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INVENTORY
of the
COUNTY ARCHIVES
of
TEXAS



GREGG COUNTY
No. 92

TEXAS HISTORICAL RECORDS SURVEY

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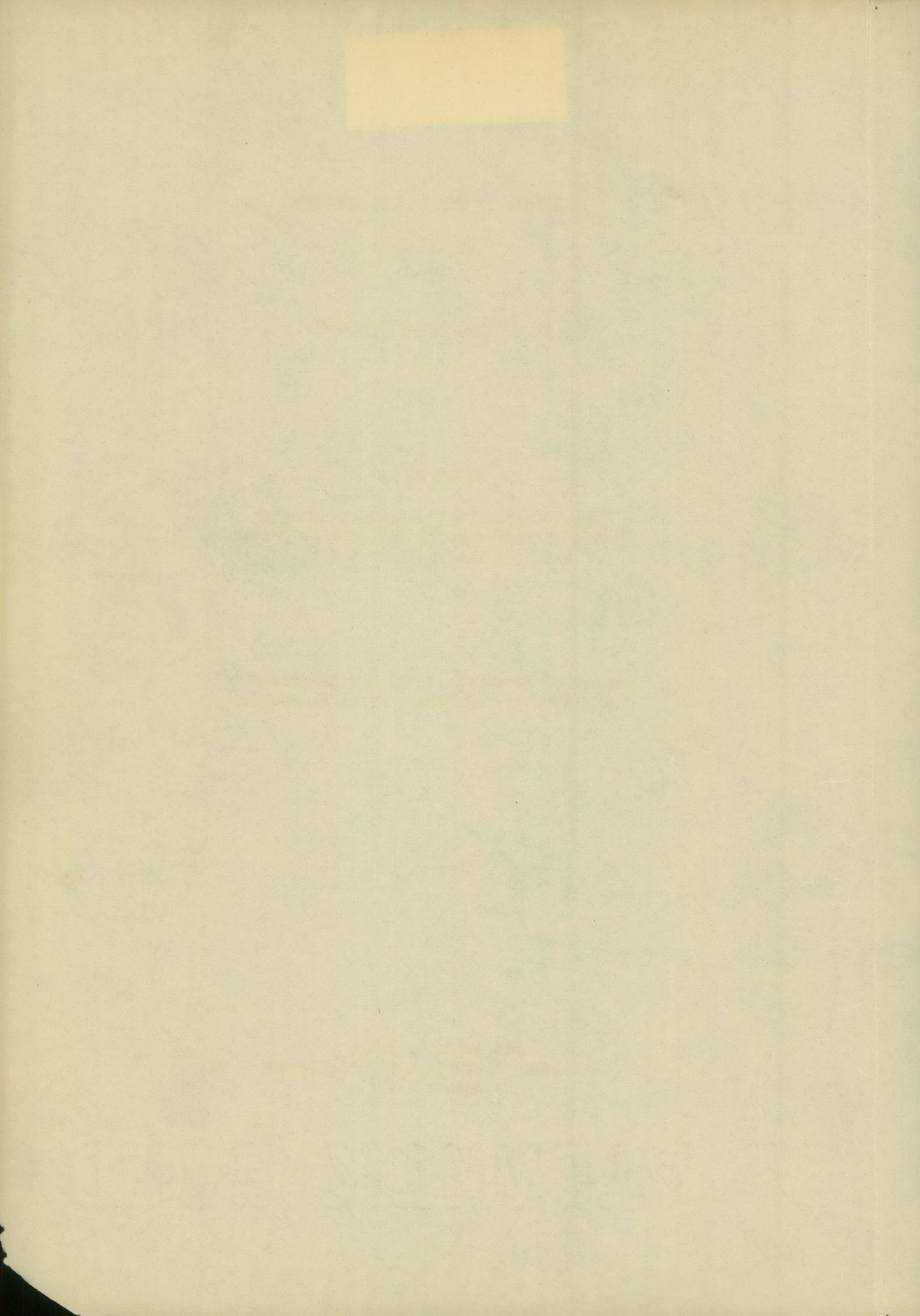
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INVENTORY OF THE COUNTY ARCHIVES
OF TEXAS

No. 92. GREGG COUNTY (LONGVIEW)

Prepared by

The Texas Historical Records Survey
Division of Professional and Service Projects
Work Projects Administration

Bureau of Research in the Social Sciences
The University of Texas, Official Sponsor

San Antonio, Texas
The Texas Historical Records Survey
August 1940

INSTITUTION OF THE SOUTH SEAS

OF THE

WEST INDIES (LIMITED)

INCORPORATED IN

THE ISLANDS OF THE SOUTH SEAS
LIMITED OF THE SOUTH SEAS
AND THE SOUTH SEAS

THE INSTITUTION OF THE SOUTH SEAS
OF THE SOUTH SEAS

THE INSTITUTION OF THE SOUTH SEAS
OF THE SOUTH SEAS

FOREWORD

The Inventory of the County Archives of Texas is one of a number of guides to historical materials prepared throughout the United States by workers on the Historical Records Survey Program of the Work Projects Administration. The publication herewith presented, an inventory of the archives of Gregg County, is number 92 of the Texas series.

The Historical Records Survey Program was undertaken in the winter of 1935-36 for the purpose of providing useful employment to needy unemployed historians, lawyers, teachers, and research and clerical workers. In carrying out this objective, the project was organized to compile inventories of historical materials, particularly the unpublished government documents and records which are basic in the administration of local government, and which provide invaluable data for students of political, economic, and social history. The archival guide herewith presented is intended to meet the requirements of day-to-day administration by the officials of the county, and also the needs of lawyers, businessmen and other citizens who require facts from the public records for the proper conduct of their affairs. The volume is so designed that it can be used by the historian in his research in the unprinted sources in the same way he uses the library card catalog for printed sources.

The inventories produced by the Historical Records Survey Program attempt to do more than give merely a list of records - they attempt further to sketch in the historical background of the county or other unit of government, and to describe precisely and in detail the organization and functions of the government agencies whose records they list. The county, town, and other local inventories for the entire country will, when completed, constitute an encyclopedia of local government as well as a bibliography of local archives.

The successful conclusion of the work of the Historical Records Survey Program, even in a single county, would not be possible without the support of public officials, historical and legal specialists, and many other groups in the community. Their cooperation is gratefully acknowledged.

The Survey Program was organized by Luther H. Evans, who served as Director until March 1, 1940, when he was succeeded by Sargent B. Child, who had been National Field Supervisor since the inauguration of the Survey. The Survey Program operates as a Nation-wide series of locally sponsored projects in the Division of Professional and Service Projects, of which Mrs. Florence Kerr, Assistant Commissioner, is in charge.

F. C. Harrington
Commissioner

INTRODUCTION

The Inventory of the Survey Program of Texas is one of a number of guides to historical materials prepared throughout the United States by workers on the Historical Records Survey Program of the Work Projects Administration. The publication herewith presented, an inventory of the archives of Gregg County, is number 22 of the Texas series.

The Historical Records Survey Program was undertaken in the winter of 1933-34 for the purpose of providing useful evidence to needy unemployed historians, teachers, and researchers and historical workers. In carrying out this objective, the project was organized to compile inventories of historical materials, particularly the unpublished government documents and records which are basic to the administration of local government, and which provide invaluable data for students of political, economic, and social history. The archival units herewith presented are intended to meet the requirements of day-to-day administration by the officials of the county, and also the needs of lawyers, businessmen and other citizens who require facts from the public records for the proper conduct of their affairs. The volume is so designed that it can be used by the historian in his research in the unprinted sources in the same way as the library card catalog for printed sources.

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The Survey Program was organized by Luther H. Swann, who served as Director until March 1, 1940, when he was succeeded by Lawrence E. Child. It has been National Field Representative since the inauguration of the Survey. The Survey Program operates on a state-wide basis of locally sponsored projects in the Division of Professional and Service Projects, of which Mrs. Florence Kerr, Assistant Commissioner, is in charge.

L. G. Hattaway
Commissioner

PREFACE

The Texas Historical Records Survey is a unit of the Texas State-wide Records Project which is sponsored by the Bureau of Research in the Social Sciences of The University of Texas, and operates under the Research and Records Section of the Division of Professional and Service Projects of the Work Projects Administration.

The objective of the Survey in Texas is the preparation of complete inventories of the archives of each county, municipality, and other local governmental unit.

This publication, an inventory of the archives of Gregg County, includes, in addition to descriptive entries for each extant records series, a historical sketch of the county and a map of its past and present boundaries; an essay on the present governmental organization and records system, accompanied by a structural chart; a discussion of the conditions under which the records are preserved, accompanied by floor plans of the courthouse; a section devoted to abbreviations and symbols; and a brief statement of the legal status of each office and agency, prefatory to the listing of its records.

The Survey is now engaged in preparing a comprehensive statement of the general law regulating county government, to be entitled County Government in Texas. It is expected that this book will serve as a handbook on the organization, structure, and evolution of county government and records in Texas, and will make it unnecessary to repeat in each inventory information applicable to all counties in the State. The office essays in this inventory are, therefore, limited to the creation of the office and its present status, the manner in which it is filled, the term, and special legislation affecting Gregg County. Pending issuance of the volume on County Government in Texas, it is suggested that the reader consult the County Inventory of Texas, No. 94, Guadalupe County, for more detailed essays than those found in the present inventory.

The Inventory of the County Archives of Texas will, when completed, consist of a separate volume for each county of the State. Each unit of the series is numbered according to the particular county's respective position in the alphabetical list of the 254 counties. Thus, the volume for Gregg County, herewith presented, is No. 92. Units of the Inventory are issued in mimeographed form for free distribution to State and local public officials, public libraries in Texas, and to a limited number of libraries and governmental agencies outside the State. See page 179, this inventory, for a list of the publications of the Texas Historical Records Survey Project.

The records of Gregg County were listed in March 1937, and a verification check was made in April 1940. The volume was compiled and edited in the State office of the Texas Historical Records Survey Project.

The courteous cooperation of the Gregg County officials, for whom this work was done, is acknowledged.

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1. HISTORICAL SKETCH

Gregg County, with Longview the county seat, is in the upper East Texas timbered region. The surface is a rolling to hilly wooded plain, with sandy clay soils predominating except in the river bottoms, where there is alluvial soil. Shortleaf pine, gum, hickory, and oak timbers are found; and there are deposits of oil and gas, lignite, iron ore, and clay. Gregg County is bounded by Upshur County on the north, Harrison on the east, Rusk on the south, and Smith on the west. The Sabine River flows diagonally from west to east across the center of the county and forms a portion of its northeastern boundary. Little Cypress Creek marks part of the western boundary, and Cherokee Bayou a portion of the southern.

The early history of the territory now comprising Gregg County is the history of the various Indian tribes of the region. The group of Indians which inhabited the vicinity of present Gregg County was known as the Hasanai Confederacy, or as the Tejas Indians. These Indians, whose villages were scattered throughout the territory between the Neches and Sabine Rivers, were not markedly hostile to the Spanish or, later, to the Anglo-American settlers. The Spaniards called the Indians and the land they occupied by the single name Tejas. Gradually, this name came to be applied to the entire State.¹

By the time the Anglo-Americans began to enter Texas in great numbers, about 1825, East Texas was inhabited by many other tribes of Indians, among which were the Shawnees, Kickapoos, Delawares, and Cherokees. These tribes, some of which were hostile toward the whites, had slowly filtered into Texas from their original homes in the United States.²

The Cherokees had been moving farther and farther west over a period of years, their migrations always leading to trouble, either with the aboriginal Indians whose lands they appropriated, or with the white people, who refused to see fertile lands closed to Anglo-American settlers by the presence of the Indians. Domination of the Anglo-American, not friction with other Indian tribes, had forced this series of migrations.³

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1. Herbert E. Bolton (ed.), Athanase de Mezieres and the Louisiana-Texas Frontier, 1768-1780, I, 20, 21; Frederick W. Hodge, Handbook of American Indians, I, 179-181.
 2. A Memorial and Biographical History of Navarro, Henderson, Anderson, Limestone, Freestone and Leon Counties, Texas, pp. 394-402; E. W. Winkler, "The Cherokee Indians in Texas," Southwestern Historical Quarterly; VII (1903-4), 96, 129, hereinafter cited as Winkler, "The Cherokees," Quarterly.
 3. Winkler, "The Cherokees," Quarterly, VII (1903-4), 95.

With such a history, the first group of Cherokees, numbering 60 warriors, crossed the Sabine into the Spanish province of Texas in the winter of 1819-20; others came later. Soon after their arrival in Texas, the Cherokees began to petition the Spanish Government for title to the land between the Trinity and Sabine Rivers, north of the San Antonio-Nacogdoches road. After the Mexican Revolution of 1821 they continued to press their claims at Mexico City. But again they were faced with the problem of the Anglo-American. The land claimed by the Cherokees was granted in 1825 to Frost Thorn, an American, under an empresario contract. Adjoining lands had been granted to Hayden Edwards, also an American empresario. The Indians, however, neither gave up their claims nor left the lands; and, since Edwards and Thorn both failed as colonizers, the Cherokees remained for a time comparatively undisturbed, still trying to substantiate their claims to the lands they occupied. When the Texas Revolution started, the Texans promised the Cherokees title to their lands if they would either remain neutral during the ensuing war, or help the colonists against the Mexican forces. They remained neutral; but when the war was over, the promised title was not forthcoming. Instead, when Mirabeau B. Lamar became President of the new republic, he decreed their expulsion. The Cherokee Trace, later to become one of the most important routes across Gregg County, was the path of the fleeing Indians. It crossed Gregg County territory near the present site of Longview.⁴

Almost colliding with the Cherokees as they left were hundreds of land-hungry Anglo-Americans, rushing in to take possession of the upper East Texas region the Indians had vacated.⁵

The first white man to set foot in East Texas, according to Jose Maria Sanchez, nineteenth century diarist, was Lucas Vasquez de Allon, who explored the Sabine in 1520, marched across the entire province, and died at the hands of the Indians in 1524.⁶ But, as the records indicate, Allon was not the forerunner of any large movement of white settlers into upper East Texas, for neither the Spaniards nor the Mexicans settled the region to any considerable degree. It is assumed that the country was unattractive to them, or that the Indians who constituted an effective block to Anglo-American penetration had affected the Spaniards and

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4. Winkler, "The Cherokees," Quarterly, VII (1903-4), 96-130; Anna Muckleroy, "The Indian Policy of the Republic of Texas," Southwestern Historical Quarterly, XXV (1921-22), 240, 253; John H. Reagan, "Expulsion of the Cherokees," Southwestern Historical Quarterly, I (1897-98), 38-46.
 5. Ellie Hopkins, "History of Longview Dates Back for Sixty-four Years," Longview (Tex.) Daily News, Feb. 4, 1934, hereinafter cited as Hopkins, "History of Longview."
 6. Jose Maria Sanchez, "A Trip to Texas in 1828," Southwestern Historical Quarterly, XXIX (1925-26), 261, hereinafter cited as Sanchez, "A Trip," Quarterly.

Mexicans in like manner. The Latin-Americans, at any rate, were content to allow Nacogdoches to remain their northern outpost in East Texas.⁷

By 1825-30, however, there were a few white settlers in the neighborhood of present Gregg County. Frost Thorn's grant in East Texas included at least the western half of the land now comprised in Gregg County, and he must have introduced a few families into the region before he lost his contract.⁸ In 1828 Sanchez recorded in his diary that most of the settlers in East Texas were either Anglo-Americans from the North, or Cherokees, living on lands granted to Frost Thorn.⁹

Sanchez, who wrote his diary as he traveled, recorded his impression of East Texas; and if his description is to be taken as an index to his feelings on the matter, he was not surprised to find few settlers in the region:

The abundance of water makes all of Texas very beautiful, especially in the western part, for although a corresponding beauty is found on the east in its vast and majestic woods, this is marred during the most beautiful seasons of the year by the terrible floods caused by the rivers which form horrible marshes and lakes where immense numbers of mosquitoes, ticks, red bugs, gnats, gadflies, etc., breed. They are a pest both day and night, and although they disappear in the winter, the furious northwest winds and the heavy snows allow one to enjoy only fields covered with leafless trees. Valuable woods are found in great abundance and they are used to build houses because there is no stone anywhere. The immense woods, where the sun barely penetrates, consist of oaks of all kinds, pines, sables, laurel trees, walnuts, plum trees, sugar maples, sasafra, lilac trees, mulberries, and weeping willows. Here only the murmur of the wind as it sways the tree tops, the babbling of the rivulets as they glide along the old tree trunks, the singing of wild birds, and the wailing of the small owls that hoot even at midday, attract the attention of the traveler with their melancholy and unnatural melody. In all the unfrequented places wild bulls and cows, deer, bears, coyotes, wolves, and donkeys are found, all of which flee at the approach of man.¹⁰

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7. "Early Days in Red River County," Bulletin of the Stephen F. Austin State Teachers College, No. 38 (1932), p. 51; G. L. Crocket, "The Spanish Town of Nacogdoches," ibid., pp. 108-118.
 8. Mary Virginia Henderson, "Minor Empresario Contracts for the Colonization of Texas, 1825-1834," Southwestern Historical Quarterly, XXXII (1928-29), 16.
 9. Sanchez, "A Trip," Quarterly, XXIX (1925-26), 260, 288.
 10. Ibid., pp. 259, 260.

By 1835 a few more settlers were venturing north of Nacogdoches, the following persons securing titles in that year to lands in what is now Gregg County: John Walling, Dinsmore Simpson, Francisco Castro, John Matthews, Frost Thorn (who had lost his empresario contract in 1833), Henry Hoover, Eleanor Bradley, Amos Stephens, and Isaac Lee.¹¹

Prior to the Texas Revolution, present Gregg County was included in the municipality of Nacogdoches.¹² Following the revolution, it fell partly within the limits of Harrison County and partly in Nacogdoches. Later, it was included in Rusk and Upshur Counties.¹³ However, despite the fact that present Gregg County was always included in some organized political subdivision, it was not settled to any important extent until the forties, and not extensively until just before its organization as a separate county in 1873.¹⁴

Among the earliest families to settle in what is now Gregg County were the Castleberrys, Roddens, Calloways, Harrises, Whites, Pegues, Wyches, Mitchells, Blackburns, Arps, Welborns, Johnsons, Phillippses, Kilgores, and Irwins. Other early families were Sampleses, Killingsworths, and Browns.¹⁵ Some of the first settlements were Camden, Peatown, Danville, and Fredonia, south of the Sabine; Arpvile, Killingsworth Community, Pine Tree, and Bethel, north of the river.¹⁶

For years the country was almost entirely an agricultural region. Although the plantation system was established, most of the farms were small ones operated by their owners. Trade with other communities was overland by freight wagons, for the most part, but some cotton was rafted down the Sabine from Camden and Fredonia.¹⁷

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11. Walter E. Jones, "Interesting History of Gregg County," Longview (Tex.) Daily News, Second Annual East Texas Edition, Apr. 30, 1936, hereinafter cited as Jones, "History."
 12. Eugene C. Barker, "The Government of Texas, 1821-1835," Barker (ed.), Readings in Texas History, p. 113, says:
Until 1832, when the ayuntamiento of Brazoria was created, all the Anglo-American portion of Texas, except that between the Sabine and the San Jacinto, was subject to jurisdiction first of Austin and then of the ayuntamiento of San Felipe.
See also ibid., p. 132.
 13. See Acts 1843, Gam. Ls., II, 859, creating Rusk from Nacogdoches; Acts 1846, Gam. Ls., II, 1445, creating Upshur from Harrison and Nacogdoches; Acts 1873, Gam. Ls., VII, 489, creating Gregg from Upshur; and Acts 1874, Gam. Ls., VIII, 181, adding territory of Rusk to Gregg.
 14. Jones, "History."
 15. Ibid.
 16. Hopkins, "History of Longview."
 17. Jones, "History."

As the countryside gradually came to be dotted with farms and small villages, the settlers began to attend to the subject of schools and churches for their families. The first school in what is now Gregg County was established at the Killingsworth place about 1850. It was located between Judson and Spring Hill. Shortly afterward, a school was erected in the Pine Tree settlement. This building, still standing, is the oldest in the county. Other early schools were located at Danville and Peatown. Peatown soon came to be noted for its schools and lodges, and as a trading center. During the fifties, the Looney school was established near present Ore City, and, though it was later moved to Gilmer, it continued to be one of the leading schools of the region for many years.¹⁸

The first church of which we have record was established in the Pine Tree community in 1858.¹⁹ Most religious services must have been held in private homes or in school buildings, for no records of other early churches in the neighborhood have been found. In 1871 the Methodists built a church in Longview, and in 1873 the Baptists followed their example.²⁰

As new settlers came they naturally followed the well-marked trails, which gradually became important roads through the region. The old Cherokee Trace became a military route from South Texas to Fort Towson on the Red River. Trammel's Trace and the old Caddo Trail also became important roads, as did the Jonesboro Road, established in 1838.²¹

In 1860, on the eve of the Civil War, present Gregg County was still largely an agricultural region. Though there were many more settlers than there had been when Sanchez wrote, and though farms and tiny settlements were sprinkled liberally over the countryside, the neighborhood had changed little since he described it in 1828. After picturing the country as being a continuous forest, with only seven houses between the present sites of Longview and Gladewater, and the same number between Gilmer and the Sabine, an old settler continues as follows:

You could scarcely ride a half dozen miles without disturbing a bunch of deer or turkeys. A vast forest with here and there a little farm. Except Gilmer, there was not a place between Quitman and Marshall that deserved the appellation of village.²²

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18. Hopkins, "History of Longview"; Walter E. Jones, "History of County Schools Related," Longview (Tex.) Daily News, Sept. 29, 1930, hereinafter cited as Jones, "History of County Schools."
 19. Jones, "History of County Schools."
 20. Clipping from Longview (Tex.) Daily News, Aug. 23, 1931, in Gregg County Scrapbook (red folder), the Archives Room, The University of Texas Library, Austin.
 21. Jones, "History."
 22. T. J. Allison, Longview and Gregg County from 1850-1930 ((manuscript in Gregg County Scrapbook (red folder), the Archives Room, The University of Texas Library, Austin)).

(First entry, p. 57)

Historical Sketch

During the Civil War, the territory now in Gregg County was still included in Rusk and Upshur Counties. Many residents of the region served in the Confederate Army.²³

The Civil War and Reconstruction failed to affect the agricultural countryside and its little villages to any appreciable degree. But in 1871 the Texas and Pacific Railway crossed the Louisiana boundary and entered the territory which is now Gregg County. This was one of the most significant events in the history of East Texas. In 1872, rivaling the mushroom, Longview sprang up. In the same year the railroad continued westward, and Gladewater came into existence.²⁴

In 1873 the International Railroad, which had started in Robertson County in 1870, reached Longview and continued south to the present site of Kilgore, which came into being while the road was under construction. Thus, in the space of 2 years the region around Longview became one of the most important railroad centers in East Texas, and Longview itself the junction point of two systems which were later extended to the extreme limits of the State on the west and south.²⁵

The influx of population at the junction of the two railroads gave rise to a movement for the creation of a new county. Colonel B. W. Brown, son of Hitson Brown, one of the early settlers, supported the bill for that purpose in the legislature.²⁶ An act to create, organize, and define Gregg County was passed on April 12, 1873. The act named the county in "honor of the late General John Gregg."²⁷ According to sworn statements, Colonel Brown named the county for John Gregg, a distinguished lawyer, statesman, and soldier. A member of the Confederate Congress, he became colonel of the Seventh Texas Infantry, was commissioned by President Jefferson Davis, and joined the army in Nacogdoches. He became a brigadier general, before he died in battle near Fort Harrison, Virginia, on October 7, 1864.²⁸

The act creating Gregg County appointed John F. Witherspoon, T. A. Harris, William Wilburn, Solomon Awalt, Britton Buttrill, John Page, and

23. Jones, "History."

24. Ibid.; Hopkins, "History of Longview."

25. Hopkins, "History of Longview"; Jones, "History."

26. Hopkins, "History of Longview."

27. Gam. Ls., VII, 489. In a note attached to the act, signed by James P. Newcomb, Secretary of State, it is stated that the bill was presented to the Governor for his approval on May 1, 1873, but was not signed by him nor returned to the house in which it originated within the time prescribed by the constitution, and therefore became law without his signature.

28. Z. T. Fulmore, The History and Geography of Texas as Told in County Names, p. 247; Hopkins, "History of Longview."

H. G. Williams commissioners to organize the county and to hold an election for county officers and for the selection of a county seat.²⁹

The first election held in Gregg County lasted 4 days, and the following officers, among others, were elected: John F. Witherspoon, county judge; Richard B. Levy, district clerk; and M. L. Durham, sheriff.³⁰

Longview and Awalt (now Greegton) were rival candidates for the county seat. The fact that Longview was the choice carries with it an interesting story. When the town was first laid out, a Texas Pacific engineer remarked that it should be named Longview because of the marvelous view from the hill on which it was to be located. O. H. Methvin, who owned the hill, offered to donate to the railroad 100 acres of land if the name were chosen. The railroad accepted the land, and the town was named Longview. When the question of a seat of government for Gregg County came to a vote, the railroad's agent wrote Methvin that his company would donate land for a courthouse site in Longview if that town were chosen.³¹ This information no doubt influenced the vote.³²

On July 21, 1873, the first term of the county court in Gregg County was held at the chosen county seat. T. D. Campbell was the presiding justice, and Justices J. W. Laurence and J. M. Sparkman were present, as were R. B. Levy, clerk, and M. L. Durham, sheriff. At this session, the court received a bond of certain citizens of Longview to furnish a building suitable for use as a courthouse until permanent quarters could be built.³³ James P. Holloway was appointed to confer with the agent of the Texas and Pacific Railroad at Marshall, concerning a donation of land for a courthouse site. The agent, G. F. Maxer, offered block 9, except lot 8, in Longview. The offer was accepted by the county. Temporarily, court was held in a building situated on lot 1, block 14, on Central Street. Later, the court contracted to rent the second floor of Northcutt & Whaley's hardware store. The reason for the change was that the first building had been declared unsafe as a storage place for public records.³⁴

On February 11, 1878, plans for a courthouse were tentatively approved. When certain alterations had been made, the plans, prepared by Preston and Ruffini, of Austin, were finally accepted. John McDonald

29. Gam. Ls., VII, 489.

30. Minute Book, County Court, 1st vol. A, p. 9, in Minutes of Commissioners Court, see entry 1.

31. Hopkins, "History of Longview."

32. Minute Book, County Court, 1st vol. A, p. 11, in Minutes of Commissioners Court, see entry 1.

33. Ibid., p. 15.

34. Ibid., pp. 17, 18, 29, 30, 189.

(First entry, p. 57)

Historical Sketch

was awarded the construction contract at \$13,477.³⁵ On January 16, 1879, the courthouse was formally accepted by the court.³⁶

With the building of its first courthouse, Gregg County inaugurated a period of progress. By 1882 a third railroad, the Longview and Sabine Valley, passed through the county seat and extended south to Panola County.³⁷ In 1873 the Alexander Institute was established in Kilgore, and many smaller schools were opened in rural sections of the county.³⁸

In 1896 the business of the county made it necessary to replace the first courthouse with a new and larger one. The second building was constructed in that year on the site of the old one.³⁹

Gregg County played no outstanding part in the World War. Almost immediately after the war, in 1919, McFarland, Smith & Glover, of Oklahoma City, among the first to search for new oil fields in Texas, began leasing land in Rusk County. Except for a few acres, the leases they secured were taken to their home city and sold to speculators who did not intend to drill wells. Columbus Marion Joiner, now known as "Dad" Joiner, bought a few of those leases when they were offered for sale in Oklahoma City, and later leased several thousand additional acres. He did not begin to drill, however, until 1925. Joiner drilled three wells before he was successful in bringing in oil in September 1930.⁴⁰

Drilling started at once in Gregg County. In Kilgore, 12 miles north of Joiner's activities, the Crim family leased 2,000 acres of farm land to Ed Bateman, who began drilling at once, and in December 1930 brought in a well, the first of many in Gregg County. Within 3 years, 120,000 acres of producing oil sands, approximately 55 miles long and 3 to 9 miles wide, were developed.⁴¹

This discovery of oil among the pine trees of East Texas precipitated one of the most frenzied and sustained oil booms that Texas, accustomed to wild and feverish oil development, has yet seen. The very high percentage of producers, out of wells drilled, proved a territory larger than any in the world. Kilgore, at the beginning of the boom, was a tiny

35. Minutes of Commissioners Court, 2d vol. A, pp. 281, 283, see entry 1.

36. Ibid., p. 338.

37. Frank W. Johnson and Eugene C. Barker, A History of Texas and Texans, I, 898.

38. "History of Kilgore from Time First Settlement Sprang Up Until Present Proportions Reached Is Sketched," Longview (Tex.) Daily News, Second Annual East Texas Edition, Apr. 30, 1936.

39. Jones, "History."

40. Harry Harter, East Texas Oil Parade, pp. 41, 45, 47, 68.

41. Ibid., pp. 85-88.

village of 8 stores, 1 cafe, and a motion picture show; within 3 months it had become an incorporated town of over 250 business enterprises.⁴² From a small, quiet, countryside village it became almost overnight a place of roaring activity. Its population increased so rapidly that no count could be taken. Producing wells on town site lots made the town a forest of derricks. Nation-wide attention has since been called to this town many times as gushers blew in, caught on fire, and became a menace to the entire city. The same story applies to Gladewater. These two towns, brought suddenly into existence by a railroad-building boom, were as suddenly made into cities by an oil boom. Longview, beyond proven territory and not subject to town site drilling, has a population of approximately 25,000, and is a modern municipality with tall new buildings, paved streets, and beautiful residences. Now the center of oil field supply and equipment industries, it still is the queen city of the county as in the old railroad-building days.

A population chart of Gregg County shows a steady increase from 8,530 in 1880 to 15,778 in 1930. It has been estimated that by 1936 the population totaled about 70,000, and a further increase will be shown in the 1940 Federal census.

42. "City of Kilgore Named for Illustrious Statesman Who Served East Texas as Member of Congress," Henderson (Tex.) News, May 27, 1932.

Explanation of Map

The act of the legislature creating Gregg County from Upshur County described the boundaries of the new county as follows:

Beginning at the south east corner of Upshur county in the center of Sabine river, thence north to Little Cypress, thence up said Cypress to the mouth of Glade creek, thence up said creek to the road running from Marshall to Gilmer, thence direct to the corner of Rusk and Smith counties on the Sabine river, thence down said river with its meandering to the place of beginning, containing four hundred and twenty square miles; provided, the line of said new county shall not approach nearer than twelve miles of Gilmer.¹

By this act Gregg County included only that portion of her present territory which lies north of the Sabine River. Almost exactly a year after the act of creation, Gregg County was enlarged by the addition of territory south of the Sabine. The new southern boundary was described as follows:

beginning at the south-west corner of the present county of Gregg, and continuing the western boundary line, of said county southward, on the boundary line between the counties of Smith and Rusk, to a point due west from a stake fifteen miles due north from the center of the public square of the town of Henderson, in the county of Rusk; thence due east to said point; thence to a point on the Cherochee bayou, where the road leading from Camden to Henderson crosses said stream; thence north-east by a straight line to the town of Camden, on the Sabine river; thence up said river with its meanderings to the place of beginning.²

This change is the only one ever specifically authorized by the State Legislature, yet the act of creation itself was phrased in such manner as to necessitate a minor alteration in the Gregg-Upshur line. When this line was surveyed in August 1882, the surveyors reported that the line from the Marshall-Gilmer road to the corner of Rusk and Smith Counties ran within twelve miles of Gilmer;³ consequently, the line was deflected slightly to the southeast, giving rise to the present angle in the Upshur-Gregg line.⁴ Since 1882 the boundaries have remained unchanged.

1. Acts 1873, Gam. Ls., VII, 489.

2. Acts 1874, Gam. Ls., VIII, 181.

3. Minutes of Commissioners Court, vol. B, p. 41, see entry 1.

4. See map, following page.

M A R I O N

U P S H U R

GILMER

LITTLE CYPRESS CREEK

H A R R I S O N

GLADEWATER

GREGGTON (PINETREE)

LONGVIEW

S M I T H

G R E E G

FREDONIA

SABINE

R I V E R

KILOORE

EASTON (CAMDEN)

R U S K

HENDERSON







CHEROKEE BAYOU

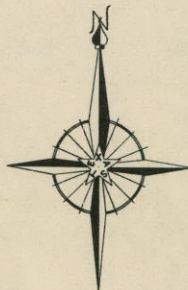
IRRAWELLS TRACE

P A N O L A

GREGG COUNTY

FAST AND PRESENT BOUNDARIES

-  Created April 12, 1873 Gammel VII, p. 489
-  Added April 30, 1874 Gammel VIII, p. 181
-  Subtracted by County Line Survey, Aug. 14, 1882. (Field notes in Gregg Co. Comm. Ct. Min. Bk., Vol. B, p. 41)
-  Present boundary
-  Old roads
-  Ghost towns



2. GOVERNMENTAL ORGANIZATION AND RECORDS SYSTEM

A. Legal Status and Organization of the County

The Texas county is a political or civil subdivision of the State. It is created to aid, as the agent of the State, in the enforcement and administration of laws, powers, and policies common to the whole State, as contra-distinguished from those of local or municipal concern. In performing State political and governmental functions, the county acts as an integral part of the State and has no existence or sovereignty apart from the State.¹

But, in order that it may properly perform State functions, a county must acquire and own property, make contracts, incur and discharge debts, and must sometimes sue and be sued; in these matters, it acts in its corporate capacity, and is an entity distinct from the State.² It is, therefore, usually classed as a quasi-public corporation.³ Counties in Texas are made bodies corporate by statute.⁴

The power to create counties is vested in the legislature subject to constitutional limitations as to area and shape,⁵ but since the act of creation only gives a name to the county and establishes its boundaries, a county can have no real existence until it is organized. An organized county is one having officers and other agencies for the performance of its functions and for the management of its corporate business independently of any other county.⁶

Gregg County, organized in 1873 by commissioners appointed by the legislature,⁷ is, in the general structure of its organization, typical of the Texas county.

