Inventories | 4,659.21 | |
| | <u>367,699.59</u> | <u>0.00</u> |
| Total Current Assets | | |
| Non-Current Assets: | | |
| Capital Assets: | | |
| Depreciable | | |
| Furniture and Equipment | \$ | \$ 0.00 |
| Less Accumulated Depreciation - Furn & Equip | | <u>0.00</u> |
| | <u>0.00</u> | <u>0.00</u> |
| Total Non-Current Assets | | |
| | <u>0.00</u> | <u>0.00</u> |
| TOTAL ASSETS | | |
| | <u>\$ 367,699.59</u> | <u>\$ 0.00</u> |
| LIABILITIES | | |
| Current Liabilities: | | |
| Payables from: | | |
| Accounts Payable | \$ 38,764.82 | \$ |
| Payroll Payable | 103,156.90 | |
| Employees' Compensable Leave | | |
| Total Current Liabilities | <u>141,921.72</u> | <u>0.00</u> |
| Non-Current Liabilities: | | |
| Employees' Compensable Leave | | |
| Total Non-Current Liabilities | <u>0.00</u> | <u>0.00</u> |
| TOTAL LIABILITIES | | |
| | <u>141,921.72</u> | <u>0.00</u> |
| Fund Financial Statements - Fund | | |
| FUND BALANCES (DEFICITS): | | |
| | \$ | \$ |
| Consumable Inventories NonSpendable | 4,659.21 | |
| Unassigned | <u>221,118.66</u> | <u>0.00</u> |

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| LONG-TERM LIABILITIES ADJUSTMENTS | OTHER ADJUSTMENTS | STATEMENT OF NET ASSETS |
|---|----------------------|----------------------------|
| \$ | \$ | \$ |
| | | 0.00 |
| | | 363,040.38 |
| | | 4,659.21 |
| <u>0.00</u> | <u>0.00</u> | <u>367,699.59</u> |
| \$ | \$ | \$ |
| | | 0.00 |
| | | 0.00 |
| <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| \$ | \$ | \$ |
| <u>0.00</u> | <u>0.00</u> | <u>367,699.59</u> |
| \$ | \$ | \$ |
| | | 38,764.82 |
| | | 103,156.90 |
| <u>41,104.50</u> | | 41,104.50 |
| <u>41,104.50</u> | <u>0.00</u> | <u>183,026.22</u> |
| <u>38,634.31</u> | | 38,634.31 |
| <u>38,634.31</u> | <u>0.00</u> | <u>38,634.31</u> |
| <u>79,738.81</u> | <u>0.00</u> | <u>221,660.53</u> |
| \$ | \$ | \$ |
| | | 4,659.21 |
| <u>0.00</u> | <u>0.00</u> | <u>221,118.66</u> |

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OFFICE OF PUBLIC INSURANCE COUNSEL (359)
 EXHIBIT I
 COMBINED BALANCE SHEET/ STATEMENT OF NET ASSETS -
 GOVERNMENTAL FUNDS
 For the Year Ended August 31, 2018

| | GOVERNMENTAL FUNDS | CAPITAL ASSETS |
|--|-----------------------|-------------------|
| | Fd 0001 U/F 0001 | ADJUSTMENTS |
| TOTAL FUND BALANCES | <u>225,777.87</u> | <u>0.00</u> |
| TOTAL LIABILITIES AND FUND BALANCES | <u>\$ 367,699.59</u> | <u>\$ 0.00</u> |
| Government-wide Statement - Net Assets | | |
| Net Assets: | | |
| Net Investment in Capital Assets | | \$ 0.00 |
| Restricted for: | | |
| Debt Retirement | | |
| Employee Benefit | | |
| Unrestricted | | |
| Total Net Assets | | <u>\$ 0.00</u> |

The accompanying notes to the financial statements are an integral part of this statement.

