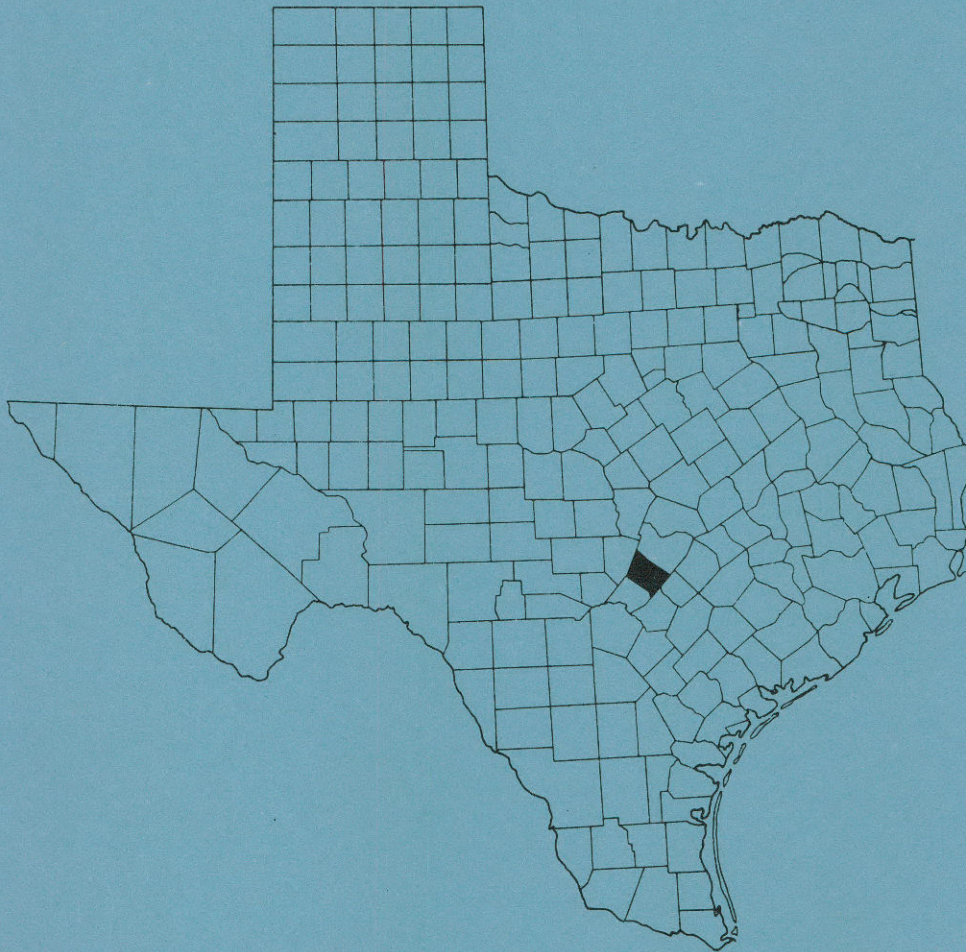


# INVENTORY OF COUNTY RECORDS HAYS COUNTY





INVENTORY OF COUNTY RECORDS  
HAYS COUNTY COURTHOUSE

San Marcos, Texas

Compiled by  
Merry Kone FitzPatrick and Charles Edward Clayton  
Southwest Texas State University

The Texas County Records Inventory Project  
North Texas State University  
Denton, Texas

An endorsed project of the  
American Revolution Bicentennial Commission of Texas  
and the  
Texas College Bicentennial Program

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## FOREWORD

The Texas County Records Inventory Project, headquartered at North Texas State University, Denton, is a county-by-county survey of all records germane to the operations of county government located in county courthouses and other storage facilities. The Project is conducted in cooperation with Texas colleges and universities, county officials, and the Texas State Library. In addition, inventories have been conducted by historical groups, civic organizations, and other interested citizens.

This Project is of value for research and records preservation and management. The published inventories are of immediate benefit to researchers. Documentation as to types, nature, and quantity of records enables researchers to locate material hitherto unknown and unused in the archives of county courthouses. At the same time inventories provide information concerning valuable historical records for the Regional Historical Resource Depository (RHRD) program mandated by the Texas Legislature in 1971. The data also provides a basis for informed decisions concerning records management for county officials. Records retention and disposal schedules will be of great benefit to local governmental officials in exerting control over the overwhelming amount of records multiplying daily in courthouses across the State. The Texas County Records Inventory Project provides an invaluable service to the citizens of the State of Texas.



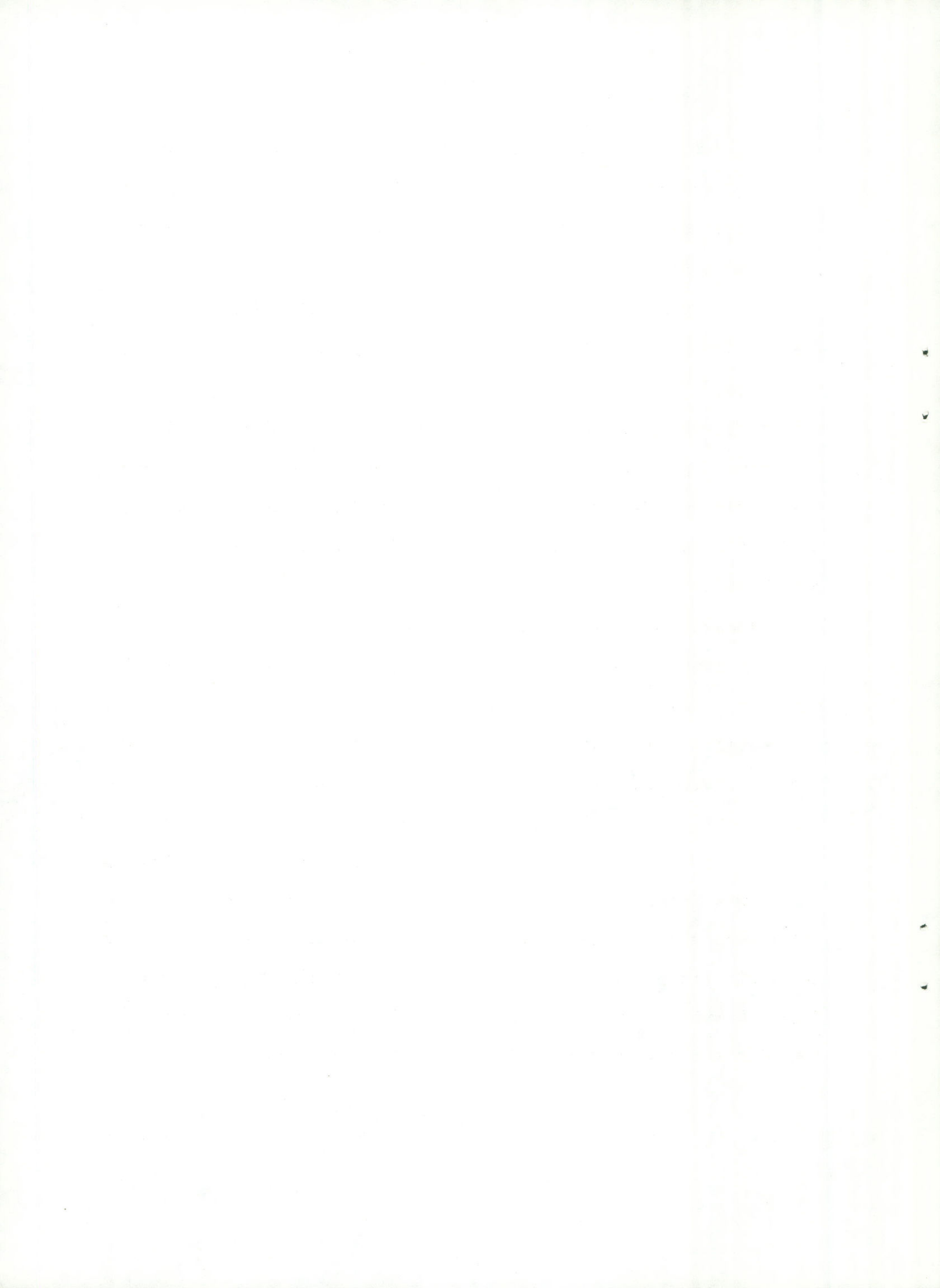
## PREFACE

This inventory of the public records of Hays County was taken by students in the Problems in Historical Research class at Southwest Texas State University during the Spring and Summer semesters of 1976. In compiling the survey, the students were greatly helped and encouraged by the county officials.

We wish to express our thanks to the following for their time, patience, and cooperation: County Judge Walter ("Bud") Burnett, County Clerk Lydell Clayton, District Attorney William Rugeley, District Clerk Hazel Duncan, Sheriff Bobby Kinser, Tax Assessor-Collector Ruth Clayton, County Treasurer Judy Brackett, County Auditor Ronald Wilson, County Court-at-Law Judge Charles Ramsay, and Justices of the Peace John C. Williamson, Becky Sierra, James Hoard, James Holt, and Orlena Hehl.

We should like further to thank the following students of Southwest Texas State University who did yeoman service not only in compiling the records inventory, but whose delving into dusty, musty records sometimes involved janitorial work as well as research: Victoria Breidenbach, Paul Cecil, Sandra Hardey, Alford Hohman, Catherine Hutzler, Albert C. Keller, Antonio Maratheftis, and James Sanderson. A special word of thanks must go to Kelly Yates who did research into modern Hays County history. Finally we would like to express our appreciation to the North Texas State University staff of the County Records Inventory Project for their help and cooperation in compiling the material.

Charles Edward Clayton  
Merry Kone FitzPatrick  
Southwest Texas State University  
January 1977



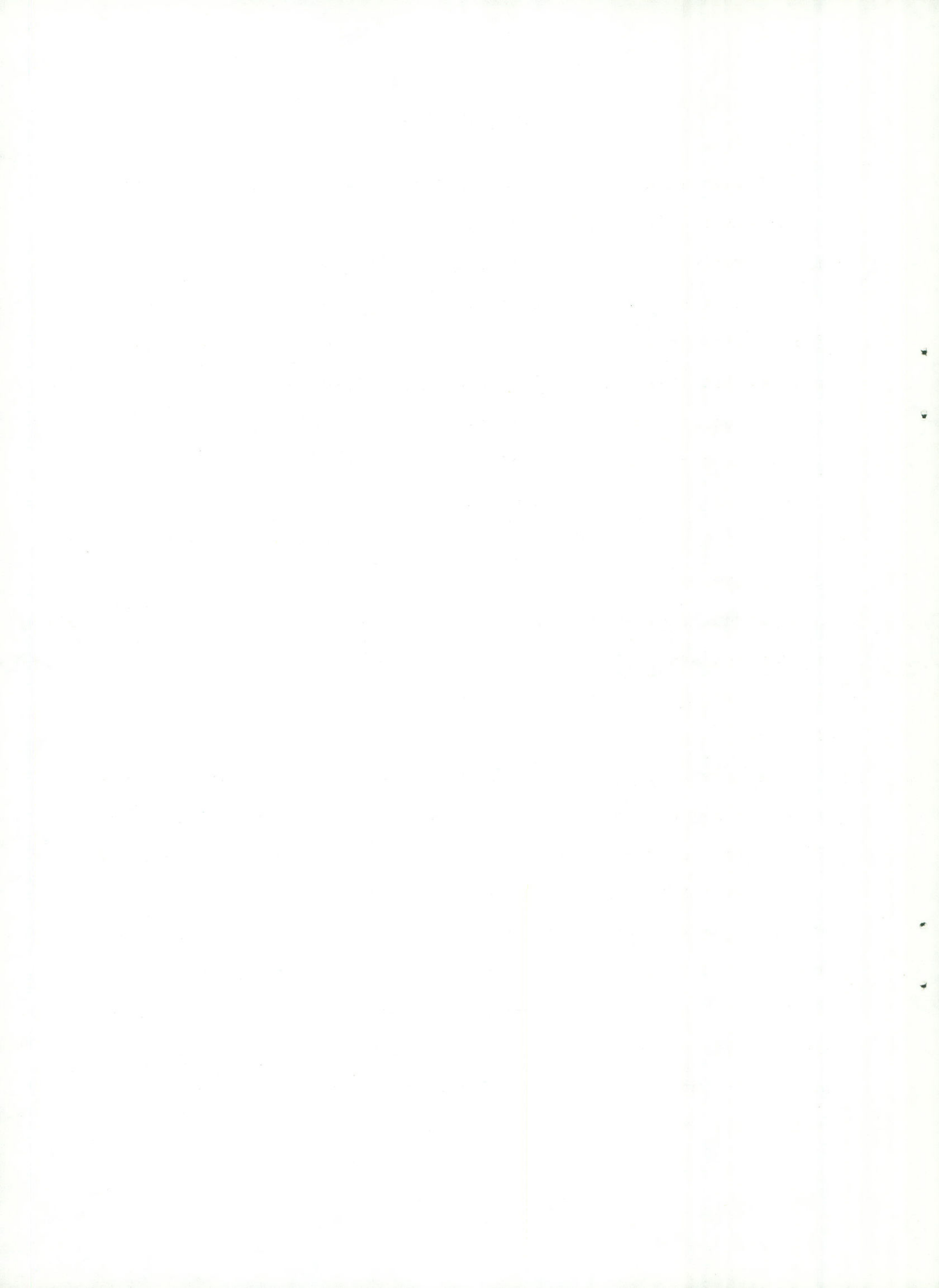
## EXPLANATORY NOTES

The inventory of Hays County Courthouse records represents an exhaustive listing and description of all records now contained in the various offices and storage facilities of the county.

All record entries are divided according to the office having jurisdiction and thereunder by topic. The heading indicates the current and previous titles (punctuation or wording has not been changed unless absolutely necessary for clarity), the dates of inclusion for the record, and the volume (shown by the number and dimensions for bound volumes, unbound documents, boxes, and perma-files; or by the number of cubic feet for narrow file drawers and filing cabinet drawers).

On untitled volumes or files, descriptive titles, enclosed in parentheses, are provided. If a volume or file has been mis-titled, an explanatory title pertaining to the actual contents is added following the actual title and enclosed in parentheses.

A brief description of the contents follows: what information the record contains, how it is arranged, and whether it is indexed. The current or most recent description for the various records is used unless otherwise noted in the record entry, and the arrangement is deleted for volumes or files with only one entry recorded therein. Self-indexed record volumes are noted as being indexed in file. Volumes indexed separately are cross-referenced to the appropriate index volume. For the purpose of this inventory, only pure indexes are cross-referenced. A volume that merely references another record will not be noted as an index.



The abbreviation SPF indicates that the record is kept on a standard printed form. A further indication follows as to whether this information is handwritten or typed onto the form.

Restricted records are closed to the public by law. For these descriptions, the inventory taker has used a blank standard printed form, noting the types of general information contained in these records. Condition of all records in the inventory is good unless otherwise indicated.

In cases where there is a cross-reference to another entry, the title of the entry referred to is shown in capitals with the entry number in parentheses. The physical location of the records or files is omitted from the inventory, but eventually a listing of records (including a current title, varying titles, and dates) will be compiled and deposited with the appropriate county officials and at the appropriate regional depository library. This procedure will hopefully diminish the chances of theft of valuable county records while providing serious researchers with the means to locate the records necessary for their study.





## INTRODUCTION

Rising from flat Blacklands to the stark but beautiful Hill Country Lyndon Johnson made famous, Hays County (1973 est. population 33,700) presents a varied terrain. The 650 square-mile region ascends from a 400-foot elevation in the southern portion to 1200 feet in the extreme northern, from prairie lands to the Edwards Plateau along the Balcones fault line. Because of the escarpment, the area abounds in canyons, caves, and spring-fed streams; the San Marcos River, a tributary of the Guadalupe, has its source in springs which gush forth in the town of San Marcos.

Named for Texas Ranger, Indian fighter, and frontier surveyor Captain John Coffee (Jack) Hays, the county was created and organized in 1848 after State Senator Edward Burleson bowed to the wishes of the San Marcos people and introduced a bill to the Texas Legislature to separate the Hays County area from Travis County.

San Marcos, named county seat at the time of the county's creation, was laid out in 1851, with land donated for a public square. Fire destroyed two early courthouses, although luckily few records were destroyed. Another early courthouse became structurally unsound due to the shifting terrain of the Balcones fault. In 1909 dedication ceremonies took place for the present-day courthouse.

At least three tribes of Indians -- the Tonkawas, the Lipans, and the Comanches -- made their homes in the territory currently known as Hays County. The Spanish Governor, General Antonio Cordero, ordered the formal establishment of the Villa de San Marcos de Neve on January 6, 1808, and several families of Canary Islanders, under Felipe Roque de la Portilla, tried to establish the village but had to abandon it in 1812. In August of that year, Stephen F. Austin passed through the county on his way to San Antonio to obtain his empresario contract, remarking in his journal that the lands between the San Marcos and the Guadalupe rivers were the most beautiful he had ever seen.

After Mexico's independence from Spain, several land titles were granted. The Juan Veramendi grant, dated November 10, 1831, and the T. J. Chambers grant of September 23, 1834, are the bases of many present-day land titles in the county. When the McGehee, Moon, and Merriman families arrived in 1846, the Anglo-American settlement of San Marcos began. In 1847 General Edward Burleson built his home near San Marcos on the escarpment overlooking the great springs.

The "Pitts Caravan," resulting from an 1847 land purchase by John D. Pitts, adjutant general under Governor G. T. Wood, brought more settlers to the county. General Pitts went to Georgia to encourage friends and relatives to settle on his newly-purchased land and succeeded so well that, as legend has it, a two-mile-long wagon train set out from Macon, Georgia. The caravan consisted of eleven families, their slaves and house-

hold goods, with wagons so heavily laden that at times furniture had to be thrown out to lessen the load on the rough and muddy roads they traveled.

The 1850 census showed a Hays County population of 387 (128 of whom were slaves). By 1880 the population had increased to about 5,000. After World War II which saw the establishment of Gary Air Force Base on the edge of San Marcos, population increased rapidly to its current high of 33,700. Almost two-thirds of these people live in San Marcos.

An educational center since its inception, San Marcos was early the home of several boarding schools, including the Coronal Institute, established in 1868. The San Marcos Baptist Academy, another well-known coeducational boarding school, opened on September 25, 1908.

Southwest Texas State Normal (now Southwest Texas State University), established by the State Legislature in 1899, began construction in 1901, and granted the first bachelor's degree in 1919. The most famous graduate has been Lyndon Baines Johnson, the thirty-sixth President of the United States, who took his degree in August of 1930.

Besides being an educational center, San Marcos boasts the first federal warm-water fish hatchery in the South. The San Marcos River is a biologically unique watercourse owing to the high thermal stability (a constant 71 degrees) and clearness of water. Wild rice, giant prawns, strange salamanders, and rare and unusual species of fish are part of the river's flora and fauna.

Agricultural production accounts for roughly \$8 million annual income for the county, with 85 percent of this amount derived from livestock. Crops include sorghums, hay, wheat, and corn. A federal Job Corps training center, opened in March of 1965 on lands formerly housing Gary Air Force Base, provides economic opportunity through job training for youth.

Hays County is also a major tourist center, with attractions including Aquarena, Pioneer Town, Wonder World, and Canyon Lake where camping, picnicking, hunting, fishing, and sailing are popular. The county is part of the Austin Standard Metropolitan Statistical Area.

Hays County operates under the Constitution of 1876 which outlines the major offices of county government and their functions.

#### COMMISSIONERS' COURT

The Commissioners' Court serves as the administrative body of the county. The powers and duties of this body are granted and limited by the Constitution of the State of Texas. The court consists of four commissioners, two of whom are elected every two years. The County Judge, elected from the county as a whole, presides over the Commissioners' Court.<sup>1</sup> Two of the most important powers of the court are the setting of the tax rate for the county and the approval of the county budget.<sup>2</sup> Other duties include providing for the disposition of all school lands granted to the county; providing for necessary public buildings and their repair; conducting elections; establishing and maintaining roads, bridges,

and ferries; auditing and settling accounts against the county; providing for the support of paupers and mentally incompetent persons unable to support themselves;<sup>3</sup> and serving as a board of equalization of State and county tax assessments.<sup>4</sup> The Commissioners' Court possesses powers usually thought of as separate in American government since it has judicial, executive, and limited legislative power.<sup>5</sup>

#### COUNTY CLERK

The Constitution provides that the County Clerk

shall be clerk of the County and Commissioners Courts and recorder of the county, whose duties, perquisites and fees of office shall be prescribed by the Legislature, and a vacancy in whose office shall be filled by the Commissioners Court, until the next general election; provided, that in counties having a population of less than 8,000 persons there may be an election of a single Clerk, who<sup>1</sup> shall perform the duties of District and County Clerks.

These three functions result in this office having the responsibility for recording and maintaining the largest volume of records in the operation of county government.

#### Clerk as Recorder

During the Republic period the statutory duties of the County Clerk had, to a large extent, already been defined. The Clerk was to record all deeds, conveyances, mortgages, and other liens on land; to record all estrays; to issue and record all marriage licenses; to issue various types of business licenses; and to post a list of taxpayers.<sup>2</sup> State laws after 1846 further required the Clerk to record deeds of trust, bonds, covenants, defeasances, and other instruments relating to property, including marriage contracts, powers of attorney, abstracts of judgment, and land titles. He is also to provide an alphabetical list of all names

occurring in his records and to record all livestock marks and brands in the county.<sup>3</sup>

Since 1903 the Clerk has been required to record all births and deaths in the county, and since 1919, he has been required to record official discharges of persons from military service.<sup>4</sup>

From time to time, these basic responsibilities of the County Clerk have been expanded to include the recording of business and professional records, such as assumed name certificates; licenses for dentists, nurses, optometrists, and morticians; plats; reports of animals killed on railroad rights-of-way; and condominium records.<sup>5</sup>

#### Clerk of the County Court

As Clerk of the County Court, the County Clerk has the duties of recording all proceedings and preserving all books, papers, and effects of the Court.<sup>6</sup> The County Court is charged by the State Constitution with original jurisdiction of all misdemeanors (excepting those cases where Justice Court has exclusive original jurisdiction), civil cases of value between \$200 and \$500, general jurisdiction for probate cases, and appointments of guardians for minors, "lunatics, idiots, and drunkards."

#### Clerk of the Commissioners' Court

The final broad area of responsibility of the Clerk is in support of the Commissioners' Court. This support includes attending all Commissioners' meetings, posting notices of such meetings, preparing the agenda for each meeting, taking minutes, and indexing and maintaining these records.<sup>8</sup>

## DISTRICT CLERK

According to the Constitution, the State is to be divided into as many judicial districts as may be provided by law.<sup>1</sup> The District Court has jurisdiction in

all criminal cases of the grade of felony; in all suits in behalf of the State to recover penalties, forfeitures and escheats; of all cases of divorce; of all misdemeanors involving official misconduct; of all suits to recover damages for slander or defamation of character; of all suits for trial of title to land and for the enforcement of liens thereon; of all suits for the trial of the right of property levied upon by virtue of any writ of execution, sequestration or attachment when the property levied on shall be equal to or exceed in value five hundred dollars; of all suits, complaints or pleas whatever, without regard to any distinction between law and equity, when the matter in controversy shall be valued at or amount to five hundred dollars exclusive of interest; of contested elections, and said court and the judges thereof, shall have power to issue writs of habeas corpus, mandamus, injunction and certiorari, and all writs necessary to enforce their jurisdiction.<sup>2</sup>

In addition, the District Court has appellate jurisdiction over the County Court in probate cases, as well as appellate jurisdiction and general supervisory control over the County Commissioners' Court. According to a 1931 law, the District Court also presides over adoption proceedings.<sup>3</sup>

The Constitution provides that

there shall be a Clerk for the District Court of each county, who shall be elected by the qualified voters for State and county officers, and who shall hold his office for four years, subject to removal by information, or by indictment of a grand jury, and conviction of a petit jury. In case of vacancy, the Judge of the District Court shall have the power to appoint a Clerk, who shall hold until the office can be filled by election.<sup>4</sup>

The District Clerk has the responsibility of recording and preserving all records created by the District Court. In addition to this primary function, the Clerk records licenses of physicians, chiropodists, and chiropractors; makes reports to various agencies, including those to the Texas Industrial Accident Board, the Texas Judicial Council, and the Department of Public Safety; and prepares ballot boxes for all elections.<sup>5</sup>

#### DISTRICT ATTORNEY

The office of District Attorney is created by the Legislature in such districts as may be deemed necessary. In counties which constitute a criminal district, a District Attorney is elected for a term of four years.<sup>1</sup> He handles all criminal cases in the district courts.

#### JUSTICE OF THE PEACE

The office of the Justice of the Peace can trace its beginning to the Constitution of the Republic of Texas and has been included in every constitution since that time. The Justice of the Peace is charged by the present Constitution with

jurisdiction in criminal matters of all cases where the penalty or fine to be imposed by law may not be more than for two hundred dollars, and in civil matters of all cases where the amount in controversy is two hundred dollars or less....<sup>1</sup>

Because of its jurisdiction the Justice of the Peace Court is often referred to as the "poor man's court."

The Justice of the Peace is also empowered to issue writs and warrants, arraign prisoners, and hold preliminary hearings.<sup>2</sup> In addition, he may act as registrar of vital statistics for his



precinct area in towns of less than 2,500 people, and he is empowered to conduct inquests in cases where doubt exists as to cause of death.<sup>3</sup>

#### SHERIFF

The office of Sheriff is an old one in American local government, tracing its roots back to the Anglo-Saxon heritage of the English-speaking people. In Texas the office has been provided for in every constitution of the Republic and of the State. The present Constitution provides that

there shall be elected by the qualified voters of each county a Sheriff, who shall hold his office for the term of four years, whose duties and perquisites, and fees of office, shall be prescribed by the Legislature, and vacancies in whose office shall be filled by the Commissioners Court until the next general election.<sup>1</sup>

Chief among these duties is that of peace officer of the county, but the Sheriff is also an officer of both the county and the district courts in which he is responsible for the service of writs and processes. In addition to these duties, the Sheriff is also charged with the maintenance of the county jail and the supervision of its prisoners.

#### TAX ASSESSOR-COLLECTOR

The Assessor and Collector of Taxes is elected in each county to a four-year term. As assessor of taxes in the county, he has the responsibility of making a list of taxable property and assessing the value of it. As collector, he receives and collects all taxes assessed in the county.<sup>1</sup>

During the Republic period a Tax Assessor was appointed for each county and the Sheriff served as collector.<sup>2</sup> The two offices were combined in 1846 in an elective position which required the Tax Assessor-Collector, in addition to assessing and collecting taxes on real and personal property, to draw up a list of delinquent taxpayers.<sup>3</sup>

The Constitution of 1876 originally provided for the election of a Tax Assessor for each county and for a Tax Collector in counties with a population of over 10,000, with the Sheriff serving as collector in the smaller counties. In 1932 this provision was amended to combine the offices of tax assessor and collector in counties with a population of over 10,000, and the Sheriff continued to fill both offices in the smaller counties. A 1954 constitutional amendment authorized counties with less than 10,000 population to create a separate office of Tax Assessor-Collector upon the approval of the electorate.<sup>4</sup>

From the time the office was created, the duties of the Assessor and Collector of Taxes have been to assess and collect both State and county taxes on real and personal property. In addition the Tax Assessor-Collector is "registrar of voters," and thereby

responsible for the registration of voters, keeping of records, preparation of lists of registered voters, and such other duties incident to voter registration as are placed upon him by law.<sup>5</sup>

He is also charged by statutory law with the registration of all motor vehicles in the county.<sup>6</sup>

## TREASURER

The office of County Treasurer was created by the Republic as an appointive position in 1840.<sup>1</sup> The Constitution now provides for the election of the County Treasurer who serves a four-year term, and has the primary responsibility of receiving and disbursing county funds.<sup>2</sup>

## AUDITOR

The office of County Auditor is provided for in statutory rather than constitutional law. Any county with a population of 35,000 or more, or taxable valuation in excess of \$15 million, is required to have an Auditor.<sup>1</sup> Counties of lesser population may create the office if so desired by Commissioners' Court.<sup>2</sup>

The District Judge (or Judges) of the county appoints the Auditor and has the authority to remove the Auditor for misconduct or incompetency.<sup>3</sup>

The Auditor's main duties are the

general oversight of all books and records of all the officers of the county, district or state, who may be authorized or required by law to receive or collect any money, funds, fees, or other property for the use of, or belonging to, the county; and he shall see to the strict enforcement of the law governing county finances.<sup>4</sup>

In counties of less than 225,000 population, the Auditor estimates revenues and expenditures so that a county budget can be formulated by Commissioners' Court. In counties of over 225,000 population, the Auditor is the budget officer and prepares the budget to be approved by Commissioners' Court.<sup>5</sup>

## SCHOOL SUPERINTENDENT

The separate office of County Superintendent was created by amendment to the School Law of 1876, and the establishment of the office was left to the discretion of the Commissioners' Court.<sup>1</sup>

A County Superintendent is elected for a term of four years in Texas counties having a scholastic population of 3,000 or more.<sup>2</sup> The County Superintendent advises the Board of Education (Board of School Trustees) on the establishment and maintenance of common schools and their educational policies, including rules and regulations and prescribed courses of study. He prepares the annual school budget for approval by the Board. The County Superintendent submits annual reports to the State School Superintendent and transmits rules and regulations of the State Department of Education to the Board of Education and to school employees.<sup>3</sup>

## FOOTNOTES

### Commissioners' Court

1. Constitution of the State of Texas, Article V, Section 18.
2. Fred Gantt, Jr., Irving O. Dawson, and Luther G. Hagard, Jr., eds., Governing Texas: Documents and Readings, 3rd ed. (New York: Thomas Y. Crowell Company, 1974), p. 313.
3. Vernon's Annotated Revised Civil Statutes, VII-A (St. Paul: West Publishing Company, 1971), Article 2351.
4. Constitution, Art. VIII, Sec. 18.
5. Gantt, Governing Texas, p. 312.

### County Clerk

1. Constitution of the State of Texas, Article V, Section 20.
2. H. P. N. Gammel, comp. and arr., The Laws of Texas, I (Austin: The Gammel Book Company, 1898), p. 1215; Ibid., I, pp. 1272, 1274; Ibid., I, p. 1294; Ibid., II, pp. 189-196, 273; Ibid., I, pp. 512, 514.
3. Ibid., II, pp. 1542-1547; Ibid., III, p. 156.
4. H. P. N. Gammel, arr., The Laws of Texas, XII (Austin: Gammel's Book Store, n.d.), p. 220; General Laws of the State of Texas, 36th Leg., 1919, Chap. 98, Sec. 2, pp. 154-155.
5. Laws, 37th Leg., 1921, Chap. 73, Sec. 1, p. 142; H. P. N. Gammel, comp. and arr., The Laws of Texas, IX (Austin: The Gammel Book Company, 1898), p. 1119; Laws, 38th Leg., 1923, Chap. 183, Sec. 13, p. 416; Laws, 37th Leg., 1921, Chap. 51, Sec. 10, p. 162; Laws, 28th Leg., 1903, Chap. XCV, Sec. 5, p. 125; Laws, 40th Leg., 1927, Chap. 231, pp. 343-344; Laws, 34th Leg., 1915, Chap. 73, Sec. 1, p. 126; Vernon's Annotated Revised Civil Statutes, XIII (St. Paul: West Publishing Company, 1975), Article 1301a.
6. Constitution, Art. V, Sec. 20; H. P. N. Gammel, comp. and arr., The Laws of Texas, VIII (Austin: The Gammel Book Company, 1898), p. 846.
7. Constitution, Art. V, Sec. 16.
8. Ibid., Art. V, Sec. 20.

### District Clerk

1. Constitution of the State of Texas, Article V, Section 7.
2. Ibid., Art. V, Sec. 8.
3. Ibid.; General Laws of the State of Texas, 42nd Leg., 1931, Chap. 177, Sec. 1, p. 300.
4. Constitution, Art. V, Sec. 9.
5. Vernon's Annotated Revised Civil Statutes, XII-B (Kansas City, Missouri: Vernon Law Book Company, 1966), Article 4499 (hereafter cited as VARCS); VARCS, XIII (Kansas City, Missouri: Vernon Law Book Company, 1960), Article 4571; VARCS, XII-B (Kansas City, Missouri: Vernon Law Book Company, 1966), Article 4512b; VARCS, XXIII (Kansas City, Missouri: Vernon Law Book Company, 1967), Article 8307; VARCS, VII (St. Paul: West Publishing Company, 1971), Article 2328a; VARCS, Vol. 19 1/2 (Kansas City, Missouri: Vernon Law Book Company, 1969), Article 670ld, Section 152 and Article 6687b, Sections 24, 25, 30; VARCS, IX (Kansas City, Missouri: Vernon Law Book Company, 1969), Article 8.15.

### District Attorney

1. Constitution of the State of Texas, Article V, Section 21.

### Justice of the Peace

1. Constitution of the State of Texas, Article V, Section 19.
2. Vernon's Texas Rules of Civil Procedure, V (Kansas City, Missouri: Vernon Law Book Company, 1967), Rule 523; Vernon's Annotated Code of Criminal Procedure of the State of Texas, I (Kansas City, Missouri: Vernon Law Book Company, 1966), Article 15.17; Code of Criminal Procedure, I, Art. 16.01-16.21.
3. Vernon's Annotated Revised Civil Statutes, XII-B (Kansas City, Missouri: Vernon Law Book Company, 1966), Article 4477, Rule 36a; Ibid., Art. 4477, Rule 41a.

### Sheriff

1. Constitution of the State of Texas, Article V, Section 23.

### Tax Assessor-Collector

1. Constitution of the State of Texas, Article VIII, Section 14.
2. H. P. N. Gammel, comp. and arr., The Laws of Texas, I (Austin: The Gammel Book Company, 1898), pp. 1319, 1246.
3. Gammel, Laws of Texas, III, p. 202.
4. Constitution, Art. VIII, Secs. 14, 16, 16a.
5. Vernon's Annotated Revised Civil Statutes, IX (Kansas City, Missouri: Vernon Law Book Company, 1967), Article 5.09a.
6. Vernon's Annotated Revised Civil Statutes, Vol. 19 1/2 (Kansas City, Missouri: Vernon Law Book Company, 1969), Article 6675a-2.

### Treasurer

1. H. P. N. Gammel, comp. and arr., The Laws of Texas, II (Austin: The Gammel Book Company, 1898), p. 200.
2. Constitution of the State of Texas, Article 16, Section 44; Gammel, Laws of Texas, II, pp. 1645-1646.

### Auditor

1. Vernon's Annotated Revised Civil Statutes, III-B (Kansas City, Missouri: Vernon Law Book Company, 1962), Article 1645.
2. Ibid., Art. 1646.
3. Ibid., Arts. 1649, 1676.
4. Ibid., Art. 1651.
5. Ibid., Arts. 1666, 1666a.

### School Superintendent

1. H. P. N. Gammel, comp. and arr., The Laws of Texas, X (Austin: The Gammel Book Company, 1898), p. 621.
2. Vernon's Annotated Revised Civil Statutes, VIII (Kansas City, Missouri: Vernon Law Book Company, 1965), Article 2688.
3. Ibid., Art. 2727.





INVENTORY OF HAYS COUNTY RECORDS



## COMMISSIONERS' COURT

### Proceedings

1. COMMISSIONER'S COURT PAPERS. 1907-1914; 1924-1971. 7 narrow file drawers, 3 1/2 cubic feet; 2 boxes, 24" x 11" x 4 3/4"; 1 box, 20" x 15 1/2" x 13 1/2".

Documents pertaining to matters submitted to commissioners' court for consideration, including affidavits; petitions; orders; resolutions; proclamations; dedications; resignations; appointments; contract agreements; tabulations of bids; papers pertaining to budgets, salaries, and compensation of employees; tax data and agreements for collection of taxes; maps; invoices; election precinct boundary descriptions; classification of roads; and list of cancelled bonds to be burned. Arranged by year and thereunder numerically by file number. Handwritten; typed; SPF-handwritten and typed; photocopied. Not indexed.

2. MINUTES COMMISSIONER'S COURT (formerly titled "Commissioner's Court Minutes," "Records," and "County Court Minutes"). 1855-current. 5 vols., 18 1/2" x 12 1/2" x 2 1/2"; 3 vols., 18" x 12 1/2" x 3"; 1 vol., 16 1/2" x 11 1/2" x 2 1/2"; 1 vol., 16 1/2" x 11 1/2" x 2"; 1 vol., 15 1/2" x 12" x 1 3/4"; 1 vol., 15 1/2" x 10 1/2" x 1 3/4".

Recorded copies of proceedings of county administrative court, showing date of meeting; time meeting called to order and by whom; minutes of previous meeting read and approved; nature of business; time meeting adjourned; and approval and signatures of county judge, county clerk, and county auditor. Business transacted includes classification and expenditure of county funds, approval of claims, levy of taxes, care of paupers, construction and maintenance of public buildings and roads, management of other county works, calling of bids and letting of contracts, designation of election precincts, appointments of election judges, calling

of elections, and approval of bonds of county officials. Also includes minutes of board of equalization since 1950. Minutes dated 1908 to 1950 recorded in MINUTES OF BOARD OF EQUALIZATION (6.). Volume dated 1869 to 1878 also contains original survey maps, appeals, and petitions. Arranged chronologically by date recorded. Handwritten; typed. Indexed in INDEX TO COMMISSIONERS COURT MINUTES (3.).

3. INDEX TO COMMISSIONERS COURT MINUTES. 1855-current. 4 vols., 18 1/2" x 12" x 3".

Index to MINUTES COMMISSIONER'S COURT (2.), showing name of interested party, nature of order or subject matter, and volume and page number where recorded. Arranged alphabetically by name of interested party or subject matter. SPF-handwritten and typed.

4. COMMISSIONER'S COURT MINUTES CO. SUBDIVISIONS. 1903; 1909-1910; 1913; 1916. 1 vol., 16" x 11" x 1 1/2".

Reports (1909-1910; 1913; 1916) submitted to commissioners' court pertaining to the adoption of voting precincts for Hays County, including amended boundaries. Also includes joint report (1903) by the county surveyors of Hays and Caldwell counties on the boundary line between the two counties, including map of survey. Arranged chronologically by date of entry. Handwritten. Not indexed.

5. COMMISSIONERS COURT DOCKET. 1885-current. 4 vols., 16 1/4" x 12" x 2"; 3 vols., 16" x 11" x 2"; 1 vol., 16" x 11" x 2 1/2".

Docket recording applications, petitions, and claims submitted to commissioners' court for action, showing term of court; docket number; names of principal parties; nature of application, petition, or claim; date filed; and action of court. Arranged numerically by docket number and chronologically by date filed. SPF-handwritten. Not indexed.

6. MINUTES OF BOARD OF EQUALIZATION. 1908-1950. 1 vol., 18 1/2" x 12 1/2" x 2 1/4"; 1 vol., 16 1/2" x 11 1/2" x 2"; 1 vol., 16" x 11" x 1 1/2".

Minutes of the commissioners' court sitting as a board of equalization for the purpose of raising or lowering the assessed value of property in Hays County, showing date of meeting, name and address of property owner, abstract number, certificate number, number of acres, name of original grantee or city or town, lot and block numbers, assessed value, value raised to or

value reduced to, final value, and date owner notified. Arranged chronologically by date of meeting. SPF-handwritten. Not indexed. Minutes of board of equalization since 1950 recorded in MINUTES COMMISSIONER'S COURT (2.).

7. DEPOSITORY AND OFFICIAL BONDS. 1919-1929. 1 vol., 14 1/2" x 8 3/4" x 1/2".

Depository pledge contracts between Hays County and designated bank for said bank to act as agent for bond issue, showing kind of bond, name of bank chosen as depository, date chosen as depository by commissioners' court, names of principals in charge of depository, amount of bond, acknowledgments, notarization, signatures of principals, and signature of county clerk. Arranged chronologically by date bank chosen as depository. Handwritten. Indexed.

8. (OUTDOOR FESTIVAL). 1971-1972. 1 manila folder, 15" x 8" x 1 1/2".

Miscellaneous documents pertaining to application and organization of an outdoor festival, including application for mass gathering, request for commissioners' court hearing, minutes of hearing, registration of promoters under Outdoor Music Festival Act, personal financial statement, supplement to application for permit under Texas Mass Gathering Act, newspaper articles, order for hearing on application for permit, application for temporary hospitalization, sheriff's consent to mass gathering, health department regulations for mass gathering, denial of permit for mass gathering, and name of promoter (Forrest Woods, Sr.). No obvious arrangement. Handwritten; typed; SPF-handwritten and typed. Not indexed. Documents are in poor condition.

9. (BIDS ON COUNTY ROAD CONSTRUCTION). 1921-1922. 1 bundle, 11" x 4 1/2" x 4 1/2".

Bid proposals from various companies for road construction within Hays County, showing name of road, unit bids, quantities of materials, unit bid price, number of working days required, total amount of bid, to whom payable, origin of materials used, signature of company representative, address of company, date filed, and special notes. Arranged chronologically by date filed. SPF-handwritten. Not indexed.

10. ROAD MINUTES (formerly titled "Road Minutes, Overseers Commission"). 1887-1935. 2 vols., 16" x 11 3/4" x 2 1/2"; 1 vol., 18 1/2" x 12 1/2" x 3"; 1 vol., 16" x 12" x 3".

Minutes of commissioners' court appointing individuals to serve as interim road overseers until regular appointments can be made. Shows term of court, road district name and number, description of road district, name of individual appointed, list of men who are to work under appointee, and date of appointment. Arranged chronologically by date of appointment. SPF-handwritten. Not indexed. Volumes dated 1912 to 1924 are in fair condition; volumes dated 1900 to 1912 and 1925 to 1935 are in poor condition.

11. JURY OF VIEW RECORD. 1887-1909. 1 vol., 16 1/4" x 11 1/2" x 2 1/4".

Record of proceedings of commissioners' court pertaining to road business, including copies of petitions for road work, showing term of court, date of meeting, desired construction or improvement, signatures of petitioners and precinct where residing, date filed, and signatures of county judge and county clerk; and reports of juries of view, showing date jurors appointed, date road viewed, statement of jury's actions, jury's recommendations on establishment of road, field notes on road, list of landholders who have presented claims for damages sustained by laying out of road with description of land and amount of damages, total damages, list of landholders who have relinquished the right-of-way with description of land relinquished by each, date reported and signatures of jurors, date filed, signature of county clerk, court order approving report, and signature of county judge. Arranged chronologically by term of court and thereunder by date recorded. Handwritten; SPF-handwritten. Not indexed.

12. ROAD OVERSEER'S COMMISSION. 1906-1909. 1 bundle, 8 1/2" x 4 1/4" x 4"; 1 bundle, 8 1/2" x 4 1/2" x 3 1/4".

Copies of commissions appointing individuals to serve as road overseers, showing road precinct number, class, name of road, name of overseer, date of appointment, term of office, description of section of road assigned, nature of work to be performed on road, and names of persons authorized to work on road. Also contains booklets on road laws of Texas and forms for road overseers' annual report. Documents have no obvious arrangement. Typed; SPF-handwritten; printed. Not indexed.

## Elections

13. RECORD OF ELECTION RETURNS (formerly titled "Record of Elections" and "Election Record"). 1884-current. 2 vols., 16" x 11" x 2"; 2 vols., 16" x 11" x 1 1/2".

Record of returns of county, state, national, and constitutional amendment elections. Shows date of election, type of election, names of candidates, location and number of each election precinct, number of votes received by each candidate in each precinct, total number of votes received by each candidate, and total election vote count. Returns on constitutional amendments show article and section being amended, and number of votes for and against amendment. Arranged chronologically by date of election. Handwritten; SPF-handwritten. Not indexed.

14. PETITION TO MOVE COURTHOUSE TO HAYS CITY. 1908. 1 roll, 9 1/2" x 3" x 3".

Petition requesting election to move county seat from San Marcos to Hays City, showing statement of petition, signatures of petitioners, and date filed. Handwritten; typed. Not indexed.

## Finances

15. PAID VOUCHERS. 1939-current. 15 filing cabinet drawers, 45 cubic feet.

Copies of vouchers issued for payment of goods and services rendered Hays County with attached claim. Vouchers show clerk's copy, description, amount, deduction, net amount, warrant number, date, amount written and numbered, to whom payable, and from which fund drawn. Claims show claim number; warrant number; by whom claim made; amount; date filed; date examined and approved or rejected; against which fund drawn; signatures of county clerk, auditor, and county judge; description of goods and/or services; and amounts of deductions. Arranged chronologically by date filed. SPF-handwritten and typed. Not indexed.

16. CLAIMS ALLOWED. 1908-1926. 228 cardboard packets, 9 1/2" x 4 1/2" x 1".

Miscellaneous documents submitted to commissioners' court for action, including invoices and itemized statements for labor, supplies, and materials; original

claims for labor and materials; original petitions; and miscellaneous correspondence. Arranged chronologically by date filed. Handwritten; typed; SPF-handwritten and typed. Not indexed. Documents are in fair condition.

17. MINUTES OF ACCOUNTS ALLOWED (formerly titled "Minutes of Accounts Allowed, Commissioners Court" and "Minutes of Accounts Allowed Commr's Court"). 1896-1940. 6 vols., 16 1/2" x 12" x 2"; 1 vol., 16 1/2" x 11 1/2" x 1 1/2".

Minutes of accounts allowed by Hays County commissioners' court, showing claim number, name of claimant, purpose, amount of claim, date acted upon by court, amount allowed, from what fund drawn, warrant number, and remarks. Arranged numerically by claim number and thereunder chronologically by date acted upon. SPF-handwritten. Not indexed.

18. STATEMENT OF FINANCES. 1949-1951. 2 file folders, 15" x 9" x 1/4".

Annual statements of finances for Hays County, including carbon copies of fees paid, outstanding bills and accounts, annual fee reports of county clerk's office, and condensed statements of finances published in newspapers. Statements have no obvious arrangement. Typed; SPF-handwritten. Not indexed.