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1. Bexar County v. Linden, 110 Tex. 339; 220 SW 761 (1920); Johnston et al. v. Llano County, 39 SW 995 (Tex. Civ. App., 1897); City of Galveston v. Fosnainsky, 62 Tex. 118 (1884); Bell County v. Alexander, 22 Tex. 351 (1858).
 2. Yantis v. Montague County, 110 SW 161 (Tex. Civ. App., 1908); Johnston et al. v. Llano County, 39 SW 995 (Tex. Civ. App., 1897); Milam County v. Bateman, 54 Tex. 153 (1880).
 3. King County v. Martin, 173 SW 960 (Tex. Civ. App., 1915).
 4. Vernon's Texas St. 1936, RCS, Art. 1572.
 5. Const. 1876, Art. IX, sec. 1.
 6. First National Bank of Portales v. McElroy, 112 SW 801 (Tex. Civ. App., 1908); Ryan v. Evans, 49 Tex. 364 (1878); 11 Texas Jurisprudence 527-530; 15 Corpus Juris 417; Speer v. Kearney County, 88 Fed. Repr. 749 (1898); People v. Maynard, 15 Mich. Repr. 463 (1867).
 7. Acts 1873, Gam. Ls., VII, 489; Minute Book, County Court, 1st vol., A., p. 0, in Minutes of Commissioners Court, see entry 1.

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and Records System

Administrative powers of the county are vested in the county commissioners court, which is composed of the county judge and four county commissioners.⁸ The county clerk is clerk of the court.⁹ The sheriff of the county is the process officer of the court.¹⁰

The trial courts within the county are the district courts,¹¹ the county court,¹² and the justice of peace courts.¹³

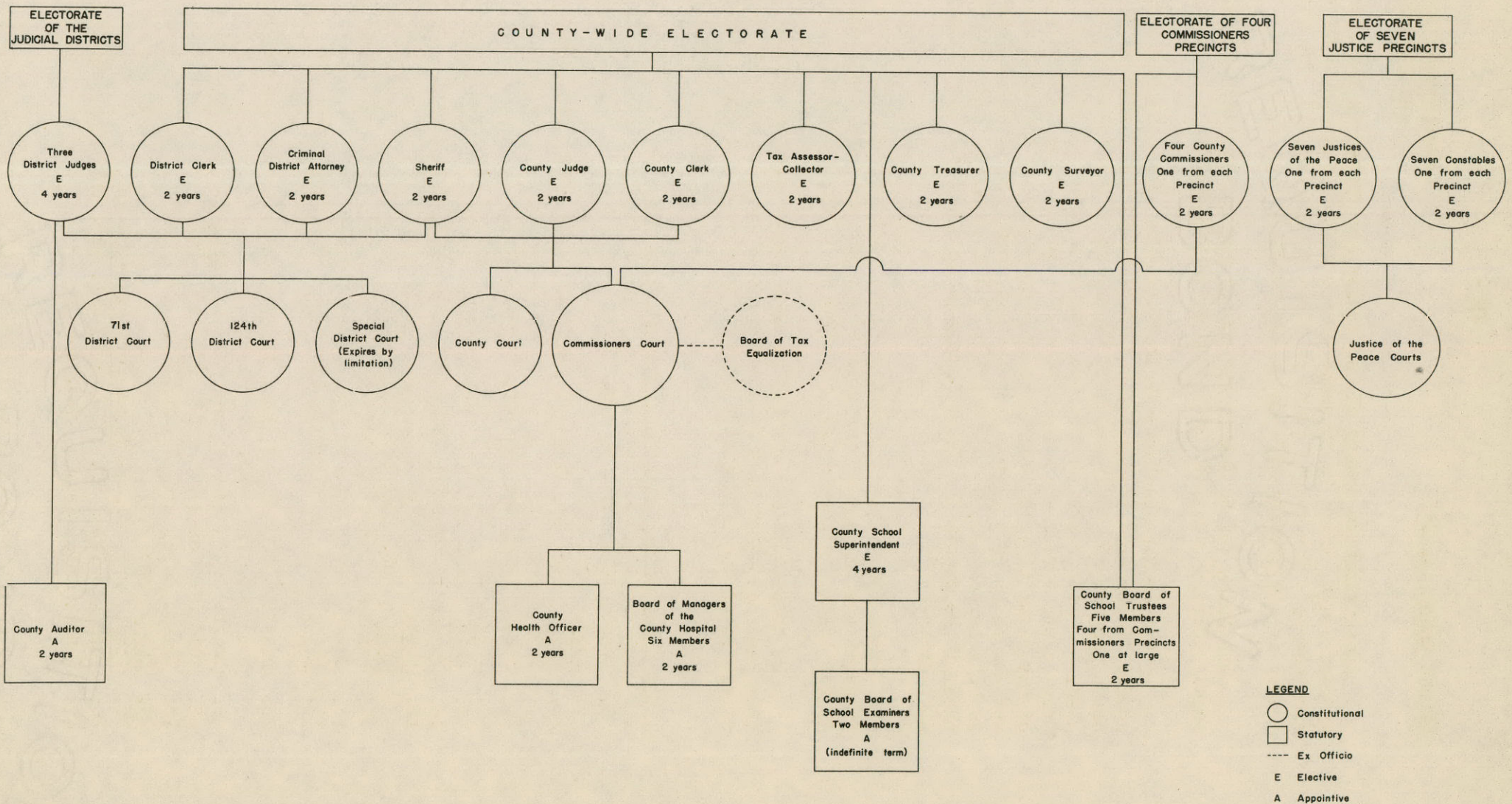
Gregg County has three district courts. They are the district courts of the 71st¹⁴ and 124th¹⁵ districts, and a special district court for the county,¹⁶ which is to expire by limitation January 25, 1943.¹⁷ Each court is presided over by a district judge.¹⁸ One district clerk serves all three courts.¹⁹ The criminal district attorney of the 124th district court has all the duties of district attorney, as well as those of criminal district attorney, and serves all three courts in both capacities.²⁰ The sheriff of the county is also an officer of each of the courts.²¹ Gregg County is in the first administrative judicial district.²²

Gregg County has one county court. Its officers are the county judge,²³ county clerk,²⁴ sheriff,²⁵ and the criminal district attorney of the 124th district court, who acts as county attorney.²⁶

By constitutional provision, each county must be divided into justice precincts--not more than eight nor fewer than four--with a justice of the peace and a constable serving in each.²⁷ At the last general

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8. Const. 1876, Art. V, sec. 18.
 9. Ibid., sec. 20.
 10. Ibid., sec. 23; Vernon's Texas St. 1936, RCS, Arts. 2346, 2944, 2992, 6873.
 11. Const. 1876, Art. V, sec. 7 (am. 1891).
 12. Ibid., sec. 15.
 13. Ibid., sec. 18.
 14. Vernon's Texas St. 1936, RCS, Art. 199, sub. 71.
 15. Ibid., sub. 124.
 16. Ibid., sub. 124, sec. 7, p. 92.
 17. Vernon's Texas St. 1939 Supp., RCS, Art. 199, sub. 124, sec. 8, p. 92.
 18. Const. 1876, Art. V, sec. 7 (am. 1891).
 19. Ibid., sec. 9; Vernon's Texas St. 1936, RCS, Art. 199, sub. 124, sec. 17, p. 93.
 20. Const. 1876, Art. V, sec. 21; Vernon's Texas St. 1936, RCS, Art. 199, sub. 124, sec. 21, p. 94.
 21. Const. 1876, Art. V, sec. 23; 11 Texas Jurisprudence 939.
 22. Vernon's Texas St. 1936, RCS, Art. 200a.
 23. Const. 1876, Art. V, sec. 15.
 24. Ibid., sec. 20.
 25. Ibid., sec. 23; 11 Texas Jurisprudence 939.
 26. Vernon's Texas St. 1936, RCS, Art. 199, sub. 124, sec. 21, p. 94.
 27. Const. 1876, Art. V, sec. 18.

GOVERNMENTAL ORGANIZATION
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1940



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election, in 1938, seven constables and seven justices of the peace were elected in Gregg County.²⁸

The county clerk serves the county as recorder.²⁹

The county commissioners court is the tax levy court of the county.³⁰ It is also the board of tax equalization.³¹

Besides those already mentioned, county officers and boards in Gregg County are: The tax assessor-collector;³² the county treasurer;³³ the county auditor;³⁴ the county surveyor;³⁵ the county board of school trustees, composed of five members;³⁶ the county board of school examiners, composed of two members;³⁷ the county school superintendent;³⁸ the county health officer;³⁹ and the board of managers of the county hospital, the Gregg Memorial Hospital.⁴⁰

A county officer is so called because he is limited in the exercise of his official powers to the boundaries of the county, but when the character of his office, rather than the territorial extent of his powers, is considered, he is classed as a State officer, for his office is created by State laws and, within the county, he performs functions for the State.⁴¹ He is not, however, considered to be or ever referred to as an officer of the State government; that designation is applied only to an officer who immediately belongs to one of the three constituent branches of the State government and whose powers are coextensive with the limits of the State.⁴²

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28. (Record of Election Returns), Nov. 1938, see entry 5.
 29. Const. 1876, Art. V, sec. 20.
 30. Vernon's Texas St. 1936, RCS, Arts. 2352, 7048.
 31. Const. 1876, Art. VIII, sec. 18.
 32. Ibid., sec. 14 (am. 1932).
 33. Ibid., Art. XVI, sec. 44; Vernon's Texas St. 1936, RCS, Art. 1703.
 34. Vernon's Texas St. 1936, RCS, Arts. 1645, 1646.
 35. Const. 1876, Art. XVI, sec. 44; Vernon's Texas St. 1936, RCS, Art. 5283.
 36. Vernon's Texas St. 1936, RCS, Art. 2676.
 37. Ibid., Art. 2878.
 38. Ibid., Art. 2688.
 39. Ibid., Art. 4423.
 40. Ibid., Art. 4478; Minutes of Commissioners Court, vol. F, p. 351, see entry 1.
 41. Connor v. Zachary, 115 SW 867 (Tex. Civ. App., 1909); Betts v. Johnson, 96 Tex. 360 (1903); Jernigan v. Finley 38 SW 24 (Tex. Sup. Ct., 1896); Fears v. Nacogdoches County, 71 Tex. 337, 9 SW 265 (1888); 11 Texas Jurisprudence 576; 34 ibid., 335.
 42. Travis County v. Jourdon, 91 Tex. 217, 42 SW 543 (1897).

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B. State Political and Governmental Functions
Performed by the County

Among the chief political and governmental functions performed by the State through the county are those that have to do with the calling and the conducting of elections; the levy, assessment, and collection of taxes; the administration of justice; the registration of instruments affecting property titles; the operation of the common free school system; the construction and maintenance of public roads and other public works; and the promotion of social welfare.

(1). Elections

Elections in Texas are of two general kinds: Governmental elections, and primary elections.⁴³ Since primary elections⁴⁴ are essentially party elections, in which county officials participate to a limited extent only, they are not here discussed.

Governmental elections are of two kinds: General and special. A general election is one to fill the offices of incumbents after the full expiration of their terms, and recurs at stated intervals. A special election is one that occurs only when some special occasion or necessity for it arises. Elections for filling unexpired terms of office, or for determining governmental questions are special elections.⁴⁵

In Texas, suffrage is extended to every United States citizen who has reached the age of 21 years, has resided in the State for 1 year and 6 months in the county or other election district, has paid his poll tax before the first day of February preceding the election or is exempt from payment of poll taxes, and who is not included in the following exceptions: Idiots and lunatics; felons; soldiers, marines, and seamen of the United States Army or Navy; and paupers supported by the county. If, however, the election involves the expenditure of public money or the creation of public liability, the voter must, in addition, be a property tax payer and must have rendered his property for taxation.⁴⁶

Statutes fix the time for the biennial State-wide election, provide for the calling of special elections by designated officers or boards, provide that all elections shall be held for one day only, fix the hours during which the polls must remain open,⁴⁷ provide for the division of

43. 16 Texas Jurisprudence 9.

44. Vernon's Texas St. 1936, RCS, Title 50, chs. 13, 14; Vernon's Texas St. 1939 Supp., RCS, Title 50, chs. 13, 14.

45. 20 Corpus Juris 56.

46. Const. 1876, Art. VI, sec. 1 (am. 1932), sec. 2 (am. 1921), sec. 3, sec. 3a (am. 1932); Vernon's Texas St. 1936, RCS, Arts. 2954-2955a.

47. Ibid., Art. 2930. For provisions for the calling of various special elections, see Const. 1876, Art. XVII, sec. 1; Vernon's Texas St. 1936, RCS, Arts. 752b, 752d, 767a, 778c, 778f, 785, 804, 822c, 1134, 1136, 1141, 1167, 1596, 2702, 2742b, 2769, 2953a sec. 2, 6790, 6933, 8001, 8111-8116.

the county into election precincts by the commissioners court,⁴⁸ and provide for the appointment by the court of election officers in each precinct.⁴⁹

The constitution provides that voting shall be by ballot.⁵⁰ Statutes prescribe the form of ballots, both with respect to the printing of candidates' names and the presentation of governmental questions for determination.⁵¹ The rights of party nominees and of non-partisan or independent candidates to have their names printed upon ballots are likewise subjects of statutory provisions.⁵² The printed official ballots are furnished to the election officers by the county judge, the county clerk, and the sheriff, who are constituted a county board charged with the duty of furnishing election supplies⁵³ at county expense.⁵⁴

Except in the case of absentee voting,⁵⁵ a voter must appear at the polling place within the precinct of his residence, during the hours when the polls are open on election day, and offer his vote in person.⁵⁶

A voter is excused from presenting his poll tax receipt or certificate of exemption only in the cases specified by the statutes.⁵⁷ When the election judges have determined the voter's qualifications, they give him one of the official ballots, endorsed with the signature of the presiding judge of the election.⁵⁸

In marking his ballot, the voter in Texas expresses his choice by a process of elimination. He "scratches" the names of all candidates except those for whom he desires to vote. If, however, the voter wishes to vote for a person not named on the ballot, he may write the name in the blank space provided for the purpose.⁵⁹ The voter in marking his ballot is protected by voting booths, guard rails, and other devices designed to guarantee secrecy of the ballot.⁶⁰

48. Vernon's Texas St. 1936, RCS, Arts. 2933, 2934.

49. Ibid., Arts. 2937, 2938.

50. Const. 1876, Art. VI, sec. 4 (am. 1891). See Wood v. State, 126 SW (2d series) 4 (Tex. Sup. Ct., 1939), holding the use of voting machines not to be in violation of this provision of the constitution; Wood v. State, 120 SW (2d series) 955 (Tex. Civ. App., 1938), reversed. The case arose out of an election held in Gladewater, Gregg County.

51. Vernon's Texas St. 1936, RCS, Arts. 2978-2980, 2982-2985.

52. Ibid., Arts. 2978, 3159-3162.

53. Ibid., Arts. 2984, 2992.

54. Ibid., Art. 2996.

55. Const. 1876, Art. VI, sec. 2 (am. 1921); Vernon's Texas St. 1936, RCS, Art. 2956.

56. Ibid., Arts. 2936, 3004, 3005.

57. Ibid., Arts. 3004, 3005.

58. Ibid., Arts. 3005-3008.

59. Ibid., Art. 2981.

60. Ibid., Arts. 2986-2989.

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Election judges may assist a voter in marking his ballot, if he has physical infirmities, or is over 60 years of age and unable to read and write, but must not suggest "by word or sign or gesture, how such voter shall vote."⁶¹

The voter's marked ballot is returned to the election judges, and if they are satisfied from an inspection of the signature endorsed on it that it is the official ballot furnished the voter,⁶² it is deposited in the ballot box.⁶³ One of the election officers then places the letter "V"⁶⁴ opposite the name of the voter on the list of qualified voters.⁶⁵ This list, arranged alphabetically and by precincts, contains the names of persons who have paid the poll tax or have been issued exemption certificates. It is compiled annually in each county by the tax assessor-collector, and furnished to the election officials together with the blank ballots by the election supply board.⁶⁶

The election judges must count the ballots and, within 72 hours after the closing of the polls, must make a return of the election results in their respective precincts, showing the number of votes cast for each candidate and issue voted upon. The return is made in triplicate. One copy is lodged with the county judge; another with the county clerk; and the third is retained by the presiding judge of election.⁶⁷ The election returns from all the precincts are tabulated by the commissioners court to determine the results of the election throughout the county.⁶⁸ Within 48 hours after the returns have been thus canvassed by the court, the results of the election must be reported to the Secretary of State by the county judge.⁶⁹

The canvass of election results made by the commissioners court is the county judge's authority for the issuance of certificates of election to successful candidates for county and precinct offices.⁷⁰ The certificate of election is evidence of the holder's right of office unless and until it is invalidated through election contest or judicial proceedings.⁷¹

The election results from all the counties of the State are compiled by officers of the State government to determine the results of the election for State and National officers and for the adoption or rejection of constitutional amendments.⁷²

61. Vernon's Texas St. 1936, RCS, Art. 3010.

62. Ibid., Art. 3012.

63. Ibid.; and see ibid., Art. 2991.

64. "V" for "Voted."

65. Vernon's Texas St. 1936, RCS, Art. 3012.

66. Ibid., Art. 2975; Vernon's Texas St. 1939 Supp., RCS, Art. 2975.

67. Vernon's Texas St. 1936, RCS, Arts. 3026, 3026a.

68. Ibid., Art. 3030.

69. Ibid., Art. 3026a.

70. Ibid., Art. 3032.

71. 16 Texas Jurisprudence 130, 134-196.

72. Vernon's Texas St. 1936, RCS, Arts. 3033, 3034.

(2). Taxation

In Texas, taxes levied for State purposes are of five general kinds: Ad valorem taxes, occupation taxes, poll taxes,⁷³ inheritance taxes,⁷⁴ and franchise taxes.⁷⁵ Ad valorem taxes are of two kinds: Those levied upon physical properties,⁷⁶ and those levied upon intangible assets.⁷⁷ Occupation taxes are also of two kinds: Direct occupation taxes, fixed by statute at invariable rates;⁷⁸ and those determined in amount by taking certain statutory percentages of gross receipts or gross production.⁷⁹

Ad valorem taxes, direct occupation taxes, poll taxes, and inheritance taxes are all collected for the State by county officers within their respective counties.⁸⁰ Gross receipt and gross production occupation taxes and franchise taxes are paid directly to officers of the State government,⁸¹ and are, therefore, not here discussed.

Taxes levied for county revenue purposes are ad valorem taxes on both physical property and intangible assets, direct occupation taxes, and poll taxes.⁸²

In the raising of revenue through taxation, there are, in general, three procedural steps: Levy, assessment, collection.

State ad valorem taxes on both physical properties and intangibles are levied at rates fixed by a State board composed of the Governor, the State Comptroller, and the State Treasurer,⁸³ and those for county purposes at rates fixed by the commissioners court.⁸⁴ In fixing rates, the State board and the commissioners court are controlled by constitutional and statutory provisions that establish maximum rates.⁸⁵ Occupation taxes for county purposes,⁸⁶ and poll taxes for both State and

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73. Const. 1876, Art. VIII, sec. 1.
 74. Vernon's Texas St. 1936, RCS, Art. 7117; Vernon's Texas St. 1939 Supp., RCS, Art. 7117.
 75. Vernon's Texas St. 1936, RCS, Art. 7084.
 76. Const. 1876, Art. VIII, sec. 11; Vernon's Texas St. 1936, RCS, Arts. 7145-7149.
 77. Ibid., Art. 7105.
 78. Ibid., Art. 7047, et seq.; Vernon's Texas St. 1939 Supp., RCS, Art. 7047, et seq.
 79. Vernon's Texas St. 1936, RCS, Arts. 7058-7083; Vernon's Texas St. 1939 Supp., Arts. 7059-7070.
 80. Vernon's Texas St. 1936, RCS, Title 122, chs. 1, 7, 8, and Art. 7132; Vernon's Texas St. 1939 Supp., RCS, Title 122, chs. 1, 8.
 81. Vernon's Texas St. 1936, RCS, Arts. 7058, 7084.
 82. Ibid., Arts. 7048, 7046.
 83. Ibid., Arts. 7041, 7043; Vernon's Texas St. 1939 Supp., RCS, Art. 7043.
 84. Vernon's Texas St. 1936, RCS, Art. 7048.
 85. Const. 1876, Art. VIII, sec. 9 (am. 1906); Vernon's Texas St. 1936, RCS, Arts. 7043, 7048; Vernon's Texas St. 1939 Supp., RCS, Art. 7043.
 86. See footnote 78, above.

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county purposes⁸⁷ are levied at rates fixed or prescribed by statutes. Inheritance taxes are levied at rates determined by the application of a statutory scale of rates graduated in accordance with fixed units of value into which the total appraised value of the property taxed is divided; the rate increases with every unit of the base.⁸⁸

The assessment of property for taxes involves an official listing of persons and property subject to the tax, and an official valuation of the items of property listed.⁸⁹ Poll taxes, whether levied for State or county purposes,⁹⁰ and county occupation taxes⁹¹ are collected without assessment.

In the case of ad valorem taxes levied upon intangible assets, both the county assessor-collector and the State intangible tax board enter into the assessing procedure. The State board, composed of the State Comptroller, the Secretary of State, and the Attorney General, determines the total value of all intangible assets in the State subject to the tax and apportions the amount to the counties entitled to share in it. The assessor-collector then enters upon the tax rolls a list of all taxable intangibles in the county, as shown by the State board's findings, and at the value fixed by the board. He then prorates the taxes between State and county.⁹²

The procedure in assessing inheritance taxes may take either one of two courses: The judge of the county court having jurisdiction of the estate to be taxed is authorized, subject to the approval of the State Comptroller, to appoint two appraisers to determine the value of the taxable property of the estate; or, if the appointment of appraisers is waived by the interested parties, the county judge and the Comptroller may make the appraisement.⁹³ In either event, the county judge calculates the tax due on the property involved, in accordance with its appraised value and the statutory scale of rates. When his calculations have been approved by the Comptroller, the assessment is complete, without action upon the part of the assessor-collector.⁹⁴

The assessor-collector is the assessing officer in the case of State and county ad valorem taxes levied upon physical properties within the county.⁹⁵

87. Vernon's Texas St. 1936, RCS, Art. 7046.

88. *Ibid.*, Arts. 7118-7125, 7144a.

89. Republic Insurance Co. v. Highland Park Independent School District, 57 SW (2d series) 629 (Tex. Civ. App., 1933).

90. Vernon's Texas St. 1936, RCS, Arts. 2970, 7046; Vernon's Texas St. 1939 Supp., RCS, Art. 2970.

91. Vernon's Texas St. 1936, RCS, Art. 1615.

92. Vernon's Texas St. 1939 Supp., RCS, Art. 7098; Vernon's Texas St. 1936, RCS, Arts. 7110-7113.

93. Vernon's Texas St. 1936, RCS, Art. 7130; Vernon's Texas St. 1939 Supp., RCS, Art. 7130.

94. Vernon's Texas St. 1936, RCS, Art. 7131; Vernon's Texas St. 1939 Supp., RCS, Art. 7131.

95. Vernon's Texas St. 1936, RCS, Title 122, ch. 7.

All taxable property within the county must be assessed. Taxable property is all property not expressly exempted by law.⁹⁶ The constitution, and statutes enacted in pursuance thereof, specify the kinds and classes of exempt property and limit the extent of allowable exemptions.⁹⁷ While property owners are required to render their property for assessment, the assessor-collector must list all property, whether rendered or not.⁹⁸

Subject to the approval of the board of equalization, the assessor-collector determines the value of, and the amount of the tax due upon each item of property listed.⁹⁹ When the equalization board has approved the lists of taxable property, the assessor-collector prepares the tax roll and makes three exact copies; he sends one copy to the State Comptroller, another to the county clerk for the inspection of the public, and retains one as his authority for proceeding with the collection of taxes as levied and assessed.¹

As a rule, the collection of taxes begins annually on the first day of October.² Taxes are payable on or before the last day in December of the year for which they are assessed;³ but, if one-half of the tax is paid on or before November 30 of the assessment year, the remaining half may be paid on or before June 30 of the following year.⁴

By virtue of assessment, the State and its subdivisions acquire liens upon all property upon the rolls to secure the payment of their respective taxes.⁵ Statutes provide for the seizure and summary sale by the assessor-collector of the personal property of delinquent taxpayers,⁶ but lands may be sold only under the decree of the district court after foreclosure of the tax lien.⁷ Constitutional and statutory provisions prescribe the terms upon which lands may be redeemed, after sale for delinquent taxes.⁸

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96. Const. 1876, Art. VIII, sec. 1; Vernon's Texas St. 1936, RCS, Art. 7145.
 97. Const. 1876, Art. VIII, secs. 1, 1a (am. 1933), 2 (am. 1928), 19 (am. 1879); Vernon's Texas St. 1936, RCS, Arts. 7150-7150c; Vernon's Texas St. 1939 Supp., RCS, Arts. 7150, 7150d.
 98. Vernon's Texas St. 1936, RCS, Art. 7193.
 99. Ibid., Art. 7189.
 1. Ibid., Arts. 7219, 7253.
 2. Ibid., Art. 7255; Vernon's Texas St. 1939 Supp., RCS, Art. 7255.
 3. Vernon's Texas St. 1936, RCS, Art. 7256; Vernon's Texas St. 1939 Supp., RCS, Art. 7256.
 4. Vernon's Texas St. 1936, RCS, Art. 7336; Vernon's Texas St. 1939 Supp., RCS, Arts. 7336.
 5. Const. 1876, Art. VIII, sec. 15.
 6. Vernon's Texas St. 1936, RCS, Art. 7266.
 7. Ibid., Art. 7328a. See 40 Texas Jurisprudence 217, for comment upon failure of legislature to provide for summary sale of lands in pursuance of amendment to Const., Art. VIII, sec. 13, adopted Nov. 8, 1932.
 8. Const. 1876, Art. VIII, sec. 13 (am. 1932); Vernon's Texas St. 1936, RCS, Art. 7283.

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The assessor-collector is required to make disbursement of moneys received by him from taxes to accountable officers and depositories.⁹ Provision is likewise made for the final settlement of his accounts with the State Comptroller.¹⁰

County officers also serve the State in raising revenue through taxation, in some other of its subdivisions, such as common school districts,¹¹ road bond districts,¹² some independent school districts,¹³ and some improvement districts.¹⁴

(3). Administration of Justice

In order that justice may be conveniently administered, trial courts are established within the counties and are invested by the constitution and laws with authority and power to determine causes of action between parties and to carry their judgments into effect. According to the Texas Supreme Court, this authority or power is what is meant by the term jurisdiction as applied to a court.¹⁵

A court thus established within a county usually derives its name from the particular subdivision with whose territorial limits its jurisdiction is coextensive; the district court is so called because its jurisdiction is coextensive with the limits of the judicial district which it serves; the county court, because its jurisdiction is coextensive with the limits of the county; and the justice of the peace court, because its jurisdiction is confined to the limits of the justice precinct. But all such courts are nevertheless State courts, because they are created to administer justice in accordance with State laws; they are established within the counties to bring them close to the people.¹⁶

Original Jurisdiction - Civil

The district courts have original exclusive jurisdiction in: 1) Suits in behalf of the State to recover penalties, forfeitures, and escheats; 2) cases of divorce and dissolution of marriage; 3) suits to recover damages for slander or defamation of character; 4) suits for the trial of title to land and for the enforcement of liens thereon,¹⁷ including suits to foreclose tax liens;¹⁸ 5) suits for the trial of the

9. Vernon's Texas St. 1936, RCS, Art. 7249a.

10. Ibid., Art. 7260.

11. Ibid., Art. 2795.

12. Ibid., Arts. 752n, 752y.

13. Ibid., Art. 2792; Vernon's Texas St. 1939 Supp., RCS, Art. 2792.

14. Vernon's Texas St. 1936, RCS, Art. 8140.

15. Cleveland v. Ward, 116 Tex. 1, 285 SW 1063 (1926); Withers v. Patterson, 27 Tex. 491 (1864).

16. Bexar County v. Linden, 110 Tex. 339, 220 SW 761 (1920).

17. Const. 1876, Art. V, sec. 8 (am. 1891); Vernon's Texas St. 1936, RCS, Art. 1906.

18. Ibid., Art. 7326.

right of property levied upon by virtue of any writ of execution, sequestration, or attachment, when the property levied on shall be equal to or exceed \$500 in value; 6) contested elections;¹⁹ 7) proceedings wherein it is sought to have a child adjudged to be a dependent or neglected child;²⁰ 8) adoption proceedings;²¹ 9) suits for the partition of real estate between joint owners or claimants;²² 10) suits, complaints, or pleas, without regard to any distinction between law and equity, when the matter in controversy, exclusive of interest, shall be valued at more than \$1,000;²³ and 11) all causes of action with respect to which there are no provisions of the constitution or laws providing the forum of jurisdiction.²⁴

The original jurisdiction of the district courts is concurrent with that of the county courts in all civil actions and proceedings when the matter in controversy exceeds \$500 and does not exceed \$1,000, exclusive of interest, except those over which the jurisdiction of one or the other of these courts is exclusive.²⁵

The district courts have jurisdiction to naturalize aliens under Federal laws. Since 1906 they have been the only State courts in Texas having jurisdiction in such cases. Formerly, the county courts were also vested with jurisdiction in naturalization cases.²⁶

The county court²⁷ has exclusive original civil jurisdiction of: 1) Probate matters;²⁸ 2) apprenticeships;²⁹ 3) suits brought under the general condemnation statute regulating the exercise of the power of eminent domain;³⁰ and 4) all cases when the matter in controversy exceeds \$200 in value, but does not exceed \$500, exclusive of interest.³¹ The

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19. Const. 1876, Art. V, sec. 8 (am. 1891); Vernon's Texas St. 1936, RCS, Art. 1906.
 20. Ibid., Art. 2329.
 21. Ibid., Art. 46a; Vernon's Texas St. 1939 Supp., RCS, Art. 46a.
 22. Vernon's Texas St. 1936, RCS, Art. 6083.
 23. Const. 1876, Art. V, sec. 8 (am. 1891); Vernon's Texas St. 1936, RCS, Art. 1906.
 24. Const. 1876, Art. V, sec. 8 (am. 1891).
 25. Ibid., sec. 16 (am. 1891); Vernon's Texas St. 1936, RCS, Art. 1950.
 26. 5 F.S.A. 201, footnotes; Ex parte Burkhardt, 16 Tex. 470 (1856).
 27. References to the county court in this essay are to the present county court of Gregg County, which exercises full jurisdiction invested in county courts by the constitution and general laws.
 28. Const. 1876, Art. V, sec. 16 (am. 1891); Vernon's Texas St. 1936, RCS, Arts. 3290, 4102.
 29. Const. 1876, Art. V, sec. 16 (am. 1891); Vernon's Texas St. 1936, RCS, Art. 201.
 30. Ibid., Arts. 1960, 3264-3271. See 16 Texas Jurisprudence 703-705, for discussion of exceptions to general statutes, whereby in certain cases special procedures and other forums are provided for the trial of condemnation suits.
 31. Const. 1876, Art. V, sec. 16 (am. 1891); Vernon's Texas St. 1936, RCS, Arts. 1949, 1951.

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concurrent jurisdiction of the county and district courts has already been stated.

County judges conduct lunacy hearings.³² Acts establishing State hospitals for epileptics,³³ tuberculosis victims,³⁴ and cancer and pellagra victims³⁵ have conferred upon county judges power to pass upon applications of persons seeking admission to these institutions. County judges are also empowered to pass upon applications for beer licenses.³⁶

Justices of the peace have original civil jurisdiction of forcible entry and detainer cases, and of all cases when the amount in controversy, exclusive of interest, is \$200 or less, except in cases of which the district and county courts are given exclusive cognizance.³⁷

Original Jurisdiction - Criminal

In a county having no criminal district court, like Gregg County, the district court has exclusive original jurisdiction in all criminal cases of the grade of felony, and in all misdemeanors involving official misconduct.³⁸ In cases in which it is sought to have a child adjudged to be a delinquent child, the jurisdiction of the district court is concurrent with that of the county court.³⁹

The county court has original jurisdiction of all misdemeanors, when the fine to be imposed exceeds \$200, except those involving official misconduct.⁴⁰ When the fine to be imposed exceeds \$200, its jurisdiction is exclusive,⁴¹ but in misdemeanors cognizable by justices of the peace, its jurisdiction is concurrent with that of the justice courts,⁴² and in cases of juvenile delinquency its jurisdiction, as already stated, is concurrent with that of the district courts.⁴³

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32. Vernon's Texas St. 1936, RCS, Arts. 5550-5554; Vernon's Texas St. 1939 Supp., RCS, Art. 5550.
 33. Vernon's Texas St. 1936, RCS, Arts. 3228-3230.
 34. Ibid., Arts. 3242-3244.
 35. Ibid., Art. 3263a, secs. 7-9.
 36. Vernon's Texas St. 1936, PC, Art. 667-10; Vernon's Texas St. 1939 Supp., PC, Art. 667-10.
 37. Const. 1876, Art. V, sec. 19; Vernon's Texas St. 1936, RCS, Arts. 2385, 2387.
 38. Const. 1876, Art. V, sec. 8 (am. 1891), Vernon's Texas St. 1936, CCP, Art. 54.
 39. Ibid., RCS, Art. 2329.
 40. Const. 1876, Art. V, sec. 16 (am. 1891), Vernon's Texas St. 1936, CCP, Art. 56.
 41. Ex parte Fagg, 44 SW 294 (Tex. Crim. App., 1898).
 42. Ballew v. State, 9 SW 765 (Tex. Ct. App., 1888).
 43. Vernon's Texas St. 1936, RCS, Art. 2329.