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| LONG-TERM LIABILITIES ADJUSTMENTS | OTHER ADJUSTMENTS | STATEMENT OF NET ASSETS |
|---|-----------------------------|----------------------------|
| <u>0.00</u> | <u>0.00</u> | <u>225,777.87</u> |
| \$ <u>79,738.81</u> | \$ <u>0.00</u> | \$ <u>447,438.40</u> |
| | | 0.00 |
| | | 0.00 |
| | | 0.00 |
| <u>(79,738.81)</u> | <u> </u> | <u>(79,738.81)</u> |
| \$ <u>(79,738.81)</u> | \$ <u>0.00</u> | \$ <u>146,039.06</u> |
| | | \$ <u>367,699.59</u> |

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OFFICE OF PUBLIC INSURANCE COUNSEL (359)
 EXHIBIT II
 COMBINED STATEMENT OF REVENUES, EXPENDITURES & CHANGES IN FUND BALANCES/
 STATEMENT OF ACTIVITIES - GOVERNMENTAL FUNDS
 For the Year Ended August 31, 2018

| | Governmental Funds <u>Fd 0001 U/F (0001)</u> | <u>Capital Asset Adjustments</u> |
|---|--|--|
| REVENUES: | \$ | \$ |
| Legislative Appropriations | | |
| Original Appropriations | 850,579.00 | |
| Additional Appropriations | 215,734.89 | |
| Sales of Goods and Services | 191,670.00 | |
| Other Revenue | <u>0.00</u> | |
| Total Revenues | 1,257,983.89 | 0.00 |
| EXPENDITURES: | | |
| Salaries and Wages | 804,708.69 | |
| Payroll Related Costs | 231,268.04 | |
| Professional Fees & Services | 58,632.50 | |
| Travel | 4,804.25 | |
| Materials and Supplies | 43,936.97 | |
| Communication and Utilities | 30,975.29 | |
| Repairs and Maintenance | 909.88 | |
| Rentals and Leases | 6,246.03 | |
| Printing and Reproduction | 3,359.09 | |
| Other Operating Expenditures | 29,384.43 | |
| Depreciation Expense | <u>0.00</u> | <u>925.49</u> |
| Total Expenditures | 1,214,225.17 | 925.49 |
| EXCESS OF REVENUES OVER EXPENDITURES | 43,758.72 | (925.49) |
| OTHER FINANCING SOURCES (USES): | | |
| Legislative Transfer Out (Agy 364, Fd 0001) | (5,958.00) | |
| Operating Transfer Out (Agy 902, Fd 0001) | <u>0.00</u> | <u>0.00</u> |
| Total Other Financing Sources (Uses) | <u>(5,958.00)</u> | <u>0.00</u> |
| NET CHANGE IN FUND BALANCES/NET ASSETS | <u>37,800.72</u> | <u>(925.49)</u> |
| FUND BALANCES - Beginning | 345,379.21 | |
| Lapsed Appropriations | <u>(157,402.06)</u> | |
| FUND BALANCES - Ending | <u>\$ 225,777.87</u> | |

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| <u>Long-term Liabilities Adjustments</u> | <u>Statement of Activities</u> |
|--|------------------------------------|
| \$ | \$ |
| | 850,579.00 |
| | 215,734.89 |
| | 191,670.00 |
| | <u>0.00</u> |
| 0.00 | 1,257,983.89 |
| 12,239.61 | 816,948.30 |
| | 231,268.04 |
| | 58,632.50 |
| | 4,804.25 |
| | 43,936.97 |
| | 30,975.29 |
| | 909.88 |
| | 6,246.03 |
| | 3,359.09 |
| | 29,384.43 |
| | <u>925.49</u> |
| 12,239.61 | 1,227,390.27 |
| (12,239.61) | 30,593.62 |
| <u>0.00</u> | <u>0.00</u> |
| <u>0.00</u> | <u>0.00</u> |
| <u>(12,239.61)</u> | <u>24,635.62</u> |
| | \$ 345,379.21 |
| | <u>(157,402.06)</u> |
| | \$ 212,612.77 |