19. ANNUAL REPORT OF COUNTY ACCOUNTS (formerly titled "Annual Report" and "Annual Report of School Funds"). 1940-1968. 1 box, 13 1/2" x 9 1/2" x 5".

Recorded copies of annual reports on county accounts pertaining to county school finances, showing year of report, record of receipts and disbursements, land statement, statement of sales, outstanding vouchers or notes, county permanent fund, lease account, investments, certificates of deposit, and county superintendent's certificates. Arranged chronologically by date filed. SPF-typed. Not indexed.

20. (AUDIT REPORTS OF HAYS COUNTY). 1934-1960. 44 vols., 11 1/4" x 8 3/4" x 1/2".

Audit reports of Hays County finances, showing name of auditor; year; date filed; signature of county clerk; summary of cash receipts and disbursements; consolidated reconciliation of all funds; analysis of cash receipts and disbursements for each fund; tax assessor-collector's



analysis of charges and credits, ad valorem tax collections, and motor vehicle license fees collected; summary of securities owned by the interest and sinking fund and trust fund; valuations and county tax rates; insurance schedules; summary of funded indebtedness; summary of principal and interest maturities of funded indebtedness; fee reports from each county official; analyses of each school district and school funds; schedule of county official and surety bonds; and map of Hays County. Arranged chronologically by date filed. Hand drawn; typed. Not indexed.

21. (AUDIT REPORTS OF HAYS COUNTY COMMON SCHOOLS). 1927-1935. 1 vol., 11 1/4" x 8 3/4" x 1/2".

Audit reports of the common school districts of Hays County, showing names of accountants and auditors, summary of balances for all funds, analysis of each fund, analysis of each fund by district, summary of school census and per capita apportionment, and analysis of balances due from each school district to county administrative fund. Arranged chronologically by date of audit. Typed. Not indexed.

22. FINANCE LEDGER (formerly titled "County Ledger"). 1879-1917. 2 vols., 18" x 13" x 3"; 1 vol., 18" x 13" x 3 1/2".

Recorded copies of reports of receipts to and disbursements from funds administered by various county officials submitted for approval to commissioners' court. Subdivision entitled Collector Assessment shows name of tax assessor-collector; date of entry; charge; amount of charge; date of entry of credit; nature of receipt, voucher, or credit; date of voucher; and amount paid. Subdivision entitled Occupation Tax shows date of entry, from whom collected, dates for which taxes paid, character of license, date of receipt, amount of tax due county, date of credit entry, character of credit allowed, date of treasurer's receipt, and amount paid. Subdivision entitled Sheriff shows name of sheriff; date of entry; character of fine, forfeiture, or penalty; against whom assessed; by what court; total amount of fine, forfeiture, or penalty; date of credit entry; in what case allowed; total indebtedness; how indebtedness discharged; date of treasurer's receipt; and amount paid. Subdivision entitled Justice of Peace shows name and precinct number of peace justice; date of entry; docket number; style of case; fine, judgement, or jury fee amount; against whom assessed; total amount of fines and fees; date of credit; character of credit; date of treasurer's receipt; and amount paid. Subdivision entitled Estray

shows date of application, name of individual selling stock, description of stock sold, amount of sale, amount due county from sale, date of credit entry, name of payee, description of stock sold, date of treasurer's receipt, and amount paid. Subdivision entitled Treasurer shows name of treasurer, date of entry, by whom paid, from what source, amount received, date of credit, purpose of credit, at what term expenditure approved, and amount expended. Arranged by subdivision and thereunder chronologically by date recorded. SPF-handwritten. Not indexed.

23. MINUTES TREAS. REPORT (formerly titled "County Treasurer's Report"). 1874-1892; 1902-1905. 1 vol., 16" x 10 3/4" x 1"; 1 vol., 12" x 7 1/2" x 1"; 1 vol., 11" x 6 1/4" x 1/2".

Recorded copies of county treasurer's quarterly reports on the various county funds, submitted to commissioners' court for approval. Volume dated 1902 to 1905 includes summary of transactions for each fund, showing balance last quarter, amount transferred from other funds, amount transferred to other funds, amount received by precinct commissioner, amount paid out by precinct commissioner, total amount received during quarter, total amount paid out during quarter, and balance; date filed; and signatures of county judge and county commissioners. Volumes dated 1874 to 1892 show name of fund; date received or disbursed; from whom received or to whom paid; for what purpose; amount received or disbursed; total; receipt, warrant, or check number; and balance on hand. Arranged chronologically by date of report. SPF-handwritten. Not indexed. Treasurer's quarterly reports dated ca. 1920 to ca. 1929 filed in (COUNTY FILES) (166.).

24. TREAS. ANNUAL STATEMENT OF SCHOOL FUNDS. 1888-1906. 1 narrow file drawer, 1/2 cubic foot.

Treasurer's annual statement of school funds, showing detailed report of receipts and disbursements, report of school bonds and sinking fund, tax revenue totals, certification by county treasurer, and signed approval by members of commissioners' court. Also includes miscellaneous documents pertaining to common school finances. Documents have no obvious arrangement. SPF-handwritten. Not indexed.

25. ANIMAL SCALP BOUNTY REGISTER. 1913-1914. 1 vol.,  
14 1/2" x 8 3/4" x 1".

Record of bounties paid for scalps of predatory animals, showing to whom paid, date paid, type of animal and at what price, number of scalps, amount paid, total amount for each type of animal, total amount for each person, total paid by the county, and signature of county clerk or deputy. Also includes affidavits attesting to type of animal killed and where killed. Arranged chronologically by date paid. SPF-handwritten. Not indexed.

26. WARRANTS GENERAL FUND (formerly titled "Warrants" and "County Warrants"). 1909-1910; 1921-1938. 10 vols.,  
17 1/4" x 14" x 1 1/2".

Stubs of warrants issued by the county clerk from various county funds, showing warrant number, date issued, amount, to whom issued, from what fund issued, for what purpose, and term payment allowed by commissioners' court. Arranged numerically by warrant number. SPF-handwritten. Not indexed.

27. JUSTICE COURT WARRANTS. 1902-1923. 1 vol., 16 1/2"  
x 12 1/4" x 1".

Stubs of warrants issued by county clerk to individuals who served as jurors in justice courts, showing name of juror, date and amount of warrant, warrant number, number of days juror served, and signature of authorized official. Arranged chronologically by date warrant issued. SPF-handwritten. Not indexed.

28. MISCELL. FINANCIAL PAPERS. Undated; 1938-1939. 1 box,  
24" x 11" x 4 3/4"; 1 box, 20" x 14 1/2" x 4".

Miscellaneous financial records of Hays County, including cancelled checks, bonds, exhibits, invoices, county recapitulation account records, and bank statements for the various county fund accounts. Documents have no obvious arrangement. SPF-handwritten and typed. Not indexed.

#### Reports

29. MONTHLY REPORTS - COUNTY OFFICIALS. 1944-1945. 2  
narrow file drawers, 1 cubic foot.

Monthly reports of the various county officials, showing name and title of official, date of report, period covered by report, items and amounts of fees collected, disposition of funds, and signature of county official reporting. Arranged chronologically by date of report. SPF-handwritten and typed. Not indexed.

30. OFFICERS REPORTS (J. P.). 1898-1903. 1 narrow file drawer, 1/2 cubic foot.

Quarterly reports submitted by justices of the peace to commissioners' court on fines imposed, judgments rendered, and jury fees collected, showing precinct number, docket number, style of case, date, amount of fine or judgment, amount collected, amount of jury fee collected, by whom paid, and signature of peace justice. Reports have no obvious arrangement. SPF-handwritten. Not indexed.

31. (TAX REPORTS). This record was formerly titled "Record of Reports" and "Tax Collector's Record of Reports." 1901-1926; 1930-1936; 1941-1948. 9 vols., 18" x 14 1/2" x 9"; 2 vols., 17" x 14" x 7 1/2"; 2 vols., 18 1/2" x 13" x 3"; 2 vols., 18 1/2" x 13" x 1 1/2"; 1 vol., 18 1/2" x 13" x 2 1/2"; 1 vol., 18 1/2" x 13" x 2".

Record of monthly reports of taxes collected, monthly statements, summaries of monthly collections, and affidavits of tax assessor-collector. Monthly reports of taxes collected show month and year of report; sworn statement of tax collector as to correctness of report; types of taxes collected, including state ad valorem full payments, state aid full payments, state ad valorem half payments, state aid half payments, state ad valorem supplemental collections, and state aid supplemental collections; collector's supplemental collections; collections on insolvent lists, including ad valorem, state aid, state cost, and penalty and interest payments; collections on redemptions, including ad valorem, state aid, state cost, and penalty and interest payments; amounts and types of state and county taxes collected for month; signature of tax assessor-collector; county clerk's attestation; date signed; signed certification by county auditor; and date of certification. Reports also include detailed list of state and county taxes collected, showing name of tax collector, month and year of report, roll and place (page and line) where assessment recorded, tax receipt number, date of payment, name of taxpayer, amounts of state and county taxes collected, total tax collected,

less discount or plus penalty and interest, and total amount collected; list of taxpayers making first half payments, showing name of tax assessor-collector, month and year of report, roll and place (page and line) where assessment recorded, tax receipt number, date of payment, name of taxpayer, amounts of state and county taxes collected, total tax collected, less discount or plus penalty and interest, and total amount collected; monthly report of collections on insolvent list, showing name of tax assessor-collector, month and year of report, date of payment, insolvent receipt number, name of taxpayer, years taxes insolvent, amounts of state and county taxes collected, total taxes collected, and amounts of penalty and interest collected; and redemption list, showing name of tax assessor-collector, month and year of report, date of payment, redemption receipt number, name of taxpayer, amounts of state and county taxes collected, and total amount collected with penalty and interest included. Monthly statements show name of tax assessor-collector, date, amounts of collections, and totals. Summaries of taxes collected show name of tax assessor-collector, date, and amounts of state and county tax collections. Affidavits show date, county, name of tax assessor-collector, time period of collection, number of poll tax receipts issued, number of exemption certificates issued, amount due tax assessor-collector, and signatures of tax assessor-collector and county clerk. Arranged in reverse chronological order by date of report. SPF-handwritten. Not indexed.

32. (UNRENDERED TAX ROLL). 1904; 1906; 1909-1915; 1951. 12 vols., 23 1/2" x 19" x 1".

Assessments of property for taxation, unrendered by owner or agent thereof, showing year assessed; name and address of owner; abstract or lot number; certificate, tract, or block number; survey, division, or outlot number; original grantee or city or town; number of acres rendered; value assessed; value of city property; value of personal property; total value; amounts of state, county, special, and school district taxes; total tax assessed; date of payment; and receipt number. Arranged alphabetically by name of owner. SPF-typed. Not indexed.

33. TAX RECEIPT RECORD. 1915-1946. 1 vol., 18 1/2" x 13 1/2" x 1 1/2".

Copies of receipts issued upon payment of state and county taxes, showing page and line numbers where recorded on tax roll; city; date of assessment; by

whom taxes paid; against whom taxes assessed; number of acres; lot number; block number; value of land; amounts of state, county, and special taxes due; date payment received; signatures of tax assessor and deputy; dates filed and recorded by county clerk; and county clerk's signature. Arranged numerically by receipt number and chronologically by date recorded. SPF-handwritten. Indexed.

Miscellaneous

34. (COMMISSIONERS' COURT RECORDS). 1941-1951 (dates vary). 1 box, 20" x 15" x 13 1/2".

Miscellaneous documents, including election returns, copies of receipts, absentee ballots, lists of qualified voters, and a copy of a contract with United Gas Corporation for gas service at county jail. Documents have no obvious arrangement. Typed; SPF-handwritten. Not indexed.

35. J. T. CLEVELAND CO COMR PRCT #2 PAPERS. 1938. 1 box, 13" x 10" x 4".

Miscellaneous documents maintained by J. T. Cleveland, former county commissioner of Hays County, including official bond, payroll for precinct employees, feed bills, and warrants and vouchers paid. Documents have no obvious arrangement. Handwritten; SPF-handwritten and typed. Not indexed.

36. (CORRESPONDENCE). 1937-1938. 1 envelope, 9 1/2" x 6 1/2" x 1/4".

Correspondence received by county judge pertaining to property deeds and rights-of-way. Also includes field notes and a guarantee for electrical wiring. Documents have no obvious arrangement. Typed. Not indexed.

37. RECORD NO. 1 - COUNTY CONVICTS. 1891. 1 vol., 16 1/2" x 11" x 1 1/2".

Record of convicts hired out by county to individuals or firms to satisfy fines and court costs imposed by county court, showing name and description of convict, nature of offense, amounts of fines and court costs imposed, dates convict hired out, by whom hired, amount earned, and date of payment. Arranged chronologically by date of hiring. SPF-handwritten. Not indexed.

COUNTY CLERK

COUNTY CLERK AS RECORDER

Property

38. (DEEDS). 1969; 1973-current. 1 bundle, approx. 11 1/2" x 8 1/2" x 3".

Deeds to property sold to the county, showing name of grantor, name of grantee, amount of payment, field notes of property, conditions and date of sale, notarization, date filed, and signature of county clerk. Includes deeds to lots and road and highway property. No obvious arrangement. Typed. Not indexed.

39. DEED RECORD. 1848-current. 187 vols., 18 1/2" x 13 1/4" x 3"; 51 vols., ave. size 17 1/2" x 12 1/2" x 3"; 44 vols., 14 1/2" x 9 1/2" x 3 1/4".

Recorded copies of deeds, conveyances, and other muniments of title affecting ownership to real estate, including warranty deeds, gift deeds, partition deeds, guardian deeds, quitclaim deeds, trustee deeds, right-of-way deeds, cemetery deeds, royalty deeds, various types of affidavits, appointments of trustees, resignations of trustees, trust indentures, transfers of liens, conveyances of liens, assignments of liens, subordinations of liens, various types of releases, various types of partial releases, leases, easements, contracts of sale, bills of sale, homestead designations, various types of agreements, powers of attorney, revocations of powers of attorney, restrictions, removals of disabilities (minor), removals of disabilities (coveture), certified copies of probate procedures, certified copies of divorce decrees (when real property is divided), extensions, options, rental divisions, and amended restrictions. Specific information includes instrument number, kind of instrument, date and place of execution, names of parties

involved, amount of principal and interest (when applicable), description of property, date filed, date recorded, notarization, and signature of county clerk. Also includes maps and plats. Arranged chronologically by date recorded. Handwritten; typed; photocopied. Volumes dated 1848 to 1970 indexed in INDEX TO DEEDS - DIRECT/INDEX TO DEEDS - REVERSE (40.); volumes dated 1970 to current indexed in (DIRECT INDEX TO REAL PROPERTY RECORDS/REVERSE INDEX TO REAL PROPERTY RECORDS) (41.); maps and plats indexed in INDEX TO MAPS AND PLATS (51.). Volume dated 1868 is in poor condition because of fire damage.

40. INDEX TO DEEDS - DIRECT/INDEX TO DEEDS - REVERSE (formerly titled "Direct Index to Deeds/Reverse Index to Deeds" and "General Index to Deeds"). 1848-1970. 16 vols., 18 1/2" x 16 1/4" x 3"; 4 vols., 18 1/4" x 13" x 3 1/4".

Partial direct and reverse indexes to DEED RECORD (39.), showing name of grantor, name of grantee, kind of instrument, date of instrument, description of property, number of acres, date filed, and volume and page number where recorded. Arranged alphabetically by names of both grantor and grantee. Handwritten; SPF-handwritten and typed. Deed records since 1970 indexed in (DIRECT INDEX TO REAL PROPERTY RECORDS/REVERSE INDEX TO REAL PROPERTY RECORDS) (41.).

41. (DIRECT INDEX TO REAL PROPERTY RECORDS/REVERSE INDEX TO REAL PROPERTY RECORDS). 1970-current. 4 vols., 17 1/2" x 14 3/4" x 3 1/2"; 2 vols., 17 1/2" x 11 3/4" x 1 1/4"; 3 stacks, 17" x 14" x 2".

Partial direct and reverse indexes to DEED RECORD (39.), DEED OF TRUST (56.), MECHANIC'S AND MATERIALMAN'S LIEN RECORD (72.), LIS PENDENS RECORD (76.), ABSTRACT OF JUDGMENT RECORD (78.), FEDERAL TAX LIEN RECORD (81.), and STATE TAX LIEN RECORD (83.). Shows name of grantor, name of grantee, type of instrument, date filed, instrument number, volume and page number where recorded, and description of property. Arranged alphabetically by names of both grantor and grantee. Computer printout.

42. CLASSIFICATION STATE LAND RECORD. 1928; 1953-1958. 1 vol., 14 1/2" x 9 1/2" x 1 3/4".

Recorded copies of letters from General Land Office to Hays County clerk denoting land awards, showing file number; date of award; name of city, town, or township; section and block numbers; certificate number; name of grantee;



number of acres awarded; price per acre; name of county; date of sale; amount of note; interest rate; price received; reservations; and date recorded. Arranged chronologically by date recorded. SPF-typed. Indexed.

43. (RECORD OF SCHOOL LANDS SOLD/COUNTY SCHOOL LAND ACCOUNT). 1879-1900. 1 vol., 19" x 12 1/4" x 2".

Record of school lands sold in Hays County, showing survey and block numbers, number of acres, price per acre, total price, amount of note, name of purchaser, date of sale, by whom made, name of county, payment by number, date due, amount due, payment of principal, payment of interest, by whom paid, deed made by what authority, deed made to whom, deed made by whom, date of deed, to whom deed delivered, and remarks. Also includes treasurer's county school land account (1888-1889), showing date of sale, number of acres, to whom sold, number of acres unsold, and number of acres reconveyed to county. Record of sales arranged by section and thereunder numerically by block number; treasurer's reports arranged chronologically by date of sale. SPF-handwritten. Indexed.

44. RECORD OF ALIEN OWNERSHIP. 1927-1939. 1 vol., 14 1/2" x 9 1/2" x 2".

Recorded copies of alien land ownership reports filed in accordance with the Alien Act, 37th Legislature, Chapter 134, General Laws, 1921. Shows date of conveyance deed; name, address, occupation, personal description, last foreign residence and allegiance, and date of arrival of alien; number of acres owned; name and number of survey; abstract and certificate numbers; from whom land acquired; description of property; signature of alien landholder; and recording certificate, showing date filed, date recorded, and signature of county clerk. Arranged chronologically by date filed. SPF-handwritten. Not indexed.

45. IRRIGANION (sic) RECORD (formerly titled "Irrigation Record" and "Irrigation Record Book"). 1883-current. 1 vol., 16 1/2" x 11" x 1 1/2"; 1 vol., 12 3/4" x 8" x 1/2".

Recorded copies of permits to appropriate public water for irrigation and other purposes, issued by the State Board of Water Engineers, showing date, number, and type of application; recital of proceedings of hearing by board on application; approval of permit and permit number; description and plat of land; amount of water to be used; date permit approved; and to whom permit

issued. Earlier volume shows location of irrigation, how constructed, names of owners, purpose of body of water formed and location, date application recorded, notice of hearing on application by board, designation of underground water, and orders designating underground water reservoir subdivision. Permit to appropriate public waters shows names of persons granted to, received by, and granted by; watercourses; watersheds; use of water; time limitations; special conditions; permit number; date filed; and name of county. Arranged chronologically by date recorded. Handwritten; typed; SPF-handwritten and typed; photocopied. Not indexed.

46. TRANSCRIBED APPLICATIONS FOR AND RECORD OF ORIGINAL SURVEYS. 1838-1907 (dates vary). 3 vols., 16 1/2" x 12" x 3".

Transcribed copies of applications requesting surveys and survey field notes. Applications only show description of land to be surveyed. Field notes show date of survey, scale map of survey, description of land surveyed, name of surveyor, names of chain carriers, and affidavit of surveyor as to correctness of survey. No obvious arrangement. SPF-handwritten. Indexed in DIRECT AND REVERSE INDEX TO COUNTY SURVEYOR'S TRANSCRIBED RECORDS (47.).

47. DIRECT AND REVERSE INDEX TO COUNTY SURVEYOR'S TRANSCRIBED RECORDS. 1838-1907 (dates vary). 1 vol., 16 1/2" x 12" x 3".

Direct and reverse indexes to TRANSCRIBED APPLICATIONS FOR AND RECORD OF ORIGINAL SURVEYS (46.), showing name of original grantee, number of acres surveyed, name of person for whom surveyed, date of survey, location where recorded in original record, and location where recorded in transcribed record. Arranged alphabetically by name of person for whom surveyed. SPF-handwritten.

48. RECORD PRIVATE SURVEYS (formerly titled "Record - Private Surveys"). 1909-1960. 1 vol., 16 3/4" x 11 1/2" x 3 1/4"; 1 vol., 16 1/2" x 12" x 3".

Recorded copies of field notes on private surveys, showing name of county, survey number, location and description of land surveyed, date of survey, names of chain carriers, and signed affidavit of surveyor as to correctness. Volumes also include plats of land surveyed. Arranged chronologically by date recorded. Handwritten; typed; SPF-handwritten; photocopied. Partially indexed in INDEX TO RECORD - PRIVATE SURVEYS (49.).

49. INDEX TO RECORD - PRIVATE SURVEYS. 1919-1943. 1 vol., 16" x 11 1/2" x 2".

Partial index to RECORD PRIVATE SURVEYS (48.), showing name of person for whom surveyed, character of certificate, date recorded, number of acres, and book and page number where recorded. Arranged alphabetically by name of person for whom surveyed. SPF-handwritten.

50. PLAT RECORD. 1964-current. 1 file drawer, 45" x 29" x 27".

Maps and plats of lands in Hays County and filed in county clerk's office. Includes township plats and additions to towns and cities, showing addition, location, section number, block number, and owners of land. Some city plats also include notice of acceptance of change by city planning committee and approval by city council. Arranged chronologically by date filed. Hand drawn; SPF-handwritten and typed; photocopied. Indexed in INDEX TO MAPS AND PLATS (51.).

51. INDEX TO MAPS AND PLATS. Undated. 1 vol., 16 3/4" x 13" x 2".

Index to PLAT RECORD (50.) and maps and plats recorded in DEED RECORD (39.). Shows name of city, name and number of addition or plat, book and page number where recorded, and remarks. Arranged alphabetically by name of addition or plat. SPF-handwritten.

52. COUNTY MAPS. 1975. 1 drawer, 51" x 42" x 2".

Miscellaneous maps of the county districts of Hays County, including county commissioners' districts, voting precincts for county and cities, and jurisdiction districts for county peace justices. No obvious arrangement. Printed. Not indexed.

53. BILL OF SALE RECORD (formerly titled "Record of Bills of Sale"). 1884-current. 2 vols., 14 3/4" x 9 3/4" x 1 3/4"; 1 vol., 18 3/4" x 13" x 3 1/4"; 1 vol., 16 1/4" x 10 3/4" x 3".

Recorded copies of bills of sale of personal property, showing instrument number, name of grantor, name of grantee, amount of purchase, description of property, names of witnesses, date of sale, notarization, date filed, date recorded, and signature of county clerk. Arranged chronologically by date recorded. Handwritten; typed; photocopied. Volumes prior to 1915 and volume F (current) indexed in file; volumes D, E, and early entries in volume F indexed in INDEX TO BILL OF SALE RECORD (54.).

54. INDEX TO BILL OF SALE RECORD. 1915-1957. 1 vol., 15 1/2" x 11" x 1 3/4".

Direct and reverse indexes to volumes D-E and partial index to volume F of BILL OF SALE RECORD (53.), showing name of grantor, name of grantee, and volume and page number where recorded. Arranged alphabetically by names of both grantor and grantee. SPF-handwritten.

55. JOURNAL (Stock Book B). 1871-1884. 1 vol., 12 1/2" x 8 1/2" x 1 1/2".

Recorded copies of bills of sale for livestock, showing date of sale, by whom sold, to whom sold, amount paid in consideration, description of livestock, legal affidavit of sale, and acknowledgment of clerk. Arranged chronologically by date of sale. Handwritten. Not indexed.

#### Mortgages and Liens

56. DEED OF TRUST (formerly titled "Deed of Trust Record," "Deed Trust Record," "Record of Mortgages," and "Record of Mortgage Liens"). 1874-current. 118 vols., 18 3/4" x 12 1/2" x 3"; 48 vols., 14 1/2" x 9 1/2" x 3"; 15 vols., 16 3/4" x 12 1/2" x 3".

Recorded copies of deeds of trust used as mortgages or liens on real estate or improvements to real estate. Shows date and place of execution; names of mortgagor and mortgagee; description of property involved; amount and terms of contract; signature of mortgagor; certificate of acknowledgment; and recording certificate, showing date filed, date recorded, and signature of county clerk or deputy. Also includes agreement that third party, named trustee, may in case of default advertise and sell the land encumbered to the highest bidder, and apply proceeds to liquidation of lien. Volume A was not located. Arranged chronologically by date recorded. Handwritten; typed; SPF-handwritten and typed; photocopied. Volumes dated 1874 to 1970 indexed in INDEX TO DEEDS OF TRUST (DIRECT AND REVERSE) (57.); volumes dated 1970 to current indexed in (DIRECT INDEX TO REAL PROPERTY RECORDS/REVERSE INDEX TO REAL PROPERTY RECORDS) (41.).

57. INDEX TO DEEDS OF TRUST (DIRECT AND REVERSE). This record was formerly titled "General Index Deeds Trust" and "General Index to Mortgages, Liens, and Etc." 1870-1970. 5 vols., 17 1/2" x 16" x 2 3/4"; 4 vols., 18 1/2" x 15 1/2" x 2 3/4"; 1 vol., 19" x 14" x 2 1/2"; 1 vol., 18 1/2" x 13" x 2 1/2"; 1 vol., 18" x 12" x 2 1/2"; 1 vol., 17" x 15" x 1 3/4".

Partial direct and reverse indexes to DEED OF TRUST (56.), showing name of grantor, name of grantee, nature or kind of instrument, date filed, and volume and page number where recorded. Arranged alphabetically by names of both grantor and grantee. SPF-handwritten. Deeds of trust since 1970 indexed in (DIRECT INDEX TO REAL PROPERTY RECORDS/REVERSE INDEX TO REAL PROPERTY RECORDS) (41.). Volume dated 1870 to 1876 is in poor condition because of fire damage.

58. FINANCING STATEMENTS (formerly titled "Debtor-Owner Security Interests in Fixtures"). 1966-current. 37 narrow file drawers, 18 1/2 cubic feet.

Notices filed with county clerk that debtor and secured party intend to engage in secured transactions to define ownership and interest in property using specific collateral (farm-connected collateral, consumer goods, crops, or fixtures). Shows name and address of debtor, name and address of secured party, maturity date, date and time filed, number and filing office, type of collateral, name and address of assignee of secured party, and signatures of debtor and secured party. Files also contain notice of financing statement change: whether continuation, assignment (showing name of person to whom secured party of record has assigned his interest in collateral), termination (showing that secured party no longer claims security interest under financing statement), partial release (showing collateral released), or amendment to financing statement. Also included are requests for information or copies, showing name and address of debtor, name of party requesting information or copies, whether for copies or information, file number, date and hour filed, name and address of secured party, and attestation by filing officer as to correctness of information or copies. Drawer entitled Debtor-Owner Security Interests in Fixtures also includes supplemental indentures and deeds of trust on after-acquired property. Financing statements replaced chattel mortgages in 1966. Arranged numerically by assigned file number and thereunder chronologically by date filed. SPF-typed. Financing statements indexed in DEBTOR'S INDEX TO FINANCING STATEMENTS (59.); financing statements with security interests in fixtures indexed in DEBTOR-OWNER INDEX TO SECURITY INTERESTS IN FIXTURES (60.); after-acquired property agreements indexed in INDEX TO MORTGAGES AFTER ACQUIRED PROPERTY (62.).

59. DEBTOR'S INDEX TO FINANCING STATEMENTS. 1966-current. 2 vols., 18 1/2" x 16" x 3".

Debtor index to FINANCING STATEMENTS (58.), showing name and address of debtor, name and address of secured party, file number, date filed, name and address of assignee (when applicable), and remarks. Arranged alphabetically by name of debtor. SPF-handwritten.

60. DEBTOR-OWNER INDEX TO SECURITY INTERESTS IN FIXTURES. 1968-current. 1 vol., 15" x 10" x 1 1/2".

Index to financing statements with security interests in fixtures filed in FINANCING STATEMENTS (58.), showing name and address of debtor, name and address of secured party, file number, date filed, description of property on which fixture located, and date of release. Arranged alphabetically by name of debtor. SPF-handwritten.

61. (MORTGAGES AFTER-ACQUIRED PROPERTY). 1967-current. 1 narrow file drawer, 1/2 cubic foot.

Documents pertaining to mortgages on after-acquired property, including financing statements, security agreements, collateral transfers, chattel lease agreements, and mortgages. File also includes retail installment contracts. Arranged chronologically by date filed. SPF-typed. Indexed in INDEX TO MORTGAGES AFTER ACQUIRED PROPERTY (62.).

62. INDEX TO MORTGAGES AFTER ACQUIRED PROPERTY. 1968-current. 1 vol., 15" x 10" x 1 1/2".

Debtor index to after-acquired property and security instruments of public utility companies filed in FINANCING STATEMENTS (58.) and in (MORTGAGES AFTER-ACQUIRED PROPERTY) (61.), showing names of debtors and secured party; to whom assigned; debtor name charged to; and security instrument filed for record (continuation statement, termination statement, amendment or change of name, assignment, or collateral release). Arranged alphabetically by name of debtor. SPF-handwritten.

63. CANCELLED CHATTEL MORTGAGES (formerly titled "Chattel Mortgages"). 1904-1931; 1949-1966. 21 narrow file drawers, 10 1/2 cubic feet; 4 boxes, 24" x 11" x 4 3/4"; 25 bundles, 9 1/2" x 5" x 2".

Cancelled promissory notes and conditional sales contracts assigning mortgaged title, showing file number, name of mortgagor, name of mortgagee, registration date, description of property, amount and conditions of mortgage, date filed, signatures of parties involved, and signature of county clerk. Arranged numerically by file number and chronologically by date filed. SPF-handwritten and typed. Not indexed.

64. ORDERS RELEASING CHATTEL MORTGAGES (formerly titled "Releases for Chattel Mortgages," "Chattel Mortgage Releases," and "Chattel Mortgages Releases"). 1951-1966. 1 narrow file

drawer, 1/2 cubic foot; 7 boxes, 12 1/2" x 10" x 4 1/2";  
1 box, 14" x 10" x 4 1/4"; 1 box, 12" x 9 1/2" x 4 1/4".

Orders releasing chattel mortgages and liens on personal property, showing where original mortgage recorded, name of mortgagor, name of mortgagee, date of mortgage, description of property, date of release, and signatures of county clerk and mortgagor. Arranged alphabetically by name of mortgagor. SPF-handwritten and typed. Not indexed.

65. CHATTEL MORTGAGES. ca. 1857-1928. 3 narrow file drawers, 1 1/2 cubic feet.

Promissory notes and conditional sales contracts assigning mortgaged title, showing same information as summarized in CANCELLED CHATTEL MORTGAGES (63.). Files also include marriage licenses, showing license number; county in which issued; name of male; name of female; date issued; signature of county clerk; date of ceremony; name and title of individual performing ceremony; date returned; and recording certificate, showing date filed, date recorded, and signature of county clerk and deputy. Also includes stubs of state and county tax receipts, showing receipt number, date issued, from whom received, and amount of payment; miscellaneous court papers, including petitions, complaints, bonds, and subpoenas; and estray papers. No obvious arrangement. Handwritten; SPF-handwritten and typed. Not indexed. See also MARRIAGE LICENSES (98.) and (COUNTY FILES) (166.).

66. INDEXED REGISTER OF CHATTEL MORTGAGES (formerly titled "Register and Index to Chattel Mortgages"). 1932-1966. 7 vols., 18 1/2" x 15 3/4" x 2".

Indexed register of chattel mortgages and liens on personal property, showing file number, date and time of reception, name of mortgagor, name of mortgagee or trustee, name of cestui que trust, date of instrument, amount secured, date due, description of property mortgaged, and remarks. Arranged alphabetically by name of mortgagor and thereunder chronologically by date of reception. SPF-handwritten. Indexed in file; volume Y also indexed in INDEX TO CHATTEL MORTGAGES - MORTGAGEE (67.). Chattel mortgages prior to 1932 recorded in CHATTEL MORTGAGE REGISTER (69.).

67. INDEX TO CHATTEL MORTGAGES - MORTGAGEE. 1932-1937. 1 vol., 18 1/2" x 15 1/2" x 2 3/4".

Reverse index to volume Y of INDEXED REGISTER OF CHATTEL MORTGAGES (66.), showing name of mortgagee, name of mortgagor, and volume and page number where recorded. Arranged alphabetically by name of mortgagee. SPF-handwritten.

68. CHATTEL MORTGAGE REGISTER (formerly titled "Register of Chattel Mortgage" and "Chattel Mortgage Record"). 1880-1932. 11 vols., 16 1/2" x 12 1/2" x 3"; 7 vols., 16 1/2" x 12 1/2" x 2"; 4 vols., 16 1/2" x 12 1/2" x 1 1/2"; 2 vols., 16 1/2" x 12 1/2" x 2 1/2".

Register of chattel mortgages and liens on personal property, showing file number, date and time of reception, name of mortgagor, name of mortgagee or trustee, name of cestui que trust, date of instrument, amount secured, date due, description of property mortgaged, and remarks. Volumes A-D arranged alphabetically by name of mortgagor and thereunder chronologically by date of reception; volumes E-X arranged chronologically by date of reception. SPF-handwritten. Volumes A-D not indexed; volumes E-M indexed in file; volumes M-X indexed in INDEX TO CHATTEL MORTGAGES (69.). Chattel mortgages since 1932 recorded in INDEXED REGISTER OF CHATTEL MORTGAGES (66.).

69. INDEX TO CHATTEL MORTGAGES (formerly titled "General Index to Chattel Mortgages"). 1908-1932. 4 vols., 16 1/2" x 12 1/2" x 2"; 2 vols., 16 1/2" x 12 1/2" x 3".

Direct and reverse indexes to volumes M-X of CHATTEL MORTGAGE REGISTER (68.), showing name of mortgagor, name of mortgagee, and volume and page number where recorded. Arranged alphabetically by names of both mortgagor and mortgagee. SPF-handwritten. Volume 2 is in poor condition because of water damage.

70. LIEN ON MACHINERY SITUATED ON REAL ESTATE. 1933-1966. 1 narrow file drawer, 1/2 cubic foot.

Promissory notes and liens on machinery and other manufactured articles situated on realty, showing date of agreement, date filed, agreement to extend maturity of note, date of maturity, location of property, notice of release of mortgage, to whom released, and name of individual authorizing release. Arranged numerically by instrument number. SPF-typed. Not indexed.

71. RECORD OF CHATTEL MORTGAGES ON REAL ESTATE. 1932-1967. 2 vols., 16 1/2" x 11 1/2" x 1 1/2".

Register of chattel mortgages and liens on machinery and other manufactured articles situated on real property, showing instrument number, date and time of reception, name of mortgagor, name of mortgagee, date of instrument, amount secured, date due, description of property mortgaged, description of real estate, and date released. Arranged chronologically by date of reception. SPF-handwritten. Indexed.



72. MECHANIC'S AND MATERIALMAN'S LIEN RECORD (formerly titled "Mechanic's and Materialman's Lien," "Mechanics Lien," and "Material Men's Lien Record"). 1907-current. 23 vols., 18" x 13" x 3 3/4"; 9 vols., 14 1/2" x 9 1/2" x 3 1/4".

Recorded copies of instruments filed to establish mechanics' and materialmen's liens on real estate, showing instrument number and date recorded. Includes copies of contracts for labor and materials, and copies of trust deeds, showing name of owner, name of contractor, description of property put into trust, amount of note, signatures of owner and contractor, notarization, date filed, date recorded, and signature of county clerk. Arranged chronologically by date recorded. Typed; SPF-typed; photocopied. Volumes prior to 1970 indexed in DIRECT INDEX TO MECHANICS' AND MATERIALMEN'S LIEN RECORD/REVERSE INDEX TO MECHANICS' AND MATERIALMEN'S LIEN RECORD (73.); volumes since 1970 indexed in (DIRECT INDEX TO REAL PROPERTY RECORDS/REVERSE INDEX TO REAL PROPERTY RECORDS) (41.).

73. DIRECT INDEX TO MECHANICS' AND MATERIALMEN'S LIEN RECORD/REVERSE INDEX TO MECHANICS' AND MATERIALMEN'S LIEN RECORD (formerly titled "Index to Mechanic's and Materialman's Lien Record"). 1907-1970. 3 vols., 16" x 12" x 2"; 1 vol., 18 1/2" x 13" x 3 1/2"; 1 vol., 16" x 12" x 3".

Partial direct and reverse indexes to MECHANIC'S AND MATERIALMAN'S LIEN RECORD (72.), showing name of grantor, name of grantee, kind of instrument, date filed, and volume and page number where recorded. Arranged alphabetically by names of both grantor and grantee. SPF-handwritten. Mechanics' liens since 1970 indexed in (DIRECT INDEX TO REAL PROPERTY RECORDS/REVERSE INDEX TO REAL PROPERTY RECORDS) (41.).

74. LANDLORD'S LIEN RECORD. 1926-1974 (dates vary). 1 vol., 14 1/2" x 9 1/2" x 1 1/2".

Record of liens on rented property filed by landlords for the purpose of obtaining preference liens on property of tenants for rentals due on houses, buildings, and other properties. Shows names of landlord and tenant, description of property rented, location of property, length of contract, amount of rent due, date filed, and date recorded. Arranged chronologically by date recorded. Typed; SPF-handwritten. Not indexed.

75. EMPLOYEES LIEN RECORD. 1898-1907. 1 vol., 16 1/2" x 12" x 2".

Recorded copies of liens drawn in favor of employees to secure payment for services rendered, showing name of

employee, name of employer, location where work performed, account of work performed, amount due employee, balance due, date balance due, items lien secured against, date lien filed, signature of employee, and date recorded. Arranged chronologically by date recorded. SPF-handwritten. Indexed.

76. LIS PENDENS RECORD. 1909-current. 1 vol., 17" x 11 1/4" x 2 1/4"; 1 vol., 16 1/2" x 11 1/2" x 2"; 1 vol., 14 1/2" x 9 1/2" x 3 1/4".

Recorded copies of lis pendens notices filed in suits involving real estate to prevent transfer of title pending settlement of suit, showing case number, style of case, date suit filed, date recorded, in what court pending, nature of suit, description of land affected, and final disposition. Arranged chronologically by date recorded. SPF-handwritten and typed; photocopied. Volume dated 1909 to 1936 indexed in file; all volumes indexed in INDEX TO LIS PENDENS (77.); volumes since 1970 also indexed in (DIRECT INDEX TO REAL PROPERTY RECORDS/REVERSE INDEX TO REAL PROPERTY RECORDS) (41.).

77. INDEX TO LIS PENDENS. 1909-current. 1 vol., 16" x 11 1/2" x 2".

Direct and reverse indexes to LIS PENDENS RECORD (76.), showing name of plaintiff, name of defendant, case number, and volume and page number where recorded. Arranged alphabetically by names of both plaintiff and defendant. SPF-handwritten. Since 1970 lis pendens also indexed in (DIRECT INDEX TO REAL PROPERTY RECORDS/REVERSE INDEX TO REAL PROPERTY RECORDS) (41.).

78. ABSTRACT OF JUDGMENT RECORD (formerly titled "Judgment Record - County Court"). 1880-current. 7 vols., 18" x 11" x 1 3/4"; 1 vol., 14" x 9" x 2 1/4".

Recorded copies of abstracts of judgment handed down by the various courts of the county and other counties and filed for record, showing court, county, term of court, case number, name of plaintiff, name of defendant, date and amount of judgment, court costs, rate of interest, certificate by clerk of court issuing abstract, date filed, date recorded, and signature of county clerk. Arranged chronologically by date recorded. SPF-handwritten and typed; photocopied. Indexed in INDEX TO JUDGMENT RECORD (79.); volumes since 1970 also indexed in (DIRECT INDEX TO REAL PROPERTY RECORDS/REVERSE INDEX TO REAL PROPERTY RECORDS) (41.).

79. INDEX TO JUDGMENT RECORD. Undated; 1940-current. 3 vols., 16" x 11" x 1 1/2".

Direct and reverse indexes to ABSTRACT OF JUDGMENT RECORD (78.), showing case number, name of plaintiff, name of defendant, and book and page number where recorded. Arranged alphabetically by names of both plaintiff and defendant. SPF-handwritten. Since 1970 abstracts of judgment also indexed in (DIRECT INDEX TO REAL PROPERTY RECORDS/REVERSE INDEX TO REAL PROPERTY RECORDS) (41.).

80. FEDERAL TAX LIEN. 1959-current. 1 narrow file drawer, 1/2 cubic foot.

Notices of federal tax liens filed pursuant to provisions of Sections 6321, 6322, and 6323 of the Internal Revenue Code, showing district, serial number, name and residence of taxpayer, kind of tax, date tax period ended, date of assessment, identifying number, unpaid balance of assessment, place of filing, signature of Internal Revenue Service official, and date filed. Arranged chronologically by date filed. SPF-handwritten and typed. Not indexed.

81. FEDERAL TAX LIEN RECORD. 1925-1933; 1938-current. 2 vols., 16" x 11" x 1 1/2"; 1 vol., 16 1/2" x 11 1/2" x 3"; 1 vol., 14 1/2" x 9 1/2" x 2 1/4"; 1 vol., 14 1/2" x 9" x 1/2".

Recorded copies of notices of federal tax liens and notices of release. Notices of federal tax liens show same information as summarized in FEDERAL TAX LIEN (80.). Notices of release show district, serial number, name and residence of taxpayer, kind of tax, date tax period ended, date of assessment, identifying number, unpaid balance of assessment, place of filing, and signature of Internal Revenue Service official. Notices of release also include statement that requirements of Section 6325(a) of Internal Revenue Code and statutory additions provided by Section 6321 have been met and lien has been released. Release of lien shows date original notice filed and instructions to official who filed original notice to note release on his books. Notices and releases include recording certificates, showing date filed, date recorded, name of county clerk, and signature of county clerk. Volume dated 1925 to 1933 contains only three entries. Arranged chronologically by date recorded. SPF-handwritten and typed; photocopied. Volume dated 1925 to 1933 not indexed; remaining volumes indexed in file; volumes since 1970 also indexed in (DIRECT INDEX TO REAL PROPERTY RECORDS/REVERSE INDEX TO REAL PROPERTY RECORDS) (41.).

82. STATE TAX LIEN. 1963-current. 1 narrow file drawer, 1/2 cubic foot.

Notices of state tax liens filed under provisions of Articles 1.07 and 1.07a Revised Civil Statutes. Shows name and address of delinquent taxpayer, nature of tax, assessment date, amount of assessment, date of credit, credits, balance, date filed, date recorded, date lien released, signature of county clerk, and copy of certificate of release. Arranged chronologically by date filed. SPF-handwritten. Not indexed.

83. STATE TAX LIEN RECORD. 1961-current. 1 vol., 18 3/4" x 12 3/4" x 2 3/4"; 1 vol., 14 1/2" x 9 1/2" x 2".

Recorded copies of notices of state tax liens filed under provisions of Articles 1.07 and 1.07a Revised Civil Statutes, showing same information as summarized in STATE TAX LIEN (82.). Also includes recording certificate, showing date filed, date recorded, name of county clerk, and signature of deputy. Arranged chronologically by date recorded. SPF-handwritten and typed; photocopied. Indexed in file; volumes since 1970 also indexed in (DIRECT INDEX TO REAL PROPERTY RECORDS/REVERSE INDEX TO REAL PROPERTY RECORDS) (41.).

84. HOSPITAL LIEN. 1963-current. 2 narrow file drawers, 1 cubic foot.

Record of liens or claims to be paid by person or firm liable for hospital bills, showing name and address of injured person, date of injury, name and address of person or firm liable for bills, name and address of hospital, date of claim, amount of claim, and date claim released. Also includes report filed by Missouri-Pacific section foreman of dead animals found on railroad right-of-way (1968). Arranged chronologically by date filed. SPF-handwritten and typed. Not indexed.

#### Tax

85. STATE AND COUNTY TAX RECEIPTS. 1937. 1 vol., 18 3/4" x 12 1/2" x 2".

Recorded copies of receipts issued upon the payment of state and county taxes, showing receipt number; date issued; name and address of taxpayer; roll, page, and line where recorded in Tax Roll; abstract number; original grantee or city or town; number of acres; value of personal property for state and county taxes; distribution of state, county, and special school taxes; total property tax; less discount or plus penalty; total amount collected; and signature of tax assessor-collector by deputy. Arranged chronologically by date receipt issued. SPF-handwritten. Not indexed. Volume is in poor condition.

86. REPORT OF LANDS AND LOTS REDEEMED FROM THE STATE. 1908-1936. 1 vol., 24" x 19" x 6".

Report of lands and lots redeemed from the state, showing year redeemed, in whose name assessed, by whom redeemed, abstract number, name of original grantee, number of acres, name of city or town, amounts of state and county taxes, penalty or interest, total amount of tax collected, total cost, date of redemption, tax assessor-collector's receipt number, and comptroller's certificate number. Also includes report of lands and lots assessed on the tax rolls, list of errors in assessments on tax rolls, delinquent tax roll, and supplemental assessment roll. Arranged by type of report and thereunder numerically by collector's receipt number. SPF-handwritten and typed. Not indexed.

87. (LIST OF DELINQUENT OR INSOLVENT TAXPAYERS). 1915-1916. 1 bundle, 19" x 12 1/2" x 1 1/2".

List of insolvent personal property taxpayers in Hays County, showing line and page number where assessment recorded in TAX ROLL (420.), name of taxpayer, description of property assessed, amounts of state and county taxes due, total tax due, date of payment, and insolvent receipt number. Arranged alphabetically by name of delinquent taxpayer. SPF-handwritten. Not indexed. Documents are in poor condition.

