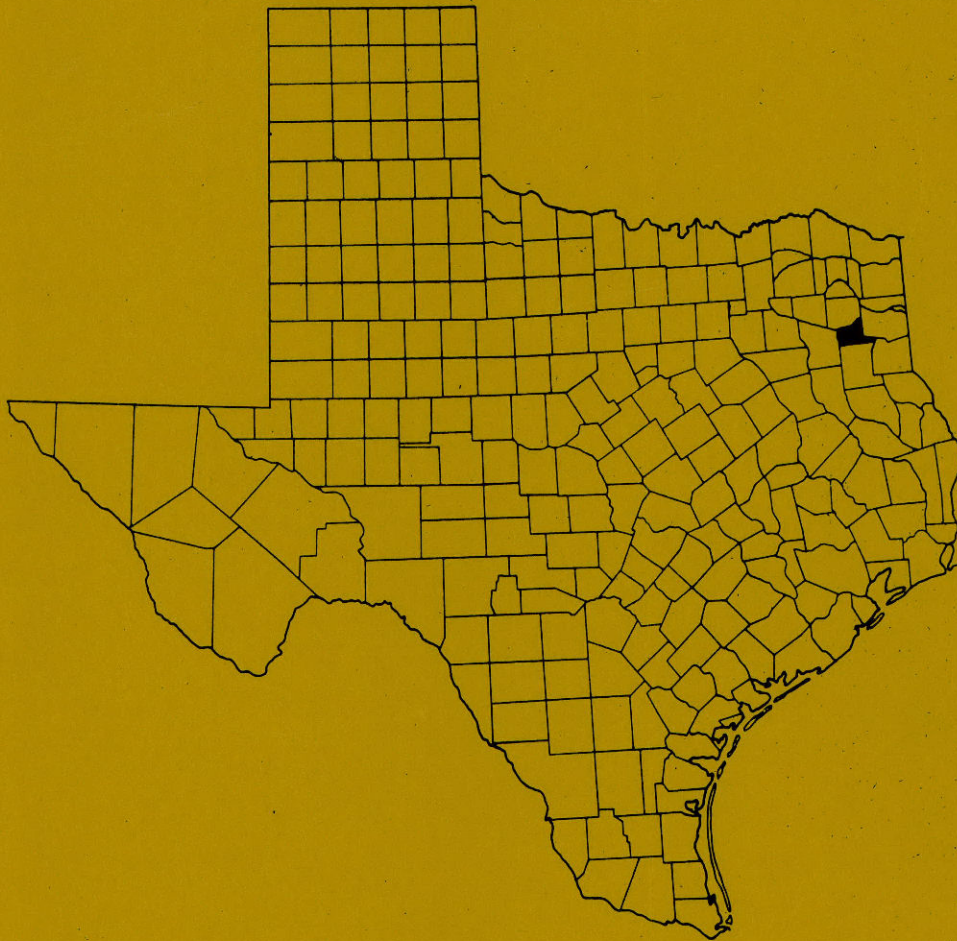


INVENTORY OF COUNTY RECORDS  
GREGG COUNTY









I N V E N T O R Y   O F   C O U N T Y   R E C O R D S  
G R E G G   C O U N T Y   C O U R T H O U S E  
Longview, Texas

Compiled by Ken Durham and Paul Kubricht

Center for Community Services  
North Texas State University  
and  
Archives Division, Texas State Library  
Austin 1975

A Project of the Texas College Bicentennial Program







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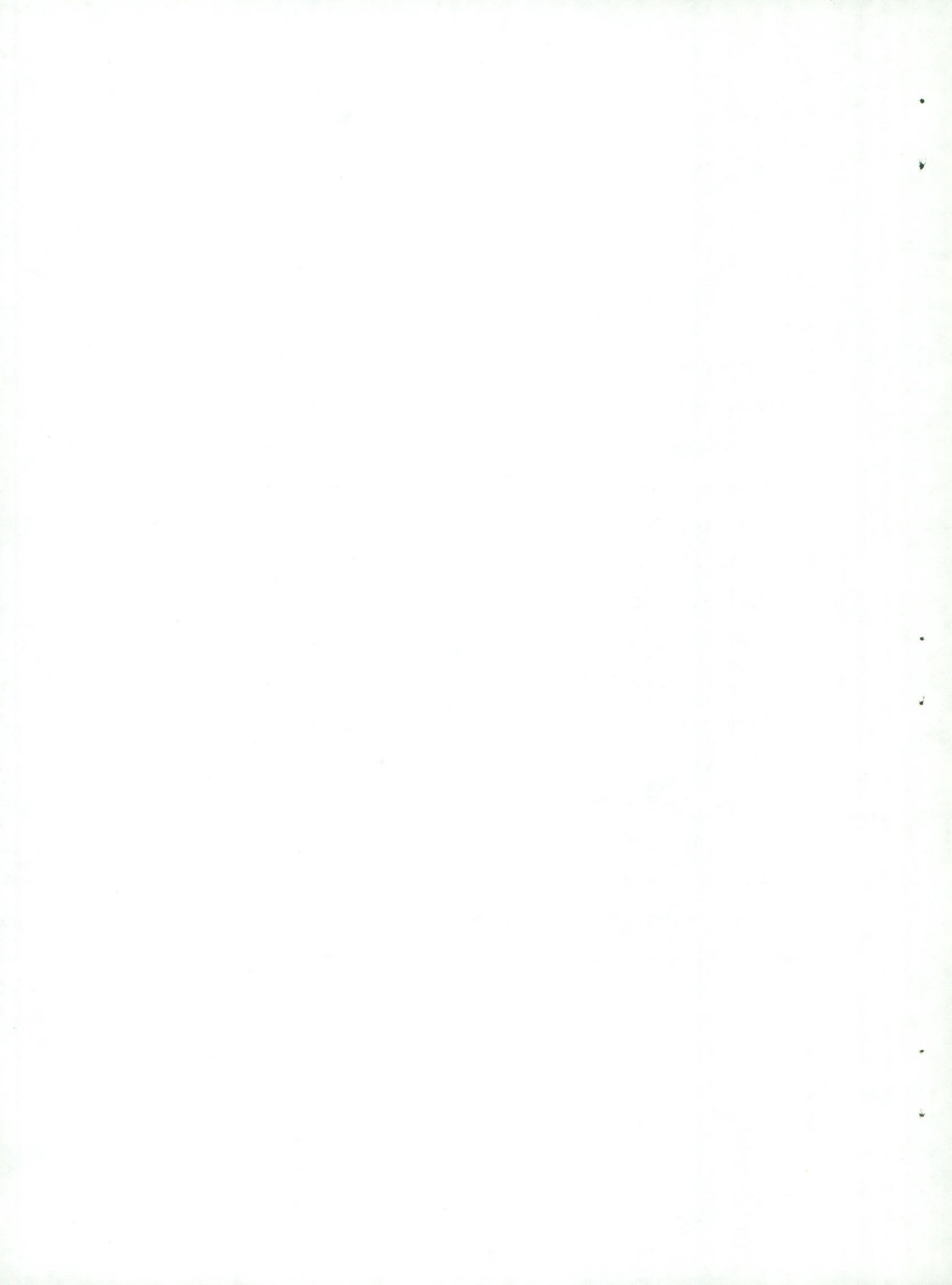
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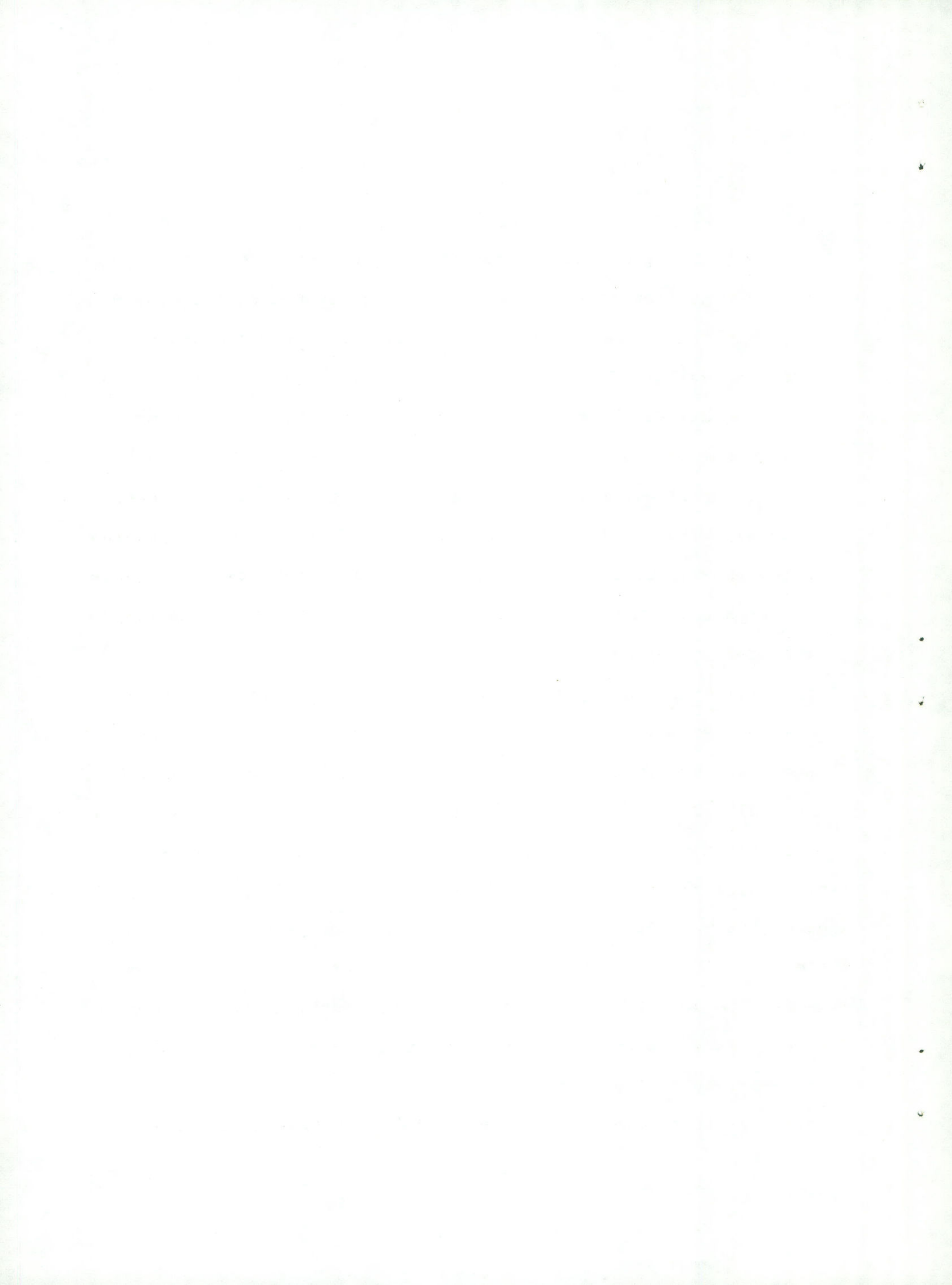


## PREFACE

This survey of the records of Gregg County is part of a statewide project conducted by the University Center for Community Services of North Texas State University in conjunction with the Regional Historical Resources Depository (RHRD) Program of the Texas State Library. The goal is to compile a comprehensive accounting of all county records in Texas with the ultimate aim of establishing a records management system for county officials. Such a system will not only streamline record keeping on the county level, but it will also preserve and make available for researchers much material that heretofore has been misplaced or stored and forgotten.

This Gregg County survey was conducted by nine students in a historiography class at LeTourneau College in the Spring of 1975. Those helping compile the data were Larry Allen, Pat Chapman, Mary Ann Duell, Dorothy Harris, Judy Janes, Phil Miller, Mark Nymeyer, Bill Willoughby, and Bill Young. These students were assisted by Douglas Ferrier, Regional Archivist of the RHRD program, who gave instructions on the purpose and the mechanics of gathering the data. Courteous help in gathering accurate data came from Deputy Tom Johnson in the Sheriff's Department, District Clerk Ruby Cooper, County Clerk B.M. Birdsong, Treasurer James Fuller, Tax Assessor Bill Harper, County Surveyor C. W. Cox, County Engineer Elton Sanders, Justice of the Peace Charles Cashell,

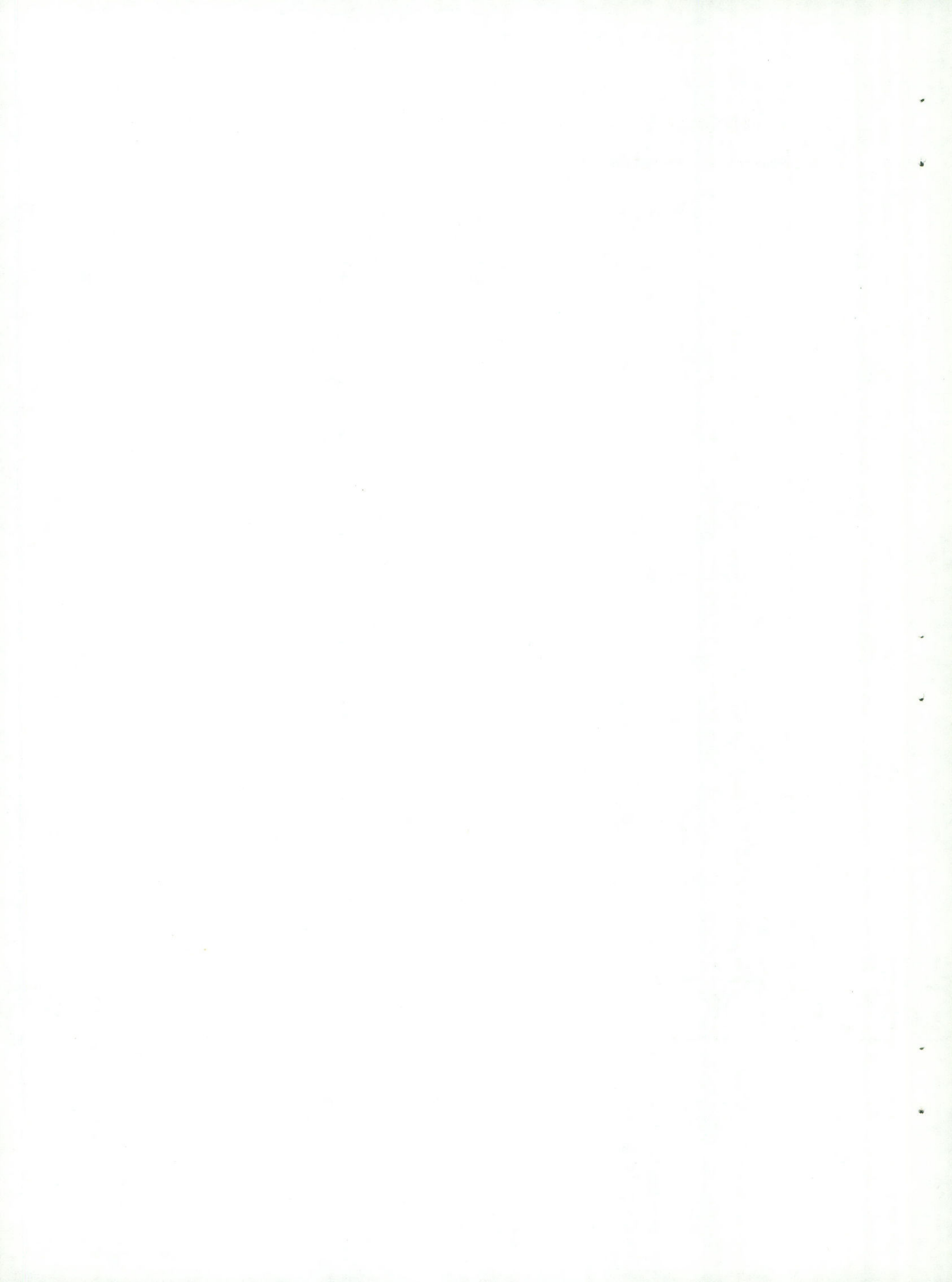




County Auditor Roy E. Harris, County Superintendent Ray Mayberry,  
and numerous deputies in each office.

Ken Durham  
Paul Kubricht  
LeTourneau College  
September 1975

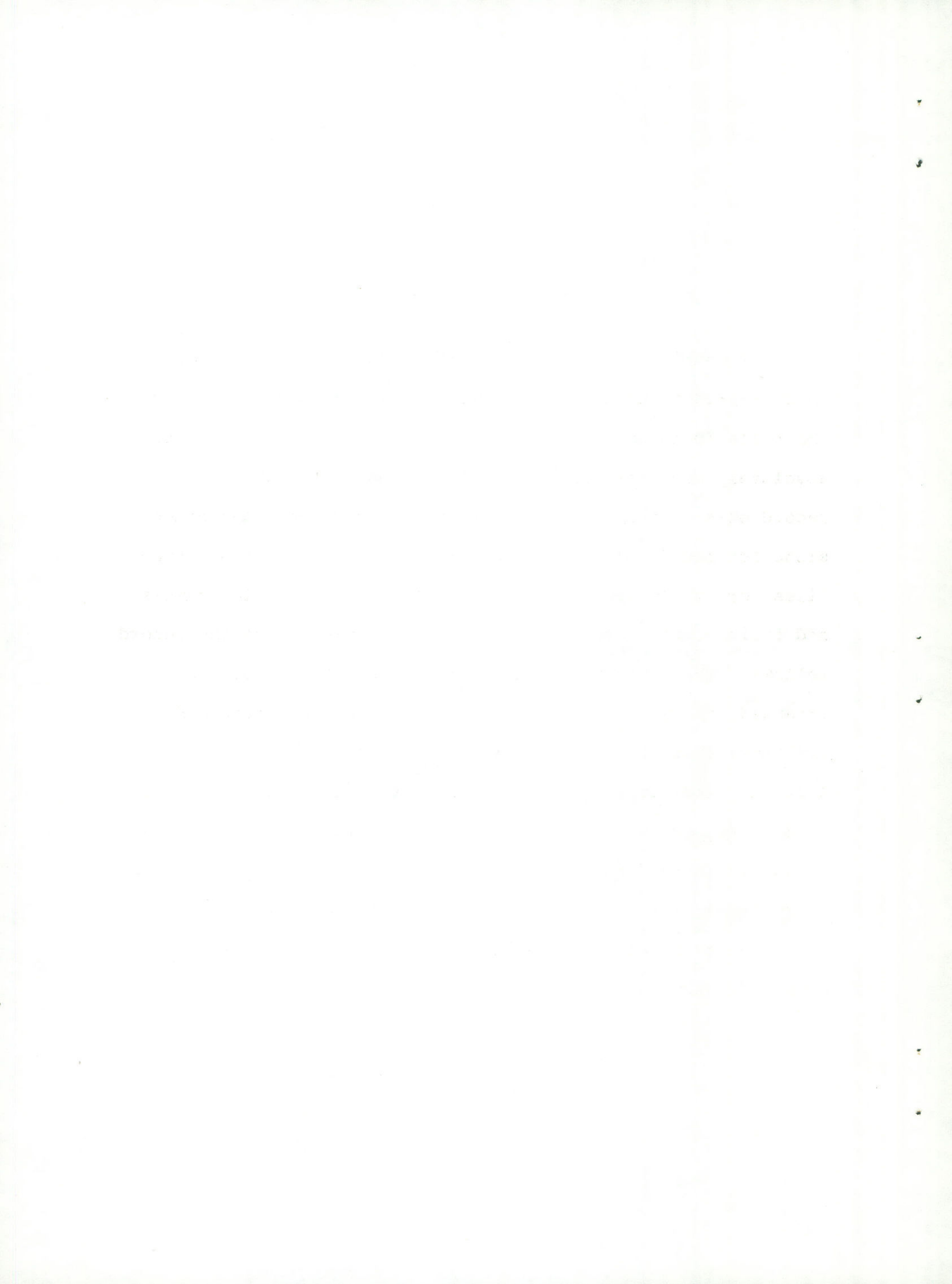




## EXPLANATORY NOTES

All entries are divided according to office, with each entry representing a separate record. The heading indicates the title (punctuation or wording has not been changed unless absolutely necessary for clarity), the dates for which the record exists, and the volume (shown by the number and dimensions for bound volumes, unbound documents, boxes, and permafiles; or by the number of cubic feet for narrow file drawers and filing cabinet drawers). A brief description of the record follows: what information it contains, how the record is arranged, and whether it is indexed. The abbreviation SPF indicates that the record is kept on a standard printed form. A further indication follows as to whether this information is handwritten or typed onto the form. Condition of all records in the inventory is good unless otherwise indicated. In cases where there is a cross-reference to another entry, the title of the entry referred to is shown in capitals with the entry number in parentheses.





## INTRODUCTION

Gregg County is located in northeast Texas, comprising 282 square miles of the Upper East Texas timber belt. The rolling surface has many streams draining to the Sabine River which bisects the county.

Early inhabitants of the area were Indian tribes of the Caddo Confederacy. The Cherokees who came later to the area applied to the Spanish government for title to a large area of land, which included Gregg County. When the title was not forthcoming, the Cherokees left the area along the route known as the Cherokee Trace which later became an important road across the county. Spanish land grants were given instead to Frost Thorn and Hayden Edwards. The latter in 1826 led the Fredonian Rebellion against Mexican authority.

Settlement was very sparse until the 1840's and was not extensive until the coming of the Texas and Pacific railroad in 1871. The city of Longview was founded in that year and within two years was established as one of the most important railroad centers in East Texas. Until this time the region was basically an agricultural one with the plantation system established by immigrants from other Southern states. The railroad was a powerful stimulant to the area, and in 1873 Gregg County, named for John Gregg, a Confederate general, was created from

Rusk and Upshur counties. Longview was chosen as the county seat. After the county was established, buildings were rented until a courthouse was built in 1879 and a larger courthouse was constructed in 1896. Still larger structures were added in 1932 and 1958. Gregg County is fortunate in never having experienced a major courthouse fire.

The most significant event in the history of Gregg County was the discovery of oil and the East Texas Oil Field by C. M. (Dad) Joiner in 1930. Within three years an area 55 miles long and 3 to 9 miles wide was developed for oil production. This development caused the most sustained oil boom in Texas history with Gregg County being the largest oil producing county in Texas. From the railroad-building boom of the 1870's and the oil-producing boom of the 1930's to the present time Gregg County has enjoyed continuous growth and progress.

Current population (1972 est.) of Gregg County is 78,000. At the present time Longview is a city of 50,000.

Gregg County operates under the Constitution of 1876 which outlines the major offices of county government and their functions.

#### COUNTY CLERK

There shall be elected for each county, by the qualified voters, a County Clerk, who shall hold his office for four years, who shall be clerk of the County and Commissioners Courts and recorder of the county, whose duties, perquisites and fees of office shall be prescribed by the Legislature, and a vacancy in whose office shall be filled by the Commissioners Court until the next general election;



provided that in counties having a population of less than 8,000 persons there may be an election of a single Clerk, who shall perform the duties of District and County Clerks.<sup>1</sup>

In the process of being "clerk of the County and Commissioners Courts and recorder of the county,"<sup>2</sup> the County Clerk is responsible for a diverse number of functions. The largest of these tasks in terms of volume of paper handled is that of county recorder. In this area, the Clerk is responsible for receiving, filing, indexing, and maintaining all types of instruments, including deed records, deeds of trust, liens, abstracts, vital statistics, bonds, and licenses, as well as a multifarious collection of odd and obsolete records found in each county courthouse.

The Clerk has the responsibility of recording all proceedings of the County Court and preserving this material in an orderly manner. The County Court is charged by the State Constitution with jurisdiction for misdemeanors, civil cases of value between \$200 and \$500, probate, and the protection and guardianship of minors, lunatics, idiots, and drunkards. Thus, any material handled by the County Court on these cases is therefore the responsibility of the Clerk.

The final broad area of responsibility of the Clerk is in support of the Commissioners' Court. This support includes attending all Commissioners' meetings, posting notices of such meetings, preparing the agenda for each meeting, taking minutes, and indexing and maintaining these records.

## DISTRICT CLERK

There shall be a Clerk for the District Court of each county, who shall be elected by the qualified voters for the state and county officers, and who shall hold his office for four years, subject to removal by information, or by indictment of a grand jury and conviction by a petit jury. In case of vacancy the judge of a District Court shall have the power to appoint a Clerk, who shall hold until the office can be filled by election.<sup>3</sup>

The District Clerk has the responsibility for recording and preserving all material created by the District Court. This responsibility encompasses all aspects of the District Court's jurisdiction which is defined by the Constitution as

all criminal cases of the grade of felony; in all suits in behalf of the State to recover penalties, forfeitures and escheats; of all cases of divorce; of all misdemeanors involving official misconduct; of all suits to recover damages for slander or defamation of character; of all suits for trial of title of land and for the enforcement of liens thereon; of all suits for the trial of the right of property levied upon by virtue of any writ of execution, sequestration or attachment when the property levied on shall be equal to or exceed in value \$500; of all suits, complaints or pleas whatever, without regard to any distinction between law and equity, when the matter in controversy shall be valued at or amount to \$500, exclusive of interest; of contested elections; and said court and the judges thereof shall have power to issue writs of habeas corpus, mandamus, injunction and certiorari, and all writs necessary to enforce their jurisdiction.<sup>4</sup>

## DISTRICT ATTORNEY

The office of District Attorney is provided for by the Legislature in such districts as may be deemed necessary. In counties which constitute a criminal district, a District Attorney is elected for a term of four years.<sup>5</sup> He handles all criminal cases in the district courts.



## JUSTICE OF THE PEACE

The office of the Justice of the Peace can trace its beginnings to the Constitution of the Republic of Texas and has been included in every constitution since that time. Charged by the present Constitution with

jurisdiction in criminal matters of all cases where the penalty or fine to be imposed by law may not be more than for \$200, and in civil matters of all cases where the amount in controversy is \$200 or less,<sup>6</sup>

the Justice of the Peace Court is often referred to as the poor man's court.

The Justice of the Peace is also empowered to issue writs, warrants, and processes; arraign prisoners; and hold preliminary hearings. In counties with fewer than 120,000 people, the Justice of the Peace may also serve as coroner, as well as act as registrar of vital statistics in unincorporated towns of less than 2,500 people.

## SHERIFF

The office of Sheriff is an old one in American local government, tracing its roots back to the Anglo-Saxon heritage of the English-speaking people. In Texas, the office has been provided for in every constitution of the Republic and of the State. The present Constitution provides that

there shall be elected by the qualified voters of each county a Sheriff, who shall hold his office for the term of four years, whose duties and perquisites and fees of office shall be prescribed by the Legislature, and vacancies in whose office shall be filled by the Commissioners Court until the next general election.<sup>7</sup>



Chief among these duties is that of peace officer of the county, but the Sheriff is also an officer of both the county and the district courts in which he is responsible for the service of writs and processes. In addition to these duties, the Sheriff is also charged with the maintenance of the county jail and the supervision of its prisoners.

#### TAX ASSESSOR-COLLECTOR

The duties of the Tax Assessor-Collector are outlined by the Constitution in the following manner:

there shall be elected by the qualified electors of each county an Assessor and Collector of Taxes, who shall hold his office for four years and until his successor is elected and qualified; and such Assessor and Collector of Taxes shall perform all the duties with respect to assessing property for the purpose of taxation and of collecting taxes as may be prescribed by the Legislature.<sup>8</sup>

In counties with less than 10,000 population the offices of Sheriff and Tax Assessor-Collector are combined into one office, although the electorate has the option of making the two offices separate.

#### COUNTY TREASURER

The responsibility for receiving and disbursing county funds belongs to the County Treasurer. Elected for a four-year term, the Treasurer is accountable to the County Commissioners for the manner in which the funds are handled. Under the Republic of Texas the office was an appointive one, but

in 1850 it became an elective office and has remained so until the present.