Justices of the peace have jurisdiction in criminal cases, concurrent with the county courts, when the fine to be imposed does not exceed \$200.⁴⁴ They also have power to punish any party guilty of a contempt by fine not to exceed \$25, or by imprisonment not to exceed 1 day.⁴⁵

Appellate Jurisdiction - Civil

The district court has appellate jurisdiction and supervisory control over the county commissioners court, but its appellate jurisdiction over trial courts extends to probate matters only.⁴⁶ The county court has appellate jurisdiction in civil cases over which the justices of the peace have original jurisdiction, when the judgment appealed from or the amount in controversy exceeds \$20, exclusive of costs.⁴⁷

Generally, appeals in civil cases lie from the county and district courts, when the amount in controversy or the judgment rendered exceeds \$100, exclusive of interest and costs, to the Court of Civil Appeals of the supreme judicial district in which the county is situate.⁴⁸ Under the conditions and in the instances specified by constitutional and statutory provisions, cases may be taken by writ of error from the Courts of Civil Appeals to the Supreme Court. The jurisdiction of the Supreme Court extends to questions of law only.⁴⁹

Appellate Jurisdiction - Criminal

The county court has appellate jurisdiction in all criminal cases of which justice courts and other inferior courts, such as corporation courts, have original jurisdiction.⁵⁰

Appeals in criminal cases originating in the district courts and in the county courts lie to the Court of Criminal Appeals. Cases brought to the county courts on appeal may be further appealed to the Court of Criminal Appeals only if the fine imposed by the county court amounts to \$100 or more; otherwise the decision of the county court is final.⁵¹

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44. Const. 1876, Art. V, sec. 19; Vernon's Texas St. 1936, CCP, Art. 60.
 45. Ibid., RCS, Art. 2386.
 46. Const. 1876, Art. V, sec. 8 (am. 1891); Vernon's Texas St. 1936, RCS, Arts. 1907, 1908.
 47. Const. 1876, Art. V, sec. 16 (am. 1891); Vernon's Texas St. 1936, RCS, Art. 1952.
 48. Const. 1876, Art. V, sec. 6 (am. 1891); Vernon's Tex. St. 1936, RCS, Art. 1821. There are 11 Supreme Judicial Districts and 11 Courts, ibid., Art. 1817; Gregg County is in the 6th District, ibid., Art. 198.
 49. Const. 1876, Art. V, sec. 3 (am. 1891); Vernon's Texas St. 1936, RCS, Art. 1728.
 50. Const. 1876, Art. V, sec. 16 (am. 1891); Vernon's Texas St. 1936, CCP, Arts. 57, 58, 876.
 51. Const. 1876, Art. V, sec. 5 (am. 1891); Vernon's Texas St. 1936, CCP, Art. 53.

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(4). Registration of Instruments Affecting Title to Property

Under the registration laws, instruments involving titles to property are recorded. As with other recordings, the preservation of the instruments as evidence is a purpose of these recordings, but there is an additional purpose: That of giving notice and full information of the transactions with which the instruments are concerned by placing their contents within the reach of the public.

Instruments within the contemplation of the registration laws are void as to all creditors and subsequent purchasers for a valuable consideration without actual notice unless they are acknowledged or proved and filed with the county clerk for record.⁵²

The main body of the registration laws enacted by the first legislature,⁵³ together with some earlier acts and a number of supplemental and amendatory acts, is the law in force today.⁵⁴ The statutes prescribe the formalities involved in the execution and proof of instruments to be observed in order to entitle them to record,⁵⁵ the method of recordation,⁵⁶ and the books and indexes which are to be kept.⁵⁷ They also describe the general nature of the instruments, and specifically mention some of them.⁵⁸

County clerks are required to keep a book in which shall be entered in alphabetical order all instruments in proper form deposited with them for record, with a notation of the day and hour of the deposit of the instrument.⁵⁹ This book, usually labeled "Register of Instruments Filed for Record,"⁶⁰ is used to determine the order of priority in the filing of instruments and the order in which they are to be entered in the record books.⁶¹ An instrument is deemed to be recorded from the time it is deposited for record.⁶²

Instruments executed since August 22, 1897, must be in English. To be entitled to record, those in foreign languages executed prior to that date must be accompanied by correct and properly authenticated translations; the translations must be recorded with the instruments.⁶³

52. Vernon's Texas St. 1936, RCS, Art. 6627. But see ibid., Arts. 5447-5449, and Vernon's Texas St. 1939 Supp., RCS, Art. 5449, upon the effect of a failure to have an abstract of judgment actually recorded and indexed.

53. Acts 1846, Gam. Ls., II, 1542.

54. Vernon's Texas St. 1936, RCS, Title 115, and Arts. 5363, 5494, 5497, 5522, 7258; Vernon's Texas St. 1939 Supp., RCS, Title 115.

55. Vernon's Texas St. 1936, RCS, Arts. 6602-6615.

56. Ibid., Art. 6595.

57. Ibid., Arts. 6591, 6593, 6594, 6597-6599, 6601.

58. Ibid., Arts. 6591, 6594, 6595, 6634-6662.

59. Ibid., Art. 6594.

60. See entry 27.

61. Kennard v. Mabry, 78 Tex. 151, 14 SW 272 (1890).

62. Vernon's Texas St. 1936, RCS, Art. 6596.

63. Ibid., Art. 6629.

With some exceptions, such as chattel mortgages,⁶⁴ instruments recorded under the registration statutes, together with the acknowledgments, proofs, affidavits, and certificates thereto attached, must be recorded "word for word and letter for letter,"⁶⁵ in the office of the county clerk of the county where the property is situate, and in well-bound books kept for that purpose.⁶⁶

(5). Public Free School System

School Funds

The State permanent school fund, established through appropriations of lands from the public domain,⁶⁷ stands today at over \$72,000,000.⁶⁸ The principal of the fund, invested under the direction of the State Board of Education, is set apart by the constitution as a permanent endowment for the benefit of the public free schools; only the income flowing from it may be expended for the operation of schools from year to year.⁶⁹ The term "permanent school fund" and its synonymous terms "perpetual school fund" and "general school fund" are used to contra-distinguish the invested principal of the endowment from the income it produces and other moneys that make up the State available fund, used each year for the support of schools.⁷⁰

In addition to the income from the permanent fund, the constitution has appropriated to the annual support of the public free schools one-fourth of the revenue derived from State occupation taxes and \$1 of each State poll tax. The constitution further provides that, if the revenue derived from these sources proves insufficient to keep the schools open for 6 months in any year, there shall be levied and collected a State ad valorem tax to make up the deficiency.⁷¹ Since these three sources of revenue are the constituent sources of the constitutional available school fund, that fund is now sometimes defined as the fund annually set apart with the intent and purpose of furnishing support for the schools for a term of 6 months in each year.⁷²

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64. Vernon's Texas St. 1936, RCS, Arts. 5494, 5497. See entry 52.
65. Vernon's Texas St. 1936, RCS, Art. 6595.
66. Ibid., Art. 6591.
67. Const. 1876, Art. VII, sec. 2; Report of the Commissioner of the General Land Office, 1934-36, p. 7, hereinafter cited as Report Land Commissioner.
68. The Texas Almanac for 1939-40, p. 317; hereinafter cited as Almanac 1939-40.
69. Const. 1876, Art. VII, secs. 2, 5 (am. 1891).
70. Ibid., sec. 5 (am. 1891); Vernon's Texas St. 1936, RCS, Arts. 2823, 2825, 5416, 5416a.
71. Const. 1876, Art. VII, sec. 3 (am. 1926), sec. 5 (am. 1891); Vernon's Texas St. 1936, RCS, Art. 2823.
72. Mumme v. Marrs, 120 Tex. 383, 40 SW (2d series) 31 (1931); Adams v. Miles, 35 SW (2d series) 123 (Tex. Com. App., 1931). The legislature has from time to time appropriated to the available fund other moneys, such as certain penalties and forfeitures. See Vernon's Texas St. 1936, RCS, Arts. 1365, 6279; and 37 Texas Jurisprudence 854-858.

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Apportionment of the available fund to the counties and independent school districts is made in accordance with their scholastic populations.⁷³ The per capita apportionment for the school year 1939-40 was \$22. A total of \$347,710 was received by the public free schools in Gregg County.⁷⁴

The constitution also authorizes the legislature to make provision for funds for the annual support of schools to supplement the available fund; in case the available fund proves insufficient to accomplish its purpose, the deficiency may be supplied from the general funds of the State.⁷⁵ And out of the general revenue of the State, money may be appropriated to schools without reference to the scholastic population of the county. A notable example of appropriations of this kind is found in acts extending State aid to rural and small-town schools. Under these acts, the State aids schools in sparsely populated areas that cannot be maintained at the average standard afforded by the State system from the per capita apportionment of the available funds and district taxes alone.⁷⁶

Counties also have permanent and available school funds. The county permanent funds have been established largely through State land grant subventions. Since the first of these grants was made in 1839, a total of 4,229,166 acres from the public domain has been granted to the counties for educational purposes.⁷⁷ With the exception of 19 counties, established after the exhaustion of the public domain, each county has received from the State 4 leagues of land for the benefit of its schools.⁷⁸ The proceeds derived from the sale of the lands have been invested and remain as a permanent endowment; only the income from the fund is available for annual expenditures.⁷⁹ The county available fund is apportioned to the common and independent districts of the county in accordance with their scholastic populations.⁸⁰ Gregg County's 4 leagues, patented to the county in 1877,⁸¹ were sold in 1907 at \$9.75 per acre, or for a total consideration of \$172,692; and that sum, invested in accordance with law, stands today as a credit to the county's permanent school fund.⁸²

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73. Const. 1876, Art. VII, sec. 5 (am. 1891); Vernon's Texas St. 1936, RCS, Arts. 2663, 2665; Vernon's Texas St. 1939 Supp., RCS, Art. 2665.
 74. State Department of Education, Public School Directory 1939-1940, No. 402, p. 92, hereinafter cited as School Directory.
 75. Const. 1876, Art. VII, sec. 3 (am. 1926).
 76. Vernon's Texas St. 1936, RCS, Arts. 2922m-2922zz; and see cases cited in footnote 72, p. 27.
 77. Report Land Commissioner, p. 7.
 78. J. H. Walker, "Texas Public Domain," Almanac 1939-40, p. 311.
 79. Const. 1876, Art. VII, sec. 6 (am. 1883).
 80. Vernon's Texas St. 1936, RCS, Art. 2692.
 81. Minutes of Commissioners Court, 2d vol. A, pp. 221, 222, see entry 1; Deed Record, vol. D, pp. 1-4, see entry 28.
 82. County Treasurer's Record Book School Funds (1907-8), pp. 3, 4, see entry 318-ii.

School Districts

The basic unit of the State school system is the school district. School districts in Texas are subdivisions of the State created to aid as its agents in administering and financing its system of schools. They are quasi-public corporations.⁸³ The common school districts are created with reference to the division of the State into counties, and their distinguishing characteristic is found in their relationship to the county government.⁸⁴ But, in addition to the common school districts, there are the independent districts, so called because they are independent of control by county authorities.⁸⁵ Only the common school districts are to be discussed here.

The power to divide a county into common school districts is vested in the board of county school trustees. The order of the board making the division must describe each district by metes and bounds, assign to each a number, and must be recorded in the minutes of the board, and also by the county clerk.⁸⁶ A district may not be smaller than 9 square miles,⁸⁷ but there is no limit upon its maximum size.⁸⁸ The boundaries of districts, once created, may be altered by reduction, expansion, rearrangement, or consolidation, and provision is made for the adjustment of bonded indebtedness between districts affected by such changes.⁸⁹

Common school districts may levy and collect taxes upon all property in the district for the "further maintenance of public free schools and for the erection and equipment of school buildings." The maximum rate of district taxes is fixed at \$1 on the \$100 valuation.⁹⁰ They may also issue bonds for various purposes of school finance, including the purchase, erection, repair, or equipment of school buildings; the purchase of necessary sites for school buildings; and the purchase or construction of teachers' homes.⁹¹

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83. Hatcher v. State, 81 SW (2d series) 499 (Tex. Civ. App., 1935); Love v. City of Dallas, 120 Tex. 350, 40 SW (2d series) 20 (1931); Fuller v. Brown, 30 SW 506 (Tex. Civ. App., 1895); Biennial Report of the Attorney General, 1914-1916, p. 585; 37 Texas Jurisprudence 864.
84. Reynolds Land and Cattle Co. v. McCabe, 72 Tex. 57 (1888).
85. Wester v. Oge, 68 SW 1005 (Tex. Civ. App., 1902).
86. Vernon's Texas St. 1936, RCS, Arts. 2681, 2741.
87. Ibid., Art. 2741.
88. See ibid., Art. 2744b, authorizing county-wide districts; and see Const. 1876, Art. VII, sec. 3 (am. 1926), and Vernon's Texas St. 1936, RCS, Art. 2743, authorizing county-line districts embracing parts of two or more counties.
89. Vernon's Texas St. 1936, RCS, Arts. 2742a, 2742b, 2742f, 2742i, 2742m, 2743, 2744b, 2803-2815c; Love v. City of Dallas, 120 Tex. 350, 40 SW (2d series) 20 (1931); Young v. Edna Independent School District, 34 SW (2d series) 857 (Tex. Com. App., 1930).
90. Const. 1876, Art. VII, sec. 3 (am. 1926).
91. Vernon's Texas St. 1936, RCS, Arts. 2724, 2784-2802e; Vernon's Texas St. 1939 Supp., RCS, Arts. 2784c-2802i-9.

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School Officers and Boards

Along with the steady advance toward State support, supervision, and control of the public free school system, and the consequent recognition of public education as a distinct department of the State government, has come recognition also of the necessity for providing full-time officers and educational experts for the administration of the system. The State Department of Education is composed of the State Superintendent of Public Instruction, the State Board of Education and its several service divisions.⁹² The State Board is composed of nine members appointed by the Governor.⁹³ The State Superintendent serves the board as its secretary.⁹⁴ The general control and management of schools in the counties is entrusted to a county board of school trustees;⁹⁵ and in all counties having a scholastic population of 3,000 or more, the immediate supervision of the common free schools is the single duty of an elected county school superintendent; in the smaller counties the county judge serves ex officio as superintendent of schools.⁹⁶ More than two-thirds of the counties in Texas, including Gregg County, now have full-time elected superintendents.⁹⁷

Other school officers and boards are district boards of school trustees,⁹⁸ the State Board of School Examiners,⁹⁹ county boards of examiners,¹ and attendance officers.² County depositories, which perform important functions in matters of school finance,³ must also be mentioned.

The principal duties of the State Board of Education are to invest and re-invest the principal of the State permanent school fund,⁴ to make the annual apportionment of the State available school fund among the counties and the independent school districts,⁵ to perform the duties formerly devolved upon the State Textbook Commission, to make such investigations and studies as are necessary to keep them advised at all times of the educational needs of the State, and to make reports of such needs for the enlightenment of the legislature.⁶

The State Superintendent of Public Instruction is an elective officer,⁷ and is charged with the duty of administering the school laws of

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92. Vernon's Texas St. 1936, RCS, Title 49, ch. 10; Vernon's Texas St. 1939 Supp., RCS, Title 49, ch. 10.
 93. Const. 1876, Art. VII, sec. 8 (am. 1928); Vernon's Texas St. 1936, RCS, Art. 2675b-1.
 94. Ibid., Art. 2675b-3.
 95. Ibid., Arts. 2681, 2741.
 96. Ibid., Arts. 2688, 2701.
 97. School Directory, pp. 7-10.
 98. Vernon's Texas St. 1936, RCS, Art. 2745.
 99. Ibid., Art. 2877.
 1. Ibid., Art. 2878.
 2. Ibid., Art. 2895.
 3. Ibid., Art. 2828.
 4. Ibid., Art. 2669.
 5. Ibid., Art. 2665; Vernon's Texas St. 1939 Supp., RCS, Art. 2665.
 6. Vernon's Texas St. 1936, RCS, Art. 2675b-5.
 7. Ibid., Art. 2655.

the State and of supervising the business administration of the public school system. His is the responsibility of deciding all questions that arise in connection with the internal affairs and management of the public schools. He hears appeals from the rulings and decisions of subordinate school officers. From his decisions, appeal lies to the State Board of Education.⁸ As a rule, exhaustion of remedies through these channels of appeal is a condition precedent to the exercise of jurisdiction over such cases by the courts.⁹

The county board of school trustees, composed of five elective members,¹⁰ is an incorporated board and in its corporate capacity may, for school purposes, make contracts, acquire and own property, sue and be sued, and do all other things necessary in the management of the common schools in the counties.¹¹ The county superintendent of schools serves the board as its secretary.¹²

Among the duties of the county school superintendent, not already mentioned, are those of appointing the members of the county board of school examiners;¹³ and of apportioning the county's part of the State available school fund to the common school districts of the county and the county available fund to the common and independent districts.¹⁴

Each common school district has its own board of trustees; board members are elected from the district.¹⁵ The district board is also an incorporated body, and within the district, has corporate powers similar to those of the county board.¹⁶ It manages and disburses district school funds,¹⁷ has the management and control of the public school buildings and grounds in the district, determines the number of schools the district is to have and their locations, employs teachers, and passes upon claims made upon district funds.¹⁸ It is empowered to make such reasonable rules and regulations for the governance of the schools of the district as are necessary.¹⁹

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8. Vernon's Texas St. 1936, RCS, Arts. 2656-2662; Gragg v. Hill, 58 SW (2d series) 150 (Tex. Civ. App., 1933).
 9. Warren v. Sanger Independent School District, 116 Tex. 183, 288 SW 159 (1926); 37 Texas Jurisprudence 918, 919, 921-924.
 10. Vernon's Texas St. 1936, RCS, Art. 2676.
 11. Ibid., Art. 2683.
 12. Ibid., Art. 2681.
 13. Ibid., Art. 2878.
 14. Webb County v. Board of School Trustees, 95 Tex. 131, 65 SW 878 (1901).
 15. Vernon's Texas St. 1936, RCS, Art. 2745.
 16. Ibid., Art. 2748.
 17. Baxter v. Rusk County, 11 SW (2d series) 648 (Tex. Civ. App., 1928).
 18. Vernon's Texas St. 1936, RCS, Art. 2749.
 19. Bishop v. Houston Independent School District, 119 Tex. 403, 29 SW (2d series) 312 (1930).

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The county board of school examiners represents the State Board of Examiners in the county in conducting examinations of applicants for teaching positions. The State Board prepares the examination questions and tests, prescribes the rules and regulations in accordance with which the examinations are conducted locally, and passes finally upon the qualifications of applicants.²⁰

In counties having a scholastic population of 3,000 or more, the county board of school trustees is empowered to appoint an attendance officer with power to enforce the compulsory education laws of the State. In the smaller counties, this power is exercised by the county school superintendent and the peace officers of the county and the justice precincts.²¹

The county depository serves as the treasurer of the county school funds.²² Those apportioned to the county from the State available school fund are deposited with the county depository upon the warrant of the State Comptroller, drawn upon the State Treasurer.²³

Fiscal Management

The fiscal management of school funds within the counties and districts involves the control and expenditure of funds after they have been apportioned. Moneys in the State and county available school funds must, for the first 8 months of the school year, be applied exclusively to the payment of teachers' salaries, superintendents' salaries, fees incurred in taking the scholastic census, and interest on such short-time notes made for the payment of teachers' and superintendents' salaries as fall due before the available funds for the current year come to hand. Local funds derived from district taxes, tuition fees collected from those who are not scholastics of the district, and any surplus which may be left of the available funds may be used for the purposes for which the available funds may be expended, and also for the erection, purchase, rental, or repair of schoolhouses, for the purchase of school sites, school furniture, equipment, and supplies, for the payment of insurance premiums, and for such other purposes as the county board of trustees may determine to be necessary in the operation of the school system.²⁴

Before common school district bonds may be offered for sale, they must be approved by the Attorney General.²⁵ Formal acts of issuance,

20. Vernon's Texas St. 1936, RCS, Arts. 2878-2881.

21. Ibid., Arts. 2895-2897.

22. Ibid., Arts. 2828, 2829.

23. Ibid., Arts. 2834, 2835.

24. Ibid., Art. 2827.

25. Ibid., Art. 2670.

such as the signing and sealing of the bonds, are performed by the county commissioners court, but the bonds are issued against the credit of the district alone.²⁶ Bonds are sold under the direction of the district trustees, and must be sold to the highest bidder at not less than par. Proceeds of the bonds are deposited in the county depository, and constitute a fund to be used exclusively for the purpose of the issue.²⁷

Common school district funds are disbursed upon the warrant of the county school superintendent, drawn upon the county depository,²⁸ or upon the order of the district trustees, approved by the superintendent.²⁹

Classification of Schools

Recognition of the need for a central county board of school trustees came with the development of secondary schools in Texas and the resulting demand for a system under which their curricula and methods could be integrated with those of the elementary schools. In order that Texas school children may, throughout the entire 11 years³⁰ of public schooling, advance freely from one grade to the next higher without loss of time, the county board of trustees has ample power to classify the schools of the county into elementary schools and high schools. The board's classification of schools must be made in accordance with regulations prescribed by the State Superintendent and with "due regard to schools already located, to the distribution of population, and to the advancement of the students in their studies."³¹

High schools are of three general classes: Those maintaining at least four grades of work above the seventh grade, those maintaining at least three such higher grades, and those maintaining at least two.³² Provision is made by the school laws for the establishment of high schools in rural areas, as well as in the more thickly populated portions of the county. Rural high school districts are formed by grouping contiguous districts of small scholastic populations in such manner as

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26. Vernon's Texas St. 1936, RCS, Art. 2787; Bryan v. District Trustees, 254 SW 1034 (Tex. Civ. App., 1923).
 27. Vernon's Texas St. 1936, RCS, Art. 2786.
 28. Ibid., Art. 2752.
 29. Ibid., Arts. 2751, 2786; Baxter v. Rusk County, 11 SW (2d series) 648 (Tex. Civ. App., 1928).
 30. Until recently, 11 years was the period of public education throughout the State, but now in some localities 12 grades are offered. Bulletin State Department of Education, No. 397, Standards and Activities of the Division of Supervision, 1938-39, p. 27, hereinafter cited as Standards.
 31. Vernon's Texas St. 1936, RCS, Art. 2678a.
 32. Ibid., Art. 2679.

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to combine their resources. The power to form such districts is vested in the county board of school trustees.³³

Curricula and Textbooks

Statutes prescribing courses of study specify subjects of study ranging from the elementary school arts upwards to those suitable to fourth-year high school students.³⁴ But the prescripts of these statutes are not exclusive, for in the case of elementary schools, other subjects and courses may be agreed upon by the district trustees or prescribed by the State Superintendent,³⁵ and in the case of high schools, other courses to be taught are prescribed by the State Superintendent.³⁶ Still other courses may be prescribed by the State Board of Education.³⁷

The State Board of Education, before it apportions the available school fund each year, is required to set apart from the fund an amount sufficient to purchase and distribute free textbooks for the use of Texas school children.³⁸ The State system of uniform free textbooks is financed through these funds, through funds accruing from the sale of "disused books," and from the sale of books by school trustees to individuals and schools.³⁹ The system is administered under the immediate supervision of the State Textbook Committee, composed of five members appointed by the State Board. It is required that each member of the committee be an "experienced and active educator."⁴⁰

Teachers

Before one is authorized to contract to teach in the public free schools of Texas, one must have obtained a teacher's certificate from the State Board of School Examiners. Teachers' certificates in Texas are of three kinds: Elementary certificates, high school certificates, and special certificates. And, in turn, each of these three kinds of certificates is further classified in accordance with the grades to be taught by the certificate-holder.⁴¹ District trustees determine the salaries to be allowed teachers, but in some cases they are controlled by statutes which gauge the amount of salary in accordance with the classification of the teacher's certificate.⁴² In addition to certain

33. Vernon's Texas St. 1936, RCS, Art. 2922a.

34. Ibid., Arts. 2911, 2663b-1.

35. Ibid., Arts. 2911, 2783.

36. Ibid., Art. 2663b-1.

37. See, for illustration, ibid., Art. 2915; and see Standards, passim.

38. Const. 1876, Art. VII, sec. 3 (am. 1926); Vernon's Texas St. 1936, RCS, Art. 2867.

39. Ibid., Art. 2868.

40. Ibid., Art. 2675b-5.

41. Ibid., Art. 2885.

42. Ibid., Art. 2883.

educational qualifications, an applicant for a teacher's certificate must be a citizen of the United States, or have declared intention to become one, and of good moral character.⁴³

Scholastics

A statute provides that "All children, without regard to color, over six years of age and under eighteen years of age at the beginning of any scholastic year, shall be included in the scholastic census and shall be entitled to the benefit of the public school fund for that year."⁴⁴ It is also provided that "All available public school funds of this State shall be appropriated in each county for the education alike of white and colored children." While the school laws require that separate schools be maintained for the white and colored races, they also require that "impartial provisions shall be made for both races."⁴⁵

The duty of making the scholastic census in the common school districts, in accordance with which apportionments of funds are made to the districts, is devolved upon one member of the district trustees in each district, who is named as the census trustee by the county school superintendent.⁴⁶ Census returns from the respective districts are made by the census trustees to the county school superintendent and are consolidated by him upon forms furnished by the State Department of Education. These consolidated rolls, one for white children and one for Negro, are prepared in duplicate. The original is filed with the State Superintendent; the duplicate is filed with the county clerk and becomes a permanent record of his office.⁴⁷

Compulsory education laws in Texas require school attendance of all children between the ages of 7 and 16, except those expressly exempted or excused, for not less than 120 days in each school year. However, no child is required to attend school for a period longer than the maximum term of the public school in the district in which he resides. The annual period of compulsory attendance begins at the opening of the school term unless otherwise authorized by the district trustees.⁴⁸

As a rule, a child must attend a school within his district, but provision is made for the transfer of pupils from district to district and from county to county, where the convenience of scholastics demands it. Transfers are authorized by the county school superintendent, who

43. Vernon's Texas St. 1936, RCS, Arts. 2880, 2880a.

44. Ibid., Art. 2902; and see Mumme v. Marrs, 120 Tex. 383, 40 SW (2d series) 31 (1931).

45. Vernon's Texas St. 1936, RCS, Art. 2900; see also Bulletin State Department of Education, No. 343, Negro Education in Texas, 1934-1935, passim.

46. Vernon's Texas St. 1936, RCS, Art. 2816.

47. Ibid., Arts. 2817, 2819.

48. Ibid., Arts. 2892-2894.

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at the same time transfers to the district or county gaining the scholastic the per capita apportionment from the State available fund.⁴⁹

(6). Construction and Maintenance of County Public Roads

The State system of highways, including sections of highways that were formerly county roads, is under the supervision of the State Highway Commission.⁵⁰ This discussion, therefore, is confined to intra-county roads.

The power of the counties to establish and maintain roads is vested in the county commissioners courts. The courts are empowered and directed to "order the laying out and opening of public roads, when necessary," and, subject to certain limitations, to discontinue or alter roads whenever it is deemed expedient.⁵¹

The Gregg County local road law of 1911, as amended in 1913 and 1915, makes each member of the commissioners court the road commissioner of his precinct. As road commissioner, a member of the court has supervision of all work done in laying out, changing, and repairing roads, and in building and repairing bridges within his precinct. The members of the court acting individually as road commissioners, however, are at all times under the direction of the commissioners court. The court has control of all road-building equipment and supplies within the county, and in addition, has wide powers in adopting such plans for road construction and maintenance as are suitable to local conditions.⁵²

The basic road administrative unit in the Texas county is the road precinct. The commissioners court is required by a general law to divide the county into "convenient road precincts" and to designate each precinct by number. The order making the division, defining the boundaries of the precincts, and giving them their respective numbers, must be recorded in the minutes of the court. Road work in each precinct is done under the immediate supervision of a road overseer appointed for each precinct by the commissioners court.⁵³ The Gregg County local road law provides that the road overseers shall be under the general supervision of the members of the commissioners court in their capacity as road commissioners.⁵⁴

49. Vernon's Texas St. 1936, RCS, Arts. 2696, 2697.

50. *Ibid.*, Arts. 6663, 6673, 6674q-1; Vernon's Texas St. 1939 Supp., RCS, Art. 6674q-1.

51. Vernon's Texas St. 1936, RCS, Art. 6703.

52. Acts 1911, 32d Leg., Sp. L., 150; Acts 1913, 33d Leg., Sp. L., 26; Acts 1915, 34th Leg., 1st C. S., Sp. L., 202.

53. Vernon's Texas St. 1936, RCS, Art. 6717.

54. See footnote 52, above.

The procedure incident to the laying out of roads may be initiated by the petition of eight freeholders, addressed to the commissioners court, but the court also has authority to open roads of its own motion.⁵⁵

Preliminary surveys of new roads are made by a jury of five freeholders appointed by the commissioners court.⁵⁶ In making the survey, the jury may be⁵⁷ and should be⁵⁸ assisted by the county surveyor. The five freeholders, known as the "jury of view," are charged with the duty of laying out roads "to the greatest advantage to the public," and of hearing evidence upon the question of compensation to be allowed landowners whose lands are required for right-of-way purposes. The statutes allow landowners ample opportunity to be heard by the jury in the matter of compensation for lands condemned for road purposes.⁵⁹

It is the duty of the commissioners court to classify county roads in accordance with a statute that divides them into three classes. The chief purpose of the classification is to prescribe the minimum width of roads and causeways in each class.⁶⁰

Statutes providing for compulsory service of citizens in the working of roads, under the system generally known as the "plan of working by road hands," are still in force.⁶¹ Provisions for the working of county convicts upon roads, included in the Gregg County road law⁶² and in general laws, are also still in force.⁶³ But the prevailing system for the construction and maintenance of roads today is the contract system. The commissioners courts have ample powers to let contracts and to employ labor for the construction and maintenance of roads. They likewise have power to acquire road material and equipment through purchase, and to condemn property for rights-of-way and road material.⁶⁴

For the financing of county road systems, the constitution has established the county road and bridge fund. To support this fund the county is authorized to levy an ad valorem tax at the maximum rate of 15 cents on \$100 valuation,⁶⁵ and in addition a liberal portion of the revenue

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55. Vernon's Texas St. 1936, RCS, Arts. 6703, 6705; and see Robison v. Whaley, 37 SW (2d series) 714 (Tex. Sup. Ct., 1931).
 56. Vernon's Texas St. 1936, RCS, Art. 6706.
 57. Ibid.
 58. Stewart v. El Paso County, 130 SW 590 (Tex. Civ. App., 1910); Onken v. Riley, 65 Tex. 468 (1886).
 59. Vernon's Texas St. 1936, RCS, Arts. 6706-6710.
 60. Ibid., Art. 6704.
 61. Ibid., Arts. 6723-6725.
 62. See footnote 52, p. 36.
 63. Vernon's Texas St. 1936, RCS, Art. 6764.
 64. Ibid., Arts 752u, 752v, 6728, 6729, 6741, 6751-6753, 6763, 6789a; Vernon's Texas St. 1939 Supp., RCS, Art. 6789a; and see Lasater v. Lopez, 110 Tex. 179, 217 SW 373 (1919); Broussard v. Wilson, 183 SW 814 (Tex. Civ. App., 1916).
 65. Const. 1876, Art. VIII, sec. 9 (am. 1907).

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derived from motor vehicle license fees is credited to the fund annually under authority of a statute providing for the apportionment of these fees between the State and the counties.⁶⁶ Counties are also authorized to finance their road systems through bond issues, and to levy and collect an annual ad valorem tax sufficient to pay the interest on the bonds and to create a sinking fund for their redemption. The limits of the county's bond issuing capacity are fixed by the statutes.⁶⁷

Bonds may also be issued by road bond districts, which are created and established for the purpose of issuing bonds for the construction, or to aid in the construction of macadamized, graveled, or paved roads and turnpikes, and for the levy and collection of taxes to pay the interest upon the bonds and to create a sinking fund to redeem them at maturity. A road bond district may comprise a part of the county only, or it may be comprised of two or more counties.⁶⁸ Funds raised in the road bond districts are usually under the control of the commissioners court,⁶⁹ but under some local laws they have been placed under the control of a special road board.⁷⁰

(7). Care of the Poor

The care of the poor is an ancient function of government, and from the time of the Republic of Texas, county officers have served in its performance.⁷¹ But the responsibility of the county to care for its indigents extends only to resident paupers.⁷²

In administering relief to the needy the commissioners court furnishes necessary food, clothing, shelter, and care during sickness,⁷³ and provides for the burial of paupers.⁷⁴ The court may bind the county by any reasonable contract for medical care for indigents.⁷⁵ While the court is under no general obligation to furnish hospitalization for the indigent sick, it must give them the benefits of such public hospital facilities as the county affords.⁷⁶ The establishment of poor houses and farms may be financed through county bond issues.⁷⁷

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66. Vernon's Texas St. 1936, RCS, Art. 6675a-10.
67. Ibid., Arts. 718, 722, 723.
68. Ibid., Arts. 752a, 752c, 778a; Robbins v. Limestone County, 114 Tex. 345, 268 SW 915 (1925).
69. Vernon's Texas St. 1936, RCS, Arts. 752b, 752d-752g, 778f, 778g.
70. Montfort v. Navarro County, 226 SW 424 (Tex. Civ. App., 1920).
71. Acts 1836, Congress of the Republic, Gam. Ls., I, 1206.
72. Vernon's Texas St. 1936, RCS, Art. 2351, sub. 11.
73. Ibid.; Willacy County v. Valley Baptist Hospital, 29 SW (2d series) 456 (Tex. Civ. App., 1930); Galveston County v. Ducie, 91 Tex. 665, 45 SW 798 (1898).
74. Vernon's Texas St. 1936, RCS, Art. 2351, sub. 12.
75. See footnote 73, above.
76. Vernon's Texas St. 1936, RCS, Art. 4438; Willacy County v. Valley Baptist Hospital, 29 SW (2d series) 456 (Tex. Civ. App., 1930).
77. Vernon's Texas St. 1936, RCS, Art. 718, sub. 3.