88. REGISTER OF LANDS AND TOWN LOTS SOLD FOR TAXES. 1886-1891. 1 vol., 17" x 15" x 2".

Record of lands and town lots sold to satisfy delinquent taxes, showing by whom rendered; year tax delinquent; year for which property sold; date of sale; by whom sold; abstract, certificate, and survey numbers; name of original grantee; number of acres rendered and sold; distribution of state and county taxes; amount of delinquent tax; to whom sold; date and by whom redeemed; and remarks. Arranged alphabetically by name of owner. SPF-handwritten. Not indexed.

89. (TAX RECORDS FILED WITH COUNTY CLERK). 1892-1893; 1896-1920. 1 bundle, 18" x 12" x 8".

Miscellaneous tax records filed with county clerk, including certificates of redemption; lists of lands and town lots redeemed; lists of delinquent or insolvent taxpayers; lists of lands sold to the state; errors in assessments on tax roll; affidavits of tax collector; statements of poll tax receipts and certificates of redemption; state highway

commission monthly report of road construction; and road, labor, and team summary payroll. No obvious arrangement. SPF-handwritten. Not indexed.

90. RECORD OF CERTIFICATES OF REDEMPTION. 1896-1901; 1914-1952. 2 vols., 18 3/4" x 13" x 1".

Certificates issued by state comptroller upon certification by tax collector that delinquent taxes have been paid, showing name and address of person to whom issued; redemption receipt number; date issued; amounts of delinquent state, county, and city taxes; years delinquent; total taxes, interest, and penalty due; abstract number; name of original grantee; lot number; block number; number of acres; signature of tax assessor-collector; and certification of state comptroller. Arranged chronologically by date issued. SPF-handwritten. Volume dated 1914 to 1952 not indexed; volume dated 1896 to 1901 indexed in file.

91. POLL TAX RECEIPTS. 1903-1938. 589 vols., approx. 17" x 11" x 1 1/2".

Copies of receipts issued upon payment of poll tax, showing receipt numbers; date issued; voting precinct number; name, address, age, sex, race, citizenship, occupation, and place of birth of taxpayer; taxpayer's length of residency in state, county, and city; and signature of tax assessor-collector or deputy. Arranged by precinct number and thereunder numerically by receipt number. SPF-handwritten. Not indexed. Volumes are in fair condition.

92. POOR FARM. 1911. 1 vol., approx. 17" x 11" x 1 1/2".

Copies of poll tax receipts issued to residents of county poor farm qualifying residents to vote, showing same information as summarized in POLL TAX RECEIPTS (91.). Arranged numerically by receipt number. SPF-handwritten. Not indexed.

93. REGISTRATION RECEIPT. 1918. 2 vols., 17" x 8" x 1".

Copies of voter registration receipts for primary elections, showing receipt number; name, age, color, race, occupation, residence, voting precinct, post office box address, length of residence, and signature of voter; and signature of tax assessor-collector. Arranged numerically by receipt number. SPF-handwritten. Not indexed.

## Vital Statistics

94. NOTICE OF INTENTION TO MARRY. 1929-1934. 2 vols.,  
16 1/2" x 12 1/2" x 3".

Recorded copies of applications for marriage licenses giving three days notice of intention to marry, showing file number; names of contracting parties; date health certificate filed; date of notice; signature of applicants; and recording certificate, showing date filed, date recorded, and signature of county clerk. Arranged chronologically by date filed. SPF-handwritten. Indexed.

95. MEDICAL CERTIFICATES (formerly titled "Medical Certificates for Marriage Licenses," "Marriage Application," and "Medical Certificates for Marriage"). 1945-1960; 1967-current. 9 narrow file drawers, 4 1/2 cubic feet; 1 box, 26" x 17 1/2" x 14"; 1 box, 20 1/2" x 17" x 15".

Medical examination certificates and lab reports for couples prior to marriage, including laboratory statement, showing name and location of laboratory, type of test, date of test, name and residence of applicant, name and address of physician to whom results reported, and signature of laboratory technician; and physician's statement that individual is free from disease, showing date of examination, name and address of applicant, and signature and address of physician. Cover of each application shows name of applicant, date filed, marriage license number, date issued, name of intended, and signature of clerk or deputy. Certificates dated 1945 to 1960 and 1969 to current arranged chronologically by date filed; certificates dated 1967 to 1968 arranged numerically by file number. SPF-handwritten and typed. Not indexed. Use of file is restricted.

96. MARRIAGE LICENSE APPLICATIONS. 1966-current. 4 narrow file drawers (1 drawer half full), 1 3/4 cubic feet.

Applications for marriage licenses, showing county; full name, social security number, residence, date of birth, place of birth, and proof of identity of male and female; whether divorced within thirty days of application; whether presently married; statement that male is not related to female; statement that female is not related to male; signed oath by male and female as to correctness; name of person performing marriage; date of marriage; county of marriage; address where license is to be mailed; certificate of county clerk that applicants have fulfilled

section 1.05 of Family Code; date sworn and subscribed; and signature of county clerk. Applications dated 1966 to 1967 arranged in reverse numerical order by file number; applications dated 1968 to current arranged chronologically by date of application. SPF-handwritten and typed. Not indexed.

97. MARRIAGE LICENSE (Receipts). This record was formerly titled "Marriage License." 1911-current. 58 vols., 15" x 14" x 2"; 3 vols., 15" x 14" x 4"; 1 vol., 17" x 14" x 3".

Receipt stubs, sworn affidavits, and parental consents for marriage licenses. Marriage license receipts show receipt number, names of male and female, ages, name of physician issuing health certificate, date issued, and signature of clerk or deputy. Sworn affidavits show name of county, names of male and female, attestation as to age and legal obligations, date sworn, and name of clerk or deputy. Consents of parent or guardian (when applicable) show name of county, name of parent, name and age of individual underage, name of intended, date sworn, signature of parent or guardian, and clerk's attestation. Arranged numerically by license number. SPF-handwritten. Not indexed.

98. MARRIAGE LICENSES. 1869-current. 1/2 narrow file drawer, 1/4 cubic foot; 10 file drawers, 27" x 11" x 5".

Marriage licenses not returned to individuals after recording, showing license number, county license issued from, names of male and female, date license issued, date of ceremony, name of individual performing ceremony, date license returned, and date filed or recorded. Licenses dated 1869 to 1911 arranged chronologically by date filed; licenses dated 1911 to 1960 arranged numerically by license number; licenses since 1960 have no obvious arrangement. SPF-handwritten. Not indexed. Marriage licenses also filed in CHATTEL MORTGAGES (65.) and in (COUNTY FILES) (166.); licenses dated 1942 to 1944 filed in (BIRTHS/MARRIAGES) (113.).

99. MARRIAGE RECORD (formerly titled "Record" and "Day - Book"). 1848-current. 20 vols., 16 1/4" x 11 1/2" x 2 3/4"; 3 vols., 14 1/2" x 9 1/2" x 2 1/2"; 2 vols., 12 1/2" x 8" x 1 3/4"; 1 vol., 11 1/2" x 8 1/2" x 2"; 1 vol., 11 1/4" x 8 1/2" x 1 3/4".

Recorded copies of marriage licenses, showing same information as summarized in MARRIAGE LICENSES (98.). Arranged chronologically by date recorded. Handwritten; SPF-handwritten; photocopied. Indexed in GENERAL INDEX MARRIAGE RECORD (100.).



100. GENERAL INDEX MARRIAGE RECORD (formerly titled "Index to Marriage Record"). 1848-current. 4 vols., 16 1/2" x 12 1/2" x 3"; 1 vol., 16" x 11" x 2 1/2"; 1 vol., 15 3/4" x 10 1/4" x 3/4".

Direct and reverse indexed to MARRIAGE RECORD (99.), showing date recorded, names of male and female, license number, and book and page number where recorded. Arranged alphabetically by names of both male and female. SPF-handwritten.

101. CURRENT BIRTH CERTIFICATES (formerly titled "Birth Certificates"). 1907-1950. 7 narrow file drawers (one drawer one-fourth full), 3 1/8 cubic feet.

Copies of actual birth certificates filed with county clerk as local registrar, showing file number; county; precinct number; name, sex, and date of birth of child; whether multiple birth; whether child premature; whether legitimate; name, residence, color, age, birthplace, and occupation of father; maiden name, residence, color, age, birthplace, and occupation of mother; number of children previously born to mother; cause of stillbirth (when applicable); certification of physician or midwife as to birth; and date filed. Arranged numerically by file number. SPF-handwritten and typed. Not indexed. Birth certificates also filed in (COUNTY FILES) (166.); birth certificates dated 1942 to 1944 also filed in (BIRTHS/MARRIAGES) (113.). Use of file is restricted.

102. CURRENT BIRTH RECORD (formerly titled "Birth Record" and "Registry of Births"). 1873-1876; 1879; 1903-current. 2 vols., 16" x 11" x 3"; 2 vols., 10 1/2" x 8" x 2"; 1 vol., 18" x 13" x 4"; 1 vol., 17" x 15" x 2"; 1 vol., 17" x 10" x 3"; 1 vol., 16" x 13" x 3"; 1 vol., 16" x 12" x 2 1/2"; 1 vol., 16 1/2" x 11 1/2" x 2 1/2"; 1 vol., 16" x 11" x 2"; 1 vol., 16" x 11" x 1".

Record of births in Hays County filed with county clerk as local registrar:

Registry of Births (1873-1876; 1879). Register of births, showing name, date of birth, and sex of child; and names and color of parents.

Birth Record (1903-1917). Register of births, showing name, sex, and race of child; date and place of birth; whether stillborn or alive; whether legitimate; names and nationalities of father and mother; name and address of person making report; date of record; and date of report.

Birth Record (1917-1941). Register of births, showing certificate number, date and place of birth, full name of child, statistics of birth, name of father, maiden name of mother, residence of parents, name and address of physician or person reporting birth, and date filed.

Current Birth Record/Birth Record (1941-current). Copies of birth certificates, showing certificate number; place of birth; usual residence of mother; name, date of birth, and sex of child; whether single or multiple birth; name, color or race, age, place of birth, usual occupation, and kind of business or industry of father; maiden name, color or race, age, and place of birth of mother; number of children previously born to mother and whether now living, dead, or born dead; name of informant; kind of attendant at birth; signature and address of attendant; certification of attendant; date signed; registrar's file number; date received by local registrar; and signature of registrar. Also shows whether or not legitimate, length of pregnancy, weight at birth, whether or not eye prophylaxis used, whether or not serologic test made, whether or not prenatal care given and month of first visit for prenatal care, and whether or not congenital defect or other abnormality exists. Some volumes also contain certificates of stillbirth, showing state file number; place of delivery, showing county, city or town, and name of hospital or institution; residence of mother, showing state, city or town, and street address; name of fetus; date of delivery; sex of fetus; whether multiple birth; name, color or race, age, place of birth, and occupation of father; maiden name, color or race, age, and place of birth of mother; number of children previously born to mother; name of informant; length of pregnancy; weight of fetus; whether legitimate; whether autopsy performed; cause of death; certification of attendant, showing signature, address, and date signed; whether burial, cremation, or removal; date of burial, cremation, or removal; registrar's file number; date received; and signature of registrar. Volume dated 1873 to 1876 and 1879 arranged alphabetically by name of child; remaining volumes arranged chronologically by date filed or recorded. Handwritten; SPF-handwritten and typed. Volume dated 1873 to 1876 and 1879 not indexed; volumes dated 1903 to 1947 indexed in file; volumes dated 1947 to current indexed in BIRTH CERTIFICATE INDEX RECORD (103.). Use of file is restricted.

103. BIRTH CERTIFICATE INDEX RECORD. ca. 1947-current. 1 vol., 18 3/4" x 13" x 2 3/4".

Partial index to CURRENT BIRTH RECORD (102.), showing name of child, file number, names of parents, and volume and page number where recorded. Arranged alphabetically by name of child. SPF-handwritten.

104. PROBATE BIRTH CERTIFICATE. ca. 1877-1958 (date of birth). 9 narrow file drawers, 4 1/2 cubic feet; 1 stack, 11 1/2" x 8 1/2" x 2 3/4"; 1 stack, 11 1/2" x 8 1/2" x 1 3/4".

Copies of actual delayed birth certificates for births not previously registered, showing county, city, or precinct number; full name and sex of child; whether legitimate; date of birth; name, residence, color or race, age, place of birth, and occupation of father; maiden name, residence, color or race, age, place of birth, and occupation of mother; number of children born to mother; number of children born to mother and still living; what prophylactic used at birth to prevent ophthalmia neonatorum; certification as to time of birth, showing signature and address of affiant; affidavits of knowledgeable individuals or physician as to birth, showing county, name on certificate, signature of affiant, date sworn and subscribed, and signature of notary public; court order for certificate to be filed (when applicable), showing county, name on certificate, date and signature of county judge, and date recorded; and recording certificate, showing county, date and time filed, date recorded, and signature of county clerk. Certificates dated 1939 to 1958 arranged numerically by certificate number and chronologically by date filed; certificates dated ca. 1877 to 1938 have no obvious arrangement. SPF-handwritten and typed. Not indexed. Use of file is restricted.

105. DELAYED BIRTH RECORD (formerly titled "Probate Birth Record Delayed" and "Probate Birth Record"). ca. 1941-current. 13 vols., 16 1/2" x 11 1/2" x 2 3/4"; 6 vols., 11" x 8 1/4" x 2"; 1 vol., 11 1/2" x 9 1/4" x 4".

Copies of delayed and court-ordered birth certificates for births not previously registered. Delayed certificates (1960-current) show certificate number; name, date of birth, sex, and color or race of registrant; city and county of birth; state or country of father's birth; maiden name of mother; state or country of mother's birth; affidavit as to correctness, showing signature and present address of registrant, date sworn and subscribed, notarization, and date notary commission expires; supporting document information, showing type of document, by whom issued and signed, date issued, date of original entry, date and place of birth, full name of mother, and name of father; qualifying information; and state registrar's certification, showing name of registrar, by whom evidence reviewed, and date filed. Court-ordered delayed certificates (1960-current) show same information as summarized above and also include case number; county; court; statement of compliance with Rule 51A, Article 4477, Vernon's Annotated Revised Civil Statutes of the State of Texas; and order of county judge to file certificate, including signature of judge and date of proceedings. Delayed and court-ordered certificates prior to 1960 show same information as summarized in PROBATE BIRTH CERTIFICATE (104.).

Arranged chronologically by date recorded. SPF-handwritten and typed. Partially indexed in file; all volumes indexed in INDEX OF PROBATE BIRTH RECORD (106.). Delayed birth certificates also filed in (COUNTY FILES) (166.). Use of file is restricted. Delayed births dated 1939 to 1941 recorded in PROBATE BIRTH AND DEATH RECORD (107.).

106. INDEX OF PROBATE BIRTH RECORD. 1939-current. 2 vols., 18 1/2" x 12 1/2" x 3".

Index to DELAYED BIRTH RECORD (105.) and delayed births filed in PROBATE BIRTH AND DEATH RECORD (107.), showing name and volume and page number where recorded. Arranged alphabetically by name of child. SPF-handwritten.

107. PROBATE BIRTH AND DEATH RECORD. 1939-1941; 1944-1966. 2 vols., 16 1/2" x 11 1/2" x 2 3/4".

Recorded copies of delayed birth and death certificates for births and deaths not previously registered. Birth certificates (1939-1941) show same information as summarized in PROBATE BIRTH CERTIFICATE (104.). Death certificates (1944-1966) show county, and city or precinct where death occurred; name, residence, sex, color or race, date of birth, age, occupation, and place of birth of deceased; names and places of birth of father and mother; date, time and cause and contributory causes of death; place and date of burial or removal; name and address of physician or undertaker; affidavits of physician, undertaker, or other knowledgeable persons as to circumstances of death; and order of court to file or not file certificate, showing court of jurisdiction, name of deceased, whether filing approved or rejected, signature of county judge, and date of order. Arranged chronologically by date filed. SPF-handwritten and typed. Indexed in file; births also indexed in INDEX OF PROBATE BIRTH RECORD (106.). Use of file is restricted.

108. DEATH CERTIFICATES. 1929-1950. 2 narrow file drawers, 1 cubic foot.

Copies of actual death certificates filed with county clerk as local registrar, showing social security number, residence, sex, race, marital status, date of birth, age, place of birth, and occupation of deceased; names and places of birth of father and mother; name and address of person reporting death; place and date of burial; name of undertaker; date of death; primary cause of death; whether death caused by accident, suicide, or homicide; location and date of death; date filed; file number; and signature of local registrar. Arranged chronologically by date filed. Handwritten; SPF-handwritten and typed. Not indexed. Use of file is restricted.

109. RECORD OF DEATH (formerly titled "Record of Deaths" and "Death Record"). 1903-current. 3 vols., 16 1/4" x 11" x 1 3/4"; 2 vols., 16 1/2" x 10 1/2" x 3 1/2"; 2 vols., 11" x 8" x 3"; 1 vol., 13 3/4" x 11" x 1 3/4"; 1 vol., 14" x 8 3/4" x 1 1/4".

Record of deaths in Hays County filed with county clerk as local registrar:

Death Record (1903-1909). Register of deaths, showing clerk's number; dates of record and report; name, race, sex, age, nativity, and residence of deceased; date, place, and cause of death; and name and residence of physician or coroner reporting death.

Record of Deaths/Death Record (1910-1934). Recorded copies of State Board of Health certificates of death, showing registration number; county and city; name, sex, color or race, marital status, date of birth, age, occupation, place of birth, and length of residency in county of deceased; name and place of birth of father; maiden name and place of birth of mother; sworn statement of information, showing date filed and signature of registrant; date of death; certification of death by physician, showing date of death, date deceased last attended by physician, and cause of death; date and place of burial or removal; and name and address of undertaker.

Record of Death/Record of Deaths/Death Record (1931-current). Recorded copies of death certificates filed in Hays County. First part of certificate (numbers 1-17) shows state file number; place of death; name, residence, sex, color or race, marital status, date of birth, age, occupation, place of birth, and citizenry of deceased; name of father; maiden name of mother; whether deceased served in armed forces; social security number of deceased; and name of informant. Second part (numbers 18-22c) contains medical certification, showing immediate cause of death and other conditions contributing to death, whether autopsy performed, whether cause of death other than natural or disease (i.e., accident, suicide, or homicide), description of injury, location (city or town, county, and state) where injury occurred, dates physician attended deceased, time of death, and signature of physician. Third part (numbers 23a-25c) shows whether disposition of corpse by burial, cremation, or removal; date of burial, cremation, or removal; name and location of cemetery or crematory where disposition made; signature of funeral director; registrar's file number; date received by local registrar; and signature of registrar. Volume dated 1903 to 1909 arranged alphabetically by name of deceased and thereunder chronologically by date of report; remaining volumes arranged chronologically by date filed. SPF-handwritten and typed; photocopied. Volume dated 1903 to 1909 not indexed; volumes dated 1910 to 1955 indexed in file; volumes dated 1955 to current indexed in DEATH CERTIFICATE INDEX RECORD (110.). Use of file is restricted.

110. DEATH CERTIFICATE INDEX RECORD. 1955-current. 1 vol., 18 3/4" x 12 3/4" x 2 1/4".

Partial index to RECORD OF DEATH (109.), showing name of deceased, file number, names of parents, and volume and page number where recorded. Arranged alphabetically by name of deceased. SPF-handwritten.

111. BURIAL PERMITS. 1918; 1924-1926; 1928; 1930; 1935; 1942; 1964. 1 narrow file drawer, 1/2 cubic foot.

Documents pertaining to burial or removal permits, including:

a. Burial permits (1924), showing permit number; name, sex, color or race, and age of deceased; date of death; cause of death; method of disposal of body; place of burial; and name, license number, and business address of person authorized to bury deceased.

b. Removal permits (1925-1926; 1930; 1935; 1964), showing name and address of undertaker, name of deceased, cause and date of death, date and place of burial, name and location of cemetery where body to be moved, date filed, and signatures of state registrar and local health officer.

c. Stubs for permits (1918; 1928), showing name, color or race, sex, and age of deceased; date and place of death; place of burial; name and address of funeral director; date permit issued; and signature of local registrar.

Also includes government bills of lading (1942), showing name of transporting company, name of consignor, name and title of issuing officer, date issued, destination, and description of articles. No obvious arrangement. SPF-handwritten and typed. Not indexed. Use of file is restricted.

112. CORRECTION CERTIFICATES VOLUME AND OTHERS CURRENT AND DELAYED APPLICATION AND ORDER FOR A CERTIFIED COPY OF BIRTH CERTIFICATE. 1942-current. 1/2 narrow file drawer, 1/4 cubic foot.

Amendments filed with state or local registrar to correct error or complete a previously filed birth or death certificate. Amendments to births show name, date of birth, and place of birth of registrant; state or local file number; item on original birth certificate to be corrected, including item or item number, entry on original certificate, and correct information; abstract of supporting documentary evidence, showing type of document, date of original entry, by whom issued and signed, and date issued; name, address, and relationship to registrant of person requesting amendment; certification by state or local registrar; and date filed. Amendments to deaths show name of deceased; date and place of death; state or local file number; item on original death certificate to

be corrected, including item or item number, entry on original certificate, and correct information; abstract of supporting documentary evidence, showing type of document, date of original entry, by whom issued and signed, and date issued; name, address, and relationship to registrant of person requesting amendment; certificate by state or local registrar; and date filed. Arranged chronologically by date filed. SPF-handwritten and typed. Not indexed. Use of file is restricted.

113. (BIRTHS/MARRIAGES). 1942-1944. 2 boxes, 20" x 9 1/2" x 7 1/2".

Copies of birth certificates and marriage licenses prepared by request and not picked up. Birth certificates show same information as summarized in CURRENT BIRTH CERTIFICATES (101.). Marriage licenses show same information as summarized in MARRIAGE LICENSES (98.). Arranged alphabetically by name of applicant. Handwritten; typed; SPF-handwritten and typed. Not indexed. Use of file is restricted. See also (COUNTY FILES) (166.).

#### Livestock

114. ESTRAYS. 1975-current. 1 file, 14" x 8 1/2" x 1/4".

Reports of stray animals, and actions taken thereon, showing case number; date of report; name, address, and telephone number of person making report; location of animal; name, address, and telephone number of owner; location of impoundment; description of impounded animal; description of identifying marks or brands and characteristics; sworn report of impoundment by sheriff; affidavit of ownership of stray; affidavit of receipt of strays; report of impoundment fees paid; and sworn receipt of fees paid. Arranged numerically by case number. SPF-handwritten. Indexed.

115. ESTRAY RECORD (formerly titled "Journal"). 1872-1907. 2 vols., 14" x 9 1/2" x 2"; 1 vol., 12 1/2" x 8 1/2" x 1 1/2".

Recorded copies of affidavits made by takers-up, affidavits made by appraisers, and bonds made by takers-up filed with county clerk. Affidavits by takers-up show description of stock, date of affidavit, name of owner, signature of affiant, certificate of acknowledgment, and date filed. Affidavits to appraise value of stock show date of affidavit, name of appraiser, appraised value, signature of appraiser, certificate of acknowledgment, and date filed. Bonds made to guarantee compliance with requirements of

estrays laws show date and place of execution, names of principals and sureties, amount of bond, conditions of obligation, signatures of principals and sureties, certificate of acknowledgment, and date filed. Arranged chronologically by date recorded. Handwritten (1872-1876); SPF-handwritten (1877-1907). Volume dated 1872 to 1876 not indexed; volumes dated 1877 to 1907 indexed in file.

116. TREASURER'S ESTRAY AND LUNATIC BOOK (Receipts - Estray). 1875-1887. 1 vol., 14 1/2" x 6" x 1/2".

Receipts for the sale of estrays, showing name of taker-up, type of estray, date of sale, amount paid county, and totals for each page. Arranged chronologically by date of sale. Handwritten. Not indexed. Volume is in fair condition.

117. MARK AND BRAND APPLICATIONS. 1942-1950. 1 box, 11 1/2" x 9" x 6".

Applications for registration and recording of marks and brands, showing date of registration, name and residence of applicant, type of animal, description of mark or brand, location of mark or brand, and date filed. Arranged alphabetically by name of applicant. SPF-handwritten. Not indexed.

118. MARKS AND BRANDS RECORD (formerly titled "Mark and Brand Record" and "Records"). 1848-current. 1 vol., 18 1/2" x 13" x 2 1/2"; 1 vol., 18 1/2" x 12 1/2" x 1 1/2"; 1 vol., 18" x 12" x 1"; 1 vol., 15 1/2" x 11" x 2".

Register of livestock marks and brands, showing name and address of owner, brand, earmark, location of brand on animal, registration date, and date and to whom sold (when applicable). Arranged alphabetically by name of owner and thereunder chronologically by date registered. Handwritten; SPF-handwritten. Not indexed. See also (COUNTY FILES) (166.).

119. (REPORT OF ANIMALS KILLED BY TRAINS). 1921-1952. 1 bundle, 10" x 3 3/4" x 3 1/2".

Statements filed by railway foremen concerning animals killed or injured on railroad rights-of-way, showing date of report; name of railroad company; place of accident; name and address of owner; date and time of accident; kind of animal; number of hands high if horse or mule; age, color, weight, and earmarks of animal;



details of accident; signature of foreman; section number; date filed; and signature of county clerk. Arranged chronologically by date filed. SPF-handwritten. Not indexed.

Business and Professional

120. ASSUMED NAMES. 1962-current. 2 narrow file drawers, 1 cubic foot.

Certificates filed by owners of business firms operating under assumed names, to designate real names of owners who may be held responsible for operation, showing certificate number, date issued, name and address of firm, name and address of each person owning or conducting business, signature of each owner or operator, certificate of acknowledgment, date filed, and date recorded. Arranged chronologically by date filed. SPF-handwritten and typed. Not indexed.

121. REGISTER OF ASSUMED NAMES (formerly titled "Assumed Name Record"). 1921-current. 3 vols., 16 1/2" x 12" x 2".

Register of certificates filed by owners of incorporated businesses, showing certificate number, date filed, name and address of firm or business, name and address of each individual filing, date of instrument, name and address of each individual withdrawing from firm or business (when applicable), remarks, and date of withdrawal certificate (when applicable). Arranged alphabetically by name of firm or business. SPF-handwritten. Not indexed.

122. PARTNERSHIP AGREEMENT RECORD. 1942; 1954. 1 vol., 18 1/2" x 12 1/2" x 1 1/2".

Recorded copies of agreements for companies operating in Hays County limiting the liability of the partners to the subscribed amount of shares held by each should said company or corporation be unable to pay its debts. Shows name of company, location, names of partners, conditions of agreement, notarization, date filed, date recorded, and signature of county clerk. Also includes list of partnerships. Arranged chronologically by date recorded. Handwritten; typed. Not indexed. See also (COUNTY FILES) (166.).

123. NURSES LICENSE RECORD. 1960-current. 1 vol., 14 1/2" x 9 1/2" x 2".

Recorded copies of certificates issued to nurses by the State Board of Nurse Examiners, showing certificate number,

name and address of nurse, date of certification, certification of identity, name of school from which graduated, names of witnesses, date filed, date recorded, and signature of county clerk. Arranged chronologically by date recorded. SPF-handwritten; photocopied. Indexed.

124. DENTIST LICENSE RECORD. 1949-current. 1 vol., 14 1/4" x 9 1/4" x 1 3/4".

Recorded copies of licenses issued to dentists by the State Board of Dental Examiners, showing certificate number, date issued, name of person to whom issued, names of board members, date filed, and signature of county clerk. Arranged chronologically by date filed. SPF-handwritten; photocopied. Indexed.

125. OPTOMETRY. 1922-current. 1 vol., 16 1/4" x 10 1/2" x 1".

Recorded copies of certificates issued to optometrists by the Texas Optometry Board, showing certificate number, to whom issued, date issued, signatures of board members, notarization, date filed, date recorded, signature of county clerk, and date certificate cancelled (when applicable). Arranged chronologically by date recorded. Typed; SPF-handwritten; photocopied. Indexed.

126. APPLICATION AND REPORTS - EXPLOSIVE LICENSES. 1917-1919. 1 narrow file drawer, 1/2 cubic foot.

Applications for vendors', purchasers', analysts', or foremen's explosive licenses, showing name of licensing officer; name, date and place of birth, occupation, status of citizenship, and present address of applicant; kind of license; nature of business now engaged in; kind of explosive covered by application; and license number. Arranged numerically by license number. SPF-handwritten. Not indexed.

127. DISCHARGE RECORD (formerly titled "Soldiers Discharge Record"). 1919-current. 4 vols., 18 1/2" x 12 1/2" x 3"; 1 vol., 16 1/2" x 11 1/2" x 2 1/2"; 1 vol., 14 1/2" x 9 1/2" x 2".

Servicemen's discharge papers filed with county clerk, showing name of serviceman, service number, social security number, branch of service, rank, pay-grade, date of rank, citizenship, place of birth, date of birth, selective service number, selective service local board number, date inducted, type of transfer or discharge, station or

installation at which transfer or discharge effected, reason and authority for discharge, date discharge effective, last duty assignment and major command, character of service, type of certificate issued, district to which reservist transferred (when applicable), re-enlistment code, terminal date of reserve obligation, current active service other than by induction, term of service, date of entry, prior regular enlistments, rank at time of entry, place of entry, home address at time of entry, specialty number and title, related civilian occupation, statement of service, medals, education and training completed, Veterans Administration and benefits data, remarks, signature and permanent address of serviceman, signature of authorized officer to discharge, date and time filed and recorded, and signature of county clerk. Earliest volume also includes copies of discharges of persons serving during the Civil and Spanish-American wars. Arranged chronologically by date recorded. SPF-handwritten and typed; photocopied. Not indexed.

128. PERMIT TO MOVE LIVESTOCK (Occupation Tax Receipts). 1931-1937. 1 narrow file drawer, 1/2 cubic foot.

Stubs of licenses issued upon payment of special occupation taxes, showing license and series numbers, amount paid, to whom issued, occupation, dates license valid, date issued, and signature of county clerk. Also includes summaries of occupation tax receipts issued, showing license and series numbers, name and occupation of taxpayer, amount for each, total amount, and remarks. No obvious arrangement. SPF-handwritten and typed. Not indexed. Some documents are in fair condition.

#### Bonds and Deputations

129. OFFICIAL BONDS. 1935-current (dates vary). 3 narrow file drawers, 1 1/2 cubic feet.

Bonds and qualifying oaths of office for Hays County officials. Bonds show name of principal; names of sureties; date, amount, and conditions of bond; signatures of principal and sureties; date filed; and signature of county clerk. Oaths include recital of oath, name of principal, date sworn to, signature of principal, notarization, and clerk's attestation. Arranged chronologically by date filed. SPF-handwritten and typed. Not indexed.

130. OFFICIAL BOND RECORD. 1888-1902. 1 narrow file drawer, 1/2 cubic foot.

Official bonds and qualifying oaths of office for county officials and notaries public, and bonds of county depositories. Bonds and oaths of office for county officials show same information as summarized in OFFICIAL BONDS (129.). Bonds and oaths of office for notaries public show names of principal and sureties; amount, date, and conditions of bond; signatures of principal and sureties; date filed; signature of county clerk; recital of oath; date sworn; signature of principal to oath; notarization; and signature of county clerk. Bonds of county depositories show same information as summarized in DEPOSITORY AND OFFICIAL BONDS (7.). No obvious arrangement. SPF-handwritten. Not indexed. Notary bonds and oaths of office dated 1927 to 1955 and 1959 to current filed in NOTARY BONDS (134.).

131. DEPUTATIONS. 1949-current. 1 narrow file drawer, 1/2 cubic foot.

Documents appointing individuals to perform duties of county office in place of officeholder, showing name of county official, name of deputy, date of appointment, notarization, signature of county clerk, and signed approval of county judge. Also includes oath of office for deputy, showing name of deputy, signature of deputy, notarization, and signature of county clerk. Arranged chronologically by date filed. SPF-typed. Not indexed.

132. DEPUTATION RECORD. 1912-1938. 1 vol., 18" x 13 1/2" x 2 1/2".

Recorded copies of deputation bonds and oaths of office, showing same information as summarized in DEPUTATIONS (131.). Arranged chronologically by date of appointment. SPF-handwritten. Indexed. Deputations dated 1939 to current recorded in BOND AND DEPUTATION (136.).

133. (CERTIFICATE OF APPOINTMENT - NOTARY PUBLIC). 1974. 1 stack, 9 1/2" x 4 1/2" x 3".

Certificates of appointment as notary public for Hays County, showing date, county, statement that each applicant is a resident of the county and 21 years of age, date witnessed, and signature of county clerk. Also includes lists of notaries public, showing name and address of each applicant, date of approval, and date of qualification. No obvious arrangement. SPF-typed. Not indexed.

134. NOTARY BONDS (formerly titled "Notary Public Bonds," "Notary Public," and "Notary Publics"). 1927-1955; 1959-current. 11 narrow file drawers, 5 1/2 cubic feet; 1 box, 11" x 10" x 5".

Bonds and qualifying oaths of office for notaries public in Hays County. Bonds show names of principal and sureties; amount, date, and conditions of bond; signatures of principal and sureties; date filed; and signature of county clerk. Oaths show recital of oath, name of principal, date sworn, signature of principal, notarization, and signature of county clerk. Arranged chronologically by year of bond and thereunder alphabetically by name of notary. SPF-handwritten and typed. Not indexed. Notary bonds and oaths of office dated 1888 to 1902 filed in OFFICIAL BOND RECORD (130.).

135. NOTARY PUBLIC BOND RECORD (formerly titled "Bond Record Notaries Public"). 1874-1938. 1 vol., 18" x 13" x 3 1/4"; 1 vol., 18" x 12 1/2" x 1 3/4"; 1 vol., 16 1/2" x 12" x 2 1/2"; 1 vol., 16 1/4" x 12" x 1 1/2"; 1 vol., 14 1/4" x 9 1/4" x 1 1/2".

Recorded copies of notaries public bonds and oaths of office, showing same information as summarized in NOTARY BONDS (134.). Arranged chronologically by date recorded. SPF-handwritten. Indexed. Earliest volume is in fair condition because of fire damage. Notary bonds dated 1939 to current recorded in BOND AND DEPUTATION (136.).

136. BOND AND DEPUTATION (formerly titled "Bonds and Deputations" and "Bond and Deputation Record"). 1939-current. 3 vols., 18 1/2" x 13" x 3"; 1 vol., 14 1/2" x 9 1/2" x 3".

Recorded copies of bonds and qualifying oaths of office for Hays County officials and notaries public, and copies of appointments of deputies to perform duties of county office in place of officeholder. Bonds and oaths of office for county officials show same information as summarized in OFFICIAL BONDS (129.). Copies of deputations show same information as summarized in DEPUTATIONS (131.). Bonds and oaths of office for notaries public show same information as summarized in NOTARY BONDS (134.). Arranged chronologically by date recorded. Typed; SPF-handwritten and typed; photocopied. Deputations dated 1912 to 1938 recorded in DEPUTATION RECORD (132.). Notary bonds dated 1874 to 1938 recorded in NOTARY PUBLIC BOND RECORD (135.).

137. BONDS AS COMMISSION MERCHANTS. 1950; 1954. 2 documents in one narrow file drawer.

Bonds for commission merchants, showing name of principal, names of sureties, date of bond, amount and conditions of bond, signatures of principal and sureties, date filed, and signature of county clerk. Arranged chronologically by date filed. SPF-typed. Not indexed.

138. PUBLIC WEIGHER'S BONDS. 1949-current. 1 narrow file drawer, 1/2 cubic foot.

Bonds and qualifying oaths of office for public weighers in Hays County. Bonds shows name of principal; names of sureties; date, amount, and conditions of bond; signatures of principal and sureties; date filed; and signature of county clerk. Oath includes recital of oath, name of principal, date sworn to, signature of principal, notarization, and attestation of clerk. File also includes copies of authorization of public weighers by the State of Texas, showing date of authorization, county and precinct number where principal authorized to weigh, certificate number, amount of fee paid, expiration date of certificate, name and address of principal, name of county clerk, and name of authorized weights and measures official. Arranged chronologically by date filed. SPF-typed. Not indexed.

139. WAREHOUSEMAN'S BONDS. 1922-1973. 1 narrow file drawer, 1/2 cubic foot; 1 box, 11" x 10" x 4 1/2".

Applications for public warehousemen's certificates and performance bonds. Applications show application number, date of application, name of applicant, name and address of warehouse owner, name of warehouse manager, date approved, signatures of owner and manager, notarization, and date filed. Bonds show name of principal; names of sureties; date, amount, and conditions of bond; addresses of principal and sureties; notarization; date filed; and signature of county clerk. Also includes three pawnbroker's bonds (1951; 1956-1957), showing name of principal, names of sureties, amounts and conditions of bond, expiration date, signatures of principal and sureties, date filed, and signature of county clerk. Arranged chronologically by date filed. Typed; SPF-handwritten and typed. Not indexed.

140. WAREHOUSE BOND RECORD. 1919-current. 2 vols., 12 1/4" x 7 1/2" x 1"; 2 vols., 13" x 8 1/4" x 3/4".

Recorded copies of applications for public warehousemen's certificates and performance bonds. Applications show application number, date of application, name of applicant, name and address of warehouse owner, name of warehouse manager, date approved, signatures of owner and manager, notarization, date filed, and date recorded. Bonds show name of principal; names of sureties; date, amount, and conditions of bond; addresses of principal and sureties; notarization; date filed; date recorded; and signature of county clerk. Arranged chronologically by date recorded. Handwritten; SPF-handwritten and typed. Indexed.

141. YORKS CREEK IMPROVEMENT DIS. AND PLUM CREEK CONSERVATION DIS. 1958-1970. 1 narrow file drawer, 1/2 cubic foot.

Bonds and oaths of office of directors of Yorks Creek Improvement District and Plum Creek Conservation District. Bonds show name and signature of surety, name and signature of principal, amount and terms of bond, notarization, date filed, and signature of county clerk. Oaths show date of oath, signature of director, and notarization. Arranged chronologically by date filed. SPF-handwritten and typed. Not indexed.

142. LIQUOR DEALER'S BOND RECORD. 1893-1896. 1 vol., 16 1/2" x 11 1/2" x 2".

Recorded copies of bonds for persons selling liquor in Hays County, showing name of town in which business is to be conducted; name of principal; names of sureties; date, amount, and conditions of bond; names of witnesses; signatures of principal, sureties, county judge, and witnesses; date filed; date recorded; and signature of county clerk. Arranged chronologically by date filed. SPF-handwritten. Indexed.

143. PAWNBROKER BOND RECORD. 1951; 1956. 1 vol., 12 1/4" x 7 3/4" x 1/4".

Recorded copies of bonds for pawnbrokers in Hays County, showing name of principal, names of sureties, amount and conditions of bond, signatures of principal and sureties, date filed, date recorded, and signature of county clerk. Volume contains only two entries. Arranged chronologically by date recorded. Typed. Indexed.

144. BOND TO PAY LIEN CLAIMS. 1975-current. 1 vol., 14 1/2" x 9 1/2" x 3 1/2".

Recorded copies of agreements between contractors and owners for building construction and Hardeman Act Statutory Payment Bonds as required under provisions of Vernon's Annotated Revised Civil Statutes of the State of Texas, Article 5472d. Agreements show date and place of execution; name of contractor; name of owner; scope of work, showing description of work as designated by contract document and by whom contract prepared; time of completion (dates begun and concluded); contract sum; progress payments, showing conditions of payment schedule; acceptance and final payment, showing conditions under which final payment will be due when both parties agree that work is satisfactory; contract documents, including drawings and specifications; and signatures of contractor and owner. Payment bond shows name of contractor as principal, name of insurance company as surety, name of owner of bond,

amount of lien, date of agreement, date and conditions of bond, signatures of parties, signed approval of lienholder, and bond number. Also includes recording certificate, showing date and time filed and recorded, and signature of county clerk. Arranged chronologically by date filed. SPF-handwritten and typed. Not indexed.

### Acknowledgments and Fees

145. RECORD OF ACKNOWLEDGMENTS (County Clerk). This record was formerly titled "Statement of Acknowledgments." 1874-1906; 1912-1937. 3 vols., 16" x 10 1/2" x 3/4"; 2 vols., 16 1/2" x 12" x 2"; 2 vols., 16" x 10 3/4" x 1"; 1 vol., 18" x 12 1/2" x 2"; 1 vol., 11" x 8" x 1".

Record of acknowledgment of instruments being filed with county clerk, showing acknowledgment number, date and kind of instrument being filed, description and location of land, name of original grantee, name and address of grantor, name and address of introducer if grantor not personally known, name and address of grantee, date of acknowledgment, amounts of fees, and name and style of officer taking acknowledgment. Arranged chronologically by date of acknowledgment. SPF-handwritten. Volume dated 1918 to 1920 indexed; remaining volumes not indexed.

146. RECORD OF ACKNOWLEDGMENTS (Notaries Public). This record was formerly titled "Record of Acknowledgment," "Acknowledgment Record," and "Acknowledgment." 1880-1937. 5 vols., 16" x 10 1/2" x 3/4"; 5 vols., 11" x 8 1/4" x 3/4"; 2 vols., 16" x 10 1/4" x 1"; 2 vols., 12 1/2" x 8" x 1/2"; 2 vols., 11" x 8 1/4" x 1/2"; 1 vol., 11" x 8 3/4" x 1"; 1 vol., 11 3/4" x 7" x 1/2"; 1 vol., 9 3/4" x 7 3/4" x 1/2".

Record of acknowledgments of an instrument being filed with notaries public, showing same information as summarized in RECORD OF ACKNOWLEDGMENTS (County Clerk) (145.). Arranged chronologically by date of acknowledgment. SPF-handwritten. Five volumes (1881-1891; 1891-1895; 1907-1937; 1917-1937; 1924-1935) indexed in file; remaining volumes not indexed.

147. RECORDING (formerly titled "Chattel Mortgages" and "Chattel Mortgages and Releases"). 1962-1969. 5 vols., 12 1/4" x 7 3/4" x 1/4"; 3 vols., 12" x 7 1/2" x 1/4"; 1 vol., 13 3/4" x 8 1/4" x 1/2".

Record of fees collected by county clerk, showing name of person or company paying fee, amount of fee, date paid, check number, and name of person signing check. Arranged chronologically by date payment received. Handwritten. Not indexed.



148. TRANSFER COUNTY CLERK FEES OF OFFICE (formerly titled "Record of County Clerk's Fees"). 1937-1945. 1 vol., 17 1/2" x 12" x 6"; 1 vol., 15" x 11 1/2" x 3".

Monthly record of accounts received by county clerk, showing date, items and amounts, cash received, amounts receivable, type of fee, and remarks. Arranged chronologically by date received. SPF-handwritten. Not indexed.

149. COUNTY CLERK - CASH BOOK - JOURNAL. 1945-1966. 2 vols., 17 3/4" x 12" x 3 1/2"; 1 vol., 17 3/4" x 12" x 5"; 1 vol., 17 3/4" x 12" x 4 1/2"; 1 bundle, 17" x 11" x 5".

Record of disbursements from and receipts to funds administered by clerk, showing date of transaction, item, number of items, amount of transaction, whether debit or credit, amount of accounts receivable debit or credit, amounts of cash and negotiable instruments deposited in bank, purpose of receipt or disbursement, disposition, and acknowledgment. Arranged chronologically by date of transaction. SPF-handwritten. Not indexed.

150. CHECK STUBS - COUNTY CLERK ACCOUNTS. 1967-current. 5 vols., 13" x 9 1/2" x 1"; 2 vols., 13" x 9 1/2" x 1 1/2".

Stubs of checks written from the various funds administered by county clerk, showing check number, date, to whom issued, purpose, and amount. Arranged by fund and thereunder chronologically by date issued. SPF-handwritten. Not indexed.

151. WARRANTS. 1937-1938. 1 vol., 17" x 13 1/2" x 1/2".

Stubs of warrants issued by county clerk, showing warrant number, date of warrant, to whom issued, from what fund, for what purpose, amount of warrant, and term warrant approved by commissioners' court. Arranged numerically by warrant number. SPF-handwritten. Not indexed.

#### Miscellaneous

152. WILL REGISTER. 1956-current. 1 vol., 18" x 12" x 2".

Index to wills filed for safekeeping with county clerk, showing file number, certificate number, name and address of testator, date deposited, date surrendered, signature of person to whom surrendered, and amounts of fees paid. Arranged numerically by file and certificate numbers. Handwritten; SPF-handwritten. Indexed.

153. GAME, FISH, AND OYSTER COMMISSION. 1947-1954. 1 narrow file drawer, 1/2 cubic foot.

Monthly reports and yearly summaries of fishing and hunting licenses issued in Hays County. Reports show license number, name and address of licensee, date of issuance, cost of license, total number of licenses sold, and signature of county clerk. Summaries show month-by-month totals of hunting and fishing licenses sold, yearly totals, and total amount of money due state commission. File also includes copies of cashier's checks to state commission from county clerk, and various brochures on hunting and fishing regulations. Arranged chronologically by date of report. Typed. Not indexed.

154. VOTER REGISTRATION LIST (formerly titled "List of Voters" and "Poll Tax Receipts"). 1940-1954 (dates vary); 1968. 1 vol., 14 1/2" x 11 1/2" x 1/4"; 1 stack, 17" x 9 1/2" x 3 1/2".

Certified copies of lists of registered voters in Hays County, showing precinct number; poll tax or exemption receipt number; and name, address, age, length of residence (state, county, and city), race, and occupation of registrant. Lists dated 1954 have no obvious arrangement; remaining lists arranged alphabetically by name of registrant. SPF-typed. Not indexed.