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OFFICE OF PUBLIC INSURANCE COUNSEL (359)
 EXHIBIT II
 COMBINED STATEMENT OF REVENUES, EXPENDITURES & CHANGES IN FUND BALANCES/
 STATEMENT OF ACTIVITIES - GOVERNMENTAL FUNDS
 For the Year Ended August 31, 2018

| | Governmental Funds <u>Fd 0001 U/F (0001)</u> | <u>Capital Asset Adjustments</u> |
|---|--|--|
| Government-wide Statement - Net Assets | | |
| Change in Net Assets | | <u>(925.49)</u> |
| Net Assets Beginning | | 925.49 |
| Restatement | | |
| Net Assets Beginning as Restated and Adjusted | | <u>925.49</u> |
| Net Assets Ending | | <u>\$ 0.00</u> |

The accompanying notes to the financial statements are an integral part of this statement.

UNAUDITED

| <u>Long-term Liabilities Adjustments</u> | <u>Statement of Activities</u> |
|--|------------------------------------|
| <u>(12,239.61)</u> | |
| \$ (67,499.20) \$ | (66,573.71) |
| <u>(67,499.20)</u> | <u>0.00</u> |
| <u>(67,499.20)</u> | <u>(66,573.71)</u> |
| \$ <u>(79,738.81)</u> \$ | \$ <u>146,039.06</u> |

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OFFICE OF PUBLIC INSURANCE COUNSEL (359)
NOTES TO THE FINANCIAL STATEMENTS

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. ENTITY

The Office of Public Insurance Counsel (OPIC) is an agency of the State of Texas and its financial records comply with state statutes and regulations. This includes compliance with the State Comptroller of Public Accounts' Reporting Requirements of State Agencies.

The Office of Public Insurance Counsel serves the state under the authority Title 5, Subtitle A, Chapter 501 of the Texas Insurance Code. OPIC's primary mission is to advocate for the interests of consumers on insurance rates, rules, and forms. The agency represents consumer interests in rate hearings before the State Office of Administrative Hearings and the Commissioner of Insurance. OPIC recommends and analyzes proposals and presents the consumer perspective in discussion of rules and forms before the Texas Department of Insurance (TDI), other state agencies, and in the courts.

Subchapter D, Sec 501.155 authorizes the Public Counsel to recommend legislation to the Legislature that would positively affect the interests of insurance consumers. The agency often is asked to provide information and participate in public hearings throughout the state. Subchapter D, Sec 501.153 authorizes its appearance or intervention on behalf of insurance consumers as a class in judicial proceedings arising from administrative agency hearings in which OPIC had previous involvement.

Subchapter F, Sec 501.252 directs the agency to annually develop an HMO consumer report card. Subchapter D, Sec 501.156 directs the agency to submit to TDI for adoption a consumer bill of rights appropriate to each personal line of insurance regulated by TDI. Bills of rights are designed to advise consumers of their rights and are updated as new rules and regulations require. The agency is often asked to present the consumer viewpoint in panel discussions, with TDI representing the regulatory viewpoint and members of the insurance industry representing the industry viewpoint. In addition, OPIC receives requests from legislators, TDI, and civic and insurance industry groups to speak at public forums and hear about local problems. This information assists the agency in assessing the impact of rates, rules, and forms on Texas insurance consumers. Equally important, it provides information to guide the agency's advocacy for consumers in various proceedings.

The Office of Public Insurance Counsel includes within this report all components as determined by an analysis of their relationship to the Office of Public Insurance Counsel as listed below (if any).

The accompanying financial statements of the Office of Public Insurance Counsel have been prepared to conform with Generally Accepted Accounting Principles (GAAP) as prescribed by the Governmental Accounting Standards Board (GASB).

Due to the statewide requirements embedded in Governmental Accounting Standards Board Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*, the Comptroller of Public Accounts does not require the accompanying financial report to comply with all the requirements in the statement. The financial report will be considered for audit by the State Auditor as part of the audit of the State of Texas Comprehensive Annual Financial Report; therefore, an opinion has not been expressed on the financial statements and related information contained in this report.

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OFFICE OF PUBLIC INSURANCE COUNSEL (359)
NOTES TO THE FINANCIAL STATEMENTS

Blended Component Units

No component units have been identified which should have been blended into an appropriate fund.