A person who is too poor to employ counsel, and who makes affidavit to that effect, is guaranteed the benefit of counsel; district and county judges are required, under these circumstances, to appoint counsel.⁷⁸

In 1933 Texas amended her constitution to authorize the legislature to issue State bonds and enact laws providing "relief and work relief to needy and distressed people and in relieving the hardships resulting from unemployment."⁷⁹ Statutes enacted in pursuance of the amendment provide for the agencies through which such funds and those received from the Federal Government are administered. The same statutes prescribe the duties to be performed by county authorities under the direction of and in cooperation with agencies of the State government.⁸⁰

In 1935 the constitution was again amended to authorize the enactment of laws providing for old age assistance.⁸¹ Laws enacted in execution of this amendment also provide for the State and county agencies to administer old age assistance funds.⁸²

C. Corporate Management and Finance

The county commissioners court, not the county treasurer, is the custodian of the county's funds.⁸³ It is the treasurer's duty to receive all money belonging to the county, and to pay and apply it under orders of the commissioners court.⁸⁴ He may receive deposits only upon the authority of warrants issued by the county clerk in triplicate. Such warrants, known as deposit warrants, state the purpose for which the money is deposited and the fund to which it is to be credited. The treasurer signs all three copies. He retains the original, returns the duplicate to the county clerk for the auditor, and delivers the triplicate to the depositor. The auditor enters upon his books a charge of the deposit against the treasurer and credits the depositor.⁸⁵

County moneys are set apart into three general classes of funds: Constitutional funds, statutory funds, and funds established by order of the commissioners court. Constitutional funds are those raised by tax-

78. Vernon's Texas St. 1936, RCS, Arts. 1917, 1958.

79. Const. 1876, Art. III, sec. 51a (am. 1933).

80. Vernon's Texas St. 1936, RCS, Arts. 842b-842f; Vernon's Texas St. 1939 Supp., RCS, Art. 842f.

81. Const. 1876, Art. III, sec. 51b (am. 1935).

82. Vernon's Texas St. 1936, RCS, Art. 6243, subs. 1-24.

83. Hurley v. Buchanan, 233 SW 590 (Tex. Civ. App., 1921).

84. Vernon's Texas St. 1936, RCS, Art. 1709.

85. Ibid., Art. 1657. Gregg County has had a county auditor since 1932 (see p. 134). In a county having no auditor, the county accounting system is chiefly the responsibility of the county clerk (Vernon's Texas St. 1936, RCS, Arts. 1607, 1663, 1675), and auditing may be done by public accountants occasionally employed by the commissioners court (ibid., Arts. 1641, 2351; Vernon's Texas St. 1939 Supp., RCS, Art. 2351).

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ation for purposes expressly designated by the constitution, namely, for general county purposes, for roads and bridges, for the pay of jurors, and for permanent improvements.⁸⁶ Statutory funds are those set up and classified by statute as follows: 1) Money derived from jury fees, from sales of estrays, and occupation taxes; 2) money appropriated to the county road and bridge fund, except that derived from constitutional taxes; and 3) all money received by the county treasurer, except that belonging to the constitutional funds, to one of the other two statutory funds, or to a fund established by the commissioners court.⁸⁷ The commissioners court is authorized to establish such other classes of funds as it may deem proper,⁸⁸ and in doing so, may transfer money from statutory funds of the second and third classes, and when there is a surplus, from the first class,⁸⁹ but may never transfer money from constitutional funds nor expend for one purpose money appropriated by the constitution to another.⁹⁰ All transfers must be made before money standing to the credit of one fund is applied to the payment of claims which have become fixed as a charge against another.⁹¹

Contracts binding the county, as a rule, must be authorized by the formal resolution of the commissioners court, spread upon the minutes of the court.⁹² Other county officers are without authority to bind the county in contract, and in the absence of ratification by the court, their contracts are void.⁹³

Proposed contracts for record books, legal blanks, and stationery,⁹⁴ as well as those for "supplies of every kind, road and bridge material, or any other material" for the use of the county or any of its officers or agencies⁹⁵ must be submitted to competitive bid. Contracts for the construction of public buildings or for the prosecution and completion of public works of all kinds, authorizing an expenditure in excess of \$2,000, except when they are made under the exigent circumstances of public calamity, may be made only after proposals for such contracts have been submitted to competitive bid.⁹⁶

Contracts taking the form of bonds obligating the county or any of its subdivisions may be made only by authority of statutes that observe

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86. Const. 1876, Art. VIII, sec. 9 (am. 1907); Carroll v. Williams, 109 Tex. 155, 202 SW 504 (1918).
87. Vernon's Texas St. 1936, RCS, Art. 1628.
88. Ibid., Art. 1629.
89. Ibid., Art. 1630.
90. Carroll v. Williams, 109 Tex. 155, 202 SW 504 (1918).
91. Stringer v. Franklin County, 123 SW 1168 (Tex. Civ. App., 1909).
92. Fayette County v. Krause, 73 SW 51 (Tex. Civ. App., 1903).
93. Germo Mfg. Co. v. Coleman County, 184 SW 1063 (Tex. Civ. App., 1916).
94. Vernon's Texas St. 1936, RCS, Art. 2358.
95. Ibid., Art. 1659.
96. Ibid., Art. 2368a; Vernon's Texas St. 1939 Supp., RCS, Art. 2368a; Road Bids, June 17, 1938-- , see entry 10.

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constitutional limitations upon the power of a county to lend its credit, and only upon the approval of the qualified voters expressed at the polls.⁹⁷ Statutes authorize the issuance of bonds for various purposes, and provide for the manner of their issuance, registration, and sale.⁹⁸

While the commissioners court has no authority to issue negotiable securities to evidence county indebtedness, it does, for certain purposes, have authority to issue non-negotiable interest-bearing county warrants.⁹⁹ The power of the commissioners court to issue such warrants is not dependent upon the approval of the voters.¹

The commissioners court has the duty of approving all claims against the county.² No claim against a county may be sued upon unless it has been presented to the court for allowance, and then only upon the court's refusal to have the claim audited and approved for payment.³ All claims, bills, and accounts must be filed in time to allow the auditor to examine and approve them in advance of the meeting of the commissioners court, and must be approved by him as a condition precedent to the exercise of jurisdiction over them by the court.⁴

All claims filed must be registered by the county treasurer in his claim register, in the order of presentation; claims presented simultaneously must be registered in accordance with priorities in dates. Claims may not be paid until thus registered, and moreover, must be paid in the order of registration. Registered claims against the county are of three classes: 1) All jury scrip and scrip issued for feeding jurors; 2) all scrip issued under the provisions of the road law or for work done on roads and bridges; and 3) all the general indebtedness of the county, including feeding and guarding prisoners, and paupers' claims. The claim register must show the class to which each claim belongs, the name of the payee, the amount and date of the claim, the date of registration, the claim registration number, the name of the officer, department, or other authority by which the claim was issued, and the service performed giving rise to the claim or any other consideration supporting it.⁵

The treasurer must not pay money out of the county treasury except in pursuance of a warrant from some officer authorized by law to issue it; and if the treasurer doubts the legality of any warrant pre-

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97. Ball, Hutchings & Co. v. Presidio County, 88 Tex. 60 (1895).
 98. Vernon's Texas St. 1936, RCS, Title 22, chs. 1-9, and Arts. 701-842f, 2368a; Vernon's Texas St. 1939 Supp., RCS, Title 22, chs. 1-9, and Arts. 701-842f, 2368a.
 99. Lasater v. Lopez, 110 Tex. 179, 217 SW 373 (1919).
 1. Commissioners Court, Floyd County v. Nichols, 142 SW 37 (Tex. Civ. App., 1911).
 2. Vernon's Texas St. 1936, RCS, Art. 2351; Vernon's Texas St. 1939 Supp., RCS, Art. 2351.
 3. Vernon's Texas St. 1936, RCS, Art. 1573.
 4. Ibid., Art. 1660; Anderson v. Ashe, 99 Tex. 447, 90 SW 872 (1906).
 5. Vernon's Texas St. 1936, RCS, Arts. 1625-1627.

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sented, he must withhold payment and report the matter to the commissioners court.⁶

An accounting and auditing system for counties is provided for by the statutes. The finance ledger, kept by the county auditor,⁷ must contain "a full and orderly statement of the condition of the county finances." The ledger is kept under the supervision of the commissioners court, and contains accounts with each officer authorized to receive money or other property for the use of the county. It is at all times subject to the inspection of the public.⁸ Individual accounts must be kept, and statements, reports, and exhibits must be made by the various officers who handle county money.⁹

In like manner provision is made for frequent examinations and audits of accounts.¹⁰ The county auditor has general oversight of and continual access to the records of other officers, and must see to the strict enforcement of the law governing county finances.¹¹ He must examine all reports of collections made to the commissioners court,¹² and must make count of the cash in the hands of the county treasurer and keep account of moneys in the county depository.¹³ He must, himself, keep numerous records besides the finance ledger, including a register of warrants issued, and accounts with each appropriation in the county budget.¹⁴ He must make quarterly and annual reports to the commissioners court, reflecting in detail the condition of county finances.¹⁵ Each year he must submit to the commissioners court an estimate of all county revenues and expenditures, together with a budget of all appropriations to be set aside for the expenses of the several departments and institutions of the county.¹⁶ Forms used in the county accounting and auditing system are prescribed by the State Comptroller.¹⁷

D. Records System

In general the recording practices followed in Gregg County are in close compliance with registration and recording laws. They include the practice of copying instruments where it is required; the filing of original papers where the originals remain on file as record of their contents; the entry of memorials of official proceedings and transactions

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6. Vernon's Texas St. 1936, RCS, Art. 1713.
 7. Ibid., Art. 1663.
 8. Ibid., Art. 1607.
 9. Ibid., Arts. 1608, 1609, 1617-1624, 1631-1634.
 10. Ibid., Arts. 1637, 1638.
 11. Ibid., Arts. 1651, 1653.
 12. Ibid., Art. 1654.
 13. Ibid., Art. 1655.
 14. Ibid., Arts. 1662, 1666.
 15. Ibid., Art. 1665.
 16. Ibid., Art. 1666.
 17. Ibid., Art. 1656c, secs. 1, 2.

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in minute books; the entry of memorials in abstract form, usually in books ruled off in columns with printed column heads; and the entry of memorials on printed forms made up in advance of the presentation of the instruments for record, so that the record is completed by the act of the officer in filling in blank spaces in the form and attaching his certificate of recordation.

Entries in volumes were wholly handwritten in ink, or handwritten on printed forms until 1915, when, with the introduction of loose-leaf binders, typewritten entries appeared in the commissioners court minutes,¹⁸ and in the minutes of the district court.¹⁹ Loose-leaf volumes are now in common use where they are best adapted to the purpose.

The quality of ink and paper used in making the records has been uniformly good; no illegible records have been encountered. As to bindings and coverings on volumes, quality has apparently varied in accordance with the offerings of various printers and binders who from time to time have furnished the county with these supplies.

Indexes are sometimes kept in separate index volumes, and sometimes in the same volume with the record. Indexing generally follows the alphabetical-chronological system. Under this system, the number of index pages that may be needed for a given letter of the alphabet are marked, either upon the top margins or by thumb tabs, with that letter. On a page of the index devoted to the appropriate letter, the surname of the party concerned is entered, followed by his given name or initials. Usually the names of the other parties are set opposite. Some records are indexed by the names of only one party; others, by the names of both or all parties. Entries within the various alphabetical subdivisions are chronological in the order of recording.

In the absence of statute, the right to inspect public records is governed by common law. Under the applicable rule of common law, a person to be entitled to inspect public records as a matter of right has to have some interest with which the record is connected, but by provision of Texas statute, the common law rule has been abrogated with respect to the records of the county clerk. This statute gives to all citizens absolute right at all reasonable times to inspect the clerk's books and papers. But even under the common law, the interest upon which the right of a person to inspect records is predicated need not be a private interest; it exists where the person seeking inspection may, by reason of his relation to the common interest, act as the representative of a common or public right.²⁰

18. See entry 1.

19. See entry 119.

20. Palacios v. Corbett, 172 SW 777 (Tex. Civ. App., 1915); Vernon's Texas St. 1936, RCS, Art. 1945. The common law rule has been abrogated with respect to the finance ledger of the county. Ibid.; Art. 1607.

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Statutes designed to protect public records from abuse as well as from malicious destruction or alteration have been enacted; offenses involving malicious abuse are of the grade of felony and are punishable by heavy fine or imprisonment in the penitentiary.²¹

None of the records of Gregg County are on loan to the library of The University of Texas, or to the State Library, under statutes authorizing county commissioners to lend to these depositories such archives of their counties as may have become chiefly valuable as historical source material.²²

3. HOUSING, CARE, AND ACCESSIBILITY OF RECORDS

The Gregg County Courthouse stands in the center of the public square in Longview. It is an imposing edifice of modern American architecture, 111 feet long and 93 feet wide, with a half-basement and three stories. Of stone, concrete, and steel construction, the building is considered completely fireproof. An automatic sprinkler system insures against spread of fire. All walls and ceilings are plastered. In the basement the floors are of concrete; on the other three floors, of composition tile. Ventilation is good throughout the building, and excellent lighting conditions are provided for all offices by electric drop lights with reflectors.

The courthouse faces south, but there are entrances to the first floor on three sides, the south, the east, and the west. Entrances to the basement are on the east and west. Stairways on the east and west connect all floors. There is also an elevator on the west side of the building, which services all floors.

There are four commodious courtrooms in the building: The commissioners courtroom on the first floor; the county courtroom on the second floor; and two large district courtrooms, one on the second floor and one on the third, used by the three district courts of the county. On the second and third floors there are excellent accommodations for district judges, court reporters, jurors, and witnesses. At present some space in the courthouse is being used by local offices of National and State agencies.

The basic records of the county have been well preserved. Present housing conditions are, in general, excellent. All records are protected from soot, dust, and dampness. The records are well arranged and readily accessible to the public. Each office contains ample equipment for housing present records, and space for ordinary expansion for years to come.

The county clerk has in his custody the records of the county and commissioners courts, and those he keeps as recorder of the county. His department consists of a large office on the first floor and a vault in the basement, directly beneath the office and connected with it by a stairway.

21. Vernon's Texas St. 1936, PC, Art. 1002.

22. Ibid., RCS, Arts. 260, 5439.

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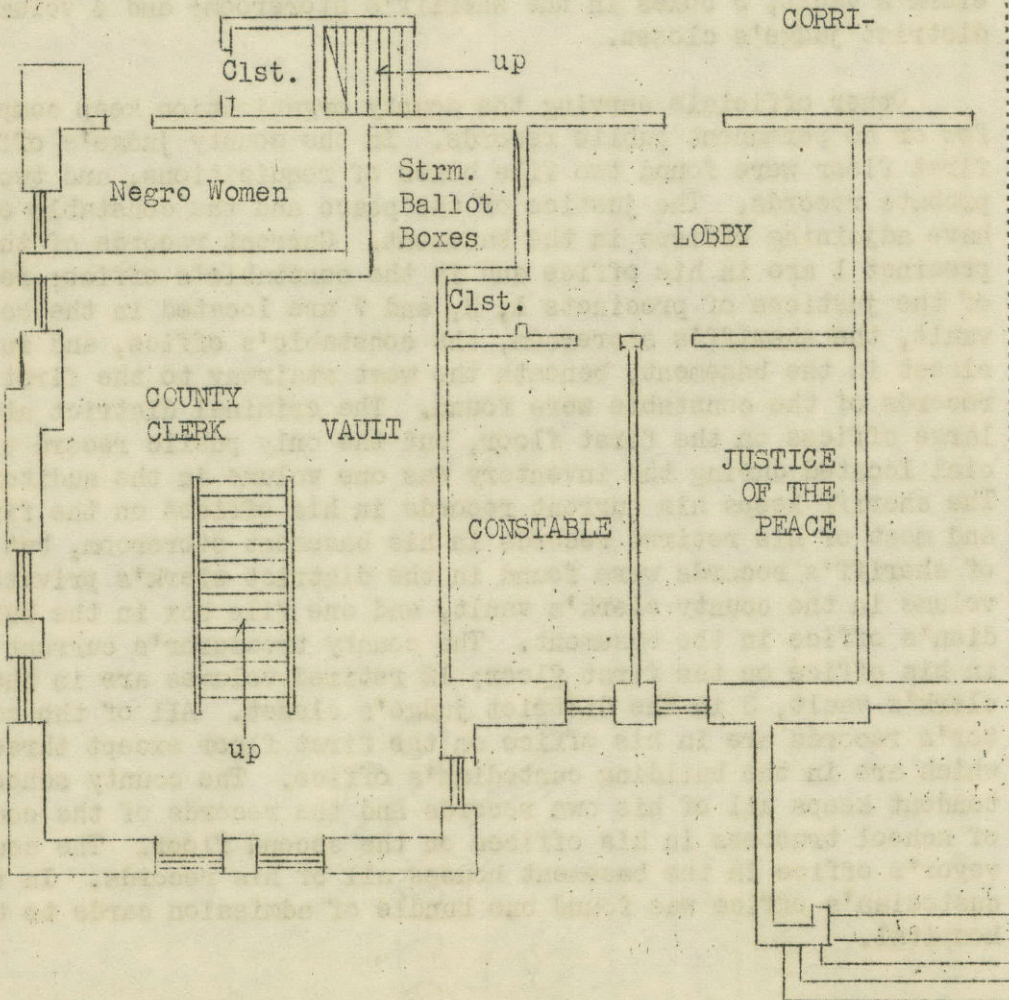
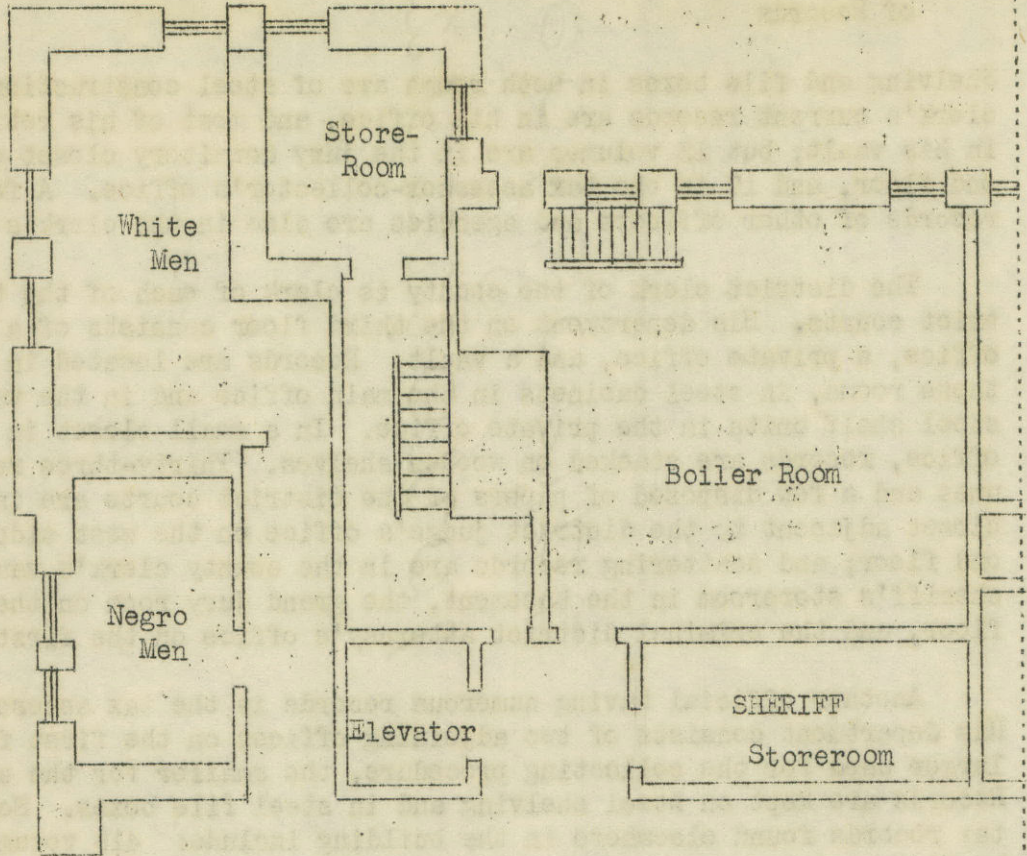
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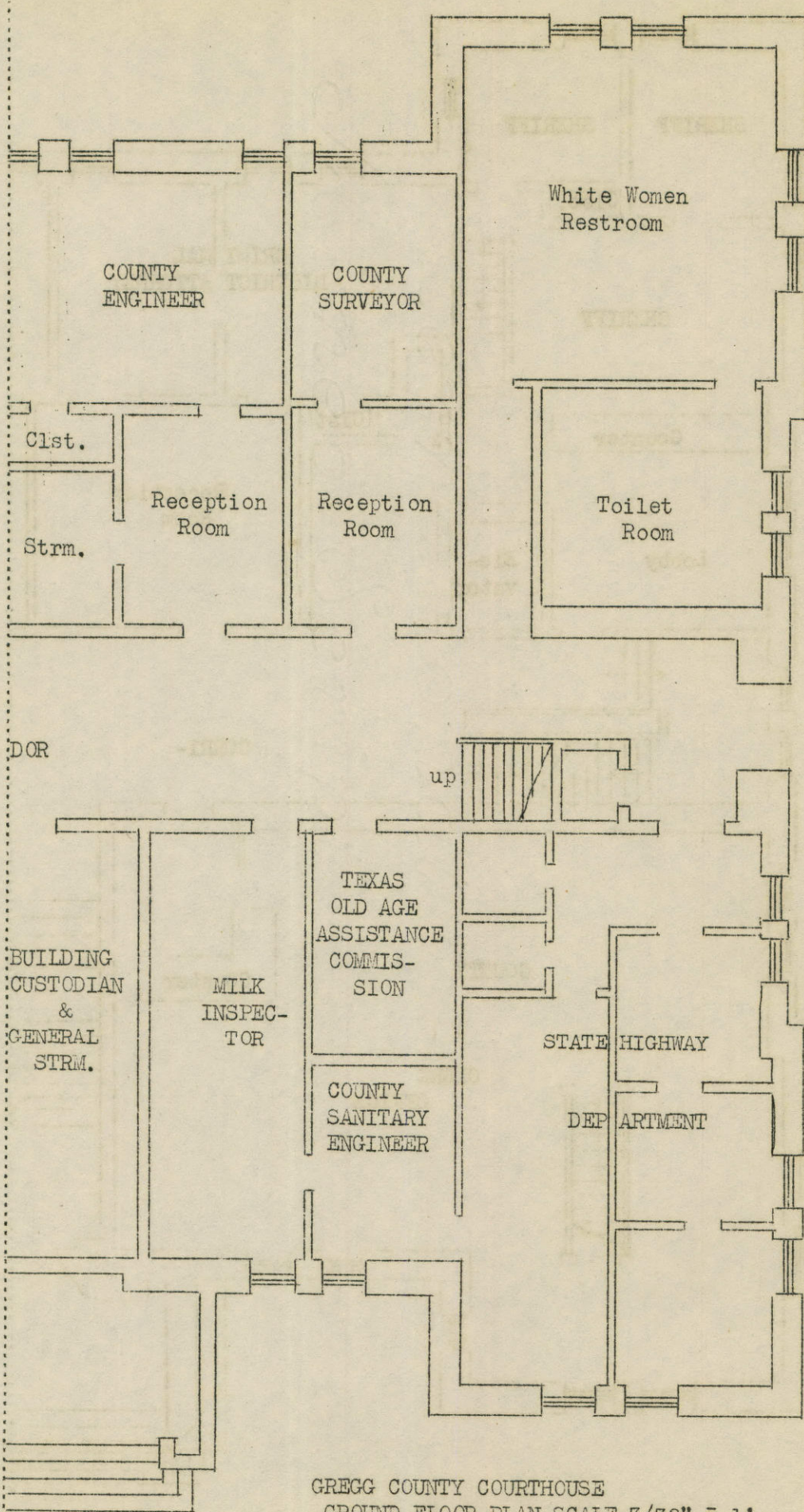
Shelving and file boxes in both rooms are of steel construction. The clerk's current records are in his office, and most of his retired records in his vault; but 13 volumes are in the jury dormitory closet on the second floor, and 17 in the tax assessor-collector's office. A few retired records of other officers and agencies are also in the clerk's vault.

The district clerk of the county is clerk of each of the three district courts. His department on the third floor consists of a large main office, a private office, and a vault. Records are located in each of these rooms, in steel cabinets in the main office and in the vault, on steel shelf units in the private office. In a small closet in the private office, records are stacked on wooden shelves. Thirty-three retired volumes and a few disposed of papers of the district courts are in the small closet adjacent to the district judge's office on the west side of the second floor; and scattering records are in the county clerk's vault, the sheriff's storeroom in the basement, the grand jury room on the second floor, and the criminal district attorney's office on the first floor.

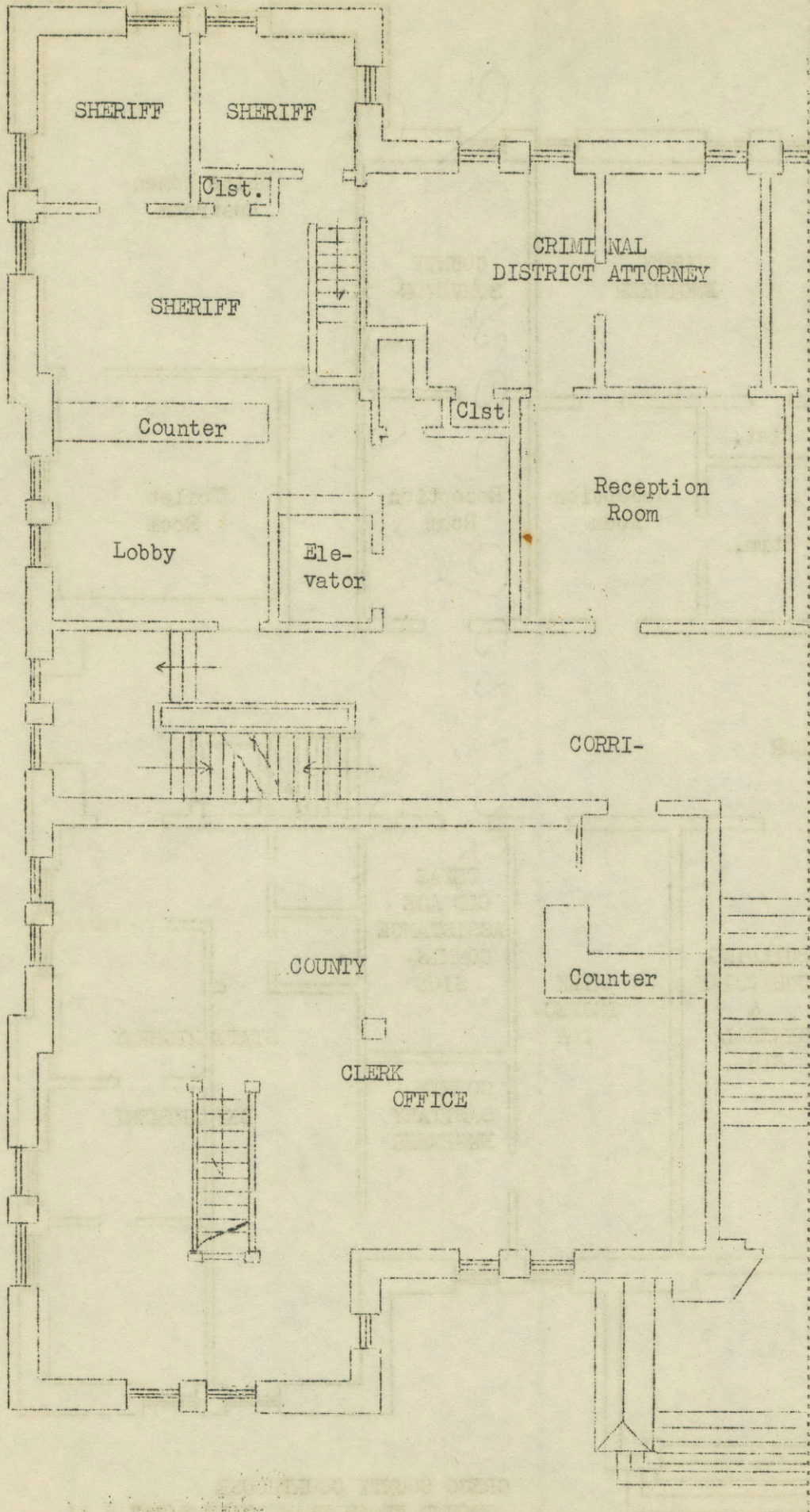
Another official having numerous records is the tax assessor-collector. His department consists of two adjoining offices on the first floor, the larger used for the collecting procedure, the smaller for the assessing. Records are kept on steel shelving and in steel file boxes. Scattering tax records found elsewhere in the building include: 419 volumes, 250 bundles, and 10 boxes in the jury dormitory closet; 1 volume in the county clerk's vault; 3 boxes in the sheriff's storeroom; and 4 volumes in the district judge's closet.

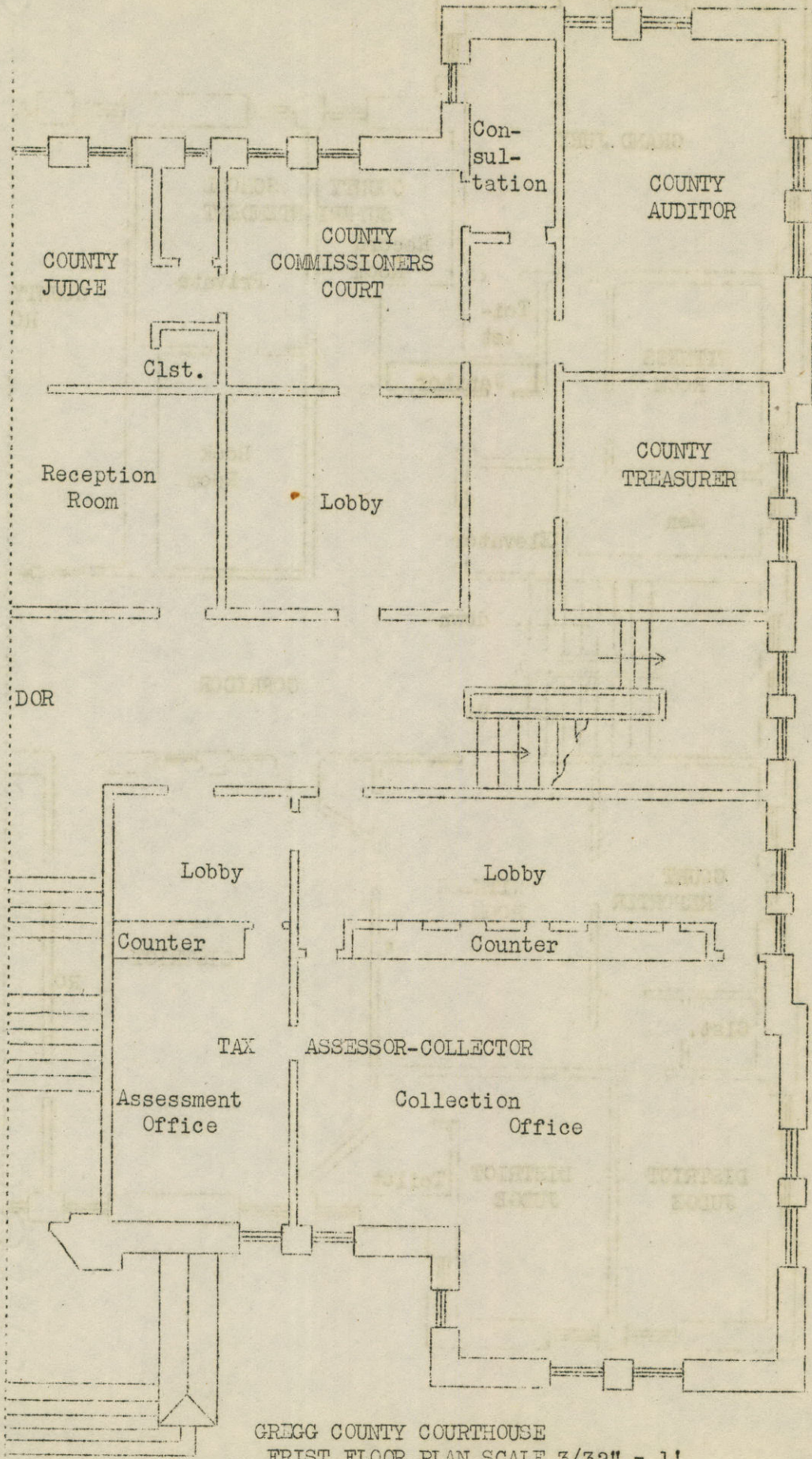
Other officials serving the county organization keep comparatively few or no permanent public records. In the county judge's office on the first floor were found two file boxes of requisitions, and two volumes of probate records. The justice of the peace and the constable of precinct 1 have adjoining offices in the basement. Current records of the justice of precinct 1 are in his office and in the constable's office; retired records of the justices of precincts 1, 3, and 7 are located in the county clerk's vault, the sheriff's storeroom, the constable's office, and in a small closet in the basement, beneath the west stairway to the first floor. No records of the constable were found. The criminal district attorney has large offices on the first floor, but the only public record of this official located during the inventory was one volume in the auditor's office. The sheriff keeps his current records in his offices on the first floor and most of his retired records in his basement storeroom, but two volumes of sheriff's records were found in the district clerk's private office, one volume in the county clerk's vault, and one file box in the building custodian's office in the basement. The county treasurer's current records are in his office on the first floor; 12 retired volumes are in the county clerk's vault, 3 in the district judge's closet. All of the county auditor's records are in his office on the first floor except three file boxes, which are in the building custodian's office. The county school superintendent keeps all of his own records and the records of the county board of school trustees in his offices on the second floor. The county surveyor's office in the basement houses all of his records. In the building custodian's office was found one bundle of admission cards to the county hospital.