#### COUNTY AUDITOR

The office of County Auditor is provided for in statutory rather than constitutional law. Any county with a population of 35,000 or more, or taxable valuation in excess of \$15 million, is required to have an Auditor.<sup>9</sup> Counties of lesser population may create the office if so desired by Commissioners' Court.<sup>10</sup>

The District Judge of the county appoints the Auditor, and he has the authority to remove the Auditor for misconduct or incompetency.<sup>11</sup>

The Auditor's main duties are the

general oversight of all books and records of all offices of the county, district, and state, who may be authorized or required by law to receive or collect any money, funds, fees, or other property for the use of, or belonging to, the county; and he shall see to the strict enforcement of the law governing county finances.<sup>12</sup>

In counties of less than 225,000 population, the Auditor estimates revenues and expenditures so that a county budget can be formulated by Commissioners' Court. In counties of over 225,000 population, the Auditor is the budget officer and prepares the budget to be approved by Commissioners' Court.<sup>13</sup>

#### COUNTY SCHOOL SUPERINTENDENT

The separate office of County Superintendent was created by amendment to the School Law of 1876, and the establishment of the



office was left to the discretion of the Commissioners' Court.<sup>14</sup>

A County Superintendent is elected for a term of four years in Texas counties having a scholastic population of 3,000 or more.<sup>15</sup> The County Superintendent advises the Board of Education (Board of School Trustees) on the establishment and maintenance of common schools and their educational policies, including rules and regulations and prescribed courses of study. He prepares the annual school budget for approval by the Board. The County Superintendent submits annual reports to the State School Superintendent and transmits rules and regulations of the State Department of Education to the Board of Education and to school employees.<sup>16</sup>

#### COUNTY SURVEYOR

The office of County Surveyor dates back to the days of the Republic when he was elected by Congress and was required to make out a map with plats of all deeded lands in the county and to record field notes of all surveys.<sup>17</sup> The duties of the office have remained essentially unchanged although the office was made elective in 1840.<sup>18</sup> The current Constitution states that the surveyors shall be elected for a four-year term.<sup>19</sup> Although the office has decreased in importance in recent years and remains vacant in many counties, it is filled in Gregg County.



## COUNTY ENGINEER

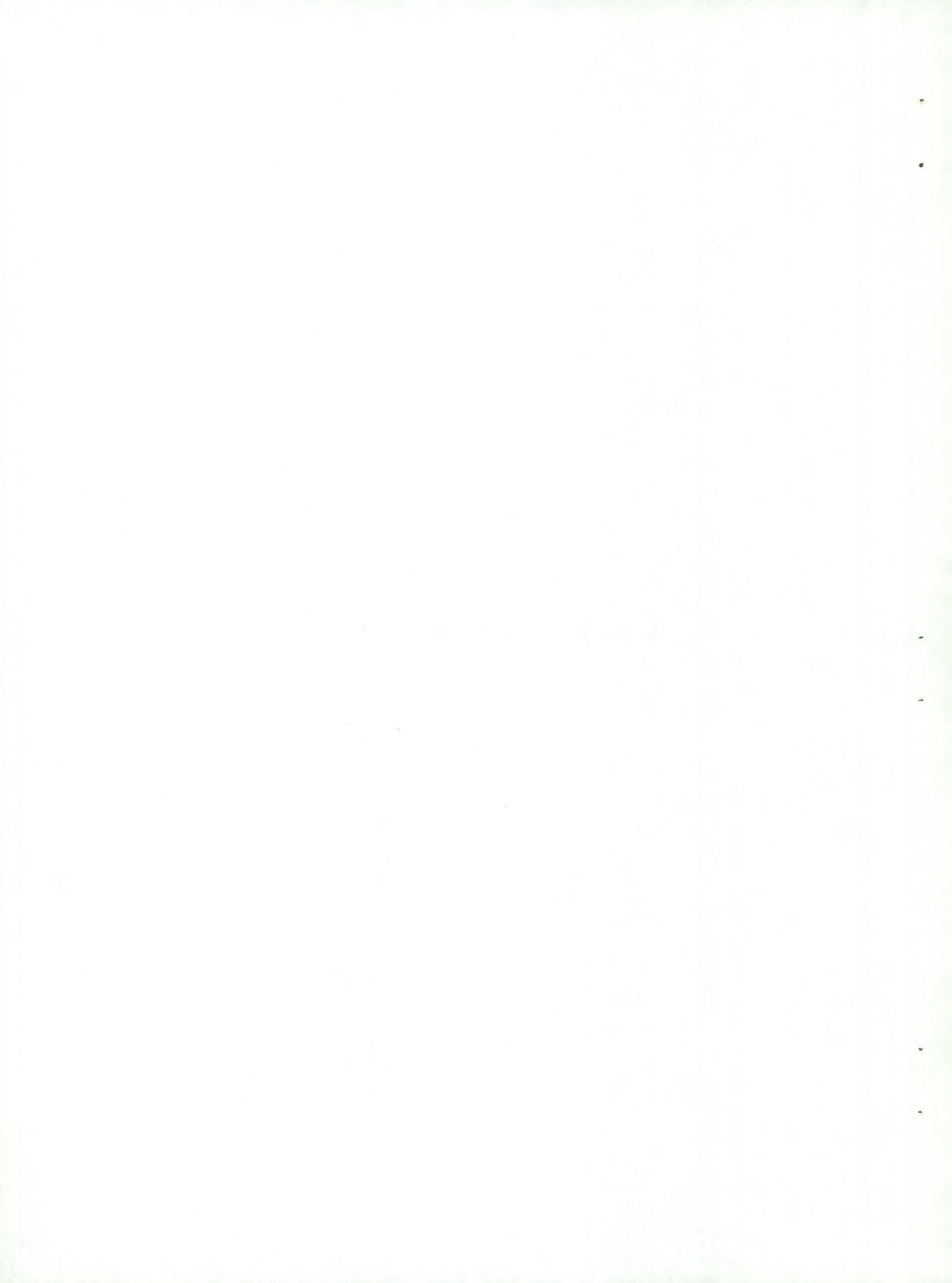
A County Engineer may be appointed by Commissioners' Court in counties having a population of not less than 49,400 nor more than 52,000. He must be a registered professional engineer in Texas. The Engineer is appointed for a two-year term, but he may be removed at the discretion of Commissioners' Court.<sup>20</sup> The County Engineer classifies the public roads of the county, keeps accurate road records and maps, and plans the construction and improvement of roads and bridges in accordance with an overall plan for an efficient county road system.<sup>21</sup> At the end of each year he prepares a complete inventory of equipment, machinery, and vehicles owned by the County Commissioners.<sup>22</sup>

FOOTNOTES

- <sup>1</sup>Constitution of Texas, Article V, Section 20.
- <sup>2</sup>Ibid.
- <sup>3</sup>Ibid., Section 9.
- <sup>4</sup>Ibid., Section 8.
- <sup>5</sup>Ibid., Section 21.
- <sup>6</sup>Ibid., Section 19.
- <sup>7</sup>Ibid., Section 23.
- <sup>8</sup>Ibid., Article VIII, Section 14.
- <sup>9</sup>Vernon's Annotated Revised Civil Statutes of the State of Texas, III-B (Kansas City, Mo.: Vernon Law Book Company, 1962), Article 1645.
- <sup>10</sup>Ibid., Article 1646.
- <sup>11</sup>Ibid., Article 1649; *ibid.*, Article 1676.
- <sup>12</sup>Ibid., Article 1651.
- <sup>13</sup>Ibid., Article 1666; *ibid.*, Article 1666a.
- <sup>14</sup>H. P. N. Gammel, comp. and arr., The Laws of Texas, 1822-1897, X (Austin: The Gammel Book Company, 1898), Section 37, p. 621.
- <sup>15</sup>Vernon's Annotated Civil Statutes, VIII, Article 2688.
- <sup>16</sup>Ibid., Article 2727.
- <sup>17</sup>Gammel, The Laws of Texas, 1822-1897, I, Section 9, p. 1406.
- <sup>18</sup>Ibid., II, Section 8, p. 437.
- <sup>19</sup>Constitution of Texas, Article XVI, Section 44.
- <sup>20</sup>General and Special Laws of the State of Texas, Regular Session, 62nd Legislature, II, H.B. No. 1687, Section 1, p. 2483.
- <sup>21</sup>Ibid., Section 2, p. 2484; *ibid.*, Section 4, p. 2485.
- <sup>22</sup>Ibid., Section 3, p. 2484.

INVENTORY OF GREGG COUNTY RECORDS





COUNTY CLERK

COUNTY CLERK AS RECORDER

Land Records

1. DEED RECORD. 1873-current. 728 vols., 18 1/2" x 13 1/2" x 3 1/2"; 234 microfilm rolls, 4" x 4" x 1".

Recorded copies of deeds, conveyances, and other muniments of title affecting ownership of real and personal property, showing number of instrument, name of grantor, name of grantee, amount of principal, amount of interest, description of property, filing date, date recorded, notarization, and signature of county clerk. Also includes copies of sheriff's deeds, administrator's deeds, bonds for title and executory contracts for sale of land, judgments affecting land titles, and powers of attorney. Deed records since 1967 are on microfilm. Also contains prior and/or subsequent recordings of the following instruments, recorded for various periods of time in separate volumes: OIL AND GAS LEASE RECORD (3.), DEED OF TRUST (6.), MECHANICS LIEN RECORD (15.), LABOR LIEN RECORD (18.), RECORD OF ATTACHMENT LIENS (22.), and LANDLORD'S LIEN RECORD (25.). Arranged chronologically by date recorded. Handwritten; typed; SPF-handwritten and typed. Indexed in DIRECT INDEX TO DEEDS/ REVERSE INDEX TO DEEDS (2.).

2. DIRECT INDEX TO DEEDS/REVERSE INDEX TO DEEDS (formerly titled "Index to Deeds - Direct/Index to Deeds - Reverse" and "Transcribed Index to Deeds Direct-Reverse"). 1873-current. 68 vols., 19" x 16" x 2 1/2"; 8 vols., 16" x 12" x 2 1/2".

Direct and reverse indexes to DEED RECORD (1.), and partial indexes to OIL AND GAS LEASE RECORD (3.), CASINGHEAD GAS CONTRACT (4.), DEED OF TRUST (6.), and FEDERAL LAND BANK DEED OF TRUST (8.), showing name of grantor, name of grantee, kind of instrument, date filed, and book and page number where recorded. Thirty-nine volumes Direct Index arranged alphabetically by name of grantor; thirty-nine volumes Reverse Index arranged alphabetically by name of grantee. SPF-handwritten.



3. OIL AND GAS LEASE RECORD. 1912-1930. 4 vols., 18 1/2" x 13 1/2" x 3 1/2".

Recorded copies of agreements to lease land for privilege of drilling for oil and gas, showing assignments, designations of units, conveyances of oil and gas properties, reservations of production payments, defined terms, subordination agreements, oil and gas leases between what persons, date, amount paid, description of land leased, signature of individual, date filed for record, and signature of county clerk. Prior to 1912 and from 1930 to current, oil and gas leases recorded in DEED RECORD (1.). Arranged chronologically by date recorded. SPF-handwritten. Volume 4 indexed in file; remaining volumes (to 1923) indexed in DIRECT INDEX TO DEEDS/REVERSE INDEX TO DEEDS (2.).

4. CASINGHEAD GAS CONTRACT. 1937-1945. 2 vols., 18 1/2" x 13" x 3".

Recorded copies of contracts to purchase casing-head gasoline, showing date of contract, names of seller and buyer, description of property leased or owned, terms and conditions of contract, signatures of contracting parties, and acknowledgment of notary. Also shows date filed, date recorded, and signature of county clerk. Arranged chronologically by date recorded. SPF-typed. Partially indexed in DIRECT INDEX TO DEEDS/REVERSE INDEX TO DEEDS (2.).

5. PLAT RECORD. 1874-current. 9 vols., 19" x 12" x 3".

Maps and plats filed in the county clerk's office, including township plats and additions to towns or cities, showing addition, location, section, block number, owners of land, and reference to volume and page number where recorded in DEED RECORD (1.). Arranged chronologically by date recorded. Handwritten; photocopied. Not indexed.

#### Mortgages and Liens

6. DEED OF TRUST (formerly titled "Deed of Trust Record," "Record of Deeds Real Estate," and "Record of Deeds and Mortgages Real Estate"). 1879-current. 332 vols., 19" x 13 1/2" x 3"; 160 vols., 13" x 9" x 3 1/2".

Recorded copies of deeds of trust which are used as mortgages or liens on real estate or improvements to real estate. Shows date and place of execution, names of mortgagor and mortgagee, description of property involved, amount and terms of contract, signature of mortgagor, and certificate of acknowledgment. Also includes certificate of recordation,



showing date filed, date recorded, and signature of county clerk or deputy. Contains agreement that third party, named trustee, may in case of default, advertise and sell the land to the highest bidder and apply proceeds to liquidation of lien. Early deeds of trust (prior to 1879) recorded in DEED RECORD (1.). Arranged chronologically by date recorded. Handwritten; SPF-handwritten; photocopied. Early volumes indexed in DIRECT INDEX TO DEEDS/REVERSE INDEX TO DEEDS (2.); later volumes (from 1906) indexed in INDEX TO DEED OF TRUST MORTGAGOR/INDEX TO DEED OF TRUST MORTGAGEE (7.).

7. INDEX TO DEED OF TRUST MORTGAGOR/INDEX TO DEED OF TRUST MORTGAGEE (formerly titled "Index to Deed of Trust" and "Transcribed Index to Deed of Trust - Mortgagors/Transcribed Index to Deed of Trust - Mortgagee"). 1906-current. 22 vols., 19" x 17" x 3 1/2".

Direct and reverse indexes to DEED OF TRUST (6.), showing name of mortgagor, name of mortgagee, date and kind of instrument, date filed, and volume and page where recorded. Some volumes also show number of acres; lot and block numbers; and name of survey, city, town, or addition. Arranged alphabetically by name of mortgagor or by name of mortgagee. SPF-handwritten.

8. FEDERAL LAND BANK DEED OF TRUST. 1917-1920. 1 vol., 19" x 13" x 2".

Recorded copies of deeds of trust in favor of Federal Land Bank, showing date and number of instrument, names of mortgagor and mortgagee, amount of mortgage indebtedness, description of property, terms of mortgage, rate of interest, date of maturity, and signature of mortgagor. Also shows date filed, date recorded, and signature of county clerk. Arranged chronologically by date recorded. SPF-handwritten. Indexed in DIRECT INDEX TO DEEDS/REVERSE INDEX TO DEEDS (2.).

9. FINANCING STATEMENTS. 1966-current. 28 filing cabinet drawers, 84 cubic feet.

Notices filed with the county clerk that a debtor and secured party intend to engage in secured transactions to define ownership and interest in property using a specific collateral (farm-connected collateral, consumer goods, crops, or fixtures). Shows name and address of debtor, name and address of secured party, maturity date, date and time filed, officer's name and number, type of collateral, name and address of assignee of secured party, and signatures of



debtor and secured party. Files also contain notice of financing statement change: whether continuation, assignment (showing name of person to whom secured party of record has assigned his interest in collateral), termination (showing that secured party no longer claims a security interest under the financing statement), partial release (showing collateral released), or amendment to financing statement. Also included are requests for information or copies, showing name and address of debtor, name of party requesting copies or information, whether for information or copies, file number, date and hour of filing, name and address of secured party, and attestation by filing officer as to correctness of information or copies. Financing Statements replaced Chattel Mortgages in 1966. Arranged numerically by file number. SPF-typed. Indexed in DEBTOR INDEX TO FINANCING STATEMENTS (10.).

10. DEBTOR INDEX TO FINANCING STATEMENTS. 1966-current. 8 vols., 18" x 16" x 3".

Index to FINANCING STATEMENTS (9.), showing name and address of debtor, name and address of secured party, file number, date filed, and remarks. Arranged alphabetically by name of debtor. SPF-typed.

11. INDEX TO SECURITY INTERESTS IN FIXTURES - DEBTORS/OWNERS. 1967-current. 1 vol., 18" x 16" x 3".

Index to security interest in fixtures agreements filed in FINANCING STATEMENTS (9.), showing name and address of debtor, name and address of secured party, file number, date filed, and where filed. Arranged alphabetically by name of debtor. SPF-handwritten.

12. CHATTEL MORTGAGES. ca. 1933-1966. 92 narrow file drawers, 46 cubic feet.

Promissory notes and conditional sales contracts assigning mortgaged title. Shows file number, name of mortgagor, name of mortgagee, registration date, description of property mortgaged, amount of mortgage, conditions of mortgage, signature of parties, date of filing, and signature of county clerk. After payment of mortgage, copy of release replaced chattel mortgage in file. Arranged numerically by file number and thereunder chronologically by date of filing. SPF-handwritten and typed. Not indexed.

13. CHATTEL MORTGAGE REGISTER. 1920-1966. 65 vols., 16 1/2" x 12 1/2" x 3"; 7 vols., 18 1/2" x 13" x 3"; 7 vols., 19"



x 14 1/2" x 3"; 1 vol., 12 1/2" x 10 1/2" x 4".

Register of mortgages on personal property, showing filing number, date of reception, names of mortgagor and mortgagee, date of instrument, amount secured, date of maturity, brief description of property mortgaged, and remarks. Arranged chronologically by date recorded. SPF-handwritten. Indexed.

14. CHATTEL MORTGAGE ON REALTY. 1919-1954. 2 vols., 17" x 12 1/2" x 3".

Register of chattel mortgages and liens on machinery and other manufactured articles situated on real property. Includes instrument number, time of reception, name of mortgagor, name of mortgagee or trustee, date of instrument, amount secured, and when due. Arranged chronologically by date recorded. SPF-handwritten. Indexed.

15. MECHANICS LIEN RECORD (formerly titled "Mechanics Lien" and "Mechanic Lien"). 1886-current. 109 vols., 16" x 11 1/2" x 3"; 5 vols., 16" x 11 1/2" x 2 1/2".

Recorded copies of instruments filed to establish mechanics' liens on real estate, including copies of contracts for labor and materials and copies of trust deeds. Shows instrument number, names of owners, names of contractors, description of property, amount of note, notarization, date recorded, and signature of county clerk. Early mechanics' liens recorded in DEED RECORD (1.). Arranged chronologically by date recorded. Handwritten; typed; SPF-typed; photocopied. Indexed in file and separately (1952 to current) in DIRECT INDEX TO MECHANICS LIEN/REVERSE INDEX TO MECHANICS LIEN (16.).

16. DIRECT INDEX TO MECHANICS LIEN/REVERSE INDEX TO MECHANICS LIEN. 1952-current. 8 vols., 18 1/2" x 16" x 3".

Direct and reverse indexes to MECHANICS LIEN RECORD (15.). Shows name of grantor, name of grantee, date of instrument, date filed, and book and page number where recorded. Four volumes Direct Index to Mechanic's Lien arranged alphabetically by name of grantor; four volumes Reverse Index to Mechanic's Lien arranged alphabetically by name of grantee. SPF-handwritten.

17. CONTRACTORS LIEN RECORD. 1918-1923. 1 vol., 18 1/2" x 13" x 2".



Recorded copies of liens drawn in favor of contractors, showing names of parties, instrument number, kind of instrument, terms and conditions of contract, amount of lien, date of instrument, signature of lienor, filing date, recording date, page number of deed book where recorded, and signature of county clerk. Arranged chronologically by date recorded. SPF-handwritten. Indexed.

18. LABOR LIEN RECORD (formerly titled "Record of Labor Liens"). 1899-1970. 2 vols., 18 1/2" x 13" x 3 1/2"; 1 vol., 16" x 11" x 1 1/2"; 1 vol., 19" x 13" x 2 1/2"; 1 vol., 19" x 13" x 3 1/2".

Recorded copies of sworn statements filed by laborers to secure liens on property of their employers for payment of services performed, showing names of laborer and employer, date of instrument, statement of services performed, amount secured by lien, description of property by items and locations, date filed, date recorded, and signature of county clerk. Early labor liens recorded in DEED RECORD (1.). Arranged chronologically by date recorded. Typed; SPF-handwritten and typed; photocopied. Indexed.

19. NOTICE LIS PENDENS. 1931-1932. 2 narrow file drawers, 1 cubic foot.

Original notices of pending suits involving title to real estate, filed by parties to prevent transfer of title pending settlement of suit, showing number and style of case, court in which suit is pending, kind of suit, description of real estate involved, date suit filed, date notice issued, name of person filing, date filed, and date recorded. Arranged chronologically by date filed. SPF-handwritten and typed. Not indexed.

20. LIS PENDENS. 1907-current. 4 vols., 18" x 13" x 3"; 2 vols., 16 1/2" x 11 1/2" x 2 1/2"; 2 vols., 13" x 11" x 5".

Clerk's record of lis pendens notices filed in suits involving real estate to prevent transfer of title pending settlement of suit. Includes case number, name of plaintiff, name of defendant, court pending, kind of suit, description of land affected, final disposition, names of attorneys, dates filed and recorded, instrument number, person originally returned to, and signature of county clerk. Arranged chronologically by date notice issued. SPF-handwritten and typed. Indexed.



21. JUDGMENT RECORD. 1880-current. 16 vols., 19" x 13" x 3"; 1 vol., 16" x 12" x 2"; 2 vols., 14 1/2" x 10" x 2"; 1 vol., 16 1/2" x 12" x 3".

Recorded copies of abstracts of judgments rendered by various courts of the county and other counties, filed for record by owners, showing name of court and county; term of court; case number; names of plaintiff and defendant; date and amount of judgment; amount of court costs; rate of interest; certificate by clerk of court issuing judgment; and certificate of recordation, showing date filed, date recorded, and signature of county clerk. Arranged chronologically by date recorded. Typed; SPF-typed; photocopied. Indexed.

22. RECORD OF ATTACHMENT LIENS. 1900-1966 (date of last entry). 1 vol., 16" x 11 1/2" x 1 1/2".

Clerk's record of attachment liens against real and personal property filed for record, showing names of plaintiff and defendant, case number, from what court writ of attachment issued, amount of debt, and date filed; also recorded copies of the writs of attachment, showing probable value of property to be held unless replevied, names of plaintiff and defendant, date of court term, name of court wherein future action will be held, signature of issuing clerk or justice, sheriff's return showing date of levy, description of property levied upon, and signature of sheriff. Also contains certificate of recordation showing date filed, date recorded, and signature of county clerk. Early attachment liens (prior to 1900) recorded in DEED RECORD (1.). Arranged chronologically by date filed. Handwritten; typed; SPF-handwritten; photocopied. Indexed.

23. NOTICE AND RELEASE OF TAX LIENS UNDER INTERNAL REVENUE LAWS (formerly titled "Notice and Discharge of Tax Liens Under Internal Revenue Laws"). 1936-current. 12 vols., 18 1/2" x 12 1/2" x 3 1/2".

Recorded copies of notices of tax liens in favor of the United States Government, filed by Collector of Internal Revenue, showing district number; name of city or town where collector's office located; recital of the assessment of taxes; name, residence, and place of business of taxpayer; kind and amount of taxes; date filed; date recorded; and signature of county clerk. Also may contain certificate of release of lien showing certificate number and amount paid, at foot of page. Arranged chronologically by date recorded. SPF-typed. Indexed.



24. STATE TAX LIEN RECORD. 1962-current. 6 vols., 18 1/2" x 13" x 3".

Recorded copies of notices of state tax liens under state revenue laws. Liens, in favor of the State of Texas, show name and address of delinquent taxpayer, nature of tax, assessment date, amount of assessment, date of credit, credits, balance, date filed, date recorded, date lien released, and signature of county clerk. Arranged chronologically by date of record. SPF-typed; photocopied. Indexed.

25. LANDLORD'S LIEN RECORD. 1924-current. 1 vol., 13" x 8" x 2".

Recorded copies of sworn itemized statements filed by landlords for the purpose of obtaining preference liens on the property of tenants for rentals due on houses, buildings, and other properties, showing names of landlord and tenant, description of property covered by lien, location of rental property, amount of rent due, period covered by lien, date filed, date recorded, and signature of county clerk. Early landlords' liens recorded in DEED RECORD (1.). Arranged chronologically by date recorded. Handwritten; typed; photocopied. Indexed.

26. BOND TO PAY LIENS OR CLAIMS. 1962-current. 1 vol., 18 1/2" x 13" x 2".

Recorded copies of agreements between contractors and owners for building construction and Hardeman Act Statutory Payment Bonds as required under provisions of Vernon's Annotated Texas Civil Statutes, section 5472d. Agreements show date and place of execution; name of contractor; name of owner; scope of work, showing description of work as designated by contract document and by whom contract prepared; time of completion (dates begun and concluded); contract sum; progress payments, showing conditions of payment schedule; acceptance and final payment, showing conditions under which final payment will be due when both parties agree that work is satisfactory; contract documents, including drawings and specifications; and signatures of contractor and owner. Payment bond shows name of contractor as principal, name of insurance company as surety, name of owner of bond, amount of lien, date of agreement, date and conditions of bond, signatures of parties, signed approval of lien holder, and bond number. Also includes clerk's recording certificate, showing date and time of filing and recording, and signature of county clerk. Arranged chronologically by date recorded. SPF-handwritten and typed; photocopied. Indexed.



## Vital Statistics

27. MARRIAGE LICENSE APPLICATIONS. 1960-current. 8 boxes, 22" x 18" x 16".

Original application for marriage license and physician's certificate as to health of couple. Applications show county; full name, social security number, residence, date of birth, place of birth, and proof of identity of male and female; whether divorced within thirty days of application; whether presently married; statement that male is not related to female; statement that female is not related to male; signed oath by male and female to correctness; name of person performing marriage; date of marriage; county of marriage; address where license is to be mailed; certificate of county clerk that applicants have fulfilled section 1.05 of Family Code; date sworn and subscribed; and signature of county clerk. Physician's certificates show name of physician, date of examination, names of persons tested, test results, name and address of lab or hospital, signature of physician, and doctor's certificate that both parties are free from disease. Arranged chronologically by date recorded. SPF-typed. Not indexed. Use of file is restricted.

28. MARRIAGE LICENSES. 1954-current. 82 vols., 14 1/2" x 15" x 2".

Receipt stubs, sworn affidavits, and parental consents for marriage licenses. Marriage license receipts show receipt number, names of male and female, ages, name of physician issuing health certificate, date issued, and signature of clerk or deputy. Sworn affidavits show name of county, names of male and female, attestation as to age and legal obligations, date sworn, and name of clerk or deputy. Consent of parent or guardian (when applicable) shows name of county, name of parent, name and age of individual underage, name of intended, date sworn, signature of parent or guardian, and clerk's attestation. Arranged numerically by license receipt number and thereunder chronologically by date issued. SPF-handwritten. Not indexed.

29. MARRIAGE LICENSES. 1873-1959. 15 narrow file drawers, 7 1/2 cubic feet; 1 box, 22" x 12" x 1".

Originals and certified copies of marriage licenses, showing state and county; license number; date issued; names, ages, and addresses of contracting parties; and date and place ceremony performed with signature and address of officiating party. Also includes certificate of recordation,



showing date returned, recording date, and signature of county clerk. Arranged numerically by license number and thereunder chronologically by date filed. SPF-handwritten. Not indexed.

30. MARRIAGE RECORD (formerly titled "Marriage License"). 1873-current. 39 vols., 16 1/2" x 12" x 3"; 4 vols., 16" x 11 1/2" x 2 1/2"; 2 vols., 14" x 9 1/2" x 2".

Recorded copies of marriage licenses, showing license number, county in which received, names of male and female, date issued, date of ceremony, name of minister or judge presiding, names of witnesses, date license returned, date recorded, name of county clerk, and signature of recorder. Arranged chronologically by date recorded. Handwritten; SPF-handwritten. Indexed in GENERAL INDEX TO MARRIAGES - MALES/GENERAL INDEX TO MARRIAGES - FEMALE (31.).

31. GENERAL INDEX TO MARRIAGES - MALE/GENERAL INDEX TO MARRIAGES - FEMALE. 1873-current. 8 vols., 18 1/2" x 13" x 3".

Direct and reverse indexes to MARRIAGE RECORD (30.), showing date license issued, name of male, name of female, and volume and page number where recorded. Four volumes arranged alphabetically by name of male and thereunder chronologically by date issued. Four volumes arranged alphabetically by name of female and thereunder chronologically by date issued. SPF-handwritten.

32. BIRTH CERTIFICATES. 1932-current. 8 file drawers, 24" x 12" x 11 1/2".

Copies of actual birth certificates filed with the Bureau of Vital Statistics in Austin, showing certificate number; place of birth; usual residence of mother; name, birth date, and sex of child; whether single or multiple birth; name, color or race, age, birthplace, usual occupation, and kind of business or industry of father; maiden name, color or race, age, and birthplace of mother; number of children previously born to mother and whether now living, dead, or born dead; name of informant; kind of attendant at birth; signature and address of attendant; certification of attendant; date signed; registrar's file number; date received by local registrar; and signature of registrar. Also shows whether or not legitimate, length of pregnancy, weight at birth, whether or not eye prophylaxis used, whether or not serologic test made, whether or not prenatal care given and month of first visit for prenatal care, and whether or not congenital or other abnormality. Arranged numerically by certificate number. SPF-handwritten and typed. Indexed in GENERAL INDEX TO BIRTH RECORDS (35.). Use of file is restricted.