155. HAYS COUNTY BUDGET. 1956-current. 1 filing cabinet drawer, 3 cubic feet.

Copies of audit reports and budget information filed with county clerk, including published annual county audit reports, monthly receipt and expenditure of funds reports, current preliminary budget, proposed budget with correspondence pertaining to current budget, debts incurred and retired, and assessed tax valuations and collections. Arranged chronologically by month and year of report. Typed; SPF-handwritten and typed; printed. Indexed.

156. AUDITOR'S REPORT. 1922-1926; 1928-1931. 3 vols., 14 1/2" x 11" x 1/2".

Annual reports of county auditor filed with county clerk, showing bonded and interest-bearing time warrant indebtedness; cash on hand in all funds; securities owned; and statements of finances of offices of county clerk, district clerk, peace justice, tax collector, and other officers of county. No obvious arrangement. Typed. Not indexed.

157. BUDGETS, AUDIT REPORTS, AMENDMENTS TO TEXAS PUBLIC SCHOOL OFFICIAL BUDGETS. 1959-current. 1 box, 13" x 11" x 4".

Budgets and financial reports of public schools in Hays County, including approved public school budgets, amended budgets, audit reports, and reports of examination of school financial records. No obvious arrangement. Typed; SPF-handwritten. Not indexed.

158. CANDIDATE CAMPAIGN EXPENDITURES (formerly titled "Candidate's Statement of Expense"). 1924-1948; 1958-1972. 2 narrow file drawers, 1 cubic foot; 1 bundle, 8 1/2" x 5 1/2" x 4"; 1 bundle, 8 1/2" x 4" x 3".

Statements of campaign expenses filed with county clerk by candidates for various offices. Candidates' expense statements show name of candidate; office sought; type of election; date of election; listing of gifts and loans received, showing amount, date received, and name of donor; listing of gifts or loans made, showing amount, date, name of recipient, and purpose of payment; date, amount, type of credit, and purpose of debts made over \$10.00; total for each section; sworn affidavit of candidate as to correctness; and date filed. File also includes addenda to campaign expense statements covering items received or incurred after date of filing statement. Arranged chronologically by date filed. SPF-handwritten and typed. Not indexed. Candidate expense statements dated 1974 filed in (ELECTION MATERIALS) (160.).

159. APPLICATION FOR NAME ON TICKET ELECTION. 1932; 1937. 1 narrow file drawer, 1/2 cubic foot.

Requests by candidates to have their names placed on ballot, showing name of candidate, date and type of election, office sought, and notarization. No obvious arrangement. Typed. Not indexed. Applications dated 1968 and 1970 filed in (ELECTION MATERIALS) (160.).

160. (ELECTION MATERIALS). 1946-1974. 1 box, 28" x 23" x 8"; 1 box, 18" x 12" x 12"; 1 box, 17" x 14 1/2" x 6"; 1 box, 13" x 10" x 4 1/2"; 1 folder, 14 3/4" x 9" x 1/4"; 1 bundle, 14" x 8 1/2" x 4"; 2 stacks, 15" x 10" x 3 1/2".

Miscellaneous election materials, including election returns (1970; 1972; 1974), showing date and place of election, kind of election, number of votes received by each candidate or votes for or against propositions, and total number of votes cast; candidate's expense statements (1974), showing same information as summarized in CANDIDATE CAMPAIGN EXPENDITURES (158.); and applications to have names

placed on ballot (1968; 1970), showing same information as summarized in APPLICATION FOR NAME ON TICKET ELECTION (159.). Files also include applications for absentee ballots, requests for ballots to be mailed, tally lists, returned absentee ballots (1972-1974), copies of Texas Election Law (1974-1975), party precinct convention minutes, notices of precinct and county political conventions, lists of party nominees, designations of campaign managers, minutes of Hays County Democratic Executive Committee, and orders declaring results of election. No obvious arrangement. Handwritten; typed; SPF-handwritten and typed. Not indexed.

161. ELECTION DATA. 1948-1970 (dates vary). 2 narrow file drawers, 1 cubic foot.

Miscellaneous papers pertaining to Hays County elections, including election returns of Hays County by precinct for 1962 and 1964 general elections; certified public accountant's report dated 1960 of the Edwards Underground Water District; canvass of returns for 1964, showing name of candidate and number of votes received; notices of precinct conventions in 1964; returns of special election for 10th district congressman in 1963; financial reports for Hays County Democratic party in 1962; notice setting election for Edwards Underground Water District in 1970; papers discussing compensation for county officials; letter concerning oath of office of County Health Officer; notice of resignation by official; notices of primary elections; certification of applicants for special election; notices of precinct and county conventions; resolution calling for special election; election returns; absentee ballots; certification of candidates for general election; and certification of precinct and county officers. Also includes papers concerning unsanitary conditions in local eating establishment, and paper granting limited power of attorney. No obvious arrangement. Typed; SPF-handwritten and typed; photocopied. Not indexed.

162. (RETURNS OF AN ELECTION). 1940. 1 bundle, 16" x 12" x 1 1/2".

Returns of a special election held for the purpose of consolidating Buda and Goforth schools, including tally list, map of Hays County, sealed envelopes of election returns addressed to county judge, poll list, and sealed envelopes addressed to county clerk and presiding officer of precinct. No obvious arrangement. SPF-handwritten. Not indexed. Documents are in fair condition.

163. ABSENTEE VOTING. 1930-1948 (dates vary). 2 boxes, 16" x 10 1/2" x 9"; 1 box, 12" x 12" x 3".

Absentee voting materials, including ballots, absentee voting instructions, applications for absentee ballots, lists of individuals receiving absentee ballots, and Democratic nomination certificate (including Lyndon B. Johnson for Congress in 1940). Also includes poll lists and election returns dated 1948. No obvious arrangement. Handwritten; typed; SPF-handwritten and typed. Not indexed.

164. RECORD OFFICIAL BALLOTS. 1932. 1 vol., 16" x 10 1/2" x 2".

Record of official ballots delivered to the various Hays County voting precincts, showing election precinct number, number of votes cast for governor in each precinct in last general election, number of ballots issued to each precinct, number and description of other articles delivered, date delivered, signature of person to whom delivered, and remarks. Arranged chronologically by date of election. Handwritten; SPF-handwritten. Not indexed.

165. WATER RECORD (Irrigation). 1961-1968. 1 narrow file drawer, 1/2 cubic foot.

Miscellaneous documents pertaining to the Edwards Underground Water District filed with the county clerk, including orders of the Texas Water Commission and an audit of the district's books. Arranged chronologically by date filed. Typed. Not indexed.

166. (COUNTY FILES). 1866-1974 (dates vary). 1 filing cabinet drawer, 3 cubic feet; 1 narrow file drawer, 1/2 cubic foot; 4 file drawers, 22 3/4" x 17 3/4" x 6 1/2"; 1 file drawer, 22 3/4" x 17 3/4" x 11"; 1 box, 17" x 16 1/4" x 11"; 1 folder, 12" x 10" x 1/4"; 1 bundle, 8 1/2" x 4" x 2"; undetermined volume.

Various documents and files of the county clerk, including:

a. Treasurer's quarterly reports submitted to commissioners' court, showing same information as summarized in MINUTES TREAS. REPORT (23.).

b. Marriage licenses, showing same information as summarized in MARRIAGE LICENSES (98.);

c. Certificates of birth, showing same information as summarized in CURRENT BIRTH CERTIFICATES (101.);

d. Copies of delayed birth certificates, showing same information as summarized in DELAYED BIRTH RECORD (105.);

e. Record of cattle brands in Hays County, showing same information as summarized in MARKS AND BRANDS RECORD (118.);

- f. Reports of animals killed on railroad rights-of-way, showing same information as summarized in (REPORT OF ANIMALS KILLED BY TRAINS) (119.);
  - g. Partnership agreements, showing same information as summarized in PARTNERSHIP AGREEMENT RECORD (122.);
  - h. Warrants of arrest issued by county court, showing capias number, case number, name of defendant, offense, and date issued;
  - i. Record of probate, criminal, and civil fees paid in county court, showing name and number of account, date of transaction, item, folio, debits, credits, and balance;
  - j. Copies of poll tax receipts, showing same information as summarized in POLL TAX RECEIPTS (91.).
- Also includes wills filed for safekeeping, reports on cash receipts and expenditures by county auditor, county maps and surveys, application for outdoor festival, application for reunion under Texas Mass Gathering Act, permits for appropriation of water, correspondence, bank deposit slips, checks, bank statements, inspector's daily report on road construction, deeds, estray bonds and reports, and correspondence of Richard A. Fielder and Judge Max Smith. Wills arranged alphabetically by name of testator; remaining records have no obvious arrangement. Handwritten; typed; SPF-handwritten and typed; photocopied. Not indexed. Marriage licenses also filed in CHATTEL MORTGAGES (65.); licenses dated 1942 to 1944 filed in (BIRTHS/MARRIAGES) (113.). Birth certificates dated 1942 to 1944 also filed in (BIRTHS/MARRIAGES) (113.). Use of birth certificates is restricted.

167. RECORDED INSTRUMENTS. 1855-1918; 1950-1966. 1 box, 25" x 17" x 11"; 1 box, 12" x 9" x 9".

Miscellaneous documents filed with county clerk, including deeds and releases. Deeds show name of grantor, name of grantee, description of property, conditions of sale, signatures of grantor and grantee, date of transaction, and notarization. Releases show name of mortgagor; name of mortgagee; amount, date, and conditions of loan; date of release; signature of witness; and notarization. Also includes mortgages, and specifications for building vault in county clerk's office (1890). Documents dated 1855 to 1918 have no obvious arrangement; documents dated 1950 to 1966 arranged chronologically by date filed. Handwritten; typed; SPF-handwritten and typed. Not indexed.

168. INSTRUMENTS TO BE PICKED UP - UNCLAIMED MARRIAGE LICENSE - UNCLAIMED MAIL (RETURNED). 1967-current. 1 narrow file drawer, 1/2 cubic foot.

Miscellaneous instruments returned in the mail or unclaimed, including warranty deeds, various petitions and applications,

notices of tax lien, and marriage licenses. No obvious arrangement. SPF-handwritten and typed. Not indexed.

169. MISCELLANEOUS. 1946-1961 (dates vary). 1 box, 15" x 11 1/2" x 4"; 1 stack, 18" x 9" x 6".

Miscellaneous papers filed with county clerk, including yearly financial statements of county clerk's office, check stubs, deposit slips, monthly bank statements, petitions, annual fee reports of county clerk, and treasurer's receipts. No obvious arrangement. Typed; SPF-handwritten and typed. Not indexed.

170. PAWN BROKER'S REPORTS. 1956. 1 narrow file drawer, 1/2 cubic foot.

List of goods auctioned by pawnbrokers, showing name of pawnbroker, date of sale, name of person pawning goods, and description of goods pawned. No obvious arrangement. Typed. Not indexed.

171. SPECIFICATIONS FOR COUNTY JAIL. 1937. 1 narrow file drawer, 1/2 cubic foot.

Recorded copies of specifications for the general and mechanical construction of the Hays County jail, and for prison equipment for the county jail. Specifications for general and mechanical construction include House Bill no. 54; notice to bidders; general bid sheet; contract between builder and county; certified copy of authorization of general power of attorney, showing name of surety, names of attorneys authorized, signatures of surety representatives, notarization, and signature of superior court clerk; and general conditions of contract for construction of building. Specifications for prison equipment include House Bill no. 54, notice to bidders, and general conditions of contract for prison equipment. No obvious arrangement. Typed; SPF-handwritten and typed; printed. Not indexed.

172. PROPOSED LEGISLATION. 1967. 1 stack, 14 3/4" x 9 1/2" x 2".

Recorded copies of proposed legislation amending various articles pertaining to operation of clerk's office. No obvious arrangement. Typed. Not indexed.

173. REGISTER OF NOTICES POSTED ON BULLETIN BOARD. 1969-current. 1 vol., 11 1/2" x 9 3/4" x 1 3/4".

Record of notices and announcements posted on bulletin board in county office building, showing date posted, name of office or organization making announcement, and date of meeting or other activity. Arranged chronologically by date posted and thereunder alphabetically by name of office or organization. Handwritten; typed. Not indexed.

174. (AUTOMOBILE LICENSES). 1927-1928. 1 vol., 15" x 6 1/2" x 1 1/4".

Record of automobiles registered in Hays County, showing registration number, name and address of owner, license number, make and model of car, and engine number. Arranged numerically by license number. SPF-handwritten. Not indexed.

175. (GENERAL LEDGER). 1950-1951. 1 vol., 13" x 10" x 1".

General ledger of the Hays County Vocational School, showing debits, credits, balance for each account, and dates of transactions. Arranged by account and thereunder chronologically by date of transaction. SPF-handwritten. Not indexed.

176. LEDGER. 1925-1928. 1 vol., 16" x 11" x 1 3/4"

Ledger recording accounts for the City of San Marcos, showing date of transaction, from whom received or to whom paid, amount of transaction, and debits and credits for each fund. Arranged by fund and thereunder chronologically by date of transaction. SPF-handwritten. Indexed.

177. (FARMERS' ALLIANCE ACCOUNT BOOK). 1887-1888. 1 vol., 12 1/2" x 5 3/4" x 1/2".

Account book for the Farmers' Alliance of Hays County, showing date, amount and to whom paid, and receipts for rentals of meeting rooms from the Knights of Labor. Arranged chronologically by date of payment. Handwritten. Not indexed.

#### Registration

178. REGISTER OF INSTRUMENTS FILED FOR RECORD (formerly titled "Filed Record of Deeds and Mortgages for Record" and



"File Register"). 1905-current. 13 vols., 16 1/2" x 12" x 3"; 7 vols., 16 1/4" x 11 1/2" x 2 1/4"; 5 vols., 16" x 12" x 3".

Register of instruments filed for record, showing instrument number, name of grantor, name of grantee, nature of instrument, date of instrument, date and time filed, amounts of fees, date delivered, to whom delivered, how delivered, and volume and page number where recorded. Arranged alphabetically by name of grantor. SPF-handwritten. Not indexed.

### Microfilm

179. (COUNTY RECORDS - MICROFILM). Dates correspond to dates of particular volumes microfilmed. 692 rolls of microfilm in boxes, 4" x 4" x 2".

Microfilm copies of various records and instruments filed with the county clerk, including volumes A-L of MINUTES COMMISSIONER'S COURT (2.); volumes A-B and 1-2 of INDEX TO COMMISSIONERS COURT MINUTES (4.); volumes A-Z and 27-262 of DEED RECORD (39.); volumes A-L of INDEX TO DEEDS - DIRECT/INDEX TO DEEDS - REVERSE (40.), volume 1 of PLAT RECORD (50.), volume 1 of INDEX TO MAPS AND PLATS (51.); volumes D-F of BILL OF SALE RECORD (53.); volume dated 1915 to 1957 of INDEX TO BILL OF SALE RECORD (54.); volumes 1-158 of DEED OF TRUST (56.); volumes A and 2-7 of INDEX TO DEEDS OF TRUST (DIRECT AND REVERSE) (57.); volumes 1-29 of MECHANIC'S AND MATERIALMAN'S LIEN RECORD (72.); volumes 1-4 of DIRECT INDEX TO MECHANICS' AND MATERIALMEN'S LIEN RECORD/REVERSE INDEX TO MECHANICS' AND MATERIALMEN'S LIEN RECORD (73.); volumes 1-3 of LIS PENDENS RECORD (76.); volume 1 of INDEX TO LIS PENDENS (77.); volumes 1-8 of ABSTRACT OF JUDGMENT RECORD (78.); volumes 1-3 of INDEX TO JUDGMENT RECORD (79.); volumes 1-4 of FEDERAL TAX LIEN RECORD (81.); volumes 1 and 2 of STATE TAX LIEN RECORD (83.); volumes A-X of MARRIAGE RECORD (99.); volumes 1-4 of GENERAL INDEX MARRIAGE RECORD (100.); volumes A and 1-9 of CURRENT BIRTH RECORD (102.); volume 1 of BIRTH CERTIFICATE INDEX RECORD (103.); volumes 1-9 of DELAYED BIRTH RECORD (105.); volumes 1 and 2 of INDEX OF PROBATE BIRTH RECORD (106.); volumes 1-8 of RECORD OF DEATH (109.); volumes A-C and 2 of MARKS AND BRANDS RECORD (118.); volumes 1-6 of DISCHARGE RECORD (127.); volumes A-E and G of MINUTES COUNTY COURT (183.); volumes 1 and 2 of INDEX TO MINUTES COUNTY COURT (184.); volumes D and 1-5 of CRIMINAL MINUTES COUNTY COURT (195.); volumes 1-3 of MISDEMEANOR PROBATION MINUTES (196.); volumes A1, B1, B2, C1, C2, D2, E1, E2, F-Z, and 27-68 of PROBATE RECORD (209.); and volumes 1-4 of GENERAL INDEX TO PROBATE MINUTES (210.). Each record group arranged by volume and thereunder chronologically by date recorded. Microfilmed. Not indexed. Use of birth and death records is restricted.

COUNTY COURT

Civil

180. CIVIL (formerly titled "Civil Cases," "Civil Pending," and "Civil Cases Disposed Of"). 1890-current (dates vary). 2 filing cabinet drawers, 6 cubic feet; 48 narrow file drawers, 24 cubic feet; 2 boxes, 24" x 11" x 4 3/4".

Documents pertaining to civil cases pending and disposed of in county court, including plaintiff's original petition, defendant's answer, citations, amended petitions and answers, subpoenas, motions, bonds, depositions, jury choices, jury verdicts, court judgments, and bills of cost. Individual case jacket shows case number, style of case, date filed, and memorandum of papers filed. Documents dated 1890 to 1898 have no obvious arrangement; remaining documents arranged numerically by case number. Handwritten; typed; SPF-handwritten and typed. Not indexed. Documents dated 1890 to 1898 are in poor condition. Civil case papers dated 1856 to 1903 also filed in JURY LISTS (Case Papers) (223.).

181. IRVIN A. EBAUGH ET AL VS. STATE OF TEXAS. 1959. 1 envelope, 19" x 15" x 2".

Miscellaneous evidentiary documents filed in a county court civil case, including maps and court proceedings. Information on envelope shows names of plaintiffs, name of defendant, names of attorneys, date filed, and signatures of county clerk and deputy. No obvious arrangement. Handwritten; typed; photocopied. Not indexed.

182. (J. W. CRUSTURNER VS. INTERNATIONAL AND GREAT NORTHERN RAILROAD). 1905. 1 vol., 12 1/4" x 9 1/4" x 3 3/4".

Transcript of proceedings in the trial of J. W. Crusturner vs. International and Great Northern Railroad, showing names of attorneys, direct and cross examination, and redirect and recross examination. Volume contains only one case transcript. Typed. Not indexed.

183. MINUTES COUNTY COURT (formerly titled "Minute Book"). 1876-current. 7 vols., 18 1/2" x 12 1/2" x 3"; 1 vol., 9 1/2" x 9 1/2" x 2 1/2".

Recorded copies of proceedings had in county court civil cases, showing date of proceedings, names of officers present, case number, style of case, nature of suit, pro-

ceedings had in case, court orders and judgments, jury trial results, signature of presiding judge, clerk's attestation, and date recorded. Also includes misdemeanor minutes (1876-1960), showing term of court, date of proceedings, case number, name of defendant, offense, names of attorneys, proceedings had in case, fine or sentence assessed, and signature of county judge. Arranged chronologically by date recorded. Handwritten; typed; photocopied. All minutes dated 1876 to 1975 indexed in INDEX TO MINUTES COUNTY COURT (184.); civil minutes dated 1941 to current indexed in CIVIL INDEX COUNTY COURT (185.); criminal minutes dated 1952 to 1960 indexed in CRIMINAL INDEX (197.).

184. INDEX TO MINUTES COUNTY COURT (formerly titled "Index Minutes County Court"). 1867-1975. 2 vols., 18" x 12 1/2" x 2 1/2".

Partial direct and reverse indexes to MINUTES COUNTY COURT (183.), showing case number, name of plaintiff, name of defendant, book and page number where recorded, and date of judgment entry. Arranged alphabetically by names of both plaintiff and defendant. SPF-handwritten. Civil minutes dated 1941 to current also indexed in CIVIL INDEX COUNTY COURT (185.); criminal minutes dated 1952 to current also indexed in CRIMINAL INDEX (197.).

185. CIVIL INDEX COUNTY COURT. 1941-current. 1 vol., 16" x 11 1/2" x 2".

Partial direct and reverse indexes to civil cases recorded in MINUTES COUNTY COURT (183.), showing case number, names of plaintiff and defendant, volume and page number where recorded, and date of judgment entry. Arranged alphabetically by names of both plaintiff and defendant. SPF-handwritten. Civil minutes dated 1867 to 1975 also indexed in INDEX TO MINUTES COUNTY COURT (184.).

186. CURRENT DOCKET - CIVIL. Current. 1 vol., 15" x 8 1/2" x 2".

Docket sheets setting civil cases pending in county court, showing case number, names of attorneys, names of parties, kind of action, date of filing, date of orders, orders of the court, minute book volume and page number where recorded, and processes issued. Arranged chronologically by date filed. SPF-handwritten. Not indexed.

187. TRANSFER DOCKET COUNTY COURT. 1908-current. 1 vol., 15" x 9 1/2" x 8 1/2"; 1 vol., 15" x 9 1/2" x 3";

1 vol., 15" x 8 1/2" x 2".

Docket sheets setting civil cases disposed of in county court, showing same information as summarized in CURRENT DOCKET - CIVIL (186.). Arranged in reverse chronological order by date filed. SPF-handwritten. Not indexed.

188. CIVIL DOCKET COUNTY COURT (formerly titled "Civil Docket"). 1876-1908. 1 vol., 16 1/2" x 12" x 2"; 1 vol., 16" x 11" x 2"; 1 vol., 16" x 11" x 1 1/2".

Docket recording civil cases heard in county court, showing case number, names of attorneys, style of case, cause of action, date of filing, date of orders, and orders of the court. Arranged numerically by case number and chronologically by date filed. SPF-handwritten. Not indexed.

189. CIVIL FEE BOOK. 1889-1967. 1 vol., 16" x 12" x 2 1/2"; 1 vol., 16 1/2" x 11 1/2" x 2 3/4"; 1 vol., 16" x 11 1/2" x 2 1/2".

Record of fees incurred in county court civil cases, showing case number, style of case, date fees incurred, items and amounts of fees due officers and witnesses, total fees, and receipts of officers. Arranged numerically by case number and thereunder chronologically by date fees incurred. SPF-handwritten. Indexed.

190. SUBPOENA CIVIL (formerly titled "Subpoenas County Court"). 1916-1934 (dates vary); 1958-current. 2 vols., 10 1/2" x 7 1/4" x 3/4"; 1 vol., 11" x 9" x 3 1/2"; 1 vol., 11" x 8 1/2" x 3/4"; 1 vol., 10 1/2" x 7 1/4" x 3/4".

Stubs of subpoenas issued by county court ordering appearance of witnesses in civil cases, showing case number, style of case, name and address of witness summoned, date subpoena issued, and signature of county clerk. Arranged chronologically by date issued. SPF-handwritten. Not indexed.

191. (URBAN RENEWAL AGENCY COURT ACTION). 1971-1972. 1 filing cabinet drawer, 3 cubic feet.

Record of legal action taken by Urban Renewal Agency in county court, showing case number, names of parties to suit, description of property, project number, parcel number, plaintiff's statements, defendant's statements, and judgments. Also includes supporting documents filed in case. Arranged alphabetically by name of defendant. SPF-handwritten and typed. Not indexed.

## Criminal

192. CRIMINAL PENDING. 1952-current. 9 narrow file drawers, (one drawer one-fourth full), 4 1/8 cubic feet.

Documents filed in misdemeanor cases pending in county court, including complaints, information, capiases, capias returns, arrest warrants, bail bonds, subpoenas, and court orders. Case jackets show court, case number, name of defendant, offense, date of filing, and memorandum of papers filed. Arranged numerically by case number. Typed; SPF-handwritten and typed. Not indexed.

193. CRIMINAL CASES (formerly titled "Criminal Cases Dismissed" and "Criminal Cases Disposed Of"). 1870-current (dates vary). 6 filing cabinet drawers (one drawer half full), 16 1/2 cubic feet; 57 narrow file drawers, 28 1/2 cubic feet; 6 boxes, 24" x 11" x 4 3/4"; 3 bundles, 10" x 4" x 3"; 1 bundle, 10" x 5" x 4".

Documents filed in misdemeanor cases heard in county court, including complaints, information, capiases, bail bonds, motions, applications, waivers, subpoenas, sentences, verdicts, petitions, probation orders (when applicable), warrants, commitments, witness expense statements, bills of cost, and appeals. Cases that have been dismissed may contain petitions for dismissal and orders granting dismissal; cases appealed from lower court also include appeal bonds and original papers filed in lower court. Case jackets show case number, style of case, date filed, and memorandum of papers filed. Arranged numerically by case number. Handwritten; typed; SPF-handwritten and typed. Not indexed. Case papers dated 1870 to 1901 are in fair condition. Criminal case papers dated 1856 to 1903 also filed in JURY LISTS (Case Papers) (223.).

194. NEED FINE MONEY [formerly titled "Need Fine Money (Ready to Record)"]. 1970-current. 4 narrow file drawers, 2 cubic feet.

Documents pertaining to county court misdemeanor cases in which fines have not been paid, including appearance bonds, complaints of driving while intoxicated, and personal data forms. Appearance bonds show names of principal and sureties, penal sum of bond, conditions of bail, date signed, signatures of principal and sureties, oath of sureties, date filed, and signature of deputy clerk. Complaints show reason for complaint, date of complaint, name of defendant, date complaint filed, specifications of complaint, signature of affiant, date sworn and subscribed, and signature of peace justice. Personal data

forms show name, address, telephone number, social security number, age, race, sex, date and place of birth, height, weight, color of hair and eyes, and education of defendant; year, make, model, body type, registration number, and license number of vehicle; date filed; and notarization. Also includes capiases, summonses, orders granting probation (when applicable), and complaint forms. Arranged numerically by case number. SPF-handwritten and typed. Not indexed.

195. CRIMINAL MINUTES COUNTY COURT (formerly titled "Record Pleas of Guilty" and "Criminal Minutes D"). 1894-current. 5 vols., 14" x 8 1/2" x 2 1/2"; 4 vols., 17 1/2" x 12" x 2"; 1 vol., 18 3/4" x 13 1/4" x 2 1/2".

Minutes of county court misdemeanor cases, including court orders and judgments, verdicts, dismissals, and sentences. Shows term of court, date of proceedings, name of defendant, offense, names of attorneys, action taken in case, signature of presiding judge, and date recorded. Volumes 1-3 arranged by section and thereunder chronologically by date recorded; remaining volumes arranged chronologically by date recorded. SPF-handwritten (1894-1938); SPF-typed (1938-1970); photocopied (1970-current). Volumes dated 1894 to 1975 indexed in INDEX TO MINUTES COUNTY COURT (184.); volumes dated 1952 to current indexed in CRIMINAL INDEX (197.); volumes dated 1938 to current indexed in file.

196. MISDEMEANOR PROBATION MINUTES. 1965-current. 4 vols., 14" x 8 1/2" x 2 1/2".

Recorded copies of orders granting probation to defendants charged with and convicted of misdemeanor offenses, showing case number, name of defendant, court, date of trial, offense, punishment adjudged, terms of probation, and defendant's acknowledgment of receipt of copy of court order. Arranged chronologically by date recorded. SPF-typed. Indexed in file and in CRIMINAL INDEX (197.).

197. CRIMINAL INDEX. 1952-current. 1 vol., 16 1/4" x 12 1/4" x 2 1/2"; 1 vol., 16" x 11 1/4" x 1 3/4"; 1 vol., 16" x 11" x 1".

Partial index to MINUTES COUNTY COURT (183.), CRIMINAL MINUTES COUNTY COURT (195.), and complete index to MISDEMEANOR PROBATION MINUTES (196.), showing case number, name of defendant, date of proceedings, charge, and book and page number where recorded. Arranged alphabetically by name of defendant. SPF-handwritten. Minutes dated 1867 to 1975 also indexed in INDEX TO MINUTES COUNTY COURT (184.).

198. CURRENT DOCKET CRIMINAL. 1969-current. 1 vol., 15" x 9" x 4"; 1 vol., 15" x 9" x 3".

Docket sheets setting misdemeanor cases pending in county court, showing case number, name of defendant, names of attorneys, offense, date of filing, whether case filed by information or indictment, date of orders, orders of the court, minute book volume and page number where recorded, and names of witnesses. Arranged numerically by case number. SPF-handwritten. Not indexed.

199. CRIMINAL TRANSFER DOCKET CO. COURT (formerly titled "Transfer Docket County Court," "Criminal Transfer Docket," and "Transfer Docket Co. Court"). 1904-current. 4 vols., 14 1/2" x 8 1/2" x 3"; 2 vols., 14 1/2" x 8 1/2" x 5"; 1 vol., 14 1/2" x 8 1/2" x 3 1/2"; 1 vol., 14 1/2" x 8 1/2" x 11"; 3 bundles, 14" x 8" x 5"; 3 bundles, 14" x 8" x 2"; 1 bundle, 14" x 8" x 4"; 1 bundle, 14" x 8" x 2 1/2".

Docket sheets setting misdemeanor cases disposed of in county court, showing same information as summarized in CURRENT DOCKET CRIMINAL (198.). Arranged numerically by case number. SPF-handwritten. Not indexed.

200. BAR CRIMINAL DOCKET - COUNTY COURT. 1881-1890. 1 vol., 16" x 11 1/2" x 1 1/2".

Docket recording criminal cases tried in county court for use by attorneys. Shows case number, names of attorneys, style of case, orders previous term, and orders present term. Arranged chronologically by term of court. SPF-handwritten. Not indexed.

201. CRIMINAL FEE BOOK (formerly titled "Criminal Fee Book County Court"). 1876-1877; 1879; 1889-current. 9 vols., 16" x 10 1/2" x 2"; 2 vols., 16" x 11 1/2" x 2 1/2"; 2 vols., 12 1/4" x 8" x 3/4"; 1 vol., 16 1/2" x 12 1/2" x 3".

Record of fees incurred in county court criminal cases, showing case number, name of defendant, offense, date of filing, judgment, items and amounts of fees, total costs, and receipts of officers and witnesses. Volume dated 1876 to 1877 and 1879 arranged numerically by case number; remaining volumes arranged chronologically by date filed. Handwritten; SPF-handwritten. Volume dated 1876 to 1877 and 1879 not indexed; remaining volumes indexed in file.

202. SUBPOENAS. 1934-1947. 1 vol., 13" x 7 3/4" x 1 3/4".

Stubs of subpoenas issued in criminal cases filed in county court, showing case number, name of defendant, name of witness, by which party witness requested, date subpoena issued, date delivered by sheriff, and signature

of county clerk. Arranged chronologically by date issued. SPF-handwritten. Not indexed.

203. CAPIAS FOR ARREST (formerly titled "Capias" and "Capias County Court"). 1913-1953; 1964-1972; 1975-current. 5 vols., 11 1/2" x 9" x 1 1/2"; 1 vol., 7" x 4" x 1/2"; 1 stack, 17" x 8 1/2" x 4".

Stubs of capiases issued by county court ordering arrest of person charged with misdemeanor offense, showing capias number, case number, name of defendant, offense, and date issued. Arranged chronologically by date issued. SPF-handwritten. Not indexed. Capiases dated 1970 to 1975 also filed in CRIMINAL RECEIPT BOOKS AND CAPIAS STUBS (205.).

204. (OFFICIAL RECEIPT). This record was formerly titled "Official Receipt of Fines and Costs." 1949-1958; 1961-1964; 1966-1970; 1974-current. 38 vols., 8 1/2" x 3 1/2" x 1/2"; 4 vols., 8 1/2" x 5 1/2" x 1/2".

Carbon copies of receipts issued for payment of fines and costs in county court misdemeanor cases, showing receipt number, date issued, name of person to whom issued, amount received, case number, and signature of officer receiving payment. Arranged numerically by receipt number. SPF-handwritten. Not indexed. Receipts dated 1972 to 1975 also filed in CRIMINAL RECEIPT BOOKS AND CAPIAS STUBS (205.).

205. CRIMINAL RECEIPT BOOKS AND CAPIAS STUBS. 1970-1975. 1 box, 19" x 16" x 5".

Stubs of capiases issued by county court ordering arrest of defendant (1970-1975) and copies of receipts issued upon payment of fines and costs incurred in county court misdemeanor cases (1972-1975). Capiases show same information as summarized in CAPIAS FOR ARREST (203.). Receipts show same information as summarized in (OFFICIAL RECEIPT) (204.). Capiases arranged chronologically by date issued; receipts arranged numerically by receipt number and chronologically by date of receipt. SPF-handwritten. Not indexed.

#### Probate

206. PROBATE CASES. 1877-current. 231 narrow file drawers, 115 1/2 cubic feet.

Documents pertaining to cases probated in county court, showing case number, style of case, and date filed.



Includes oaths and bonds of guardians; court orders and judgments; waivers; copies of wills; applications for probate, for guardians, for allowances, for orders authorizing the sale of real estate, and for letters testamentary; inventories; appraisements; lists of claims; notices; complaints contesting the probate of wills and the appointment of executors, administrators, or guardians; and applications authorizing final disposition of estate and the discharge of the executor, administrator, or guardian and his bondsmen. One drawer also contains miscellaneous correspondence from lawyers, unnumbered case jackets or cases with several numbers, memoranda of appraisal, inventories of estates, epileptic case judgments, and guardians' bonds and oaths. Arranged numerically by case number. Handwritten; typed; SPF-handwritten and typed. Documents dated 1970 to current indexed in PROBATE INDEX COUNTY COURT (207.); documents prior to 1970 not indexed. Epileptic case judgments are restricted.

207. PROBATE INDEX COUNTY COURT. 1970-current. 1 vol., 16" x 11" x 1 1/4".

Partial index to PROBATE CASES (206.), showing case number, name of estate, and date of filing. Arranged alphabetically by name of estate. SPF-handwritten.

208. PROBATE MINUTES (formerly titled "Probate Record," "Probate Minute Book," "Probate Minutes Record," and "Probate Court Record"). 1839-1840; 1848-current. 58 vols., 18 1/4" x 13" x 3"; 14 vols., 14 1/2" x 9 1/2" x 3"; 1 vol., 18" x 12 1/2" x 2"; 1 vol., 15 1/4" x 10" x 1 3/4"; 1 vol., 12 1/2" x 8 1/2" x 2 1/2".

Recorded copies of proceedings of the county court sitting as a probate court in cases involving estates of deceased and guardianship of minors, mentally retarded, and mentally ill. Shows term of court, date of proceedings, names of officers present, subject of hearing, names of interested parties present, orders of the court, signed approval of county judge, and clerk's attestation. Volume A also contains bills of sale (1839-1840) for Bastrop County. Arranged chronologically by date recorded. Handwritten; typed; SPF-handwritten and typed; photocopied. Partially indexed in GENERAL INDEX TO PROBATE MINUTES (210.).

209. PROBATE RECORD. 1859-1888. 1 vol., 18 1/2" x 13" x 3"; 1 vol., 18 1/4" x 13" x 3"; 1 vol., 18 1/2" x 12 1/2" x 3"; 1 vol., 17 1/2" x 12" x 2 1/2".

Recorded copies of documents filed in probate cases heard

in county court, including same documents as listed in PROBATE CASES (206.). Arranged chronologically by date filed and recorded. Handwritten. Volume dated 1883 to 1887 not indexed; remaining volumes indexed in file.

210. GENERAL INDEX TO PROBATE MINUTES (formerly titled "Index to Probate Minutes"). 1848-current. 5 vols., 18" x 12" x 2 1/2".

Index to PROBATE MINUTES (208.), showing case number, name of estate, orders of court or proceedings had, date filed, and volume and page number where recorded. Arranged numerically by case number. SPF-handwritten.

211. (TRANSCRIPT OF PROCEEDINGS). 1967. 1 vol., 11 1/4" x 8 1/2" x 1 1/4".

Transcript of probate proceedings concerning the estate of Alma W. Fehlia, showing case number, name of estate, appearances, date of proceedings, direct and cross examinations of witnesses, certificate of official court reporter as to correctness of transcription, date of testimony, and signature of official court reporter. No obvious arrangement. Typed. Not indexed.

212. TRANSFER DOCKET PROBATE CASES (formerly titled "Probate Transfer Docket Co. Court"). 1908-current. 4 vols., 14 3/4" x 9" x 3"; 2 vols., 14 3/4" x 9" x 6 1/2"; 1 vol., 14 3/4" x 9" x 2".

Docket sheets setting probate cases in county court, showing case number; name of estate; name of executor, administrator, or guardian; names of attorneys; nature of application; date of filing; date of orders; orders of the court; and volume and page number where recorded in minutes. Later volumes also include record of fees incurred in probate cases, showing date fees incurred, items and amounts of fees incurred, and total fees due. Arranged numerically by case number and chronologically by date filed. SPF-handwritten. Not indexed.

213. PROBATE DOCKET (formerly titled "Probate Court Docket" and "Judges Probate Docket"). 1867-1908. 2 vols., 16" x 11 1/2" x 2"; 1 vol., 17 1/2" x 11 3/4" x 2 1/2".

Docket recording probate cases heard in county court, showing case number; names of attorneys; name of estate or minor; name of executor, administrator, or guardian; date of filing; date and kind of appointment; date citation issued; officer's return on citation; and actions of court. Arranged

numerically by case number and chronologically by date filed. SPF-handwritten. Volume dated 1867 to 1887 not indexed; remaining volumes indexed in file. Volumes dated 1887 to 1908 are in poor condition.

214. PROBATE DOCKET - VITAL STATISTICS CASES. 1939-1959. 4 vols., 15" x 10" x 6"; 1 vol., 15" x 10" x 7"; 1 vol., 15" x 10" x 5".

Docket recording vital statistics cases filed in county court to have delayed birth or death certificate recorded in State Bureau of Vital Statistics, showing case number, name and address of petitioner, nature of proceedings, date of filing, date of orders, orders of the court, minute book volume and page number where recorded, and processes. Arranged chronologically by date filed. SPF-handwritten. Not indexed.

215. INDEX TO PROBATE FEE BOOK (formerly titled "Transfer Probate Book," "Transfer Probate Fee Book," "Probate Fee Book," and "Probate Feebook"). 1889-1916; 1921-current. 3 vols., 18 3/4" x 12 1/4" x 2 1/4"; 2 vols., 16" x 11 1/4" x 2"; 1 vol., 18 3/4" x 12 1/4" x 6 1/2"; 1 vol., 18 1/2" x 12 1/4" x 4"; 1 vol., 18 1/2" x 12 1/4" x 3"; 1 stack, 18" x 11 1/2" x 1".

Record of fees incurred in probate cases, showing case number; name of estate; name of executor, administrator, or guardian; date fees incurred; items and amounts of fees due officials; total amount of costs; date paid; and officer's receipts. Volumes dated 1903 to 1916 and 1921 to 1939 arranged chronologically by date recorded; remaining volumes arranged numerically by case number. Handwritten; SPF-handwritten. Volumes dated 1921 to 1966 not indexed; remaining volumes indexed in file.

216. PROBATE CLAIMS DOCKET (formerly titled "Claim Docket"). 1873-current. 2 vols., 16 1/2" x 12" x 2"; 1 vol., 16" x 11" x 1 1/2".

Docket recording claims made against estates probated in county court, showing name of estate, name of claimant, amount claimed, date of claim, date due, date interest to begin, rate of interest, date allowed or rejected, amount allowed, date of filing, date approved or disapproved, amount approved, class, date established, and amount of judgment. Arranged chronologically by date of claim. Handwritten; SPF-handwritten. Volumes dated 1873 to 1906 not indexed; remaining volumes indexed in file.

217. SMALL ESTATES. 1957-current. 1 vol., 11 1/2" x 10" x 1 3/4".

Recorded copies of affidavits filed by heirs in small estate probate cases heard in county court, showing case number, name of estate, date filed, names and addresses of heirs, signatures of heirs, notarization, and signature of county clerk. Arranged chronologically by date filed. Typed. Indexed.

218. LUNACY CASES. 1889-1906. 2 narrow file drawers, 1 cubic foot.

Documents filed in mental illness cases disposed of in county court, including judgments for temporary hospitalization, writ of commitment, certification of discharge from state mental institution, non compos mentis (loss of mental faculties in whole or part), information sheet, application for writ of commitment, order setting hearing, notice of hearing, doctor's affidavit, statement of facts, questionnaire from state hospital, and property and financial statement of mentally ill person. No obvious arrangement. Handwritten; SPF-handwritten. Not indexed. Use of file is restricted.

219. NO. 3814 ESTATE OF HERMAN CONRAD A PERSON OF UNSOUND MIND: STATEMENT OF FACTS. 1967. 1 vol., 11 1/2" x 8 1/2" x 1 1/2".

Transcript of probate proceedings pertaining to the estate of Herman Conrad, showing case number, name of defendant, date of hearing, direct and cross examinations of witnesses, and signed certificate of official court reporter as to correctness of transcription. Typed. Indexed. Use of file is restricted.

220. PROBATE LUNACY DOCKET AND FEE BOOK (Minutes). 1966-current. 1 vol., 18" x 12" x 1 1/4".

Recorded copies of documents pertaining to mental illness cases heard in county court, including same documents as listed in LUNACY CASES (218.). Arranged chronologically by date recorded. Photocopied. Indexed. Use of file is restricted.

221. PROBATE LUNACY DOCKET AND FEE BOOK. 1913-1967. 3 vols., 16" x 12" x 1"; 2 vols., 16" x 12" x 2".

Docket recording mental illness cases heard in county court, showing case number, style of case, names of attorneys, date

of proceedings, date complaint filed, estate or name of person liable for support, and orders of the court. Volumes dated 1913 to 1948 also include record of fees incurred, showing case number, name of defendant, itemization of fees, and date and amount of payment. Arranged numerically by case number and chronologically by date filed. Handwritten; SPF-handwritten. Indexed. Use of file is restricted.

222. (APPLICATIONS TO MAKE LEASES). 1974. 1 bundle, dimensions undetermined.

Applications pertaining to the making of oil and gas leases on the estates of individuals of unsound mind filed in county court, showing name of estate, name of guardian, description of property, case number, date filed, orders authorizing making of lease, and signature of county clerk by deputy. Also includes related correspondence from attorneys. No obvious arrangement. Typed. Not indexed.

Multi-Case/Multi-Court

223. JURY LISTS (Case Papers). 1856-1903. 1 narrow file drawer, 1/2 cubic foot.

Documents pertaining to civil and criminal cases in county court. Civil cases include same documents as listed in CIVIL (180.). Criminal cases include same documents as listed in CRIMINAL CASES (193.). No obvious arrangement. Handwritten; SPF-handwritten. Not indexed. Documents are in poor condition.

224. EXECUTIONS RETURNED. 1888-1904. 1 narrow file drawer, 1/2 cubic foot.

Executions issued to enforce judgments, showing case number, style of case, date and amount of judgment, date execution issued, to whom issued, bill of costs, clerk's attestation, and sheriff's return. No obvious arrangement. Handwritten; SPF-handwritten. Not indexed.

225. OLD MOTION DOCKET (formerly titled "Motion Docket"). 1880-1915. 1 vol., 16 1/4" x 10 3/4" x 1 1/2"; 1 vol., 14" x 8 1/4" x 1/2".

Docket recording motions filed by attorneys in county court cases, showing docket number, names of parties to suit, names of attorneys, nature of motion, date of filing, date set for hearing on motion, and disposition. Volume dated 1880 to 1908 arranged chronologically by date filed; volume dated

1909 to 1915 arranged numerically by case number. SPF-handwritten. Not indexed.

226. ATTORNEY'S RECEIPT BOOK. 1898-1915 (dates vary). 1 vol., 16 1/2" x 12" x 1".

Record of attorneys' receipts for case papers withdrawn from custody of clerk, showing case number, style of case, quantity and kind of papers, name of attorney, date of withdrawal, and date returned. Arranged chronologically by date of withdrawal. SPF-handwritten. Not indexed.

### Juvenile

227. JUVENILE CASES. 1969-current. 1 file, 14" x 8 1/2" x 1".

Documents filed in juvenile delinquent cases heard in county court, including original petitions, citations, summonses to parents, subpoenas, orders of the court appointing attorney, court orders, motions, judgments, sentences, and probation orders (when applicable). Arranged numerically by case number. Handwritten; typed; SPF-handwritten and typed. Not indexed. Use of file is restricted.

228. JUVENILE COURT DOCKET. 1969-current. 1 vol., 14" x 8 1/2" x 1 1/4".

Docket recording juvenile delinquent cases heard in county court, showing name of juvenile, case number, date complaint filed, type of offense, names of witnesses, findings of the court, and signature of presiding judge. Arranged chronologically by date complaint filed. SPF-handwritten. Indexed.

### Jury

229. LIST OF PETIT JURORS AND MISC. JURY INFO. 1975. 1 bundle, 9 1/2" x 4" x 3 1/2".

Sealed envelopes containing lists of petit jurors drawn for service in county court, showing name and address of individual called. No obvious arrangement. Handwritten; typed; SPF-handwritten and typed. Not indexed.

230. JURY CERTIFICATES. 1934-1938. 1 vol., 17" x 14 1/4" x 1 1/2".

Stubs of certificates issued in payment for petit jurors in

county court, showing certificate number, amount paid, date issued, name of juror, number of days served, and term of court. Arranged chronologically by date certificate issued. SPF-handwritten. Not indexed.

231. COUNTY COURT JURY SCRIPT (sic). 1908-1934. 2 vols., 17" x 14 1/4" x 1 1/2".

Record of jurors serving in county court cases, showing scrip number, date issued, name of juror to whom issued, and amount due juror. Arranged chronologically by date issued. SPF-handwritten. Not indexed. Volumes are in poor condition.

Fees and Miscellaneous

232. CRIMINAL AND MISC. BEER AND WINE APPLICATIONS LEDGER SHEETS. 1966-1973. 1 vol., 13" x 10" x 1 1/2".

Ledger sheets recording debits and credits for criminal bond and fine accounts, and beer and wine application accounts. Shows name and number of account, item, date of transaction, debits, credits, and balance. Arranged chronologically by date of transaction. SPF-handwritten. Not indexed.