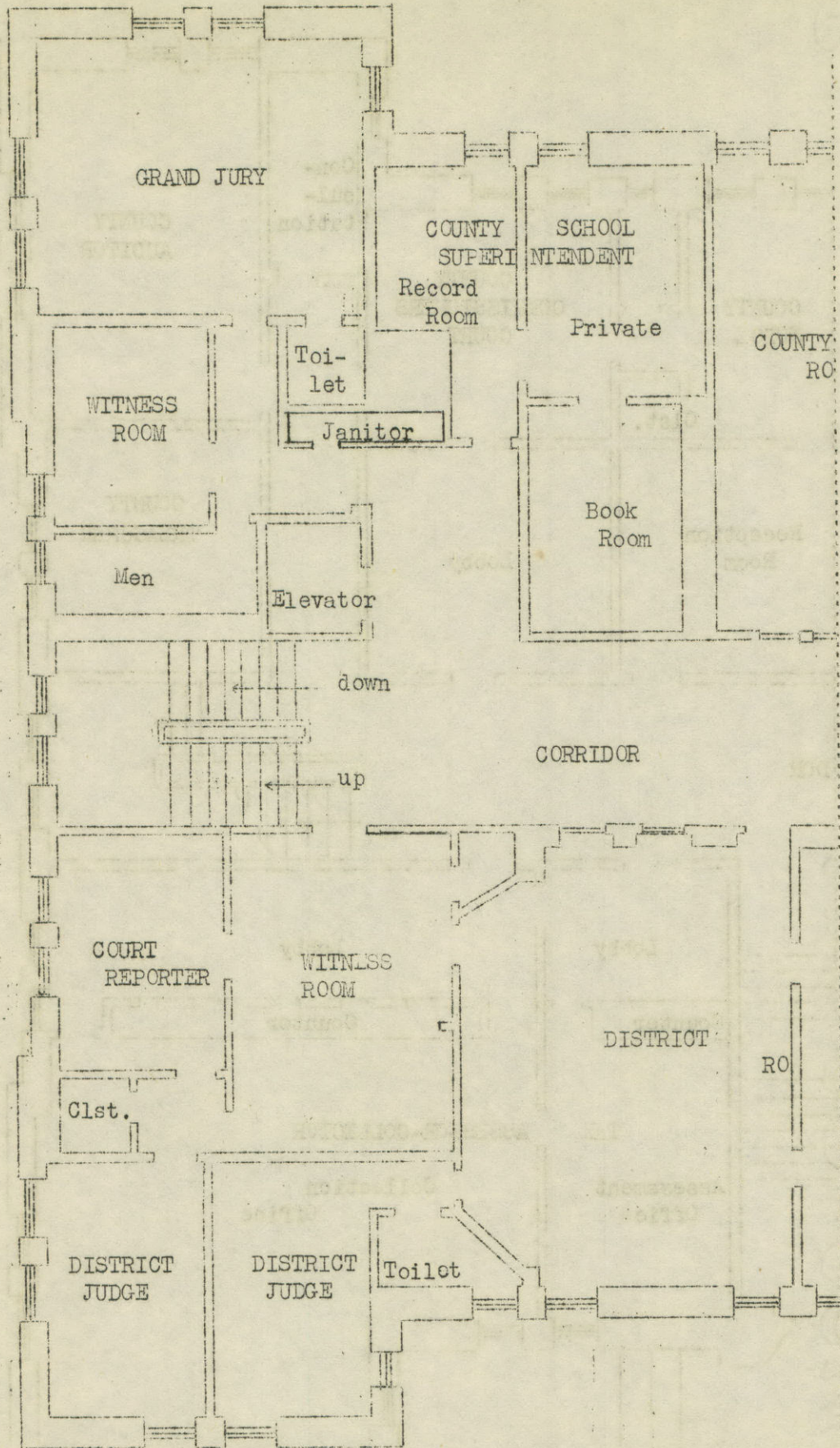


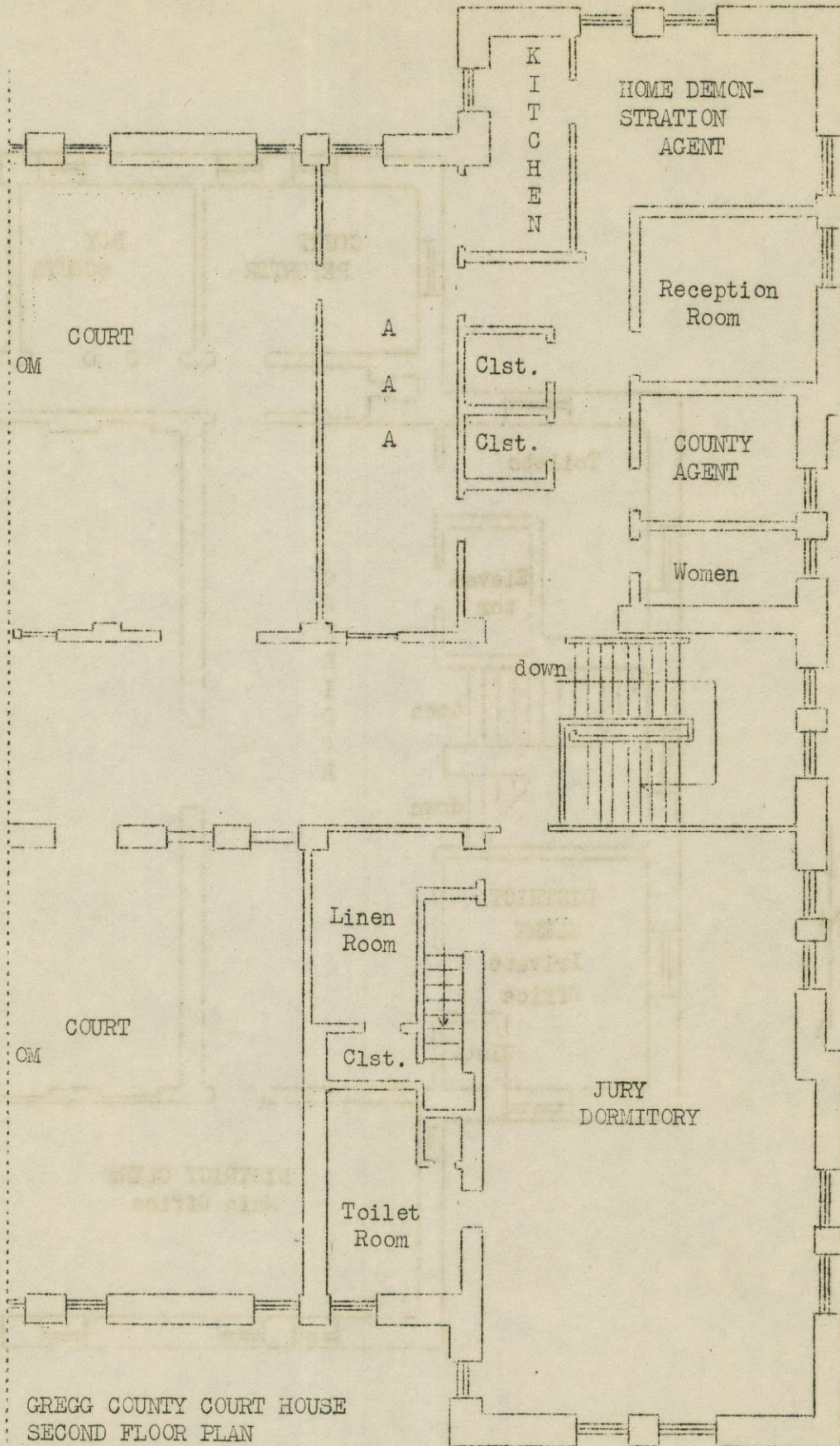
GREGG COUNTY COURTHOUSE
GROUND FLOOR PLAN SCALE 3/32" = 1'



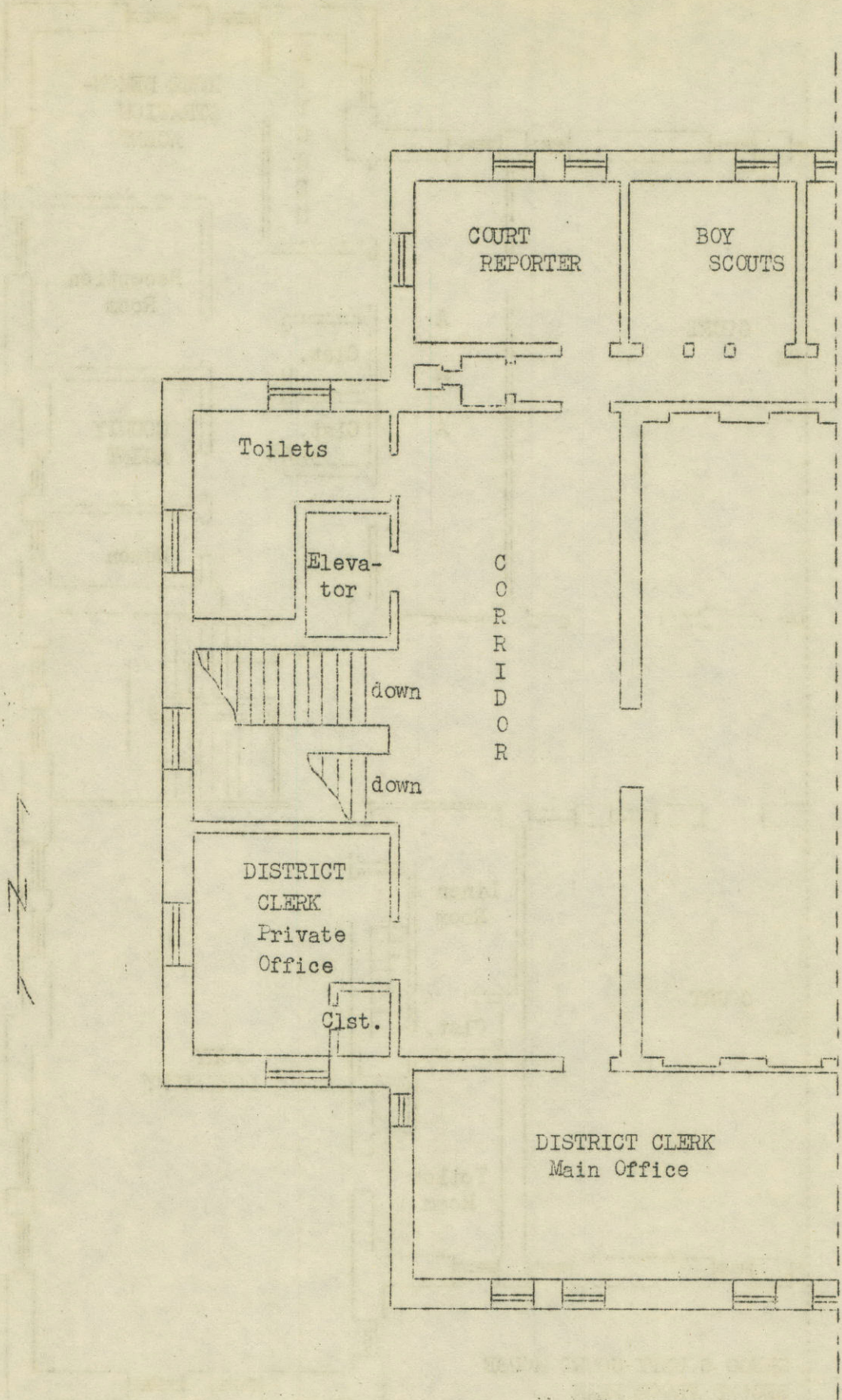


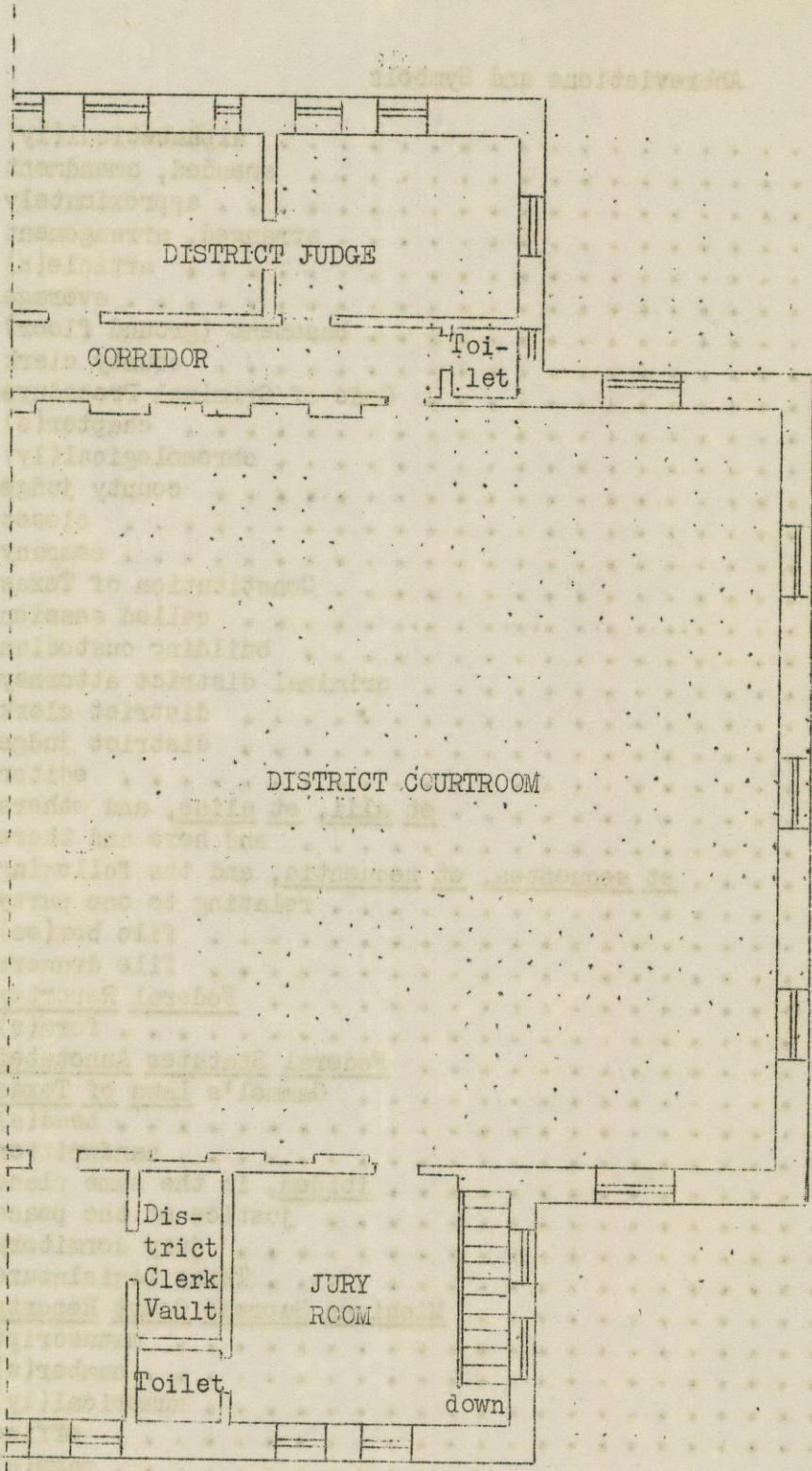
GREGG COUNTY COURTHOUSE
FRIST FLOOR PLAN SCALE 3/32" = 1'





GREGG COUNTY COURT HOUSE
SECOND FLOOR PLAN
SCALE 3/32" = 1'





GREGG COUNTY COURTHOUSE
THIRD FLOOR PLAN SCALE 3/32" = 1'

(First entry, p. 57)

4. ABBREVIATIONS, SYMBOLS, AND EXPLANATORY NOTES

Abbreviations and Symbols

| | |
|------------------|---|
| alph. | alphabetical(ly) |
| am. | amended, amendment |
| approx. | approximately |
| arr. | arranged, arrangement |
| Art(s) | article(s) |
| aver. | average |
| bsmt. | basement (ground floor) |
| c.c. | county clerk |
| CCP | Code of Criminal Procedure |
| ch(s) | chapter(s) |
| chron. | chronological(ly) |
| c.j. | county judge |
| clst. | closet |
| Co. | company |
| Const. | Constitution of Texas |
| C.S. | called session |
| csn. | building custodian |
| d.a. | criminal district attorney |
| d.c. | district clerk |
| d.j. | district judge |
| ed. | editor |
| <u>et al.</u> | <u>et alii</u> , <u>et aliae</u> , and others |
| <u>et passim</u> | and here and there |
| <u>et seq.</u> | <u>et sequentes</u> , <u>et sequentia</u> , and the following |
| <u>ex parte</u> | relating to one party |
| f.b. | file box(es) |
| f.d. | file drawers |
| Fed. Reprtr. | <u>Federal Reporter</u> |
| fm. | form(s) |
| F.S.A. | <u>Federal Statutes Annotated</u> |
| Gam. Ls. | <u>Gammel's Laws of Texas</u> |
| hd. | head(s) |
| hdw. | handwritten |
| <u>ibid.</u> | <u>ibidem</u> , in the same place |
| j.p. | justice of the peace |
| jur. dor. | jury dormitory |
| Leg. | Texas Legislature |
| Mich. Reprtr. | <u>Michigan Supreme Court Reports</u> |
| ms. | manuscript |
| no(s) | number(s) |
| numer. | numerical(ly) |
| off. | office |
| p(p) | page(s) |
| <u>passim</u> | here and there |
| PC | Penal Code |
| pr. | printed |
| pri. | private |

Abbreviations, Symbols, and
Explanatory Notes

(First entry, p. 57)

| | |
|-------------------------------|---|
| pts. | parts |
| RCS | Revised Civil Statutes |
| Rt. | route |
| sec(s) | section(s) |
| shff. | sheriff |
| Sp. L. | special laws |
| strm. | storeroom |
| sub(s) | subdivision(s) |
| SW | <u>Southwestern Reporter</u> |
| t.a.c. | tax assessor-collector |
| Tex. | <u>Texas Supreme Court Reports</u> |
| Tex. Civ. App. | Texas Court of Civil Appeals |
| Tex. Com. App. | Texas Commission of Appeals |
| Tex. Crim. App. | Texas Court of Criminal Appeals |
| Tex. Ct. App. | Texas Court of Appeals |
| Tex. Sup. Ct. | Texas Supreme Court |
| v. | versus |
| va. | vault |
| Vernon's Texas St. 1936 | <u>Vernon's Texas Statutes, Cen-</u> <u>tennial Edition, 1936</u> |
| Vernon's Texas St. 1939 Supp. | <u>Vernon's Texas Statutes, Centennial</u> <u>Edition, 1939 Supplement</u> |
| vol(s) | volume(s) |
| x | by |
| -- | placed after date means from that year on |

Explanatory Notes

Titles of Records. Exact titles of records are written in solid capitals without parentheses. In the absence of titles, descriptive titles have been assigned, which are written in solid capitals and enclosed in parentheses. If a record title is not descriptive of the contents of the record, an assigned explanatory title (or explanatory words), written with initial capitals and enclosed in parentheses, has been added. The current or most recent title of a record is used as the entry title, and title variation is indicated.

Dates. All dates used are inclusive. Missing records are indicated by broken dates.

Quantity. When two or more types of containers are considered in a single entry, the quantity is shown in chronological order, insofar as possible.

Labeling. Figures or letters in parentheses, following the number of volumes, file boxes, or other types of containers, indicate the labeling. If no labeling is indicated, it may be assumed that there is none.

Discontinuance. Where no statement is made that the record was discontinued at the last date shown in the entry, it could not be definitely established that such was the case. Where no comment is made on the absence of prior, subsequent, or intermediate records, no definite information could be obtained.

Description of Records. The description of the contents of a record applies only to the current or most recent record unless change in contents is actually shown in a record entry.

Indexing. All indexes to records, unless otherwise stated, are self-contained.

Condition of Records. Records are in good condition unless otherwise indicated.

Dimensions. Dimensions are always given in inches, and, therefore, the symbol for inches ("") has been omitted.

Location of Records. When all or the majority of the records of an office have a common location, the location is indicated in the last sentence of the office essay instead of in each individual entry.

Cross References. Title-line cross references are used to show the continuity of a record series which has been kept separately for a period of time and with other records for different periods of time. An example is that in entry 13: "Sept. 1873-Apr. 1883 in Minutes of Commissioners Court, entry 1." They are also used in all artificial entries, those set up to cover records which must be shown separately under their proper office even though they are kept in files or records appearing elsewhere in the inventory, as, for example, the title-line cross reference in entry 209, "In Juror's Time Book, vol. A, entry 166," or those set up for a record which is never kept separately but is found in two or more records of miscellaneous content, such as entry 66. In both instances, the description of the master entry shows the title and entry number of the record from which the cross reference is made, as for example, these words in entry 1 do: "Also contains: Minutes of Accounts Allowed, Sept. 1873-Apr. 1883, entry 13." Dates shown in the description of the master entry or entry of miscellaneous content are only for the part or parts of the record contained therein, and are shown only when they vary from those of the master entry.

Separate third paragraph cross references from entry to entry, and see also references with subject headings or subheadings are used to show prior, subsequent, or closely related records which are not parts of the same series.

I. COUNTY COMMISSIONERS COURT

The functional and corporate affairs of the Texas county have always been administered by a supervisory court. Under laws in force for 3 years following the organization of Gregg County in 1873, the supervisory court, composed of the justices of the peace of the county, was called the county court. The presiding officer of the court was the justice of the peace resident at the county seat.¹ The district clerk was clerk of the court.² The first meeting of the county court of Gregg County was held July 21, 1873.³

Since 1876 administrative powers of the county have been vested in the county commissioners court, composed of the county judge and four county commissioners, elected at each biennial general election. The county is divided into four commissioners' precincts, and one commissioner is elected in each.⁴ The county judge is chosen from the county at large.⁵ The county clerk is clerk of the court.⁶

The records of the Gregg County Commissioners Court are located in the office of the county clerk, on the first floor of the courthouse, unless otherwise indicated.

Proceedings

General

1. MINUTES OF COMMISSIONERS COURT, July 21, 1873--. 8 vols. (A, A-G). Title varies: Minute Book, County Court, July 21, 1873-Apr. 18, 1876, 1 vol.

Clerk's journal record of proceedings of county administrative court (county court, 1873-Apr. 1876; commissioners court, Aug. 1876--), in regular and special meetings, showing term of court, date, place, and kind of meeting, names of officers present, names of persons appearing before court, subject of business presented, determinative orders, signature of presiding officer to approval of the minutes, and clerk's attest. Also contains: Election Minutes, 1880-1903, 1904--, entry 4; (Record of Election Returns); July 21, 1873-88, entry 5; Road Minutes Commissioners Court, until 1879, entry 9; Minutes of Accounts Allowed, Sept. 1873-Apr. 1883, entry 13; (Final Minutes of Board of Equalization), June 30, 1876-1937, 1939--, entry 311. Arr. chron. by date of court term, by date of meeting thereunder. 1873-Apr. 1876, no index; Aug. 1876--, indexed alph. by first letter of surname of person involved in transaction and affected

-
1. Const. 1869, Art. V, sec. 20, Gam. Ls., VII, 414. This constitution made no provision for a trial court known as county court.
 2. Ibid., sec. 9, Gam. Ls., VII, 412.
 3. Minute Book, County Court, 1st vol. A, p. 0, in Minutes of Commissioners Court, see entry 1.
 4. Const. 1876, Art. V, sec. 18.
 5. Ibid., sec. 15.
 6. Ibid., sec. 20; Vernon's Texas St. 1936, RCS, Art. 1940.

(2, 3)

County Commissioners Court -
Proceedings

by the court's order therein and by first letter in first word of subject of order, chron. thereunder. 1873-July 1, 1915, hdw.; July 1, 1915-- , typed. 640 pp. 18 x 12 x 3.

2. MISCELLANEOUS (Papers), May 25, 1888-1930, Jan. 1, 1932-- . 4 cardboard boxes and 6 f.b. Untitled, May 25, 1888-Jan. 30, 1928, 1 cardboard box; title varies: Officers Reports, 1895-1930, 1 f.b.; Commissioners Court Minutes, Jan. 1, 1932-- , 2 f.b. and 3 cardboard boxes.

Miscellaneous commissioners court papers including: Petitions for elections, orders canvassing and declaring results of local option elections; petitions for roads, road protests, orders for road maintenance, orders for road bond elections, and orders authorizing issuance of road bonds, commissioners' reports, as road overseers, on condition of roads within their precincts; orders for erection or maintenance of county buildings (courthouse, county hospital); budgets, claims, treasurer's monthly and quarterly reports of county funds, justices' of peace quarterly reports of fines, judgments, and jury fees collected and monthly reports of jury service in justice courts, county judge's quarterly reports of fines, judgments, and jury fees collected, county judge's reports of receipts from payments on convict bonds, and district clerk's reports. Also official oaths of members of board of equalization and old recorded deeds. 1888-1928, 1933, 1 cardboard box and 1 f.b., arr. by subject; 1895-1930, 1933-- , 4 f.b., no obvious arr.; 1932-- , 3 cardboard boxes and 1 f.b., arr. chron. No index. Hdw., hdw. and typed pr. fm., and typed. Cardboard boxes, 24 x 18 x 18; f.b., 11 x 5 x 14. 4 cardboard boxes, May 25, 1888-Jan. 30, 1928, Jan. 1, 1932-37, and 3 f.b., 1895-1930, 1933, 1935-36, c.c. va.; 3 f.b., 1933-- , c.c. off.

3. PROBATE (Miscellaneous Papers), approx. 1895-1931. 2,000 papers in 1 f.b.

Miscellaneous commissioners court papers including itemized accounts for material and labor furnished the county, 1931; election returns, 1896-1922; and justices' of peace reports of fines, jury fees, and judgments collected, 1895-1927. Papers filed with county clerk as recorder, including annual reports of public utility companies to Secretary of State, 1921; section foremen's reports of animals killed on railways, 1921; deeds, oil and gas leases, mortgages, deeds of trust, contracts and agreements, and county depository bonds. Papers filed in county court, including inventories of estates, applications for sales of real property of estates, and reports of sales, 1918; applications to county judge for admission to State tuberculosis sanitarium; executions, bail and appeal bonds, and jury lists, 1896-1922. No obvious arr. No index. Hdw., hdw. and typed pr. fm., and typed. 11 x 5 x 24. C.c. va.

For probate case papers, 1873-- , see entry 172; for county court civil case papers, 1876-- , see entry 187; for county court criminal case papers, 1930-- , see entry 188.

County Commissioners Court -
Proceedings

(4-8)

Elections (See also entries 2, 3)

4. ELECTION MINUTES, Aug. 10, 1903, Feb. 9, 1904. 2 entries in 1 vol. 1880-1903, 1904-- in Minutes of Commissioners Court, entry 1.

Clerk's record of proceedings of commissioners court dividing county into election precincts, on Aug. 10, 1903, pp. 1-7, showing term of court, date of order, names of county judge and commissioners, election precinct number, metes and bounds of election precinct, and designation of voting places; and of proceedings appointing one presiding judge and three judges of election for each precinct, on Feb. 9, 1904, pp. 159-212, showing term of court, date of order, names of county judge and commissioners present, names of judges appointed, term of appointment, and number of election precinct. Arr. chron. by date of proceedings. No index. Hdw. pr. fm. 478 pp. (61 used) 18 x 14 x 3.

5. (RECORD OF ELECTION RETURNS), Nov. 6, 1888-- . 1 vol. July 21, 1873-88 in Minutes of Commissioners Court, entry 1.

Official tabulations of election returns, showing date and kind of election, title of office, names of candidates, names of voting boxes, voting precinct number, number of votes cast for each candidate, number of votes cast for or against proposition voted upon, total votes cast in each precinct, and total for county. Arr. chron. by election date. No index. Hdw. pr. hd. 320 pp. 18 x 12 x 2.

6. ELECTION EXPENSES (Candidates'), Sept. 6, 1938-- . 2,000 papers in 1 f.b.

Original sworn statements made by candidates to county judge, of their campaign expenditures, showing name of candidate, title of office campaigned for, whether special, general, or primary election, filing date, itemized statement of amounts received and disbursed in campaign, signature of candidate, and acknowledgment of notary. No obvious arr. No index. Hdw. and typed pr. fm. 11 x 5 x 14.

7. RECORD OF BALLOTS, Nov. 8, 1904-Nov. 6, 1906. 1 vol. (1).

Recorded copies of statements of official ballots received, made to county clerk by presiding judges of election precincts, showing kind and date of election, name of presiding judge, election precinct number, and total number of ballots delivered to presiding judge. Arr. chron. by date of election. No index. Hdw. pr. fm. 320 pp. (9 used) 14 x 9 x 2.

8. (SCHOOL BOND ELECTION PAPERS), Aug. 22, 1893-Sept. 10, 1926. 1 f.b.

Petitions for orders calling school bond elections, showing date of petition, school district number, purpose of bond issue, amount of bonds proposed, and names of petitioners; and declarations of election results made after canvass of returns, with attest of county clerk. No obvious arr. No index. 11 x 5 x 14. C.c. va.

(9-13)

County Commissioners Court -
Proceedings

Roads (See also entries 2, 25, 32, 261-i, 280,
283, 294-296, 328, 329, 335)

9. ROAD MINUTES COMMISSIONERS COURT, Feb. term 1879-Oct. 15, 1929.
4 vols. (1 unmarked, B-D). Until 1879 in Minutes of Commis-
sioners Court, entry 1.

Clerk's record of proceedings of commissioners court appointing road over-
seers, showing term of court, name of person appointed, expiration date of
appointment, road precinct number, description of road by beginning and
ending points, and names of persons assigned to work on each road with
designation of road by name. Arr. chron. by date of court term. 1879-
1925, indexed alph. by first letter of surname of overseer, chron. there-
under; 1926-29, no index. Hdw. pr. fm. 260 pp. 16 x 12 x 2. C.c. va.

10. ROAD BIDS, June 17, 1938--. 15 papers in 1 f.b.

Bids for road work submitted to commissioners court by contractors, show-
ing items of work bid upon, work unit, quantities, unit of measure, de-
scription of material, unit rate, total amount of bid, highway number or
name, name of bidder, statement that bond has been posted, and date of
bid. Arr. chron. No index. Hdw. and pr. 11 x 5 x 14.

11. CONDEMNATION PROCEEDINGS, Jan. 1, 1934--. 2,000 papers in 2 f.b.

Papers filed in condemnation proceedings brought in commissioners court
against landowners for road rights-of-way. No obvious arr. No index.
Hdw. and typed. 11 x 5 x 14.

12. SINGLE ENTRY LEDGER (Proceedings of Advisory Board to the Com-
missioners Court), June 14, 1915-Jan. 17, 1917. 1 vol.

Recorded memoranda of proceedings of an advisory board to the commis-
sioners court in supervision of the expenditure of a \$300,000 bond issue for
improvement and construction of county roads, including acceptance of
bids for material and supplies, obtaining rights-of-way, and approving
bills for material and labor, showing date of meeting, action of board,
approval or disapproval of actions of the court, recommendations to the
court, and signatures of board members present. Arr. chron. by date of
meeting. No index. Hdw. 43 pp. 12 x 7 x 1. C.c. va.

Claims (See also entries 2, 3, 322-326, 332-335)

13. MINUTES OF ACCOUNTS ALLOWED, Aug. term 1883--. 8 vols. (1 un-
marked, 2-8). Untitled, Aug. term 1883-Apr. 15, 1903, 1 vol.

Sept. 1873-Apr. 1883 in Minutes of Commissioners Court, entry 1.

Clerk's record of claims against the county allowed by the commissioners
court, showing term of court, number of claim, name of claimant, amount
and nature of claim, date acted upon, amount allowed, name of fund against
which allowed, and number of warrant or scrip issued in payment. Arr.
chron. by court term, numer. by claim no. and chron. by date acted on
thereunder. No index. Hdw. pr. hd. 280 pp. 16 x 12 x 3. 2 vols., Aug.
term 1883-Apr. 15, 1903, May 19, 1916-Aug. 8, 1921, c.c. va.; 6 vols.,
May 11, 1903-May 18, 1916, Aug. 9, 1921--., c.c. off.

County Commissioners Court -
Proceedings

(14-19)

14. CLAIMS AND WARRANTS ON COUNTY TREASURER ALLOWED (Rough Minutes),
Nov. 1, 1874-Aug. 31, 1881. 1 vol.
Clerk's rough notes of proceedings of county supervisory court (county
court, 1874-76; commissioners court, 1876-81), incident to approval and
allowance of claims against the county, showing date of meeting, list of
claims with names of claimants and amounts allowed, and orders of court
directing issuance of warrants, with volume and page reference of re-
cording in Minutes of Commissioners Court, entry 1. Arr. chron. by date
of meeting. No index. Hdw. 100 pp. 18 x 12 x 1. C.c. va.
15. (WARRANT STUBS), July 1, 1875--. 154 vols.
Stubs of warrants issued by county clerk in payment of claims against the
county allowed by commissioners court, showing number and date of warrant,
name of payee, title of fund from which paid, date allowed, and date reg-
istered by treasurer. Arr. numer. by warrant no. No index. Hdw. pr. fm.
100 pp. 10 x 16 x 1. 120 vols., July 1, 1875-Jan. 1, 1935, c.c. va.; 34
vols., Jan. 1, 1935-- , c.c. off.
16. VOUCHERS, YEAR 1930-1932, Sept. 23, 1930-Oct. 4, 1932. 1,500
vouchers in 1 box.
Original canceled vouchers issued by county clerk in payment of claims
against the county, showing number, amount, name of payee, sums payable
out of each fund, date of term of commissioners court at which claim ap-
proved, reference to volume and page of recording of order in Minutes of
Commissioners Court, entry 1, date witnessed, and signature of county
clerk or deputy; end margin shows treasurer's receipt number, name of
fund from which paid, date registered, and signature of county treasurer.
Arr. numer. by voucher no. No index. Hdw. pr. fm. 3 x 13 x 19. C.c.
va.
17. REGISTER OF JURY TICKETS AND COUNTY WARRANTS, Jan. 8, 1874-
July 20, 1877. 1 vol.
Register of jury certificates and county warrants issued by county clerk,
showing certificate or warrant number, date registered, name of payee,
and date and amount allowed. Arr. chron. by registration date. No in-
dex. Hdw. 100 pp. 11 x 9 x 1. C.c. va.
18. J. P. COURT CERTIFICATES (Stubs), July 1, 1899-June 11, 1911.
1 vol.
Stubs of jury certificates issued by county clerk to jurors serving in
justice of the peace court of precinct 1, showing name of juror, length
of time served, number and amount of certificate, date issued, and sig-
natures of juror and justice of peace. Arr. numer. by certificate no.
No index. Hdw. pr. fm. 300 pp. 17 x 14 x 2. C.c. va.
- Requisitions (See also entries 309, 333)
19. REQUISITIONS, Jan. 1, 1933--. 1,200 papers in 2 f.b.
Original requisitions for supplies by various county officers and depart-
ments, which become purchase orders upon approval by county judge, show-
ing requisition date and number, person or firm to whom directed, name
of department for which material is intended, kind, cost, and description
of each article, signature of officer making requisition, and signatures

(20-25)

County Commissioners Court -
Accounts

of county judge and county auditor. Arr. chron. by date of requisition. No index. Hdw. and typed pr. fm. 12 x 12 x 24. C.j. off.