33. DELAYED BIRTH CERTIFICATES. 1961-current. 1 file drawer, 24" x 12" x 11 1/2".

Copies of actual delayed birth certificates for births not previously registered, showing certificate number; name, birth date, color or race, sex, and birthplace of registrant; full name and birthplace of father; maiden name and birthplace of mother; signature and address of registrant; signature of notary and date signed; and date notary public commission expires. Also includes list of supporting documents, showing type of document, by whom issued and signed, date issued, date of original entry, date of birth, place of birth, full name of mother, name of father, signature of state registrar, by whom evidence reviewed, and date filed. Also includes petitions for delayed certificates of birth, showing name and address of petitioner, name of person for whom certificate desired; date of birth, race, sex, place of birth, and name of father; maiden name, race, sex, date of birth, and place of birth of mother; and affidavit attesting to supporting facts, showing name of registrant, date and place of birth, name of father, maiden name of mother, number of years registrant known by affiant, relationship of affiant to registrant, how affiant knows facts if not closely related, signature and address of affiant, and notarization. Arranged numerically by certificate number. SPF-handwritten and typed. Indexed in INDEX TO PROBATE BIRTHS (36.). Use of file is restricted.

34. BIRTH RECORD/PROBATE BIRTH RECORD (formerly titled "Register of Births"). 1873-1876; 1903-1959. 23 vols., 17" x 11 1/2" x 3"; 2 vols., 16 1/2" x 11 1/2" x 3"; 1 vol., 14" x 8 1/2" x 1".

Record of births in Gregg County filed with county clerk as local registrar:

Vol. A - (Register of Births/Record of Births), 1873-1876; 1903-1911. Register shows date of registration; names of father and mother; color of parents; and name, sex, race, birthdate, and birthplace of child. Record shows file number; name, sex, race, birthplace, and birthdate of child; whether legitimate; whether parents foreign-born or native; whether child stillborn or alive; names and residence of parents; name and residence of physician, accoucheur, or attendant; filing date; and name of person reporting birth.

Vol. 1 - Register of Births, 1917-1936. Register of births, showing certificate number; filing date; place of birth; date of birth; full name and sex of child; whether single or multiple birth; whether child stillborn or alive; name, residence, color or race, age, occupation, and birthplace of father; maiden name, residence, color or race, age, birthplace, and occupation of mother; number of children born to mother including this birth; and number of children still living.



Vols. 1-22 - Birth Record/Probate Birth Record, 1936-1959. Recorded copies of birth and delayed birth certificates. Birth certificates show certificate number; place of birth; usual residence of mother; name, birth date, and sex of child; whether single or multiple birth; name, color or race, age, birthplace, usual occupation, and kind of business or industry of father; maiden name, color or race, age, and birthplace of mother; number of children previously born to mother and whether now living, dead, or born dead; name of informant; kind of attendant at birth; signature and address of attendant; certification of attendant; date signed; registrar's file number; date received by local registrar; and signature of registrar. Also shows whether or not legitimate, length of pregnancy, weight at birth, whether or not eye prophylaxis used, whether or not serologic test made, whether or not prenatal care given and month of first visit for prenatal care, and whether or not congenital or other abnormality. Delayed birth certificates show certificate number; county; name, sex, birthdate, and birthplace of child; whether birth legitimate; full name, residence, race, age, and trade of father; maiden name, residence, race, age, and occupation of mother; number of other children born to mother; certification of child's birth by mother or affidavit of other interested or knowledgeable individual attesting to child's birth; date of filing; and signature of clerk as local registrar. Photocopied birth information recorded in Vol. A duplicates extant original volumes for noted years. Records dated 1873-1876 arranged chronologically by date of registration. Records dated 1903-1911 arranged chronologically by filing date and thereunder numerically by file number. Vol. 1 (1917-1936) arranged chronologically by filing date. Vols. 1-22 (1936-1959) arranged alphabetically by name of child and thereunder chronologically by date of filing. SPF-handwritten and typed; photocopied. Vol. A (1903-1911 section), Vol. 1 (1917-1936), and Vols. 1-5 of Birth Record indexed in file. Birth information recorded in all volumes (Vols. 1-22) indexed in GENERAL INDEX TO BIRTH RECORDS (35.). Delayed birth information recorded in all volumes (Vols. 1-22) indexed in INDEX TO PROBATE BIRTHS (36.). Use of file is restricted.

35. GENERAL INDEX TO BIRTH RECORDS (formerly titled "Index to Birth Records"). Undated. 3 vols., 18 1/2" x 13" x 2 1/2"; 2 vols., 17 1/2" x 15" x 3"; 1 vol., 17 1/2" x 15" x 3".

Index to births recorded in Vols. 1-22 of BIRTH RECORD/PROBATE BIRTH RECORD (34.), and BIRTH CERTIFICATES (32.). Current volume shows name of child, date of birth, and volume and page number where recorded or certificate number.



Earlier volumes show name of child, names of parents, race, date of birth, volume where recorded and certificate number. Arranged alphabetically by name of child. SPF-handwritten.

36. INDEX TO PROBATE BIRTHS (formerly titled "Probate Birth Index"). Undated. 2 vols., 18 3/4" x 12 1/2" x 3"; 1 vol., 18 3/4" x 12 1/2" x 2 1/2".

Index to delayed births recorded in Vols. 1-22 of BIRTH RECORD/PROBATE BIRTH RECORD (34.) and DELAYED BIRTH CERTIFICATES (33.). Shows name of registrant, and volume and page where recorded. Current volumes also denote certificate number. Arranged alphabetically by name of registrant. SPF-handwritten and typed.

37. DEATH CERTIFICATES. 1932-current. 3 file drawers, 24" x 12" x 11 1/2".

Copies of actual death certificates filed in Gregg County, showing state file number; place of death; usual residence; name, date of death, sex, color or race, marital status, date of birth, age, usual occupation, kind of business, birthplace, father's name, mother's maiden name, and social security number of deceased; citizen of what country; name of informant; whether or not deceased ever in armed forces; medical certification showing cause of death, whether or not autopsy performed, city, town, or location where death occurred, and signature of doctor; whether burial, cremation, or removal; date; name and location of cemetery or crematory; signature of funeral director; registrar's file number; date recorded by local registrar; and signature of registrar. Arranged numerically by certificate number. SPF-handwritten and typed. Indexed in GENERAL INDEX TO DEATH RECORDS (39.). Use of file is restricted.

38. DEATH RECORD REGISTER (formerly titled "Register of Deaths" and "Record of Deaths"). 1903-1911; 1917-1959. 3 vols., 18" x 12" x 2".

County clerk's record of births in Gregg County, consisting of:

"Record of Deaths" (1903-1911). Register of deaths, showing certificate number; name, sex, age, and residence of deceased; date and place of death; whether deceased alien or citizen; cause of death; name and residence of physician, surgeon, accoucheur, or coroner; date of filing; and name of person making report.

"Register of Deaths" (1917-1939). Register of deaths, showing certificate number; date of filing; place of death;



date of death; full name, sex, color, race, marital status, date of birth, place of birth, age, and occupation of deceased; name and birthplace of father; maiden name and birthplace of mother; name and address of informant; cause or contributing causes to death; and place and date of burial.

"Death Record Register" (1939-1959). Death register, showing certificate number, name and address of deceased, date of birth, date of death, name of father, maiden name of mother, and name of attending physician. Volumes dated 1903-1911 and 1917-1939 arranged chronologically by date of filing. Volume dated 1939-1959 arranged alphabetically by name of deceased and thereunder chronologically. SPF-handwritten. Volumes dated 1903-1911 and 1917-1939 indexed in file. Volumes dated 1917-1959 indexed in GENERAL INDEX TO DEATH RECORDS (39.). Use of file is restricted.

39. GENERAL INDEX TO DEATH RECORDS. 1917-current. 2 vols., 18 1/2" x 13 1/2" x 3".

Index to 1917-1959 volumes listed in DEATH RECORD REGISTER (38.) and DEATH CERTIFICATES (37.). Shows name of deceased, date of death, and record volume or certificate number. Arranged alphabetically by name of deceased. SPF-handwritten.

#### Livestock

40. MARKS AND BRANDS RECORD. 1951-current. 2 vols., 16" x 11" x 1".

Register of livestock marks and brands, showing name and address of owner, brand, earmark, location of brand on animal, registration date, and date and to whom sold. Arranged chronologically by date of registry. SPF-handwritten. Not indexed.

41. GRAZING. 1947-1970. 1 vol., 16" x 6 1/2" x 1".

Clerk's record of public land leases in Gregg County granting grazing rights and privileges, showing names of lessee and lessor, date of lease, terms of lease, number of acres, name of county, date filed, and date recorded. Arranged chronologically by date filed. Handwritten; typed; photocopied. Not indexed.



Business and Professional Records

42. ASSUMED NAME. 1936-current. 11 narrow file drawers, 5 1/2 cubic feet; 1 filing cabinet drawer, 3 cubic feet.

Original certificates filed by owners of business firms operating under an assumed name, to designate real names of owners who may be held responsible for operation, showing certificate number, date issued, name and address of firm, names and addresses of persons owning or conducting business, signatures of owners or operators, certificate of acknowledgment, filing date, and recording date. Arranged chronologically by date filed. SPF-handwritten and typed. Not indexed.

43. ASSUMED NAME RECORD. 1921-current. 5 vols., 16 1/2" x 12" x 2"; 1 vol., 16" x 11" x 1"; 2 vols., 16" x 11 1/2" x 2".

Register of assumed name certificates filed by owners of incorporated businesses, showing certificate number, date of filing, name of business conducted under assumed name, full name of person conducting said business, post office address, date of instrument, date of withdrawals, and remarks. Arranged chronologically by date filed and thereunder numerically by certificate number. SPF-handwritten. Indexed.

44. RECORD OF LIMITED PARTNERSHIP. 1942-current. 2 vols., 19" x 13" x 3"; 1 vol., 12" x 7 1/2" x 1".

Recorded copies of notarized statements of limited partnership agreements for companies operating in Gregg County. Shows name of company; where, when, and by whom notarized; signatures of partners; signature of county clerk; date filed; and date recorded. Arranged chronologically by date recorded. Typed; photocopied. Partially indexed.

45. OPTOMETRY RECORD. 1922-1969. 1 vol., 16" x 11" x 1"; 1 vol., 16 1/2" x 12" x 2".

Recorded copies of licenses issued to optometrists by the Texas State Board of Examiners in Optometry, showing state and county; name, address, age, place of birth, and license number of applicant; date issued; signatures of board members; and acknowledgment, including date filed, date recorded, and signature of county clerk. Arranged chronologically by date recorded. SPF-handwritten; photocopied. Indexed.



46. DIPLOMA RECORD. 1851-1952. 1 vol., 14" x 9 1/2" x 1 1/2".

Recorded copies of dentists' licenses to practice, showing name of licensee, license number, name of school attended, type of diploma, copy of seal of board of examiners and names of board members, filing date, recording date, and signature of county clerk. Also contains embalmers' license register and medical register (physicians' and veterinarians' licenses). See also MEDICAL REGISTER (192.). Arranged chronologically by date of diploma. SPF-handwritten and typed. Indexed.

47. NATUROPATHIC RECORD. 1950-1953. 1 vol., 16" x 11" x 1".

Recorded copies of licenses issued by the State Board of Naturopathic Examiners to practice naturopathic medicine. Shows name of physician, date of license, names of board members, certificate number, date recorded, and signature of county clerk. Arranged chronologically by date recorded. SPF-handwritten. Indexed.

48. NURSES REGISTER. 1924-1938. 1 vol., 16" x 11" x 1".

Recorded copies of certificates issued by Texas State Board of Examiners to practice nursing in the State of Texas. Shows certificate number, name and address of nurse, date of certification, certification of identity, name of school from which graduated, names of witnesses, date filed, date recorded, and signature of county clerk. Arranged chronologically by date of certification. SPF-handwritten. Indexed.

49. DISCHARGE RECORD (formerly titled "Record of Discharge of Soldiers and Sailors"). 1918-current. 16 vols., 19" x 13" x 3 1/2"; 1 vol., 16 1/2" x 12 1/2" x 3".

Recorded copies of discharge papers of persons serving in the various branches of the armed services, showing name, unit of service, where born, date of enlistment, age at enlistment, description, occupation, company, where enlisted, battles participated in, physical condition, marital status, character, pay, medals, discharge date, VA and employment service information, remarks, date filed, date recorded, and signature of county clerk. Arranged chronologically by date recorded. SPF-handwritten and typed. Indexed in file and also in INDEX TO DISCHARGES (50.).

50. INDEX TO DISCHARGES. Undated. 1 vol., 18 1/2" x 12 1/2" x 3".



Index to DISCHARGE RECORD (49.), showing name of dischargee, and volume and page number where discharge recorded. Arranged alphabetically by name of serviceman. SPF-handwritten.

Bonds and Deputations

51. OFFICIAL BOND RECORD (formerly titled "Record of Official Bonds"). 1910-current. 3 vols., 18 1/2" x 12 1/2" x 3"; 1 vol., 17" x 12" x 2".

Recorded copies of official bonds and qualifying oaths of office for Gregg County officials. Bonds show name of principal; names of sureties; date, amount, and conditions of bond; signatures of principal and sureties; date filed; and signature of county clerk. Oaths include recital of oath, name of official, date sworn to, signature of official, notarization, and clerk's attestation. Arranged chronologically by date recorded. SPF-handwritten and typed; photocopied. Indexed.

52. DEPUTATION RECORD. 1904-1961. 2 vols., 16" x 11 1/2" x 2".

Recorded copies of appointments to perform duties of county officeholders in their absence, showing name of official, county, name of deputy appointed, recital of deputation, date witnessed, signature of official, and notarization. Also includes oath for deputy, showing name of deputy, recital of oath, signature of deputy, date sworn and subscribed, and notarization. Arranged chronologically by date recorded. SPF-handwritten. Indexed.

53. (NOTARY BONDS). 1931-1973 (dates vary). 24 narrow file drawers, 12 cubic feet; 1 box, 13 1/2" x 10" x 4 1/2"; 1 box, 10 1/2" x 10" x 4 1/2".

Original bonds filed by notaries public, showing name of principal, name of surety, name of governor to whom bound, amount of bond, name of notary, county, signatures of principal and witnesses, and affidavit of assent by notary. Also contains oaths of office, showing name of official, date, signature of notary, date filed, date recorded, and signature of county clerk. Arranged chronologically by date filed. SPF-typed. Not indexed.

54. NOTARY BOND RECORD. 1933-1943. 6 vols., 18 1/2" x 13" x 3".

Recorded copies of notary public bonds, showing name of principal, name of surety, name of governor to whom bound,



amount of bond, name of notary, county, signatures of principal and witnesses, and affidavit of assent by notary. Also contains oaths of office, showing name of official, date, signature of notary, date filed, date recorded, and signature of county clerk. Arranged chronologically by date recorded. SPF-typed. Indexed.

#### Fees

55. (FEE BOOK). 1947-1957. 1 vol., 15" x 10" x 5".

County clerk's record of fees collected for services performed as recorder of instruments and for services performed in county court cases. Includes fees for birth certificates, beer licenses, probate fees, jury fees, and miscellaneous fees. Arranged chronologically by date recorded. Handwritten. Not indexed.

#### Miscellaneous

56. WILLS FOR SAFEKEEPING. 1956-current. 1 filing cabinet drawer, 3 cubic feet.

Original wills filed with the county clerk for safekeeping, showing date of will, name of testator, provisions and conditions of will, signature of testator, names and signatures of witnesses, date of filing, and signature of county clerk. Arranged chronologically by date of filing. SPF-typed. Not indexed. Use of file is restricted.

57. WATER RIGHTS. 1952-current. 1 vol., 14" x 9" x 1".

Recorded copies of permits issued by the Board of Water Engineers authorizing appropriation of public waters to private parties, showing date; permit number; name of grantee; description of land area, creek, or river to be dammed; specifications of size of lake; special provisions; signatures of water engineers; date filed; and date recorded. Arranged chronologically by date issued. SPF-typed; photocopied. Indexed.

58. TREASURERS RECEIPTS. 1952-1964. 2 narrow file drawers, 1 cubic foot.

Carbon copies of treasurer's receipts (deposit warrants) issued by treasurer to county clerk for monies deposited, showing receipt number, date issued, from whom received, purpose of deposit, amount received, and signature of

treasurer. Arranged numerically by receipt number and thereunder chronologically by date issued. SPF-handwritten. Not indexed.

Registry

59. REGISTER OF INSTRUMENTS FILED FOR RECORD (formerly titled "Register of Instruments"). 1901-current. 70 vols., 16" x 12" x 3"; 1 vol., 16" x 12" x 2".

Register of instruments filed for record, showing file number, grantor, grantee, by whom filed, nature of instrument, date of instrument, fees, date delivered, volume and page number where instrument recorded, and to whom delivered. Arranged alphabetically by name of grantor. SPF-handwritten. Not indexed.

60. NUMERICAL FILE REGISTER. 1952-current. 23 vols., 16 1/4" x 12" x 2 1/2".

Numerical file register of instruments, showing file number, grantor, grantee, by whom filed, nature of instrument, date of instrument, date and time of filing, fees, and volume and page number where instrument recorded. Arranged numerically by file number and thereunder chronologically by date of filing. SPF-handwritten. Not indexed.



\*COUNTY COURT RECORDS

Civil

61. CIVIL. 1875-1893; 1895-current. 29 filing cabinet drawers, 87 cubic feet; 106 narrow file drawers, 53 cubic feet.

Original documents filed in civil cases disposed and pending in county court, including plaintiff's original petition, citations, defendant's answer, amended petitions and answers, subpoenas, motions, depositions, bonds, jury choices, jury verdicts, court judgments, and bills of cost. Case jackets show case number, style of case, date filed, and memorandum of papers filed. Arranged numerically by case number. Handwritten; typed; SPF-handwritten and typed. Not indexed.

62. CONDEMNATION PROCEEDINGS. ca. 1938-1939. 1 1/2 narrow file drawers, 3/4 cubic foot.

Original papers pertaining to civil cases involving right of eminent domain, including judgment of court in absence of objection, award of special commissioners, notice of deposit, oath of special commissioners, order appointing special commissioners, order setting hearing, return of notice of hearing, plaintiff's statement, and sheriff's returns and fees. Case jackets show case number, court, style of case, papers filed, and date filed. Files also contain several applications for admission to tuberculosis hospital. No obvious arrangement. SPF-handwritten. Not indexed.

63. CIVIL MINUTES COUNTY COURT. 1960-current. 10 vols., 18 1/2" x 13 1/2" x 3".

Recorded copies of minutes of civil cases heard in county court, showing term of court, date of proceedings, case number, style of case, names of attorneys, nature of matter before the court and proceedings thereon, orders and judgments of the court, signatures of presiding judge and attorneys, clerk's attestation, date filed, and date recorded. Arranged chronologically by date recorded. Typed; photocopied. Indexed in DIRECT INDEX TO CIVIL MINUTES/REVERSE INDEX TO CIVIL MINUTES (64.).

\*Civil and criminal jurisdiction diminished: Acts, 1893, 23d Leg., ch. 106 (H.B. #707), pp. 161-162. Civil and criminal jurisdiction restored: Acts, 1895, 24th Leg., ch. 8 (H.B. #155), pp. 6-8.



64. DIRECT INDEX TO CIVIL MINUTES/REVERSE INDEX TO CIVIL MINUTES. Undated. 2 vols., 18 1/2" x 16 1/2" x 3 1/2".

Direct and reverse indexes to CIVIL MINUTES COUNTY COURT (63.), showing case number, name of plaintiff, name of defendant, nature of proceedings, and volume and page number where recorded. Arranged alphabetically by name of plaintiff and by name of defendant. SPF-handwritten.

65. CIVIL DOCKET COUNTY COURT. 1954-1956; 1962-current. 1 vol., 14 1/2" x 10" x 5 1/4"; 1 vol., 16" x 10" x 3".

Docket sheets setting civil cases heard in county court, showing case number, names of parties, names of attorneys, type of action, date of filing, fee book volume and page number where recorded, date of court orders, and orders of the court. Arranged numerically by case number and thereunder chronologically by date of filing. SPF-handwritten and typed. Not indexed.

66. JUDGE'S CIVIL DOCKET. 1874-1922. 1 vol., 16" x 12" x 2 1/2".

Docket of civil cases filed in county court used by judge for calling of cases for action of court at terms and for the notation of orders, listing case number, name of plaintiff, name of defendant, names of attorneys, nature of action, date of filing, orders previous term, and orders present term. Arranged chronologically by date recorded. SPF-handwritten. Indexed.

67. COUNTY COURT FEE BOOK - CIVIL FEE BOOK (formerly titled "Fee Book"). 1876-current. 9 vols., 16" x 12" x 2 1/2"; 6 vols., 16 1/2" x 12 1/2" x 3".

Record of fees incurred in civil cases in county court, showing case number; style of case; date of fee entry; items and amounts of clerk's, sheriff's, and miscellaneous fees; totals; and recapitulation. Arranged chronologically by date recorded. SPF-handwritten. Indexed.

#### Criminal

68. CRIMINAL ACTIVE. Current. 4 filing cabinet drawers, 12 cubic feet.

Original documents pertaining to criminal cases pending in county court, including complaints, indictments, information papers, writs, bail bonds, and capiases.



Case jackets show case number, name of defendant, date of filing, and memorandum of papers filed. Arranged numerically by case number. Handwritten; typed; SPF-handwritten and typed. Not indexed.

69. PROBATED. Current. 2 filing cabinet drawers, 6 cubic feet.

Original documents pertaining to criminal cases in county court, in which probation has been granted, including complaints, petitions, indictments, defendants' answers, bail bonds, information papers, dismissals, mandates, writs, capiases, verdicts, applications for probation, and orders granting probation. Case jackets show date filed, style of case, names of attorneys, and memorandum of papers filed. Arranged numerically by case number. SPF-handwritten and typed. Not indexed.

70. (CRIMINAL). 1931-current. 39 filing cabinet drawers, 117 cubic feet; 62 narrow file drawers, 31 cubic feet; 1 box, 12 1/2" x 10" x 4 1/2".

Original papers pertaining to closed criminal cases in county court, including complaints, petitions, indictments, defendants' answers, bail bonds, information papers, dismissals, mandates, writs, capiases, and verdicts. Case jackets show date filed, style of case, names of attorneys, and memorandum of papers filed. Arranged numerically by case number. SPF-handwritten and typed. Not indexed.

71. CRIMINAL MINUTES - COUNTY COURT. 1960-current. 25 vols., 18 1/2" x 13" x 3".

Clerk's record of proceedings of county court in criminal cases, showing date and kind of term, case number, names of defendant and attorney, charge or offense, names of court officers present, and signatures of county clerk and county judge at close of term. Also includes recorded copies of motions, orders, verdict of guilty or not guilty, and sentence of acquittal. Arranged chronologically by date recorded. Typed; SPF-handwritten and typed; photocopied. Indexed in INDEX TO CRIMINAL MINUTES (72.).

72. INDEX TO CRIMINAL MINUTES. 1960-current. 2 vols., 20" x 17" x 3".

Index to CRIMINAL MINUTES - COUNTY COURT (71.), showing file number, name of defendant, name of plaintiff, volume and page number of minute book, and page number of judgment entry. Arranged alphabetically. SPF-handwritten.



73. CRIMINAL PROBATION MINUTE RECORD. 1965-current. 5 vols., 18 1/2" x 13 1/2" x 3".

Record of criminal cases in county court in which defendant has been placed on probation. Shows case number, date entered, charge, name of defendant, assessed fine, term of probated sentence, judge presiding, clerk's memorandum, and defendant's receipt. Arranged chronologically by date entered. SPF-handwritten; photocopied. Indexed.

74. CRIMINAL DOCKET. 1954-1959; 1971-current. 1 vol., 14 1/2" x 10" x 4 1/2"; 1 vol., 11" x 11" x 5".

Docket sheets setting criminal cases in county court, showing case number, style of case, names of attorneys, offense, date of filing, fee book volume and page number, date of orders, orders of the court, and names of witnesses. Some sheets are for cases still pending and therefore no orders are recorded. Arranged chronologically by date of filing. SPF-handwritten and typed. Not indexed.

75. CRIMINAL DOCKET. 1953-current. 3 vols., 16" x 10" x 3".

Docket book recording criminal cases in county court, showing case number, names of attorneys, names of parties, offense, date of filing, orders previous term, and orders present term. Arranged chronologically by date filed. SPF-handwritten. Not indexed.

76. CRIMINAL FEE BOOK. ca. 1914-current. 35 vols., 16 1/2" x 12 1/2" x 3".

Record of fees incurred in criminal cases tried in county court, showing case number, style of case, offense, date of fee entry, items and amounts of fees, and total fees. Arranged chronologically by date of fee entry. SPF-handwritten. Indexed.

#### Probate

77. PROBATE. 1876-current. 68 filing cabinet drawers, 204 cubic feet.

Original documents pertaining to cases probated in county court, including oaths and bonds of guardians; court orders and judgments; waivers; copies of wills; applications for probate, for guardianships, for allowances,



for orders authorizing sale of real estate, and for letters testamentary; inventories; appraisements; list of claims made upon estate; notices; complaints contesting probation of wills and appointment of executors, administrators, or guardians; and applications authorizing final disposition of estate and the discharge of the executor, administrator, and guardian and their bondsmen. Case jackets show case number, name of estate, date filed, and memorandum of papers filed. Arranged numerically by case number. Handwritten; typed; SPF-handwritten and typed. Not indexed.

78. PROBATE MINUTES (formerly titled "Record of Estates"). 1876-current. 157 vols., 19" x 13 1/2" x 3"; 110 vols., 14" x 9 1/2" x 3 1/2"; 26 vols., 16" x 12" x 2 1/2".

Recorded copies of the proceedings of the county court sitting as a probate court in cases involving estates of deceased and guardianship of minors, idiots, and lunatics. Shows term of court, date of proceedings, names of officers present, subject of hearing, names of interested parties present, orders of the court, signed approval of county judge, and clerk's attestation. Some volumes also contain copies of orders, judgments, and decrees. Minutes prior to 1876 recorded in (MINUTES DISTRICT COURT) (146.), PROBATE MINUTE BOOK - DIST. CLERK IN VACATION (167.), and MINUTE BOOK COUNTY COURT (165.). Arranged chronologically by date recorded. Handwritten; SPF-handwritten and typed. Indexed in file and partially in INDEX TO PROBATE MINUTES (79.).

79. INDEX TO PROBATE MINUTES (formerly titled "Index Probate Records" and "Index Record Estates"). Undated. 1 vol., 16 1/2" x 11 1/2" x 1/2"; 1 vol., 16 1/2" x 11" x 1/2"; 1 vol., 18 1/2" x 11 1/2" x 1/4".

Partial index to PROBATE MINUTES (78.). Shows case number; name of estate; name of administrator, guardian, or executor; nature of proceedings; and book and page number where recorded. Arranged alphabetically by name of estate. Handwritten.

80. PROBATE DOCKET. 1877-current. 8 vols., 17" x 12" x 2".

Docket book setting cases probated in county court, showing case number, name of estate, name of executor or guardian, filing date, whether continued, and disposition of case. Earlier volumes of probate docket are contained in PROBATE DOCKET (172.), and PROBATE DOCKET DISTRICT CLERK IN VACATION (171.). Arranged numerically by case number and thereunder chronologically by date filed. SPF-handwritten. Indexed.



81. PROBATE FEE BOOK. 1890-current. 8 vols., 18 1/2" x 13" x 3"; 5 vols., 19" x 13" x 3 1/2"; 4 vols., 18 1/2" x 13 1/2" x 2 1/2"; 3 vols., 16" x 11" x 3"; 1 vol., 16" x 11 1/2" x 1 1/2"; 1 vol., 17" x 12" x 2".

Record of fees incurred in probate cases in county court, showing case number, name of estate, name of administrator or guardian, items and amounts of costs, date incurred, and date paid. Arranged numerically by case number. SPF-handwritten. Indexed.

82. CLAIMS. 1941-1953. 1 narrow file drawer, 1/2 cubic foot.

Original claims made against estates probated in county court, showing name of claimant, amount and purpose of claim, name of estate against which claim made, date sworn, signature of claimant, and notarization. Information on outside of individual claims shows file number, name of estate, description of claim, and date filed. Arranged numerically by file number and thereunder chronologically by date filed. Handwritten; typed. Not indexed.

83. PROBATE CLAIM DOCKET. 1874-current. 2 vols., 16 1/2" x 12" x 3".

Probate docket book of claims on estates of deceased, showing name of estate, name of claimant, amount claimed, date of claim, when due, when allowed, amount allowed, date of rejection, filing date, when approved, amount approved, when disapproved, when established, and amount of judgment. Arranged chronologically by date recorded. SPF-handwritten. Indexed.