233. PROBATE CRIMINAL AND CIVIL FEE ACC'T. 1959-1971. 1 vol., 12" x 9" x 3".

Record of debits and credits for probate, civil, and criminal fee accounts, showing name and number of account, date of transaction, item, folio, debits, credits, and balance. Arranged numerically by account number and thereunder chronologically by date of transaction. SPF-handwritten. Not indexed.

234. LEDGER. 1889. 1 vol., 12 3/4" x 7 3/4" x 3/4".

Record of fees incurred in county court trials, showing case number, names of plaintiff and defendant, date fees incurred, and items and amounts of fees due officers. Arranged numerically by case number and thereunder chronologically by date fees incurred. Handwritten. Indexed.

235. (AFFIDAVITS OF WITNESSES). 1897-1906. 1 vol., 12" x 8" x 1 1/4".

Affidavits made by witnesses as to their attendance in

county court cases, showing case number, style of case, term of court, name and signature of witness, number of days in service, distance traveled to appear, per diem and mileage fees due witness, total fees due witness, date of affidavit, and signature of county clerk. Arranged chronologically by date of affidavit. SPF-handwritten. Not indexed.

236. (JUDGE SMITH'S CORRESPONDENCE). 1969-1972. 1 file, dimensions undetermined.

Correspondence to and from former County Judge Max C. Smith, pertaining to criminal cases and other matters. No obvious arrangement. Typed. Not indexed.

237. (TRANSCRIPTS AND DEPOSITIONS). 1891; 1910-1940. 1 box, 24 1/2" x 14" x 12"; 1 box, 24" x 18" x 9".

Transcripts of proceedings in county court cases and depositions filed in lieu of personal appearance, showing names of attorneys, and direct and cross examinations. Also includes lists of petit jurors, criminal docket sheets for district court, bills of cost, bail bonds, complaints, stenographer's reports, confirmations of sale, certificate of baptism, invoices, warranty deeds, Tenth Annual Report of the Texas Civil Judicial Council to the Governor and Supreme Court (1938), treasurer's receipts, and supervisor's reports (1891). No obvious arrangement. Handwritten; typed; SPF-handwritten and typed. Not indexed.



DISTRICT CLERK

\*RECORDS OF THE DISTRICT COURTS

Civil

238. CIVIL. ca. 1843-current. 24 filing cabinet drawers (1 drawer one-third full), 70 cubic feet; 102 narrow file drawers, 51 cubic feet; 1 bundle, 10" x 5 1/2" x 4 1/2".

Documents pertaining to civil cases filed in district court, including plaintiff's original petition, defendant's answer, citations, amended petitions and answers, subpoenas, motions, bonds, depositions, jury choices, jury verdicts, court judgments, and bills of cost. Case jackets show case number, style of case, date filed, and memorandum of papers filed. Also contains, since 1929, divorce case papers, including petitions, citations, answers to petitions, subpoenas, motions, court orders, judgments, decrees, property settlements, alimony provisions, orders on child custody, and child custody awards. Arranged numerically by case number. Handwritten; typed; SPF-handwritten and typed. Not indexed.

239. CIVIL MINUTES DISTRICT COURT (formerly titled "Minute Book," "Minutes," and "District Court Minutes"). 1850-1864; 1874-1876; 1881-current. 13 vols., 18 1/2" x 12" x 2 3/4"; 4 vols., 14" x 9" x 2 1/2"; 1 vol., 17 1/2" x 12" x 3"; 1 vol., 16" x 11" x 2 1/4"; 1 vol., 16" x 11 1/2" x 1 3/4"; 1 vol., 13" x 8" x 1 1/2".

Record of proceedings had in district court civil cases, and divorce cases since 1951, showing case number, style

- \*Judicial districts of Hays County: 2nd, 1848-1870; 27th, 1870-1874; 22nd, 1874-1875; 15th, 1875-1884; 22nd, 1884-present; 207th, 1973-present (concurrent with 22nd).

of case, date of proceedings, names of officers present, proceedings had in case, court orders and judgments, and signature of presiding judge. Volumes dated 1850 to 1864, 1874 to 1876, and 1884 to 1902 also include felony minutes, showing date of proceedings, case number, name of defendant, names of officers present, offense, plea, and sentence or fine assessed. Arranged chronologically by date of proceedings. Handwritten; typed. Civil and felony minutes indexed in INDEX TO CIVIL MINUTES (240.); divorce minutes indexed in INDEX TO DIVORCE RECORDS (259.). Volume dated 1850 to 1864 is in fair condition. Divorce minutes prior to 1951 recorded in DIVORCE MINUTES (258.). Felony minutes dated 1902 to current recorded in CRIMINAL MINUTES DISTRICT COURT (265.).

240. INDEX TO CIVIL MINUTES (formerly titled "Direct Index to Minutes"). 1852-current. 1 vol., 18" x 13" x 2 1/2"; 1 vol., 18" x 12" x 2 3/4"; 1 vol., 18" x 12" x 2".

Direct and reverse indexes to CIVIL MINUTES DISTRICT COURT (239.), showing case number, names of parties, book and page number where recorded, and page number of judgment entry. Arranged alphabetically by names of both plaintiff and defendant. Handwritten; SPF-handwritten.

241. CIVIL DOCKET DISTRICT COURT 22D JUDICIAL DISTRICT. 1970-current. 1 vol., 15" x 10" x 2 1/2".

Docket sheets setting civil cases pending in district court, showing case number, names of parties, names of attorneys, type of action, date filed, date of orders, orders of the court, and minute book volume and page number where recorded. Arranged in reverse numerical order by case number. Handwritten; SPF-handwritten. Not indexed.

242. CIVIL TRANSFER DOCKET (formerly titled "Transfer Civil Docket District Court" and "Civil Docket District Court Transfer"). 1913-current. 1 vol., 15" x 10" x 8"; 1 vol., 15" x 10" x 7"; 1 vol., 15" x 10" x 5"; 1 vol., 15" x 10" x 4"; 1 vol., 15" x 10" x 3 1/2"; 1 vol., 15" x 10" x 3"; 1 vol., 14 3/4" x 10" x 7".

Docket sheets setting civil cases disposed of in district court, showing case number, names of parties, names of attorneys, type of action, date filed, date of orders, orders of the court, fee book volume and page number where recorded, and minute book volume and page number where recorded. Arranged in reverse numerical order by case number. Handwritten; SPF-handwritten. Not indexed.

243. CIVIL DOCKET. 1870-1911. 2 vols., 16" x 11" x 2 1/4"; 2 vols., 16" x 11" x 1 1/2"; 1 vol., 16" x 11 1/2" x 2 1/2"; 1 vol., 16" x 11" x 2"; 1 vol., 11 1/2" x 7 1/2" x 1 1/2"; 1 vol., 11 3/4" x 7 1/2" x 3/4".

Docket recording civil cases heard in district court, showing case number, names of attorneys, names of parties, cause of action, date filed, orders previous term, and orders present term. Volume dated 1873 to 1874 shows case number, names of parties, names of attorneys, nature of action, date of hearing, and orders of the court. Arranged chronologically by term of court and thereunder numerically by case number. Handwritten; SPF-handwritten. Not indexed. Volumes dated 1870 to 1874 are in poor condition.

244. CIVIL FILE DOCKET (formerly titled "File Docket" and "Clerk's File Docket"). 1888-current. 4 vols., 16" x 11" x 2 1/4"; 1 vol., 18" x 12" x 1 1/2"; 1 vol., 16" x 11 1/2" x 1 1/2"; 1 vol., 16" x 11 1/2" x 2 1/4".

Docket recording civil cases filed in district court, showing case number, names of attorneys, names of parties, date filed, kinds of instruments filed, sheriff's returns on processes, and proceedings had in case. Arranged numerically by case number. SPF-handwritten. Volumes dated 1888 to 1935 not indexed; remaining volumes indexed in file.

245. CIVIL FEE BOOK. 1906-current. 13 vols., 16 1/4" x 11 1/2" x 2"; 8 vols., 16" x 11 1/2" x 2 1/2"; 1 vol., 16" x 11" x 1 3/4".

Record of fees incurred in district court civil cases, showing case number, names of parties, date of fee entry, items and amounts of fees due officers and witnesses, total amount of fees due, and receipts. Arranged numerically by case number. SPF-handwritten. Indexed.

246. FILE DOCKET AND FEE BOOK. 1897-1911. 1 vol., 16" x 11" x 2".

Docket recording civil cases filed in district court and accounts of fees due thereon, showing case number, names of parties to suit, names of attorneys, nature of suit, date of filing, processes issued and sheriff's returns thereon, itemized accounts of fees due officials and witnesses, and date of payment. Arranged chronologically by date filed. SPF-handwritten. Indexed.

247. (CIVIL DEPOSITIONS). 1970-current. 2 filing cabinet drawers, 6 cubic feet.

Depositions filed in district court civil cases in lieu of personal appearances, including witness agreements, and direct and cross examinations. Envelopes show case number, names of attorneys for plaintiff and defendant, and date deposition filed. Arranged numerically by case number. Handwritten; typed; photocopied. Not indexed.

#### Tax

248. DELINQUENT TAX SUITS (formerly titled "Old Tax Suits and Etc.," "Tax Suits Settled," and "Tax Suits"). 1900-1946; 1959-current. 2 filing cabinet drawers, 6 cubic feet; 5 narrow file drawers, 2 1/2 cubic feet; 1 box, 24" x 10 1/2" x 5".

Documents filed in district court delinquent tax suits, including citations, petitions for foreclosure, answers to petitions, motions, evidentiary materials, tax notices, orders of sale, executions, schedules of property owned by taxpayer, proofs of publication, bills of cost, court orders, orders of dismissal (when applicable), and judgments. Arranged numerically by case number. Handwritten; typed; SPF-handwritten and typed. Not indexed.

249. CITY TAX SUITS. 1915-1916; 1953-1954. 1 narrow file drawer, 1/2 cubic foot.

Documents pertaining to tax suits filed by the City of San Marcos (1915-1916) in district court to recover delinquent taxes, including same documents as listed in DELINQUENT TAX SUITS (248.). File also includes annual fee reports of various county officials (1953-1954), showing fees earned, fees uncollected, fees collected, authorized deductions, and sworn statement of accuracy. Case papers arranged numerically by case number; annual fee reports arranged chronologically by date of report. Typed; SPF-handwritten and typed. Not indexed.

250. TAX JUDGMENT RECORD (formerly titled "Delinquent Tax Judgment Record," and "Minutes District Court Tax Judgments"). 1898-1919; 1926-1972. 2 vols., 18 3/4" x 12 1/2" x 2 1/2"; 1 vol., 18" x 12" x 2 3/4"; 1 vol., 15" x 9" x 1 1/2".

Recorded copies of proceedings had in suits filed in district court to recover delinquent county, state, school, or municipal taxes. Shows case number, name of defendant, name of governmental body initiating suit, date of proceedings, year taxes delinquent, amounts of taxes due, description of property

assessed, orders and judgments of the court, and signature of presiding judge. Arranged chronologically by date of proceedings. Typed; SPF-handwritten. Volume dated 1898 to 1919 partially indexed in INDEX TO TAX SUITS (251.); remaining volumes not indexed.

251. INDEX TO TAX SUITS. ca. 1898-1913. 1 vol., 15 1/2" x 10 1/4" x 1/4".

Partial index to TAX JUDGMENT RECORD (250.), showing name of plaintiff, name of defendant, and volume and page number where recorded. Arranged alphabetically by name of plaintiff. Handwritten.

252. CIVIL DOCKET DELINQUENT TAX SUITS (formerly titled "Civil Docket Delinquent Taxes"). 1910-1927. 2 vols., 16" x 10 1/2" x 1 1/4"; 1 vol., 16 1/4" x 11 1/2" x 1"; 1 vol., 16" x 11" x 3/4".

Docket recording delinquent tax suits heard in district court, showing case number, names of attorneys, names of parties, kind of action, date of filing, orders previous term, and orders present term. Arranged numerically by docket number and chronologically by date filed. SPF-handwritten. Not indexed.

253. CIVIL DOCKET CITY TAX SUITS. 1913-1956. 1 vol., 15 3/4" x 10 1/2" x 1".

Docket sheets setting suits filed by cities in district court to recover delinquent taxes, showing case number, names of attorneys, names of parties, date of filing, kind of action, date of orders, and orders of the court. Arranged numerically by case number. SPF-handwritten. Indexed.

254. CIVIL FEE BOOK DELINQUENT TAX. 1904-1916; 1919-1927. 1 vol., 16" x 11 1/2" x 1 1/2"; 1 vol., 16 1/4" x 11" x 1"; 1 vol., 16" x 11 1/2" x 1".

Record of fees incurred in delinquent tax suits, showing case number, date fees incurred, types and amounts of fees, receipts, and date fees paid. Arranged numerically by case number. SPF-handwritten. Volume dated 1922 to 1927 indexed in file; remaining volumes not indexed.

255. CIVIL FEE BOOK CITY TAX SUITS. 1912-1956. 1 vol., 16" x 10 1/4" x 1".

Record of fees incurred in delinquent tax suits filed by

cities, showing case number, name of defendant, date of hearing, items and amounts of fees, receipts, and date fees paid. Arranged numerically by case number. SPF-handwritten. Indexed.

256. FILE DOCKET AND FEE BOOK DELINQUENT TAX SUITS. 1935-current. 1 vol., 18" x 12" x 1 3/4"; 1 vol., 18" x 12" x 1".

Docket recording delinquent tax suits filed in district court and accounts of fees due thereon, showing case number; name of defendant; date of proceedings; type of proceedings; costs incurred; amounts of taxes, interest, and penalty due; fees due officers; and record of receipts. Arranged numerically by case number. SPF-handwritten. Indexed.

#### Domestic Relations

257. DIVORCE. 1898-1929. 12 narrow file drawers, 6 cubic feet.

Documents filed in divorce suits disposed of in district court, including petitions, citations, answers to petitions, subpoenas, motions, court orders, judgments, decrees, property settlements, alimony provisions, orders on child custody, and child custody awards. Arranged numerically by case number. Handwritten; typed; SPF-handwritten and typed. Not indexed. Case papers since 1929 recorded in CIVIL (238.).

258. DIVORCE MINUTES. 1897-1951. 1 vol., 18" x 12" x 1 1/2"; 1 vol., 18" x 12" x 1".

Minutes of divorce suits heard in district court, showing case number, names of parties, date of proceedings, grounds for divorce, orders of court granting or refusing decree of divorce, and orders of court for defendant to pay court costs. Arranged chronologically by date of proceedings. SPF-handwritten. Indexed in INDEX TO DIVORCE RECORDS (259.). Divorce minutes since 1951 recorded in CIVIL MINUTES DISTRICT COURT (239.).

259. INDEX TO DIVORCE RECORDS. 1897-current. 2 vols., 18" x 12 1/2" x 1".

Direct and reverse indexes to DIVORCE MINUTES (258.), and divorce suits recorded in CIVIL MINUTES DISTRICT COURT (239.), showing case number, names of plaintiff and defendant, and volume and page number where recorded. Arranged alphabetically by names of both plaintiff and defendant. SPF-handwritten.

260. CIVIL DOCKET DISTRICT COURT DIVORCE DOCKET SHEETS WHEN CHILDREN ARE INVOLVED POSSIBLE FURTHER LITIGATION. 1975-current. 1 vol., 15" x 10" x 3".

Docket sheets setting pending divorce suits involving the custody of minor children, showing case number, names of attorneys, names of parties, date of filing, kind of action, date of orders, and orders of the court. Arranged in reverse numerical order by case number. SPF-handwritten. Not indexed.

261. ADOPTIONS. Unknown-current. 1 filing cabinet drawer, 3 cubic feet.

Sealed envelopes containing documents filed in adoption proceedings in district court. Arranged numerically by case number. Not indexed. Use of file is restricted.

### Felony

262. CRIMINAL CASES. 1882-current. 10 filing cabinet drawers, 30 cubic feet; 21 narrow file drawers, 10 1/2 cubic feet; 3 bundles, 10" x 8" x 4"; 3 bundles, 10" x 4" x 3"; 2 bundles, 10" x 7" x 4"; 2 bundles, 10" x 6" x 4"; 1 bundle, 12" x 10" x 4"; 1 bundle, 10" x 10" x 4"; 1 bundle, 10" x 9" x 4".

Documents filed in felony cases heard in district court, including complaints, warrants, bail bonds, indictments, waivers of indictment (when applicable), capiases, motions, applications, waivers, subpoenas, orders, judgments, sentences, verdicts, petitions, probation orders (when applicable), commitments, and bills of cost. Cases that have been dismissed may contain petitions for dismissal and orders granting dismissal; cases appealed from lower court also include appeal bonds and original papers filed in lower court. Case jackets show case number, style of case, date filed, and memorandum of papers filed. Arranged numerically by case number. Handwritten; typed; SPF-handwritten and typed. Not indexed. Felony case papers dated 1920 to 1922 also filed in EXAMINING TRIAL'S JUSTICE COURT OLD (281.).

263. SPECIAL CRIMINAL CASES. 1954. 1 narrow file drawer, 1/2 cubic foot.

Documents filed in eleven felony cases transferred from Duval County to Hays County, including same documents as listed in CRIMINAL CASES (262.), and court orders transferring jurisdiction to Hays County. Arranged numerically by case number. Handwritten; typed; SPF-handwritten and typed. Not indexed.

264. COMPLAINTS IN CRIMINAL CASES NOT INDICTED. 1936-1971. 5 narrow file drawers, 2 1/2 cubic feet.

Complaints filed in district court felony cases in which no bills of indictment were returned by grand jury, showing case number, name of complainant, name of alleged offender, alleged offense, date complaint filed, signature of complainant, signature of peace justice, and date dismissed. Arranged by year and thereunder numerically by case number. SPF-handwritten. Not indexed.

265. CRIMINAL MINUTES DISTRICT COURT (formerly titled "Criminal Minutes"). 1902-current. 4 vols., 16" x 9 1/4" x 3"; 3 vols., 18 1/2" x 12" x 3"; 1 vol., 18 1/4" x 12 1/2" x 1 1/2".

Recorded copies of proceedings had in district court felony cases, showing date of proceedings, names of officers present, case number, name of defendant, offense, plea, and sentence or fine assessed. Includes:

- a. Orders appointing attorneys for persons unable to provide their own;
- b. Pleas of guilty by defendant waiving jury trial;
- c. Orders for pretrial hearings;
- d. Judgments on pleas of not guilty and on pleas of guilty;
- e. Orders suspending sentence and placing defendant on probation;
- f. Orders continuing probation;
- g. Orders discharging defendant from probation;
- h. Orders revoking probation;
- i. Sentences with orders for their execution or suspension;
- j. Sentences with credit for time spent in jail;
- k. Orders forfeiting bond of criminal defendants in cases where defendant failed to appear;
- l. Dismissals by court upon motion of prosecuting attorney;
- m. Orders issued for arrest of defendant;
- n. Bills of indictment returned by grand jury;
- o. Orders upon motions for new trial.

Judgments and orders show case number; style of case; name of defendant; statement of prior proceedings in case; whether judgment or order; signature of district judge approving minutes; and certificate of recordation, showing date filed, date recorded, and signature of district clerk. Arranged chronologically by date of proceedings. SPF-typed; photocopied. Volumes dated 1927 to current indexed in INDEX TO CRIMINAL CASES (271.); remaining volumes not indexed. Criminal minutes dated 1850 to 1864, 1874 to 1876, and 1884 to 1902 recorded in CIVIL MINUTES DISTRICT COURT (239.).

266. CRIMINAL MINUTES PLEA OF GUILTY. 1916-1952. 2 vols., 18" x 12 1/2" x 1 1/2".



Recorded copies of proceedings had in district court felony trials where plea of guilty was entered, showing date of proceedings, names of officers present, case number, name of defendant, offense, statement of plea of guilty, name of jury foreman, findings of jury, sentence or fine assessed, and orders of the court. Arranged chronologically by date of proceedings. SPF-handwritten. Partially indexed in INDEX TO CRIMINAL CASES (271.).

267. CRIMINAL MINUTES PLEA OF GUILTY (JURY WAIVED). 1932-1953. 1 vol., 18" x 12" x 1 3/4".

Recorded copies of proceedings had in district court felony cases where plea of guilty was entered and right to jury trial was waived, showing date of proceedings, names of officers present, case number, name of defendant, offense, statement of plea of guilty, statement that said defendant was not influenced by hope or fear, statement that said defendant was sane, statement that said defendant waived right to jury trial, findings of guilty, sentence or fine assessed, and orders of the court. Arranged chronologically by date of proceedings. SPF-handwritten. Indexed in INDEX TO CRIMINAL CASES (271.).

268. CRIMINAL MINUTES PLEA OF NOT GUILTY. 1925-1952. 1 vol., 18 1/4" x 12 3/4" x 1 1/2".

Recorded copies of judgments of conviction in district court felony cases where plea of not guilty was entered, showing date of proceedings, names of officers present, case number, name of defendant, offense, statement of plea of not guilty, findings of guilty by jury or court, sentence or fine assessed, and orders of the court. Arranged chronologically by date of proceedings. SPF-handwritten and typed. Indexed in file; partially indexed in INDEX TO CRIMINAL CASES (271.).

269. CRIMINAL MINUTES OF SENTENCE. 1923-1953. 1 vol., 17 3/4" x 12 1/2" x 1 1/2".

Recorded copies of sentences handed down by district court in felony cases, showing date of proceedings, case number, name of defendant, judgment of the court, length of sentence, and orders of the court. Arranged chronologically by date of proceedings. SPF-handwritten. Partially indexed in INDEX TO CRIMINAL CASES (271.).

270. CRIMINAL MINUTES. 1894-1926. 1 vol., 18" x 13" x 3".

Recorded copies of proceedings had in district court felony cases, including:

- a. Pleas of guilty (1894-1916), showing same information as summarized in CRIMINAL MINUTES PLEA OF GUILTY (266.);
  - b. Pleas of not guilty (1894-1926), showing same information as summarized in CRIMINAL MINUTES PLEA OF NOT GUILTY (268.).
  - c. Sentences (1894-1923), showing same information as summarized in CRIMINAL MINUTES OF SENTENCE (269.).
- Arranged by section and thereunder numerically by case number. SPF-handwritten. Not indexed.

271. INDEX TO CRIMINAL CASES. 1927-current. 1 vol., 18 1/2" x 13" x 1 1/2"; 1 vol., 18" x 12" x 1".

Index to CRIMINAL MINUTES PLEA OF GUILTY (JURY WAIVED) (267.), and partial index to CRIMINAL MINUTES DISTRICT COURT (265.), CRIMINAL MINUTES PLEA OF GUILTY (266.), CRIMINAL MINUTES PLEA OF NOT GUILTY (268.), and CRIMINAL MINUTES OF SENTENCE (269.). Shows case number, name of defendant, date recorded, and minute book volume and page number where recorded. Arranged alphabetically by name of defendant. SPF-handwritten.

272. TRANSFER CRIMINAL DOCKET DISTRICT COURT. 1894-1935; 1946-current (dates vary). 2 vols., 15" x 10" x 4"; 1 vol., 15" x 10" x 5 1/2"; 1 vol., 15" x 10" x 1 1/2"; 1 vol., 14 3/4" x 10" x 6".

Docket sheets setting felony cases disposed of in district court, showing case number, names of attorneys, name of defendant, offense, date of filing, whether case filed by information or indictment, date of orders, orders of the court, and volume and page number where recorded in minute book. Arranged in reverse numerical order by case number. SPF-handwritten. Not indexed.

273. CRIMINAL DOCKET (formerly titled "Journal"). 1852-1867; 1874-1911. 3 vols., 16 1/4" x 11 1/2" x 2"; 3 vols., 16" x 11" x 2"; 3 vols., 16" x 11" x 1 3/4"; 3 vols., 16" x 11" x 1 1/4"; 1 vol., 12 1/2" x 8 1/2" x 1 1/2".

Docket recording felony cases tried in district court, showing case number, names of attorneys, name of defendant, offense, orders heretofore taken, and orders of the court. Arranged chronologically by term of court and thereunder numerically by case number. SPF-handwritten. Not indexed.

274. BAR CRIMINAL DOCKET. 1881-1889. 1 vol., 16" x 11 1/2" x 2".

Docket recording felony cases tried in district court for use by attorneys, showing case number, names of attorneys, name of defendant, offense, orders previous term, and orders present term. Arranged chronologically by term of

court and thereunder numerically by case number. SPF-handwritten. Not indexed.

275. CRIMINAL FEE BOOK (formerly titled "Felony Fee Book"). 1931-current. 2 vols., 16" x 11 1/2" x 2"; 1 vol., 16" x 11 1/2" x 2 1/2".

Record of fees incurred in district court felony cases, showing case number, name of defendant, date of fee entry, items and amounts of fees due court officers and witnesses, receipts, and dates of payments. Arranged numerically by case number and thereunder chronologically by date of fee entry. SPF-handwritten. Indexed.

276. (PROBATION RECORD). 1958-1968. 1 vol., 15" x 13" x 1/2".

Record of defendants convicted of felony offenses, sentenced, and placed on probation, showing date of probation hearing, name of defendant, case number, offense, dates of probation, record of reports by defendant to probation officer, and disposition of probation. Also includes summary of probation, showing type of probation, name of defendant, and disposition. Arranged chronologically by date of probation hearing. Handwritten. Not indexed.

277. BENCH WARRANTS. 1937-1962. 1 vol., 14 1/2" x 10" x 1".

Copies of bench warrants issued by district judge ordering sheriff to bring defendant for appearance before court, showing date of warrant, name of defendant, charge, date of trial, orders of judge, judge's instructions, and signature of judge. Arranged chronologically by date of warrant. Handwritten; SPF-handwritten. Not indexed.

278. (REPORT OF DETAILED EXAMINATION). 1926. 1 vol., 12 1/4" x 9 1/2" x 1/2".

Report of bank examination of Kyle State Bank conducted to verify shortages in the accounts of a cashier and used as exhibit in criminal suit. Shows details of all bank accounts and loans, and shortages incurred by cashier. Typed. Not indexed.

279. (FELONY DEPOSITIONS). 1949-current. 4 filing cabinet drawers, 12 cubic feet.

Depositions filed in district court felony cases in lieu of personal appearances, including witness agreements and direct and cross examinations. Envelopes show case number, names

of attorneys for state and defense, and date deposition filed. Arranged numerically by case number. Handwritten; typed; photocopied. Not indexed.

280. CRIMINAL. 1972-current. 1 looseleaf notebook, 14 1/2" x 9 1/2" x 1".

Direct index to felony cases transferred from justice court to grand jury of 22nd District Court, showing session of grand jury, indictment presentation number, name of individual against whom indictment sought, alleged offense, and whether indictment returned. Arranged chronologically by session of grand jury and thereunder alphabetically by name of defendant. Handwritten. Not indexed.

281. EXAMINING TRIAL'S JUSTICE COURT OLD. 1913-1925. 1 narrow file drawer, 1/2 cubic foot.

Miscellaneous papers filed with district clerk by justice of the peace, including:

- a. Examining trial case papers (1913-1925), including complaints, warrants for arrest, information papers, transcripts of evidence, bail bonds, subpoenas, and writs;
- b. Affidavits for complaints (1923-1925), showing name of complainant, description of act or alleged crime, name of individual accused, date of occurrence, and signature of peace justice;
- c. Inquest papers (1919-1920), including transcripts of testimony and proceedings.

Also includes felony case papers (1920-1922), including complaints, arrest warrants, bail bonds, subpoenas, court orders, and judgments. No obvious arrangement. Handwritten; typed; SPF-handwritten and typed. Not indexed.

#### Multi-Case/Multi-Court

282. (COURT DOCUMENTS). ca. 1881-1974. 1 box, 21" x 13" x 12".

Miscellaneous documents filed in district court civil and felony cases and depositions filed in lieu of personal appearance. Civil case documents include same documents as listed in CIVIL (238.); felony case documents include same documents as listed in CRIMINAL CASES (262.); depositions show same information as summarized in (CIVIL DEPOSITIONS) (247.). No obvious arrangement. Handwritten; typed; SPF-handwritten and typed. Not indexed. Majority of papers are in poor condition because of rodent and water damage.

283. (CIVIL/CRIMINAL/DEPOSITIONS/JURY). 1895-1928 (dates vary). 1 bundle, 12" x 5" x 4 1/4".

Documents filed in district court civil and felony cases, depositions and lists of petit jurors. Civil case documents include same documents as listed in CIVIL (238.); felony case documents include same documents as listed in CRIMINAL CASES (262.); depositions show same information as summarized in (CIVIL DEPOSITIONS) (247.); jury lists show date of jury selection and names and addresses of jurors chosen. Also includes applications for registration of various licenses. No obvious arrangement. Handwritten; typed; SPF-handwritten and typed. Not indexed.

284. DISTRICT ATTORNEY'S PRIVATE PAPERS (District Court Papers). 1901-1932. 1 narrow file drawer, 1/2 cubic foot.

Documents filed in district court cases, including appearance and bail bonds, warrants, affidavits for information, witness and defendant statements, executions, and correspondence with attorneys and other state courts. No obvious arrangement. Handwritten; typed; SPF-handwritten and typed. Not indexed.

285. BONDS AND OATHS, CLERK'S RECEIPTS, MANDATES, PARDONS, AND RESTORATIONS. 1919-1946 (dates vary). 1 narrow file drawer, 1/2 cubic foot.

Documents pertaining to district court cases and administration, including bonds and oaths (1919-1945); mandates, pardons, and restorations (1922-1946); correspondence pertaining to cases (1922-1937); receipts for payment of court costs (1922-1937); and bank statements, cancelled checks, and store receipts (1921-1944). Arranged by subject and thereunder chronologically by date filed. Handwritten; typed; SPF-handwritten and typed. Not indexed.

286. ORDER OF SALE RETURNED. 1913-1944. 1 narrow file drawer, 1/2 cubic foot.

Orders of district court issued to execution officer for sale of property to satisfy judgments, showing case number, date process issued, description of property, date and amount of judgment, amounts of costs, and signature of judge. Also includes sheriff's notice of sale, showing date and place of sale, description of property, and signature of sheriff; printer's affidavit as to publication of notice of sale; and newspaper copies of notice of sale. Arranged numerically by court order number. Typed; SPF-handwritten and typed; printed. Not indexed.

287. OLD PAPERS. 1892-1942 (dates vary). 1 box, 13" x 9 3/4" x 4".

Miscellaneous documents filed in district court cases, including jury lists, showing date of jury selection and names and addresses of individuals chosen; mandates; subpoenas; orders of sale; and executions. No obvious arrangement. Handwritten; typed; SPF-handwritten and typed. Not indexed.

288. OLD DEPOSITIONS. 1891-1919. 3 narrow file drawers, 1 1/2 cubic feet.

Depositions filed in district court civil and felony cases in lieu of personal appearances, including witness agreements and direct and cross examinations. Envelopes show case number, court, style of case, name of individual making deposition, name of officer taking deposition, certificate of deposit at post office, certification of receipt of deposition from post office, and certification of opening package. Arranged numerically by case number. Handwritten; typed. Not indexed. Current civil depositions filed in (CIVIL DEPOSITIONS) (247.); current felony depositions filed in (FELONY DEPOSITIONS) (279.).

289. (COURT PAPERS). 1909-1926; 1938-1939; 1944. 1 box, 12" x 9 3/4" x 4".

Box contains miscellaneous documents filed in district court cases (1909-1926); one deposition filed in court case (1944), showing same information as summarized in (CIVIL DEPOSITIONS) (247.); and all papers, records, stock certificates, bank statements, and other administrative papers of the Southwestern Securities Company (1938-1939). No obvious arrangement. Handwritten; typed; SPF-handwritten and typed; photocopied. Not indexed.

290. JURY LISTS (Depositions, Etc.). 1885-1905 (dates vary). 1 narrow file drawer, 1/2 cubic foot.

Documents filed in county and district court cases, including depositions, showing same information as summarized in (CIVIL DEPOSITIONS) (247.); miscellaneous reports; petitions; summonses; bonds; and writs. No obvious arrangement. SPF-handwritten and typed. Not indexed.

291. (TRANSCRIPTS - MISCELLANEOUS). 1899-1944 (dates vary). 1 box, 26" x 13" x 12".

Transcripts of testimony given in district court cases, showing case number, style of case, date of testimony, name of witness, testimony, and name of court reporter. Also includes

bills of sale, showing same information as summarized in BILL OF SALE RECORD (53.); contract and materialmen's liens, showing same information as summarized in MECHANIC'S AND MATERIALMAN'S LIEN RECORD (72.); correspondence and papers pertaining to Kasch Pedigreed Seed Farms; uncollected bonds and report on examination of Kyle State Bank; arrest warrants; and petitions. No obvious arrangement. Handwritten; typed; SPF-handwritten and typed. Not indexed.

292. (EXHIBITS). ca. 1920-current. 1 box, 25" x 25" x 14"; 1 box, 24" x 13" x 11"; 1 box, 22" x 14" x 10"; 1 box, 17" x 12" x 10"; 1 wooden box, 15 1/2" x 11 1/2" x 10".

Exhibits filed in district court civil and criminal cases, including charts, maps, guns, and photographs. No obvious arrangement. Hand drawn; handwritten; typed; SPF-handwritten and typed; photographed; photocopied. Not indexed.

293. EXECUTION DOCKET. 1910-current. 1 vol., 18 1/4" x 13" x 2 3/4"; 1 vol., 16" x 11" x 1 3/4".

Docket recording executions issued on judgments rendered in district court cases, showing docket number, style of case, date and amount of judgment, date due, rate of interest on unpaid balance, amounts of costs, date execution issued, to whom delivered, officer's return, and name of sheriff executing writ. Arranged chronologically by date of judgment. SPF-handwritten. Indexed.

294. MOTION DOCKET. 1876-1957. 1 vol., 16" x 11" x 1 1/2".

Docket recording motions filed by attorneys in district court cases, showing docket number, names of parties, names of attorneys, nature of motion, date filed, and disposition of motion. Arranged chronologically by date filed. SPF-handwritten. Not indexed.

295. SCIRE FACIAS MINUTES. 1886-1919. 1 vol., 18" x 12" x 2 1/2".

Minutes of scire facias cases, including defaults on recognizances of witnesses and defendants, and final judgments thereon. Subpoenaed witness section includes witness' recognizance, judgment nisi against witness, forfeiture of witness bond, judgment nisi against witness set aside (when applicable), and final judgment against witness. Defendant section includes defendant's recognizance, judgment nisi on defendant's recognizance or bail bond, judgment nisi against defendant set aside (when applicable), and final judgment against defendant. Specific information includes date of proceedings, case number, name of defaulting witness or defendant, judgment of the court, and signature of presiding

judge. Arranged by section and thereunder chronologically by date of proceedings. SPF-handwritten. Not indexed.

296. FEE RECORD DISTRICT CLERK. 1927-1935. 1 vol., 14 1/2" x 11 1/2" x 2 1/2".

Record of fees incurred in district court civil and felony cases, showing case number, style of case, date of judgment, amount due, items and amounts of fees due court officers, date fee remitted, and remarks. Arranged chronologically by date of judgment. SPF-handwritten. Not indexed.

297. FEE BOOK. 1880-1888 (dates vary). 1 vol., 16 1/2" x 11" x 1 1/2".

Record of fees incurred in district court civil and felony cases, showing case number, style of case, items and amounts of fees, and disposition of case. No obvious arrangement. SPF-handwritten. Not indexed.

298. RECORD OF SHERIFF'S RETURNS. 1932-1948. 1 vol., 18 1/4" x 12 1/2" x 1 1/2".

Record of sheriff's returns on processes issued by district court, showing case number; style of case; date, time, and location of receipt of process by sheriff; date, time, and place process served; name of individual served; and fees due sheriff for serving process. Arranged chronologically by date process received by sheriff. SPF-handwritten. Indexed.

#### Grand Jury

299. MINUTES OF GRAND JURY. 1901-current. 4 vols., 16" x 12" x 1 3/4"; 2 vols., 16" x 11 1/2" x 2 1/4"; 1 vol., 16" x 11 1/2" x 1 1/4".

Record of hearings conducted by Hays County grand juries, showing term of grand jury; style of case; names of witnesses; name of injured party; time, circumstances, place of injury, and findings of grand jury. Arranged chronologically by term of grand jury. SPF-handwritten. Indexed. Use of file is restricted.

300. WITNESS ACCOUNTS AND CERTIFICATES GRAND JURY (formerly titled "Witness Account and Certificate before Grand Jury"). 1911-1923; 1931-1966. 1 vol., 14 1/2" x 11 1/2" x 1 3/4"; 1 vol., 14" x 10 1/2" x 1 1/2"; 1 vol., 14" x 9" x 1/2".

Carbon copies of fee bills requesting payment for witnesses



appearing before Hays County grand juries, showing term of court, name of witness, distance traveled to appear, number of days in service, amounts of mileage and per diem fees due witness, total fees due witness, affidavit of witness as to correctness of fee bill, signed approval of grand jury foreman or presiding judge, district clerk's attestation, and date of fee bill. Arranged chronologically by date of fee bill. SPF-handwritten. Not indexed.

### Jury

301. JURY LISTS ADMINISTRATIVE ASSIGNMENTS. 1970-current. 2 narrow file drawers, 1 cubic foot.

List of individuals chosen for duty on district court juries, showing list number, date of drawing, names and addresses of individuals called for service, and clerk's certification as to validity of drawing. Also includes jury cards, showing name, address, voter registration number, and voting precinct number of prospective juror. Arranged by year and thereunder numerically by list number. Typed; SPF-typed. Not indexed.

302. JUROR'S TIME BOOK. 1906-1940; 1967-current. 2 vols., 14" x 9" x 1"; 1 vol., 14" x 9 3/4" x 1 1/4".

Record of attendance by and monies paid to jurors serving on district court juries, showing term of court, jury number, name of juror, number of jury scrip, number of days in service, amount due each juror, and total amount of fees due all jurors. Arranged chronologically by date of service. SPF-handwritten. Not indexed.

303. JURY RECORD. 1907-1955. 1 vol., 16" x 11 1/2" x 2"; 1 vol., 16" x 11" x 1".

Record of jurors chosen for district court trials, showing case number, style of case, term of court, date of trial, charge, plea, verdict, sentence, and names of primary and alternate jurors chosen. Also denotes whether juror chosen for petit or grand jury service. Arranged chronologically by date of trial or date grand jury chosen. SPF-handwritten. Not indexed.

304. JURY CERTIFICATES. 1928-1932. 1 vol., 17" x 14" x 1 1/4".

Stubs of checks issued to jurors in payment for service on district court juries, showing check number, amount of payment, date issued, name of juror receiving payment, number of days juror in service, type of jury, and term of court. Arranged numerically by check number. SPF-handwritten. Not indexed.

Finances

305. REPORT OF WITNESS FEES. 1937-1966; 1968-1973. 2 vols., 13 1/2" x 9 1/2" x 3/4".

Carbon copies of reports of witness fees and grand jury accounts made by district clerk and submitted to Comptroller of Public Accounts. Shows date of report, name of witness, county witness summoned from, date summoned, grand jury or district court case number, amounts of fees due witness, certification of district clerk as to correctness of report, and date of certification. Arranged chronologically by date of report. SPF-handwritten. Not indexed.

306. WITNESS ACCOUNTS DISTRICT COURT (formerly titled "Subpoenaed Out County Witness Account and Certificate," "Subpoenaed Witness Accounts and Certificates," and "Minutes Witness Accounts"). 1911-1925; 1938-current. 1 vol., 14" x 10 1/2" x 1 1/2"; 1 vol., 14 1/4" x 9 1/2" x 1 1/2".

Carbon copies of fee bills requesting payments for witnesses appearing in district court cases, showing case number, style of case, offense, name and address of witness, distance traveled by witness to appear, number of days in service, amounts of mileage and per diem expenses due witness, total amount due witness, affidavit of witness as to correctness of fee bill, signed approval of district judge, district clerk's attestation, and date of fee bill. Arranged chronologically by date of fee bill. SPF-handwritten. Not indexed.

307. MINUTES OF WITNESS ACCOUNTS. 1886-1896. 2 vols., 16" x 11" x 1 1/2".

Record of proceedings had upon the allowance of fees due witnesses for service in district court cases, showing term of court, date of proceedings, names of officers present, name of witness, case number, style of case, number of days in service, amount of per diem due, mileage traveled to and from court, total mileage, amount due for mileage, total amount due witness, signed affidavit of witness as to correctness, signed approval of district judge, and clerk's attestation and recording certificate. Arranged chronologically by date of proceedings. SPF-handwritten. Not indexed.

308. DISTRICT CLERK FEE BILL (formerly titled "Dist. Clerk's Fee Bills Felony"). 1928-1930; 1932-1950. 2 vols., 14 1/2" x 11" x 1 1/2"; 1 vol., 14 1/4" x 9 3/4" x 3/4".

Copies of fee bills recording monies due district clerk for services performed in felony cases tried in district court, showing name of clerk, date of fee bill, case number, name of defendant, offense, dates fees incurred, items and amounts of fees due clerk, and total amount of fees due clerk. Also includes record of recapitulation of fees, showing case number, name of defendant, offense, and amounts of fees paid. Arranged chronologically by date of fee bill. SPF-handwritten. Not indexed.

309. MINUTES OF DISTRICT CLERK'S ACCOUNT. 1921-1947. 1 vol., 16" x 12" x 1".

Record of proceedings had upon the allowance of fees due district clerk for services performed in district court felony cases, showing date, term, and location of court proceedings; names of presiding judge, sheriff, and district clerk; case number fees claimed for; term case disposed in; offense; verdict; items and amounts of fees due clerk; total fees due; and signed approval of presiding judge. Arranged chronologically by date of proceedings. SPF-handwritten. Not indexed. District clerk's accounts dated 1911 to 1920 recorded in MINUTES DISTRICT CLERKS AND DISTRICT ATTORNEYS ACCOUNTS (310.).

310. MINUTES DISTRICT CLERKS AND DISTRICT ATTORNEYS ACCOUNTS. 1911-1935. 1 vol., 16" x 11" x 1".

Record of proceedings had upon the allowance of fees due district clerk and district attorney for services performed in district court felony cases and for grand juries. District clerk's accounts (1911-1920) show same information as summarized in MINUTES OF DISTRICT CLERK'S ACCOUNT (309). District attorney's accounts (1911-1935) show court term, name of district attorney, judicial district number, number of days in service, term of court in which service rendered, specific dates service rendered in felony matters, fees due for service in district court, specific dates service rendered grand jury, fees due for assisting grand jury, total amount of fees due attorney, signed approval of district judge, and clerk's attestation. Arranged chronologically by date of proceedings. SPF-handwritten. Not indexed.

311. CLERK'S CERTIFICATE SHERIFF'S PAY SUMMONING NON-RESIDENT WITNESS DIST. COURT (formerly titled "Record of Clerk's Certificates Sheriff's Pay" and "Clerk's Certificate for Sheriff's Pay"). 1911-1924; 1930-1931. 2 vols., 16 1/4" x 10 1/2" x 1/2"; 1 vol., 17" x 12" x 1 1/2"; 1 vol., 14" x 8 3/4" x 3/4".

Carbon copies of certificates issued by Hays County district clerk authorizing refund to out-county sheriff for monies he advanced to non-resident witnesses appearing before district court, and authorizing payment to out-county sheriff for summoning non-resident witnesses to appear in district court. Shows term of court, certificate number, date issued, name and county of sheriff, case number, style of case, offense, name of witness, amount advanced to witness and due sheriff (when applicable), fees due sheriff for summoning witness, total amount due sheriff, certification of claim by district clerk, and signed approval of district judge. Arranged numerically by certificate number and chronologically by date issued. SPF-handwritten. Not indexed.

312. CLERK'S CERTIFICATE FOR REFUNDS TO SHERIFF FOR ADVANCES TO NON-RESIDENT WITNESSES. 1939-1942. 1 vol., 14" x 9 1/2" x 3/4".

Copies of four certificates issued by district clerk authorizing refund to sheriff for monies he advanced to non-resident witnesses appearing before district court. Shows certificate number, date issued, case number, style of case, offense, name of sheriff, name of witness advance granted to, amount of advance, amount due sheriff, certification of claim by district clerk, and signed approval of district judge. Arranged chronologically by date issued. SPF-handwritten. Not indexed.

313. MINUTES SHERIFF'S ACCOUNTS (formerly titled "Sheriff's Minutes," "Sheriff's Accounts," and "Minutes of Sheriff's Foreign Accounts"). 1883-unknown; 1892-1897; 1911-1923. 3 vols., 16 1/4" x 12" x 2"; 2 vols., 16" x 10 1/2" x 1".

Record of proceedings had upon the allowances of fees due sheriff for services performed in district court felony cases, showing term of court, date of proceedings, names of officers present, name and county of sheriff requesting payment, case number, style of case, offense, type of service rendered, items and amounts of fees due, total amount due, signed affidavit by sheriff as to correctness, signed approval of district judge, and clerk's attestation and recording certificate. Arranged chronologically by date of proceedings. SPF-handwritten. Not indexed.

314. (CASH BOOK). 1931-current. 1 vol., 16 1/2" x 11 1/2" x 1/2"; 1 vol., 15 1/2" x 13" x 3/4".

Record of receipts to and disbursements from funds administered by district clerk, showing date of transaction; description, including style of case, case number, or item;

amount received; check number; and amount disbursed. Arranged chronologically by date of transaction. SPF-handwritten. Not indexed.

315. (BANK STATEMENTS/CANCELLED CHECKS/CHECK STUBS). 1943-current (dates vary). 3 bundles, 25 1/2" x 10" x 5".