Accounts

20. FINANCE LEDGER, Sept. 30, 1879-Nov. 1, 1927. 3 vols. (1-3). Accounts kept by county clerk with certain officers authorized to receive county money or property, and accounts reflecting the condition of county finances, under the following subdivisions: Collector Assessment, Collector Occupation, Sheriff, Justice of Peace, Miscellaneous, Estray, Treasurer, Indebtedness. Arr. in subdivisions indicated by marginal tabs, chron. by date of debit or credit entry thereunder. No index. Hdw. pr. hd. 320 pp. 18 x 13 x 3. C.c. va.

21. TREASURER'S RECEIPTS, Oct. 2, 1934--. 3,000 receipts in 2 f.b. Carbon copies of receipts issued by county treasurer for funds deposited with him, showing date deposit received, amount, name of county fund to which deposit credited, receipt number, and signatures of county clerk and county treasurer. Arr. chron. by date of receipt. No index. Hdw. pr. fm. 11 x 5 x 14.

22. AUDITOR'S REPORT, Aug. 1, 1921. 1 vol. Original report of special auditors to the commissioners court, showing status of all county funds for the years 1916-20. No obvious arr. No index. Typed. 50 pp. 9 x 12 x 1. C.c. va.

23. GENERAL LEDGER (Deposits), Nov. 2, 1906-Aug. 31, 1912. 1 vol. (1). Accounts of county funds on deposit with county depository, showing balances, charges, and credits, with dates. Arr. chron. No index. Hdw. pr. hd. 300 pp. 18 x 17 x 2. C.c. va.

24. ESTRAY RECORD, Sept. 12, 1899-May 13, 1901. 1 vol. (2). Recorded copies of affidavits made by persons taking up estrays, showing description of animal with marks and brands; of affidavits of two appraisers, showing description of animal and appraised value; of bonds of takers-up to comply with estray law; of affidavits of takers-up as to disposition made, showing amount brought from sale, expense of sale, and amount paid to county treasurer. Arr. chron. by date of affidavit. Indexed alph. by first letter of surname of taker-up, chron. thereunder. Hdw. pr. fm. 375 pp. 16 x 12 x 2. C.c. va.

25. COUNTY CONVICT RECORD, May 7, 1879-Nov. 12, 1900, Dec. 2, 1904-Mar. 17, 1926. 3 vols. (1 unmarked, 1, 2). Untitled, May 7, 1879-Nov. 12, 1900, 1 vol. Accounts of fines and costs worked out by county convicts. 1879-1900, 1904-5 by convicts hired out by commissioners court to private firms or individuals: 1879-1900 shows case number, name of convict, by what court sentenced, total amount of fines and costs, date of contract, kind of labor to be done, name of party hiring, number of months, dates and amounts of payments; 1904-5 shows number and style of case, name and description of convict, court in which convicted, amount of fine and costs due, names of witnesses, total amount claimed, date and amount of bond

posted by employer, names of employer and bondsmen, amount of wages allowed as credit per month, date fine due, date partial payment made, amount of commission, amount paid treasurer, date scrip issued, and name of official to whom issued. 1905-26 by convicts on county roads, showing same information as 1904-5, except that under column heading "date of bond, names of bondsmen and employers," shows date of conviction, date placed on road or placed in jail, and number of days necessary to work, and under "partial payment," notations of credits allowed for time worked on road, served in jail, and cash payments. 1879-1900, arr. chron. by date of contract; 1904-5, arr. chron. by date of bond; 1905-26, arr. chron. by date put in jail or on road. 1879-1900, 1913-26, no index; 1904-13, indexed alph. by first letter of surname of convict, chron. thereunder. Hdw. pr. hd. Vol., May 7, 1879-Nov. 12, 1900, 200 pp (40 used 14 x 10 x 2; 2 vols., Dec. 2, 1904-Mar. 17, 1926, 360 pp. 17 x 16 x 2. C.c. va.

26. COUNTY JUDGE'S CONVICT BOND REGISTER, 1895-96, Jan. 12-Feb. 8, 1904. 1 vol.

Register of bonds made by persons, firms, or corporations, hiring county convicts, Jan. 12-Feb. 8, 1904, pp. 40-76, showing date of bond, name of convict, amount of bond, amount of fine and costs, names of sureties, from what court convicted, dates and amounts of partial payments, and total amount paid. Also contains, on pp. 14-39: (School Community Accounts), 1895-96, entry 319. 1895-96, arr. by community, chron. thereunder; 1904, arr. chron. by date of bond. No index. Hdw. pr. hd. 200 pp. (63 used) 11 x 10 x 1. C.c. va.

II. COUNTY CLERK AS RECORDER

From 1873, when Gregg County was created, until 1876 the district clerk was ex-officio recorder of the county.¹ The present constitution provides that in each county having a population of 8,000 or more, there shall be elected a county clerk for a term of 2 years and that he shall be the recorder of the county; that in smaller counties, one person may be elected to perform the duties of district clerk and county clerk.² Gregg County has elected separate county and district clerks since 1894.³

Records kept by the county clerk of Gregg County as recorder are located in his office, on the first floor of the courthouse, unless otherwise indicated.

1. Const. 1869, Art. V, sec. 9, Gam. Ls., VII, 412.

2. Const. 1876, Art. V, sec. 20.

3. (Record of Election Returns) p. 30, et passim, see entry 5.

(27-29)

County Clerk as Recorder -
Registration

Registration

General

27. REGISTER OF INSTRUMENTS FILED, Oct. 9, 1901--. 21 vols. (1-21). Register of instruments deposited with clerk for record under registration laws, used for the purpose of establishing the order of priority in the filing of instruments and the order in which they are to be recorded, showing file number, names of grantor and grantee, name of person paying recording fees, kind and date of instrument, date and hour of filing, amount and date of payment of fees, date instrument delivered to owner or agent, and name of person to whom delivered. Arr. alph. by first letter of surname of grantor, chron. thereunder. No index. Hdw. pr. hd. 600 pp. 16 x 12 x 3.

28. DEED RECORD, Aug. 16, 1873--. 248 vols. (A-Z, 27-248). General record books of the county, used for the recordation of instruments deposited for record under the registration laws, including deeds to real property, bills of sale to personal property, wills and codicils, various contracts, agreements, assignments, and releases affecting title to property and establishing property rights, powers of attorney; charters and articles of incorporation of cities and other corporations, including banks and railroad companies; maps and plats of town sites (Willow Springs, 1873, vol. A, p. 15; Longview, 1874, vol. A, p. 464; Kilgore, 1874, vol. A, p. 510); declarations of intention to become citizens (Thomas Teeson, 1874, vol. A, p. 344; Joseph Newman, 1874, vol. A, p. 517; Louis Greenwald, 1892, vol. L, p. 529; Fritz Swanson, 1894, vol. N, p. 299). Instruments recorded word for word and letter for letter and show clerk's certificate of recordation, with filing date, recording date, and signature of clerk. Also contains prior and/or subsequent recordings of the following instruments, recorded for various periods of time in separate volumes: Tax Receipt Record, entry 33; Oil & Gas Lease Record, entry 34; Record of Attachment Liens, entry 37; Mechanics Liens, entry 41; Record of Labor Liens, entry 42; Landlord's Lien Record, entry 43; Deed of Trust Record, entry 46. Arr. chron. by recording date. For index, see entries 29, 30. 1873-1927, hdw.; 1927--, typed. 640 pp. 18 x 12 x 3.

For original deeds on file, see entries 2, 3, 31, 32, 103, 354.

29. INDEX TO DEEDS DIRECT, Aug. 16, 1873--. 14 vols. (A-D, and 5 vols. each marked A-K, 5 vols. each marked L-Z). Index by name of grantor to Deed Record, entry 28; to Oil & Gas Lease Record, 1912-23, entry 34; to Casinghead Gas Contract, May 9, 1939--, entry 35; to Deed of Trust Record, 1879-1935, entry 46; to Federal Land Bank Deed of Trust Record, Nov. 28, 1917-Aug. 4, 1920, entry 49; shows names of grantor and grantee, kind and date of instrument, filing date, book and page reference, and in addition, 1935--, number of acres, lot and block number, and name of survey, city, town, or addition. Arr. alph. by first letter of surname of grantor, chron. thereunder by filing date. Hdw. pr. hd. 640 pp. 18 x 13 x 4.

County Clerk as Recorder -
Registration

(30-33)

30. INDEX TO DEEDS REVERSE, Aug. 16, 1873--. 14 vols. (A-D, and 5 vols. each marked A-K, 5 vols. each marked L-Z).

Index by name of grantee to Deed Record, entry 28; to Oil & Gas Lease Record, 1912-23, entry 34; to Casinghead Gas Contract, May 9, 1939--, entry 35; to Deed of Trust Record, 1879-1935, entry 46; to Federal Land Bank Deed of Trust Record, Nov. 28, 1917-Aug. 4, 1920, entry 49; shows names of grantee and grantor, kind and date of instrument, filing date, book and page reference, and in addition, 1935--, number of acres, lot and block number, and name of survey, city, town, or addition. Arr. alph. by first letter of surname of grantee, chron. thereunder by filing date. Hdw. pr. hd. 640 pp. 18 x 13 x 4.

31. RECORDED DEEDS (Originals), 1901-30, 1935--. 4,000 instruments in 10 f.b.

Original deeds filed for record and not called for by owners, showing names of grantor and grantee, date of instrument, amount of consideration, description and field notes of real estate conveyed, signature of grantor, and acknowledgment; filing date, recording date, and signature of county clerk. Arr. chron. by filing date. No index. Hdw. and typed pr. fm. 11 x 5 x 14. 6 f.b., 1901-30, c.c. va.; 4 f.b., 1935--, c.c. off.

For deed record, see entry 28; for other original deeds, see entries 2, 3, 103, 354.

32. RIGHT OF WAY DEEDS, Feb. 1, 1934--. 700 papers in 3 f.b.

Original deeds conveying land to the county for the construction of roads and highways, showing date of instrument, names of grantor and grantee, amount of consideration, description and location of land, surveyor's field notes, and signature of grantor; filing date, recording date, file number, and signature of county clerk. Arr. chron. by date of instrument. No index. Hdw. and typed pr. fm. 11 x 5 x 14.

For deed record, see entry 28; for other original deeds, see entries 2, 3, 103, 354.

33. TAX RECEIPT RECORD, Jan. 8, 1916-Jan. 6, 1921. 1 vol. (1).

Prior and subsequent record in Deed Record, entry 28.

Recorded copies of State and county tax receipts on real and personal property, filed by property owners for recording, showing year, page, and line of tax roll, date and number of receipt, name of person assessed, name of city or town where property located, number of acres, lot number, block number, name of division or subdivision, value of property, kind of tax, abstract, certificate, and survey numbers, name of original grantee, amount of payment, date of payment, signature of tax collector or deputy; filing date, recording date, and signature of county clerk. Arr. chron. by recording date. Indexed alph. by first letter of surname of taxpayer, chron. thereunder. Hdw. pr. fm. 300 pp. (3 used) 16 x 12 x 2. C.c. va.

For copies and stubs of receipts issued, see entries 58, 278, 279.

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County Clerk as Recorder -
Registration

Oil and Gas (See also entries 3, 57, 266, 271, 355)

34. OIL & GAS LEASE RECORD, May 9, 1912-Nov. 4, 1930. 4 vols. (1-4). Prior and subsequent record in Deed Record, entry 28. Recorded copies of agreements to lease land for privilege of drilling for oil and gas, showing names of lessor and lessee, date of lease, description of land, amount of consideration, and special terms; filing date, recording date, and signature of county clerk. Arr. chron. by recording date. 1912-23 separate index, see entries 29, 30; 1923-30 indexed alph. by first letter of surname of lessor on left pages, and of lessee on right, chron. thereunder. 1912-27, hdw. pr. fm.; 1927-30, typed and typed pr. fm. 360 pp. 18 x 12 x 3.

35. CASINGHEAD GAS CONTRACT, May 9, 1939--. 1 vol. (1). Recorded copies of contracts to purchase casing-head gasoline, showing date of contract, names of seller and buyer, description of property leased or owned, terms and conditions of contract, signatures of contracting parties, and acknowledgment of notary; filing date, recording date, and signature of county clerk. Arr. chron. by recording date. For index, see entries 29, 30. Typed pr. fm. 160 pp. 18 x 12 x 2.

Liens

36. JUDGMENT RECORD, Jan. 6, 1880--. 7 vols. (1-7). Abstracts of judgments recorded and indexed to establish liens upon land in the county, showing number and style of case, date and amount of judgment, title of court rendering judgment, amount of costs, rate of interest, amounts of credits, amount due, authentication of court; filing date, recording date, and signature of county clerk. Arr. chron. by recording date. Indexed alph., direct by first letter of surname of plaintiff, and reverse by first letter of surname of defendant, chron. thereunder. 1880-Sept. 14, 1931, hdw.; Sept. 16, 1931--, typed. 600 pp. 18 x 12 x 3.

37. RECORD OF ATTACHMENT LIENS, Nov. 3, 1901--. 1 vol. (1). Prior record in Deed Record, entry 28. Clerk's register of writs of attachment filed for record, officers' returns, and recorded copies of writs of attachment; register shows names of plaintiff and defendant in attachment, case number, from what court and county writ issued, amount of debt, and month, day, year, and hour of filing of writ; officer's return shows date writ received and date executed, manner of execution (by levy upon real estate showing description of real estate by metes and bounds, or by seizure of personal property showing description of personal property seized), and signature of officer; recorded copies of writs show name of defendant; amount of probable value of property to be attached, name of plaintiff, name of court and date of court term for further proceedings, and signature of judge; all show filing date, recording date, and signature of county clerk. Arr. in subdivisions (register, returns, and recorded copies), chron. thereunder by recording date. Indexed alph., direct by first letter of surname of plaintiff on left pages, reverse by first letter of surname of defendant on right, chron. thereunder. Register hdw. pr. hd.; writs and returns hdw. and typed copies pasted in. 159 double pp. (113 used) 14 x 9 x 2.

County Clerk as Recorder -
Registration

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38. LIS PENDENS NOTICES, Dec. 31, 1931-Sept. 2, 1934. 422 notices in 1 box and 1 f.b.

Original notices of the pendency of suits involving the title to real estate, filed by parties seeking affirmative relief in such suits, showing number and style of case, title of court in which suit is pending, kind of suit and relief sought, description of real estate involved, filing date of suit, date notice issued, name of person filing or his agent, filing date, and recording date. Arr. chron. by filing date. Hdw. and typed pr. fm. No index. Box, 3 x 19 x 13; f.b., 11 x 5 x 14. C.c. va.

For recorded copies, see entry 39.

39. LIS PENDENS RECORD, Dec. 27, 1907--. 5 vols. (1-5).

Recorded copies of lis pendens notices, showing information as in entry 38. Arr. chron. by recording date. Indexed-alph., direct by first letter of surname of plaintiff on left pages, reverse by first letter of surname of defendant on right, chron. thereunder. 1907-Nov. 15, 1918, hdw.; Nov. 20, 1918--, typed. 600 pp. 18 x 12 x 3.

40. NOTICE OF TAX LIEN UNDER INTERNAL REVENUE LAWS, Feb. 28, 1936--. 1 vol. (1).

Recorded copies of notices of tax liens in favor of the United States Government, filed by Collector of Internal Revenue, showing customs district number, name of city or town where collector's office located, recital of the assessment of taxes, name, residence, and place of business of taxpayer, kind and amount of taxes; filing date, recording date, and signature of county clerk; also, in some cases, certificate of release of lien, showing certificate number and amount paid, appears at foot of page. Arr. chron. by recording date. Indexed alph. by first letter of surname of taxpayer, chron. thereunder. Typed pr. fm. 600 pp. 18 x 12 x 3.

41. MECHANICS LIENS, Mar. 5, 1886--. 24 vols. (1, 1, 3-24).

Title varies: Contractors Lien Record, Aug. 6, 1918-Aug.

4, 1923, 1 vol. Prior record in Deed Record, entry 28.

Recorded copies of contracts filed by mechanics, builders, artisans, and contractors to establish liens on property, securing payment for materials and labor furnished in erection and repair of buildings, showing names of contracting parties, terms of contract, description of property, description of work performed and materials furnished, terms of payment, sum of insurance to be carried, affidavit of lienor, and acknowledgment; filing date, recording date, and signature of county clerk. Arr. chron. by recording date. Indexed alph. by first letters of surnames of lienor and lienee, chron. thereunder. 1886-1918, hdw.; 1918-23, hdw. pr. fm.; 1918--, typed. 600 pp. 18 x 12 x 3.

42. RECORD OF LABOR LIENS, Mar. 12, 1900--. 4 vols. (1-4).

Prior record in Deed Record, entry 28.

Recorded copies of sworn statements filed by laborers to secure liens on property of their employers for payment of services performed, showing name of laborer and employer, date of instrument, statement of services performed, amount secured by lien, and description of property by items and location; filing date, recording date, and signature of county

(43-46)

County Clerk as Recorder -
Registration

clerk. Arr. chron. by recording date. Indexed alph. by first letter of surname of laborer on left pages, and by first letter of surname of employer on right, chron. thereunder. 1900-Sept. 10, 1931, hdw. and typed pr. fm. and typed copies pasted in; Sept. 11, 1931--, typed. 450 pp. 16 x 12 x 4.

43. LANDLORD'S LIEN RECORD, Mar. 29, 1924--. 1 vol. (1). Prior record in Deed Record, entry 28.

Recorded copies of sworn itemized statements filed by landlords for the purpose of obtaining preference liens on the property of tenants for rentals due on houses, buildings, and other properties, showing names of landlord and tenant, description of property covered by lien, location of rental property, amount of rent due, period covered by lien; filing date, recording date, and signature of county clerk. Arr. chron. by recording date. Indexed alph., direct by first letter of surname of tenant, and reverse by first letter of surname of landlord, chron. thereunder. Hdw. and typed copies pasted in. 180 pp. 12 x 8 x 1.

44. HOSPITAL LIENS, Apr. 5, 1933--. 45 papers in 1 f.b.

Original notices filed by hospitals claiming liens upon rights of action and demands (including public liability insurance claims) of patients upon account of personal injuries received in accidents, showing name and location of hospital, name and address of injured person, date of accident, date of admission to hospital, place where accident occurred, name of person or firm liable, name of insurance company (if any and if known), itemized hospital bill with date and signature of business manager of hospital. Arr. chron. by filing date. No index. Typed pr. fm. 11 x 5 x 14.

For hospital lien docket, see entry 45.

45. HOSPITAL LIEN DOCKET, Apr. 5, 1933--. 1 vol. (1).

Register of notices filed by hospitals claiming liens upon rights of action and demands (including public liability insurance claims) of patients upon account of personal injuries received in accidents, showing filing number, filing date, name and address of injured person, date of admission to hospital and date of discharge, name of insurance company (if any), amount of lien claim, and special terms (if any). Arr. chron. by filing date. Indexed alph. by first letter of surname of patient, chron. thereunder, showing name of hospital. Hdw. 170 pp. 16 x 12 x 1.

For original liens, see entry 44.

Mortgages (See also entries 3, 103)

46. DEED OF TRUST RECORD, Nov. 20, 1879--. 41 vols. (1-41). Title varies: Record of Deeds Real Estate, Nov. 20, 1879-Sept. 10, 1892, 1 vol.; Record of Deeds & Mortgages Real Estate, Jan. 16, 1893-Mar. 27, 1915, 3 vols. Prior record in Deed Record, entry 28.

Recorded copies of mortgages and deeds of trust on real estate, showing names of mortgagor or grantor and of mortgagee or trustee, description of mortgaged property, consideration, amount secured, terms and conditions of instrument including terms of payment, date of execution, sig-

County Clerk as Recorder -
Registration

(47-50)

nature of mortgagor or grantor; filing date, recording date, and signature of county clerk. Also recorded copies of assignments and releases of mortgages and deeds of trust, showing name of owner of mortgage or deed of trust, description of instrument assigned or released, name of assignee or person to whom released, and, in case of releases, direction to county clerk to release mortgage or deed of trust of record, signature of owner of mortgage or deed of trust; filing date, recording date, and signature of county clerk. Arr. chron. by recording date. For index, 1879-1935, see entries 29, 30; 1935-- , see entries 47, 48, 1879-1926, hdw.; 1925-29, hdw. pr. fm.; 1926-- , typed. 500 pp. 16 x 12 x 2.

47. INDEX TO DEED OF TRUST MORTGAGORS, Sept. 25, 1935-- . 1 vol.
(A to Z).

Index by name of mortgagor or grantor to volumes 26 (from p. 335) -41 of Deed of Trust Record, entry 46, showing name of opposite party, date and kind of instrument, filing date, volume and page reference, number of acres, lot and block numbers, and name of survey, city, town, or addition. Arr. under alph. subdivisions by first letter of surname of mortgagor or grantor, chron. thereunder; alph. key in front of each subdivision gives page numbers where various combinations of surnames begin. Hdw. pr. hd. 400 pp. 16 x 14 x 3.

48. INDEX TO DEED OF TRUST MORTGAGES, Sept. 25, 1935-- . 1 vol.

Index by name of mortgagee or trustee to volumes 26 (from p. 335) -41 of Deed of Trust Record, entry 46, showing name of opposite party, date and kind of instrument, filing date, volume and page reference, number of acres, lot and block numbers, and name of survey, city, town, or addition. Arr. under alph. subdivisions by first letter of surname of mortgagee or grantee, chron. thereunder; alph. key in front of each subdivision gives page numbers where various combinations of surnames begin. Hdw. pr. hd. 400 pp. 16 x 14 x 3.

49. FEDERAL LAND BANK DEED OF TRUST RECORD, Nov. 28, 1917-Aug. 4, 1920. 1 vol. (1).

Recorded copies of deeds of trust in favor of Federal Land Bank, showing date and number of instrument, names of mortgagor and mortgagee, amount of mortgage indebtedness, description of property, terms of mortgage, rate of interest, date of maturity, and signature of mortgagor; filing date, recording date, and signature of county clerk. Arr. chron. by recording date. For index, see entries 29, 30. Hdw. pr. fm. 300 pp. 17 x 15 x 1.

50. CHATTEL MORTGAGES, Sept. 7, 1933-- . 50,000 instruments in 109 f.b.

Original mortgages on personal property, or in some cases, certified copies filed as substitutes for originals, showing filing number, names of mortgagor and mortgagee, date of instrument, date of execution, amount secured, terms and conditions, date of maturity, description of property, and filing date. Arr. numer. by filing no., series beginning with no. 1 for each year. No index. Hdw. and typed pr. fm. 11 x 5 x 14. 41 f.b., Sept. 7, 1933-Dec. 11, 1935, c.c. va.; 68 f.b., Nov. 1, 1935-- , c.c. off. For register, see entry 52.

(51-54)

County Clerk as Recorder -
Registration

51. CHATTEL MORTGAGE RELEASES, Jan. 1, 1934--. 2,500 instruments in 5 f.b. Title varies: Releases Chattel Mortgages, 1937-39, 2 f.b.

Original chattel mortgage releases, or in some cases, certified copies filed as substitutes for originals, acknowledging satisfaction of mortgages and directing county clerk to release the encumbrances, showing date of mortgage, names of mortgagor and mortgagee, description of chattels, amount of debt, date of release, and signature of owner of mortgage; filing date, recording date, and signature of county clerk. Arr. chron. by filing date. No index. Hdw. and typed. 11 x 5 x 14. 3 f.b., Jan. 1, 1934--, c.c. off; 2 f.b., 1937-39, c.c. va.

52. CHATTEL MORTGAGE REGISTER, Apr. 24, 1879--. 74 vols. (A-Z, 27-74). Title varies: Record of Liens on Personal Property, Apr. 24, 1879-Feb. 18, 1892, 4 vols.

Register of mortgages on personal property, showing filing number, date of reception, names of mortgagor and mortgagee, date of instrument, amount secured, date of maturity, brief description of property mortgaged, and remarks. Arr. numer. by filing no. 1879-Feb. 2, 1884, Aug. 1, 1885-1898, indexed alph. by first letters of surnames of mortgagor and mortgagee, chron. thereunder, each showing name of opposite party; Feb. 2, 1884-Aug. 1, 1885, separate index, see entry 53; 1898-1903, indexed alph. by first letter of surname of mortgagor, chron. thereunder; 1903--, indexed alph. by first letter of surname of mortgagor on left pages and of mortgagee on right, chron. thereunder. Hdw. pr. hd. 360 double pp. 16 x 12 x 4. 34 vols., Apr. 24, 1879-Sept. 2, 1932, c.c. va.; 40 vols., Sept. 21, 1932--, c.c. off.

For originals; see entry 50.

53. INDEX TO RECORD OF LIENS (Chattel Mortgage Register), Feb. 2, 1884-Aug. 1, 1885. 1 vol. (A).

Index by names of mortgagor and mortgagee to part of volume A of Chattel Mortgage Register, entry 52, showing name of opposite party and page reference. Arr. alph. by first letters of surnames, chron. thereunder. Hdw. 100 pp. 18 x 10 x 1. C.c. va.

54. LIENS MACHINERY ON REALTY, Sept. 7, 1931--. 2 f.b. Title varies: Lien on Machinery Situated on Realty, 1931-35, 1 f.b.

Original chattel mortgages on machinery and other movable equipment susceptible to being attached to real estate, or, in some cases, certified copies filed as substitutes for originals, showing file number, names of mortgagor and mortgagee, date of instrument, amount secured, terms and conditions of mortgage, brief description of machinery and of real estate to which attached, and date of maturity; filing date, and signature of county clerk. 1931-35, arr. chron. by filing date; 1935--, arr. numer. by file no. No index. Hdw. pr. fm. 11 x 5 x 14. 1 f.b., Sept. 7, 1931-35, c.c. va.; 1 f.b., 1935--, c.c. off.

For register, see entry 55.

County Clerk as Recorder -
Tax Rolls and Receipts

(55-59)

55. CHATTEL MORTGAGE RECORD ON REALTY, July 12, 1917--. 2 vols.
(1, 2).

Register of chattel mortgages on machinery or other movable equipment susceptible to being attached to real estate, showing file number, filing date, recording date, names of mortgagor and mortgagee, date and place of execution, amount secured, date due, description of machinery or equipment and of real estate to which attached. 1917-Dec. 15, 1932, arr. alph. by first letter of surname of mortgagor, chron. by filing date thereunder; Dec. 15, 1932--, arr. numer. by file no. 1917-32, no index; 1932--, indexed alph. by first letter of surname of mortgagor, chron. thereunder. Hdw. pr. hd. 400 pp. 14 x 12 x 3.

For originals, see entry 54.

Tax Rolls and Receipts

56. COPY OF TAX ROLL, 1926--. 28 vols. Title varies: Clerk's Copy Fee Tax Roll, 1926-34, 9 vols.; Assessor's Copy Fee Tax Roll, 1932-38, 7 vols.; Copy - Tax Roll - Resident & Others, 1936-37, 2 vols.

Clerk's copies of tax rolls, showing information as in entry 272. Arr. by years, thereunder in subdivisions for different types of assessment forms (such as property rendered by owner or agent; property unrendered; street railroad, interurban, or electric railroad; incorporated State and National banks; telegraph and telephone lines, pipe lines, electric light and power companies, waterworks, and gas companies); arr. alph. by first letter of surname of owner under each subdivision. No index. Typed pr. fm. Aver. 400 pp. 18 x 24 x 2. 12 vols., 1926-34, jur. dor. clst.; 16 vols., 1932--, t.a.c. off.

57. CLERK'S COPY OIL TAX ROLL, 1934. 1 vol.

Clerk's copies of tax rolls of oil property, both rendered and unrendered for assessment. Arr. under tabular subdivisions (Oil Roll Assessment of Property Form "B", pp. 1-253; Recapitulation, pp. 1-7; Oil Roll of Unrendered Property Form "D", pp. 1-453; Recapitulation, pp. 1-12), alph. thereunder by first letter of surname of owner. No index. Typed pr. fm. 725 pp. 18 x 24 x 4. Jur. dor. clst.

58. (STATE AND COUNTY TAX RECEIPTS), June 1, 1932-Dec. 31, 1934.
8,000 stubs in 4 f.b.

Stubs of State and county tax receipts, showing date, name and address of taxpayer, dates for which tax payment applies, amounts of State and county taxes, and reference to page and line of tax roll. Arr. chron. No index. Hdw. pr. fm. 11 x 5 x 14. C.c. va.

For assessor-collector's copies and stubs, see entries 278, 279; for recorded copies of receipts filed by owners, see entry 33.

59. DELINQUENT TAX RECORD, Jan. 1, 1884-Dec. 1, 1914. 1 vol. (1).

Clerk's record of all lands, lots, or parts of lots returned delinquent or reported sold to State, showing year delinquent or sold, name of owner, abstract or lot number, certificate, tract, or block number, survey, division, or outlot number, original grantee or city or town, subdivision or addition to city or town, number of acres delinquent or sold, amounts of ad valorem and poll taxes assessed as State taxes, amounts of ad valorem,

(60-64)

County Clerk as Recorder -
Business Records

special, poll, and school district taxes assessed as county taxes, total State taxes, and total county taxes; and if redeemed, date of redemption, collector's receipt number, and Comptroller's certificate number. Arr. alph. by name of owner. No index. Hdw. pr. fm. 314 pp. 18 x 24 x 3. C.c. va.

For assessor-collector's delinquent tax record, see entry 283.

Business Records

(See also entries 3, 28, 169, 190,
213, 216, 266, 272, 292, 297-302)

60. ASSUMED NAMES (Certificates), June 13, 1921--. 2,000 instruments in 2 f.b.

Original certificates filed by owners of unincorporated business firms operating under assumed names, designating the responsibility in the conduct of the business, showing assumed name, place of business, names and post office addresses of owners, date of certificate, signatures of owners, and acknowledgment; filing date, and recording date with volume and page reference of recording in Assumed Name Record, entry 61. Arr. chron. by filing date. No index. Hdw. and typed pr. fm. 11 x 5 x 14.

61. ASSUMED NAME RECORD, Jan. 15, 1921--. 2 vols. (1, 2).

Register of assumed name certificates, showing certificate number, filing date, assumed name, names and addresses of owners, date of certificate, remarks, and withdrawal notices, if any. 1921-32, arr. alph. by first letter of assumed name, chron. thereunder; 1933--., arr. chron. by filing date. 1921-32, no index; 1933--., indexed alph. by first letter of assumed name, chron. thereunder. Hdw. pr. hd. 326 pp. 16 x 11 x 1.

For originals, see entry 60.

62. PUBLIC WAREHOUSE BONDS, Apr. 7, 1936--. 35 instruments in 1 f.b.

Original bonds filed by public warehouse operators, payable to the State and conditioned for the faithful performance of duties, showing names of principal, sureties, and obligee, amount, condition, and date of bond, location of warehouse, kind of merchandise stored, and date of instrument; filing date and signature of county clerk. Arr. chron. by filing date. No index. Hdw. pr. fm. 11 x 5 x 14.

63. REPORT ON COMMERCIAL GUARANTY STATE BANK OF LONGVIEW, Sept. 26, 1926, Sept. 19, 1929. 2 vols. Untitled, Sept. 26, 1926, 1 vol.

Duplicates of financial reports of insolvent State bank, showing amount of cash on hand, itemized list of bonds and securities, names of shareholders, amount of liabilities, bills receivable, bills payable, notes outstanding, and other assets and liabilities. No obvious arr. No index. Typed. 40 pp. 8 x 14 x 1. C.c. va.

64. RECORD OF DRUMMERS LICENSE, Apr. 20, 1881-June 29, 1882, 1 vol. (1).

Recorded copies of traveling salesmen's special occupation tax receipts issued by State Comptroller as licenses, showing receipt number, name of

County Clerk as Recorder -
Professional Records

(65-68)

salesman, duration of license, date issued, amount of license fee (\$50), and signature of Comptroller; filing date, recording date, and signature of county clerk. Arr. chron. by recording date. Indexed alph. by first letter of surname of salesman, chron. thereunder. Hdw. pr. fm. 360 pp. 16 x 12 x 2. C.c. va.

Professional Records

65. DIPLOMA RECORD (and Professional Licenses), Oct. 25, 1873--.
1 vol. (A).

Recorded copies of dentists' licenses to practice, showing name of licensee, license number, name of school attended, type of diploma, copy of seal of board of examiners and names of board members, filing date, recording date, and signature of clerk; also, scattering copies, through 1920, of physicians' diplomas, and pharmacists' certificates. Also contains: (Embalmers' License Register), 1921-- , entry 66; Medical Register (Physicians' and Veterinarians' Licenses), Oct. 25, 1873-Jan. 29, 1920, entry 168. Arr. chron. by filing date. Indexed alph. by first letter of surname of licensee, chron. thereunder. Hdw. and typed. 305 pp. 16 x 11 x 1.

66. (EMBALMERS' LICENSE REGISTER), Nov. 13, 1913-June 20, 1919, 1921-- . Nov. 13, 1913-June 20, 1919 in Automobile Record, entry 91; 1921-- in Diploma Record (and Professional Licenses), entry 65.