Discretely Presented Component Units

No component units have been identified which should have been blended into an appropriate fund.

B. FUND STRUCTURE

The accompanying financial statements are presented on the basis of funds and account groups, each of which is considered a separate accounting entity.

GOVERNMENTAL FUND TYPES & GOVERNMENT-WIDE ADJUSTMENT FUND TYPES

General Revenue Fund

The general revenue fund (fund 0001) is used to account for all financial resources of the state except those required to be accounted for in another fund.

Capital Asset Adjustment Fund Type

Capital Asset Adjustment Fund Type will be used to convert governmental fund types' capital assets from modified accrual to full accrual.

Long-Term Liabilities Adjustment Fund Type

Long-Term Liabilities Adjustment Fund Type will be used to convert governmental fund types' debt from modified accrual to full accrual.

FIDUCIARY FUND TYPES

Agency Funds

Agency funds are used to account for assets the government holds on behalf of others in a purely custodial capacity. Agency funds involve only the receipt, temporary investment, and remittance of fiduciary resources to individuals, private organizations, or other governments.

C. BASIS OF ACCOUNTING

The basis of accounting determines when revenues and expenditures or expenses are recognized in the accounts reported in the financial statements. The accounting and financial reporting treatment applied to a fund is determined by its measurement focus.

Governmental fund types that build the fund financial statements are accounted for using the modified accrual basis of accounting. Under the modified accrual, revenues are recognized in the period in which they become both measurable and available to finance operations of the fiscal year or liquidate liabilities existing at fiscal year end. The State of Texas considers receivables collected within sixty days after year-end to be available and recognizes them as revenues of the current year for Fund Financial Statements prepared on the modified basis of accrual. Expenditures and other uses of financial resources are recognized when the related

OFFICE OF PUBLIC INSURANCE COUNSEL (359)
NOTES TO THE FINANCIAL STATEMENTS

Basis conversion adjustment fund types convert modified accrual basis to full accrual basis of accounting. The following activities are recognized in these fund types:

- * Capital assets
- * Accumulated depreciation
- * Unpaid employee compensable leave
- * The outstanding debt service principal on long-term liabilities
- * Capital leases
- * Long-term claims and judgements
- * Full accrual revenues and expenses
- * Pension amounts in governmental activities

Proprietary fund types and fiduciary fund types except agency funds are accounted for on the full accrual basis of accounting. Under the full accrual basis of accounting, revenues are recognized when earned and expenses are recognized at the time liabilities are incurred.

D. BUDGETS AND BUDGETARY ACCOUNTING

The budget is prepared biennially and represents appropriations authorized by the legislature and approved by the Governor (the General Appropriations Act).

Unencumbered appropriations are generally subject to lapse 60 days after the end of the fiscal year for which they were appropriated.

E. ASSETS, LIABILITIES, AND FUND BALANCES/NET POSITION

ASSETS

Cash and Cash Equivalents

Short-term highly liquid investments with an original maturity of three months or less are considered cash equivalents.

Restricted Assets

Restricted assets include monies or other resources restricted by legal or contractual requirements. These assets include proceeds of enterprise fund general obligation and revenue bonds and revenues set aside for statutory or contractual requirements.

Inventories & Prepaid Items

Inventories include both merchandise inventories on hand for sale and consumable inventories. Inventories are valued at cost, generally utilizing the last-in, first-out method. Inventories for governmental fund types use the purchase method of accounting. The consumption method of accounting is used to account for inventories that appear in the proprietary fund types and the government-wide statements. The cost of these items is expensed when the items are consumed.

Capital Assets

Assets that meet the reporting threshold and useful life are capitalized. The capitalization threshold and the estimated useful life vary depending on the asset type. These assets are capitalized at cost, if purchased, or at appraised fair value as of the date of acquisition. Purchase of assets by governmental funds are reported as expenditures. Depreciation is

UNAUDITED

OFFICE OF PUBLIC INSURANCE COUNSEL (359)
NOTES TO THE FINANCIAL STATEMENTS

reported on all "exhaustible" assets. "Inexhaustible" assets such as works of art and historical treasures are not depreciated. Road and highway infrastructure is depreciated over the estimate of average useful life of a grouping of assets using the composite method. Other depreciable assets are depreciated over the estimated useful life of the asset using the straight-line method.