Financial records of district clerk, including:

a. Bank statements, showing name of depository bank, name of fund or account, date of statement, deposits, withdrawals, and balance in fund or account;

b. Cancelled checks, showing check number, date issued, fund drawn on, to whom issued, amount, and signature of authorized official;

c. Check stubs, showing check number, date and to whom issued, and amount.

Arranged chronologically by date filed. SPF-handwritten and typed. Not indexed.

316. (WARRANTS). 1939-1975. 16 bundles, approx. 8 1/2" x 7" x 5".

Copies of warrants issued from the various funds administered by district clerk, showing warrant number, date issued, fund drawn on, amount, to whom issued, and signatures of district clerk and treasurer. Arranged numerically by warrant number. SPF-handwritten and typed. Not indexed.

#### Miscellaneous

317. EX PARTE NATURALIZATION PAPERS. 1906. 1 narrow file drawer, 1/2 cubic foot.

Declarations of intention and petitions filed by aliens seeking United States citizenship. Declarations of intention show date of declaration; name, country of nativity and allegiance, and age of alien; port from which emigrated; date of emigration; port and date of arrival in United States; recital of statement of application for citizenship, of intention to become citizen, and of renunciation of allegiance to foreign power; signature of declarant; and clerk's attestation. Petitions show petition number; court; date of petition; name, residence, occupation, date of birth, and place of birth of alien; place of departure; date of emigration; port of arrival in United States; date of arrival; name of ship in which arrival made (or mode of transportation, if not a ship); marital status of alien; name of spouse, if married; date and place of birth of spouse; name, date

of birth, place of birth, and residence of each child; and signature of alien. File also contains Index to Naturalization Records compiled by Works Progress Administration's Historical Records Survey, indexing all Hays County naturalization records prior to 1906. Shows name, country of birth, and age of alien; record references; court of jurisdiction; date of naturalization proceedings; and nature of proceedings. Declarations and petitions arranged chronologically by date of declaration or petition; index arranged alphabetically by name of alien. SPF-handwritten and typed. Declarations and petitions not indexed.

318. ADMINISTRATIVE ASSIGNMENTS AND OTHER. 1970-current.  
1/3 narrow file drawer, 1/6 cubic foot.

Orders of the 22nd and 207th district courts appointing special judges, court reporters, bailiffs, and county auditors, showing name of individual appointed or effected by order or oath, position appointed to or held, effective date of appointment, signature of administrative judge or individual administering oath, and date of order. File also includes copies of oaths taken by officials and orders of court setting or changing salary rates for said officials. Arranged chronologically by date of order. Typed; SPF-typed. Not indexed.

319. AUDIT REPORT OF COUNTY OF HAYS. 1939-1944; 1948-1953; 1955. 11 vols., 11 1/4" x 8 3/4" x 3/8"; 14 file folders, 11 1/2" x 9" x 1/4".

Audit reports on the financial condition of Hays County, submitted to district judge by county auditor, including analysis of receipts, disbursements, transfers, and balances for each county fund; and information on school districts and bonded indebtedness. Arranged chronologically by date of report. Typed. Indexed.

320. OFFICERS ANNUAL PAPERS. 1935-1950. 1 narrow file drawer, 1/2 cubic foot.

Annual fee reports of the various county officials, showing name and title of official making report; date of report; items and amounts of fees earned, uncollected, and collected; authorized deductions; totals for period; and signature of officer making report. Arranged chronologically by date of report. SPF-typed. Not indexed.

321. CERTIFIED LIST OF VOTERS. 1964. 1 vol., 17" x 11" x 1/2".

Copies of certified lists of voters in each precinct, showing precinct number; poll tax receipt or exemption number; name, address, age, race, sex, and occupation of voter; and voter's length of residence in state, county, and city. Arranged by precinct number and thereunder alphabetically by name of voter. Typed; photocopied. Not indexed.

322. JUDICIAL ADMINISTRATIVE REPORTS. 1927-1935. 1 vol., 17 1/2" x 14 1/2" x 1/2".

Reports made by Hays County district clerk to clerk of Third Administrative District concerning status of cases filed in district court, showing (for each) docket number, style of case, date filed, cause of action, whether pending or disposed, and remarks. Arranged chronologically by date of report and thereunder numerically by docket number. SPF-handwritten. Not indexed.

Ex Officio

323. MEDICAL REGISTER (formerly titled "Physicians Record"). 1873-current. 1 vol., 16" x 11 1/2" x 2"; 1 vol., 15 3/4" x 11" x 1 1/2".

Recorded copies of licenses issued to physicians by the State Board of Medical Examiners, showing license number, name of physician, date license granted, names of examining board members, date and time recorded, and signature of district clerk. Volumes also include certificates of cancellation of licenses (when applicable), showing number of district court cancelling license, date of cancellation, and signature of clerk; and certificates of death or removal (when applicable), showing whether death or removal, date of death or removal, and signature of clerk. Arranged chronologically by date recorded. Handwritten; SPF-handwritten. Indexed.

324. RECORD OF TRUST FUNDS. 1904-1966. 1 vol., 16" x 11" x 1 1/4".

Record of trust funds administered by Hays County district clerk, showing case number; date and from whom funds received; type of trust; account for which funds received; amount received; and disposition of trust funds, showing to whom disbursed and amount. Arranged chronologically by date received. SPF-handwritten. Indexed.

325. ACKNOWLEDGMENT RECORD. 1903-1946. 1 vol., 16" x 10 3/4" x 3/4".

Record of acknowledgment of an instrument being filed, taken by district clerk, showing kind and date of instrument, description and location of land, name of original grantee, name and residence of grantor, name of introducer if grantor not personally known, name and residence of grantee, name and residence of witness, name of introducer if witness not personally known, amounts of fees due, payment of fees, date of acknowledgment, and name and style of officer taking acknowledgment. Arranged chronologically by date of acknowledgment. SPF-handwritten. Not indexed.



DISTRICT ATTORNEY

District Court

326. FELONY FILE (Pending). 1971-current. 1 filing cabinet drawer, 3 cubic feet.

District attorney's working papers pertaining to pending felony cases, including police reports, witness statements, and indictments. Shows name of defendant and offense. Arranged alphabetically by name of defendant. SPF-handwritten and typed. Referenced in FELONY CASES (327.). File is closed to the public.

327. FELONY CASES. 1973-current. 1 file box, 5 1/2" x 3 1/2" x 3".

Reference card file to FELONY FILE (Pending) (326.), showing name and address of defendant, offense, date occurred, date case filed, name of defendant's attorney (if any), disposition of case, and case number. Arranged alphabetically by name of defendant. Handwritten. File is closed to the public.

328. FELONY CASES "CLOSED." 1971-current. 1 filing cabinet drawer, 3 cubic feet.

District attorney's working papers pertaining to disposed felony cases, including same documents as listed in FELONY FILE (Pending) (326.), and court verdicts and judgments. Arranged alphabetically by name of defendant. SPF-handwritten and typed. Referenced in CLOSED CASES (District Court) (329.). File is closed to the public.

329. CLOSED CASES (District Court). 1973-current. 1 file box, 5 1/2" x 3 1/2" x 3".

Reference card file to FELONY CASES "CLOSED" (328.), showing same information as summarized in FELONY CASES (327.). Arranged alphabetically by name of defendant. Handwritten. File is closed to the public.

County Court

330. COUNTY CASE "OPEN FILE." 1973-current. 1 filing cabinet drawer, 3 cubic feet.

District attorney's working papers pertaining to pending misdemeanor cases, including complaints, information, police reports, and witness statements. Shows name of defendant and offense. Arranged alphabetically by name of defendant. SPF-handwritten and typed. Referenced in (MISDEMEANOR CASES) (331.). File is closed to the public.

331. (MISDEMEANOR CASES). 1973-current. 1 file box, 5 1/2" x 3 1/2" x 3".

Reference card file to COUNTY CASE "OPEN FILE" (330.), showing same information as summarized in FELONY CASES (327.). Arranged alphabetically by name of defendant. Handwritten. File is closed to the public.

332. COUNTY CASES "CLOSED." 1971-current. 2 filing cabinet drawers, 6 cubic feet.

District attorney's working papers pertaining to disposed misdemeanor cases, including complaints, information, police reports, witness statements, motions, and court judgments and verdicts. Shows name of defendant and offense. Arranged alphabetically by name of defendant. SPF-handwritten and typed. Referenced in CLOSED CASES (County Court) (333.). File is closed to the public.

333. CLOSED CASES (County Court). 1973-current. 1 file box, 5 1/2" x 3 1/2" x 3".

Reference card file to COUNTY CASES "CLOSED" (332.), showing same information as summarized in FELONY CASES (327.). Arranged alphabetically by name of defendant. Handwritten. File is closed to the public.

Insufficient Funds Cases

334. HOT CHECKS. 1973-current. 2 file drawers, 15" x 6" x 4".

Checks returned due to insufficient funds, and follow-up letters notifying individual of intent to prosecute if payment not made. Arranged alphabetically by name of accused. SPF-handwritten. Not indexed. File is closed to the public.

335. HOT CHECKS (Disposed). 1973-current. 1 file drawer, 16" x 15" x 4".

District attorney's files pertaining to cases in which checks were returned because of insufficient funds and arrangements were made as to disposition of case. Includes check, complaint, and related correspondence. Arranged alphabetically by name of individual who signed check. Typed; SPF-handwritten. Referenced in CHECK TRANSCRIPT (336.). File is closed to the public.

336. CHECK TRANSCRIPT. Current. 1 file box, 5 1/2" x 3 1/2" x 3".

Reference card file to HOT CHECKS (Disposed) (335.), showing name of defendant, where check cashed, and amount of worthless check. Arranged alphabetically by name of defendant. Handwritten. Not indexed. File is closed to the public.

#### Grand Jury

337. (GRAND JURY FILES). 1958-1966. 2 boxes, 24" x 15" x 11".

Documents filed in grand jury proceedings of the 22nd District Court, including transcripts of testimony, witness statements, and affidavits. Arranged chronologically by term of court. Handwritten; typed; SPF-handwritten. Partially indexed in file. File is closed to the public.

JUSTICE OF THE PEACE

Court Records

338. (CIVIL CASE PAPERS). 1887-1926; 1942-1970. 1 box, 27" x 16 1/2" x 13"; 1 box, 26" x 16 1/2" x 15"; 1 box, 21" x 16" x 10"; 1 box, 17" x 10" x 9"; 1 box, 12" x 10" x 4".

Documents filed in civil cases heard in precinct 1 place 1 justice court, including petitions, answers to petitions, motions, subpoenas, bonds, bills of cost, arbitration agreements, writs of garnishment, writs of sequestration, citations, and executions. Case jackets show case number, style of case, date filed, and name of peace justice. Boxes dated 1942 to 1970 arranged numerically by case number; boxes dated 1887 to 1926 have no obvious arrangement. Handwritten; SPF-handwritten. Not indexed. Documents dated 1942 to 1970 are in poor condition.

339. CIVIL SUITS. 1974-current. 1/3 filing cabinet drawer, 1 cubic foot.

Documents filed in civil cases heard in precinct 1 place 2 justice court, including same documents as listed in (CIVIL CASE PAPERS) (338.). Arranged numerically by case number. SPF-handwritten and typed. Not indexed.

340. (CIVIL CASE PAPERS). 1972-current. 1/3 filing cabinet drawer, 1 cubic foot.

Documents filed in civil cases heard in precinct 5 justice court, including same documents as listed in (CIVIL CASE PAPERS) (338.). No obvious arrangement. SPF-handwritten. Not indexed.

341. JUSTICE CIVIL DOCKET (formerly titled "J. P. Civil Docket"). 1941-current. 3 vols., 16" x 10 1/2" x 1 1/2"; 2 vols., 16" x 12" x 1 1/2"; 1 vol., 16" x 12" x 2".

Docket recording civil cases heard in precinct 1 place 1 justice court, judgments, and accounts of fees due thereon, showing precinct number; county; name of justice; style of

case; name of plaintiff's attorney; name of defendant's attorney; docket number; whom suit against; amount claimed in suit; date of filing; date citation issued; date returnable; to whom citation delivered for execution; date citation executed; account of fees earned by justice, witnesses, and constable; recapitulation of fees; judgment of the court; disposition of case; and signature of peace justice. Volumes dated 1941 to 1961 also include case papers. Arranged numerically by docket number and chronologically by date filed. Handwritten; SPF-handwritten. Indexed.

342. JUSTICE'S CIVIL DOCKET. 1974-current. 1 vol., 16" x 10 1/2" x 1 1/4".

Docket recording civil cases filed in precinct 1 place 2 justice court, judgments, and accounts of fees due thereon, showing same information as summarized in JUSTICE CIVIL DOCKET (341.). Arranged numerically by docket number. SPF-handwritten. Indexed.

343. JUSTICE'S CIVIL DOCKET (formerly titled "J. P. Civil Docket Prec. 2"). 1955-1968; 1970-current. 1 vol., 16" x 10 1/2" x 1 1/2"; 1 vol., 16" x 10 1/2" x 1".

Docket recording civil cases filed in precinct 2 justice court, judgments, and accounts of fees due thereon, showing same information as summarized in JUSTICE CIVIL DOCKET (341.). Arranged numerically by docket number. Handwritten; SPF-handwritten. Indexed. Civil docket dated 1929 to 1951 recorded in (JUSTICE'S CIVIL AND CRIMINAL DOCKET) (367.).

344. JUSTICE CIVIL DOCKET. 1974. 1 vol., 16" x 11" x 1".

Docket recording one civil case filed in precinct 5 justice court, judgment, and account of fees due thereon, showing same information as summarized in JUSTICE CIVIL DOCKET (341.). SPF-handwritten. Indexed.

345. (SMALL CLAIMS). 1972-current. 1/2 filing cabinet drawer, 1 1/2 cubic feet.

Documents pertaining to small claims suits filed with precinct 1 place 1 justice court, including petitions, citations, answers to petitions, bonds, subpoenas, motions, judgments, and court orders. Arranged numerically by case number. Handwritten; typed; SPF-handwritten and typed. Not indexed.

346. SMALL CLAIMS SUITS. 1973-current. 2/3 filing cabinet drawer, 2 cubic feet.

Documents filed in small claims suits heard in precinct 1 place 2 justice court, including same documents as listed in (SMALL CLAIMS) (345.). Arranged numerically by case number. SPF-handwritten and typed. Not indexed.

347. SMALL CLAIMS COURT DOCKET. 1972-current. 1 vol., 16" x 10 1/2" x 1 1/2".

Docket recording small claims suits filed in precinct 1 place 1 justice court, showing same information as summarized in JUSTICE CIVIL DOCKET (341.). Arranged numerically by docket number and chronologically by date filed. Handwritten; SPF-handwritten. Indexed.

348. SMALL CLAIM COURT DOCKET. 1973-current. 1 vol., 16" x 11" x 1 1/2".

Docket recording small claims suits filed in precinct 1 place 2 justice court, showing same information as summarized in JUSTICE CIVIL DOCKET (341.). Arranged numerically by docket number. SPF-handwritten. Indexed.

349. SMALL CLAIMS COURT DOCKET. 1967-current. 1 vol., 16" x 11" x 1".

Docket recording small claims suits filed in precinct 5 justice court, showing same information as summarized in JUSTICE CIVIL DOCKET (341.). Arranged numerically by docket number. SPF-handwritten. Indexed.

350. (CIVIL AND SMALL CLAIMS DOCKET). 1962-current. 1 vol., 12" x 7 1/2" x 1/4".

Docket recording civil and small claims suits filed in precinct 4 justice court, showing same information as summarized in JUSTICE CIVIL DOCKET (341.). Also includes case papers. Arranged numerically by case number. Handwritten; typed; SPF-handwritten and typed. Not indexed.

351. (CRIMINAL CASE PAPERS). 1947-1967; 1973-current. 38 narrow file drawers, 19 cubic feet; 9 boxes, 21" x 10" x 9"; 3 boxes, 9" x 8 1/2" x 8 1/2"; 2 boxes, 20" x 14" x 10"; 2 boxes, 18" x 12" x 11"; 1 box, 22" x 12" x 10"; 1 box, 19" x 10" x 10"; 1 box, 17" x 11 1/2" x 10"; 1 box, 17" x 10" x 9"; 1 box, 16 1/2" x 16" x 10"; 1 box, 16" x 12" x 10"; 1 box, 13" x 13" x 10".

Documents filed in criminal cases heard in precinct 1 place 1 justice court, including complaints, warrants for arrest, bail bonds, subpoenas, verdicts, court orders, and motions. Arranged numerically by case number. Handwritten; SPF-handwritten. Not indexed.

352. DOCKET COMPLAINTS (Criminal Cases). 1973-current. 1 filing cabinet drawer, 3 cubic feet.

Documents filed in criminal cases tried in precinct 1 place 2 justice court, including same documents as listed in (CRIMINAL CASE PAPERS) (351.). Arranged numerically by case number. Handwritten; typed; SPF-handwritten and typed. Not indexed.

353. (CRIMINAL CASE PAPERS PCT. 4). 1961-current. 1 box, 24" x 15" x 11"; 1 box, 17" x 10" x 5"; 1 box, 16" x 11 1/4" x 4"; 1 box, 11" x 10" x 5".

Documents filed in criminal cases heard in precinct 4 justice court, including same documents as listed in (CRIMINAL CASE PAPERS) (351.). Arranged numerically by case number. Handwritten; typed; SPF-handwritten and typed. Not indexed.

354. (CRIMINAL CASE PAPERS PCT. 5). 1957-current. 1 1/2 filing cabinet drawers, 4 1/2 cubic feet; 1 box, 13" x 11 1/2" x 10"; 1 box, 12" x 10" x 4"; 1 box, 13" x 8" x 4"; 1 box, 10" x 10" x 4".

Documents filed in criminal cases tried in precinct 5 justice court, including same documents as listed in (CRIMINAL CASE PAPERS) (351.). Arranged numerically by case number. Handwritten; SPF-handwritten. Not indexed.

355. JUSTICE CRIMINAL DOCKET (formerly titled "Justice's Criminal Docket," "Criminal Docket," and "J. P. Criminal Docket"). 1939-current. 21 vols., 17" x 12" x 3"; 13 vols., 16" x 12" x 3"; 4 vols., 16" x 11" x 1 1/2"; 1 vol., 12" x 12" x 1 1/2".

Docket recording criminal cases filed in precinct 1 place 1 justice court, judgments, and accounts of fees due thereon, showing precinct number; county; name of peace justice; docket number; style of case; offense; date complaint filed; by whom complaint made; against whom; nature of charge; date warrant issued; judgment of guilty or not guilty; jury verdict; signature of justice; items and amounts of fees due justice, witnesses, and constable; amounts of trial, attorney, and jury fees; amount of fine; and total costs.

Arranged numerically by docket number and chronologically by date filed. Handwritten; SPF-handwritten. Indexed.

356. JUSTICE CRIMINAL DOCKET (formerly titled "Justice's Criminal Docket"). 1973-current. 5 vols., 16" x 11" x 2 1/4".

Docket recording criminal cases filed in precinct 1 place 2 justice court, judgments, and accounts of fees due thereon, showing same information as summarized in JUSTICE CRIMINAL DOCKET (355.). Arranged numerically by docket number. SPF-handwritten. Indexed.

357. JUSTICE'S CRIMINAL DOCKET (formerly titled "Justice Criminal Docket," "Criminal Docket Justice Precinct No. 2," and "Criminal Docket Justice Precinct No. 1"). 1950-current. 10 vols., 16" x 12" x 3"; 5 vols., 17" x 12" x 3".

Docket recording criminal cases filed in precinct 2 justice court, judgments, and accounts of fees due thereon, showing same information as summarized in JUSTICE CRIMINAL DOCKET (355.). Arranged numerically by docket number. Handwritten; SPF-handwritten. Volumes dated 1962 to 1969 not indexed; remaining volumes indexed.

358. JUSTICE CRIMINAL DOCKET (formerly titled "Justice's Criminal Docket" and "Criminal Docket"). 1961-current. 3 vols., 16" x 11" x 3".

Docket recording criminal cases filed in precinct 4 justice court, judgments, and accounts of fees due thereon, showing same information as summarized in JUSTICE CRIMINAL DOCKET (355.). Arranged numerically by docket number. SPF-handwritten. Indexed.

359. JUSTICE'S CRIMINAL DOCKET (formerly titled "Justice Criminal Docket" and "Criminal Docket"). 1952-current. 10 vols., 17" x 12" x 3"; 2 vols., 16" x 12" x 3"; 2 vols., 16" x 10 1/2" x 1".

Docket recording criminal cases filed in precinct 5 justice court, judgments, and accounts of fees due thereon, showing same information as summarized in JUSTICE CRIMINAL DOCKET (355.). Arranged numerically by docket number. SPF-handwritten. Indexed.

360. JUSTICE'S CRIMINAL DOCKET - NO. 3, PRECINCT 1. 1888-1893. 1 vol., 16" x 11" x 2".

Docket recording criminal cases filed in precinct 1 justice



court, judgments, and accounts of fees due thereon, showing case number, name of defendant, nature of charge or offense, orders of the court, itemized list of fees, and signature of peace justice. Arranged numerically by case number. SPF-handwritten. Indexed.

361. (J. P. CRIMINAL DOCKET). 1904-1937. 1 vol., 16" x 10 1/2" x 1".

Docket recording criminal cases filed in justice court, judgments, and accounts of fees due thereon, showing same information as summarized in JUSTICE'S CRIMINAL DOCKET - NO. 3, PRECINCT 1 (360.). Arranged numerically by case number. SPF-handwritten. Indexed.

362. (WARNINGS BY MAGISTRATE). 1974-current. 1 filing cabinet drawer, 3 cubic feet.

Carbon copies of judicial warnings issued to suspects by precinct 1 place 1 peace justice, informing suspect of his constitutional rights and charges against him. Shows name of peace justice, date of warning, name of accused, amount of bail, and signatures of peace justice and witnesses to warning. Arranged alphabetically by name of suspect. SPF-handwritten. Not indexed.

363. MAGISTRATE WARNINGS. 1973-current. 1/3 filing cabinet drawer, 1 cubic foot.

Carbon copies of judicial warnings issued to suspects by precinct 1 place 2 peace justice, informing suspect of his constitutional rights and charges against him. Shows same information as summarized in (WARNINGS BY MAGISTRATE) (362.). Arranged alphabetically by name of suspect. SPF-handwritten. Not indexed.

364. MISDEMEANOR COMPLAINTS. 1974-current. 5 narrow file drawers, 2 1/2 cubic feet.

Misdemeanor complaints filed in precinct 1 place 1 justice court, showing county, court, name and address of defendant, date of complaint, offense, specifications of offense, signature of affiant, date sworn and subscribed, and signature of peace justice. Arranged numerically by case number. Handwritten; typed; SPF-handwritten and typed. Not indexed.

365. FELONY COMPLAINTS. 1973-current. 1/3 filing cabinet drawer, 1 cubic foot.

Documents filed pertaining to felony cases (examining trials) heard in precinct 1 place 2 justice court, including complaints, bail bonds, motions, warrants, and subpoenas. Arranged numerically by complaint number. Handwritten; typed; SPF-handwritten and typed. Not indexed.

366. (CIVIL AND CRIMINAL CASE PAPERS). 1970-current. 2 boxes, 14" x 10" x 10"; 2 boxes, 12" x 12" x 10"; 1 box, 18" x 11" x 11"; 1 box, 14" x 12" x 10"; 1 box, 13" x 10" x 9".

Documents pertaining to civil and criminal cases heard in precinct 2 justice court. Civil case papers include same documents as listed in (CIVIL CASE PAPERS) (338.). Criminal case papers include same documents as listed in (CRIMINAL CASE PAPERS) (351.). Arranged by year. Handwritten; typed; SPF-handwritten and typed. Not indexed.

367. (JUSTICE'S CIVIL AND CRIMINAL DOCKET). 1929-1951. 1 vol., 16" x 10" x 1 3/4".

Docket recording civil and criminal cases filed in precinct 2 justice court. Civil cases (1929-1951) show same information as summarized in JUSTICE CIVIL DOCKET (341.). Criminal cases (1929-1931) show same information as summarized in JUSTICE CRIMINAL DOCKET (355.). Arranged by type of case (civil and criminal) and thereunder numerically by docket number. SPF-handwritten. Not indexed. Volume is in fair condition. Docket dated 1955 to 1968 and 1970 to current recorded in JUSTICE'S CIVIL DOCKET (343.).

368. (EXAMINING TRIAL - CASE PAPERS). 1967-1970. 3 boxes, 12" x 10" x 4"; 1 box, 9 1/2" x 8" x 8".

Documents filed in felony cases (examining trials) heard in precinct 1 place 1 justice court, including complaints, warrants for arrest, information papers, transcripts of evidence, bail bonds, subpoenas, and writs. Arranged numerically by case number. Handwritten; SPF-handwritten. Not indexed.

369. JUSTICE EXAMINING TRIAL DOCKET (formerly titled "Examining Trial Docket Criminal," "Criminal Docket Examining Trials," and "J. P. Criminal Docket Examining Trials"). 1938-current. 9 vols., 16" x 11" x 1 1/2".

Docket recording examining trials filed in precinct 1 place 1 justice court, judgments, and accounts of fees due thereon, showing same information as summarized in JUSTICE CRIMINAL DOCKET (355.). Arranged numerically by docket number and chronologically by date filed. Handwritten; SPF-handwritten. Indexed.

370. EXAMINING TRIAL DOCKET. 1975-current. 1 vol., 16" x 11" x 1 1/2".

Docket recording examining trials filed in precinct 1 place 2 justice court, judgments, and accounts of fees due thereon, showing same information as summarized in JUSTICE CRIMINAL DOCKET (355.). Arranged numerically by docket number. SPF-handwritten. Indexed.

371. EXAMINING TRIALS. 1938-1958. 1 vol., 16" x 11" x 1 1/2".

Docket recording examining trials filed in precinct 5 justice court, judgments, and accounts of fees due thereon, showing same information as summarized in JUSTICE CRIMINAL DOCKET (355.). Arranged numerically by docket number and chronologically by date filed. Handwritten; SPF-handwritten. Indexed.

372. (SMALL CLAIMS AND FELONY CASES). 1965-1967. 1 narrow file drawer, 1/2 cubic foot.

Documents pertaining to small claims and felony cases (examining trials) heard in precinct 1 place 1 justice court. Small claims papers (1966) include petitions, citations, answers to petitions, bonds, subpoenas, motions, judgments, and court orders. Felony case papers (1965-1967) include complaints, warrants for arrest, information papers, transcripts of evidence, bail bonds, subpoenas, and writs. No obvious arrangement. Handwritten; typed; SPF-handwritten and typed. Not indexed.

373. (TRAFFIC CASE PAPERS). 1947-1954. 4 boxes, 22" x 10" x 9"; 2 boxes, 20" x 11" x 10"; 1 box, 9" x 8" x 8".

Documents filed in criminal cases heard in precinct 1 place 1 justice court, including traffic complaints and traffic tickets. Also includes complaints, arrest warrants, bail bonds, subpoenas, verdicts, court orders, motions, and bills of costs. Arranged numerically by case number. Handwritten; typed; SPF-handwritten and typed. Not indexed.

374. JUSTICE CRIMINAL DOCKET (Trucks). 1972-current. 3 vols., 16" x 12" x 3".

Docket recording criminal cases pertaining to traffic violations involving trucks, filed in precinct 1 place 1 justice court, showing same information as summarized in JUSTICE CRIMINAL DOCKET (355.). Arranged numerically by docket number. Handwritten; SPF-handwritten. Indexed.

375. ADMINISTRATIVE HEARING DOCKET (formerly titled "Justice's Civil Docket"). 1970-current. 1 vol., 16" x 11" x 1 1/2"; 1 vol., 16" x 10 1/2" x 2 1/2".

Docket recording administrative hearings conducted in precinct 1 place 1 justice court, for purpose of recording probations and driver's license suspensions. Shows hearing number, name of defendant, date filed, date of hearing, name of attorney, defendant's driver's license number, and disposition of case. Arranged numerically by docket number and chronologically by date filed. Handwritten; SPF-handwritten. Indexed.

376. (GRAND JURY CASE PAPERS). Unknown-current. 1 filing cabinet drawer, 3 cubic feet.

Miscellaneous documents pending before or presented to Hays County grand juries from precinct 1 place 1 justice court. Arranged chronologically by term of grand jury and thereunder numerically by case number. Handwritten; typed; SPF-handwritten and typed. Not indexed. Use of file is restricted.

377. (APPEARANCE BONDS). 1972-current. 1/3 filing cabinet drawer, 1 cubic foot.

Felony and personal appearance bonds issued by precinct 1 place 1 justice court. Felony bonds show names of principal and sureties, amount of bond, justice court where complaint filed, offense, date of scheduled appearance, date of bond, and signatures and addresses of principal and sureties. Personal bonds show name of principal, amount of bond, scheduled time and place of appearance, charges, individual or organization making charges, date of bond, signature and address of principal, name and address where principal employed, and signature of peace justice. Arranged alphabetically by name of principal. SPF-handwritten. Not indexed.

378. GAME. 1974-current. 1/4 narrow file drawer, 1/8 cubic foot.

Complaints filed in precinct 1 place 1 justice court pertaining to violations of game laws, showing complaint number, name of complainant, name of violator, date of violation, signature of complainant, date of complaint, and signature of peace justice. Arranged numerically by complaint number. SPF-handwritten. Not indexed.

Fee Books

379. MONTHLY REPORTS. 1974-current. 1 filing cabinet drawer, 3 cubic feet.

Recorded copies of monthly reports submitted to commissioners' court on fines and fees collected by precinct 1 place 1 peace justice, showing date of report; name and precinct number of justice; case number, style of case, date trial held, and amount of fine or fee due for each case; and total amount collected for month. Also includes bank deposit slips for monies deposited by justice. Arranged chronologically by date of report. Typed; SPF-handwritten and typed. Not indexed.

380. MONTHLY REPORTS. 1973-current. 1/3 filing cabinet drawer, 1 cubic foot.

Recorded copies of monthly reports submitted to commissioners' court on fines and fees collected by precinct 1 place 2 peace justice, showing same information as summarized in MONTHLY REPORTS (379.). Arranged chronologically by date of report. SPF-handwritten and typed. Not indexed.

381. (J. P. REPORTS). 1975-current. 2 expanding files, 12" x 10" x 8".

Copies of reports compiled by precinct 4 peace justice, including:

a. Monthly reports submitted to commissioners' court on fines and fees collected, showing same information as summarized in MONTHLY REPORTS (379.);

b. List of cases filed in justice court, showing case number, date filed, and disposition of case;

c. Fund receipts of monies paid to county clerk by justice of the peace, showing amount received and type of fund account to be credited;

d. Monthly report submitted to Texas Civil Judicial Council, showing summary of justice court activity by type and category of action;

e. Judicial warnings issued by peace justice to suspects, informing suspect of his constitutional rights and charges against him, showing name and precinct number of justice, date of warning, name of suspect, amount of bail, and signatures of peace justice and witness to warning.

File also contains copies of bank deposit slips, postal money order receipts, and miscellaneous receipts. Arranged chronologically by month. Handwritten; typed; SPF-handwritten and typed. Not indexed.

382. MINUTES - J. P. ACCOUNTS - EXAMINING TRIALS. 1934-1945.  
1 vol., 16" x 10 1/2" x 1/2".

Record of peace justice's account before district court for payment of fees accrued for examining trials conducted by peace justice. Shows date and place of district court hearing; names of judge, district attorney, and district clerk; name of peace justice; list of felony cases examined by peace justice; docket numbers assigned by both peace justice and district clerk; name of defendant; date of trial; nature of charge; itemized account of fees; and certification as to correctness of rendering and payment of fees. Arranged chronologically by date of hearing. Handwritten; SPF-handwritten. Not indexed.

383. TEXAS OFFICIAL FEES. 1973-current. 1 vol., 7 1/2" x 4 1/2" x 1/4".

Record of fees collected by precinct 1 place 2 peace justice, showing date of payment, name of payee, and items and amounts of fees. Arranged chronologically by date of entry. SPF-handwritten. Not indexed.

384. (OFFICIAL RECEIPT FOR FINE AND COSTS). This record was formerly titled "Official Receipt for Fines and Costs (Criminal Cases)." 1936-current. 125 vols., 8 1/2" x 3 1/2" x 3/8"; 30 vols., 8 1/2" x 5 1/4" x 3/8"; 12 vols., 10 1/2" x 8" x 3/8"; 2 vols., 12" x 6 1/2" x 1/2"; 1 vol., 12" x 8 1/2" x 1/2".

Carbon copies of receipts issued by precinct 1 place 1 peace justice for payment of fines and court costs, showing receipt number, date issued, to whom issued, amount received, case number, and signature of officer receiving payment. Arranged chronologically by date of receipt. Handwritten; SPF-handwritten. Not indexed.

385. OFFICIAL RECEIPT FOR FINE AND COSTS. 1967-current. 9 vols., 8 1/2" x 3 1/2" x 1/2".

Carbon copies of receipts issued by precinct 2 peace justice for payment of fines and court costs, showing same information as summarized in (OFFICIAL RECEIPT FOR FINE AND COSTS) (384.). Arranged numerically by receipt number. SPF-handwritten. Not indexed.

386. (RECEIPTS). 1963-current. 7 vols., 8 1/2" x 3 1/2" x 1/2"; 2 vols., 7" x 3" x 1/2".

Carbon copies of receipts issued by precinct 4 peace justice for payment of fines and court costs, showing same information as summarized in (OFFICIAL RECEIPT FOR FINE AND COSTS) (384.). Arranged numerically by receipt number. SPF-handwritten. Not indexed.

387. (RECEIPTS FOR FINES AND COSTS). 1969-current. 7 vols., 8 1/2" x 3 1/2" x 3/8".

Carbon copies of receipts issued by precinct 5 peace justice for payment of fines and court costs, showing same information as summarized in (OFFICIAL RECEIPT FOR FINE AND COSTS) (384.). Arranged chronologically by date receipt issued. SPF-handwritten. Not indexed.

388. (ADMINISTRATIVE FILE). 1967-current. 3 filing cabinet drawers, 9 cubic feet.

Miscellaneous administrative papers of precinct 1 place 1 justice court, including correspondence, memoranda, bulletins, notices, records, personnel information, and current budgetary data. No obvious arrangement. Handwritten; typed; SPF-handwritten and typed. Not indexed.

#### Vital Statistics

389. (DEATH CERTIFICATES). 1967-current. 1 filing cabinet drawer, 3 cubic feet.

Copies of death certificates filed with precinct 1 place 1 peace justice as local registrar. First part of certificate (numbers 1-17) shows state file number; place of death; name, residence, sex, color or race, marital status, date of birth, age, occupation, place of birth, and citizenry of deceased; name of father; maiden name of mother; whether deceased served in armed forces; social security number of deceased; and name of informant. Second part (numbers 18-22c) contains medical certification, showing immediate cause of death and other conditions contributing to death, whether autopsy performed, whether cause of death other than natural or disease (i.e., accident, suicide, or homicide), description of injury, location (city or town, county, and state) where injury occurred, dates physician attended deceased, time of death, and signature of physician. Third part (numbers 23a-25c) shows whether disposition of corpse by burial, cremation, or removal; date of burial, cremation, or removal; name and location of cemetery or crematory where disposition made; signature of funeral home director; registrar's file number; date received by local registrar; and signature of registrar. Arranged

alphabetically by name of deceased. Handwritten; typed; SPF-handwritten and typed. Not indexed. Use of file is restricted.

390. (REPORTS OF DEATH - CERTIFICATES OF DEATH). 1964-current. 1 file drawer, 15" x 12" x 5".

Copies of reports of death and death certificates filed with precinct 4 peace justice. Reports of death, filed pursuant to Vital Statistics Regulation 11A, show name of deceased; date of death; place of death (county, city, or town); name of hospital or institution; sex, color or race, and age of deceased; date report mailed to local registrar; and name, signature, license number, and address of funeral director. Copies of actual death certificates show same information as summarized in (DEATH CERTIFICATES) (389.). No obvious arrangement. SPF-handwritten and typed. Not indexed. Use of file is restricted.

391. BURIAL PERMIT. 1945-1965. 1 vol., 8" x 4" x 1/4".

Stubs of burial-transit permits required for disposition of a dead body, including interment, storage, cremation, or transportation. Shows permit number; name, color or race, sex, and age of deceased; date and place of death; place of burial; name and address of funeral director; date permit issued; and signature of local registrar. Arranged numerically by permit number. SPF-handwritten. Not indexed.

392. DEATH RECORD (Inquests). This record was formerly titled "Inquest Record" and "Record of Inquests." 1910-1963; 1967-current. 7 vols., 16" x 11" x 1 1/2"; 1 vol., 14" x 9" x 1/2".

Record of inquests conducted by precinct 1 place 1 peace justice, to determine cause of death and criminal liability, showing date of inquest, location where conducted, nature of information given justice, by whom given, date of death, location where body found, name and description of deceased, findings of peace justice as to cause of death, names of suspected persons, name of principal or accomplice, residences of suspected persons, date of arrest of suspects, in what jail confined, date and amount of bail bond, residence of individual under bond, names and addresses of sureties under bond, date arrest warrant issued, to what court returnable, and notarization. Arranged chronologically by date inquest conducted. SPF-handwritten. Not indexed.



393. (INQUESTS). 1973-current. 1 file folder, 12" x 8" x 1/2".

Record of inquests conducted by precinct 2 peace justice, to determine cause of death and criminal liability, showing same information as summarized in DEATH RECORD (Inquests) (392.). No obvious arrangement. SPF-handwritten. Not indexed.

## SHERIFF

### Case Files and Reports

394. (OFFENSE REPORTS). 1965-current. 2 filing cabinet drawers, 6 cubic feet; 1 box, 18" x 12" x 4".

Reports filed by Hays County sheriff's department pertaining to criminal offenses within the county, showing case number; offense; name and address, business phone number, residence phone number, age, sex, and race of complainant; name, address, and phone number of individual reporting offense; place, date, and time of occurrence, name of officer receiving report; date of report; how reported; details of offense; and name, title, and department of investigating officer. Arranged numerically by case number. Handwritten; typed; SPF-handwritten and typed. Not indexed. File is closed to the public.

395. (FINGERPRINTS). 1965-current. 2 filing cabinet drawers, 6 cubic feet.

Fingerprint cards maintained on individuals arrested by Hays County sheriff's department, showing name, address, alias, race, sex, age, date of birth, weight, height, identifying marks, social security number, driver's license number, occupation, and name of employer of person arrested; fingerprints; offense; and signature of individual arrested. Arranged alphabetically by name of individual. SPF-handwritten and typed. Not indexed. File is closed to the public.

396. ABANDONED VEHICLE. 1973-current. 2 file drawers, 25" x 11" x 8".

Files on abandoned vehicles impounded by Hays County sheriff's department, including receipts for certified letter to vehicle owner, certified mail postal receipts, certified letters (if unable to deliver), copies of notification letter, and auction sale receipts. Individual envelopes show kind of vehicle impounded, date impounded,

location where abandoned, location where vehicle is stored, name of officer impounding vehicle, record of letters sent to listed owner, date of sale of vehicle (when applicable), name of individual vehicle released to (when applicable), and date released. Arranged chronologically by date impounded. Typed; SPF-handwritten and typed. Not indexed.

397. CASE NUMBER LOG. 1976-current. 1 vol., 9 1/2" x 7 1/2" x 1/2".

Record of numbers assigned to cases investigated by Hays County sheriff's department, when called in by radio patrol units, showing date of offense, details of offense, general location, and assigned case number. Arranged chronologically by date of offense. Handwritten. Not indexed.

398. REGISTER OF PRISONERS (formerly titled "Jail Register"). 1908-1925; 1965-current. 2 vols., 16" x 11 1/2" x 1 3/4"; 1 vol., 16" x 11" x 2".

Register of prisoners confined in Hays County jail. Volumes dated 1965 to current show name, age, race, and sex of prisoner; date entered confinement; date released; number of days confined; court directing confinement (when applicable); offense; name of arresting officer; assigned case number; and how prisoner released. Volume dated 1908 to 1925 shows name and description of prisoner, date committed, by what authority committed, offense prisoner charged with, date discharged, and by what authority discharged. Arranged chronologically by date of confinement. SPF-handwritten. Not indexed.

399. RECORD. 1971-current. 2 vols., 12" x 8" x 1".

Jailer's record of prisoners confined in Hays County jail, showing date of entry, name of prisoner, charge, name of arresting officer, date of release, number of days in confinement, and remarks. Arranged chronologically by date of entry. Handwritten. Not indexed.

400. (BOND LEDGER). 1972-current. 2 vols., 10 1/2" x 8" x 1/2".

Ledger recording information on bonds made for release of prisoners from Hays County jail, showing date of bond, name of defendant, kind and amount of bond, name of individual to whom bond given, and date bond delivered. Arranged chronologically by date of bond. Handwritten. Not indexed.

401. (REPORTS - CORRESPONDENCE). 1966-current. 1 filing cabinet drawer, 3 cubic feet.

Office files of sheriff, including monthly reports of fees collected, arrests made, and cases investigated; actions of department officers; and correspondence. Arranged by subject and thereunder chronologically by month. Handwritten; typed; SPF-handwritten and typed; photocopied. Not indexed.

Dockets and Fees

402. SHERIFF'S CIVIL FEE BOOK. 1921-current. 3 vols., 16" x 11 1/2" x 1 1/2"; 1 vol., 16" x 11 1/2" x 1".

Docket recording civil processes served by sheriff's department and account of fees due thereon, showing date process received, case number, style of case, kind of process served, names of parties served, date returnable, court directing service, name of officer executing service, date returned, fees and commissions earned, and remarks. Volumes 1 and 2 arranged chronologically by date received; volumes 3 and 4 arranged alphabetically by name of defendant and thereunder chronologically by date received. SPF-handwritten. Not indexed.

403. SHERIFF'S CRIMINAL FEE BOOK. 1921-current. 4 vols., 16" x 11 1/2" x 1 1/2"; 1 vol., 16" x 11 1/2" x 1".

Docket recording criminal processes served by sheriff's department and account of fees due thereon, showing same information as summarized in SHERIFF'S CIVIL FEE BOOK (402.). Arranged chronologically by date process received. SPF-handwritten. Not indexed.

404. SHERIFF'S PROBATE DOCKET AND FEE BOOK. 1933-current. 1 vol., 16" x 11 1/2" x 1".

Docket recording probate processes served by sheriff's department and account of fees due thereon, showing case number, name of deceased or minor, kind of process served, date process executed, amount of fees earned, and remarks. Arranged chronologically by date of entry. SPF-handwritten. Not indexed.

405. SHERIFF'S FOREIGN DOCKET. 1917-current. 3 vols., 16" x 11 1/2" x 2"; 1 vol., 16 1/4" x 12 1/4" x 1 3/4".

Docket recording civil and criminal processes issued by out-county courts and served by sheriff's department and account of fees due thereon, showing same information as summarized in SHERIFF'S CIVIL FEE BOOK (402.). Arranged

chronologically by date process received. SPF-handwritten. Volume dated 1917 to 1929 not indexed; remaining volumes indexed in file.

406. SHERIFF'S ACCOUNT IN EXAMINING TRIALS. 1934-1945. 1 vol., 14 1/4" x 9" x 1/2".

Fee bills recording payment due sheriff for service in felony examining trials, showing name of sheriff, date of grand jury session, numbers of examining and district courts, name of defendant, charge, date of examining trial, items and amounts of fees due sheriff, and total amount due sheriff. Arranged chronologically by date of grand jury session. SPF-handwritten. Not indexed.

407. SHERIFF'S FEE BILL FELONY CASES UNDER COUNTY (formerly titled "Minutes Sheriff's Fee Bill Felony Cases" and "Sheriff's Fee Bill Felony Cases"). 1924-1947. 3 vols., 14 1/4" x 9 1/2" x 1 3/4"; 1 vol., 15" x 11" x 2".

Copies of fees bills recording payment due sheriff or deputy for arresting and/or transporting prisoners and summoning witnesses in felony cases tried and disposed of in district court, showing name of sheriff or department officer; name, session, and date of district court; case number; offense; disposition of case; date of indictment; mileage and costs for arrest of prisoner; mileage and costs for removing prisoner upon court orders; date and name and address of each witness summoned; name of officer executing summons; mileage traveled to summon witness and costs; and total costs due sheriff. Also includes fee recapitulation, showing case number, name of defendant, charge, and total amount of fees due sheriff for service in case. Arranged chronologically by date of fee bill. SPF-handwritten. Not indexed.

408. (RECEIPT BOOKS). 1966-current. 121 vols., 8 1/2" x 3 1/2" x 3/8"; 3 stacks, 12" x 8" x 4".

Copies of receipts issued upon payment of fines and court costs levied in Hays County courts and paid to sheriff, showing case number, name of defendant, date of receipt, amount paid, total fines and costs assessed, credits, balance due to date, and signature of sheriff or deputy receiving payment. Arranged numerically by receipt number and chronologically by date of receipt. SPF-handwritten. Not indexed.

409. (LEDGER - FINES AND COSTS). 1970-current. 1 vol., 10" x 6" x 1 1/2"; 1 vol., 9 3/4" x 7 1/2" x 1/2".

Ledger recording payment of fines and costs on account.

Volume dated 1973 to current shows case number, name and address of defendant, charge, date of payment, debits, credits, and balance of account. Volume dated 1970 to 1972 shows case number, name of defendant, charge, total amount of fine, date and amount of each payment, balance due, and remarks. Volume dated 1973 to current arranged alphabetically by name of defendant; volume dated 1970 to 1972 arranged chronologically by date of entry. Handwritten; SPF-handwritten. Not indexed.

410. (FEES AND COSTS LEDGER). 1966-current. 3 vols., 12" x 8" x 1/2".

Ledger recording fees and costs earned by sheriff or deputy in court cases, showing case number, date of entry, names of plaintiff and defendant, and amount of fees earned. Also shows treasurer's receipt number and amount of fees deposited each month. Arranged by month and thereunder chronologically by date of entry. Handwritten. Not indexed.