Register of embalmers' licenses issued by State Board of Embalmers' Examiners, showing license number, date of license, name and address of licensee, and number of years license in effect.

67. OPTOMETRY RECORD, Jan. 10, 1923-- . 1 vol.

Recorded copies of licenses issued to optometrists by State Board of Examiners in Optometry, showing State and county, name and address of optometrist, license number, date issued, signatures of board members, and acknowledgment; filing date, recording date, and signature of county clerk. Arr. chron. by recording date. Indexed alph. by first letter of surname of optometrist, chron. thereunder. Hdw. pr. fm. 120 pp. 16 x 11 x 1.

68. NURSES REGISTER, Mar. 20, 1924-- . 2 vols.

Recorded copies of nurses' certificates to practice issued by State Board of Nurse Examiners, showing State and county, name and address of nurse, declaration of State Board as to qualifications of nurse, and certificate number; also copy of nurse's identification certificate, showing name of nurse, names of persons (usually two physicians) certifying that nurse named therein is identical person to whom certificate of State Board was issued; filing date, recording date, and signature of county clerk. Arr. chron. by recording date. Indexed alph. by first letter of surname of nurse, chron. thereunder. Hdw. pr. fm. 54 pp. 16 x 11 x 1.

(69-73)

County Clerk as Recorder -
Vital Statistics

Vital Statistics

Marriages

69. (AFFIDAVITS TO AGE FOR MARRIAGE LICENSES), Oct. 3, 1899-Mar. 30, 1901. 2 vols.

Stubs of affidavits made by applicants for marriage licenses, certifying as to their ages and legal right to marriage without the consent of parents or guardians, showing name of county, names of contracting parties, signature of male applicant, date of affidavit, and attest of county clerk. Arr. chron. by date of affidavit. No index. Hdw. pr. fm. 100 pp. 17 x 17 x 2. C.c. va.

For other affidavits to age, see entry 73.

70. NOTICE OF INTENTION TO MARRY, June 26, 1929-Aug. 26, 1933. 2 vols. (1, 2). Discontinued; law requiring notice repealed (Acts 1933, 43d Leg., 284).

Recorded copies of applications for marriage licenses, required to be on file 3 days before license granted, showing name of applicant, affidavits to ages of contracting parties (one by contracting party, one by third party), and number of male applicant's health certificate (see entry 72); filing date, recording date, and signature of county clerk; also, in volume 1, pp. 401-480, record of objections to marriages (for other objections, see entries 71, 73). Vol. 1 arr. in subdivisions (applications by contracting parties, pp. 1-200; applications by third parties, pp. 201-400; objections, pp. 401-480), chron. thereunder; vol. 2 arr. numer. by application no. Indexed alph., direct by first letter of surname of male, reverse by first letter of surname of female, chron. thereunder. Hdw. pr. fm. 500 pp. 16 x 13 x 3.

71. RECORD OF OBJECTIONS TO MARRIAGE, Nov. 24, 1923-Aug. 18, 1930. 1 vol.

Record of objections to marriage of applicants, filed by parents or guardians, showing name of applicant against whom objection directed, name of person objecting, reason for objection, filing date, and remarks. Arr. alph. by first letter of surname of applicant objected to, chron. thereunder by filing date. No index. Hdw. pr. fm. 50 pp. 9 x 11 x 1. C.c. va.

For other objections, see entries 70, 73.

72. HEALTH CERTIFICATES, June 17, 1929--. 8 f.b.

Original health certificates required of men applying for marriage licenses as a condition precedent to the issuance of license, showing name of applicant, certificate number, date of examination, physician's findings, signature of physician, date issued, and filing date. Arr. numer. by certificate no. No index. Hdw. pr. fm. 13 x 5 x 24; 11 x 5 x 14. 3 f.b., June 17, 1929-Dec. 22, 1934, c.c. va.; 5 f.b., Jan. 2, 1934-- , c.c. off.

73. MARRIAGE LICENSE (Stubs), June 15, 1891--. 46 vols. (each stamped on back with contained license nos.).

Stubs of marriage licenses issued, showing license number, date issued, names, ages, and addresses of contracting parties, affidavits to age

(for other affidavits to age, see entry 69), in some cases, consent of parents or guardians to marriage of minors, and signature of county clerk; also some parents' objections to marriage, requesting county clerk to refuse license, are attached to back of volumes (for other objections, see entries 70, 71). Arr. numer. by license no. No index. Hdw. pr. fm. 14 x 16 x 1. 42 vols., June 15, 1891-Feb. 18, 1936, c.c. va.; 4 vols., Feb. 19, 1936--, c.c. off.

74. MARRIAGE LICENSES, Aug. 1873--. 4,000 licenses in 11 f.b. Original marriage licenses returned for recording after marriage ceremony has been performed, showing State and county, license number, date issued, names, ages, and addresses of contracting parties, date and place ceremony performed with signature and address of officiating party; date returned, recording date, and signature of clerk. Arr. numer. by license no. No index. Hdw. pr. fm. 11 x 5 x 14. 9 f.b., Aug. 1873-Dec. 31, 1935, c.c. va.; 2 f.b., Jan. 1, 1935--, c.c. off.
For recorded copies, see entry 75.

75. MARRIAGE RECORD, Aug. 1873--. 18 vols. (A-R). Recorded copies of marriage licenses returned for recording, showing information as in entry 74. Arr. chron. by recording date. 1873-95, indexed alph. by names of male and female, neither showing name of opposite party; 1896-1901 and 1903-35, indexed alph., direct by first letter of surname of male on left pages, reverse by first letter of surname of female on right, chron. thereunder, each showing name of opposite party; 1901-3, indexed alph., direct by first letter of surname of male, chron. thereunder, in front of book, reverse by first letter of surname of female, chron. thereunder, in back of book, each showing name of opposite party; 1935--, indexed alph. by first letters of surnames of male and female, chron. thereunder, in left and right columns; respectively, on same page, each showing name of opposite party. Hdw. pr. fm. 620 pp. 14 x 12 x 3.

Births and Deaths (See also entry 235)

76. INDEX TO BIRTH RECORD (Register), Oct. 1, 1873-Oct. 7, 1876, May 20, 1903-July 7, 1911, July 6, 1917--. 4 vols. (A, 1, one unmarked, 2). Title varies: Register of Births, Oct. 1, 1873-Oct. 7, 1876, 1 vol.; Record of Births, May 20, 1903-July 7, 1911, 1 vol.; Birth Record, July 6, 1917-June 30, 1936, 1 vol.

Register of births: Through 1911, of birth reports; from 1917--, of birth certificates filed. 1873-76 shows date of registration, names of father and mother, color of parents, name, sex, and date of birth of child; 1903-11 shows file number; name, sex, race, date and place of birth, legitimate or otherwise; whether parents foreign-born or native; whether child stillborn or alive; name and residence of parents; name and residence of physician, accoucheur, or attendant; filing date, and name of person reporting birth; 1917-36 shows certificate number, filing date, place of birth, full name, sex, whether single or multiple birth, legitimate or illegitimate, date of birth, alive or stillborn; name, residence, color or race, age, occupation, and birthplace of father; maiden name, residence, color or race, age, birthplace, and occupation

(77-79)

County Clerk as Recorder -
Welfare; Military Discharges

of mother; number of children of mother, including this birth, and number of children still living; 1936-- shows surname and given name of child; names of father and mother; race, sex, and birth date of child; name of reporting physician, and certificate number. 1873-76, arr. chron. by date of registration; 1903-11, arr. chron. by filing date and numer. by filing no.; 1917-36, arr. numer. by certificate no.; 1936--, arr. alph. by first letter of surname of child, chron. thereunder in order of registration. 1873-76, 1936--, no index; 1903-11, 1917-36, indexed alph. by first letter of surname of child, chron. thereunder. Hdw. pr. hd. Vol. A, 335 pp. (5 used); vol. 1, 292 pp. (19 used); unmarked vol., 161 double pp.; vol. 2, 480 pp. Vol. 1, 12 x 8 x 1; others, 18 x 12 x 2.

77. DEATH RECORD, May 29, 1903-July 26, 1911, Sept. 1, 1917--.
3 vols. (1, one unmarked, 2). Title varies: Record of
Deaths, May 29, 1903-July 26, 1911, 1 vol.

Clerk's register of death certificates. 1903-11 shows certificate number, name, race, sex, age, residence, place of death, date of death, alien or citizen, cause of death, name and residence of physician, surgeon, accoucheur, or coroner, filing date, and name of person filing certificate; 1917-39 shows certificate number, filing date, place of death, full name, sex, color, race, marital status, date of birth, age, occupation, and place of birth of deceased; name and birthplace of father; maiden name and birthplace of mother; name and address of informant; date of death, cause and contributing causes of death; place and date of burial; 1939-- shows certificate number, name and address of deceased, date of birth, date of death, names of father and mother, and name of attending physician. 1903-11, 1917-39, arr. chron. by filing date; 1939--, arr. alph. by first letter of surname of deceased, chron. thereunder in order of registration. 1903-11, 1917-39, indexed alph. by first letter of surname of deceased, chron. thereunder; 1939--, no index. Hdw. pr. hd. Vol. 1, 292 double pp. (8 used); unmarked vol., 161 double pp.; vol. 2, 480 pp.; all 18 x 12 x 2.

Welfare

78. OLD AGE PENSION LIST, Jan. 1, 1936--. 60 lists in 1 f.b.
Lists of residents of the county who have received pensions from the State Old Age Assistance Commission, showing month date, name and address of pensioner, name of county, and monthly amount paid to each pensioner with number of check. Arr. chron. by date of list, each list arr. alph. by surname of pensioner. No index. Typed pr. fm. 8 x 4 x 16.

Military Discharges

79. RECORD OF DISCHARGED SOLDIERS AND SAILORS, Dec. 20, 1918-June 25, 1919, 1 vol. (1).

Recorded copies of official discharge certificates from Army or Navy service in World War, showing date and place of enlistment, name of soldier or sailor, enlistment serial number, date and place of birth, occupation, personal description, service record, date, place, and condition of discharge, name of commanding officer; filing date, recording date, and signature of county clerk. Arr. chron. by recording date.

County Clerk as Recorder -
Official Bonds and Oaths

(80-83)

Indexed alph. by first letter of surname of veteran, chron. thereunder.
Hdw. pr. fm. 600 pp. 16 x 12 x 2.

Official Bonds and Oaths

(See also entries 2, 3)

80. OFFICIAL BONDS, Jan. 1, 1894--. 900 bonds in 2 cardboard boxes and 2 f.b.

Original qualifying bonds of county officers, conditioned in accordance with requirements of law (usually, for faithful performance of duties or for the proper accounting for public funds, or both), showing names of principal and sureties, name and official title of obligee (usually the Governor, county judge, or county treasurer), amount, date, and conditions of bond, signatures of principal and sureties, and signature of approving officer; filing date, recording date, and signature of county clerk. Also contains: Notary Public Bonds, Jan. 1, 1894-June 30, 1901, June 16, 1928--, entry 83. Arr. chron. by filing date. No index. Hdw. pr. fm. Cardboard boxes, 5 x 22 x 16; f.b., 11 x 5 x 14. 2 cardboard boxes, Jan. 1, 1894-June 1, 1928, c.c. va.; 2 f.b., June 8, 1928--, c.c. off.

For recorded copies, see entry 81.

81. RECORD OF OFFICIAL BONDS, Aug. 19, 1873--. 4 vols. (A-D).

Title varies: Bond Book, Aug. 19, 1873-Nov. 18, 1910, 3 vols. Recorded copies of qualifying bonds of county officials, showing information as in entry 80. Also contains: Notary Bond Record, 1873-1900, 1909-23, entry 84. Arr. chron. by recording date. Aug. 19, 1873-Dec. 8, 1884, separate index, see entry 82; Dec. 9, 1884--, indexed alph. by first letter of surname of official, chron. thereunder. 1873-1929, hdw.; 1888--, hdw. pr. fm. 380 pp. 16 x 12 x 2.

82. INDEX BOND BOOK, Aug. 19, 1873-Dec. 8, 1884. 1 vol. (A).

Index by name of official to volume A (titled Bond Book), in Record of Official Bonds, entry 81, showing title of office and reference to book and page. Arr. alph. by first letter of surname of official, chron. thereunder. Hdw. 75 pp. 15 x 10 x 1. C.c. va.

83. NOTARY PUBLIC BONDS, July 1, 1901-June 15, 1928, 1931-35.

2 f.b. Untitled, 1931-35, 1 f.b. Jan. 1, 1894-June 30, 1901, June 16, 1928-- in Official Bonds, entry 80.

Original qualifying bonds and oaths of office of notaries public; bonds conditioned for faithful performance of duties, show names of principal and sureties, name and official title of Governor as obligee, date, amount, and conditions of bond, signatures of principal and sureties, and approval of county clerk; oath endorsed on bond shows name of affiant, terms of oath in form prescribed by constitutional provision, date of oath, signature of affiant, and acknowledgment; filing date, recording date, and signature of county clerk. 1901-28, arr. chron. by filing date; 1931-35, no arr. No index. Hdw. pr. fm. 10 x 5 x 22. C.c. va.

For recorded copies, see entry 84.

(84-88)

County Clerk as Recorder -
Acknowledgments and Fees

84. NOTARY BOND RECORD, June 1, 1901-June 9, 1909, June 1, 1923-June 1, 1927, June 1, 1933--. 6 vols. (1, 2, 1-4). Title varies: Notary Public Bond Record, June 1, 1901-June 9, 1909, June 1, 1923-June 1, 1927, 2 vols. 1873-1900, 1909-23 in Record of Official Bonds, entry 81.

Recorded copies of qualifying bonds and oaths of office made by notaries public, showing information as in entry 83. Arr. chron. by date of approval. Indexed alph. by first letter of surname of notary, chron. thereunder. 1901-9, 1923-27, hdw. pr. fm.; 1933--, typed pr. fm. 600 pp. 18 x 12 x 3. 2 vols., June 1, 1901-June 9, 1909, June 1, 1923-June 1, 1927, c.c. va.; 4 vols., June 1, 1933--, c.c. off.

85. BONDS AND DEPUTATIONS, Feb. 26, 1931--. 1,500 instruments in 1 f.b.

Original qualifying bonds and oaths of deputy county officials, to insure faithful performance of duties, showing name and official title of deputy, name of deputizing officer and term of office, date, amount, and conditions of bond, signatures of principal and sureties, date and term of appointment, date and by whom approved, with oath endorsed on bond; filing date, recording date, and signature of county clerk. Arr. alph. by first letter of title of office, chron. thereunder. No index. Hdw. and typed pr. fm. 11 x 5 x 14.

86. DEPUTATION RECORD, Mar. 21, 1904--. 1 vol. (1).

Recorded copies of appointments of county deputies and qualifying oaths of office, showing State and county, name and title of appointing officer, name of appointee and authorization to perform all acts of office to which appointed, signature of appointing official, attest of county clerk; qualifying oath signed by appointee, attested by county clerk; filing date, recording date, and signature of county clerk. Arr. chron. by recording date. Indexed alph. by first letter of surname of deputy, chron. thereunder. Hdw. pr. fm. 320 pp. 16 x 12 x 1.

Acknowledgments and Fees

87. RECORD OF ACKNOWLEDGMENTS (County Clerk), Dec. 10, 1880--. 3 vols. (2-4). June 16, 1876-Dec. 8, 1880 in Record of Acknowledgments, unmarked vol., pp. 22-140, entry 170.

Record of instruments acknowledged and sworn to before county clerk, showing number and date of acknowledgment, kind of instrument, location of real estate (if involved), name and identification of grantor, name, identification, and residence of grantee, identification of witnesses, and amount of fees. Arr. chron. by date of acknowledgment. No index. Hdw. pr. hd. 440 pp. 18 x 12 x 2. 2 vols., Dec. 10, 1880-Aug. 19, 1899, c.c. va.; 1 vol., Aug. 29, 1899--, c.c. off.

88. DAILY JOURNAL (Recording Fees), Jan. 2, 1931--. 1 vol. (1).

Clerk's accounts of recording fees, showing kind of instrument, filing date, name of person charged, amount due, and date and amount paid.

County Clerk as Recorder -
Miscellaneous

(89-91)

Arr. numer. by filing no. Indexed alph. by first letter of surname of person charged with fee, chron. thereunder, with reference to filing no. Hdw. 200 pp. 16 x 11 x 1.

89. FEE RECORD (County Clerk), Jan. 1, 1931-Dec. 31, 1936. 2 vols.

Record of fees earned by county clerk, and office expense accounts, showing date fee received, service performed, amount received, date and amount of disbursement, name of person to whom paid, for what purpose, total amount received, and total amount disbursed by month, quarter, and year. Arr. chron. No index. Hdw. pr. fm. 450 pp. 9 x 14 x 3.

Miscellaneous

90. RECORD OF SCHOOL DISTRICT, May 1, 1916--. 1 vol. (1). Last entry, June 10, 1935.

Certified copies of orders of county board of school trustees, establishing common school districts or changing boundary lines, showing date of meeting, names of board members, metes and bounds of district, names of surveys or parts of surveys, number of acres in each tract, number of acres and square miles in district, order to secretary of board to record a copy in minutes and to certify copy to county clerk, and signature of secretary to certificate of authentication as per field notes and plats. Arr. chron. by date of meeting. Under letter "S" of index section in volume, school districts are listed in order of proceedings, with page references. Hdw. and typed. 330 pp. (11 used) 18 x 16 x 3.

For minutes of county board of school trustees, see entry 338.

91. AUTOMOBILE RECORD, Nov. 21, 1910-June 20, 1919. 1 vol. (2). Register of automobile license numbers issued by county clerk, Nov. 21, 1910-June 25, 1917, showing license number, date recorded, name and address of owner, and make of automobile. Also contains: (Embalmers' License Register), Nov. 13, 1913-June 20, 1919, entry 66. Arr. chron. by recording date. No index. Hdw. pr. hd. 120 pp. (13 used) 12 x 9 x 1. C.c. va.

For register of automobile licenses issued by assessor-collector, see entry 289.

III. DISTRICT COURTS

The district courts in Texas have always been the superior courts of general original jurisdiction. The jurisdiction of the district courts is discussed elsewhere in this inventory.¹

Upon its creation in 1873, Gregg County was placed in the 9th judicial district.² In 1876 it was transferred to the 7th district;³ in 1901 to the 4th;⁴ and in 1921 to the 71st, in which, with Harrison County, it remains today.⁵ In 1931 an additional judicial district embracing Gregg County alone, the 124th district, was created.⁶ In 1932 a special district court for Gregg and Rusk Counties was established, but expired by limitation on November 1, 1934.⁷ In 1935 a special district court for Gregg County alone was created.⁸ The county, therefore, now has three district courts. The special district court, however, is to expire by limitation on January 25, 1943.⁹

Each of these courts is presided over by a district judge.¹⁰ Other officers of the courts are the district clerk of the county, who serves all three courts,¹¹ the sheriff of the county,¹² and the criminal district attorney of the 124th district, who serves all three courts in all matters, civil and criminal, in which district and criminal district attorneys are required to act under the laws of the State.¹³ The district judges are chosen by the qualified voters of the judicial districts. Their term of office is 4 years.¹⁴ The district clerk is chosen at each biennial general election from the county at large.¹⁵

Records of the district courts of Gregg County are located in the main, or outer, office of the district clerk, on the third floor of the courthouse, unless otherwise indicated.

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1. See pp. 22-25.
 2. Acts 1873, Gam. Ls., VII, 573.
 3. Acts 1876, *ibid.*, VIII, 990.
 4. Acts 1901, 27th Leg., p. 22.
 5. Acts 1911, 32d Leg., p. 93; Vernon's Texas St. 1936, RCS, Art. 199, sub. 71.
 6. Acts 1931, 42d Leg., 1st C.S., p. 37; Acts 1935, 44th Leg., p. 73; Vernon's Texas St. 1936, RCS, Art. 199, sub. 124, sec. 1, p. 92.
 7. Acts 1932, 42d Leg., 3d C.S., p. 120; Vernon's Texas St. 1936, RCS, Art. 199, sub. 124, secs. 1, p. 94, and 11, p. 95.
 8. Acts 1935, 44th Leg., p. 73; Vernon's Texas St. 1936, RCS, Art. 199, sub. 124, secs. 7, 8, p. 92.
 9. Acts 1937, 45th Leg., 2d C.S. p. 1915; Vernon's Texas St. 1939 Supp., RCS, Art. 199, sub. 124, sec. 8.
 10. Const. 1876, Art. V, sec. 7.
 11. *Ibid.*, sec. 9; Vernon's Texas St. 1936, RCS, Art. 199, sub. 124, sec. 17, p. 93.
 12. Const. 1876, Art. V, sec. 23; 11 Texas Jurisprudence 939.
 13. Vernon's Texas St. 1936, RCS, Art. 199, sub. 124, sec. 21, p. 94.
 14. Const. 1876, Art. V, sec. 7.
 15. *Ibid.*, sec. 9.

Guides to Cases

92. DIRECT AND REVERSE INDEX PARTIES TO SUITS IN DISTRICT COURT, 1873--. 4 vols. (A-D).

Index by names of plaintiff and defendant to civil proceedings, and by name of defendant to criminal proceedings, in Civil Minutes (General), entry 119, and by name of defendant to volumes B, 1909-21, and E, 1928-31, of Criminal Minutes (Printed Forms), entry 149, showing case number, name of opposite party, and volume and page reference. Entries for civil cases arr. alph. by first letter of surname of plaintiff on left pages, of defendant on right, chron. thereunder; entries for criminal cases entered under letter "T", section titled "The State of Texas," arr. alph. by first letter of surname of defendant thereunder, chron. thereunder. Hdw. pr. hd. 640 pp. 18 x 12 x 3.

93. INDEX TO CRIMINAL CASES FROM 1873 TO: , Oct. 4, 1873-Feb. 25, 1937. 1 vol.

List of indictments presented by grand jury, recorded in Civil Minutes (General), entry 119, compiled as a basis for Direct and Reverse Index Parties to Suits in District Court, entry 92; shows case number, name of defendant, offense, and date of indictment. Arr. chron. by date of indictment. Indexed alph. by first letter of surname of defendant, chron. thereunder, showing case no. and page reference. Typed. 130 pp. 12 x 18 x 2.

94. DIRECT INDEX CIVIL SUITS, Jan. 1, 1931--. 1 loose-leaf vol.

Index by name of plaintiff to File Docket and Fee Book, entry 106, showing name of opposite party, filing date, case number, and reference to volume. Arr. alph. by first letter of surname of plaintiff, chron. by filing date thereunder. Typed pr. hd. 350 pp. 18 x 14 x 2.

95. REVERSE INDEX CIVIL SUITS, Jan. 1, 1931--. 1 loose-leaf vol.

Index by name of defendant to File Docket and Fee Book, entry 106, showing name of opposite party, filing date, case number, and reference to volume. Arr. alph. by first letter of surname of defendant, chron. thereunder. Typed pr. hd. 350 pp. 18 x 14 x 2.

96. INDEX AND MEMO. OF CASES, CRIMINAL DOCKET, 1873--. 1 vol.

Record of indictments presented by grand jury, and of disposition of cases in district courts, Feb. 1, 1933--, showing case number, name of defendant, date of indictment, nature of charge, plea (guilty or not guilty), kind of trial (by jury or court judge), date of trial, verdict (amount of fine, number of years, or suspended sentence), sentence (date of sentence or dismissal), and reference to volume and page of Criminal Minutes (Printed Forms), entry 149. Arr. numer. by case no. Indexed alph. by first letter of surname of defendant, chron. thereunder, with reference to case no.; index includes entries for all indictments, 1873--. Typed pr. fm. 360 pp. 15 x 11 x 3.

(97-100)

District Courts - General Civil

General Civil

Case Papers

97. (CIVIL CASE PAPERS); July 31, 1873--. 727 f.b. (labeled by contained case numbers). Scattering dates prior to 1937 also in Judge's Orders and Oaths of Officers (Miscellaneous Papers), entry 98.

Original papers in civil cases instituted originally and by appeal in the district courts of the county, including original, supplemental, and amended petitions, answers, and other pleadings, with demurrers, exceptions, motions, stipulations, and bonds, filed with clerk by parties; instruments usually show name of court, number and style of case, kind of instrument, and filing date. Arr. numer. by case no. No index. Hdw. pr. fm. and typed. 11 x 5 x 14.

98. JUDGE'S ORDERS AND OATHS OF OFFICERS (Miscellaneous Papers), Jan. 1876--: 2 compartments, and 3 f.b. Untitled, Jan. 1876-June 7, 1937, 2 compartments and 2 f.b.

Miscellaneous papers including correspondence, grand jury reports, orders of court recessing grand jury, and order for appointment of special judge. Also contains: (Civil Case Papers), scattering dates prior to 1937, entry 97; Delinquent Tax Suits (Case Papers), scattering dates prior to 1931, entry 132; (Criminal Case Papers, Disposed), scattering dates prior to 1937, entry 139. 1876-1937, no obvious arr.; 1931--, arr. chron. by filing date. No index. Hdw., hdw. and typed pr. fm., and typed. Compartments, 18 x 40 x 16; f.b., 18 x 16 x 24, 11 x 5 x 14. 2 compartments and 1 f.b., Jan. 1876-1937, d.j. clst.; 2 f.b., 1925--, d.c. va.

99. (COURT STENOGRAPHER'S NOTEBOOKS), Oct. 12, 1935-Oct. 7, 1937. 49 vols.

District court stenographers' shorthand notes of testimony. No obvious arr. No index. Hdw. 9 x 6 x 1. Jur. dor. clst.

100. (STATEMENTS OF FACT), 1932--. Approx. 1,000 vols. in 175 envelopes in 1 box.

Carbon copies of testimony given in civil and criminal cases, used in appeal of cases to higher courts, showing number and style of case, names of attorneys, name of judge and date of trial, answers to questions propounded on direct and redirect examinations and on cross and recross examinations; signature of official shorthand court reporter to certificate of fact of true and correct copy; signatures of attorneys to agreement that statement is true and correct; and signature of district judge to statement of examination and approval. Arr. chron. by date of proceedings. Indexed alph. by first letter of surname of witness, chron. thereunder, with reference to page no. Typed. Vols., 75 pp. 12 x 8 x 1; envelopes, 18 x 12 x 2; box, 24 x 12 x 10. D.c. pri. off.

101. (DEPOSITIONS), Oct. 9, 1891--. Approx. 2,000 papers in 13 f.b. Copies of depositions by witnesses in civil and criminal cases in district courts, showing number and style of case, cause of action or charge, name of witness and of party in whose behalf called to testify, name of person taking deposition and date commissioned, date order for deposition issued, text of testimony with date taken and signature of person taking, filing date, and signature of district clerk. Arr. chron. by filing date. No index. Hdw. and typed. 11 x 5 x 14; 15 x 18 x 11.

102. CIVIL BONDS, Oct. 22, 1913--. 10 f.b. (labeled by contained case nos.). Title varies: Bonds 71st, Oct. 22, 1913-Jan. 27, 1932, 1 f.b.; Bonds (filed in 71st, 124th, and Special), Aug. 22, 1931-Nov. 12, 1937, 2 f.b.; Bonds 124th, Sept. 1, 1931-Aug. 2, 1935, 4 f.b.; Special Bonds, Mar. 7, 1933-Sept. 4, 1935, 1 f.b. Current title, "Civil Bonds" (filed in 124th and Special), May 17, 1937-- , 2 f.b.

Original bonds filed in civil cases in district courts of the county, including supersedeas bonds, receivership bonds, cost bonds on appeal, appeal bonds, removal bonds, injunction bonds, complaint bonds, cost bonds, and writ of error bonds; bonds usually show case number, name of court, names of parties and sureties, kind and amount of bond, acknowledgment, and signatures of principal, sureties, and district clerk. Arr. numer. by case no. No index. Hdw. and typed pr. fm. 11 x 5 x 14. D.c. va.

103. OLD DEEDS AND APPEARANCE BONDS, May 23, 1923-Feb. 29, 1932. 1 f.b.

Miscellaneous papers including deeds, appearance bonds, chattel mortgages, quitclaim deeds, attorney's receipts, and legal notices. No obvious arr. No index. Hdw. pr. fm. 11 x 5 x 14. D.c. va.

Dockets and Fee Books

104. CLERK'S FILE DOCKET, July 23, 1873-Apr. 30, 1896. 1 vol. (A). Clerk's original entry docket of civil cases filed in district court, showing case number, names of attorneys and parties to suit, cause of action, filing date, and notation as to execution of process by sheriff or waiver of service by defendant. Arr. chron. by filing date. No index. Hdw. pr. hd. 563 pp. 15 x 10 x 2. D.c. clst.

For subsequent record, see entry 106.

105. FEE BOOK, Oct. 10, 1873-May 6, 1912. 3 vols. (A-C). Record of fees due district clerk and sheriff for various services performed in civil cases and in a few criminal cases (1873-76, in vol. A), showing number and style of case, date and kind of instrument, amount and total amount, and date paid. No obvious arr. of cases; entries arr. chron. by date fee charged. 1873-91, no index; 1891-98, indexed alph., direct by first letter of surname of plaintiff, reverse by first letter of surname of defendant, chron. thereunder; 1898-1912, indexed alph. by first letter of surname of plaintiff, chron. thereunder. 1873-91, hdw. pr. hd.; 1891-1912, hdw. 358 pp. 17 x 13 x 3.

For subsequent record, see entry 106.

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District Courts - General Civil

106. FILE DOCKET AND FEE BOOK, Apr. 11, 1908--. 45 vols.: 14 vols. (1 unmarked, 2-14), cases in 71st district court, Apr. 11, 1908-Sept. 5, 1935; 14 vols. (1-14), cases in 124th district court, Aug. 22, 1931-Aug. 3, 1935; 2 vols. (1, 2), cases in special district court, Jan. 3, 1933-Aug. 13, 1937; 15 vols. (15-29), cases in all three district courts (71st designated A; 124th, B; Special, C, therein), Sept. 6, 1935--.

Clerk's original entry docket of civil cases filed in the district courts of the county, and of fees due thereon, showing case number, names of parties and attorneys, filing date, cause of action; date process issued and sheriff's return thereon, with date served, mileage traveled, and fees due; itemized accounts of fees, and receipt of officer or witness to whom paid, with signature of payee. Arr. numer. by case no. Indexed alph. by first letter of surname of plaintiff, chron. thereunder; also separate index, Jan. 1, 1931--, see entries 94, 95. Hdw. pr. fm. 650 pp. 16 x 12 x 3.

For prior file docket, see entry 104; for prior fee book, see entry 105.

107. CIVIL DOCKET, July 28, 1873-Dec. 8, 1908. 4 vols. (A-D).

Court docket of civil cases to be tried in district court, showing names of parties and attorneys, cause of action, filing date, dates of sheriff's returns, and notations of court orders. Arr. chron. by court term. No index. Hdw. pr. hd. 630 pp. 16 x 10 x 2. D.c. clst.

108. BAR DOCKET, July 28, 1873-Apr. 30, 1896. 1 vol. (A).

Attorneys' trial docket of civil cases, showing case number, names of parties, action of court, filing date, sheriff's return, and notations of court orders. Arr. numer. by case no. For index, see entry 109. Hdw. pr. hd. 655 pp. 16 x 11 x 2.

109. INDEX TO BAR CIVIL DOCKET, 1873-96. 1 vol. (A).

Index by name of plaintiff to Bar Docket, entry 108, showing name of opposite party and page number. Arr. alph. by first letter of surname of plaintiff, chron. thereunder. Hdw. 50 pp. 17 x 11 x 1. D.c. clst.

110. 71ST CIVIL DOCKET (Pending), Oct. 1, 1929--. 1 loose-leaf vol.

Court docket of civil cases, Jan. 24, 1931--, and divorce cases, Oct. 1, 1929--, pending in 71st district court, showing case number, names of parties and attorneys, kind of action, name of party demanding jury, jury fee and by whom paid, filing date, and notations of court orders. Arr. in separate subdivisions for civil and divorce cases, chron. thereunder by filing date. No index. Typed pr. hd. 50 pp. 10 x 15 x 1.

For docket of divorce cases pending in 124th and special district courts, see entry 129.

111. CIVIL (Pending Docket 124th and Special District Courts), Mar. 27, 1933--. 1 loose-leaf vol.

Court docket of civil cases pending in 124th and special district courts, showing case number, names of parties and attorneys, kind of action, filing date, and notations of court orders. Arr. chron. by filing date. No index. Typed pr. hd. 600 pp. 15 x 10 x 3.

112. CIVIL DOCKET, TRANSFER (Disposed of Cases), Dec. 4, 1931--.
13 loose-leaf vols. (labeled by contained letters of alphabet).
Docket sheets of civil and divorce cases tried in district courts, and transferred to these volumes from pending dockets when cases disposed of, showing case number, names of parties and attorneys, kind of action, name of party demanding jury, filing date, and notations of court orders. Arr. alph. by first letter of surname of plaintiff, in vol. with proper alph. designation, chron. thereunder by date of last or final court order. No index. Hdw. pr. hd. 700 pp. 10 x 15 x 4. D.c. pri. off.

113. INACTIVE DOCKET CIVIL AND DIVORCE CASES, July 21, 1933-Sept. 29, 1937. 1 loose-leaf vol.
Docket of inactive civil cases, July 21, 1933-Sept. 29, 1937, and divorce cases, Sept. 15, 1934-Sept. 1, 1937, filed in 71st, 124th, and special district courts, showing case number, names of parties and attorneys, filing date, cause of action, and date process issued. Arr. in separate subdivisions for civil and divorce cases, chron. by filing date thereunder. No index. Typed pr. hd. 500 pp. 10 x 15 x 4. D.c. pri. off.

114. JURY TRIAL DOCKET, Dec. 10, 1900-Dec. 10, 1908. 1 vol. (1).
Subsequent record appears as notations on civil dockets, see entries 110, 112.
Docket of civil cases in which jury is demanded, showing case number, names of parties and attorneys, name of party demanding jury, and orders of previous and present terms of court. Arr. chron. by court term. Indexed alph. by first letter of surname of plaintiff, chron. thereunder. Hdw. pr. hd. 630 pp. 16 x 10 x 2. D.c. clst.