All capital assets acquired by proprietary funds or trust funds are reported at cost or estimated historical cost, if actual historical cost is not available. Donated capital assets are reported at acquisition value. Depreciation is charged to operations over the estimated useful life of each asset, using the straight-line method.

Other Receivables - Current and Noncurrent

The disaggregation of other receivables as reported in the financial statements is disclosed in Note 24.

LIABILITIES

Accounts Payable

Accounts Payable represents the liability for the value of assets or services received at the balance sheet date for which payment is pending.

Other Payables - Current and Noncurrent

The disaggregation of other receivables as reported in the financial statements is disclosed in Note 24.

Employees' Compensable Leave

Employees' Compensable Leave Balances represent the liability that became "due" upon the occurrence of relevant events such as resignations, retirements, and uses of leave balances by covered employees. Liabilities are reported separately as either current or noncurrent in the statement of net assets.

FUND BALANCES/NET POSITION

"Fund balance" is the difference between assets plus deferred outflows of resources and liabilities plus deferred inflows of resources on the governmental fund statements. "Net position" is the difference between assets plus deferred outflows of resources and liabilities plus deferred inflows of resources on the government-wide, proprietary and fiduciary fund statements.

Fund Balance Components

Fund balances for governmental funds are classified as either nonspendable, restricted, committed, assigned or unassigned in the fund financial statements.

Nonspendable fund balance includes amounts not available to be spent because they are either:
Not in spendable form -OR- Legally or contractually required to be maintained intact.

Restricted fund balance includes those resources that have constraints placed on their use through external parties - such as creditors, grantors, contributors, laws or regulations of other governments - or by law through constitutional provisions or enabling legislation.

Committed fund balance can be used only for specific purposes pursuant to constraints imposed

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OFFICE OF PUBLIC INSURANCE COUNSEL (359) NOTES TO THE FINANCIAL STATEMENTS

through legislation passed into law by a formal action of the Texas Legislature, the state's highest level decision making authority.

Assigned fund balance includes amount constrained by the state's intent to be used for specific purposes, but the constraints do not meet the requirements to be reported as restricted or committed. Intent is expressed by: The Texas Legislature -OR- a body (for example, a budget or finance committee) or official to which the governing body has delegated the authority to assign amounts to be used for specific purposes.

Unassigned fund balance is the residual classification for the general fund. This classification represents fund balance that was not assigned to other funds and was not restricted, committed or assigned to specific purposes within the general fund.

Net Investment in Capital Assets

Net investment in capital assets, consists of capital assets, net of accumulated depreciation and reduced by outstanding balances for bond, notes and other debt that are attributed to the acquisition, construction, or improvement of those assets.

Restricted Net Positions

Restricted Net Position results when constraints placed on net resources use are either externally imposed by creditors, grantors, contributors, and the like, or imposed by law through constitutional provisions or enabling legislation.

Unrestricted Net Position

Unrestricted Net Position consists of net resources, which do not meet the definition of the two preceding categories. Unrestricted net position often has constraints on resources, which are imposed by management, but can be removed or modified.

F. INTERFUND TRANSACTIONS AND BALANCES

The agency has the following types of transactions among funds:

1) Transfers: Legally required transfers that are reported when incurred as "Transfers In" by the recipient fund and as "Transfers Out" by the disbursing fund.

2) Reimbursements: Reimbursements are repayments from funds responsible for expenditures or expenses to funds that made the actual payment. Reimbursements of expenditures made by one fund for another that are recorded as expenditures in the reimbursing fund and as a reduction of expenditures in the reimbursed fund.

3) Interfund receivables and payables: Interfund loans are reported as interfund receivables and payables. If repayment is due during the current year or soon thereafter it is classified as "Current", repayment for two (or more) years is classified as "Non-Current."