84. MENTALLY ILL (formerly titled "Mentally Ill File" and "Lunacy"). 1917-current. 21 narrow file drawers, 10 1/2 cubic feet; 11 filing cabinet drawers, 33 cubic feet.

Original documents filed in mental illness cases in county court, including complaints, warrants for arrest, subpoenas, petitions, witness statements, physician's examination statement, judgment of the court, writs of conveyance, and release papers. Arranged numerically by case number. SPF-typed. Not indexed. Use of file is restricted.

85. MENTALLY ILL RECORD (formerly titled "Lunacy Record" and "Mentally Ill"). 1950-current. 8 vols., 18 1/2" x 13 1/2" x 3 1/2"; 1 vol., 17" x 12" x 3"; 1 vol., 17" x 11 1/2" x 3"; 3 filing cabinet drawers, 9 cubic feet.



Minutes of lunacy cases probated in county court, showing case number, style of case, names of witnesses, charge to jury, verdict of jury, whether committed to asylum or not, and signatures of jurors and county judge. Also includes record of temporary hospitalization of mentally ill person, showing name of patient, certifying doctors, and name of hospital. Arranged chronologically by date recorded. Handwritten; typed; SPF-handwritten and typed. Indexed. Use of file is restricted.

#### Multi-Case/Multi-Court Records

86. COUNTY COURT MINUTES (formerly titled "Minute Book"). 1880-1893; 1895-1960. 13 vols., 18" x 13" x 3 1/2"; 2 vols., 18 1/2" x 14" x 3 1/2"; 1 vol., 18 1/2" x 13 1/2" x 4".

Minutes of civil and criminal cases in county court. Minutes of civil cases show same information as summarized in CIVIL MINUTES COUNTY COURT (63.); minutes of criminal cases show same information as summarized in CRIMINAL ACTIVE (68.), and (CRIMINAL) (70.). Minutes prior to 1880 recorded in MINUTE BOOK COUNTY COURT (165.). Volumes also contain early (from 1918) juvenile delinquent records. Arranged chronologically by term of court and thereunder by date recorded. Handwritten; typed; photocopied. Indexed.

87. EXECUTION DOCKET. 1876-current. 4 vols., 16 1/2" x 12 1/2" x 4"; 2 vols., 16 1/2" x 13" x 3".

Docket recording executions issued in county court to satisfy judgments rendered, showing case number, style of case, date of judgment, amount of judgment, rate of interest, amount of costs, date and to whom execution issued, and officer's return. Arranged chronologically by date of issue. SPF-handwritten. Indexed.

#### Juvenile

88. JUVENILE. 1943-1953. 1 box, 13 1/2" x 11" x 5".

Original papers pertaining to juvenile delinquent cases heard in county court sitting as a juvenile court, including charge, verdict, sentence, and conditions of probation. Shows name of juvenile, case number, date, and name of judge. Arranged numerically by case number. SPF-handwritten and typed. Not indexed. Use of file is restricted.

89. JUVENILE DELINQUENT RECORD. 1944-1953. 1 vol., 16 1/2" x 11 1/2" x 2 1/2".

Record of juvenile cases brought before county court sitting as a juvenile court, showing county, style of case, date complaint filed, date of hearing, name and age of juvenile, charge, judgment, and signature of county judge. Also includes orders of not guilty, orders of probation, orders of commitment to probation officer, orders of commitment to an institution, orders to prosecute under criminal laws, and orders to discharge. Early records on juvenile delinquents contained in COUNTY COURT MINUTES (86.). Arranged chronologically by term of court. SPF-typed; photocopied. Indexed. Use of file is restricted.

#### Liquor Licenses

90. BEER LICENSE. 1958-1960. 1 narrow file drawer, 1/2 cubic foot.

Copies of applications for either on-premise or off-premise wine and beer retailer's licenses filed in county court for approval, showing type of license applied for; county; date of application; name, residence, and mailing address of operator; other permit and license numbers; previous criminal violations; names and addresses of owners; signature of applicant; and notarization. Arranged numerically by application number and by permit number. SPF-typed. Not indexed.

91. (BEER OR WINE AND BEER LICENSE DOCKET). 1949-1951; 1966-current. 1 box, 18" x 12" x 3"; 1 vol., 14 1/2" x 10" x 5"; 2 boxes, 15" x 10" x 3".

Docket setting hearings in county court on applications for beer and wine retail licenses, showing case number, date filed, name and address of petitioner, type of license requested, location of business, city or town, county, date of filing, date set for hearing, orders of the court, and volume and page number where recorded. Arranged in reverse numerical order by docket number and thereunder in reverse chronological order. SPF-handwritten and typed. Not indexed.



## COMMISSIONERS' COURT RECORDS

### Proceedings

92. COMMISSIONER'S COURT MINUTES (formerly titled "Commissioners Court Minutes," "Minutes County Court," and "Minute Book"). 1876-current. 7 vols., 18 1/2" x 13" x 5"; 5 vols., 19" x 12 1/2" x 2 1/2"; 4 vols., 18" x 14" x 3 1/2"; 1 vol., 16 1/2" x 11 1/2" x 2 1/2".

Recorded copies of proceedings of county administrative court, showing date of meeting; meeting called to order; minutes of previous meeting read and approved; nature of business conducted; time meeting adjourned; and approval and signatures of county judge, county clerk, and county auditor. Business transacted includes classification and expenditure of county funds, approval of claims, levy of taxes, care of paupers, construction and maintenance of public buildings and roads, management of other county works, calling of bids and letting of contracts, designation of election precincts, appointments of election judges, calling of elections, and approval of bonds for county officials. Arranged chronologically by date of meeting. Handwritten; typed; photocopied. Not indexed.

### Elections

93. ELECTION RECORD. 1888-current. 3 vols., 16 1/2" x 12" x 2".

Record of returns of county, state, and national elections. Shows name of candidate, type of election, location and number of election precinct, total number of votes cast, and number of votes received by each candidate or proposal in each precinct. Arranged chronologically by date of election. SPF-handwritten. Not indexed.

### Finances

94. MINUTES OF ACCOUNTS ALLOWED. 1903-1973. 1 vol., 14 1/2" x 11" x 3 1/2"; 2 vols., 16" x 11 1/2" x 2"; 2 vols., 16" x 12" x 2 1/2"; 1 vol., 16 1/2" x 12 1/2" x 2 1/2"; 2 vols., 16" x 12" x 3"; 1 vol., 16 1/2" x 13" x 3"; 2 vols., 19" x 13" x 3".

Record of accounts allowed by Gregg County commissioners' court, showing names of claimants, nature of application,



amount of claim, date acted upon, amount allowed, warrant number, and date issued. Arranged chronologically by date issued. SPF-typed. Not indexed.

95. FINANCE LEDGER. 1877-1892. 1 vol., 18" x 13" x 3".

Recorded copies of reports of receipts and disbursements of various county officials submitted for approval to commissioners' court. Subdivision entitled "Collector Assessments" shows date of entry; charge; amount; date or credit entry; nature of receipt, voucher, or credit; date of order of credit or voucher; and amount of credit. Subdivision entitled "Collector-Occupation" shows entry date, to whom license issued, character of occupation, date of receipt, amount of tax due county, credit entry date, character of credit allowed, and amount of credit. Subdivision entitled "Sheriff" shows entry date; type of fine, forfeiture, or penalty; against whom; court; term; amount; credit date; in what case allowed; indebtedness; how discharged; date of court order or treasurer's receipt; and amount. Subdivision entitled "Justice of Peace" shows entry date; docket number; style of case; fine, judgment, or jury fee; against whom rendered; by whom paid; amount; date of credit; type of credit; treasurer's receipt or court order; date of receipt or order; and amount. Subdivision entitled "Estray Account" shows application date, name of individual selling stock, description of stock, amount due county from sale, date of credit, payee, description of stock, treasurer's receipt date, and amount. Subdivision entitled "County Treasurer" shows entry date, by whom paid, from what source, amount, credit date, purpose for credit, term approved, and amount. Subdivision entitled "Indebtedness" shows entry date, debit, treasurer's report date, amount registered, date of credit entry, and amount of credit reported. Subdivision entitled "Miscellaneous" shows entry date, by whom paid, from what source, and amount. Arranged chronologically by date recorded. SPF-handwritten. Indexed.

96. TAX RECEIPT RECORD. 1916-1959. 1 vol., 18 1/2" x 12 1/2" x 2 1/2".

Recorded copies of tax receipts issued for payment of property taxes, showing place on tax roll, date of payment, amount paid, name of taxpayer, abstract number, certificate number, name of original grantee, value of property, amount and kind of taxes, date received, by whom received, name of tax collector, date filed, date recorded, and signature of county clerk. Arranged chronologically by date recorded. Handwritten; typed; SPF-handwritten; photocopied. Indexed.



DISTRICT CLERK

\*RECORDS OF THE DISTRICT COURTS

Civil

97. CIVIL PENDING CASES. 1963-current. 14 filing cabinet drawers, 42 cubic feet.

Original case papers of civil cases pending before district court, including court orders, plaintiff's petition, defendant's answer, motions, witness depositions, and citations. Information on case jackets shows dates of instruments, name of plaintiff, name of defendant, case number, and memorandum of papers filed. Arranged numerically by case number. SPF-typed. Not indexed.

98. CIVIL CASES. 1873-current. 147 filing cabinet drawers, 441 cubic feet; 331 file drawers, 23 1/2" x 11 1/2" x 11"; 2 boxes, 12" x 10" x 4"; 1 box, 19" x 12" x 10 1/2"; 1 box, 20 1/2" x 10 1/2" x 10 1/2".

Original case papers pertaining to closed civil cases in district court, including court orders, plaintiff's petition, defendant's answer, bills of cost, judge's fiat, orders of dismissal, motions, jury chosen, witness depositions, and citations. Information on case jackets shows date of instrument, complaint, name of defendant, name of plaintiff, name of presiding judge, and circumstances surrounding complaint. Arranged chronologically by date filed. SPF-handwritten and typed. Not indexed.

99. INDEX FEE BOOK - DISTRICT COURT. ca. 1873-1875. 1 vol., 16" x 10 1/2" x 1".

\*Judicial Districts of Gregg County: 9th, 1873-1875; 7th, 1875-1901; 4th, 1901-1921; 71st, 1921-1931; 124th, 1931-current; 188th, 1971-current.

Index to civil cases filed in district court, showing case number, name of plaintiff, name of defendant, and page number where recorded. Despite the title, no fees are recorded. Arranged alphabetically by name of plaintiff. Handwritten.

100. CIVIL MINUTES (formerly titled "Minutes of the District Court, Civil," "Judgment Record," "Minutes," and "Minutes of the District Court"). 1876-current. 51 vols., 18 1/2" x 13" x 3"; 65 vols., 15 1/2" x 9" x 3".

Recorded copies of proceedings in civil cases heard in district court, showing term of court, date of proceedings, case number, style of case, names of attorneys, names of officers present, nature of matters before court and proceedings thereon, orders and judgments of the court, signatures of presiding judge and attorneys, district clerk's attestation, date filed, and date recorded. "Judgment Record" is alphabetically interspersed with Civil Minutes volumes and contains copies of court orders and judgments. Earlier Civil Minutes recorded in (MINUTES DISTRICT COURT) (146.). Volumes also contain divorce minutes to 1905, showing same information as summarized in DIVORCE MINUTES (122.), criminal minutes on printed forms from 1876 to 1894, and from 1894 to 1938 all judgments in criminal cases except where recorded on appropriate forms in regular Criminal Minutes. See also CRIMINAL MINUTES (134.). From 1938 the only criminal matters recorded in Civil Minutes volumes concern selection and impaneling of grand jurors, presentments by indictment, and mandates from the court of criminal appeals. Arranged chronologically by date recorded. Handwritten; typed; photocopied. Indexed in file (1873-1877; 1885-1915) and separately in INDEX TO MINUTES-DISTRICT COURT (147.) and DIRECT INDEX TO CIVIL MINUTES/REVERSE INDEX TO CIVIL MINUTES (101.).

101. DIRECT INDEX TO CIVIL MINUTES/REVERSE INDEX TO CIVIL MINUTES (formerly titled "Direct Index Civil Suits/Reverse Index Civil Suits"). 1931-current. 2 vols., 17 1/2" x 15 1/2" x 2"; 2 vols., 16" x 14" x 2"; 6 vols., 19" x 15" x 3".

Direct and reverse indexes to CIVIL MINUTES (100.), showing case number, date filed, name of plaintiff, name of defendant, and volume and page number where recorded. Later volumes also show date of judgment. Arranged alphabetically by name of plaintiff and by name of defendant. Handwritten; SPF-handwritten and typed.

102. FILE DOCKET AND FEE BOOK - CASES PRIOR TO 1968. ca. 1964-1967. 1 looseleaf vol., 13" x 12" x 2".



Docket recording civil cases and accounts of fees due, showing case number, name of plaintiff, name of defendant, names of attorneys, filing date, disposition of case, judgment date, against whom, amount of judgment, items and amounts of fees, description, date paid, check number, county fees, outside charges, and balances. Arranged in reverse chronological order by date of filing. SPF-typed. Not indexed.

103. CIVIL DOCKET (formerly titled "Civil Transfers"). ca. 1935-current. 45 looseleaf vols., 14 1/2" x 10" x 9"; 6 vols., 14 1/2" x 10" x 2 1/2".

Docket sheets setting cases heard in district court, showing case number, names of attorneys, names of parties, cause of action, date of filing, date issued, to whom delivered, orders previous term, and orders present term. Arranged numerically by case number. SPF-handwritten and typed. Not indexed.

104. INDEX CIVIL DOCKET. Undated. 2 vols., 16" x 10 1/2" x 1/2".

Direct and reverse indexes to early volume (before 1900) of civil docket. Shows case number, name of defendant, name of plaintiff, and volume and page number where recorded. Arranged alphabetically by name of plaintiff and by name of defendant. Handwritten. Not indexed.

105. (BAR DOCKET). 1873-ca. 1896. 1 roll of microfilm.

Microfilm copy of docket of civil cases filed in district court for use by attorneys, showing names of parties, nature of action, date filed, case number, names of attorneys, and orders of the court. Arranged chronologically by date filed. SPF-handwritten; microfilmed. Indexed in INDEX BAR CIVIL DOCKET (106.).

106. INDEX BAR CIVIL DOCKET. Undated. 1 vol., 16" x 10 1/2" x 1/2".

Index to civil cases recorded in (BAR DOCKET) (105.), showing case number, name of plaintiff, name of defendant, and page number where recorded. Arranged alphabetically by name of plaintiff. Handwritten.

107. CIVIL BONDS. 1932-current. 22 narrow file drawers, 11 cubic feet.

Original bonds filed in civil cases in district court, including supersedeas bonds, receivership bonds, cost bonds on appeal, appeal bonds, removal bonds, injunction bonds, complaint bonds, cost bonds, and writ of error bonds. Bonds show names of parties, and conditions and amount of bond. Arranged numerically by case number. SPF-typed. Not indexed.

108. CIVIL TRANSCRIPTS. 1957-current (dates vary). 1 filing cabinet drawer, 3 cubic feet; 1 box, 18" x 18" x 14".

Copies of instruments and documents concerning proceedings in civil suits in district court prepared for cases to be heard by the court of civil appeals. Also includes cost bill, clerk's certificate, and in some cases, statement of facts and findings of law. Transcript cover shows case number, name of appellant, name of appellee, lower court of jurisdiction, name of presiding judge, names of attorneys, dates transcript applied for and delivered, and signature of the district clerk. No obvious arrangement. SPF-typed. Indexed.

Tax

109. (TAX SUITS). 1936-current. 24 narrow file drawers, 12 cubic feet; 7 filing cabinet drawers, 21 cubic feet.

Original documents pertaining to tax suits filed by the county, cities, and independent school districts in district court to recover delinquent taxes, including citations, petitions for foreclosures, answers, motions, evidenciary exhibits, tax notices, orders of sale, schedules of property owed by taxpayer, proofs of publication, cost bills, decrees, orders of dismissals, and judgments. Information on case jackets shows case number, style of case, property taxes delinquent on, date filed, and memorandum of papers filed. Arranged numerically by case number. SPF-typed. Not indexed.

110. (TAX) INDEX. Undated. 1 vol., 15 1/2" x 10" x 1/2".

Early index to suits brought by the City of Longview and the State of Texas against delinquent property holders, showing case number, name of plaintiff, name of defendant, and page number of volume where recorded. Arranged alphabetically by name of plaintiff and by name of defendant. Handwritten. Not indexed.



111. INDEX TO CLERK'S CIVIL DOCKET AND CIVIL MINUTES (TAX INDEX). 1973-current. 1 looseleaf binder, 15" x 12" x 2 1/2".

Despite the title, volume contains index to tax suits, showing case number, names of plaintiff and defendant, date of judgment, and date filed. Arranged alphabetically by name of defendant. Computer printout. Not indexed.

112. COUNTY TAX SUITS. 1960; 1961; 1968; 1973. 26 filing cabinet drawers, 78 cubic feet.

Original documents pertaining to tax suits filed by the county in district court to recover delinquent taxes, including citations, petitions for foreclosure, answers, motions, evidenciary exhibits, tax notices, orders of sale, schedules of property owned by taxpayer, proofs of publication, cost bills, decrees, orders of dismissals, and judgments. Information on case jackets shows case number, date filed, names of plaintiffs and defendants, property taxes delinquent on, and disposition of case. Arranged numerically by case number. SPF-typed. Not indexed.

113. DELINQUENT TAX SUITS DISMISSED. 1973. 1 bundle, 15" x 12" x 1/4".

Record of delinquent tax suits dismissed in district court, showing cause number, name of plaintiff, name of defendant, date suit dismissed, and reason for dismissal. No obvious arrangement. Computer printout. Not indexed.

114. (DELINQUENT TAX). 1973. 13 looseleaf volumes, 16" x 12" x 2".

Computer printout of delinquent tax information, prepared in connection with district court tax suits filed in 1973, showing date of report, name of owner or person assessed, section, page and line, year, total taxes, penalty and interest, costs, total taxes (penalty and interest costs), total payment, county block, abstract number, lot and tract numbers, city addition and block numbers, number of acres, cause number, date of suit, and names of parties. Arranged alphabetically by name of owner. Computer printout. Not indexed.

115. DISTRICT CLERK'S FILE DOCKET AND CIVIL FEE BOOK. 1973. 10 vols., 16" x 12" x 3".

Clerk's file docket and fee book recording tax suits filed in district court for recovery of delinquent taxes for years



1939-1971, showing case number, name of plaintiff, name of defendant, names of attorneys, filing date, type of case, disposition of case, date of judgment, judgment against whom, description and purpose of fees (filing petition, issuance of citation, sheriff's return), date fees assessed, clerk's fees, sheriff's fees, miscellaneous fees, outside charges, deposits, balances, and cash balance. Arranged numerically by case number. Computer printout. Not indexed.

116. DISTRICT CLERK'S FILE DOCKET AND FEE BOOK - TAX CASES. 1971-current. 1 vol., 13" x 12" x 2".

Clerk's docket recording delinquent tax suits filed in district court and account of fees due thereon, showing case number, names of plaintiff and defendant, names of attorneys, date filed, type of case, disposition of case, date of judgment, amount of judgment, description and amounts of fees, date paid, check number, county fees, outside charges, balances, and cash balance. Arranged in reverse chronological order by date filed. Computer printout. Not indexed.

117. CITY TAX DOCKET. 1917-current. 6 vols., 18" x 12 1/2" x 2".

Docket of delinquent tax suits filed by cities in district court, showing number and style of case, cause of action, filing date, orders of previous and present terms of court, officer's cost, total amount, to whom paid, and remarks. Arranged chronologically by date filed. SPF-handwritten and typed. Indexed.

118. COUNTY TAX RECORD (formerly titled "Delinquent Tax Docket"). ca. 1920-1968. 2 vols., 16" x 12" x 3".

Docket book recording delinquent tax suits filed in district court and account of fees due thereon, showing style of case, cause of action, date of filing, orders former term, orders present term, final judgment, cost, and remarks. Arranged chronologically by date recorded. SPF-handwritten. Indexed.

119. TAX JUDGMENT RECORD (formerly titled "Record of Tax Judgments"). 1896-current (dates vary). 4 vols., 18 1/2" x 13" x 2"; 6 vols., 15" x 9" x 3".

Recorded copies of judgments rendered in both city and county delinquent tax suits filed in district court.



Shows name of defendant, court, amount of indebtedness, abstract number, certificate number, description of property, amount of judgment, and date of proceedings. Arranged chronologically by date of proceedings. SPF-handwritten. Indexed.

120. EXECUTION DOCKET FOR DELINQUENT TAX SUITS. 1974. 3 vols., 15" x 12" x 1/2".

Docket recording execution of judgments against delinquent taxpayers concerning sale of property to recover taxes, showing cause number, names of parties, amount of judgment, interest rate, costs, date of execution, to whom delivered, date of return, to whom sold, and amount received. Arranged chronologically by date recorded. Computer printout. Not indexed.

121. TRUST FUND DOCKET (formerly titled "Record of Delinquent Tax Suit Trust Funds"). 1974. 1 vol., 15" x 12" x 1"; 5 vols., 15" x 12" x 1/2".

Record of funds placed in trust from the sale of property for the recovery of delinquent taxes, showing case number, date received, style of case, trust fund amount, received from, received on what account, amount disbursed, date paid, and voucher number. This docket records trust fund payments from delinquent tax suits filed in 1973. Arranged numerically by case number and thereunder chronologically by date recorded. Computer printout. Not indexed.

Domestic Relations - Juvenile

122. DIVORCE MINUTES. 1905-1970. 5 vols., 19" x 13 1/2" x 3 1/2"; 2 vols., 18" x 13" x 2 1/2".

Clerk's record of proceedings in divorce cases, showing date, case number, names of parties, kind of action, date of filing, and former name of plaintiff. Divorce Minutes prior to 1905 and after 1970 recorded in CIVIL MINUTES (100.). Arranged under subdivisions in each volume entitled Decree of Divorce with Custody of Children, Division of Property, Order Refusing Divorce, and Decree of Divorce; arranged chronologically by court term within each subdivision. SPF-handwritten. Indexed in INDEX TO DIVORCE MINUTES (123.) from 1905 to 1931; volumes dated 1931-1970 indexed in file.

123. INDEX TO DIVORCE MINUTES. 1905-unknown; 1966-1970. 1 vol., 16 1/2" x 11 1/2" x 1"; 1 vol., 18 1/2" x 12" x 1/4".



Direct and reverse indexes to DIVORCE MINUTES (122.), showing case number, names of plaintiff and defendant, and volume and page number where recorded. Arranged alphabetically by names of both plaintiff and defendant. SPF-handwritten.

124. DIVORCE DOCKET. 1902-1910. 1 vol., 16" x 11" x 1 1/2".

Docket of disposed divorce suits in district court, showing case number, names of attorneys, names of parties, cause of action, date filed, orders previous term, orders present term, and amount of fees. Arranged chronologically by date filed. SPF-handwritten. Indexed.

125. (CHILD SUPPORT LEDGER). 1963-current. 3 vols., 17" x 15" x 2"; 1 vol., 17" x 15 1/4" x 3"; 1 vol., 17" x 15" x 2 1/2"; 1 vol., 18" x 17" x 3".

Clerk's ledger sheets recording payment of child support, showing old balance, from whom received, payable to, case number, number and amount of check, payment to date, date mailed, second balance, and proof. Arranged in reverse chronological order by date recorded. Earlier volumes (1963-1973) are SPF-typed; volumes from 1973 to current are computer printouts. Not indexed.

126. RECORD OF FUNDS FOR CHILD SUPPORT. 1946-1964; 1970-current. 3 vols., 14 1/2" x 11 1/2" x 3"; 2 vols., 12" x 11" x 4"; 2 trays, 12" x 11" x 8"; 2 cardex file drawers, 25" x 10" x 7".

Record of child support funds received and disbursed by district clerk, showing cause number, by whom paid, to whom paid, court orders, amount due, remarks, date, how paid, court check number, and amount paid. Arranged alphabetically by name of defendant. SPF-typed. Not indexed.

127. TRUST FUND AND CHILD SUPPORT FILE. 1955-1956; 1960-1965; 1971-current. 9 filing cabinet drawers, 27 cubic feet; 1 box, 17" x 17" x 15"; 4 cartons, 12" x 9" x 2 1/2".

Clerk's copies of receipts of funds in child support and alimony cases, showing amount received; date of receipt; case number; and supervision fee for child support, alimony, or probation. Arranged chronologically by date of issue of receipt. SPF-handwritten. Not indexed.



128. CHILD SUPPORT AND SUPERVISION FEE RECEIPTS (formerly titled "Receipt Books Child Support," "Child Support Duplicate Money Receipts," and "Duplicate Money Receipts Child Support"). 1958-1959; 1963-1969; 1972-1973. 37 vols., 12" x 10" x 1"; 1 box, 18" x 15" x 12"; 1 box, 18" x 15" x 11"; 1 box, 18" x 16 1/2" x 11"; 8 boxes, 12" x 9" x 3".

Carbon copies of receipts issued for payment of child support. Shows case number, date of receipt, received of, amount, amount paid, balance due, and signature of district clerk. Arranged chronologically by date issued. SPF-handwritten. Not indexed.

129. CANCELLED CHECKS CHILD SUPPORT. 1957-current. 28 narrow file drawers, 14 cubic feet; 1 box, 17" x 15 1/2" x 8".

Original cancelled checks issued from clerk's child support fund, showing check number, date of check, cause number, style of case, and amount of check. Arranged chronologically in file drawers and numerically by check number in box. SPF-handwritten and typed. Not indexed.

130. CHILD DESERTION (formerly titled "Desertion Cases" and "Petition for Support"). 1941-1967. 26 narrow file drawers, 13 cubic feet.

Original papers filed in child desertion cases, including docket sheets, capiases, complaints, and applications for support. Information shows names of parties, names of attorneys, kind of action, case number, filing date, jury fees, orders of the court, and processes. Arranged numerically by case number. SPF-typed. Not indexed.

131. JUVENILE CASES (formerly titled "Juvenile"). 1934-current. 19 narrow file drawers, 9 1/2 cubic feet; 4 filing cabinet drawers, 12 cubic feet.

Original documents filed in juvenile delinquent cases and some dependent neglected children cases before district court, including original petition, judge's orders, citations, summonses to parents, subpoenas, orders of court appointing attorney, judgments, sentences, and probation orders. Information on case jackets includes case number, name of child, court, county, name of district clerk, memorandum of papers filed, and date filed. Arranged numerically by case number. SPF-handwritten and typed. Not indexed. Use of file is restricted.



132. (PETITIONS FOR ADOPTION AND LIST OF ADOPTIONS). 1933-current. 28 narrow file drawers, 14 cubic feet; 8 filing cabinet drawers, 24 cubic feet.

Original court papers on adoption cases, including petitions, citations, court orders, and a list of adoptions. Information includes name of child, names of adopting parents, name of judge, and case number. Arranged numerically by case number. SPF-typed. Not indexed. Use of file is restricted.

### Criminal

133. CRIMINAL FILES (also titled CLOSED CRIMINAL FILES). 1931-current. 25 filing cabinet drawers, 75 cubic feet; 70 narrow file drawers, 35 cubic feet.

Original documents filed in criminal cases heard in district court, including affidavits (complaints), warrants, bail bonds, indictments, waivers of indictment, capiases, motions, applications, waivers, subpoenas, orders, judgments, sentences, verdicts, petitions, probation orders (when applicable), commitments, and bills of cost. Case jackets show case number, style of case, date filed, and memorandum of papers filed. Arranged numerically by file number and thereunder chronologically by date filed. Typed; SPF-handwritten and typed. Not indexed.

134. CRIMINAL MINUTES. 1894-current. 13 vols., 18 3/4" x 13" x 3".

Clerk's record of proceedings in criminal cases in district court, showing court, case number, name of defendant, names of attorneys, date of proceedings, and signatures of presiding judge and clerk. Includes the following:

- a. the court's declaration adjudicating the guilt of defendants after conviction by jury verdict upon pleas of guilty or not guilty, or by the findings of the court after the waiver of jury trial;
- b. the court's discharge of defendant upon acquittal after trial by jury, or before court without jury;
- c. dismissals by the court upon motion of prosecuting attorney;
- d. sentences with orders for their execution or suspension;
- e. orders upon motions for new trials;
- f. orders upon application for writs of habeas corpus;
- g. orders appointing attorneys to represent indigent defendants;



- h. judgments on pleas of not guilty - suspended sentence;
- i. judgments on motion for new trial and sentence;
- j. judgments and acquittal on plea of guilty;
- k. orders suspending sentence and placing defendant on probation;
- l. orders appointing attorney for defendant waiving jury;
- m. sentences with credit for time spent in jail;
- n. orders suspending sentence and placing defendant on probation.