TAX ASSESSOR-COLLECTOR

Abstracts and Maps

411. (ASSESSOR'S ABSTRACT). This record was formerly titled "Abstract of Land," "Assessor's Abstract of Lands," and "Direct Index to Deeds." 1877-current. 3 vols., 18" x 14 1/2" x 3 1/2"; 3 vols., 18 1/4" x 12" x 2 1/2"; 2 vols., 18" x 15 1/2" x 5 1/4"; 2 vols., 17 1/2" x 14 1/2" x 3 1/2"; 2 vols., 16 1/2" x 14 1/2" x 3 1/2"; 1 vol., 18" x 14 1/2" x 1 3/4"; 1 vol., 17 1/2" x 14 1/2" x 2 1/2".

Assessor's abstracts of lands in Hays County, showing abstract number; name of survey; patent information, including patent number, to whom issued, date issued, and number of acres granted; certificate information, including certificate number, class, character, and to whom issued; year rendered; by whom rendered; number of acres rendered; and assessed value. Arranged numerically by abstract number. SPF-handwritten. Partially indexed in INDEX TO ABSTRACT OF LANDS (412.).

412. INDEX TO ABSTRACT OF LANDS. 1877-1905. 1 vol., 14" x 9 1/2" x 1/2".

Partial index to (ASSESSOR'S ABSTRACT) (411.), showing name of survey, number of acres, abstract number, and volume and page number where recorded. Arranged alphabetically by name of survey. SPF-handwritten. Not indexed.

413. (ASSESSOR'S ABSTRACT OF CITY LOTS). This record was formerly titled "Abstracts City Lots," "Assessor's Abstracts of City Blocks," and "Deed Record." 1877-current. 4 vols., 17 1/2" x 14 1/2" x 4 3/4"; 3 vols., 18" x 12 1/2" x 2 1/2"; 3 vols., 18" x 15" x 5 1/4"; 2 vols., 18" x 12" x 3"; 1 vol., 16" x 11 1/2" x 2 1/2".

Assessor's abstracts of town lots and additions to cities. Volumes dated 1877 to 1938 show block number, year rendered, name of owner, number of lot, assessed value, and diagram of lot. Volumes dated 1938 to current show block

number, to whom rendered, remarks, page and line number where transferred, year rendered for taxation, number of lot, assessed value, and diagram of lot. Volumes dated 1877 to 1938 arranged numerically by block number; volumes dated 1938 to current arranged alphabetically by name of addition and thereunder numerically by block number. SPF-handwritten. Volumes A-C indexed in INDEX TO ASSESSOR'S CITY ABSTRACTS (414.); volumes dated 1914 to 1937 indexed in file; remaining volumes not indexed.

414. INDEX TO ASSESSOR'S CITY ABSTRACTS. Undated. 1 vol., 14 1/2" x 10" x 2".

Index to volumes A-C of (ASSESSOR'S ABSTRACT OF CITY LOTS) (413.), showing name and location of city or addition, block number, and volume and page number where recorded. Arranged numerically by block number. SPF-handwritten.

415. OWNERSHIP MAPS. Current. 2 vols., 18 1/2" x 12 1/2" x 1/4"; 1 vol., 34" x 23" x 1"; 1 vol., 28" x 25" x 1/4"; 1 vol., 17 1/2" x 11 1/2" x 1/4"; 1 vol., 15" x 12" x 1/4"; 2 boxes, 43" x 24 1/2" x 24 1/2".

Hand drawn maps of Hays County denoting property ownership, showing city blocks, subdivisions, and ownership of the various lots of the county. Arranged numerically by file number. Hand drawn. Not indexed.

416. (AERIAL PHOTOGRAPHS). Current. 20 file drawers, 53" x 40" x 3".

Aerial photographic maps of surveyed sections of Hays County, showing subdivisions, school boundaries, and roads. Arranged numerically by file number. Photographed. Not indexed.

417. SAN MARCOS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT. 1969-current. 1 vol., 14 1/2" x 11 1/2" x 1/4".

Recorded copies of maps denoting boundaries of the various schools located in San Marcos Independent School District. Arranged numerically by file number. Printed. Not indexed.

#### Assessments and Tax

418. INVENTORIES. 1895-current (dates vary). 79 vols., 12" x 11" x 2 1/2"; 76 vols., 12 1/2" x 4 1/2" x 3 1/2"; 29 vols., 14" x 8 1/2" x 1 1/2"; 28 vols., 15" x 13 1/2" x 1 1/2"; 12 vols., 10" x 4" x 1/2"; 7 vols., 11" x 8 1/2" x 1/2";



5 vols., 11" x 11" x 2 1/2"; 8 bundles, 14" x 8 1/2" x 7 1/2".

Inventory of property rendered for taxation, showing name and address of owner; year rendered; personal property rendered; real estate rendered, showing abstract or lot number, tract or block number, and original grantee or city or town; number of acres rendered; assessed value of real and personal property; total value of property assessed; whether designated homestead; sworn statement of deputy as to inventory being complete list of all taxable properties; and date of inventory. Arranged chronologically by year and thereunder alphabetically by name of owner. SPF-handwritten and typed. Not indexed.

419. ADDITIONAL. 1967-1973. 17 vols., 11" x 5" x 2".

Additions to or changes in property inventories for Hays County, showing tax payments, changes in inventory, abstract or lot number, number of acres, value of homestead, city property value, county and state tax values, sworn statement of deputy, and date of addition to inventory. Arranged chronologically by year of taxation and thereunder alphabetically by name of property owner. SPF-typed. Not indexed.

420. TAX ROLL. 1898; 1904-current. 47 vols., 23 1/2" x 18" x 1 1/2"; 23 vols., 23 1/2" x 18" x 1/4"; 20 vols., 25" x 18 1/2" x 2 1/4"; 10 vols., 17 1/2" x 17 1/2" x 4 3/4"; 8 vols., 18" x 14 1/2" x 1".

Assessment of property in Hays County owned and rendered for taxation by owner or agent thereof, showing name and address of owner, abstract or lot number, tract or block number, original grantee or city or town, acreage, value of acreage, homestead value, personal property value, county and state tax value, amount of county and state tax due, amount of road and water tax due, total tax, receipt number, and date of first half and/or total payment. Prior to 1965, amounts of state and county poll tax paid are also shown. Arranged chronologically by year of taxation and thereunder alphabetically by name of taxpayer. SPF-handwritten (1898; 1904-1966); computer printout (1966-current). Not indexed.

421. (DETAIL PROOF LIST). 1972-current. 15 vols., 15 1/2" x 11 1/2" x 2".

Detail proof list denoting corrections or changes in Hays County tax rolls, showing control number; name and address of property owner; abstract or lot number; tract or block

number; name of original grantee; coded columns for school district number, road district number, water district number, and special assessments; acreage; real estate value; personal property value; homestead value; and other value. Arranged alphabetically by name of property owner. Computer printout. Not indexed.

422. WIMBERLEY RURAL HIGH SCHOOL. 1966. 1 vol., 17 1/2" x 14 1/2" x 1/2".

Tax roll for Wimberley Rural High School (1966), showing name and address of owner; abstract or lot number; tract or block number; survey, division, or outlot; original grantee or city or town; number of acres; value of acreage; value of personal property; total personal property; amounts of taxes; total tax due; less discount; total amount due; amount of payment; date of payment; and receipt number. Arranged alphabetically by name of taxpayer. SPF-typed. Not indexed.

423. RECORDS. 1867-1869. 1 vol., 15 1/2" x 11" x 2".

Register of tax assessments in Hays County, showing abstract number, name of original grantee, number of acres, remarks, by whom rendered, county, post office address, and tax value. Arranged numerically by abstract number. Handwritten. Not indexed.

424. TAX RECIEPTS (sic). This record was formerly titled "Tax Receipts" and "State and County Tax Receipt." 1904-1938; 1963-current. 98 vols., 19" x 12 1/2" x 1"; 97 vols., 12" x 11" x 2 1/2"; 75 vols., 19" x 12" x 2"; 31 vols., 18" x 11 1/2" x 3/4"; 22 vols., 11 1/2" x 11" x 2"; 8 vols., 19 1/4" x 12 1/2" x 2"; 1 file drawer, 24" x 10 1/2" x 8 1/2"; 2 bundles, 12" x 5" x 1 1/2"; 1 bundle, 12" x 6" x 5"; 1 bundle, 12" x 5" x 3 1/2"; 1 bundle, 12" x 5" x 2 1/2".

Copies of receipts issued upon payment of state, county, and school taxes, showing receipt number; abstract or lot number; tract or block number; name of original grantee or city or town; number of acres; assessed value; homestead value; roll, page, and line where recorded in TAX ROLL (420.); personal, county, and state values; amounts of state and county taxes; amount of discount; total amount due; date tax paid; and signature of tax assessor-collector or deputy. Arranged numerically by receipt number. SPF-handwritten and typed. Not indexed.

425. (RECEIPTS FOR FIRST HALF PAYMENT). 1971-current. 1 vol., 11" x 9 1/2" x 1/4".

Copies of receipts issued for payment of first half taxes, showing same information as summarized in TAX RECIEPTS (sic) (424.). Arranged numerically by receipt number. SPF-handwritten. Not indexed.

426. SUPPLEMENTAL TAX RECEIPTS. 1939-1947; 1958-1960; 1964-current. 6 vols., 19 1/4" x 12 1/4" x 1/2".

Carbon copies of receipts issued upon payment of taxes not covered by original renditions, showing same information as summarized in TAX RECIEPTS (sic) (424.). Arranged numerically by receipt number. SPF-handwritten. Not indexed.

427. (MONTHLY REPORT OF TAXES COLLECTED). This record was formerly titled "Tax Collector's Record of Reports." 1909-1913; 1969-current. 1 vol., 18" x 18" x 12"; 1 vol., 18" x 18" x 7"; 1 vol., 18" x 14 1/2" x 3 1/2"; 1 vol., 18 1/4" x 12 3/4" x 3 1/4".

Tax assessor-collector's report of all taxes collected by month, submitted to state comptroller in accordance with Article 7260, Revised Civil Statutes, 1925. Summary cover sheets show month and year of report; sworn statement of tax collector as to correctness of report; types of taxes collected, including state ad valorem full payments, state aid full payments, state ad valorem half payments, state aid half payments, state ad valorem supplemental collections, and state aid supplemental collections; collector's supplemental collections; collections on insolvent lists, including ad valorem, state aid, state cost, and penalty and interest payments; collections on redemptions, including ad valorem, state aid, state cost, and penalty and interest payments; amounts and types of state and county taxes collected for month; signature of tax assessor-collector; county clerk's attestation; date signed; signed certification by county auditor; and date of certification. Reports also include detailed list of state and county taxes collected, showing name of tax collector, month and year of report, roll and place (page and line) where assessment recorded, tax receipt number, date of payment, name of taxpayer, amounts of state and county taxes collected, total tax collected, less discount or plus penalty and interest, and total amount collected; list of taxpayers making first half payments, showing name of tax assessor-collector, month and year of report, roll and place (page and line), where assessment recorded, tax receipt number, date of payment, name of taxpayer, amount of state and county taxes collected, total tax collected, less discount or plus penalty and interest, and total amount collected; monthly

report of collections on insolvent list, showing name of tax assessor-collector, month and year of report, date of payment, insolvent receipt number, name of taxpayer, year taxes insolvent, amounts of state and county taxes collected, total taxes collected, and amounts of penalty and interest collected; and redemption list, showing name of tax assessor-collector, month and year of report, date of payment, redemption receipt number, name of taxpayer, amounts of state and county taxes collected, and total amount collected with penalty and interest included. Arranged chronologically by date of report. Typed; SPF-typed. Not indexed.

428. (PAPERS ON TAX STATEMENTS). 1893-1908 (dates vary). 1 stack, 18" x 11 1/2" x 1 1/2".

Various tax reports, including:

a. Supplemental assessment roll (1897; 1901; 1904-1905), showing name of owner; abstract or lot number; certificate, tract, or block number; survey, division, or outlot number; name of original grantee or city or town; subdivision or addition to city or town; number of acres assessed; acreage or city lot value; year taxes collected; personal property value; total value real and personal property; amounts of state and county taxes due; total amount due; tax receipt number; and certification of commissioners' court as to correctness of supplemental roll.

b. List of errors in assessment on tax rolls (1893; 1901), showing page and line number of roll where error appears; name of owner; abstract or lot number; certificate, tract, or block number; survey, division, or outlot number; original grantee or city or town; subdivision or addition to city or town; number of acres assessed in error; value of property; amounts of taxes due state and county; character of error; and certification of commissioners' court as to correctness of list and tax assessor-collector's right to receive credit for taxes shown on list.

c. Unrendered tax roll (1899) and non-resident tax roll (1899-1900), showing same information as summarized in TAX ROLL (420.).

d. List of insolvent taxpayers in Hays County, showing line and page number where assessment recorded in TAX ROLL (420.), name of taxpayer, description of property assessed, amounts of state and county taxes due, total tax due, date of payment, insolvent receipt number, and certification that taxes cannot be collected. No obvious arrangement. SPF-handwritten. Not indexed.

Delinquent Tax

429. DELINQUENT TAX RECORD. 1885-current. 18 vols., 18 1/2" x 12" x 2"; 13 vols., 23 1/2" x 18" x 1 1/2"; 4 vols., 18" x 14 1/2" x 1"; 1 vol., 17 1/4" x 14 1/2" x 1"; 2 filing cabinet drawers, 6 cubic feet.

Record of lands or lots returned delinquent or reported sold to state and not redeemed, showing year delinquent or reported sold to state; name of owner; abstract or lot number; certificate, tract, or block number; survey, division, or outlot; original grantee or city or town; subdivision or addition to city or town; number of acres reported sold or delinquent; amounts of state and county taxes; total tax; date redemption certificate issued by collector; collector's receipt number; and comptroller's receipt number. Arranged chronologically by year and thereunder alphabetically by name of owner. SPF-handwritten and typed. Not indexed.

430. DELINQUENT TAX RECORD - HAYS CONS. INDEPENDENT SCHOOL DIST. 1939-1969. 2 vols., 17 3/4" x 14 1/2" x 1 1/2".

Record of taxpayers delinquent in payment of school taxes, showing year taxes delinquent, name of owner, abstract number, original grantee or city or town, division, number of acres reported sold or delinquent, lot and block numbers, outlot or division number, amounts of taxes and penalties due, date redemption certificate issued by collector, and collector's receipt number. Arranged alphabetically by name of taxpayer. SPF-typed. Not indexed.

431. (KYLE I. S. D. TAX ROLL AND DELINQUENT TAX ROLL). 1939-1966. 1 vol., 22" x 16 1/2" x 2"; 1 vol., 17 3/4" x 14 3/4" x 1 1/2".

Tax roll for Kyle Independent School District (1964-1966) and inclusive delinquent tax roll (1939-1965). Tax roll shows name and address of owner; abstract or lot number; tract or block; survey, division, or outlot; original grantee or city or town; number of acres; value of acreage; value of personal property; total taxable property; total taxes due; discount; total amount paid; date paid; receipt number; and remarks. Delinquent tax record shows each year delinquent, name of property owner, abstract number, original grantee or city or town, division, number of acres reported sold or delinquent, lot number, block number, outlot or division number, amounts of taxes due, total tax due, penalty and interest, total amount due, date redemption certificate issued by collector, and collector's receipt number. Arranged alphabetically by name of taxpayer and thereunder chronologically by year assessed. SPF-typed. Not indexed.

432. (LIST OF DELINQUENT OR INSOLVENT TAXPAYERS). 1942-current. 1 bundle, 18" x 12" x 2 1/2"; 1 bundle, 17 1/2" x 14 1/2" x 1/2".

List of insolvent personal property taxpayers in Hays County, showing line and page number where assessment recorded in TAX ROLL (420.), name of taxpayer, description of property assessed, amounts of state and county taxes due, total tax due, date of payment, and insolvent receipt number. Also includes tax assessor-collector's certification that taxes cannot be collected, showing date; and signatures of tax assessor-collector, county clerk, and county judge. Arranged chronologically by date of report and thereunder alphabetically by name of taxpayer. SPF-typed. Not indexed.

433. (DELINQUENT TAX NOTICE). 1942-1943; 1945-1947. 4 vols., 19" x 12" x 3/4".

Recorded copies of notices sent to property owners notifying individual of delinquency in taxes and that suit to recover delinquent tax will be filed 30 days from date of notice if payment is not made. Shows date of notice, name of person to whom served, last known address, name of person to whom assessed, page and line number where recorded in DELINQUENT TAX RECORD (429.), years sold or delinquent, amounts of state and county taxes due, total amount due, amount due each year, description of property (abstract or lot number; tract or block; survey, division, or outlot number; original grantee or city or town; and number of acres), recapitulation of taxes due, and sworn statement of tax collector and deputy as to validity of notice. Arranged chronologically by date notice issued. SPF-handwritten. Not indexed.

434. (CERTIFICATES OF CANCELLATION). 1964-current (dates vary). 1 vol., 14" x 8 1/2" x 1"; 1 box, 15" x 10" x 4".

Carbon copies of certificates issued by commissioners' court acknowledging that property reported to state as delinquent was erroneously reported, showing name of county; certificate number; date issued; form, page number, line and year of DELINQUENT TAX RECORD (429.); name of delinquent taxpayer; abstract or lot number; name of original grantee; number of acres on which taxes delinquent; total amount of taxes reported delinquent; reason for cancellation; and signatures of county clerk and county judge. No obvious arrangement. SPF-typed. Not indexed.

435. (REDEMPTION RECEIPTS). 1964-current (dates vary). 22 vols., 14" x 8 1/2" x 4"; 11 vols., 14" x 8 1/2" x 1".

Copies of receipts issued upon payment of delinquent

taxes on real property, showing name of tax assessor-collector; county; name and address of taxpayer; receipt number; date issued; amount received; to whom assessed; volume, page, and line where recorded in DELINQUENT TAX RECORD (429.); years delinquent; amount of taxes; description of property; cost; and date, place, and by whom collected. Arranged chronologically by date issued. SPF-typed. Not indexed.

436. (REDEMPTION RECEIPTS - CERTIFIED COPIES). 1962-current (dates vary). 81 envelopes, 15 1/2" x 9 1/2" x 1/2".

Copies of redemption receipts approved and returned by state comptroller, showing same information as summarized in (REDEMPTION RECEIPTS) (435.). Arranged chronologically by date issued. SPF-typed. Not indexed.

437. (INSOLVENT RECEIPTS). 1971-current. 2 vols., 11" x 5 1/2" x 3/4"; 1 vol., 12 1/2" x 3 1/2" x 1/2".

Copies of receipts issued upon the payment of delinquent personal property taxes, showing receipt number, comptroller's charge number, county, name of taxpayer, amount of payment, upon whom taxes assessed, page number where insolvency recorded in (LIST OF DELINQUENT OR INSOLVENT TAXPAYERS) (432.), amount of tax, interest and penalty, date received, and by whom collected. Arranged numerically by receipt number and chronologically by date issued. SPF-handwritten. Not indexed.

438. TAX CERTIFICATES. 1957-current. 32 vols., 9 1/2" x 8" x 1 1/2"; 3 vols., 8" x 5" x 1/2".

Copies of certificates issued by tax assessor-collector verifying that property is free from delinquent taxes and has clear title, showing name of person paying tax, year covered by payment, each prior year delinquent, district number, abstract or lot number, tract or block number, subdivision or addition, survey number, number of acres, amount of tax, and signature of tax assessor-collector. Arranged numerically by certificate number. SPF-typed. Not indexed.

#### Voter

439. APPLICATION/CANCELLATION/PERMANENT FILE/CERTIFICATES. 1971-current. 27 file drawers, 28" x 13 3/4" x 5 3/4".

Voter registration records including:

a. Applications, showing application number; election precinct number; name, address, social security number, date and place of birth, sex, and phone number of applicant; whether naturalized citizen (name of court and location); whether registered in another county (name of county and previous residence); and signature of applicant.

b. Certificates, showing name of tax assessor-collector; county; certificate number; dates certificate valid; voting precinct number; and name, address, and signature of voter.

c. Certificates of cancellation or correction, showing certificate number, voting precinct number, name and address of voter, voting record, and date and reason for cancellation or correction;

d. Permanent voter registration record, showing certificate number, name of voter, precinct number, permanent address, voting record, and date and reason for cancellation or correction (when applicable).

Applications arranged alphabetically by name of voter; certificates arranged chronologically by dates valid and thereunder alphabetically by name of voter; permanent record arranged numerically by precinct number and thereunder alphabetically by name of voter. SPF-typed. Not indexed.

#### Motor Vehicle

440. (RECEIPTS FOR TITLE APPLICATION). 1970-current. 9 file drawers, 12 1/2" x 9" x 3 1/2".

Copies of tax assessor-collector's receipts for title application (acknowledging receipt of fee and application for original or corrected title), showing receipt number, name and address of owner making application or requesting correction; year, make, body style, and motor or vehicle identification number; number of surrendered title (when applicable); license number of vehicle; lien date, amount, and name and address of lienholder (when applicable); date issued; county; and name of tax assessor-collector and initials of deputy. Also includes comptroller's receipts for vehicle sales, use, gift, or transfer tax, showing name of seller or owner, total price, taxable value, and amount of sales or use tax. Arranged numerically by receipt number. SPF-typed. Not indexed.

441. (WEEKLY TITLE REPORT). 1969-current. 1 box, 12" x 9 1/2" x 4"; 1 bundle, 9" x 5 1/2" x 1 1/4".

Copies of weekly title reports submitted by tax assessor-collector to State Department of Highways and Public Transportation, showing date of report, name and number of county, list of title receipts issued, total amount collected for period, amount for county and state, total amount of check



remitted to state, voided receipt numbers, name of tax assessor-collector, and signature of deputy. Arranged chronologically by date of report. SPF-handwritten. Not indexed.

442. (VEHICLE REGISTRATION FORMS AND TRANSFER RECEIPTS). 1972-current. 48 file drawers, 16" x 5 1/2" x 4"; 17 drawers (1 drawer half full), 12 1/2" x 9" x 3 1/2".

Copies of vehicle registration forms and transfer receipts for motor vehicles. Registration forms show year, type of vehicle, index number, previous year license number, gross weight, registration fee, year and make of vehicle, body style, vehicle identification number, title number, empty weight, classification, and name and address of owner. Receipts show classification of vehicle, current license number, name and address of owner, from whom received, year and make of vehicle, body style, motor or vehicle identification number, empty weight, carrying capacity, gross weight, capacity in tons, application number, index number, number months or number quarters received for, number of axles, license fee, date transferred, date registered, name and number of county, name of tax assessor-collector, signature of deputy, and receipt number. Arranged chronologically by year. Each year arranged by type of vehicle and thereunder numerically by license number. SPF-typed. Not indexed.

443. (WEEKLY DETAILED REPORT). 1973-current. 7 bundles, 14 1/2" x 9" x 1 1/2".

Tax assessor-collector's weekly reports to the State Department of Highways and Public Transportation of monies received from the sale of motor vehicle licenses, showing date of report, name and county of tax assessor-collector, license plate numbers and amounts received, total number of licenses issued in each class, amount received from each class, amount of tax assessor-collector's commission, total amount remitted to county and state, and signed affidavit of tax collector as to correctness. Arranged chronologically by date of report. SPF-handwritten. Not indexed.

444. (MONDAY REGISTRATION REPORTS). 1975-current. 1 bundle, 14" x 9" x 2 1/2".

Copies of weekly reports of license and transfer fees, and receipts submitted to State Department of Highways and Public Transportation, showing date of report, name of tax assessor-collector, county, receipt classification, list of receipts issued in each class, voided receipts, form numbers, amounts of monies collected for state and county, amounts of monies collected for transfers and penalties, deductions for

commissions, and signature of deputy. Arranged chronologically by date of report. SPF-handwritten. Not indexed.

445. MOTOR VEHICLE SALES AND USE TAX REPORTS. 1971-current. 1 file folder, 15" x 9" x 1 1/2".

Copies of monthly reports of motor vehicle sales and use tax collection and disposition, remittance report forms, motor vehicle sales and use tax summaries, and detailed reports of collections. Reports of motor vehicle sales and use tax show name of tax assessor-collector, county, month and year of report, total amount collected, total debits, disposition of monies collected, total credits, and sworn statement of tax assessor-collector as to validity of report. Remittance report forms show remittance register number, location where remittance to be mailed, month and year taxes collected, itemized deductions, total deductions, warrant or voucher number, and signature of state comptroller. Summaries show month of report; name of county; and receipts reported, unreported, and voided for the month. Detailed reports show name of tax assessor-collector, county, date of report, receipt number, and amount collected for each receipt. Arranged chronologically by date of report. SPF-handwritten. Not indexed. Sales and use tax reports dated 1942 and 1951 to 1958 also filed in (TAC PAPERS) (450.).

#### Finances

446. (FEE ACCOUNT). 1953-1965. 1 vol., 17 3/4" x 11 1/2" x 1 3/4".

Tax assessor-collector's annual reports of fees collected, showing county, year of report, list of account transactions (deposit or withdrawal), nature of transaction, number and amount of check or deposit, itemized accounts of state and county fees collected, and authorized administrative deductions (salaries of tax assessor and deputies, travel allowances and office expenses). Arranged chronologically by date of transaction. SPF-handwritten. Not indexed.

#### Miscellaneous

447. OCCUPATION TAX REGISTER (formerly titled "Register of Occupation Taxes Collected"). 1887-1897. 1 vol., 16" x 11 1/2" x 2"; 1 vol., 14" x 9" x 1 1/2".

Record of special occupational taxes paid, showing name and residence of taxpayer, nature of occupation, receipt number, time period covered by tax, expiration date, amounts of state and county taxes, and remarks. Arranged alphabetically

by name of taxpayer and thereunder chronologically by date recorded. SPF-handwritten. Not indexed.

448. WINE AND BEER APPLICATIONS. 1971-current. 1/2 filing cabinet drawer, 1 1/2 cubic feet.

Applications for either on-premise or off-premise wine and beer retailers' licenses filed in county court for approval, showing type of license applied for; county; date of application; name, residence, and mailing address of operator; other permit and license numbers; previous criminal violations; name and address of owner; signature of applicant; and notarization. Also includes permit receipts, showing date issued, license number, fee paid, name and address of business, name and address of owner, name of manager, and manager's social security number. Arranged alphabetically by name of business and thereunder by year of license. SPF-typed. Not indexed.

449. LEDGER. 1923-1924; 1928. 1 vol., 12 3/4" x 8 1/4" x 1 1/4".

Record of miscellaneous business affairs of Hays County, including plans for 1924 county fair, list of people to work at fair, and list of season ticket holders; list of businesses in 1923; and list of deposits in Kyle State Bank for 1928. Arranged by subject. Handwritten. Not indexed.

450. (TAC PAPERS). 1938-1943; 1950-1973 (dates vary). 2 filing cabinet drawers, 6 cubic feet.

Miscellaneous reports and documents filed with and by tax assessor-collector, including motor vehicle license fee collection reports (1938), showing name of tax assessor-collector, period covered by report, amount collected, amounts of refunds, commissions, amount deposited, amounts due state and county, and signature of tax assessor-collector; motor vehicle sales and use tax reports (1942; 1951-1958), showing same information as summarized in MOTOR VEHICLE SALES AND USE TAX REPORTS (445.); petitions for homestead exemptions (1938-1943; 1950; 1956-1973); tax levy information (1939-1943); statements of poll tax receipts (1942-1944); taxable values and rates thereon (1942-1944); certificates of rolling stock (1942-1944); letters from tax assessor-collector to state comptroller concerning re-evaluation in Henley and Chimney Valley school districts; letter certifying tax rate set by Fischer Store County Line school district board of trustees; notices of new tax rates voted upon by Buda and Kyle school districts; letters from Urban Renewal Agency of San Marcos to tax assessor-collector

pertaining to applicants for property rehabilitation grants (1971-1972); correspondence from tax assessor-collector to county school districts, county attorney, and county judge pertaining to school tax values, tax rates, and tax collections; lists of bank stockholders filed for tax evaluation purposes (1942); correspondence to and from State Department of Highways and Public Transportation concerning registration of motor vehicles; copies of proposed and existing legislation pertaining to collection of taxes and registration of motor vehicles; information pertaining to district court tax cases (1958; 1961); attorney general's opinions on collection of delinquent taxes and on exemptions for disabled veterans; and lists of school taxes collected (1941). No obvious arrangement. Handwritten; typed; SPF-handwritten and typed; photocopied. Not indexed.

## TREASURER

### Finances

451. (CASH BOOK). This record was formerly titled "Treasurer's Cash Book" and "Treasurer's Account Book." 1886-1959; 1973. 11 vols., 16 1/4" x 12" x 3"; 6 vols., 16 1/4" x 12" x 2"; 2 vols., 15" x 11 3/4" x 4"; 1 vol., 14" x 11 1/4" x 3"; 1 vol., 15" x 11 3/4" x 1 1/2".

Treasurer's account book recording receipts to and disbursements from the various county funds, showing date of entry, description of transaction, check or warrant number, amount received or paid, and balance in account. Arranged by fund and thereunder chronologically by date of entry. SPF-handwritten. Not indexed.

452. SCHOOL FUND REGISTER (formerly titled "County Treasurer - School Account Register"). 1886-1901. 7 vols., 11 1/2" x 9 1/2" x 1"; 1 vol., 18" x 11" x 1 1/2"; 1 vol., 16 1/4" x 11 3/4" x 1 1/4".

Treasurer's accounts with available school fund and the various school districts of Hays County, showing school district number; date, source, and amount of receipts; amount apportioned to each school district; date, amount, and purpose of disbursements; and debits, credits, and balances for each fund. Arranged chronologically by date of entry. SPF-handwritten. Not indexed.

453. TREASURER'S CLAIM REGISTER. 1880-1889. 1 vol., 16 1/4" x 12" x 1 1/4"; 1 vol., 16" x 11 1/2" x 2".

Register of claims allowed by commissioners' court, showing treasurer's number, date of registration, to what class belonging, name of payee, date of claim, amount of claim, issue number of claim, by what authority issued, for what service issued, date of payment, and remarks. Arranged chronologically by date of registration. SPF-handwritten. Not indexed.

454. PAYROLL JOURNAL (formerly titled "Payroll Book" and "S. S. 1967"). 1967-current. 1 vol., 16" x 12" x 3"; 1 vol., 16" x 12" x 1"; 1 vol., 14" x 8 1/2" x 1/4"; 1 loose leaf file, 15" x 9 1/2" x 1/2".

County treasurer's payroll record for the various county employees, showing name of employee, date of posting, net amount due, period ending, total hours and rate, earnings by category, deductions by category, amount paid, and check number. Payroll records dated 1967 to 1968 show name and office of employee, salary, withholding tax, social security, Blue Cross Insurance, county amount on insurance, and amount paid. Arranged chronologically by pay period and thereunder alphabetically by name of employee. SPF-handwritten. Not indexed.

455. EMPLOYEES' LEDGER. 1944-1956; 1958-1966. 15 loose leaf files, 15" x 9 1/2" x 1/2"; 1 box, 15" x 10" x 6".

Annual payroll record for the various county employees, showing date, withholding number, amount earned, amounts withheld, social security number, social security administration expense, amount paid, and totals for year. Arranged chronologically by date recorded. Handwritten; SPF-handwritten. Not indexed.

456. (CERTIFICATE OF DEPOSIT). 1970-current. 1 loose leaf volume, 8" x 5" x 1 1/2".

Record of certificates of deposit for funds invested by Hays County, showing name of fund, name of bank where deposited, number of certificate deposit, term of certificate, rate of interest, date of entry, type of entry (interest, deposit, cash, etc.), debits, credits, and balance. Arranged by type of fund and thereunder chronologically by date of investment or withdrawal. SPF-handwritten. Not indexed.

457. DEPOSIT WARRANT REGISTER. 1939-current. 11 vols., 10" x 8" x 2"; 8 vols., 10 1/2" x 9" x 4"; 1 bundle, 10" x 8" x 6".

Copies of receipts issued by treasurer for monies deposited into the various county funds, showing receipt number, date issued, from whom received, purpose of deposit, amount received, to what fund credited, and signature of treasurer. Arranged chronologically by date issued. SPF-typed. Not indexed.

Bonds and Warrants

458. BOND REGISTER (formerly titled "Treasurer's Bond Register," "Register of Bonds," and "Record of Official Bonds"). 1883-1935. 4 vols., 16 1/2" x 12 1/2" x 2 1/4"; 1 vol., 15 1/2" x 11" x 1".

Record of bonds issued by Hays County, showing amount of bond, rate of interest, date due, date cancelled, date registered, to whom issued, for what purpose, number of bond, date of filing, number of coupon, date due, to whom paid, amount of coupon, and remarks. Arranged chronologically by date filed. SPF-handwritten. Not indexed.

459. GENERAL. 1974-current. 1 box, 10" x 10" x 6".

Copies of warrants issued from the general fund, showing warrant number, date issued, to whom issued, amount, purpose, date approved, and signatures of authorized officials. Also includes monthly tally sheets of warrants received and their amounts. Arranged chronologically by month received and thereunder numerically by warrant number. SPF-typed. Not indexed.

460. OFFICERS' SALARY. 1974-current. 1 box, 10" x 10" x 6".

Copies of warrants issued from the officers' salary fund, showing same information as summarized in GENERAL (459.). Arranged chronologically by month received and thereunder numerically by warrant number. SPF-typed. Not indexed.

461. ROAD AND BRIDGE GENERAL. 1974-current. 1 box, 10" x 10" x 6".

Copies of warrants issued from the road and bridge general fund, showing same information as summarized in GENERAL (459.). Arranged chronologically by month received and thereunder numerically by warrant number. SPF-typed. Not indexed.

462. ROAD AND BRIDGE PRECINCT NO 1. 1974-current. 1 box, 10" x 10" x 6".

Copies of warrants issued from the road and bridge precinct no. 1 fund, showing same information as summarized in GENERAL (459.). Arranged chronologically by month received and thereunder numerically by warrant number. SPF-typed. Not indexed.

463. ROAD AND BRIDGE PRECINCT NO 2. 1974-current. 1 box,  
10" x 10" x 6".

Copies of warrants issued from the road and bridge precinct no. 2 fund, showing same information as summarized in GENERAL (459.). Arranged chronologically by month received and thereunder numerically by warrant number. SPF-typed. Not indexed.

464. ROAD AND BRIDGE PRECINCT NO 3. 1974-current. 1 box,  
10" x 10" x 6".

Copies of warrants issued from the road and bridge precinct no. 3 fund, showing same information as summarized in GENERAL (459.). Arranged chronologically by month received and thereunder numerically by warrant number. SPF-typed. Not indexed.

465. ROAD AND BRIDGE PRECINCT NO 4. 1974-current. 1 box,  
10" x 10" x 6".

Copies of warrants issued from the road and bridge precinct no. 4 fund, showing same information as summarized in GENERAL (459.). Arranged chronologically by month received and thereunder numerically by warrant number. SPF-typed. Not indexed.

466. JURY. 1974-current. 1 box, 10" x 10" x 6".

Copies of warrants issued from the jury fund, showing same information as summarized in GENERAL (459.). Arranged chronologically by month received and thereunder numerically by warrant number. SPF-typed. Not indexed.

467. HAYS COUNTY USA REVENUE SHARING. 1974-current. 1 box,  
10" x 10" x 6".

Copies of warrants issued from the revenue sharing fund, showing same information as summarized in GENERAL (459.). Arranged chronologically by month received and thereunder numerically by warrant number. SPF-typed. Not indexed.

468. PERMANENT IMPROVEMENT. 1974-current. 1 box, 10" x 10" x 6".

Copies of warrants issued from the permanent improvement fund, showing same information as summarized in GENERAL (459.). Arranged chronologically by month received and thereunder numerically by warrant number. SPF-typed. Not indexed.



469. (CANCELLED WARRANTS). 1971-1973. 2 boxes, 25" x 17" x 11 1/2"; 1 box, 15" x 10" x 10".

Cancelled warrants issued from the various county funds, showing same information as summarized in GENERAL (459.). Arranged numerically by warrant number. Typed; SPF-handwritten. Not indexed.

470. WARRANT REGISTER. 1944-1970. 18 vols., 9" x 7 1/4" x 7"; 6 filing cabinet drawers (1 drawer half full), 16 1/2 cubic feet.

Copies of warrants issued from the various county funds, showing same information as summarized in GENERAL (459.). Arranged in reverse chronological order by date issued. SPF-typed. Not indexed.

471. (CANCELLED CHECKS). 1937-1965. 3 filing cabinet drawers, 9 cubic feet; 1 box, 24" x 11" x 4 3/4"; 1 box, 19" x 14" x 12"; 1 box, 19" x 12" x 11"; 1 box, 19" x 13 1/2" x 10"; 1 box, 18" x 10" x 10".

Cancelled checks issued from the various county funds, showing check number; date issued; amount of check; name of payee; date of term check allowed by commissioners' court; name of fund drawn upon; name of bank; and signatures of county clerk, treasurer, and auditor. Arranged chronologically by date issued. SPF-handwritten and typed. Not indexed. Cancelled checks dated 1964 to 1967 filed in (CHECKS AND BANK STATEMENTS) (473.).

472. TREASURER'S CASH BOOK (Bank Statements). 1938-1961. 8 vols., 10 1/2" x 9" x 4".

Bank statements for the various county funds, showing name of depository bank, date of statement, name of account, dates and amounts of deposits, dates and amounts of withdrawals, check number, and balance in account. Arranged by fund and thereunder chronologically by date of statement. SPF-typed. Not indexed. Bank statements dated 1964 to 1967 filed in (CHECKS AND BANK STATEMENTS) (473.).

473. (CHECKS AND BANK STATEMENTS). 1964-1967. 1 box, 18" x 15 1/2" x 9".

Cancelled checks and bank statements for the various county funds. Cancelled checks show same information as summarized in (CANCELLED CHECKS) (471.). Bank statements show same information as summarized in TREASURER'S CASH BOOK (Bank Statements) (472.). Cancelled checks arranged chronologically

by year and thereunder numerically by check number; bank statements arranged chronologically by year. Handwritten; typed; SPF-typed. Not indexed.

474. (DEPOSIT SLIPS). 1952-1965. 14 vols., 7" x 3 1/2" x 2".

Bank deposit slips for monies deposited, showing name of county fund, date of deposit, list of individual deposits, and total deposit. Arranged chronologically by date of deposit. SPF-handwritten. Not indexed.

## AUDITOR

### Reports

475. ANNUAL AUDITS. 1936-current. 1 filing cabinet drawer, 3 cubic feet.

Auditor's annual audit reports on the financial condition of Hays County, including transmittal letter (letter to district judge and commissioners' court), summary of receipts and disbursements, consolidated reconciliation of all funds, itemized analyses of all county funds, and other budgetary reports. Arranged chronologically by date of report. Printed. Not indexed.

476. MONTHLY AUDIT. 1975-current. 1 filing cabinet drawer, 3 cubic feet.

Monthly audit reports on the financial condition of the various county funds, including summary of receipts and disbursements, consolidated reconciliation of all funds, analysis of the county accounts, report of certificates of deposit, and summary of bonded indebtedness. Arranged chronologically by date of report. Printed. Not indexed.

477. ANNUAL BUDGET OF COUNTY OF HAYS. 1940-current. 1 filing cabinet drawer, 3 cubic feet.

Proposed yearly budgets for Hays County, including requests and allocations for each county office and officer, statistical data for the budget year, current tax collection history, budgeted and estimated receipts and disbursements, and budget summary. Arranged chronologically by year of budget. Handwritten; typed; SPF-handwritten and typed. Not indexed.

478. ANNUAL FEE REPORT OF COUNTY OFFICERS. 1940-1965. 1 filing cabinet drawer, 3 cubic feet.

Annual reports of fees earned and expended by various county officials, showing name of officeholder, date of report,

amounts of fees collected and uncollected, and authorized deductions. Arranged chronologically by date of report. SPF-handwritten and typed. Not indexed.

479. 22ND AND 207TH JUD. DIST. PROBATION DEPT. 1972-current. 1/2 filing cabinet drawer, 1 1/2 cubic feet.

Miscellaneous reports and documents of probation departments of the 22nd and 207th judicial districts filed with county auditor, including federal tax forms, bank statements, telephone bills, travel records, paid invoices to probation departments, federal highway administration travel records, probation travel records for Comal County, probation travel records and bills for county juvenile court, and bank statements and cancelled checks from probation department account. No obvious arrangement. SPF-handwritten and typed; computer printout. Not indexed.

480. HAYS COUNTY CIVIC CENTER. 1975. 1/8 filing cabinet drawer, 3/8 cubic foot.

Financial reports and statements pertaining to county civic center, including civic center account receipts and disbursements, accounts of manager's expenses, checking account deposit tickets, file of accounts paid, bank reconciliation reports, and cancelled checks. No obvious arrangement. Handwritten; SPF-handwritten and typed. Not indexed.

481. TAX RECEIPTS. 1975-current. 4 file drawers, 25" x 11" x 6".

Auditor's copies of tax receipts, showing tax collector's number; abstract or lot number; tract or block; original grantee or city or town; number of acres and value; home-stead value; volume, page, and line number where recorded in TAX ROLL (420.); value of personal property; county and state taxation values; amounts of county and state taxes; discount; tax paid; receipt number; first half payment and date; and signature of tax assessor-collector or deputy. Arranged alphabetically by name of taxpayer and thereunder chronologically by date of receipt. SPF-typed. Not indexed.

#### Distribution of Funds

482. DUPLICATE DEPOSIT WARRANT. 1964-current. 1 box, 18" x 11 1/2" x 8 1/2"; 1 bundle, 9 1/2" x 8 1/4" x 2".

Copies of deposit warrants, showing warrant number, source of money, amount of money, fund designation, date issued, and signatures of county clerk and treasurer. Arranged chronologically by date of warrant. Handwritten; SPF-handwritten. Not indexed.

483. WARRANTS. 1970-current. 3 file drawers, 25" x 16 1/2" x 10 1/2"; 1 box, 17 1/2" x 12" x 10 1/2".

Copies of warrants issued from the various county funds, showing warrant number; date issued; amount; to whom issued; term and date payment allowed by commissioners' court; fund drawn on; and signatures of county clerk, auditor, and treasurer. Attached to warrants are invoices and requests for payment. Arranged numerically by warrant number and chronologically by date issued. SPF-handwritten and typed. Not indexed.

484. GENERAL FUND. 1967-current. 1 file drawer, 25" x 11" x 5 1/4".

Cancelled checks issued from general fund, showing check number, date issued, to whom issued, amount, fund drawn on, and signatures of authorized officials. Arranged numerically by check number and chronologically by date issued. SPF-handwritten and typed. Not indexed.

485. GENERAL FUND OFFICERS SALARY. 1967-current. 1 file drawer, 25" x 11" x 5 1/4".

Cancelled checks issued from general and officers' salary funds, showing same information as summarized in GENERAL FUND (484.). Arranged numerically by check number and chronologically by date issued. SPF-handwritten and typed. Not indexed.

486. PRECINCT #1 #2 #3. 1967-current. 1 file drawer, 25" x 11" x 5 1/4".

Cancelled checks issued from precincts 1-3 funds, showing same information as summarized in GENERAL FUND (484.). Arranged numerically by check number and chronologically by date issued. SPF-handwritten and typed. Not indexed.

487. PRECT. 3 AND 4. 1967-current. 1 file drawer, 25" x 11" x 5 1/4".

Cancelled checks issued from precinct 3 and 4 funds, showing same information as summarized in GENERAL FUND (484.). Arranged numerically by check number and chronologically by date issued. SPF-handwritten and typed. Not indexed.

488. ROAD AND BRIDGE GEN PRECT #1. 1967-current. 1 file drawer, 25" x 11" x 5 1/4".

Cancelled checks issued from general and road and bridge

funds, showing same information as summarized in GENERAL FUND (484.). Arranged numerically by check number and chronologically by date issued. SPF-handwritten and typed. Not indexed.

489. JURY. 1967-current. 1 file drawer, 25" x 11" x 5 1/4".

Cancelled checks issued from jury fund, showing same information as summarized in GENERAL FUND (484.). Arranged numerically by check number and chronologically by date issued. SPF-handwritten and typed. Not indexed.

490. OFFICERS SALARY. 1967-current. 1 file drawer, 25" x 11" x 5 1/4".

Cancelled checks issued from officers' salary fund, showing same information as summarized in GENERAL FUND (484.). Arranged numerically by check number and chronologically by date issued. SPF-handwritten and typed. Not indexed.

491. OFFICERS' SALARY PERMANENT IMP. REVENUE SHARING JURY. 1967-current. 1 file drawer, 25" x 11" x 5 1/4".

Cancelled checks issued from officers' salary, permanent improvement, revenue sharing, and jury funds, showing same information as summarized in GENERAL FUND (484.). Arranged numerically by check number and chronologically by date issued. SPF-handwritten and typed. Not indexed.

#### Miscellaneous

492. DISTRICT RETIREMENT SYSTEM. 1969-current. 1/2 filing cabinet drawer, 1 1/2 cubic feet.

Documents pertaining to state and district retirement system, including membership lists and standard benefit retirement estimates for 1972 and 1974, memoranda and letters from retirement system to auditor, copies of certification of gross payroll and retirement deductions, assignments of membership numbers, applications for service retirement, applications for refund of retirement deductions, change of beneficiary forms, applications for refund of retirement deductions because of ineligibility, annuity estimates under different plans of retirement, monthly reports of membership changes, and retirement system personal data forms. No obvious arrangement. Typed; SPF-handwritten and typed; computer printout. Not indexed.

493. MISC. FILES A-Z. ca. 1959-ca. 1975. 1 filing cabinet drawer, 3 cubic feet.

Miscellaneous files and reports pertaining to business of county auditor, including bids for construction work done in county; auditor's official bond; census bureau reports; county auditors' association correspondence; equal employment opportunity census report for 1975; workmen's compensation information; machinery warrants; pledged funds; copies of warrants; revenue sharing reports; travel reports on sheriff and deputies; time sheets for county employees; state department of public welfare commodity distribution reports; files on autopsies, ambulance service, auditor's appointments, and insurance; correspondence with commissioners' court; certificate of deposit reports; and Hays County Hospital bonds. Arranged alphabetically by type of report. Handwritten; typed; SPF-handwritten and typed; printed. Not indexed.