4) Interfund Sales and Purchases: Charges or collections for services rendered by one fund to another that are recorded as revenues of the recipient fund and expenditures or expenses of the disbursing fund. The composition of the agency's Interfund receivables

UNAUDITED

OFFICE OF PUBLIC INSURANCE COUNSEL (359)
NOTES TO THE FINANCIAL STATEMENTS

and payables, if any, is presented in Note 12.

NOTE 2: CAPITAL ASSETS

A summary of changes in Capital Assets for the year ended August 31, 2018:

| | Balance 9/1/17 | Adjustments | Completed CIP | Inc Int'agy Trans |
|--------------------------|-------------------|----------------|------------------|----------------------|
| Governmental Activities: | | | | |
| Depreciable Assets | | | | |
| Furniture and | | | | |
| Equipment | \$ 19,291.00 | \$ 0.00 | \$ | \$ |
| Other Cap Assets | 0.00 | 0.00 | 0.00 | 0.00 |
| Total depreciable | | | | |
| assets | 19,291.00 | 0.00 | 0.00 | 0.00 |
| Less Accum Deprec for: | | | | |
| Furniture and Equip | (19,291.00) | | | |
| Other Cap Assets | 0.00 | 0.00 | | |
| Total Accum Deprec | (19,291.00) | 0.00 | 0.00 | 0.00 |
| TOTAL | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| | Dec Int'agy | | | Balance |
| continued | Trans | Addition | Deletions | 8/31/18 |
| Governmental Activities: | | | | |
| Depreciable Assets | | | | |
| Furniture and | | | | |
| Equipment | \$ | \$ 0.00 | \$ (19,291.00) | \$ 0.00 |
| Other Cap Assets | 0.00 | 0.00 | 0.00 | 0.00 |
| Total depreciable | | | | |
| assets | 0.00 | 0.00 | (19,291.00) | 0.00 |
| Less Accum Deprec for: | | | | |
| Furniture and Equip | | 0.00 | 19,291.00 | 0.00 |
| Other Cap Assets | | | | 0.00 |
| Total Accum Deprec | 0.00 | 0.00 | 19,291.00 | 0.00 |
| TOTAL | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |

NOTE 3: DEPOSITS, INVESTMENTS & REPURCHASE AGREEMENTS

Not applicable

NOTE 4: SHORT TERM DEBT

Not applicable

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OFFICE OF PUBLIC INSURANCE COUNSEL (359)
NOTES TO THE FINANCIAL STATEMENTS

NOTE 5: SUMMARY OF LONG-TERM LIABILITIES

Notes and Loans Payable:

The agency did not have any notes or loans payable as of August 31, 2018.

Changes In Long-Term Liabilities

During the year ended August 31, 2018, the following changes occurred in liabilities.

| Governmental Activities: | Balance 9/01/17 | Additions | Deductions | Balance 8/31/18 | Amounts Due Within One Yr |
|--------------------------|---------------------|---------------------|-----------------------|---------------------|------------------------------|
| Compensable Leave | \$ 67,499.20 | \$ 63,561.76 | \$ (51,322.15) | \$ 79,738.81 | \$ 41,104.50 |
| TOTAL | <u>\$ 67,499.20</u> | <u>\$ 63,561.76</u> | <u>\$ (51,322.15)</u> | <u>\$ 79,738.81</u> | <u>\$ 41,104.50</u> |

Employees' Compensable Leave

If a state employee had continuous employment with the state for at least six months, the state employee is entitled to be paid for all unused vacation time accrued in the event of the employee's resignation, dismissal or separation from state employment. Expenditures for accumulated annual leave balances are recognized in the period paid or taken in governmental fund types. For these fund types, the liability for unpaid benefits is recorded in the Statement of Net Position. Both an expense and liability for business-type activities are recorded in the proprietary funds as the benefits accrue to employees. No liability is recorded for non-vesting accumulating rights to receive sick pay benefits. This obligation is usually paid from the same funding sources(s) from which the employee's salary or wage compensation was paid.