Judgments or orders show number and style of case, name of defendant, a recital of prior proceedings in the case, judgment or order, signature of district judge to approval of minutes, and certificate of recordation with signature of district clerk. From 1873 to 1894 all criminal judgments and proceedings, and from 1894 to 1938, all criminal judgments and proceedings to which printed forms not adapted are recorded in CIVIL MINUTES (100.). Arranged in subdivisions for each type of judgment or order entered on printed form. Early minutes arranged chronologically by date of proceedings. Typed; SPF-handwritten and typed. Referenced in INDEX AND MEMO. OF CASES - CRIMINAL DOCKET (135.).

135. INDEX AND MEMO. OF CASES - CRIMINAL DOCKET. 1873-current. 6 vols., 14 1/2" x 11 1/2" x 2 1/4".

Record of indictments presented by grand jury (1873-current), and of disposition of cases in district courts (from ca. 1933), showing case number, name of defendant, date of indictment, nature of charge, plea (guilty or not guilty), kind of trial (by jury or by court judge), date of trial, verdict (amount of fine, number of years, or suspended sentence), sentence (date of sentence or dismissal), and reference to volume and page of CRIMINAL MINUTES (134.). Arranged numerically by case number. SPF-typed. Indexed (includes entries for all indictments, 1873-current).

136. INDEX TO CRIMINAL CASES FROM 1873 TO --. 1873-1937. 1 vol., 17 1/2" x 14 1/2" x 1 3/4".

List of indictments presented by grand jury, recorded in CIVIL MINUTES (100.), showing case number, name of defendant, offense, and date of indictment. Arranged numerically by case number. Typed. Front of volume contains alphabetical index by name of defendant.

137. CRIMINAL TRANSFER. 1929-1959. 7 vols., 14 1/2" x 10" x 9".



Docket sheets of criminal cases filed in district court and transferred to these volumes when disposed of, showing case number, style of case, names of attorneys, offense, filing date, orders of the court, and date of orders. Arranged alphabetically by name of defendant. SPF-handwritten and typed. Not indexed.

138. INDEX STATE DOCKET. Undated. 1 vol., 16" x 10 1/2" x 1/2".

Index to district court cases recorded in State Docket (volume never located), showing case number, name of defendant, and page where recorded in docket book. Arranged alphabetically by name of plaintiff and by name of defendant. Handwritten.

139. DEFENDANT'S APPLICATION FOR SUBPOENA FOR WITNESSES. 1945-current. 2 vols., 14 1/2" x 10" x 3".

Copies of applications made by attorneys for defendants in criminal cases in district court for the subpoena of witnesses, showing name of defendant, charge, location of crime, case number, name and residence of witness, name of attorney, and date of application. SPF-handwritten. Indexed.

140. STATE'S APPLICATION FOR WITNESSES. 1958-1967. 5 vols., 14 1/2" x 10" x 2".

Copies of applications made by state attorney for the subpoena of witnesses in district court criminal cases, showing name of defendant; date issued; case number; charge; number of witnesses; and name, vocation, and residence of each witness. Arranged chronologically by date issued. Handwritten; SPF-handwritten. Not indexed.

141. CRIMINAL BONDS (formerly titled "Bail Bonds," "Bail Bonds Criminal," and "Bonds Before Indictment"). 1942-current. 2 narrow file drawers, 1 cubic foot.

Original bail bonds made in criminal cases, showing names of parties, case number, court, offense and charge, amount of bond, signature and address of surety, signature and address of principal, and date filed. Arranged chronologically by date filed. SPF-typed. Not indexed.

142. SCIRE FACIAS MINUTES. 1932-1935. 1 vol., 18 1/2" x 13" x 2".



Clerk's record of proceedings of district court in which judgments nisi (not final) are recovered in favor of the State against principals and sureties on criminal bonds, showing term of court; names of court officers present; and copy of judgment, showing date of order, case number, style of case, statement that defendant failed to appear, names of principals and sureties, date and conditions of bond, amount of judgment, and signature of district judge. Volume contains just six entries. Arranged chronologically by date recorded. Handwritten; SPF-handwritten. Indexed.

143. (SCIRE FACIAS DOCKET). 1880-1896. 1 roll of microfilm.

Copy of docket setting scire facias (defaulting witnesses or defendants) cases in district court, showing term of court, case number, names of parties, names of attorneys, kind of judgment, amount of bond, date of proceedings, officers' returns, and orders of the court. Arranged numerically by case number. Microfilmed. Indexed in INDEX SCIRE FACIAS DOCKET (144.).

144. INDEX SCIRE FACIAS DOCKET. 1873-1909. 1 vol., 16" x 10 1/2" x 1".

Index by name of defendant to (SCIRE FACIAS DOCKET) (143.), showing name of defendant, case number, name of plaintiff, and page number where recorded. Arranged alphabetically by name of defendant. Handwritten. Not indexed.

145. COURT COST COLLECTION. 1973. 1 bundle, 15" x 12" x 1/4"; 1 loose bundle, 15" x 12" x 1/2".

Record of criminal court costs collected, showing cause number, name of defendant, date of payment, amount collected, by whom paid, receipt number, name of deputy receiving payment, and final totals. Arranged numerically by cause number. Computer printout. Not indexed.

#### Multi-Case/Multi-Court Records

146. (MINUTES DISTRICT COURT). 1873-1877. 1 vol., 16" x 12" x 2 1/2".

Recording of proceedings in civil, criminal, and probate cases when regular court was not in session, showing date, location of meeting, names of persons present, style of case, names of jurors, and copies of court orders and judgments. Arranged chronologically by date recorded.



Handwritten. Indexed in INDEX TO MINUTES - DISTRICT COURT (147.). See also CIVIL MINUTES (100.), CRIMINAL MINUTES (134.), and PROBATE MINUTES (78.).

147. INDEX TO MINUTES - DISTRICT COURT. 1873-ca. 1940. 7 vols., 18" x 13" x 1".

Index to (MINUTES DISTRICT COURT) (146.), CIVIL MINUTES (100.), and early CRIMINAL MINUTES (134.), showing court, term, name of plaintiff, name of defendant, and page number where recorded. Arranged alphabetically by names of both plaintiff and defendant. Handwritten.

148. (CIVIL - CRIMINAL - GRAND JURY). 1960-1968. 1 vol., 10" x 7" x 3".

Record of civil and criminal cases heard in district court and grand juries impaneled. Civil and criminal case information shows case number; date of trial; number of days in trial; name of court reporter; whether evidence heard in case; names of plaintiff, defendant, and judge; type of case; verdict; name of person for whom settled; and list of jurors for each case. Grand jury information shows term of court, date reported, and list of grand jurors selected each term. Arranged chronologically. SPF-typed. Not indexed.

149. (CLERK'S CIVIL FILE DOCKET AND FEE BOOK). 1873-1962. 2 microfilm drawers, 27" x 20 1/2" x 4 1/2".

Clerk's file docket recording civil cases filed in district court and account of fees due thereon, showing case number, name of defendant, names of attorneys, filing date, disposition of case, judgment date, against whom, amount of judgment, items and amounts of fees, description, date paid, check number, county fees, outside charges, and balances. Arranged chronologically by date of filing. SPF-handwritten; microfilmed. Not indexed.

150. DISTRICT CLERK'S FILE DOCKET AND FEE BOOK JUVENILE AND HABEAS CORPUS. 1968-current. 1 vol., 13" x 12 1/2" x 3 1/2".

Docket recording juvenile and habeas corpus cases filed in district court and account of fees due thereon, showing same information as summarized in (CLERK'S CIVIL FILE DOCKET AND FEE BOOK) (149.). Arranged in reverse chronological order by date of filing. SPF-typed. Not indexed.



151. DISTRICT CLERK'S FILE DOCKET AND FEE BOOK. 1968-current. 7 vols., 12 1/2" x 12 1/2" x 4"; 6 vols., 12 1/2" x 12 1/2" x 5"; 5 vols., 12 1/2" x 12 1/2" x 3"; 4 metal files, 14" x 12 1/2" x 12 1/2".

Docket recording civil and domestic relations cases filed in district court and account of fees due thereon, showing same information as summarized in (CLERK'S CIVIL FILE DOCKET AND FEE BOOK) (149.). Arranged chronologically by date of filing. SPF-typed. Not indexed.

152. DISTRICT CLERK'S FILE DOCKET AND FEE BOOK CHILD DESERTION. 1968-1973. 1 vol., 13" x 12" x 3 1/2".

Docket recording child desertion cases filed in district court and account of fees due thereon, showing same information as summarized in (CLERK'S CIVIL FILE DOCKET AND FEE BOOK) (149.). Arranged in reverse chronological order by date of filing. SPF-typed. Not indexed.

153. (DOCKET SHEETS - CIVIL AND CRIMINAL). 1915-1940 (dates vary). 6 boxes, 26" x 16 1/2" x 12 1/4"; 1 box, 20 1/4" x 16" x 13"; 1 box, 17 1/4" x 11" x 11"; 1 box, 17" x 14 1/2" x 13".

Docket sheets setting civil (1926-1931) and criminal (1915-1940) cases heard in district court, showing case number, style of case, names of attorneys, date of filing, date of orders, orders of the court, and volume and page number where recorded. Arranged numerically by case number. SPF-handwritten. Not indexed.

154. INDEX MOTION DOCKET. Undated. 1 vol., 16" x 10 1/2" x 1/2".

Index to Motion Docket (not located), showing name of plaintiff, name of defendant, and page number where recorded. Arranged alphabetically by name of plaintiff or defendant. SPF-handwritten.

155. DEPOSITIONS. 1953-current. 12 narrow file drawers, 6 cubic feet; 2 boxes, 21" x 17 1/2" x 15 1/2"; 1 box, 17" x 17" x 10 1/2".

Depositions filed in district court in lieu of personal appearance, including case number, names of parties to case, court number, date of deposition, witness statement, direct and cross examinations, and name and notarized signature of witness. Arranged numerically by case number. Handwritten; typed; SPF-typed. Not indexed.



156. DISMISSALS. 1941. 1 box, 12" x 10 1/2" x 4 1/2".

Original orders of dismissal of civil and criminal cases, showing case number, district court number, names of parties involved, date of dismissal, reason for dismissal, and signature of presiding judge. No obvious arrangement. SPF-handwritten. Not indexed.

157. SUBPOENA. 1873-current (dates vary). 1 vol., 14 1/2" x 9" x 2".

Copies of subpoenas issued to in-county witnesses to appear in district court cases, showing county, date of summons, court, district, name of sheriff to whom subpoena delivered, name of individual summoned, date to appear, and court and location. Arranged chronologically by date issued. SPF-typed. Not indexed.

158. HABEAS CORPUS FILES - DOMESTIC RELATIONS AND CRIMINAL (formerly titled "Habeas Corpus"). 1937-current. 1 filing cabinet drawer, 3 cubic feet; 9 narrow file drawers, 4 1/2 cubic feet.

Applications for writs of habeas corpus in domestic relations and criminal cases, showing names of offender and person filing request, names of attorneys for both parties, date requested, judgment, order for writ to be issued or denied, and date filed. Arranged numerically by number of writ. SPF-handwritten and typed. Not indexed.

159. SPECIAL BONDS. 1922-1932. 1 narrow file drawer, 1/2 cubic foot.

Original bonds filed in district court cases, including supersedeas bonds, supersedeas bonds in writ of error, and bond of receiver. Bonds show case number; names of principals and sureties; date filed; amount of bond; what court; date and by whom approved; and signatures of principal, sureties, sheriff, and district clerk. Arranged numerically by case number. SPF-typed. Not indexed.

160. RECOGNIZANCE RECORD. 1932-1965. 1 vol., 14 1/2" x 10" x 2".

Recorded copies of recognizance bonds made by parties in district court, showing case number, court, names of defendant and sureties, amount of bond, and signatures of defendant and sureties. Arranged chronologically by date of bond. Handwritten; SPF-handwritten. Indexed.



161. RECOGNIZANCE DOCKET. 1894-1911. 1 vol., 18 1/2" x 12 1/2" x 2".

Record of proceedings in which defendants' and witnesses' appearance bonds or recognizances are taken, showing case number, style of case, names of principals and sureties on bond, amount and condition of bond or recognizance, appearance date, nature of charge, indictment number, term of court at which returned, and signatures of district clerk and district judge. Subdivisions are Defendant's Recognizance, Judgment Nisi on Defendant's Recognizance, and Witness Recognizance. Arranged chronologically by date of proceeding within each subdivision. SPF-handwritten. Indexed.

162. EXECUTION DOCKET. 1873-current. 3 vols., 16" x 11" x 3"; 1 vol., 16" x 11" x 2"; 2 vols., 17" x 13" x 3".

Register of executions issued to enforce collection of judgments rendered in civil cases in district court, showing case number, names of parties, date and amount of judgment, rate of interest, items of cost and total costs, date of execution, and to whom delivered; and recorded copy of officer's return, showing date received, date and manner of execution, and officer's signature. Arranged chronologically by date recorded. Handwritten; SPF-handwritten. Partially indexed in INDEX EXECUTION DOCKET - DISTRICT COURT (163.).

163. INDEX EXECUTION DOCKET - DISTRICT COURT. Undated. 1 vol., 16" x 10 1/2" x 1/2".

Partial direct and reverse index to 1873-1905 volume of EXECUTION DOCKET (162.), showing case number, name of plaintiff, name of defendant, and page number where recorded. Arranged alphabetically by name of plaintiff and by name of defendant. Handwritten.

164. (POSTING LEDGER - CIVIL - DOMESTIC RELATIONS). 1969-current. 3 vols., 17 1/2" x 15" x 2 1/2"; 1 vol., 18" x 17 1/2" x 3".

District clerk's posting ledger of accounts for civil cases, showing account number, case number, date, reference number, description, date paid, check number, fees for clerk and sheriff, miscellaneous fees, outside charges (debit and credit), deposits, balances, and cash balance. Arranged chronologically by date posted. Computer printout. Not indexed.

County Court Records in Possession of District Clerk

165. MINUTE BOOK COUNTY COURT. 1876-1880. 1 vol., 17 1/2" x 12" x 2 1/2".

Record of county court proceedings in civil, criminal, and probate cases. Civil and criminal proceedings show same information as summarized in COUNTY COURT MINUTES (86.). Probate proceedings show same information as summarized in PROBATE MINUTES (78.). Arranged chronologically by term and thereunder by date of proceedings. Handwritten. Indexed in INDEX TO MINUTES COUNTY COURT (166.).

166. INDEX TO MINUTES COUNTY COURT. 1876-1880. 1 vol., 18" x 11 1/2" x 1".

Index to MINUTE BOOK COUNTY COURT (165.), showing style of case, case number, and volume and page number where recorded. Arranged alphabetically by names of both plaintiff and defendant. Handwritten.

167. PROBATE MINUTE BOOK DIST. CLERK IN VACATION. 1873-1876. 1 vol., 16 1/2" x 12" x 2".

Record of probate orders issued by district clerk in vacation, showing date of proceedings, name of estate, kind of action, court orders, disposition of case, and signature of district clerk. Arranged chronologically by date of proceedings. Handwritten. Indexed.

168. INDEX TO PROBATE MINUTES. Undated. 2 vols., 17" x 11" x 1/2".

Index to PROBATE MINUTE BOOK DIST. CLERK IN VACATION (167.), showing case number, name of plaintiff, name of defendant, and volume and page number where recorded. Arranged alphabetically by name of plaintiff and by name of defendant. Handwritten.

169. RECORD OF ESTATES. 1873-1876. 1 vol., 16 1/2" x 11 1/2" x 2".

Recorded copies of original papers filed in probate cases, including same papers as listed in PROBATE (77.). Arranged chronologically by date of filing. Handwritten. Indexed in INDEX RECORD OF ESTATES (170.).



170. INDEX RECORD OF ESTATES. 1873-1876. 1 vol., 16" x 10 1/2" x 1/2".

Index to RECORD OF ESTATES (169.), showing name of estate, case number, name of administrator or guardian, reason or outcome of proceedings, and volume and page number where recorded. Arranged alphabetically by name of estate. Handwritten.

171. PROBATE DOCKET DISTRICT CLERK IN VACATION. 1873-1876. 1 vol., 16" x 12" x 2".

Clerk's docket of cases filed for probate in district court, and still pending when probate jurisdiction transferred by general law to county court, showing case number; names of attorneys, applicant, and estate or minor; filing date; date of appointment of administrator, executor, or guardian; kind of appointment; date citation issued; date citation executed; actions taken by court; and transfer of cases on July 28, 1876. Arranged chronologically by date of filing. SPF-handwritten. Indexed.

172. PROBATE DOCKET. 1873-1875. 1 vol., 16" x 12" x 2".

Docket recording probate cases filed in district court, showing case number, names of attorneys, estate, name of applicant, date application filed, date of appointment, kind of appointment, date of citation, officer's return, and actions of the court. Arranged chronologically by date of filing. SPF-handwritten. Indexed.

#### Grand Jury

173. SUBPOENA NON-RESIDENT WITNESS BEFORE GRAND JURY. 1873-1934. 3 vols., 14" x 8 1/2" x 3/4".

Copies of requests for subpoenas for non-resident witnesses made by attorneys. Shows letters of request, date of subpoena, charge, name of witness, amount of bail bond set, and signature of county clerk. Arranged chronologically by date of issue. SPF-handwritten and typed. Not indexed.

174. WITNESS ACCOUNT AND CERTIFICATE BEFORE GRAND JURY. 1960-1973. 3 vols., 14" x 9 1/2" x 1".

Fee bill of witnesses appearing before Gregg County grand jury, showing nature of case, amount due, method of travel, county in which case tried, case number, name of defendant, name of witness, county of witness' residence, length of

residency, number of miles traveled, date of statement, signature of judge, signature of jury forman, signature of witness, and certification. Arranged numerically by certificate number. SPF-handwritten. Not indexed.

### Jury

175. LEDGER. Undated. 1 vol., 14" x 9" x 2".

Despite the title, volume contains record of jurors serving in district court, showing name of juror, and style of case in which juror served. Arranged chronologically by date of service. Handwritten; SPF-handwritten. Not indexed.

176. JURY WARRANT (formerly titled "Jury Certificate"). 1963-1971. 1 vol., 12" x 12" x 2"; 1 vol., 15" x 14" x 2".

Original payment certificates for jury members, showing warrant number, name of payee, number of days served, petit or grand jury, amount of warrant, and date issued. One volume also contains child support ledger for 1965 to 1970. Arranged chronologically by date of issue and thereunder numerically by warrant number. SPF-typed. Not indexed.

177. JUROR'S TIME BOOK. 1950-current. 3 vols., 14 1/2" x 10 1/2" x 2".

Record of jurors serving on district court juries, showing jury number, names of jurors, number of jury scrip, days of service, whole number of days, total amount of fees, amount paid for meals, and total amount due juror. Arranged chronologically by term of court. Handwritten; SPF-handwritten. Indexed.

178. ACTIVE JURY LIST. 1974-current. 1 narrow file drawer, 1/2 cubic foot.

Active list of petit jurors for district court, showing name of juror selected, address, date name drawn, date filed, date recorded, and date delivered to sheriff. Arranged chronologically by date drawn. SPF-typed. Not indexed.

179. JURY LIST (formerly titled "Settings"). 1968-current. 1 filing cabinet drawer, 3 cubic feet.



Lists of petit jurors in district court, showing names and addresses of jurors and term served. Arranged chronologically by date of selection. SPF-handwritten and typed. Not indexed.

180. USED JURY LIST. 1971-1974. 4 narrow file drawers, 2 cubic feet.

Noncurrent lists of petit jurors, showing name of juror selected and address, date name drawn, date filed, date recorded, and date delivered to sheriff. Arranged chronologically by date drawn. SPF-typed. Not indexed.

181. OLD JURY LIST. 1964-1970. 1 box, 14" x 10 1/2" x 4"; 1 box, 12" x 10" x 4 1/2"; 2 boxes, 13" x 10" x 4 1/2".

Lists of petit and grand jurors in district court, showing name and address of juror, and term served. No obvious arrangement. SPF-handwritten and typed. Not indexed.

#### Finances

182. WITNESS ACCOUNTS BEFORE DISTRICT COURT. 1970-current. 1 vol., 13 1/2" x 10" x 2".

Minutes of accounts for payment to witnesses appearing before district court, including date, court, name of judge, name of plaintiff, name of defendant, offense, mileage to and from court, and certification and signature of district judge. Arranged chronologically by term of court. Handwritten; SPF-handwritten. Not indexed.

183. ADVANCE ACCOUNT - DAILY CASH RECEIPTS. 1972. 2 boxes, 12" x 9" x 3".

Receipts for money advanced for daily business. Shows method of payment, case number, name of recipient, purpose, amount advanced, signature of deputy, and date of receipt. Arranged numerically by receipt number. SPF-handwritten. Not indexed.

184. DAY BOOK. 1940-1966. 1 vol., 16" x 6 1/2" x 1".

Clerk's daily record of fees for services, showing case number, type of service performed, type of case, to whom instrument mailed, and date mailed. Arranged chronologically by date of entry. Handwritten. Not indexed.

185. CANCELLED CHECKS - ADVANCED ACCOUNT. 1920-current. 1 file drawer, 24" x 15" x 12".

Cancelled checks from the advance account fund of the district clerk. Arranged chronologically by date check written. SPF-typed. Not indexed.

186. MISC. FILE - ADVANCE RECEIPTS. 1970-1971. 1 filing cabinet drawer, 3 cubic feet; 1 box, 17" x 17" x 15".

Receipts for monies received for services rendered (real estate license fee, medical license, and applications for passports). No obvious arrangement. SPF-handwritten. Not indexed.

187. BANK STATEMENTS, BOOKS, AND DEPOSIT SLIPS. 1968-1969; 1971. 1 box, 14" x 12" x 9"; 1 box, 18" x 17" x 6".

Bank statements and deposit slips, showing amount, balance, account number, and date deposited. No obvious arrangement. SPF-handwritten and typed. Not indexed.

#### Miscellaneous

188. JUDGE'S ORDERS AND OATHS OF OFFICERS. 1931-current. 4 narrow file drawers, 2 cubic feet.

Miscellaneous papers including orders recessing grand jury, exchange of benches, amended motions for special venire, grand jury reports, resolutions of condolence, orders appointing temporary foreman, oaths of officers, and other special orders. Arranged chronologically by filing date. SPF-handwritten and typed. Not indexed.

189. ATTORNEY RECEIPT CARD. 1937-1951. 1 narrow file drawer, 1/2 cubic foot.

Copy of attorney's receipt for case papers withdrawn from clerk's custody, showing case number, names of parties involved, date of receipt, number of papers, kind of papers, and name of attorney. Arranged chronologically by date of receipt. SPF-handwritten. Not indexed.

190. VOTER REGISTRATION. 1974. 1 vol., 15" x 12" x 4"; 1 vol., 15" x 12" x 3 1/2".



Listing of persons certified to vote in Gregg County, showing date recorded; voter precinct number; commissioners' precinct number; name and address of voter; city of residence; age, sex, social security number, and birthplace of voter; certificate number; certification date; and date of application. Arranged alphabetically by name of voter. Computer printout. Not indexed.

191. (INDEX). 1910. 1 vol., 16 1/2" x 10 1/2" x 1/2".

Index to unknown record, showing name of person, page number where recorded, and date. Arranged alphabetically by name of person. Handwritten.

#### DISTRICT CLERK EX-OFFICIO

192. MEDICAL REGISTER. 1908-current. 2 vols., 16 1/2" x 12" x 2 1/2".

Register of all licensed physicians in Gregg County, showing name of physician, date of State Board of Medical Examiners examination, names of examiners, license number, signature of deputy, and date filed. Arranged chronologically by date filed. SPF-handwritten. Not indexed.

193. CHIROPRACTIC REGISTER. 1949-current. 1 vol., 16" x 11" x 1".

Recorded copies of licenses issued by Texas Board of Chiropractic Examiners to practice in the State of Texas. Shows license number, name of licensee, names of board members, date recorded, and signature of district clerk. Arranged chronologically by date recorded. SPF-handwritten. Indexed.

194. CHIROPODY REGISTER. 1953-current. 1 vol., 16 1/2" x 10 1/2" x 1".

Register of licensed chiropodists practicing in Gregg County, showing name of chiropodist, license number, date of examination, date of state board examination, date issued, and signature of deputy. Arranged chronologically by date filed. SPF-handwritten. Not indexed.

195. DEPUTATION FORMS. 1963-current. 1 narrow file drawer, 1/2 cubic foot.

Original records of appointments to perform duties of county officeholders in their absence, showing name of officeholder; name of deputy; date of appointment; date, place, and notarization of oath of office; date filed; date recorded; and signature of clerk. No obvious arrangement. SPF-typed. Not indexed.

196. RECORD OF TRUST FUND. 1890-current. 5 vols., 16 1/2" x 12" x 3"; 1 vol., 16" x 11" x 2".

Clerk's account of money deposited in payment of court judgments or costs, or funds removed from sale of real or personal property, showing number and style of case, date of deposit, amount and purpose of payment, description of deposit, name of bank, dates and amounts of payments, and signature of payees to receipts. Arranged chronologically by date payment received. SPF-handwritten. Indexed.

197. RECORD OF ACKNOWLEDGMENTS. 1894-1917. 1 vol., 16" x 11 1/2" x 1 1/2".

Original records of acknowledgment of an instrument being filed by the district clerk, showing kind of instrument, date of instrument, location of land, name of original grantee, name and residence of grantor, name and residence of introducer, date of acknowledgment, name and residence of grantee, and name and style of officer taking acknowledgment. Arranged chronologically by date of acknowledgment. SPF-handwritten. Not indexed.



DISTRICT ATTORNEY

Investigation Files

198. FELONY DISPOSED - TRIAL. 1955-current. 15 filing cabinet drawers, 45 cubic feet.

District attorney's working papers on disposed felony cases, including complaints, statements, lists of witnesses, lists of potential jurors, motions, charges to jury, judgments, and sentences. Arranged chronologically by year and thereunder numerically by case number. Handwritten; typed; SPF-handwritten and typed. Not indexed. File is closed to the public.

199. (FELONY - DISPOSED). 1969-current. 1 notebook, 12" x 12" x 5".

Listing of disposed felony cases handled by Gregg County district attorney, showing case number, name of defendant, charge, and disposition. Arranged numerically by case number. Handwritten; typed. Not indexed. File is closed to the public.

Grand Jury

200. MINUTES OF GRAND JURY. 1935-current. 4 vols., 17" x 12" x 3"; 2 vols., 16" x 13" x 2".

Docket recording investigations conducted by Gregg County grand juries, showing style of case; names of witnesses; name of injured party; time, circumstances, and place of offense; and findings of the grand jury. Arranged chronologically by term. SPF-handwritten. Partially indexed. Use of file is restricted.

Fees

201. CRIMINAL DISTRICT ATTORNEY FEE BOOK. 1932-1934. 1 vol.,  
16 1/2" x 13" x 3".

Record of fees received by criminal district attorney for services rendered in criminal cases, showing date of entry, number and style of case, amount of fees due, name of court, delinquent fees, credits, and to whom paid. Arranged chronologically by date of payment. SPF-handwritten. Indexed.



## JUSTICE OF THE PEACE

### Court Records

202. CASE PAPERS. 1968-current. 3 filing cabinet drawers, 9 cubic feet; 35 narrow file drawers, 17 1/2 cubic feet.

Original documents pertaining to felony, civil, and small claims suits filed in justice court, precinct 1. Felony cases include complaints; capiases; commitments; subpoenas; bonds; and fees for justice, county attorney, and constable. Civil suits include plaintiff's original petition, citation, defendant's answer, amended petition and answer, subpoenas, final judgment, and affidavit for attachment. Small claims suits include petitions, answers to petitions, citations, and subpoenas. Case jacket information shows precinct number, case number, style of case, date filed, name of justice of the peace, and memorandum of papers filed. Arranged numerically by case number. Typed; SPF-handwritten and typed. Not indexed.

203. JUSTICE CIVIL COURT (formerly titled "Civil Court Docket"). 1943-current. 13 vols., 16" x 11" x 3"; 3 vols., 16" x 11" x 2".

Docket of civil cases filed in justice court, judgments, and accounts of fees due thereon, showing case number, style of case, names of attorneys, court term, cause of action, date filed, account of fees earned, judgment of court, disposition of case, and signature of justice. Arranged numerically by case number and thereunder chronologically. SPF-handwritten. Indexed.

204. SMALL CLAIMS COURT DOCKET. 1973-current. 2 vols., 16" x 11" x 1".

Docket recording small claims suits filed in justice court, showing justice precinct number, county, name of peace justice, case number, names of plaintiff and defendant, names of attorneys, reason for suit, date citation issued,

disposition of case, and items and amounts of fees incurred. Arranged chronologically by date citation issued. SPF-handwritten. Indexed.