## SCHOOL SUPERINTENDENT

### Administration

494. (MINUTES OF SCHOOL TRUSTEES). 1916-1955. 1 vol., 14 1/2" x 9" x 2 1/2".

Minutes of Hays County Board of School Trustees, showing date of meeting, names of board members present, nature of business transacted, and signatures of board president and secretary. Also includes school district number, boundaries of school district, relinquishment of lands from one school district to another, petitions, and partial maps of county. Arranged chronologically by date recorded. Typed. Not indexed. Minutes dated 1953 to 1967 filed in (HAYS COUNTY RURAL HIGH SCHOOLS) (496.); minutes dated 1911 to 1916 recorded in (COUNTY TREASURER'S LEDGER/BOARD OF EDUCATION MINUTES) (520.).

495. TEACHER RETIREMENT AND CENSUS SLIPS. 1937-1968. 1 filing cabinet drawer, 3 cubic feet.

File contains documents pertaining to Texas Teacher Retirement System and superintendent's annual reports. Teacher Retirement System documents include monthly statements of salaries and deposits, copies of cashier's checks, list of employees who are members, membership number and deposits for each member, individual notices of teacher retirement, and monthly reports of members' deductions. Superintendent's annual reports (1953-1966) show names and addresses of superintendent, trustees, and each school principal; data on special courses; professional personnel employed by category; lunchroom data (number of meals served and expense); student enrollment and attendance data; graduation data; mileage of transportation vehicles; data on physical plants and instructional areas; vocational education information; and signed affidavit of school superintendent. File also includes miscellaneous administrative files pertaining to the Central Texas Educational Media Center. Arranged chronologically by date of report or document. Typed; SPF-handwritten



and typed. Not indexed. Superintendent's annual reports dated 1953 to 1967 also filed in (HAYS COUNTY RURAL HIGH SCHOOLS) (496.).

496. (HAYS COUNTY RURAL HIGH SCHOOLS). 1953-1967. 16 perma-file boxes (1 box half full), 24 1/2" x 15 1/2" x 10 1/2".

Administrative files and miscellaneous records pertaining to Hays County rural high schools, including:

a. School board meeting minutes, showing same information as summarized in (MINUTES OF SCHOOL TRUSTEES) (494.).

b. Superintendent's annual reports, showing names and addresses of superintendent, trustees, and each school principal; data on special courses; professional personnel employed by category; lunchroom data (number of meals served and expense); student enrollment and attendance data; graduation data; mileage of transportation vehicles; data on physical plants and instructional areas; vocational education information; and signed affidavit of school superintendent.

c. Principal's period reports, showing names of teachers, number of pupils, aggregate days membership, aggregate absence, aggregate attendance, refined aggregate days attendance, gross average daily attendance, and percent of attendance.

Also includes teachers' salary schedules, teaching applications, audit reports, reports to state and county officials, budget information, census information, co-operative agreements, funding information, data on textbooks and teachers' associations, transportation information, transportation expenditures, gasoline receipts, bank statements, insurance policies, cancelled checks, and copies of warrants. Arranged by type of report or document. Handwritten; typed; SPF-handwritten and typed; printed. Not indexed. Superintendent's annual reports dated 1953 to 1966 also filed in TEACHER RETIREMENT AND CENSUS SLIPS (495.).

497. (SUPERINTENDENT'S SUMMARIZED REPORT TO STATE SUPERINTENDENT). 1923-1924. 1 vol., 14" x 8 1/2" x 3/4".

Copy of county superintendent's report on independent school districts in Hays County to State Superintendent, showing number of students; age, race, sex, and names of blind, deaf, and feeble-minded children; name of guardian; and name and number of school district. Arranged by district. SPF-handwritten and typed. Not indexed.

498. (SCHOOL DISTRICT BOUNDARIES). 1891-1905 (dates vary). 1 vol., 10 3/4" x 8" x 1".

Recorded copies of minutes of Hays County commissioners' court establishing or redefining common school district boundaries, showing name and number of district, term of commissioners' court, date of proceedings, names of county judge and commissioners, county, description of new or redefined boundaries, names of common school trustees, certification by county superintendent that transcription is a true and correct copy of original order, location where original order recorded, and signature of county superintendent as ex officio secretary of county school board. Arranged numerically by district number. Handwritten. Indexed.

499. (COUNTY SUPERINTENDENT'S SCHOOL RECORD). 1906-1910; 1912-1917. 2 vols., 16" x 11" x 1".

Records maintained by county school superintendent pertaining to administration of Hays County schools and student enrollment, including:

a. Annual apportionments to respective districts, showing name and number of district, and breakdown of scholastic population by race;

b. Register of transfers, showing date of transfer, name and age of pupil, name of parent or guardian, from which district transferred, to which district transferred, and county;

c. Memoranda, listing number of students and also receipts and disbursements, showing date of transaction, by whom received or to whom paid, purpose, amount, and fund debited or credited;

d. Personnel data, showing name and number of district, names of trustees, and names and monthly salary of teachers. Arranged numerically by school district. SPF-handwritten. Not indexed.

500. HAYS COUNTY ADMINISTRATION FILES (formerly titled "County Administration"). 1965-1970. 3 filing cabinet drawers, 9 cubic feet.

Miscellaneous documents pertaining to the administration of school superintendent's office and the school transportation system, including annual reports, budgets, teachers' certificates, personnel rolls, transportation reports and bills, and correspondence. Arranged chronologically by year and thereunder alphabetically by topic of report. Handwritten; typed; SPF-handwritten and typed. Not indexed.

#### Personnel

501. (RECORD OF TEACHERS' CERTIFICATES). 1922-1947. 1 vol., 11" x 8" x 1".

Record of teachers' certificates for teachers in Hays County schools, showing name, race, age, and sex of teacher; grade of certificate; date issued and by whom; state or county; expiration date; and remarks (experience). Arranged alphabetically by name of teacher. SPF-handwritten. Partially indexed in file.

502. TEACHER'S INSTITUTE RECORD AND MINUTE BOOK. 1918-1933. 1 vol., 11" x 8 1/2" x 3/4".

Record of attendance and minutes of the meetings of the annual Teachers' Institute. Attendance record shows name, address, and race of teacher; grade of certificate; number of days attended; total; name and address of school; district name or number; and remarks. Minutes show data on inter-scholastic competition, discussions of the various committees, committee appointments, election of institute officers, and details of proceedings. Also includes copies of programs, working papers, and original attendance rolls. Arranged chronologically by date of meeting. Handwritten; SPF-handwritten. Not indexed.

503. TEACHER RETIREMENT SYSTEM RECORDS. 1938-1942. 1 vol., 18" x 11" x 1/2".

Ledger recording payments made by teachers to Texas Teacher Retirement System, showing name of teacher, district where employed, school taught, year or term taught, annual contract salary, monthly salary, retirement compensation per month, membership fee, and record of monthly payments made. Arranged alphabetically by name of teacher. SPF-handwritten. Not indexed.

504. FORMER TEACHERS AND EMPLOYEES OF HAYS COUNTY SCHOOLS AND OLD SALARY CARDS. 1958-1968. 1/2 filing cabinet drawer, 1 1/2 cubic feet.

Personnel records and old salary cards on teachers and employees of Hays County schools. Personnel records include non-subversive oaths, transcripts, correspondence, employment applications, teachers' service records for Foundation School Program Act, and Texas teacher certification. Salary cards (1958-1967) show name and address of employee, position, name of school, degrees held, date first employed, date released, subjects taught, and salary data by month and quarter. File also contains teachers' daily registers for Wimberley Rural High School (1965-1967), showing school year, name of school, post office address, county, name of teacher, and grade taught. Registers also include Texas Education Agency forms on student attendance and grades, showing school term; name, place of birth, and age of student; name, address, and occupation of each parent; record

of student's attendance; attendance analysis; and record of grades received in courses. Arranged alphabetically by name of individual. Handwritten; typed; SPF-handwritten and typed. Not indexed.

505. TEXAS TEACHER'S DAILY REGISTER. 1929-1964. 1 box, 18" x 15" x 10 1/2".

Daily register of common school district teachers in Hays County, showing school year, name of school, post office address, county, name of teacher, and grade taught. Also includes Texas Education Agency forms on student attendance and grades, showing school term; name, place of birth, and age of student; name, address, and occupation of each parent; record of student's attendance; attendance analysis; and record of grades received in courses. No obvious arrangement. SPF-handwritten. Not indexed.

506. WIMBERLEY TEACHER'S DAILY REGISTER. 1964-1965. 1 file folder, 15" x 9" x 1".

Daily register of Wimberley Common School District teachers, showing same information as summarized in TEXAS TEACHER'S DAILY REGISTER (505.). No obvious arrangement. SPF-handwritten. Not indexed.

### Students

507. CENSUS SLIPS. 1964-1969. 3 boxes, 12" x 9 1/2" x 4"; 1 box, 13" x 9 1/2" x 4"; 1 box, 12 1/2" x 11" x 4".

Family census blanks, showing school district; county; name, date of birth, sex, race, age, and handicaps of child; length of residence in county; residence on last February 1; name, address, and signature of each parent; sworn statement that age of child is correct and that child has not been previously registered; date completed; and signature of census taker. Arranged chronologically by year of census and thereunder alphabetically by name of child. SPF-handwritten. Not indexed.

508. (CENSUS ROLLS). 1910-1923; 1952-1969. 10 file folders, 15" x 10" x 1"; 1 bundle, 15" x 10" x 5".

Copies of consolidated census rolls of students attending Hays County common schools, showing name and address of student; name of school district of residence; name of parent or guardian; and age, race, and sex of student. Summary sheet for each roll shows county, name of school district, school year, and breakdown of scholastics by sex, race, and age group. File also contains roster of additions to census. Arranged chronologically by each year of the census and

thereunder alphabetically by name of student. SPF-typed. Not indexed.

509. SCHOOL RECORDS. 1914-1970. 2 filing cabinet drawers, 6 cubic feet.

Originals (1914-1949) and copies (1949-1970) of census roll of students attending school in San Marcos, Wimberley, Martindale, Kyle, Dripping Springs, and Buda school districts, showing name and address of student, district where attending school, name of parent or guardian, and age and sex of student. Arranged chronologically by year of census and thereunder alphabetically by name of student. SPF-handwritten and typed; computer printout. Not indexed.

510. (PERMANENT SCHOOL RECORDS). ca. 1934-ca. 1939. 1 vol., 10" x 6 1/2" x 4 1/2".

Permanent scholastic record of students attending Hays County common elementary and high schools. Elementary record shows name and date of birth of student; name of parent or guardian; school year; grade level of student; number of days in attendance, absent, and tardy; grade in each subject taken; grade average; whether promoted or returned; name of school reporting; name of teacher; types of IQ tests taken by student; test results; vaccination record; and handicaps of student. High school record shows name of student; date of birth; name of parent or guardian; name of school; term; weeks studied; grades; units of credit; subjects; whether student participated in inter-school contest, basketball, track and field, or literary activities; year of contest; and distinctions or honors received. Arranged alphabetically by name of student. SPF-handwritten. Not indexed.

511. DROPS A-Z/DISTRIBUTIVE EDUCATION. ca. 1945-ca. 1955. 8 filing cabinet drawers, 24 cubic feet.

Personal files pertaining to individuals trained by Hays County Vocational School for Veterans and records on payments of tuition and other expenses by the Veteran's Administration. Arranged alphabetically by name of veteran. SPF-handwritten and typed. Not indexed.

#### Finances

512. (AUDIT REPORTS). 1927-1935. 1 vol., 11" x 9" x 3/8".

County school superintendent's copy of audit report of Hays County common school funds, showing summary of

balances for all funds, analysis of transactions for each fund, analysis of transactions for each district, problems encountered and/or list of recommendations for more efficient fund handling, and signature of accountant from State Department of Education. Arranged chronologically by date of report. Typed. Indexed.

513. SCHOOL DOINGS (Budgets). 1950-ca. 1968. 1 box, 11" x 10 1/4" x 5 1/2".

Budgets and amended budgets, showing district number and name, name of county, budget summary, date of report, and signatures of president and members of board of trustees. Also includes miscellaneous documents pertaining to public school activities. No obvious arrangement. SPF-handwritten and typed. Not indexed.

514. (BUDGETS). 1932-1936. 1 bundle, 17" x 11" x 1/2".

Budgets for Hays County schools (form 2100F), showing name of school district; cash payments, outstanding warrants, and totals for current year; unexpended balance; estimated budget for next school year; approved budget; revenue receipts with amounts received in current year and estimated for next year; and signed approval of president and secretary of board of trustees. Arranged chronologically by school year and thereunder by name of school district. SPF-handwritten and typed. Not indexed.

515. (TITLE III, E.S.E.A.). 1967-1968. 2 boxes, 24" x 15" x 10 1/2".

Financial documents pertaining to Title III grant under the Elementary and Secondary Education Act of 1965, including warrants, showing date issued, warrant number, to whom issued, amount, code, explanation, deductions by type, and total amount paid; cancelled checks and bank statements; original award notification documents; inventories of equipment and supplies; correspondence related to financial matters; monthly folders of paid invoices; and data pertaining to individual workshops. Warrants arranged in reverse numerical order by warrant number; bank statements, invoices, and workshop data arranged chronologically by month; remaining documents have no obvious arrangement. Handwritten; typed; SPF-handwritten and typed. Not indexed.

516. (BUDGETEX ACCOUNT RECORD). This record was formerly titled "Journal." 1935-1967. 13 vols., 23" x 15" x 1"; 7 vols., 12" x 10" x 1"; 2 vols., 14 1/4" x 8 1/2" x 3/4"; 1 vol., 10 1/2" x 8 1/4" x 3/4".

Account book recording the various accounts administered by Hays County school superintendent, showing name of fund or account, date of transaction, description of transaction, debit or credit and amount, and balance. Volumes dated 1953 to 1967 also show voucher number and type of transaction by category. Arranged chronologically by school year and thereunder by name of fund or account. SPF-handwritten. Not indexed.

517. SCHOOL RECORDS. 1928-1929; 1933-1935. 2 vols., 22 1/2" x 14 1/2" x 1 1/2".

Record of the various common school accounts, showing school name and district number, fiscal year covered, number of students, number of transfer students, assessed property valuation, tax rate, estimate of tax to be collected, amount of rural aid granted, length of school term for whites and blacks, amount due from current State Available Fund, names of teachers, contract pay, amounts of vouchers issued each month, names of trustees, summary of budget, and financial data for districts. Arranged chronologically by school year and thereunder numerically by district number. SPF-handwritten. Not indexed. Volume dated 1928 to 1929 and 1933 to 1934 is in poor condition.

518. WENTZ - EXPENSE ACC'TS. 1952-1954. 1 file folder, 12" x 9" x 1/8".

Recorded copies of monthly expense accounts of George Wentz, former school superintendent of Hays County (1952-1954), showing date of travel, location traveled to, number of miles traveled, total mileage expense, itemization of office expenses, total office expenses, total expenses for the month, and notarization. No obvious arrangement. Typed. Not indexed.

519. (AVAILABLE SCHOOL FUND). 1904-1906. 1 vol., 16" x 13" x 3/4".

Record of the available school fund for Hays County schools, and fund data by school district. Account data shows date of transaction, voucher number, district responsible, to whom voucher issued, date of payment, type of disbursement by category, and totals; district fund data shows date, voucher number, object of disbursement, whether debit or credit, and year-end total. Arranged numerically by district number. SPF-handwritten. Not indexed. Volume is in poor condition.

520. (COUNTY TREASURER'S LEDGER/BOARD OF EDUCATION MINUTES). 1889-1890; 1911-1916. 1 vol., 11" x 9" x 1".

Record of county treasurer in account with school communities and minutes of school board meetings. County treasurer's accounts (1889-1890) show name and number of school, date of payment, name of person paid, and amount of payment. Minutes of school board (1911-1916) show same information as summarized in (MINUTES OF SCHOOL TRUSTEES) (494.). Arranged by type of record and thereunder chronologically by date of entry. Handwritten; SPF-handwritten. Not indexed. Minutes dated 1916 to 1955 recorded in (MINUTES OF SCHOOL TRUSTEES) (494.).

521. CANCELLED CHECKS. 1948-1962; 1965-1966. 5 boxes, 25 1/2" x 10" x 5"; 1 box, 15" x 9" x 4".

Cancelled checks issued from the various accounts of Hays County schools, showing date, check number, individual or company to whom paid, amount, fund credited, school district name and number, and signatures of president and secretary of the school board and school superintendent. Arranged chronologically by date issued. SPF-typed. Not indexed.

522. SCHOOL WARRANTS HAYS COUNTY (formerly titled "Warrant Register Hays County Common School District"). 1940-1950. 9 vols., 8 1/4" x 7" x 4"; 2 vols, 8 1/4" x 7" x 3".

Copies of warrants issued by rural high schools of Hays County in payment of various expenses, including gasoline, office and school supplies, teacher salaries and retirement, and band instruments. Shows description of account, gross amount, deductions, net amount, contract number (when applicable), remarks, date of warrant, warrant number, name of bank, and district name and number. Arranged numerically by warrant number. SPF-typed. Not indexed.

523. SCHOOL VOUCHERS. 1907-1909. 1 narrow file drawer, 1/2 cubic foot.

File contains receipts of vouchers issued for maintenance expenses of county schools and cancelled vouchers for teachers' salaries, showing date approved, voucher number, amount, school district number, and signatures of authorized officials. No obvious arrangement. SPF-handwritten. Not indexed.

524. COUNTY SUPERINTENDENTS SCHOOL RECORD. 1893-1894. 1 vol., 11 1/2" x 9 1/4" x 1".



Record of vouchers issued for maintenance expenses of county schools, showing number of school district, date of payment, voucher number, name of payee, and amount paid. Arranged chronologically by date of payment. SPF-handwritten. Not indexed.

525. (BANK STATEMENTS/DEPOSIT SLIPS/BUDGETS/VOUCHERS). 1927-1948. 6 boxes, 24" x 11" x 4 3/4"; 1 box, 24" x 9" x 4 3/4".

Financial records pertaining to various school districts, including:

a. Bank statements, showing date of statement, deposits and withdrawals, balance, and name and number of school district;

b. Deposit slips, showing amount, date of deposit, and name and number of school district;

c. Vouchers, showing to whom paid, amount, pay period, voucher number, school district number, approval, and endorsement;

d. Worksheets, showing accounts of various school funds and combined school fund.

Arranged chronologically by school year. SPF-handwritten and typed. Not indexed.

#### Miscellaneous

526. (WIMBERLEY RURAL HIGH SCHOOL). 1966-1967. 1 box, 12" x 11" x 10".

Miscellaneous reports and documents pertaining to Wimberley Rural High School, including school's copies of warrants paid from local maintenance fund; copies of bills paid; cancelled checks; bank statements; deposit slips; and forms and data pertaining to Title I, state aid, and lunchroom program. No obvious arrangement. Handwritten; typed; SPF-handwritten. Not indexed.

527. (MISCELLANEOUS SCHOOL RECORDS). 1934-1948 (dates vary). 1/2 box, 24" x 15" x 10 1/2".

Miscellaneous records and documents of Hays County schools, including cancelled checks (1946-1947), withholding tax records (1946-1947), receipts for all accounts (1934-1935), deposit and charge slips and transfers (1936-1937), County Administration Account check stubs (1940-1941; 1943; 1947-1948), teachers' contracts (1941-1942), and miscellaneous correspondence (1940-1942; 1944). No obvious arrangement. Handwritten; typed; SPF-handwritten and typed. Not indexed.

## LISTING OF HAYS COUNTY RECORDS

### COMMISSIONERS' COURT

#### Proceedings

Commissioner's Court Papers	1907-1914; 1924-1971
Minutes Commissioner's Court	1855-current
Index to Commissioners Court Minutes	1855-current
Commissioner's Court Minutes Co. Subdivisions	1903; 1909-1910; 1913; 1916
Commissioners Court Docket	1885-current
Minutes of Board of Equalization	1908-1950
Depository and Official Bonds	1919-1929
(Outdoor Festival)	1971-1972
(Bids on County Road Construction)	1921-1922
Road Minutes	1887-1935
Jury of View Record	1887-1909
Road Overseer's Commission	1906-1909

#### Elections

Record of Election Returns	1884-current
Petition to Move Courthouse to Hays City	1908

#### Finances

Paid Vouchers	1939- current
Claims Allowed	1908-1926
Minutes of Accounts Allowed	1896-1940
Statement of Finances	1949-1951
Annual Report of County Accounts (Audit Reports of Hays County)	1940-1968
(Audit Reports of Hays County Common Schools)	1934-1960
Finance Ledger	1927-1935
Minutes Treas. Report	1879-1917
Treas. Annual Statement of School Funds	1874-1892; 1902-1905
Animal Scalp Bounty Register	1888-1906
Warrants General Fund	1913-1914
Justice Court Warrants	1909-1910; 1921-1938
Miscell. Financial Papers	1902-1923
	Undated; 1938-1939

## Reports

Monthly Reports - County Officials	1944-1945
Officers Reports (J. P.)	1898-1903
(Tax Reports)	1901-1926; 1930-1936; 1941-1948
(Unrendered Tax Roll)	1904; 1906; 1909-1915; 1951
Tax Receipt Record	1915-1946

## Miscellaneous

(Commissioners' Court Records)	1941-1951 (dates vary)
J. T. Cleveland Co Comr Prct #2 Papers	1938
(Correspondence)	1937-1938
Record No. 1 - County Convicts	1891

## COUNTY CLERK

## Property

(Deeds)	1969; 1973-current
Deed Record	1848-current
Index to Deeds - Direct/Index to Deeds - Reverse	1848-1970
(Direct Index to Real Property Records/ Reverse Index to Real Property Records)	1970-current
Classification State Land Record	1928; 1953-1958
(Record of School Lands Sold/County School Land Account)	1879-1900
Record of Alien Ownership	1927-1939
Irrigation (sic) Record	1883-current
Transcribed Applications for and Record of Original Surveys	1838-1907 (dates vary)
Direct and Reverse Index to County Surveyor's Transcribed Records	1838-1907 (dates vary)
Record Private Surveys	1909-1960
Index to Record - Private Surveys	1919-1943
Plat Record	1964-current
Index to Maps and Plats	Undated
County Maps	1975
Bill of Sale Record	1884-current
Index to Bill of Sale Record	1915-1957
Journal (Stock Book B)	1871-1884

## Mortgages and Liens

Deed of Trust	1874-current
Index to Deeds of Trust (Direct and Reverse)	1870-1970

Financing Statements	1966-current
Debtor's Index to Financing Statements	1966-current
Debtor-Owner Index to Security Interests in Fixtures (Mortgages After-Acquired Property)	1968-current
Index to Mortgages After Acquired Property	1967-current
Cancelled Chattel Mortgages	1968-current
Orders Releasing Chattel Mortgages	1904-1931; 1949-1966
Chattel Mortgages	1951-1966
Indexed Register of Chattel Mortgages	ca. 1857-1928
Index to Chattel Mortgages - Mortgagee	1932-1966
Chattel Mortgage Register	1932-1937
Index to Chattel Mortgages	1880-1932
Lien on Machinery Situated on Real Estate	1908-1932
Record of Chattel Mortgages on Real Estate	1933-1966
Mechanic's and Materialman's Lien Record	1932-1967
Direct Index to Mechanics' and Materialmen's Lien Record/Reverse Index to Mechanics' and Materialmen's Lien Record	1907-current
Landlord's Lien Record	1907-1970
Employees Lien Record	1926-1974 (dates vary)
Lis Pendens Record	1898-1907
Index to Lis Pendens	1909-current
Abstract of Judgment Record	1909-current
Index to Judgment Record	1880-current
Federal Tax Lien	Undated; 1940-current
Federal Tax Lien Record	1959-current
State Tax Lien	1925-1933; 1938-current
State Tax Lien Record	1963-current
Hospital Lien	1961-current
	1963-current

### Tax

State and County Tax Receipts	1937
Report of Lands and Lots Redeemed from the State (List of Delinquent or Insolvent Taxpayers)	1908-1936
Register of Lands and Town Lots Sold for Taxes (Tax Records Filed with County Clerk)	1915-1916
Record of Certificates of Redemption	1886-1891
Poll Tax Receipts	1892-1893; 1896-1920
Poor Farm	1896-1901; 1914-1952
Registration Receipt	1903-1938
	1911
	1918

### Vital Statistics

Notice of Intention to Marry	1929-1934
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Medical Certificates	1945-1960; 1967-current
Marriage License Applications	1966-current
Marriage License (Receipts)	1911-current
Marriage Licenses	1869-current
Marriage Record	1848-current
General Index Marriage Record	1848-current
Current Birth Certificates	1907-1950
Current Birth Record	1873-1876; 1879; 1903-current
Birth Certificate Index Record	ca. 1947-current
Probate Birth Certificate	ca. 1877-1958 (date of birth)
Delayed Birth Record	ca. 1941-current
Index of Probate Birth Record	1939-current
Probate Birth and Death Record	1939-1941; 1944-1966
Death Certificates	1929-1950
Record of Death	1903-current
Death Certificate Index Record	1955-current
Burial Permits	1918; 1924-1926; 1928; 1930; 1935; 1942; 1964
Correction Certificates Volume and Others Current and Delayed Application and Order for a Certified Copy of Birth Certificate (Births/Marriages)	1942-current 1942-1944
<u>Livestock</u>	
Estrays	1975-current
Estray Record	1872-1907
Treasurer's Estray and Lunatic Book (Receipts - Estray)	1875-1887
Mark and Brand Applications	1942-1950
Marks and Brands Record	1848-current
(Report of Animals Killed by Trains)	1921-1952
<u>Business and Professional</u>	
Assumed Names	1962-current
Register of Assumed Names	1921-current
Partnership Agreement Record	1942; 1954
Nurses License Record	1960-current
Dentist License Record	1949-current
Optometry	1922-current
Application and Reports - Explosive Licenses	1917-1919
Discharge Record	1919-current
Permit to Move Livestock (Occupation Tax Receipts)	1931-1937
<u>Bonds and Deputations</u>	
Official Bonds	1935-current (dates vary)

Official Bond Record	1888-1902
Deputations	1949-current
Deputation Record	1912-1938
(Certificate of Appointment - Notary Public)	1974
Notary Bonds	1927-1955; 1959-current
Notary Public Bond Record	1874-1938
Bond and Deputation	1939-current
Bonds as Commission Merchants	1950; 1954
Public Weigher's Bonds	1949-current
Warehouseman's Bonds	1922-1973
Warehouse Bond Record	1919-current
Yorks Creek Improvement Dis. and Plum Creek Conservation Dis.	1958-1970
Liquor Dealer's Bond Record	1893-1896
Pawnbroker Bond Record	1951; 1956
Bond to Pay Lien Claims	1975-current

### Acknowledgments and Fees

Record of Acknowledgments (County Clerk)	1874-1906; 1912-1937
Record of Acknowledgments (Notaries Public)	1880-1937
Recording	1962-1969
Transfer County Clerk Fees of Office	1937-1945
County Clerk - Cash Book - Journal	1945-1966
Check Stubs - County Clerk Accounts	1967-current
Warrants	1937-1938

### Miscellaneous

Will Register	1956-current
Game, Fish, and Oyster Commission	1947-1954
Voter Registration List	1940-1954 (dates vary); 1968
Hays County Budget	1956-current
Auditor's Report	1922-1926; 1928- 1931
Budgets, Audit Reports, Amendments to Texas Public School Official Budgets	1959-current
Candidate Campaign Expenditures	1924-1948; 1958-1972
Application for Name on Ticket Election (Election Materials)	1932; 1937
Election Data	1946-1974
(Returns of an Election)	1948-1970 (dates vary)
Absentee Voting	1940
Record Official Ballots	1930-1948 (dates vary)
Water Record (Irrigation)	1932
(County Files)	1961-1968
Recorded Instruments	1866-1974 (dates vary)
Instruments to be Picked Up - Unclaimed Marriage License - Unclaimed Mail (Returned)	1855-1918; 1950-1966
Miscellaneous	1967-current
	1946-1961 (dates vary)

Pawn Broker's Reports	1956
Specifications for County Jail	1937
Proposed Legislation	1967
Register of Notices Posted on Bulletin Board	1969-current
(Automobile Licenses)	1927-1928
(General Ledger)	1950-1951
Ledger	1925-1928
(Farmers' Alliance Account Book)	1887-1888

### Registration

Register of Instruments Filed for Record	1905-current
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### Microfilm

(County Records - Microfilm)	Dates correspond to dates of particular volumes microfilmed
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## COUNTY COURT

### Civil

Civil	1890-current (dates vary)
Irvin A. Ebaugh et al vs. State of Texas	1959
(J. W. Crusturner vs. International and Great Northern Railroad)	1905
Minutes County Court	1876-current
Index to Minutes County Court	1867-1975
Civil Index County Court	1941-current
Current Docket - Civil	Current
Transfer Docket County Court	1908-current
Civil Docket County Court	1876-1908
Civil Fee Book	1889-1967
Subpoena Civil	1916-1934 (dates vary); 1958-current
(Urban Renewal Agency Court Action)	1971-1972

### Misdemeanor

Criminal Pending	1952-current
Criminal Cases	1870-current (dates vary)
Need Fine Money	1970-current
Criminal Minutes County Court	1894-current
Misdemeanor Probation Minutes	1965-current
Criminal Index	1952-current
Current Docket Criminal	1969-current
Criminal Transfer Docket Co. Court	1904-current
Bar Criminal Docket - County Court	1881-1890

Criminal Fee Book	1876-1877; 1879; 1889-current
Subpoenas	1934-1947
Capias for Arrest	1913-1953; 1964-1972; 1975-current
(Official Receipt)	1949-1958; 1961-1964; 1966-1970; 1974-current
Criminal Receipt Books and Capias Stubs	1970-1975

### Probate

Probate Cases	1877-current
Probate Index County Court	1970-current
Probate Minutes	1839-1840; 1848-current
Probate Record	1859-1888
General Index to Probate Minutes (Transcript of Proceedings)	1848-current 1967
Transfer Docket Probate Cases	1908-current
Probate Docket	1867-1908
Probate Docket - Vital Statistics Cases	1939-1959
Index to Probate Fee Book	1889-1916; 1921-current
Probate Claims Docket	1873-current
Small Estates	1957-current
Lunacy Cases	1889-1906
No. 3814 Estate of Herman Conrad a Person of Unsound Mind: State- ment of Facts	1967
Probate Lunacy Docket and Fee Book (Minutes)	1966-current
Probate Lunacy Docket and Fee Book (Applications to Make Leases)	1913-1967 1974

### Multi-Case/Multi-Court

Jury Lists (Case Papers)	1856-1903
Executions Returned	1888-1904
Old Motion Docket	1880-1915
Attorney's Receipt Book	1898-1915 (dates vary)

### Juvenile

Juvenile Cases	1969-current
Juvenile Court Docket	1969-current

### Jury

List of Petit Jurors and Misc. Jury Info.	1975
Jury Certificates	1934-1938
County Court Jury Script (sic)	1908-1934

### Fees and Miscellaneous

Criminal and Misc. Beer and Wine Applications Ledger Sheets	1966-1973
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Probate Criminal and Civil Fee Acc't Ledger (Affidavits of Witnesses) (Judge Smith's Correspondence) (Transcripts and Depositions)	1959-1971 1889 1897-1906 1969-1972 1891; 1910-1940
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DISTRICT CLERK

Civil

Civil	ca. 1843-current
Civil Minutes District Court	1850-1864; 1874-1876; 1881-current
Index to Civil Minutes	1852-current
Civil Docket District Court 22d Judicial District	1970-current
Civil Transfer Docket	1913-current
Civil Docket	1870-1911
Civil File Docket	1888-current
Civil Fee Book	1906-current
File Docket and Fee Book (Civil Depositions)	1897-1911 1970-current

Tax

Delinquent Tax Suits	1900-1946; 1959-current
City Tax Suits	1915-1916; 1953-1954
Tax Judgment Record	1898-1919; 1926-1972
Index to Tax Suits	ca. 1898-1913
Civil Docket Delinquent Tax Suits	1910-1927
Civil Docket City Tax Suits	1913-1956
Civil Fee Book Delinquent Tax	1904-1916; 1919-1927
Civil Fee Book City Tax Suits	1912-1956
File Docket and Fee Book Delinquent Tax Suits	1935-current

Domestic Relations

Divorce	1898-1929
Divorce Minutes	1897-1951
Index to Divorce Records	1897-current
Civil Docket District Court Divorce Docket Sheets when Children Are Involved Possible Further Litigation	1975-current
Adoptions	Unknown-current

Felony

Criminal Cases	1882-current
Special Criminal Cases	1954
Complaints in Criminal Cases Not Indicted	1936-1971

Criminal Minutes District Court	1902-current
Criminal Minutes Plea of Guilty	1916-1952
Criminal Minutes Plea of Guilty (Jury Waived)	1932-1953
Criminal Minutes Plea of Not Guilty	1925-1952
Criminal Minutes of Sentence	1923-1953
Criminal Minutes	1894-1926
Index to Criminal Cases	1927-current
Transfer Criminal Docket District Court	1894-1935; 1946-current (dates vary)
Criminal Docket	1852-1867; 1874-1911
Bar Criminal Docket	1881-1889
Criminal Fee Book	1931-current
(Probation Record)	1958-1968
Bench Warrants	1937-1962
(Report of Detailed Examination)	1926
(Felony Depositions)	1949-current
Criminal	1972-current
Examining Trial's Justice Court Old	1913-1925
 <u>Multi-Case/Multi-Court</u>	
(Court Documents)	ca. 1881-1974
(Civil/Criminal/Depositions/Jury)	1895-1928 (dates vary)
District Attorney's Private Papers (District Court Papers)	1901-1932
Bonds and Oaths, Clerk's Receipts, Mandates, Pardons, and Restorations	1919-1946 (dates vary)
Order of Sale Returned	1913-1944
Old Papers	1892-1942 (dates vary)
Old Depositions	1891-1919
(Court Papers)	1909-1926; 1938-1939; 1944
Jury Lists (Depositions, Etc.)	1885-1905 (dates vary)
(Transcripts - Miscellaneous)	1899-1944 (dates vary)
(Exhibits)	ca. 1920-current
Execution Docket	1910-current
Motion Docket	1876-1957
Scire Facias Minutes	1886-1919
Fee Record District Clerk	1927-1935
Fee Book	1880-1888 (dates vary)
Record of Sheriff's Returns	1932-1948
 <u>Grand Jury</u>	
Minutes of Grand Jury	1901-current
Witness Accounts and Certificates Grand Jury	1911-1923; 1931-1966
 <u>Jury</u>	
Jury Lists Administrative Assignments	1970-current
Juror's Time Book	1906-1940; 1967-current

Jury Record 1907-1955  
Jury Certificates 1928-1932

Finances

Report of Witness Fees 1937-1966; 1968-1973  
Witness Accounts District Court 1911-1925; 1938-current  
Minutes of Witness Accounts 1886-1896  
District Clerk Fee Bill 1928-1930; 1932-1950  
Minutes of District Clerk's Account 1921-1947  
Minutes District Clerks and District  
Attorneys Accounts 1911-1935  
Clerk's Certificate Sheriff's Pay  
Summoning Non-Resident Witness  
Dist. Court 1911-1924; 1930-1931  
Clerk's Certificate for Refunds to  
Sheriff for Advances to  
Non-Resident Witnesses 1939-1942  
Minutes Sheriff's Accounts 1883-unknown; 1892-1897;  
1911-1923  
(Cash Book) 1931-current  
(Bank Statements/Cancelled Checks/  
Check Stubs) 1943-current (dates vary)  
(Warrants) 1939-1975

Miscellaneous

Ex Parte Naturalization Papers 1906  
Administrative Assignments and Other 1970-current  
Audit Report of County of Hays 1939-1944; 1948-1953; 1955  
Officers Annual Papers 1935-1950  
Certified List of Voters 1964  
Judicial Administrative Reports 1927-1935

Ex Officio

Medical Register 1873-current  
Record of Trust Funds 1904-1966  
Acknowledgment Record 1903-1946

DISTRICT ATTORNEY

District Court

Felony File (Pending) 1971-current  
Felony Cases 1973-current  
Felony Cases "Closed" 1971-current  
Closed Cases (District Court) 1973-current

County Court

County Case "Open File" (Misdemeanor Cases)	1973-current 1973-current
County Cases "Closed"	1971-current
Closed Cases (County Court)	1973-current

Insufficient Funds Cases

Hot Checks	1973-current
Hot Checks (Disposed)	1973-current
Check Transcript	Current

Grand Jury

(Grand Jury Files)	1958-1966
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JUSTICE OF THE PEACE

Court Records

(Civil Case Papers)	1887-1926; 1942-1970
Civil Suits	1974-current
(Civil Case Papers)	1972-current
Justice Civil Docket	1941-current
Justice's Civil Docket	1974-current
Justice's Civil Docket	1955-1968; 1970-current
Justice Civil Docket (Small Claims)	1974 1972-current
Small Claims Suits	1973-current
Small Claims Court Docket	1972-current
Small Claim Court Docket	1973-current
Small Claims Court Docket	1967-current
(Civil and Small Claims Docket)	1962-current
(Criminal Case Papers)	1947-1967; 1973-current
Docket Complaints (Criminal Cases)	1973-current
(Criminal Case Papers Pct. 4)	1961-current
(Criminal Case Papers Pct. 5)	1957-current
Justice Criminal Docket	1939-current
Justice Criminal Docket	1973-current
Justice's Criminal Docket	1950-current
Justice Criminal Docket	1961-current
Justice's Criminal Docket	1952-current
Justice's Criminal Docket - No. 3, Precinct 1	1888-1893
(J. P. Criminal Docket)	1904-1937
(Warnings by Magistrate)	1974-current
Magistrate Warnings	1973-current
Misdemeanor Complaints	1974-current
Felony Complaints	1973-current
(Civil and Criminal Case Papers)	1970-current
(Justice's Civil and Criminal Docket)	1929-1951

(Examining Trial - Case Papers)	1967-1970
Justice Examining Trial Docket	1938-current
Examining Trial Docket	1975-current
Examining Trials	1938-1958
(Small Claims and Felony Cases)	1965-1967
(Traffic Case Papers)	1947-1954
Justice Criminal Docket (Trucks)	1972-current
Administrative Hearing Docket	1970-current
(Grand Jury Case Papers)	Unknown-current
(Appearance Bonds)	1972-current
Game	1974-current

#### Fee Books

Monthly Reports	1974-current
Monthly Reports	1973-current
(J. P. Reports)	1975-current
Minutes - J. P. Accounts - Examining Trials	1934-1945
Texas Official Fees	1973-current
(Official Receipt for Fine and Costs)	1936-current
Official Receipt for Fine and Costs (Receipts)	1967-current
(Receipts for Fines and Costs)	1963-current
(Administrative File)	1969-current
	1967-current

#### Vital Statistics

(Death Certificates)	1967-current
(Reports of Death - Certificates of Death)	1964-current
Burial Permit	1945-1965
Death Record (Inquests)	1910-1963; 1967-current
(Inquests)	1973-current

#### SHERIFF

#### Case Files and Reports

(Offense Reports)	1965-current
(Fingerprints)	1965-current
Abandoned Vehicle	1973-current
Case Number Log	1976-current
Register of Prisoners	1908-1925; 1965-current
Record	1971-current
(Bond Ledger)	1972-current
(Reports - Correspondence)	1966-current

#### Dockets and Fees

Sheriff's Civil Fee Book	1921-current
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Sheriff's Criminal Fee Book	1921-current
Sheriff's Probate Docket and Fee Book	1933-current
Sheriff's Foreign Docket	1917-current
Sheriff's Account in Examining Trials	1934-1945
Sheriff's Fee Bill Felony Cases under County	1924-1947
(Receipt Books)	1966-current
(Ledger - Fines and Costs)	1970-current
(Fees and Costs Ledger)	1966-current

TAX ASSESSOR-COLLECTOR

Abstracts and Maps

(Assessor's Abstract)	1877-current
Index to Abstract of Lands	1877-1905
(Assessor's Abstract of City Lots)	1877-current
Index to Assessor's City Abstracts	Undated
Ownership Maps	Current
(Aerial Photographs)	Current
San Marcos Consolidated Independent School District	1969-current

Assessments and Tax

Inventories	1895-current (dates vary)
Additional	1967-1973
Tax Roll	1898; 1904-current
(Detail Proof List)	1972-current
Wimberley Rural High School	1966
Records	1867-1869
Tax Reciepts (sic)	1904-1938; 1963-current
(Receipts for First Half Payment)	1971-current
Supplemental Tax Receipts	1939-1947; 1958-1960; 1964-current
(Monthly Report of Taxes Collected)	1909-1913; 1969-current
(Papers on Tax Statements)	1893-1908 (dates vary)

Delinquent Tax

Delinquent Tax Record	1885-current
Delinquent Tax Record - Hays Cons. Independent School Dist.	1939-1969
(Kyle I. S. D. Tax Roll and Delinquent Tax Roll)	1939-1966
(List of Delinquent or Insolvent Taxpayers)	1942-current
(Delinquent Tax Notice)	1942-1943; 1945-1947
(Certificates of Cancellation)	1964-current (dates vary)
(Redemption Receipts)	1964-current (dates vary)
(Redemption Receipts - Certified Copies)	1962-current (dates vary)
(Insolvent Receipts)	1971-current
Tax Certificates	1957-current

Voter

Application/Cancellation/Permanent  
File/Certificates 1971-current

Motor Vehicle

(Receipts for Title Application) 1970-current  
(Weekly Title Report) 1969-current  
(Vehicle Registration Forms and  
Transfer Receipts) 1972-current  
(Weekly Detailed Report) 1973-current  
(Monday Registration Reports) 1975-current  
Motor Vehicle Sales and Use Tax Reports 1971-current

Finances

(Fee Account) 1953-1965

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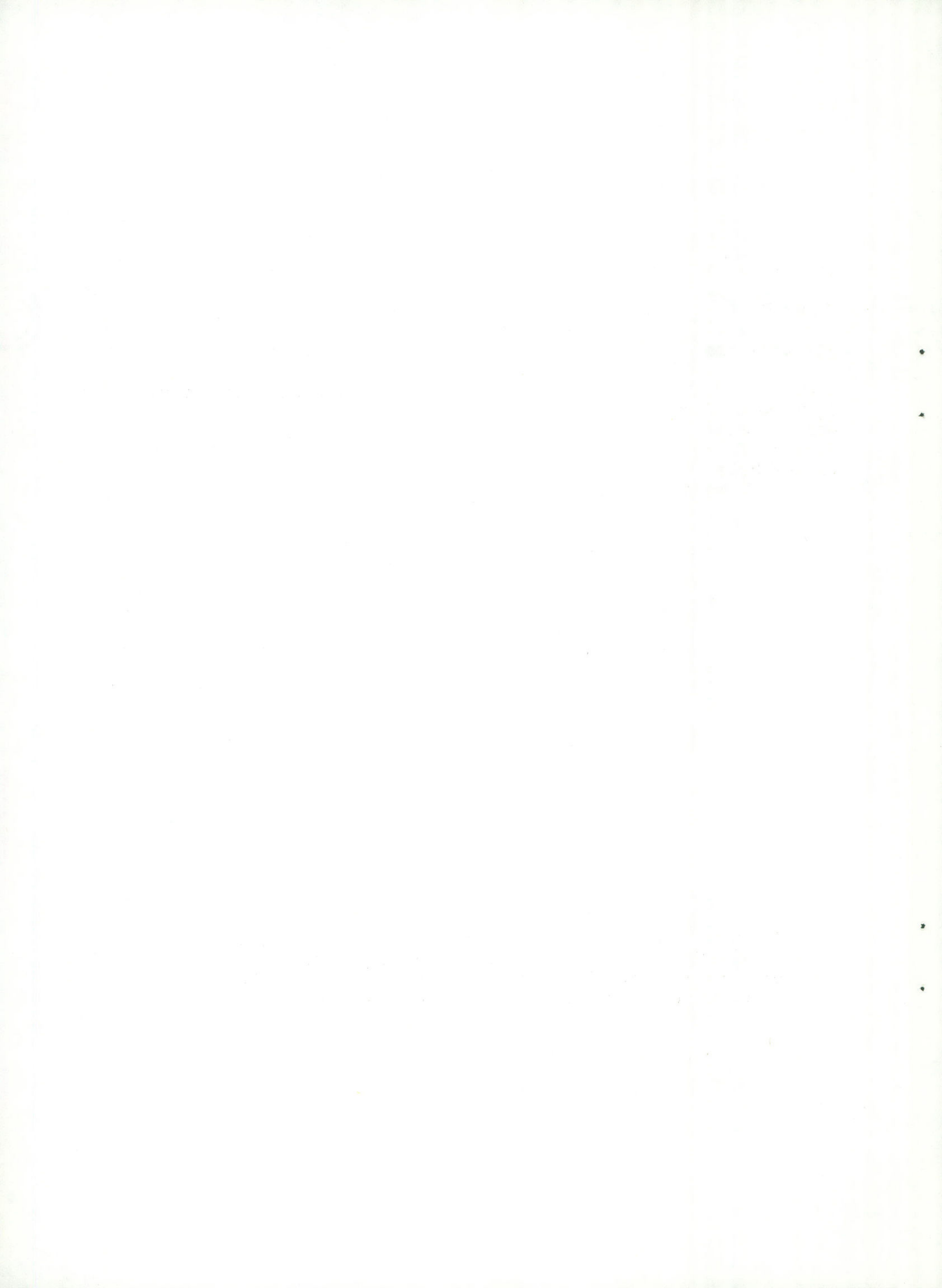


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