NOTE 6: BONDED INDEBTEDNESS

Not applicable

NOTE 7: DERIVATIVE INSTRUMENTS

Not applicable

NOTE 8: LEASES

Included in the expenditures reported in the financial statements are the following amounts of rent paid or due under operating leases:

| Fund Type | |
|---------------------|--------------------|
| General Fund (0001) | \$ <u>6,246.03</u> |

Future minimum lease rental payments under non-cancelable operating leases having an initial term in excess of one year are as follows:

| Year Ended August 31: | | |
|-----------------------|----|----------|
| 2019 | \$ | 3,996.24 |
| 2020 | \$ | 3,996.24 |
| 2021 | \$ | 3,996.24 |
| 2022 | \$ | 2,331.14 |

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| | | |
|--|----|------------------|
| 2023 | \$ | 0.00 |
| 2024-2028 | \$ | 0.00 |
| 2029-2033 | \$ | 0.00 |
| 2034-2038 | \$ | 0.00 |
| 2039-2043 | \$ | 0.00 |
| 2044-2048 | \$ | 0.00 |
| 2049 and beyond | \$ | 0.00 |
| Total Minimum Future Lease Payment Requirements | \$ | <u>14,319.86</u> |

NOTE 9: PENSION PLANS

Not applicable

NOTE 10: DEFERRED COMPENSATION

Not applicable

NOTE 11: POST EMPLOYMENT HEALTH CARE AND LIFE INSURANCE BENEFITS

Not applicable

NOTE 12: INTERFUND BALANCES/ACTIVITIES

Not applicable

NOTE 13: CONTINUANCE SUBJECT TO REVIEW

Senate Bill 647, Eighty-second Legislature, Regular Session, 2012, continues OPIC until September 1, 2023.

NOTE 14: ADJUSTMENTS TO FUND BALANCES/NET ASSETS

Not applicable

NOTE 15: CONTINGENCIES AND COMMITMENTS

Encumbrances:

The agency encumbered \$137,320.00 of its fiscal years 2017 and 2018 remaining funds. This represents commitments of the value of contracts awarded or assets ordered prior to year-end but not received as of that date. Encumbrances are not included with expenditures or liabilities. They represent current resources designated for specific expenditures in subsequent operating periods and are part of the unassigned fund balance.

NOTE 16: SUBSEQUENT EVENTS

Not applicable

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NOTE 17: RISK MANAGEMENT

The agency is exposed to a variety of civil claims resulting from the performance of its duties. It is the agency's policy to periodically assess the proper combination of commercial insurance and retention of risk to cover losses to which it may be exposed.

The agency assumes substantially all risks associated with tort claims and liability claims due to the performance of its duties. Currently, there is no purchase of commercial insurance, nor is the agency involved in any risk pools with other government entities.

NOTE 18: MANAGEMENT DISCUSSION AND ANALYSIS/MATERIAL CHANGES TO AFR

Not applicable

NOTE 19: THE FINANCIAL REPORTING ENTITY: RELATED ORGANIZATIONS

Not applicable

NOTE 20: STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Not applicable

NOTE 21: N/A

NOTE 22: DONOR-RESTRICTED ENDOWMENTS

Not applicable

NOTE 23: EXTRAORDINARY AND SPECIAL ITEMS

Not applicable

NOTE 24: DISAGGREGATION OF RECEIVABLE AND PAYABLE BALANCES

Not applicable

NOTE 25: TERMINATION BENEFITS

Not applicable

NOTE 26: SEGMENT INFORMATION

Not applicable

NOTE 27: SERVICE CONCESSION AGREEMENTS

Not applicable

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NOTE 28: DEFERRED OUTFLOWS OF RESOURCES & DEFERRED INFLOWS OF RESOURCES

Not applicable

NOTE 29: TROUBLED DEBT RESTRUCTURING

Not applicable

NOTE 30: NON-EXCHANGE FINANCIAL GUARANTERS

Not applicable

NOTE 31: TAX ABATEMENTS

Not applicable

NOTE 32: FUND BALANCES

Not applicable