205. JUSTICE'S CRIMINAL DOCKET (formerly titled "Justice of the Peace Criminal Docket" and "Constable's Highway Docket"). 1954-current. 10 vols., 18" x 12" x 5"; 12 vols., 16" x 12" x 2".

Docket of criminal cases filed in justice court, judgments, and accounts of fees due thereon, showing precinct number; county; name of justice; number and style of case; offense; date complaint filed; by whom complaint made; against whom; nature of charges; verdict; justice's signature; items and amounts of fees due constable; amount of trial, attorney, and jury fees; amount of fine; and total costs. Arranged numerically by case number. SPF-handwritten. Indexed.

206. CRIMINAL DOCKET - EXAMINING TRIALS. 1954-current. 3 vols., 16" x 12" x 2"; 12 vols., 16" x 12" x 4"; 4 vols., 16" x 11" x 2".

Record of examining trials held to determine probable guilt of defendant and to fix amount of bond awaiting action of proper court, showing case number; names of defendant, attorneys, and witnesses; date of complaints; charge or offense; amount of bond; and disposition of case. Arranged numerically by case number and thereunder chronologically by date filed. SPF-handwritten. Indexed.

207. JUSTICE ADMINISTRATIVE HEARING DOCKET (formerly titled "Administrative Hearing Docket"). 1973-current. 2 vols., 16" x 11 1/2" x 1".

Docket recording driver's license suspension hearings in justice court, showing docket number, style of case, date filed, date of hearing, justice court number, county, name of defendant's attorney, driver's license number, disposition of case, additional orders or remarks, and signature of presiding judge. Arranged numerically by docket number and thereunder chronologically by date filed. SPF-handwritten. Indexed.

208. TRAFFIC TICKETS. 1973-1974. 2 vols., 16" x 12" x 2".

Record of traffic tickets paid to justice of the peace, showing name of defendant, date complaint filed, by whom filed, charge, amount of fine, and record of judgment.



Arranged numerically by case number. SPF-handwritten.  
Indexed.

Fee Books

209. GENERAL LEDGER. 1933-1948 (dates vary). 1 vol., 13" x 10" x 8".

Ledger book recording receipts and disbursements of justice of the peace office, showing date of disbursement or receipt, amount, to whom paid or received, and for what purpose. Includes record of fees for bonds and licenses and amounts paid out for salaries. Arranged chronologically by date recorded. SPF-handwritten. Not indexed.

Vital Statistics

210. RECORD OF INQUESTS (formerly titled "Inquest Record"). 1955-current. 4 vols., 16" x 11" x 2"; 1 vol., 14" x 9" x 2".

Record of inquests conducted by justice of the peace to determine cause of death and criminal liability, showing date of inquest, location where conducted, nature of information given justice, by whom given, date of death, location where body found, name and description of deceased, finding of peace justice as to cause of death, names of suspected persons, names of principal or accomplice, residences of suspected persons, in what jail confined, date and amount of bail bond, residence of individual under bond, names and addresses of sureties on bond, date arrest warrant issued, to what court returnable, and notarization. Arranged chronologically by date of inquest. SPF-handwritten. Indexed.

SHERIFF

Case Files and Reports

211. IDENTIFICATION OF CRIMINALS. 1935-current. 52 filing cabinet drawers, 156 cubic feet.

File folders containing personal information of individuals arrested in Gregg County, showing date of incarceration, name of individual arrested, reason for arrest, photograph, description of physical characteristics, names and addresses of parents, occupation, and fingerprints. Arranged alphabetically by name of criminal. SPF-handwritten and typed. Indexed in INDEX - CRIMINAL RECORDS (212.). File is closed to the public.

212. INDEX - CRIMINAL RECORDS. ca. 1930-current. 4 small filing cabinets, 28" x 13" x 12".

Card index to IDENTIFICATION OF CRIMINALS (211.), showing name of prisoner, jail register number, race, sex, date of birth, place of birth, date of arrest, and charge. Arranged alphabetically by name of person arrested. Typed. File is closed to the public.

213. IDENTIFICATION BOOKS. 1937-current. 1 vol., 12" x 7 1/2" x 1 1/2"; 1 vol., 15 1/2" x 6" x 1"; 1 vol., 12" x 7 1/2" x 1 1/2".

Sheriff's record of persons arrested in Gregg County, showing jail number, name of prisoner, charge, sex, race, and date of arrest. Arranged chronologically by date of arrest. SPF-handwritten. File is closed to the public. Volumes 1 and 2 are in poor condition.

214. SHERIFF'S REGISTER OF JUVENILES. 1974-current. 1 vol., 16 1/2" x 12" x 2".

Record of juveniles held in the Gregg County jail, showing name, sex, and race of juvenile; charge; name of arresting officer; date committed; date released; and authority for



release. Arranged chronologically by date of arrest. SPF-handwritten. Indexed. File is closed to the public.

215. JAIL REGISTER OF PRISONERS. 1949-current. 6 vols., 16 1/2" x 11 1/2" x 3".

Register of prisoners held in Gregg County jail, showing jail number, name and nationality of prisoner, offense, name of arresting officer, date committed, date released, authority for release, and remarks. Arranged chronologically by date of commitment. Handwritten; SPF-handwritten. Indexed.

216. OUT OF JAIL FILE. 1937-current (dates vary). 14 narrow file drawers, 7 cubic feet.

Record of persons released from Gregg County jail, showing jail register number, name of prisoner, date of arrest, residence, where booked, nationality, age, date of birth, height, weight, complexion, color of eyes and hair, build, where arrested, charge, disposition of case, and name of arresting officer. Reverse of card shows date of release. Arranged alphabetically by name of prisoner. Typed. Not indexed. File is closed to the public.

#### Dockets and Fees

217. SHERIFF'S CIVIL DOCKET. 1948-current. 4 vols., 16 1/2" x 12 1/2" x 3".

Docket recording services performed by sheriff in civil cases in county and district courts and fees due thereon, showing case number, style of case, kind of process, date received, date executed, date returned, by whom executed, items and amounts of fees, amount paid, and remarks. Arranged chronologically by date received. SPF-handwritten. Indexed.

218. SHERIFF'S CIVIL DOCKET AND FEE RECORD. 1957-current. 2 vols., 14 1/2" x 10" x 2".

Record of sheriff's fees for services in civil cases heard in district and county courts, showing case number, style of case, nature of process, name of officer, date received, date executed, date returned, items and amounts of costs, receipts, and remarks. Arranged chronologically by date executed. SPF-handwritten. Indexed.

219. SHERIFF'S DOMESTIC RELATIONS COURT DOCKET. 1974-current. 1 vol., 16 1/2" x 12 1/2" x 3".

Docket recording services performed in domestic relations courts and fees due thereon, showing case number, style of case, kind of process, date received, date executed, by whom executed, and amount charged. Arranged chronologically by date received. SPF-handwritten. Indexed.

220. SHERIFF'S PROBATE DOCKET AND FEE BOOK. 1948-current. 4 vols., 16 1/2" x 12 1/2" x 3".

Record of sheriff's fees for performing services in probate court cases, showing case number, name of deceased or minor, kind of process, name of officer executing process, date executed, date returned, items and amounts of fees, receipts, and remarks. Arranged numerically by case number. SPF-handwritten. Indexed.

221. CRIMINAL DOCKET. 1937-current. 7 vols., 14" x 12 1/2" x 3".

Docket recording services performed by sheriff in county and district court criminal cases, showing case number, name of plaintiff, date indicted, date of trial, verdict, and sentence. Arranged chronologically by date indicted. SPF-handwritten. Indexed.

222. SHERIFF'S FOREIGN DOCKET AND FEE BOOK. 1949-current. 7 vols., 16 1/2" x 12 1/2" x 3".

Sheriff's docket for writs served in out-of-county court cases and fees due thereon, showing case number, style of case, kind of process, date received, date executed, date returned, name of officer executing, items and amounts of costs, remarks, receipts, debits, and credits. Arranged chronologically by date received. SPF-handwritten. Indexed.

223. SHERIFF'S ALCOHOLIC AND MENTALLY ILL DOCKET. 1962-current. 1 vol., 16" x 11 1/2" x 3".

Docket recording services performed in district and county court cases involving alcoholics and mentally ill persons and fees due thereon, showing case number, style of case, kind of process, date received, date executed, date returned, items and amounts of fees, and remarks. Arranged chronologically by date received. SPF-handwritten. Indexed.



Writs and Processes

224. SHERIFF'S WARRANT RECORD. 1963-1970. 8 notebooks, 11 1/2" x 10 1/2" x 2 1/2".

Sheriff's informal record of warrants issued for the arrest of individuals, showing name of person to whom issued, capias number, which court, charge, and date. Arranged chronologically by date of charge. Handwritten; typed. Not indexed.

225. INCOMING WARRANTS. 1963-current. 1 vol., 16" x 12" x 2 1/2".

Record of warrants received by Gregg County sheriff, showing date, number, name of individual to be served, and disposition. Arranged alphabetically by name of individual for whom warrant intended. Handwritten. Indexed.

226. WARRANT "LETTER" FILE. 1973-current. 1 notebook, 11 1/2" x 11" x 3".

Copies of warrants for arrest issued from sheriff's office, showing name of person for whom issued, offense, location of offense, description of person, by whom employed, and remarks. Arranged alphabetically by name of suspect. SPF-typed. Not indexed.

TAX ASSESSOR-COLLECTOR

Abstracts and Maps

227. (ABSTRACTS - LANDS AND TOWN LOTS). 1900-1965. 15 vols., 18" x 15" x 3"; 8 vols., 18 1/2" x 13" x 3"; 9 rolls of microfilm in boxes, 4" x 4" x 2".

Assessor's abstract of lands and town lots in Gregg County. Abstracts of lands show abstract number, patent (number, to whom issued, date issued, and number of acres), certificate (number, date, and to whom issued), tract number, acres, name of owner, year assessed, and assessed value. Abstracts of town lots show block number, lot number, year assessed, name of owner, and assessed value. (Microfilm rolls are copies of bound volumes.) Land abstracts arranged numerically by abstract number; city lot abstracts arranged numerically by block number. SPF-handwritten; microfilmed. Not indexed.

228. ADDITIONS. ca. 1937-1974. 25 rolls of microfilm in boxes, 4" x 4" x 2".

Assessor's abstract of land additions to Gregg County and to the cities of Longview, Greggton, Gladewater, Kilgore, Cherokee Lake, and White Oak. County land additions show addition, block number, name of owner, year assessed, and assessed value. City land additions show name of addition, block number, lot number, year assessed, name of owner, and assessed value. Arranged numerically by block number. Microfilmed. Not indexed.

229. COUNTY BLOCKS (Plat Sheets). 1975. 10 vols., 17 1/2" x 15" x 2".

Geographic plat sheets for Gregg County blocks (lands), showing roll, line, and page of tax roll; item; type; county block number or city lot number; name of addition; city lot or abstract acres; name and address of owner; and assessed value. Arranged numerically by county block number. Computer printout. Not indexed.



230. GREGG COUNTY BLOCK SYSTEM. 1973-current. 6 vols., 17 1/2" x 15" x 4".

Assessor's abstracts of county blocks (lands) in Gregg County, showing estate, addition, unit, or new (city-county) block; survey; abstract number; block and lot number; addition; name and address of owner; year assessed; assessed value; scale for plat or map; and plat or map of land. Arranged numerically by estate, addition, unit, or new (city-county) block number. SPF-handwritten. Not indexed.

231. COUNTY BLOCKS. 1967-1974. 7 vols., 17 1/2" x 15" x 2 1/2".

Assessor's abstract of county blocks in Gregg County, showing county block number; abstract number; patent (number, to whom issued, date issued, and acres); certificate (number, character, to whom issued, and date issued); tract number; acres; name of owner; year assessed; and assessed value. Arranged numerically by county block number. SPF-handwritten. Not indexed.

232. LONGVIEW CITY BLOCKS. 1932-1972. 10 vols., 17 1/2" x 15" x 4"; 7 vols., 17 1/2" x 15" x 3".

Assessor's abstract of blocks in City of Longview, showing block number, lot number, year assessed, name of owner, and assessed value. Arranged numerically by block number. SPF-handwritten. Not indexed.

233. LONGVIEW ADDITIONS. 1958-current. 3 vols., 17 1/2" x 15" x 4"; 2 vols., 17 1/2" x 15" x 3".

Assessor's abstract of land additions to City of Longview, showing addition, block number, lot number, year assessed, name of owner, and assessed value. Arranged numerically by block number. SPF-handwritten. Not indexed.

234. LONGVIEW AND GREGGTON ADDITION. 1954-1959. 1 vol., 17 1/2" x 15" x 2".

Assessor's abstract of land additions to cities of Longview and Greggton, showing addition, block number, year assessed, name of owner, and assessed value. Arranged numerically by block number. SPF-handwritten. Not indexed.

235. KILGORE CITY BLOCKS. 1975. 1 vol., 17 1/2" x 15" x 2".

Geographic plat sheets for Kilgore city blocks, showing same information as summarized in COUNTY BLOCKS (Plat Sheets) (229.). Arranged numerically by block number. Computer printout. Not indexed.

236. KILGORE CITY BLOCKS. 1964-current. 1 vol., 17 1/2" x 15" x 4".

Assessor's abstract of Kilgore city lots, showing block number, lot number, name of owner, year assessed, and assessed value. Arranged numerically by block number. SPF-handwritten. Not indexed.

237. KILGORE ADDITIONS. 1949-1973 (dates vary). 2 vols., 17 1/2" x 15" x 3"; 1 vol., 17 1/2" x 15" x 4".

Assessor's block book for additions to City of Kilgore, showing addition, block number, lot number, year assessed, name of owner, and assessed value. Arranged numerically by block number. SPF-handwritten. Not indexed.

238. GLADEWATER CITY BLOCKS AND ADDITIONS (formerly titled "Gladewater Additions," "Gladewater Lots and Additions," and "Gladewater Additions and City Blocks"). 1939-current. 5 vols., 17 1/2" x 15" x 4".

Assessor's abstract of Gladewater city blocks and additions to city blocks, showing block number, lot number, year assessed, name of owner, and assessed value. Additions also show name of addition. Arranged numerically by block number. SPF-handwritten. Not indexed.

239. WHITE OAK ADDITIONS. 1957-current. 1 vol., 17 1/2" x 15" x 3 1/2".

Assessor's abstract of land additions to City of White Oak, showing name of addition, block and lot number, name of owner, year assessed, and assessed value. Arranged numerically by block number. SPF-handwritten. Not indexed.

240. CHEROKEE LAKE LOTS. 1972-current. 1 vol., 17 1/2" x 15" x 1".

Assessor's abstract of Cherokee Lake lots, showing block number, lot number, name of owner, year assessed, and assessed value. Arranged numerically by block number. SPF-handwritten. Not indexed.



241. N. C. B. (NEW CITY BLOCKS - PLAT SHEETS). 1975. 18 vols., 17 1/2" x 15" x 1 1/2".

Geographic plat sheets for new city blocks in Gregg County, showing same information as summarized in COUNTY BLOCKS (231.). Arranged numerically by new city block number. Computer printout. Not indexed.

242. N. C. B. 1973-current. 5 vols., 17 1/2" x 15" x 4".

Assessor's abstract of new city blocks, showing block number, lot number, year assessed, name of owner, and assessed value. Arranged numerically by block number. SPF-handwritten. Not indexed.

243. (ABSTRACT REFERENCE). Undated. 2 vols., 8" x 5 1/2" x 1 1/2".

Cross reference to assessor's abstracts, showing name of addition, original city block number, and new city block number. Arranged alphabetically by name of addition. Typed.

244. (SURVEY RECORDS). 1960-current. 2 filing cabinet drawers, 6 cubic feet.

Field notes and surveys of land including copies of maps in PLAT FILE (246.). No obvious arrangement. SPF-handwritten and typed; photocopied. Not indexed.

245. PLAT RECORD. Undated. 10 vols., 19" x 12" x 2".

Maps and plats drafted by the county surveyor and other surveyors from field notes recorded in (SURVEY RECORDS) (244.). Includes township plats and additions to towns and cities, showing addition, location, section, block number, owners of land, and where recorded in DEED RECORD (1.). Arranged by block. Hand drawn. Not indexed.

246. PLAT FILE. Undated. 5 drawers, 40" x 40" x 2".

Maps of city blocks and additions for Gregg County. Arranged numerically by city block number. Hand drawn; photocopied. Not indexed.

Assessments and Tax Records

247. ALPHABETICAL LIST - APPRAISAL DEPT. COPY - COUNTY BLOCKS. 1973. 1 vol., 15" x 12" x 2".

Listing of Gregg County property owners, for use by appraisal department, showing name of owner, county block number, lot number, description of property, number of acres, and assessed value. Arranged alphabetically by name of property owner. Computer printout. Not indexed.

248. DEED RECORDS COUNTY. Current. 7 narrow file drawers, 3 1/2 cubic feet.

Copies and originals of deeds to county property. Includes deed with name of previous owner, amount of cash transferred (if any) in payment of back taxes, description of property, and date filed. Arranged numerically. SPF-handwritten and typed. Not indexed.

249. OWNERSHIP RECORDS. 1967-current. 35 filing cabinet drawers, 105 cubic feet.

Record of land ownership in Gregg County, showing name of owner, date of ownership, volume and page where recorded in DEED RECORD (1.), consideration, description of property, and use of property. Arranged numerically by number of city block. SPF-handwritten and typed. Not indexed.

250. PERSONAL PROPERTY RECORDS. 1967-current. 6 narrow file drawers, 3 cubic feet.

Personal property assessments, showing name of business or owner, location, year rendered, property rendered and unrendered, total value of personal property, taxable percentage, and tax amount assessed. No obvious arrangement. SPF-handwritten and typed. Not indexed.

251. TRANSFER RECORDS (formerly titled "Transfer Cards"). 1965-current. 11 file drawers, 27" x 12 1/2" x 6"; 6 file drawers, 26" x 18" x 7".

Cards maintained by tax assessor-collector recording property transfers in Gregg County, showing name of grantor, name of grantee, description of property, date of transfer, and detailed description of property boundaries. Current files also include copy of deed transferring property. Arranged chronologically by date of transfer. Typed; photocopied. Not indexed.



252. LOAN LISTS. 1974-current. 2 vols., 15" x 12" x 2".

Tax assessor-collector's listing of all properties mortgaged to loan companies, on which said company pays taxes for resident. Shows name of property owner, page number and line where assessment recorded in ORIGINAL TAX ROLL B & D (257.), item number, description of property (abstract number, or block and lot numbers), name of loan company holding mortgaged title, and tax valuation of property. Arranged alphabetically by name of loan company and thereunder alphabetically by name of property owner. Computer printout. Not indexed.

253. DIVISION ORDERS. 1937-current. 312 vols., 14" x 8 1/2" x 1 1/2"; 27 vols., 16" x 11 1/2" x 2 1/2"; 4 vols., 11" x 10" x 1 1/2"; 3 vols., 11 1/2" x 9" x 2".

Tax assessor-collector's record of division of interest in producing mineral wells in Gregg County, showing number of well, name of lessee, school district in which lease situated, acres leased, abstract number, section, block number, survey, name of company owning lease, lease number, taxable valuation, and names and addresses of individuals who have mineral interest in wells. Arranged alphabetically by name of lessee. SPF-typed. Not indexed.

254. DIVISION ORDERS. 1968 (WHITE OAK); 1969 (WHITE OAK AND CLARKSVILLE). 2 vols., 13" x 12" x 1"; 1 vol., 13" x 12" x 3".

Tax assessor-collector's record of division of interest in producing mineral wells for taxation purposes, showing name and address of lease owner, location of well, name of lessee, and amount of lessee's interest in well. Arranged alphabetically by name of lease owner. SPF-typed. Not indexed.

255. INVENTORY RENDITIONS. 1966-1971; 1975-current (dates vary). 9 file drawers, 25" x 10" x 5"; 10 boxes, 25" x 12 1/2" x 11".

Inventory of property rendered for taxation, showing name and address of owner; year rendered; personal property rendered; real estate rendered, showing abstract or lot number, tract or block number, and original grantee, city, or town; number of acres rendered; assessed value of real and personal property; total value of property assessed; whether designated homestead; sworn statement of deputy as to inventory being complete list of all taxable properties; and date of inventory. Arranged by year and there-



under alphabetically by name of property owner. SPF-typed. Not indexed.

256. TAX TABLE. 1970-1973. 4 vols., 12" x 9" x 1/4".

Tax assessor-collector's listing of state, county, and special taxes on valuations of \$10.00 intervals up to \$10,000. Also includes total taxes. Arranged by amount of valuation. Typed; computer printout. Not indexed.

257. ORIGINAL TAX ROLL B & D (formerly titled "Tax Roll"). 1939-current. 51 vols., 17 1/2" x 17" x 2 1/2"; 129 rolls of microfilm in boxes, 4" x 4" x 2".

Assessment of property in Gregg County owned and rendered (and unrendered) for taxation by owner or agent thereof, showing roll, page, and line; name and address of owner; property description (item number, item T, county block number, abstract number, lot or tract, city or addition block, and addition); acres; value (state, personal, home-stead, county, and total value); H.S.; taxes (state, county, and county special tax); total tax; receipt number; and date of payment. Microfilms also contain recaps and summaries of taxes collected. Arranged alphabetically by name of taxpayer. SPF-typed; microfilmed; computer printout. Not indexed.

258. LAKEPORT. 1969-current. 3 vols., 14" x 11" x 1 1/2"; 2 vols., 15 1/4" x 12" x 1/2".

Assessment of property in City of Lakeport owned and rendered for taxation by owner or agent thereof, showing roll, line, and page; name and address of owner; item T; property description (city, block number, abstract number, lot number, and addition); acres; total value; exempt value; total tax; receipt number; and date and amount of payment. Information on bottom of each page shows totals, assessed value, taxable value, tax due, and totals for page. Arranged alphabetically by name of owner. Computer printout. Not indexed.

259. WHITE OAK. 1974-current. 2 vols., 15 1/4" x 12" x 3".

Assessment of property in City of White Oak owned and rendered for taxation by owner or agent thereof, showing same information as summarized in LAKEPORT (258.). Arranged alphabetically by name of owner. Computer printout. Not indexed.



260. CLARKSVILLE. 1974-current. 2 vols., 15 1/4" x 12" x 1".

Assessment of property in City of Clarksville owned and rendered for taxation by owner or agent thereof, showing same information as summarized in LAKEPORT (258.). Arranged alphabetically by name of owner. Computer printout. Not indexed.

261. TAX RECEIPTS. 1962-current. 35 vols., 14" x 10" x 1 1/2"; 170 rolls of microfilm in boxes, 4" x 4" x 2"; 62 rolls of microfilm in boxes, 4" x 4" x 1"; 18 boxes, 25" x 11 1/2" x 5".

Copies of receipts for payment of ad valorem state and county taxes, showing receipt number; roll, line, and page number where recorded in ORIGINAL TAX ROLL B & D (257.); name and address of owner; item number; property description (original grantee, city or town, county block number, and lot or tract number); acres; value (state, personal, county, and total value); taxes (state, county, county special, and total tax); date of payment; and signature of tax assessor-collector or deputy. Tax receipts for 1962-1973 are on microfilm. Arranged numerically by receipt number and thereunder alphabetically by name of owner. SPF-typed; microfilmed. Not indexed.

262. SUPPLEMENTAL STATE AND COUNTY TAX RECEIPT (formerly titled "Supplemental Tax Receipts"). 1960-current. 13 vols., 19" x 12" x 1/2"; 3 vols., 19" x 12" x 1".

Copies of receipts issued upon the payment of state and county taxes not covered by original rendition, showing receipt number, date issued, name of owner, year assessed, description of property, assessed value, amounts of state and county taxes due, total amount due, name of tax assessor-collector, and signature of deputy. Arranged numerically by receipt number and thereunder chronologically by date issued. SPF-handwritten. Not indexed.

263. (MONTHLY REPORT OF STATE AND COUNTY TAXES). This record formerly titled "Monthly Report and Statement," "Monthly Report of State and County Taxes," and "Ad Valorem Reports". 1958-current. 9 vols., 18" x 15" x 3"; 3 vols., 18" x 14" x 4"; 15 rolls of microfilm in boxes, 4" x 4" x 2".

Copies of tax assessor-collector's monthly reports to state comptroller. Report of state and county tax collected and disbursed shows date of report, kinds of taxes with amounts of each, total amount collected, how disbursed, total amount



of disbursement, and verification by collector. Report of tax entered upon assessment and supplemental rolls and collected shows receipt number, date of payment, name of taxpayer, kinds of taxes with amounts of each, and total amount collected for month. Report of taxes entered on insolvent roll and collected shows receipt number, date of payment, name of taxpayer, kinds of taxes with amounts of each, amount of penalties, and total amount collected for month. Report of payment made in redemption of lands shows receipt number, date of receipt, name of person redeeming, kinds of taxes with amounts of each, amount of penalties, and total collected for month. Also includes a summary of all taxes collected, showing total amount of state and county taxes collected, amount of redemptions and penalties, total amount of collection for month, date of report, signature of tax assessor-collector, and county clerk's attestation. Microfilm rolls for 1943 to 1944 and 1948 to 1951 contain copies of justice criminal docket. Arranged chronologically by date of report. SPF-typed; microfilmed. Not indexed.

264. MONTHLY REPORT OF AD VALOREM TAXES. 1964-1974. 1 vol., 18" x 14" x 4".

Tax assessor-collector's monthly report of ad valorem taxes collected for City of White Oak, showing date and number of tax receipt, name of taxpayer, state taxes (ad valorem, poll, penalty, and interest), and total taxes (penalty and interest). Arranged chronologically by date of receipt. SPF-typed. Not indexed.

265. DAILY CHECK-UP (AD VALOREM OFFICE). 1962-current. 263 rolls of microfilm in boxes, 4" x 4" x 1".

Daily accounting of all funds collected by each deputy, showing name of deputy, tax paid (license, sales, poll, and insolvent), service performed and fee (issuance of tax certificate or redemption receipts), and total amount collected. Also includes microfilmed copies of checks submitted in payment. Arranged chronologically by date of report. SPF-handwritten; microfilmed. Not indexed.

#### Delinquent Tax Records

266. (DELINQUENT TAX RECORD FOR COUNTY LAND). 1968; 1971-1973. 3 vols., 18 1/2" x 11 1/2" x 1"; 2 vols., 18 1/2" x 11 1/2" x 2 1/2".

Delinquent tax record for real property situated in Gregg County, showing roll, line, and page of ORIGINAL TAX ROLL



B & D (257.); name and address of owner; item T; county block number; abstract; lot; tract; block; city block; division or addition; CT; acres; value; tax (state, county, county special); total tax; date of payment; collector's number; and comptroller's number. Arranged alphabetically by name of delinquent taxpayer. Computer printout. Not indexed.

267. (D. T. R. COUNTY BLOCKS). 1939-1973. 1 vol., 17" x 17" x 2".

Record of delinquent taxes on Gregg County blocks, showing same information as recorded in (DELINQUENT TAX RECORD FOR COUNTY LAND) (266.). Arranged alphabetically by name of taxpayer. Computer printout. Not indexed.

268. D. T. R. 1919-1966; 1972. 11 rolls of microfilm in boxes, 4" x 4" x 2".

Record of lands or town lots situated in Gregg County returned delinquent or reported sold to State of Texas, showing same information as summarized in (DELINQUENT TAX RECORD FOR COUNTY LAND) (266.). Arranged by year and thereunder alphabetically by name of delinquent taxpayer. SPF-typed; microfilmed. Not indexed.

269. (D. T. R. MINERALS). 1939-1972; 1939-1973; 1939-1974. 2 vols., 17 1/2" x 17" x 3"; 2 vols., 17 1/2" x 17" x 2".

Record of delinquent taxes on mineral assessments, showing form, line, and page number; where assessment recorded in ORIGINAL TAX ROLL B & D (257.); name of lease holder; names and interest holdings of lessees; state and county values; state and county taxes due; date of payment; collector's number; and comptroller's number. Arranged by year and thereunder alphabetically by name of lease holder. Computer printout. Not indexed.

270. (D. T. R. LONGVIEW BLOCKS - LONGVIEW ADDITIONS - WHITE OAK). This record was formerly titled "Longview and White Oak". 1939-1973; 1939-1974. 2 vols., 17" x 17" x 2".

Record of delinquent taxes on Longview city additions and blocks and White Oak town blocks, showing page, line, year of tax roll, owner's name, type, county block, abstract number, lot or tract number, city or addition block, addition, acres, assessed value, homestead, state tax, county tax, district tax, total tax, date of payment, collector's receipt number, and comptroller's receipt number. Arranged



by town and thereunder alphabetically by name of owner.  
Computer printout. Not indexed.

271. (D. T. R. EASTON - GLADEWATER BLOCKS - GLADEWATER ADDITIONS - KILGORE BLOCKS - KILGORE ADDITIONS). 1939-1973; 1939-1974. 1 vol., 17" x 17" x 2 1/2"; 1 vol., 17" x 17" x 2".

Record of delinquent taxes on Gladewater and Kilgore city blocks and additions and Easton city blocks, showing same information as summarized in (D. T. R. LONGVIEW BLOCKS - LONGVIEW ADDITIONS - WHITE OAK) (270.). Arranged by town and thereunder alphabetically by name of owner. Computer printout. Not indexed.

272. (D. T. R. CLARKSVILLE). 1957-1971. 1 vol., 17 1/2" x 17" x 1/2".

Record of delinquent taxes on Clarksville city lots, showing same information as summarized in (D. T. R. LONGVIEW BLOCKS - LONGVIEW ADDITIONS - WHITE OAK) (270.). Arranged alphabetically by name of owner. Computer printout. Not indexed.

273. (D. T. R. WHITE OAK). 1958-1971. 1 vol., 17 1/2" x 17 1/2" x 3/4".

Record of delinquent taxes on White Oak city lots, showing same information as summarized in (D. T. R. LONGVIEW BLOCKS - LONGVIEW ADDITIONS - WHITE OAK) (270.). Arranged alphabetically by name of owner. Computer printout. Not indexed.

274. LIST OF DELINQUENT OR INSOLVENT TAXPAYERS. 1954-current. 14 vols., 18 1/2" x 11" x 2 1/2".

List of delinquent or insolvent taxpayers in Gregg County, showing page number and line where assessment recorded in ORIGINAL TAX ROLL B & D (257.); name of taxpayer; description of property; amount of state and county tax due; and total amount of taxes due. Arranged alphabetically by name of taxpayer. SPF-handwritten. Not indexed.

275. (DELINQUENT TAX NOTICE). ca. 1973-current. 32 vols., 15 1/2" x 9 1/2" x 3".

Copies of tax notices sent to delinquent property owners, showing county, date issued, name and address of taxpayer, page and line number where delinquency recorded in delinquent tax records, year(s) delinquent, taxes and penalties,



amount due, description of property, and signature of tax assessor-collector. Arranged chronologically by date issued. SPF-typed. Not indexed.

276. CANCELLATION CERTIFICATE. 1973-current. 1 vol., 14" x 8 1/2" x 1".

Carbon copies of certificates issued by commissioners' court acknowledging that property reported to state as delinquent was erroneously reported, showing county; certificate number; date issued; form, page number, line, and year of delinquent tax record; name of delinquent taxpayer; description of property; number of acres on which taxes delinquent; amount of taxes reported delinquent; reason delinquency cancelled; and signatures of county judge and county clerk. Arranged numerically by certificate number and thereunder chronologically by date issued. SPF-handwritten. Not indexed.

277. REDEMPTION RECEIPTS (formerly titled "Redemption Receipts for Taxes Paid"). 1943-1948; 1963-current. 15 vols., 14 1/2" x 9" x 2"; 2 rolls of microfilm in boxes, 4" x 4" x 2".

Copies of receipts issued upon the payment of delinquent real property taxes, showing name of tax assessor-collector; county; name and address of taxpayer; receipt number; date issued; amount received; to whom assessed; page, line, and form of delinquent tax record; year(s) delinquent; amount of taxes due; description of property; costs; and date, place, and by whom collected. Arranged numerically by receipt number and thereunder chronologically by date issued. SPF-handwritten. Not indexed.

278. (REDEMPTION RECEIPTS). 1973-1974. 19 vols., 15 1/2" x 9" x 3 1/2".

Record of delinquent tax redemptions, showing same information as summarized in REDEMPTION RECEIPTS (277.). Arranged chronologically. Computer printout. Not indexed.

279. (COLLECTIONS ON INSOLVENT LIST - INSOLVENT RECEIPT). 1959-1971. 3 vols., 11 1/2" x 7" x 3".

Copies of receipts issued upon the payment of insolvent (personal property) tax, showing collector's insolvent receipt number; comptroller's number; county; from whom received; amount received; roll and page number(s) where insolvency recorded in LIST OF DELINQUENT OR INSOLVENT TAXPAYERS (274.); year(s) insolvent; state ad valorem tax, penalty, interest, and cost paid; county ad valorem taxes,



penalties, and interests paid; total amount of taxes paid; and date, place, and signature of person receiving payment. Arranged numerically by receipt number and thereunder chronologically by date issued. SPF-handwritten. Not indexed.

280. (INSOLVENTS - HEIRSHIP - TAX NOTICES). 1962-current (dates vary). 12 filing cabinet drawers, 36 cubic feet; 2 boxes, 13" x 7" x 4"; 1 vol., 14" x 11" x 9".

Miscellaneous tax records, including insolvent lists, showing same information as summarized in LIST OF DELINQUENT OR INSOLVENT TAXPAYERS (274.); insolvent receipts, showing same information as summarized in (COLLECTIONS ON INSOLVENT LIST - INSOLVENT RECEIPT) (279.); tax notices, showing county, year, notice number, against whom assessed, where assessment recorded in ORIGINAL TAX ROLL B & D (257.), description of property assessed, state and county value, amount due for state and county taxes, total amount due, discount (if any), total amount of payment, and signature of tax assessor-collector or deputy; and affidavits filed by executor, administrator, or heir for inheritance tax appraisal, showing county, court number, court jurisdiction and dates, name and address of deceased, county of residence, date of death, name and address of informant, whether will exists, and general information on deceased. Also includes name and address of executor, administrator, or heir; whether property owned in Texas; schedule of real estate including description, number of acres, value per acre, actual market value less mortgages, and total real estate value; schedule of financial investments including stocks, bonds, notes, accounts receivable, interest in co-partnerships, and cost deposits, showing certificate number, number of shares, name of debtor or issuing company, dates of notes and bonds, date from which interest accrued, rate of interest on notes or bonds, par value, accrued interest, total actual market value, and total per schedule; agricultural investments including schedule of livestock, showing description, actual market value, and totals per schedule; schedule of chattels owned including description, market value, and totals per schedule; schedules of insurance including policy number, name of company, name of policy, names of beneficiaries, amount of policy, and totals per schedule; beneficial interests (transfers of property without full benefit); transfer power with general power of appointment; schedules of transfers including description of property transferred, actual market value, and totals per schedule; schedule of trusts with businesses; intention of death investments; recapitulation of schedule totals; deductions including nature and description of claim, amount claimed, and total deductions; schedule of persons beneficially interested in estate and tax claims, including name and address of beneficiary, relationship to deceased, actual market value of



claim, statutory exemption, net taxable value, interest rate, tax claimed due, and total; certification by beneficiary; declaration of attorney for estate; signature and address of attorney for estate; and notarization. For estates where no tax is due, information also includes certification to comptroller that no tax is due. Files also include mineral tax notices, returned mail, and copies of liquor licenses. File drawers arranged by topic; boxes have no obvious arrangement. SPF-handwritten and typed. Not indexed.

281. (MONTHLY REPORTS - DELINQUENTS - INSOLVENTS - REDEMPTIONS - ERRORS). 1964-1973. 16 vols., 18" x 11 1/2" x 2 1/2"; 2 vols., 18" x 14" x 3"; 3 rolls of microfilm in boxes, 4" x 4" x 1".

Monthly reports filed by tax assessor-collector, including delinquent tax redemption reports, showing date receipt issued, receipt number, by whom paid, state tax, county tax, county special tax, school tax, total tax paid, amount of penalty and interest paid, and total collected for month; reports of collections on insolvent list, showing insolvent receipt number, date receipt issued, by whom paid, kinds of taxes with amount paid on each, total amount paid, amount of penalty, and total collected for month; and reports of errors in assessments on tax rolls, showing page and line where error appears, name of owner, description of property, number of acres assessed in error, value of property, amount of state and county taxes due, and character of error. Arranged chronologically by month of report. SPF-typed; micro-filmed. Not indexed.

282. CONTRACTOR'S REPORT OF DELINQUENT AND INSOLVENT COLLECTIONS. 1972-1973. 1 vol., 18" x 16" x 5".

Monthly reports of delinquent and insolvent state and county taxes, penalty, and interest (for years 1939-1971) collected by Laughton Whitehead, Jr., pursuant to terms of contract and agreement between said firm and Gregg County commissioners' court, showing date, receipt number, name of taxpayer, state tax (penalty and interest added), county tax (penalty and interest added), school tax (penalty and interest added), and total tax collected. Arranged chronologically. Printed. Not indexed.

283. RANGE REPORT. 1973. 3 vols., 15" x 12" x 1 1/2".

Listing of delinquent tax suits filed against property owners, showing name of property owner; section; page, line, and year listed on tax roll; amount of tax due; penalty and



interest due; county block, lot, tract, number of acres of property; date of suit; cause number; filing fee; court costs; and sheriff's return fee. Arranged alphabetically by name of property owner. Computer printout. Not indexed.

284. DELINQUENT TAX PRINTOUTS. 1939-current. 3 filing cabinet drawers, 9 cubic feet.

Listing of property sold to recover delinquent taxes, showing name and address of delinquent taxpayer, cause number, description of property, taxes owed, and sale price. Arranged alphabetically by name of taxpayer. Computer printout. Not indexed.

285. (DELINQUENT TAX - CORRESPONDENCE). 1970-current. 12 filing cabinet drawers, 36 cubic feet.

Miscellaneous tax assessor-collector records, including information on delinquent taxes, delinquent tax suit dismissal information, briefs on records, and correspondence. Files also contain office supplies. No obvious arrangement. SPF-handwritten and typed. Not indexed.

286. STATE AND COUNTY TAX CERTIFICATE. 1964-current. 44 vols., 13" x 7" x 4".

Tax assessor's certification of state and county taxes due on property, pursuant to Article 72586, Vernon's Annotated Civil Statutes, showing certificate number, name of abstractor for whom certificate prepared, amount of current year tax due, years tax records searched, year(s) delinquent, description of property, against whom property rendered, date certificate prepared, and signature of tax assessor-collector or deputy. Arranged chronologically by date prepared. SPF-handwritten. Not indexed.

#### Voter Records

287. APPLICATION FOR VOTER REGISTRATION CERTIFICATE. 1970-current. 11 narrow file drawers, 5 1/2 cubic feet.

Applications for voter registration certificates, showing application number; name, address, social security number, and age of applicant; whether native or naturalized citizen; voting precinct number; date of application; and signature of applicant. Arranged numerically by application number. SPF-handwritten and typed. Not indexed.



288. VOTER REGISTRATION CERTIFICATE. 1971-current. 5 narrow file drawers, 2 1/2 cubic feet; 3 boxes, 16" x 12" x 6".

Copies of voter registration certificates, showing certificate number; name, address, social security number, age, and sex of voter; precinct number; and date certificate issued. Arranged alphabetically by name of voter. SPF-typed. Not indexed.

289. ALPHABETIZED GREGG COUNTY REGISTERED VOTERS (formerly titled "Registered Voter List," "Eligible Voters List," "1967 Voter Registration," and "Poll Tax Lists"). 1935-1967; 1972-current. 2 vols., 16" x 11" x 4"; 2 vols., 15" x 12" x 5"; 13 boxes, 14 1/2" x 9 1/2" x 3 1/2"; 1 box, 14 1/2" x 9 1/2" x 4 1/2"; 1 bundle, 15" x 11" x 6".

List of registered voters in Gregg County, showing voter precinct number; commissioners' precinct number; name, address, city of residence, age, sex, social security number, and birthplace of voter; certificate number; date of certification; and application number. Lists of poll tax payers (prior to 1967) show precinct number; number of poll tax or exemption receipt; and name, residence, occupation, race, age, length of residency, and birthplace of voter. Lists arranged numerically by precinct number and thereunder alphabetically by name of registered voter or poll tax payer. Typed; computer printout. Not indexed.

290. POLL LIST. 1968-1972. 5 boxes, 14 1/2" x 9 1/2" x 4 1/2".

Voter lists for various Gregg County voting precincts, showing precinct number, type of election, date of election, voter registration number, and signature of voter. SPF-handwritten. Not indexed.

#### Motor Vehicle

291. MOTOR VEHICLE REGISTRATION LIST. 1975. 1 vol., 15" x 12" x 5".

Listing of vehicles registered in Gregg County, showing name and address of owner; year, make, and model of vehicle registered; and license number. Arranged alphabetically by name of owner. Computer printout. Not indexed.

292. LICENSE RECEIPTS. 1970-current. 362 narrow file drawers, 181 cubic feet; 6 file drawers, 17" x 10" x 8"; 6 file drawers, 25" x 12" x 5".



Motor vehicle license registration receipts, showing classification; county; license number; name of tax assessor-collector; index number; previous year license number; gross weight of vehicle; registration fee; year, make, body style, and identification number of vehicle; title number; empty weight; name and address of owner; and registration date. Arranged chronologically by year and thereunder numerically by license number. SPF-typed. Not indexed.

293. (INVENTORY OF LICENSE PLATES). 1965; 1974-current. 4 vols., 16" x 9 1/2" x 4"; 1 vol., 11" x 11" x 1".

Inventory of license plates sent to tax assessor-collector by State Department of Highways and Public Transportation, showing name of county, year, prefix and number of plate, classification, and week issued. Arranged numerically by number of license plate. SPF-handwritten and typed. Not indexed.

294. TEXAS WEEKLY AUTO REPORT. 1974-current. 4 vols., 18" x 4 1/2" x 3".

Copies of tax assessor-collector's weekly reports to the State Department of Highways and Public Transportation, of monies received from the sale of motor vehicle licenses, showing date of report, name and county of tax assessor-collector, license receipt number and amount received, total number of licenses issued in each class, amounts received from each class, amount of assessor-collector's commission, total amount remitted to county and state, and signed affidavit of tax collector. Arranged chronologically by date of report. SPF-handwritten. Not indexed.

295. SALES TAX REPORT OF COLLECTIONS OF MOTOR VEHICLE SALES AND USE TAX. 1968-current. 1 bundle, 15" x 9" x 3"; 1 bundle, 13" x 9" x 3".

Copies of monthly summaries of receipts reported, and void; and detailed report of collections of sales and use taxes for motor vehicles. Shows date, name of tax assessor-collector, amount collected, amount of fees due, amount sent to the state comptroller, and signatures of assessor-collector and county clerk. Original reports are sent to the state comptroller. Arranged chronologically by date of report. SPF-typed. Not indexed.

296. JOURNAL (SALES TAX FUND). 1954-current. 3 vols., 14" x 8 1/2" x 3/4".



Journal recording receipts to and disbursements from tax collector's automobile sales tax fund, showing date of entry, and amount of receipt or disbursement. Arranged chronologically by date of entry. SPF-handwritten. Not indexed.

297. (AUTO TITLE LEDGER). 1959-current. 3 vols., 15" x 13 1/2" x 1/2".

Ledger recording receipts to and disbursements from tax assessor-collector's automobile title fund, showing date, deposits, disbursements, check number, and totals of receipts and disbursements. Arranged chronologically by date of entry. SPF-handwritten. Not indexed.

298. (HIGHWAY FUND RECORD BOOK). 1960-current. 3 vols., 12 1/2" x 10" x 1/2".

Cash book recording receipts to and disbursements from tax assessor-collector's highway department fund. Disbursements show date, check number, to whom paid, amount, and reason paid; receipts show date, from whom received, and amount credited. Arranged chronologically by date of receipt or disbursement. SPF-handwritten. Not indexed.

299. RETURN TITLES. 1970-current. 4 narrow file drawers, 2 cubic feet.

Certificates of title undeliverable to owners due to address errors, showing make of vehicle, motor or vehicle identification number, certificate number, year, model, body style, current Texas license number, weight, previous owner, city, name of present owner, mailing address, city or town, and zip code. Also includes first and second lien information, title assignments, and release of lien. Arranged chronologically by year and thereunder alphabetically by name of owner. Typed; SPF-typed. Not indexed.

300. (MISCELLANEOUS CORRESPONDENCE). 1957-1968 (dates vary). 1 vol., 14" x 9" x 3".

Miscellaneous correspondence from Texas Highway Department (now State Department of Highways and Public Transportation) pertaining to automobile registration regulations. No obvious arrangement. Typed. Not indexed.

### Liquor Licenses

301. BEER LICENSE. 1966-current. 67 vols., 8 1/2" x 7" x 1/4"; 6 vols., 8 1/2" x 9" x 2"; 2 vols., 11" x 9" x 1 1/2".

Copies of receipts evidencing payment of beer license fees, showing receipt number, date issued, name and address of business, name of owner, amount paid (renewal fee), amount of state and county fees paid, old license number, expiration date, and signature of tax assessor-collector or deputy. Arranged numerically by receipt number and thereunder chronologically by date issued. SPF-handwritten. Not indexed.

302. LIQUOR PERMITS. 1965-current. 7 vols., 9 1/2" x 4 1/2" x 1/2"; 1 vol., 9" x 6" x 2 1/2".

Copies of permits for sale of beer and wine, showing permit number, amount paid, name and address of individual to whom permit issued, address of business, dates permit valid, date issued, and signature of tax assessor-collector or deputy. Arranged numerically by permit number and thereunder chronologically by date issued. SPF-handwritten. Not indexed.

303. GREGG COUNTY OCCUPATION TAX RECEIPT (LIQUOR PERMITS). 1959-1964. 1 vol., 10" x 5 1/2" x 2".

Despite the title, volume contains copies of receipts issued as temporary liquor permits, showing permit number, classification, to whom issued, location of business, annual fee, year permit valid, date, and signature of clerk or deputy. Arranged numerically by permit number and thereunder chronologically by date granted. SPF-handwritten. Not indexed.

### Finances

304. (LEDGER). 1944-current. 3 vols., 23" x 14 1/2" x 3".

Ledger recording receipts to and disbursements from the various funds administered by tax assessor-collector, showing date, explanation, debit or credit amount, and monthly totals. Arranged chronologically by date of entry. SPF-handwritten. Not indexed.

305. TREASURER'S RECEIPT. 1961-1971. 1 vol., 13" x 9" x 4".



Copies of receipts issued by treasurer for monies deposited into the various county funds by tax assessor-collector, showing receipt number, date receipt issued, person received of, purpose, to what fund deposited, amount received, and signature of treasurer. Arranged chronologically by date of receipt. SPF-handwritten. Not indexed.

## TREASURER

### Finances

306. TREASURER'S ACCOUNT BOOK. 1930-current. 17 vols., 15" x 12" x 2 1/2"; 1 vol., 12" x 12" x 2".

Record of funds received and expended by county, showing date received, treasurer's receipt number, from whom received, on what account received, amount, date paid, on what account paid, number of voucher, and where warrants are recorded. Arranged chronologically by date received or paid. SPF-handwritten. Not indexed.

307. TREASURER'S CLAIM REGISTER. 1946-current. 10 vols., 16 1/2" x 12 1/2" x 3".

Register of claims presented for payment of services rendered to county by firms or individuals, showing treasurer's number, date of registration, to what class belonging, name of payee, date of claim, amount of claim, issue number, by what authority issued, for what service, date of payment, and remarks. Arranged chronologically by date paid. SPF-handwritten. Partially indexed.

### Bonds and Warrants

308. BONDS. 1950-current. 1 narrow file drawer, 1/2 cubic foot.

Original bonds issued by the county for construction and public projects, including airport, hospital, road, and improvement bonds. Shows number and type of bond, purpose for which issued, to whom sold, date due, and how payable. Also shows official's signature and date of registry. Arranged numerically by bond number. SPF-handwritten. Not indexed.

309. RECORD OF BONDS. 1933-1952. 1 vol., 17 1/2" x 11 1/2" x 2".



Record of funding bonds issued by Gregg County, showing type of bond, date of registry, series number of bond, date issued, denomination of bond, interest rate payable on bond issue, where interest payable (name of bank), and amount of bond issue. Also includes record of payments made to individuals holding bonds. Arranged chronologically by date of bond issue. SPF-handwritten. Not indexed.

310. REGISTER FOR SPECIAL ROAD BONDS. 1915-1950. 2 vols., 16 1/2" x 12 1/2" x 3 1/2".

Register of special county road bonds, showing number, date issued, and amount of bond, rate of interest, purpose for which issued, date registered, to whom sold, date due, date cancelled, and remarks. Arranged numerically by bond number. SPF-handwritten. Later volume indexed.

311. (WARRANTS FROM VARIOUS COUNTY FUNDS). 1936-1938; 1940-1942; 1948; 1950-1952. 6 vols., 12" x 8" x 1"; 1 vol., 14" x 9" x 1".

Warrants issued from various county funds, showing date and warrant number, to whom issued, purpose and amount of warrant, to what fund charged, and signatures of clerk and treasurer. No obvious arrangement. Handwritten. Indexed.

312. TIME WARRANT REGISTER. 1936-1940. 1 vol., 12" x 5" x 1/2"; 1 vol., 13" x 8" x 1".

Record of time warrants issued by the county treasurer, showing date of issue, name of payee, nature of service for which issued, number of warrant or serial number, amount, and date due. Arranged chronologically by date issued. Handwritten. One volume indexed.

313. TREASURERS' RECEIPTS. 1947-current (dates vary). 12 narrow file drawers, 6 cubic feet; undetermined volume.

Copies of receipts for monies deposited into the various county funds, showing receipt number, date receipt issued, person received of, purpose, amount received, and signature of treasurer. Current files also contain original cancelled checks on the various county funds, showing check number, date issued, to whom issued, purpose, amount of payment, and signatures of authorizing officials; and bank deposit slips, showing date of deposit, to what fund credited, and amount of deposit. Treasurer's receipts and checks arranged numerically by receipt number and thereunder chronologically by date issued; deposit slips arranged chronologically by date of deposit. SPF-handwritten. Not indexed.



Miscellaneous

314. (CHECKS FROM COUNTY FUNDS). 1940-current (dates vary).

Carbon copies of checks issued by treasurer from various county funds, showing date, check or voucher number, name of payee, for what purpose issued, amount, and fund upon which drawn. Includes checks from the following funds:

a. Road and Bridge Receipts. 1940-current. 9 vols., 13" x 10" x 2"; 1 vol., 16" x 11" x 2".

b. Airport Maintenance Fund. 1954-current. 1 vol., 13" x 10" x 2".

c. Road and Bridge Voted Maintenance Fund. 1954-1961. 1 vol., 16" x 11" x 1"; 5 vols., 13" x 10" x 2".

d. (Permanent Improvement, General Fund, Health and Welfare, Road and Bridge Lateral Fund). 1959-1962. 1 vol., 13" x 10" x 2".

e. Officers Salary Fund. 1954-1961. 6 vols., 16" x 11" x 1"; 1 vol., 13" x 10" x 2".

f. (Permanent Improvement Fund, Jury, Airport Maintenance Fund). 1954-1957. 1 vol., 16" x 11" x 1"; 3 vols., 13" x 10" x 1".

g. General Fund. Dates unknown. 20 vols., 13" x 10" x 2"; 3 vols., 16" x 11" x 2".

h. Miscellaneous Funds. 1955-1961 (dates vary). 3 vols., 13" x 10" x 1".

Arranged chronologically by date paid. SPF-handwritten. Not indexed.

315. CHECK STUBS FROM VARIOUS COUNTY FUNDS. 1935-current. Approx. 150 notebooks.

Stubs of checks issued from county funds, showing date, check number, to whom issued, amount, fund drawn upon, and signature of county treasurer. Arranged chronologically by date issued. SPF-handwritten. Not indexed.

316. BANK STATEMENTS - TREASURER. 1966-current. 1 filing cabinet drawer, 3 cubic feet.

Bank statements and original cancelled checks issued from various county funds. Statements show name of fund, issued check numbers, amounts, and balances. Checks show check number, date, to whom issued, amount, and signature of county treasurer. No obvious arrangement. SPF-typed. Not indexed.



## AUDITOR

### Reports

317. OLD BUDGET AND ANNUAL REPORTS. 1942-1959. 1 box, 24" x 15" x 13".

Yearly budget of county submitted by county auditor to county judge and commissioners' court, including statistical data, budget certificates, summary of budget for year, recapitulation of budget by funds for year, and countywide and road district tax fund rates. Box also contains annual reports on all county funds submitted to county judge and commissioners' court by the county auditor, showing assessed valuations of county; balance sheets; assets and liabilities; analysis of receipts and disbursements; finances of tax assessor-collector; tax collections and commissions; auto license collections and commissions; finances of county clerk, district clerk, county attorney, sheriff, and justice of peace; analysis of bonded indebtedness, and other obligations; analysis of receipts and disbursements; common school district analysis of bonded indebtedness for school districts; and tax data. Arranged chronologically. SPF-typed. Not indexed.

### Distribution of Funds

318. GENERAL LEDGERS (also titled BUDGET YEAR LEDGER SHEETS and LEDGER SHEETS). 1947-current. 1 box, 12" x 12" x 12"; 1 box, 13" x 12" x 12"; 11 boxes, 13" x 12 1/2" x 12 1/2".

Ledgers recording receipts to and disbursements from the various county funds. Receipts show date, source, and amount. Disbursements show date, to whom paid, amount, and warrant number. Also includes balances of the various funds. Arranged by fund and thereunder chronologically by date of receipt or disbursement. SPF-typed. Not indexed.

319. COURTHOUSE AND JAIL - C.H. AND J.B. JURY. 1933. 1 vol., 18" x 12" x 4".

Auditor's accounts of receipts and disbursements of courthouse, jail, and jury funds. Receipts show date, from whom issued, to whom issued, amount, and purpose. Disbursements show date, to whom paid, amount, and purpose. Arranged chronologically by date of entry. SPF-handwritten. Not indexed.

320. TREASURER ACCOUNT BOOK. 1933. 1 vol., 15" x 12" x 2".

Record of receipts and disbursements of the various county accounts, showing date received, amount received, from whom received, warrant number, date paid, to whom paid, and amount paid. Disbursements show date, to whom paid, amount, and purpose. Arranged chronologically by date of entry. SPF-handwritten. Not indexed.

321. REVENUES. 1953-1955; 1958. 1 vol., 18" x 12" x 5"; 1 bundle, 17" x 11" x 8".

Auditor's record of monies deposited into the various county funds, posted from treasurer's receipts, showing name of fund, date of receipt, source of fund, and amount received. Arranged chronologically by date of receipt. SPF-handwritten. Not indexed.

322. BILLS. 1965-current. 25 filing cabinet drawers, 75 cubic feet.

Bills and/or invoices filed with the auditor by firms or individuals for goods and/or services rendered the county and approved for payment by commissioners' court, showing name and address of firm or individual making claim, bill or invoice number, date of billing, itemized list of goods and/or services rendered, amount for each, total amount due, date of payment, and signature of county auditor. Files also include requisition forms. Arranged alphabetically by name of firm or individual making claim or type of service provided. SPF-handwritten and typed. Not indexed.

323. HEALTH UNIT BILLS. 1965-current. 3 filing cabinet drawers, 9 cubic feet; 5 boxes, 27" x 17" x 11".

Miscellaneous financial records of county auditor, including health unit bills, showing same information as summarized in BILLS (322.); district clerk's and sheriff's monthly fee reports, showing name and title of official, date of report, period covered by report, items and amounts of fees collected and uncollected, total amount of fees collected for month, signature of official, and notarization;



tax assessor-collector's monthly report, showing same information as summarized in (MONTHLY REPORT OF STATE AND COUNTY TAXES) (263.); justice of peace fee reports, showing month of report, name and precinct number of peace justice, docket number, date of judgment, amount of fines and costs collected for each case tried in justice court, total fees collected for month, and signature of peace justice; and bids on county equipment or construction projects, showing date of bid, name of firm or individual making bid, specifications, conditions, amount of bid, and signature of representative of firm or individual making bid. Files also include social security reports, tax and compensation reports, auditor's reports, requests, insurance forms, and miscellaneous bills. Arranged alphabetically by topic. SPF-handwritten and typed. Not indexed.

324. PAYROLL CARDS. 1944-current. 12 file drawers, 16" x 9 1/2" x 7"; 1 file drawer, 18 1/2" x 12" x 12 1/2"; 4 boxes, 12 1/2" x 12" x 11 1/2"; 2 boxes, 11" x 9 1/2" x 7".

Payroll cards maintained on each county employee, showing name and address of employee; from what fund paid; number of exemptions claimed; amounts withheld from employee's pay for social security, income tax, retirement, and insurance; net amount paid employee; and warrant number. Arranged chronologically by date of payment. SPF-handwritten. Not indexed.

325. GREGG COUNTY PAYROLL JOURNAL. 1973-current. 2 vols., 22" x 15" x 2"; 1 vol., 16" x 12" x 2".

Auditor's record of payments made to Gregg County employees, showing name, address, social security number, phone number, and marital status of employee; monthly pay rate; date of employment; date of termination (when applicable); employee retirement account number; number of exemptions claimed; amounts deducted for retirement, social security, and income tax; and listing of checks paid to employee, showing warrant number, amount paid, and amounts of deductions. Arranged chronologically. Computer printout. Not indexed.

326. COUNTY EMPLOYEES W-4'S. 1953-current. 2 narrow file drawers, 1 cubic foot.

W-4 forms for all county employees, showing name of employee, social security number, address, number of exemptions claimed, and date. Arranged by type of job. SPF-handwritten and typed. Not indexed.



Bonds and Warrants

327. REVENUES AND WARRANT LEDGER. 1950-1969. 1 file drawer, 13" x 11 1/2" x 4 1/2".

Ledger sheets recording receipts to and disbursements from various county funds. Receipts show date, source, and amount; disbursements show date, to whom paid, warrant number, and amount. Also contains common school financial records, revenue sheets, warrants, cash ledgers, and investment accounts. No obvious arrangement. SPF-handwritten and typed. Not indexed.

328. ROAD AND BRIDGE BCF #1 WARRANT REGISTER. 1932-1935. 1 vol., 18" x 12" x 2 1/2".

Auditor's register of warrants issued from bond construction fund number one, showing date of issuance, to whom issued, warrant number, amount paid, and date of payment. Arranged chronologically by date of payment. SPF-handwritten. Not indexed.

329. WARRANT REGISTER - GENERAL FUND. 1934-1935. 1 vol., 18" x 12" x 2".

Auditor's register of warrants issued from general fund, showing date of issuance, to whom issued, warrant number, amount paid, and date of payment. Arranged chronologically by date of payment. SPF-handwritten. Not indexed.

330. WARRANT REGISTER - SCHOOLS. 1935. 1 vol., 11" x 14 1/2" x 1".

Auditor's register of warrants issued from common school district funds, showing to whom paid, voucher number, amount paid, and name of school district on which funds expended. No obvious arrangement. SPF-handwritten. Not indexed.

331. TREASURER'S RECEIPTS. 1932-1934; 1974-current. 1 vol., 12 1/2" x 11" x 1"; 1 filing cabinet drawer, 3 cubic feet.

Auditor's copy of treasurer's receipts for monies deposited into the various county funds, showing same information as summarized in TREASURERS' RECEIPTS (313.). Arranged chronologically by date filed. SPF-handwritten. Not indexed.

332. JURY. 1934-1935. 1 vol., 18" x 12" x 2".



Record of money paid to individuals for jury service (1935), showing date paid, amount paid, number of days of service, and to whom paid. Volume also contains record of common school district fund disbursements (1934-1935), showing date of payment, voucher number, to whom paid, and amount paid. Arranged chronologically by date of entry. SPF-handwritten. Not indexed.

Miscellaneous

333. DISTRICT CLERK'S RECEIPTS. 1974-current. 1 filing cabinet drawer, 3 cubic feet.

Copies of receipts issued upon the payment of fees due district clerk, showing receipt number, date issued, name of payor, amount paid, items and amounts of fees, and signature of district clerk or deputy. Arranged chronologically. SPF-handwritten. Not indexed.

334. COUNTY CLERK AND SHERIFF'S RECEIPTS. 1974-current. 1 filing cabinet drawer, 3 cubic feet.

Copies of receipts issued by county clerk and sheriff upon payment of fees or fines, showing receipt number, name of payee, amount paid, date of payment, case number, means of payment (cash or check), and signature of official. No obvious arrangement. SPF-handwritten. Not indexed.

335. MISCELLANEOUS. 1959-current. 18 filing cabinet drawers, 54 cubic feet.

Receipts issued to the county as proof of payment for all types of county expenses, showing date, from whom issued, to whom issued, amount, for what, and signature of person issuing receipt. Filed with the receipts are county purchase orders. Arranged chronologically by date of expense. SPF-handwritten. Not indexed.

336. AUTO REGISTRATION. 1974. 1 vol., 14" x 9" x 3".

Motor vehicles registered in Gregg County, showing same information as summarized in MOTOR VEHICLE REGISTRATION LIST (291.). Arranged alphabetically by name of owner and thereunder numerically by license number. SPF-typed. Not indexed.

337. PAYROLLS. 1958-1965. 8 stacks of loose sheets, 22" x 15" x 1 1/2".

Auditor's record of checks issued in payment of county officers' salaries, showing date issued, to whom issued, check number, amounts of deductions, gross salary, and net salary. Arranged chronologically by date issued. SPF-handwritten. Not indexed.

338. FIRST NATIONAL BANK CHECK REGISTER (formerly titled "Universal Figuring Book"). 1943-1962. 6 vols., 17" x 15 1/2" x 1/2"; 3 vols., 12 1/2" x 10" x 1/2".

Register of checks written on county funds deposited in First National Bank, showing check number, amount of check, fund charged, date charged, and totals for each fund. Arranged chronologically by date recorded and thereunder numerically by check number. SPF-handwritten. Not indexed.

339. CHECK REGISTER. 1943. 1 vol., 16" x 11" x 1".

Register of checks written on the various county funds, showing name of fund depository (bank), on what fund issued, date issued, check number, to whom issued, and amount of check. Arranged chronologically by date issued. SPF-handwritten. Not indexed.

340. CASH BOOK. Undated. 1 vol., 14" x 9" x 1/2".

Record of expenditures made by the county, showing date of purchase, by whom purchased, and amount of expenditure. Arranged chronologically by date of purchase. SPF-handwritten. Not indexed.

341. (CANCELLED CHECKS - COUNTY FUNDS). 1965-current (dates vary).

Cancelled checks issued from various county funds, showing check number, date, to whom paid, amount, for what purpose, and signature of auditor. File contains some bank statements, showing account number, list of checks, amount in account, and check number. Includes the following:

- a. General Fund. 1965-current. 4 narrow file drawers, 2 cubic feet.
- b. Health Welfare. 1965-current. 2 narrow file drawers, 1 cubic foot.
- c. Law Library Fund, Jury Fund, Bailiff, Permanent Improvement. 1965-current. 1 narrow file drawer, 1/2 cubic foot.
- d. Road and Bridge Fund. 1961-1973. 9 narrow file drawers, 4 1/2 cubic feet.



e. Airport Maintenance Fund. 1968-current. 1 file drawer, 28" x 12" x 5 1/2".

f. Adult Probation Officer and Bank Statement. 1971-current. 1 file drawer, 28" x 12" x 5 1/2".

g. Officers' Salary Fund. 1971-current. 1 file drawer, 28" x 12" x 5 1/2".

h. Payroll Checks. 1974. 1 narrow file drawer, 1/2 cubic foot.

i. Payroll Checks - District Court. 1965-1973. 5 narrow file drawers, 2 1/2 cubic feet.

Arranged chronologically by date of issue. SPF-typed. Not indexed.

## SCHOOL SUPERINTENDENT

### School Administration

342. GREGG COUNTY SCHOOL BOARD MINUTES. 1911-current. 1 vol., 19" x 13" x 1 1/2"; 1 vol., 14 1/2" x 9 1/2" x 1 1/2"; 1 vol., 10" x 7 1/2" x 1".

Record of proceedings of the Gregg County Board of School Trustees, showing date of meeting, names of officials present, nature of proceedings, reading of minutes of previous meeting, recording of official votes, record of adjournment, and signatures of board members. Arranged chronologically by date of meeting. Handwritten; typed. Not indexed. Some volumes are in fair condition.

343. RECORD OF SCHOOL DISTRICT. 1916-1963. 1 vol., 19" x 14" x 2".

Recorded copies of minutes and orders of county school board establishing or redefining school districts. Includes copies of petitions to establish or redefine, petitions for consolidation, field notes, voting records, and orders of the board establishing or redefining districts and/or boundaries. Shows date of meeting, names of members present, and clerk's recording certificate. Arranged chronologically by date recorded. Typed. Indexed.

### Teachers

344. REGISTER OF TEACHER'S CERTIFICATES. 1932-current. 1 vol., 12" x 12" x 3".

Register of teachers' certificates filed with the county superintendent, showing school, name of teacher, certificate number, date registered, type of certificate, year issued, year expired, specialization area, and code. Also includes name, address, race, sex, and age of teacher; years of experience in Texas; years of experience elsewhere; date of



certificate registration; and date of expiration. Arranged alphabetically by name of teacher. SPF-typed. Not indexed.

345. TEACHER RETIREMENT REPORTS. 1937-current. 1 filing cabinet drawer, 3 cubic feet.

Record of teacher retirement deductions filed with county school superintendent, showing name of teacher, county, year, salary per month, taxes withheld, and retirement withheld. Drawer also contains record of school trustees elections. Arranged chronologically by date recorded. SPF-typed. Indexed.

### Students

346. CENSUS RECORDS. 1940-1970. 3 filing cabinet drawers, 52" x 27" x 15"; 1 filing cabinet drawer, 52" x 28" x 19".

Census forms filled out for each family having children of scholastic age, showing county, name and address of child, birth date, age, present grade, length of residence of family in district, previous residence, father's name, mother's name, and signature and address of person rendering child. Includes date sworn and subscribed before census trustee. Arranged chronologically by year and thereunder alphabetically by name of child. SPF-handwritten and typed. Not indexed.

347. CENSUS AND TRANSFERS. 1958-1970. 1 filing cabinet drawer, 3 cubic feet.

Applications for transfer of students from one school district to another and copies of census rolls of students in school districts. Transfer applications show names and numbers of districts, name of child, age, grade, sex, reason for transfer, name of county, certificate of parent or guardian, date of application, and date of approval by county superintendent. Census records show name and number of school district; post office address; name, age, and sex of each child; and total number of children in district. Both records arranged chronologically by date filed. SPF-typed. Not indexed.

### Finances

348. COUNTY ADMINISTRATIVE DISTRICT PAYROLL BOOK. 1961-current. 1 vol., 18" x 12" x 2".



Payroll records of county superintendent and assistant superintendent, per diem for school board members, and expenses. Also includes accounts for White Oak schools (1961-1964), including local maintenance, interest and sinking funds, and social security. Arranged by section and thereunder chronologically. SPF-handwritten. Not indexed.

349. PAYROLL RECORDS - COMMON SCHOOL DISTRICT. 1913-1964. 19 portfolios, 11 1/2" x 9" x 1/2"; 7 manila folders, 14" x 9" x 1/2"; 3 vols., 22 1/2" x 14 1/2" x 1 1/2"; 3 vols., 18" x 13" x 1".

Payroll records and accounts of funds for common school districts. Payroll records (in portfolios) show name, amount of contract, monthly salary, withholding tax, retirement deducted, total amount deducted, voucher number, amount of voucher, and from what fund drawn. Fund accounts show date received, date of voucher, voucher number, from what source received, to whom payable, and explanation for payment. Also includes record of monies for supplies and insurance. Arranged by school district and thereunder by type of fund. SPF-handwritten. Not indexed.

350. (CASH REPORTS). 1909-1963. 2 vols., 18" x 12 1/2" x 3"; 2 vols., 18" x 12 1/2" x 2"; 3 vols., 18" x 12 1/2" x 1 1/2"; 1 vol., 16 1/2" x 11 1/2" x 1 1/2"; 1 vol., 16 1/2" x 9 1/2" x 3"; 1 vol., 12 1/2" x 8" x 1/4"; 2 vols., 12 1/2" x 10" x 1 1/2".

County superintendent's record of cash expenditures for school funds of all common school districts, including local maintenance, state and county, interest and sinking, social security, and building funds. Shows date, item, check number, and debits and credits. Also includes county transportation fund accounts, showing date, term, check number, name of driver, salary, amount for fuel and insurance, amount for repairs, miscellaneous, total, and balances; and county administrative funds, showing date, item, check number, amounts for county superintendent, assistant superintendent, office assistant, expenses for county board, total credits, and balances. Arranged by type of fund and thereunder chronologically. SPF-handwritten. Not indexed.

351. DUPLICATE VOUCHERS. 1949-1962. 4 filing cabinet drawers, 12 cubic feet.



Copies of vouchers issued against school funds for each school district, showing voucher number, date, district name and number, county depository, name of payee, amount of voucher, fund chargeable, register number, and signature of county school superintendent or his agent. Also includes bank deposit slips, invoices, payrolls and monthly bills, and copies of receipts for payment of services rendered the Gregg County School District. Arranged chronologically. SPF-handwritten. Not indexed.

352. WHITE OAK DISTRICT. 1972-current. 1 filing cabinet drawer, 3 cubic feet.

Copies of vouchers drawn against school funds for White Oak School District. Shows number, to whom issued, date issued, for what purpose, from what fund, and signature of school superintendent or his agent. Arranged chronologically by date issued. SPF-handwritten. Not indexed.

Combined School Records

353. COUNTY BOARD EXHIBIT BOOKS, ADMINISTRATION BUDGET, AUDIT, OLD TEXTBOOK REPORTS, ITINERANT TEACHERS. 1972-current. 1 filing cabinet drawer, 3 cubic feet.

File folders containing material pertaining to school administration. Includes county superintendent's budget of county administration expenses, showing expected sources and amounts of revenues, expected expenses and amounts, budgeted expenses, and projected budget for Gregg County Common Schools; teachers' applications, showing name, school from which graduated, position applied for, area of specialization, and certification; transfers of students, showing name of student, district from which transferring, and district to which transferring; textbook information, including emergency requisitions, shipping lists, name of school to which issued, list of books checked in and out, and annual reports. Also includes information on substitute teachers and teachers' service records. Arranged by topic and thereunder chronologically. SPF-typed. Not indexed.

354. COUNTY AVAILABLE FUNDS, FOUNDATION FUNDS, BUS ROUTES, TRANSP., BOARD OF CONTROL, LOANS. 1972-current. 1 filing cabinet drawer, 3 cubic feet.

File folders pertaining to various aspects of school business, including transportation files concerning operating expenses for vehicles, personnel files on



bus drivers, and routes for school buses; financial files concerning county available funds, loans, and foundation funds and reports; and reports to the State Board of Control. Arranged by topic and thereunder chronologically. SPF-typed. Not indexed.

355. (EXPENSE ACCOUNTS, TAX REPORTS, TEXTBOOKS, CENSUS DATA, ETC.). 1972-current. 2 filing cabinet drawers, 6 cubic feet.

Files containing information pertaining to various school matters, including office and travel expense accounts, bank statements, cash reports, school tax material, quarterly tax reports (1963-1969), newsletters, federal census data, Texas Education Agency information, and school board matters. Arranged by topic and thereunder chronologically. Typed; SPF-typed. Not indexed.

356. TEACHERS' CREDENTIALS - SCHOOL REPORTS. Unknown-1954. 2 filing cabinet drawers, 6 cubic feet.

Teachers' credentials; school reports for Spring Hill, White Oak, and Elderville schools; and miscellaneous school reports and records. Includes copies of budgets, payroll records, health certificates, bus drivers' contracts, superintendents' report teachers' contracts, employee's oath of office, and building contracts. Arranged by topic. Handwritten; typed; SPF-handwritten and typed. Not indexed.

357. (SCHOOL RECORDS). 1949-1964. 2 filing cabinet drawers, 6 cubic feet.

Manila folders concerning information pertaining to various school matters, including school transfers, fund accounts (county available fund, county administration, county permanent fund), and White Oak and Donville duplicate vouchers. No obvious arrangement. SPF-typed. Not indexed.

#### Miscellaneous

358. BANK DEPOSITS, CANCELLED BONDS, INSURANCE POLICIES, AND DEEDS TO SCHOOLS. Undetermined dates. 1 filing cabinet drawer, 3 cubic feet.

Miscellaneous school records consisting of old insurance policies, cancelled bonds, deeds to schools that no longer exist because of consolidation of schools, and



bank deposit slips. Arranged by topic. SPF-handwritten and typed. Not indexed.

359. ARCHITECTS DRAWINGS. Undated. 1 filing cabinet drawer, 3 cubic feet.

Drawer contains architects' drawings for school buildings in Gregg County and various highway maps. No obvious arrangement. Drawn by hand. Not indexed.

360. DEAD FILES. Undetermined dates. 1 filing cabinet drawer, 3 cubic feet.

Files of materials no longer used including tax collection reports and copies of minutes of the school board. Arranged chronologically by date recorded. SPF-handwritten and typed. Not indexed.

## SURVEYOR

361. SURVEYORS FIELD NOTES. 1853-1912 (dates vary). 1 vol., 12 1/2" x 8 1/2" x 1 1/2".

Surveyor's field notes of surveys, showing name of county, survey number, block number, certificate number, where surveyed, description of land, date surveyed, names of chain carriers, signed oath of surveyor or state surveyor, and signed approval of commissioner of general land office. Also includes variation of land and bearing marks. Arranged alphabetically by name of survey. Handwritten. Indexed.

362. SURVEYOR'S RECORD OF FIELD NOTES. 1830-1940. 1 vol., 16" x 12" x 2"; 3 vols., 19" x 13" x 3".

Record of surveys and applications to lease land. Surveys show survey plans, number of acres surveyed, for whom survey taken, description of land surveyed, boundaries, names of chain carriers, date of survey, and survey number. Also indicates land that is currently unleased. Applications for survey show name of surveyor, boundaries of land, name of applicant, with signed and dated certificate of surveyor attesting survey. Arranged numerically by survey number. Typed; SPF-handwritten; photocopied.

363. PHOTOSTATIC COPIES OF SURVEY NOTES. 1830-1840 (dates vary). 2 vols., 17" x 13" x 3".

Copies of surveyor's field notes, showing name of surveyor, date of survey, name of patent, number of acres, boundaries, description of land, and verification by surveyor that boundaries are correct. Arranged chronologically by year of survey. Handwritten; photocopied. Indexed.



\*ENGINEER

Land and Map Records

364. DEED FILE. 1947-current. 12 narrow file drawers, 6 cubic feet.

Original deeds to property, including lease agreements and rights-of-way agreements to property in Gregg County. Arranged chronologically by date filed and thereunder numerically by precinct number. SPF-handwritten. Not indexed.

365. PLANT AND PROFILE MAPS. 1974. 29 narrow file drawers, 14 1/2 cubic feet.

Plats and maps of Gregg County road and building projects, showing state highway maps, streets, county properties, drainage, railroad beds, and precinct maps. Arranged alphabetically by name of project. Scaled graph sheets and blueprints. Not indexed.

366. FIELD BOOKS. Undated. 354 vols., 7 1/2" x 5" x 1".

Engineer's notations, showing grades and elevation levels of geographic areas in Gregg County. Arranged by precinct. SPF-handwritten. Not indexed.

Miscellaneous

367. (ENGINEER'S PAPERS). 1932-current. 7 filing cabinet drawers, 21 cubic feet.

Correspondence and miscellaneous papers pertaining to county engineering projects. Includes accounts, technical

\*Gregg County Engineer authorized by H.B. No. 803, 54th Regular Session, Texas Legislature, effective May 24, 1955.

reports, contracts, and cost estimates of county road construction and improvement. Arranged alphabetically by title of subject. SPF-typed. Not indexed.

368. RECEIPTS AND REQUISITION FORMS. 1955-current. 3 filing cabinet drawers, 9 cubic feet.

Requisition forms for purchase of equipment and receipts for services. Includes requisitions for building materials, road construction, and maintenance equipment. Arranged alphabetically by name of company. SPF-handwritten. Not indexed.



LISTING OF GREGG COUNTY RECORDS

COUNTY CLERK AS RECORDER

Land Records

Deed Record	1873-current
Direct Index to Deeds/Reverse Index to Deeds	1873-current
Oil and Gas Lease Record	1912-1930
Casinghead Gas Contract	1937-1945
Plat Record	1874-current

Mortgages and Liens

Deed of Trust	1879-current
Index to Deed of Trust Mortgagor/Index to Deed of Trust Mortgagee	1906-current
Federal Land Bank Deed of Trust	1917-1920
Financing Statements	1966-current
Debtor Index to Financing Statements	1966-current
Index to Security Interests in Fixtures - Debtors/Owners	1967-current
Chattel Mortgages	ca. 1933-1966
Chattel Mortgage Register	1920-1966
Chattel Mortgage on Realty	1919-1954
Mechanics Lien Record	1886-current
Direct Index to Mechanics Lien/Reverse Index to Mechanics Lien	1952-current
Contractors Lien Record	1918-1923
Labor Lien Record	1899-1970
Notice Lis Pendens	1931-1932
Lis Pendens	1907-current
Judgment Record	1880-current
Record of Attachment Liens	1900-1966
Notice and Release of Tax Liens Under Internal Revenue Laws	1936-current
State Tax Lien Record	1962-current
Landlord's Lien Record	1924-current
Bond to Pay Liens or Claims	1962-current

## Vital Statistics

Marriage License Applications	1960-current
Marriage Licenses	1954-current
Marriage Licenses	1873-1959
Marriage Record	1873-current
General Index to Marriages - Male/General	
Index to Marriages - Female	1873-current
Birth Certificates	1932-current
Delayed Birth Certificates	1961-current
Birth Record/Probate Birth Record	1873-1876; 1903-1959
General Index to Birth Records	Undated
Index to Probate Births	Undated
Death Certificates	1932-current
Death Record Register	1903-1911; 1917-1959
General Index to Death Records	1917-current

## Livestock

Marks and Brands Record	1951-current
Grazing	1947-1970

## Business and Professional Records

Assumed Name	1936-current
Assumed Name Record	1921-current
Record of Limited Partnership	1942-current
Optometry Record	1922-1969
Diploma Record	1851-1952
Naturopathic Record	1950-1953
Nurses Register	1924-1938
Discharge Record	1918-current
Index to Discharges	Undated

## Bonds and Deputations

Official Bond Record	1910-current
Deputation Record	1904-1961
(Notary Bonds)	1931-1973 (dates vary)
Notary Bond Record	1933-1943

## Fees

(Fee Book)	1947-1957
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## Miscellaneous

Wills for Safekeeping	1956-current
Water Rights	1952-current
Treasurers Receipts	1952-1964



Registry

Register of Instruments Filed for Record 1901-current  
Numerical File Register 1952-current

COUNTY COURT RECORDS

Civil

Civil 1875-1893; 1895-current  
Condemnation Proceedings ca. 1938-1939  
Civil Minutes County Court 1960-current  
Direct Index to Civil Minutes/Reverse  
    Index to Civil Minutes Undated  
Civil Docket County Court 1954-1956; 1962-current  
Judge's Civil Docket 1874-1922  
County Court Fee Book - Civil Fee Book 1876-current

Criminal

Criminal Active Current  
Probated Current  
    (Criminal) 1931-current  
Criminal Minutes - County Court 1960-current  
Index to Criminal Minutes 1960-current  
Criminal Probation Minute Record 1965-current  
Criminal Docket 1954-1959; 1971-current  
Criminal Docket 1953-current  
Criminal Fee Book ca. 1914-current

Probate

Probate 1876-current  
Probate Minutes 1876-current  
Index to Probate Minutes Undated  
Probate Docket 1877-current  
Probate Fee Book 1890-current  
Claims 1941-1953  
Probate Claim Docket 1874-current  
Mentally Ill 1917-current  
Mentally Ill Record 1950-current

Multi-Case/Multi-Court Records

County Court Minutes 1880-1893; 1895-1960  
Execution Docket 1876-current

Juvenile

Juvenile 1943-1953  
Juvenile Delinquent Record 1944-1953

Liquor Licenses

Beer License 1958-1960  
(Beer or Wine and Beer License Docket) 1949-1951; 1966-current

COMMISSIONERS' COURT RECORDS

Proceedings

Commissioner's Court Minutes 1876-current

Elections

Election Record 1888-current

Finances

Minutes of Accounts Allowed 1903-1973  
Finance Ledger 1877-1892  
Tax Receipt Record 1916-1959

DISTRICT CLERK

Civil

Civil Pending Cases 1963-current  
Civil Cases 1873-current  
Index Fee Book - District Court ca. 1873-1875  
Civil Minutes 1876-current  
Direct Index to Civil Minutes/Reverse Index  
to Civil Minutes 1931-current  
File Docket and Fee Book - Cases Prior  
to 1968 ca. 1964-1967  
Civil Docket ca. 1935-current  
Index Civil Docket Undated  
(Bar Docket) 1873-ca. 1896  
Index Bar Civil Docket Undated  
Civil Bonds 1932-current  
Civil Transcripts 1957-current (dates vary)

Tax

(Tax Suits) 1936-current  
(Tax) Index Undated  
Index to Clerk's Civil Docket and Civil  
Minutes (Tax Index) 1973-current  
County Tax Suits 1960; 1961; 1968; 1973  
Delinquent Tax Suits Dismissed 1973  
(Delinquent Tax) 1973



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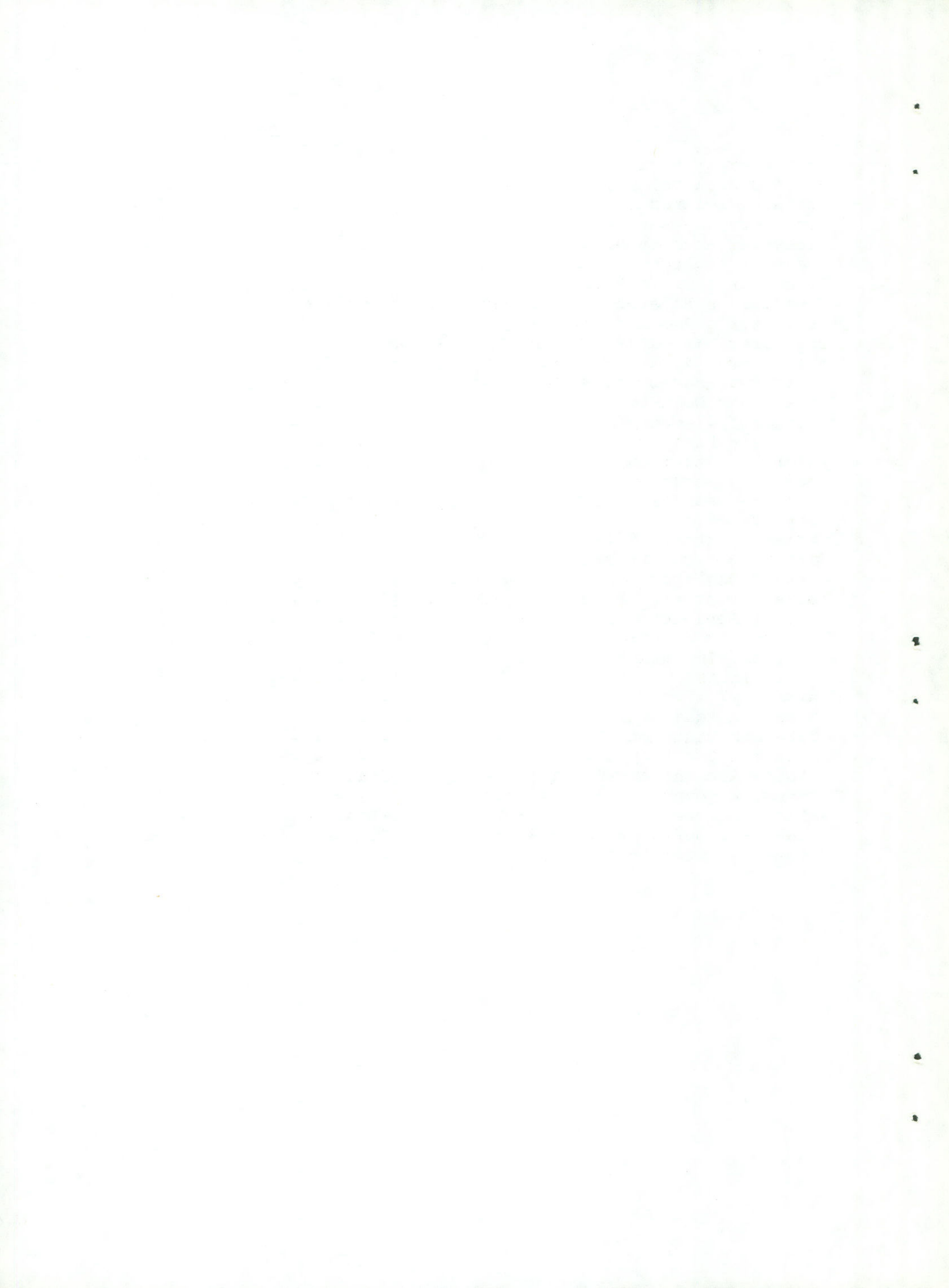
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