115. MOTION DOCKET, Sept. 8, 1873-Dec. 2, 1908. 1 vol. (A).
Docket of motions filed in civil cases, and in criminal cases (May 14, 1874-Dec. 2, 1908), in district court, showing case number, names of parties and attorneys, nature of motion, date filed, and action of the court. Arr. chron. by filing date. For index, see entry 116. Hdw. pr. fm. 310 pp. (214 used) 16 x 11 x 1. D.j. clst.

116. INDEX MOTION DOCKET, 1873-1908. 1 vol. (A).
Index to Motion Docket, entry 115, by name of plaintiff in civil actions, and by name of defendant in criminal, each showing name of opposite party and page reference. Arr. alph. by first letters of surnames, chron. thereunder by filing date. Hdw. pr. hd. 50 pp. 17 x 11 x 1. D.c. clst.

117. (DUPLICATE RECEIPTS), Jan. 7, 1937--. 7 vols. (1-7).
Carbon copies of receipts given by district clerk upon payment of court costs, additional costs, and acknowledgment fees, showing case number, receipt number, style of case, from whom received, amount paid and for what purpose, total amount, and signature of district clerk. Arr. numer. by receipt no. No index. Hdw. pr. fm. 100 pp. 11 x 12 x 1. D.c. clst.

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District Courts - General Civil

118. DISTRICT CLERK'S FEE BOOK, 1932. 1 vol.

District clerk's accounts of receipts and disbursements; receipts show date, from what source, docket or file number, explanation, and classification of money collected; disbursements show date, amount, to whom paid, explanation, check number, and classification. Arr. chron. No index. Hdw. pr. fm. 158 pp. 16 x 14 x 1. D.c. clst.

Minutes

119. CIVIL MINUTES (General), Aug. 11, 1873--. 33 vols. (A-Z, 27-33). Title varies: Minute Book, Aug. 11, 1873-June 1884, Dec. 1899-Feb. 1909, May 1915-May 1923, 6 vols.; Minutes, Jan. 1885-Dec. 1892, 2 vols.; Minutes District Court, May 1893-Dec. 1899, 2 vols.; Minute Book, District Court, Apr. 1909-Dec. 1914, June 1923-Feb. 1931, 2 vols.; Minutes of District Court, Civil, Feb.-Nov. 1931, 1 vol.; Judgment Record, Nov. 1931-Apr. 1932, 1 vol.; Judgment Record 124th District Court, Apr.-Oct. 1932, 2 vols.; Civil Minutes 124th District Court, Apr.-Oct. 1934, 1 vol.

Clerk's record of judgments in civil cases and of all other acts and proceedings in district courts of the county, except as recorded for various periods of time in separate volumes. Includes appointments of jury commissioners, bailiffs, court stenographers, interpreters, and other appointive court officers; appointments of county auditor; reports of bar committees; and resolutions in memoriam; also Divorce Minutes, until 1905, entry 130; Tax Judgment Record, until 1917, entry 136; Criminal Minutes (Printed Forms), 1873-94, entry 149, and from 1894 until 1938, all judgments in criminal cases except those broken out from time to time and recorded on the appropriate printed forms in the Criminal Minutes series; since 1938, when a miscellaneous section was added to Criminal Minutes series to accommodate various orders to which printed forms not adapted, the only criminal business recorded in Civil Minutes series is selection and empaneling of grand jurors, presentments by indictment, and mandates from court of criminal appeals. Minutes for each term show names of court officers present, term of court, nature of business before the court and proceedings therein, date of proceedings, district judge's signature to approval of minutes, and district clerk's certificate to recordation. Arr. chron. by court term, by order of hearing thereunder. 1873-77, 1885-1915, indexed alph. by first letter of surname of plaintiff in civil cases, and of defendant in criminal cases, chron. thereunder; also separate index, 1873--, see entry 92. 1873-1914, hdw.; 1915--, typed. Aver. 650 pp. 18 x 11 x 2. D.c. va.

Process

120. SUB.(poena) DOCKET, July 30, 1873-Jan. 3, 1877. 1 vol. (A). Clerk's docket of witness subpoenas issued and delivered to sheriff in civil cases in district court, showing date issued, kind of writ, names of plaintiff and defendant, in whose behalf issued, and name of officer to whom delivered. Arr. chron. by date issued. No index. Hdw. 300 pp. (33 used) 12 x 8 x 2. C.c. va.

District Courts - Recognizance
and Bond Forfeitures

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121. (CIVIL SUBPOENAS); Oct. 20, 1920-Mar. 1931. 2 vols.
Duplicate copies of subpoenas issued by district clerk, directing sheriff to summon witnesses in civil cases, showing name of sheriff, name of witness and date for appearance, names of plaintiff and defendant, date subpoena issued, and signature of district clerk. Arr. chron. by date issued. No index. Hdw. pr. fm. 50 pp. 7 x 9 x 1. D.c. va.

122. EXECUTION DOCKET, Oct. 15, 1873--. 2 vols. (A, B). Untitled, 1873-1906, 1 vol.
Docket of executions issued to satisfy judgments rendered in civil cases in district courts of the county, showing case number, names of parties, date judgment rendered, amount of judgment and costs, date issued, and name, title, and county of residence of officer to whom execution issued; with recorded copy of officer's return, showing date and place of execution and description of property sold. Arr. chron. by date issued. 1873-1906, indexed alph. by first letters of surnames of plaintiff and defendant, chron. thereunder; 1906--, indexed alph. by first letter of surname of plaintiff, chron. thereunder. Hdw. pr. hd. 640 pp. 16 x 12 x 2. D.c. va.

Recognizance and Bond Forfeitures

123. RECOGNIZANCE DOCKET, Dec. 18, 1894-May 5, 1911. 1 vol. (A).
Record of proceedings in which defendants' and witnesses' appearance bonds or recognizances are taken, showing number and style of case, names of principal and sureties on bond, amount and condition of bond or recognizance, appearance date, nature of charge, indictment number, term of court at which returned, and signatures of district clerk and district judge. Arr. in the following subdivisions: Defendants Recognizance, Dec. 28, 1894-May 5, 1911, pp. 2-121; Judgments Nisi on Defendant's Recognizance, May 17, 1897-Jan. 4, 1901, pp. 122-241; Witness Recognizance, Dec. 18, 1894-Apr. 26, 1906, pp. 242-361; arr. chron. by date of proceedings within each subdivision. Indexed alph. by first letter of surname of defendant, chron. thereunder. Hdw. pr. fm. 480 pp. (360 used) 18 x 12 x 3. D.c. va.

124. RECOGNIZANCE RECORD, Sept. 30, 1932--. 1 vol. (1).
Recorded copies of recognizance bonds made by parties in district courts, showing case number, what court, date of bond, names of defendant and sureties, amount of bond, and signatures of defendant and sureties. Arr. chron. by date of bond. Indexed alph. by first letter of surname of defendant, chron. thereunder. Hdw. pr. fm. 400 pp. (50 used) 14 x 10 x 2. D.c. va.

125. SCIRE FACIAS DOCKET, Oct. 14, 1873-Dec. 16, 1909. 1 vol. (A).
Docket of bond forfeiture cases filed in district court, showing case number, names of parties and attorneys, kind of judgment, amount of bond, date of proceedings, officers' returns, and action of the court. Arr. numer. by case no. For index, see entry 126. Hdw. pr. hd. 360 pp. 16 x 11 x 1.

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District Courts - Divorce Suits

126. INDEX TO SCIRE FACIAS DOCKET, 1873-1909. 1 vol. (A).

Index by name of defendant to Scire Facias Docket, entry 125, showing name of opposite party and page number. Arr. alph. by first letter of surname of defendant, chron. thereunder. Hdw. 50 pp. 17 x 11 x 1. D.c. clst.

127. SCIRE FACIAS MINUTES NISI JUDGMENTS, Jan. 4, 1932-Mar. 4, 1935. 1 vol.

Clerk's record of proceedings of the district court in which judgments nisi (not final) are recovered in favor of the State against principals and sureties on criminal bonds, showing date of court term and names of court officers present; and copy of judgment, showing date of order, number and style of case, statement that defendant failed to appear, names of principal and sureties on bond, amount, date, and conditions of bond, amount of judgment, and signature of district judge. Arr. chron. by date of court term. Indexed alph. by first letter of surname of defendant, chron. thereunder. Hdw. pr. fm. 318 pp. (54 used) 18 x 12 x 2. D.c. va.

Divorce Suits

Dockets (See also entries 112, 113)

128. DIVORCE DOCKET, Apr. 12, 1902-May 25, 1910. 1 vol.

Docket of disposed of divorce suits in district court, showing case number, names of plaintiff, defendant, and attorneys, filing date, and notations of court orders granting or refusing divorce. Arr. chron. by court term. Indexed alph. by first letter of surname of plaintiff, chron. thereunder. Hdw. pr. hd. 187 double pp. (71 used) 14 x 10 x 2.

129. DIVORCE (Docket Pending Cases), Sept. 3, 1937--. 1 vol.

Court docket of divorce cases pending in 124th and special district courts, showing case number, names of parties and attorneys, cause of action, filing date, and orders of previous and present terms of court. Arr. numer. by case no. No index. Typed pr. hd. 600 pp. 15 x 10 x 3.

For docket of divorce cases pending in 71st district court, see entry 110.

Minutes

130. DIVORCE MINUTES, Oct. 24, 1905--. 3 vols. (1-3). Until 1905 in Civil Minutes (General), entry 119.

Clerk's record of proceedings in divorce cases, showing term of court, names of court officials present, number and style of case, and orders of court. Arr. under following subdivisions in each volume: Decree of Divorce with Custody of Children, Division of Property, Order Refusing Divorce, Decree of Divorce; arr. chron. by court term within each subdivision. 1905-31, separate index, see entry 131; 1931--., indexed alph. by first letter of surname of plaintiff, chron. thereunder. Hdw. pr. fm. Aver. 625 pp. 18 x 12 x 3.

131. INDEX TO DIVORCE MINUTES, Oct. 24, 1905-Oct. 10, 1931. 1 vol. (1).

Index by names of plaintiff and defendant to Divorce Minutes, entry 130, each showing case number, name of opposite party, and volume and page reference. Arr. alph., direct by first letter of surname of plaintiff on left pages, and reverse by first letter of surname of defendant on right, chron. thereunder. Hdw. pr. hd. 150 pp. 16 x 11 x 1.

Tax Suits

132. DELINQUENT TAX SUITS, June 3, 1931--. 15 f.b. Untitled, Mar. 11-Nov. 19, 1936, 14 f.b. Scattering dates prior to 1931 in Judge's Orders and Oaths of Officers (Miscellaneous Papers), entry 98.

Original case papers filed in State and other delinquent tax suits, including petitions for foreclosure, answers, demurrers, motions and exceptions, evidenciary exhibits, tax notices, orders of sale, citations, schedules of property owned by taxpayers, proofs of publication, publication cost bills, decrees, attorneys' receipts for papers, and other related papers; instruments usually show number and style of case, kind of instrument, and filing date. 1931--, arr. chron. by filing date; 1936, arr. numer. by case no. No index. Hdw., hdw. and typed pr. fm., and typed. 12 x 16 x 28; 11 x 5 x 14. 1 f.b., June 3, 1931--, grand jury room; 14 f.b., Mar. 11-Nov. 19, 1936, d.c. main off.

133. INDEPENDENT SCHOOL DISTRICT TAX SUITS, May 10, 1934-Aug. 31, 1937. 6 f.b.

Original papers in delinquent tax suits filed in district courts by independent school districts, including plaintiffs' petitions, defendants' answers, affidavits and citations; instruments usually show number and style of case, kind of instrument, and filing date. Arr. numer. by case no. No index. Hdw. and typed pr. fm., and typed. 11 x 5 x 14.

134. COUNTY TAX RECORD (Docket and Fee Book), Mar. 21, 1902-May 23, 1918, Oct. 29, 1920--. 3 vols. (1-3). Title varies: Tax Docket Civil, Mar. 21, 1902-May 23, 1918, 1 vol.; Delinquent Tax Docket, Oct. 29, 1920-Nov. 13, 1936, 1 vol.

Docket and fee book of delinquent tax suits brought by the State in the district courts, showing number and style of case, cause of action, date of filing, orders of previous and present terms of court, amount of fees due tax collector, district clerk, county attorney, sheriff, and publisher, amounts and dates of payments made to persons receiving fees, and signature of district clerk acknowledging receipt of all costs. Arr. chron. by filing date. Indexed alph. by first letter of surname of defendant; chron. thereunder. Hdw. pr. fm. 640 pp. 16 x 12 x 3. 1 vol., Mar. 21, 1902-May 23, 1918, d.c. clst.; 2 vols., Oct. 29, 1920--, d.c. main off.

135. CITY TAX DOCKET, Nov. 8, 1917--. 2 vols. (1, 2).

Docket of delinquent tax suits filed by city of Longview in district courts, showing number and style of case, cause of action, date of filing,

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District Courts - Criminal

orders of previous and present terms of court, officer's cost, total amount, to whom paid, and receipts. Arr. chron. by filing date. Indexed alph. by first letter of surname of defendant, chron. thereunder, with reference to case no. and page no. Hdw. pr. fm. 318 pp. 17 x 12 x 2. 1 vol., Nov. 8, 1917-1927, d.c. clst.; 1 vol., 1927--, d.c. main off.

136. TAX JUDGMENT RECORD; May 22, 1917-Dec. 16, 1919, Nov. 30, 1920--. 2 vols. (1, 2). Until 1917 in Civil Minutes (General), entry 119.

Recorded copies of judgments rendered in tax suits brought by the State, independent school districts, and cities, in the district courts, showing date of proceedings, name of defendant, case number, cause of action, date of trial, amount involved, description of property, amount of judgment, and signature of district judge. Arr. chron. by date of proceedings. 1917-19, no index; 1920--, vol. 2, has key in front of book for each school district, each city, and for State of Texas, arr. numer. by case no., showing name of defendant, and page no. Hdw. and typed pr. fm. 325 pp. 18 x 13 x 3.

137. CITY TAX JUDGMENTS, Dec. 17, 1896-Jan. 7, 1898, June 15, 1927--. 2 vols. (1, 1).

Recorded copies of judgments rendered in delinquent tax suits brought by cities, showing name of defendant, term of court, case number, date of trial, amount involved, description of property, and signature of district judge. Arr. chron. by date of proceedings. Indexed alph. by first letter of surname of defendant, chron. thereunder. Hdw. pr. fm. and typed. 625 pp. 18 x 13 x 3. 1 vol., Dec. 17, 1896-Jan. 7, 1898, d.c. va.; 1 vol., June 15, 1927--, d.c. main off.

138. DELINQUENT TAX JUDGMENT RECORD NEW LAW, Sept. term 1937--. 1 vol. (1).

Recorded copies of judgments rendered in delinquent tax suits, showing number and style of case, name and style of court, cause of action, amount of taxes due and years delinquent, decree of court, amount of taxes, interest, and penalty, number and name of school district, amount of mineral interests, and date approved with signature of district judge. Arr. chron. by court term. Key in front of book for each city and independent school district, arr. numer. by case no., shows name of defendant and reference to page no. Typed pr. fm. 636 pp. (28 used) 18 x 12 x 3.

Criminal

Case Papers (See also entries 100, 101)

139. (CRIMINAL CASE PAPERS, DISPOSED), Sept. 1, 1931--. 35 f.b. (labeled by contained case numbers). Scattering dates prior to 1937 also in Judge's Orders and Oaths of Officers (Miscellaneous Papers), entry 98.

Disposed of papers filed in criminal cases in 124th and special district courts, including indictments, complaints, warrants of arrest, capias,

subpoenas, and writs; instruments usually show court, number and style of case, kind of instrument, and filing date. Arr. numer. by case no. No index. Hdw. pr. fm. 11 x 5 x 14. D.c. va.

140. PENDING CRIMINAL CASES, Mar. 13, 1935--. 2 f.b.
Papers filed in criminal cases pending in district courts, including indictments, capias, warrants of arrest, subpoenas, transcripts of testimony, and other related papers. Arr. chron. by filing date. No index. Hdw. pr. fm. 11 x 5 x 14. D.c. va.

141. BAIL BONDS CRIMINAL COURT DISPOSED OF, Sept. 26, 1931-Jan. 31, 1939. 2 f.b.
Disposed of bail bonds filed in criminal cases in district courts, showing case number, names of principal and sureties, date filed, amount of bond, what court, date and by whom approved, and signatures of principal, sureties, sheriff, and district clerk. Arr. numer. by case no. No index. Hdw. and typed pr. fm. 11 x 5 x 14. D.c. va.

142. BAIL BONDS CRIMINAL CASES PENDING, Nov. 7, 1935--. 50 instruments in 1 f.b.
Original bail bonds filed in criminal cases pending in district courts, showing case number, names of principal and sureties, date filed, amount of bond, kind of bond, what court, date and by whom approved, with signatures of principal, sureties, sheriff, and district clerk. Arr. numer. by case no. No index. Hdw. and typed pr. fm. 11 x 5 x 14. D.c. va.

143. BAIL BONDS JUSTICE COURT (Examining Trial), Sept. 14, 1932-Dec. 30, 1938. 1,600 instruments in 4 f.b.
Disposed of bail bonds set in examining trials in justice court, showing case number, names of principal and sureties, date and amount of bond, name of court, date and by whom approved, and signatures of sureties, principal, clerk, and justice of peace. 1932-38, 2 f.b., no obvious arr.; 1933-36, 2 f.b., arr. alph. by first letter of surname of defendant, chron. thereunder. No index. Hdw. and typed pr. fm. 18 x 10 x 24; 11 x 5 x 14. 2 f.b., Sept. 14, 1932-Dec. 30, 1938, shff. strm.; 2 f.b., Jan. 3, 1933-Dec. 31, 1936, d.c. va.

144. HABEAS CORPUS CASES, June 14, 1937--. 1 f.b. (1H-56H).
Original applications to district judge for writs of habeas corpus, and determinative orders thereon. Arr. numer. by case no. No index. Hdw. and typed pr. fm. 11 x 5 x 14. D.c. va.

145. GRAND JURY PAPERS, Apr. 14, 1934--. 2,050 jackets in 8 f.b.
Transcripts of testimony of witnesses, affidavits, indictments, and other papers of cases investigated by grand jury. Arr. alph. by first letter of surname of defendant, chron. thereunder by filing date. No index. Hdw., hdw. and typed pr. fm., and typed. 12 x 16 x 28. Grand jury room.

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District Courts - Criminal

Dockets (See also entries 115, 193)

146. STATE DOCKET (Criminal), Oct. 4, 1873-Dec. 3, 1908. 3 vols. (A-C).

Docket of criminal cases filed and disposed of in district court, showing number and style of case, names of attorneys, filing date, date process returned, and notations of court orders. Arr. chron. 1873-87, no index; 1887-1908, indexed alph. by first letter of surname of defendant, chron. thereunder. Hdw. pr. hd. 400 pp. 16 x 12 x 2. D.c. clst.

147. CRIMINAL DOCKET TRANSFER (Disposed), Nov. 26, 1908--. 4 loose-leaf vols. (labeled by contained letters of alphabet).

Docket sheets of criminal cases filed in district courts and transferred to these volumes when disposed of, showing number and style of case, names of attorneys, offense, filing date, and notations of court orders with dates. Arr. alph. by first letter of surname of defendant in volume with proper alph. designation, chron. thereunder. No index. Hdw. pr. hd. 1,000 pp. 10 x 15 x 4. D.c. pri. off.

148. CRIMINAL DOCKET (Pending and on Appeal), Nov. 3, 1934--. 1 loose-leaf vol.

Docket of pending criminal cases filed in district courts, and of cases on appeal to Court of Criminal Appeals (Apr. 5, 1938--), showing number and style of case, names of attorneys, offense, filing date, and notations of court orders with dates. Arr. in subdivisions (pending, on appeal), chron. thereunder by filing date. No index. Typed pr. hd. 50 pp. 15 x 10 x 1.

Minutes

149. CRIMINAL MINUTES (Printed Forms), Dec. 17, 1894--. 12 vols. (A-G, G, H, H-J). Title varies: Criminal Minutes, District Court, Dec. 17, 1894-June 1921, 2 vols.; Criminal Minutes, 71st District Court, Oct.-Dec. 1931, 1 vol.; Criminal Minutes, Waiver of Jury Supplement, Oct. 1931-Dec. 1933, 1 vol.; Criminal Minutes, Jury, 124th District Court, Sept. 1933-Jan. 1938, 1 vol.; Criminal Minutes, Waiver of Supplement, 124th District Court, Feb. 1934-Dec. 1937, 1 vol. From 1873 to 1894, all criminal judgments and proceedings, and from 1894 to 1938, all criminal judgments and proceedings to which printed forms not adapted, in Civil Minutes (General), entry 119.

Clerk's record of judgments and orders in criminal cases in the district courts of the county, being: 1) The court's declaration adjudicating the guilt of defendants after conviction by jury verdict upon pleas of guilty or not guilty, or by the findings of the court after the waiver of jury trial; 2) the court's discharge of defendant upon acquittal after trial by jury, or before court without jury; 3) dismissals by the court upon motion of prosecuting attorney; 4) sentences with orders for their execution or for their suspension; 5) orders upon motions for new trial; 6)

orders upon application for writs of habeas corpus; 7) orders appointing attorneys to represent indigent defendants; and 8) since 1938, various orders to which printed forms are not adapted. Judgments or orders for each case show number and style of case, name of defendant, a recital of prior proceedings in the case, judgment or order, signature of district judge to approval of minutes, and certificate of recordation with signature of district clerk. Arr. in subdivisions for each type of judgment or order entered on pr. fm., and in a miscellaneous subdivision, 1938--, in vols. I and J; chron. by court term thereunder, by order of hearing thereunder. 1894-1933, vols. A-D and G, indexed alph. by first letter of surname of defendant, chron. thereunder; 1909-21, 1928-31, vols. B and E, separate index, see entry 92; 1932--, no index, but see entry 96. Hdw. and typed pr. fm., and typed. Aver. 675 pp. 18 x 12 x 2. D.c. va.

150. MINUTES OF GRAND JURY, May 6, 1935--. 1 vol. (1).
Record of proceedings of grand jury in investigating complaints, and of their recommendations, showing date of proceedings, number and style of case, name of person accused, name and address of witness, name of person making complaint, nature of action taken, and jury findings. Arr. chron. by date of proceedings. No index. Hdw. pr. fm. 200 pp. 16 x 14 x 2. D.a. off.

Process

151. (CAPIAS), Feb. 12, 1931-Jan. 11, 1934. 5 vols.
Duplicate copies of capias issued by district clerk to sheriff for arrest of persons charged with criminal offenses, showing name of defendant, date issued, date of trial, what court, and signatures of district clerk and sheriff. Arr. chron. by date issued. No index. Hdw. pr. fm. 50 pp. 7 x 9 x 1. D.c. va.

152. STATE'S APPLICATION FOR SUBPOENA FOR WITNESS, Feb. 11-Mar. 24, 1937. 1 vol.
Register of applications made by State attorney for the subpoena of witnesses in criminal cases in district courts, showing name of defendant, case number, charge, number of witnesses, name, vocation, and residence of each witness, date returnable, and signatures of attorney and district clerk. Arr. chron. by date of application. No index. Hdw. pr. fm. 482 pp. 14 x 10 x 2. D.c. clst.

153. DEFENDANT'S APPLICATION FOR SUBPOENA FOR WITNESS, May 11, 1936-Mar. 27, 1939. 1 vol. (2).
Register of applications made by attorneys for defendants in criminal cases in district courts for the subpoena of witnesses, showing name of defendant, case number, charge, name, residence, and occupation of witness, date returnable, and signatures of attorney and district clerk. Arr. chron. by date of application. No index. Hdw. pr. fm. 482 pp. 14 x 10 x 2. D.c. clst.

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District Courts - Criminal

154. (CRIMINAL SUBPOENAS), Oct. 13, 1937--. 7 vols.

Duplicate copies of subpoenas issued for witnesses to appear in criminal cases in district courts, showing name of county, name of witness, name of court, date to appear in court, names of plaintiff and defendant, date issued, and signatures of district clerk and sheriff. Arr. chron. by date issued. No index. Hdw. pr. fm. 100 pp. 8 x 11 x 1. D.c. clst.

155. SUBPOENA NON-RESIDENT WITNESSES (Stubs), June 7, 1934--.

3 vols. Title varies: Subpoenas Felonies, Dec. 12, 1934-Feb. 10, 1936, 2 vols.

Stubs of subpoenas issued by district clerk directing sheriff to summon out-county witnesses before district courts and grand jury, showing case number; name, residence, and occupation of witness, name of defendant, date issued, and signature of district clerk. Arr. chron. by date issued. No index. Hdw. pr. fm. Aver. 400 pp. 9 x 14 x 2. 1 vol., June 7, 1934--., d.c. clst.; 2 vols., Dec. 12, 1934-Feb. 10, 1936, d.c. va.

156. GRAND JURY RETURNS ON SUBPOENAS, Feb. 13, 1939--. 1 f.b.

Original subpoenas issued by district clerk to out-county officers for non-resident witnesses in investigations of felonies by grand jury, showing county of residence of officer, names of witnesses, date of appearance before grand jury, amount of bail bond required (if any), date issued, and signature of district clerk; also officer's returns, showing date returned, names of witnesses and date delivered to each, signature of officer, and clerk's signature to certificate of date returned and filed. Arr. chron. by filing date. No index. Hdw. pr. fm. 11 x 5 x 14. D.c. va.

Fees and Costs. (See also entry 105)

157. DISTRICT CLERK'S FEE BILL IN FELONY CASES, Dec. 8, 1911-Oct.

21, 1924, Nov. 7, 1932-Mar. 23, 1934. 5 vols. (9, 2, 1 unmarked). Title varies: Minutes of District Clerk's Accounts, Dec. 8, 1911-Oct. 21, 1924, 2 vols.

Clerk's record of district court proceedings approving district clerk's fees in felony cases, consisting of carbon copies of clerk's fee bills certified to State Comptroller, on Comptroller's standard forms, 1932-34, showing case number, name of defendant, offense, verdict, final disposition of case, items of fees, total amount, date sworn and subscribed with name of notary, recapitulation, and signatures of district clerk and district judge. 1911-24, arr. chron.; 1932-34, arr. numer. by account no. No index. Hdw. pr. fm. Aver. 230 pp. 18 x 11 x 2. 2 vols.; Dec. 8, 1911-Oct. 21, 1924, d.j. clst.; 1 vol., Nov. 7, 1932-Mar. 23, 1934, d.c. va.

158. MINUTES OF SHERIFF'S ACCOUNTS DISTRICT COURT (In-County),

May 18, 1897-June 1904. 1 vol. (5). Discontinued.

Clerk's record of district court proceedings approving sheriff's accounts for fees due for services in felony cases in district court, showing term of court, date of proceedings, court officers present, name of sheriff; with respect to each case, case number, name of defendant, offense, disposition of case, date of service, miles traveled, mileage and fees

earned in making arrests, summoning of witnesses, attaching witnesses, approving witness bonds, attending prisoners in habeas corpus cases, and summoning jury when actually sworn in; also recaptulations, showing case numbers, names of defendants, offenses, amounts of fees, and total fees; signed affidavit of sheriff certifying term account, signed approval of district judge, and signed attest of district clerk. Arr. chron. by court term. No index. Hdw. pr. fm. 320 pp. 16 x 11 x 1. D.j. clst.

159. SHERIFF'S WITNESSES ACCOUNTS, 1888-1905. 9 vols. (1-6, 1-3). Clerk's record of district court proceedings allowing fees due sheriff for summoning and conveying witnesses, showing date, number and nature of case, names of parties and witnesses, number of miles traveled, rate per mile, and total amount of fees. Arr. chron. No index. Hdw. pr. fm. 280 pp. 16 x 12 x 2. D.j. clst.

160. OUT-COUNTY SHERIFF'S PAY, Feb. 2, 1888-May 21, 1915, Oct. 17, 1921--. 18 vols. Title varies: Sheriff's Fee Felony Cases, Feb. 2, 1888-May 21, 1915, Oct. 17, 1921-Feb. 17, 1937, 16 vols.; Minutes of Sheriffs Foreign Accounts, July 22, 1889-June 8, 1900, 1 vol. Clerk's record of district court proceedings approving out-county sheriffs' and constables' fees for summoning and conveying non-resident witnesses to criminal trials in district courts of the county, consisting of recorded and duplicate copies of approved accounts certified to State Comptroller, showing term of court, case number, date, name of defendant, name of sheriff or constable, number of miles traveled, disposition of case, items of fees and total amount, signatures of sheriff and district clerk, and approval of district judge. Arr. chron. by court term. No index. Hdw. pr. fm. Aver. 268 pp. 18 x 12 x 2. 16 vols., Feb. 2, 1888-May 21, 1915, Oct. 17, 1921-Feb. 17, 1937, d.j. clst.; 2 vols., July 22, 1889-June 8, 1900, Nov. 1, 1929--, d.c. clst.

161. CLERK'S CERTIFICATE FOR SHERIFF'S PAY FOR ADVANCES & SUMMONING NON-RESIDENT WITNESS BEFORE GRAND JURY, Feb. 1, 1936--. 1 vol. Carbon copies of district clerk's certificates to State Comptroller for out-county sheriffs' pay for advances to, and for summoning non-resident witnesses to appear before grand jury, issued as vouchers authorizing payment by Comptroller, showing certificate number, amount, date issued, names of sheriff and witnesses and their respective counties of residence, number of days served, items of sheriff's mileage and fees, total, amount advanced, district clerk's certification of recordation, and signed approval of district judge. Arr. chron. by recording date. No index. Hdw. pr. fm. 600 pp. 14 x 10 x 2. D.c. clst.

162. RECORD OF WITNESS CERTIFICATES (Out-County), Dec. 27, 1897-Jan. 1, 1900. 1 vol. (A). District clerk's recorded copies of affidavits made by witnesses in criminal trials in district court, showing name of witness, number and style of case, nature of offense, number of miles traveled and between what points, amount due for travel on basis of 3 cents per mile, number of days absent from home and amount of per diem due at \$1 per day,

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District Courts - Jury Service

amount advanced to witness by sheriff, balance due witness, signature of witness, attest of clerk, signature of district judge as to certificate of correctness of account, signature of district clerk to affidavit of total amount due witness, and to recordation. Arr. chron. by date of clerk's affidavit. No index. Hdw. pr. fm. 320 pp. 18 x 12 x 2. D.c. clst.

163. WITNESS ACCOUNT AND CERTIFICATE BEFORE GRAND JURY, Apr. 27, 1905-Dec. 6, 1910, Nov. 23, 1937--. 2 vols. (1, one unmarked). Title varies: Grand Jury Foreign Witnesses, Apr. 27, 1905-Dec. 6, 1910, 1 vol.

District clerk's recorded copies of certificates for allowance of fees due out-county witnesses for services before grand jury, 1905-10; and carbon copies on State Comptroller's standard forms, 1937--, showing name of witness and county of residence, term of grand jury, total mileage, amount of per diem and amount advanced by sheriff, balance due, certified by witness and court officials. Arr. chron. by grand jury term. No index. Hdw. pr. fm. 136 pp. 16 x 11 x 1. D.j. clst.

Jury Service

164. JURY LIST, Jan. 1, 1936--. 2 f.b. and 64 envelopes. District clerk's list of petit jurors and special venire called, showing names of jurors, number of list, and name of sheriff. Arr. chron. by court term. No index. Typed pr. hd. F.b., 11 x 5 x 14. D.c. va.

165. LEDGER (Juries Drawn), July 12, 1937--. 1 vol. Record of jurors chosen for civil and criminal trials in district court, showing number and style of case, date selected, name of judge, and names of jurors. Arr. chron. by date selected. Indexed alph. by first letter of surname of plaintiff, chron. thereunder. Hdw. 450 pp. (75 used) 14 x 10 x 2.

166. JUROR'S TIME BOOK, Sept. 1873-June 1899, Sept. term 1937--. 2 vols. (A, 1). Title varies: Jury Book, Sept. 1873-June 1899, 1 vol.

Accounts of time served by district court grand and petit jurors, grand jury bailiffs; additional jurors as talesmen, special veniremen, jury commissioners, and by members of a finance committee appointed in May 1899, showing term of court, name of person serving, whole number of days served, and amount due. Also contains, in vol. A: (Jury Time Book County Court), Aug. 1876-May 1893, entry 209. Arr. chron. by court term. No index. Hdw. pr. hd. 480 pp. 14 x 9 x 2. 1 vol., Sept. 1873-June 1899, d.j. clst.; 1 vol., Sept. term 1937--, d.c. main off.

167. JURY CERTIFICATE, Jan. 20, 1939--. 1 vol. Stubs of certificates for pay issued by district clerk to petit and grand jurors, showing certificate number, name of court, name of juror, time served, amount due, date paid, and date registered, with signatures of district clerk and county treasurer. Arr. numer. by certificate no. No index. Hdw. pr. fm. 200 pp. 18 x 16 x 2.

District Courts - District Clerk
Ex Officio

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District Clerk Ex Officio

168. MEDICAL REGISTER (Physicians' and Veterinarians' Licenses),
Jan. 28, 1908--. 1 vol. Oct. 25, 1873-Jan. 29, 1920 in
Diploma Record (and Professional Licenses), entry 65.

Recorded copies of licenses issued to medical doctors by boards of medical examiners, showing license number, name of physician, date license issued, signatures of president, vice president, and board members, with recorded copy of affidavit of applicant, showing name, age, date and place of birth, post office address, and school of medicine to which applicant belongs, date certificate secured, signature of applicant, and attest of district clerk; signature of district clerk to certificate of filing and recordation; also recorded copies, Jan. 4, 1938--, of licenses issued by State Board of Veterinary Medical Examiners, showing certificate number, date of examination, name, age, address, and school of graduation of veterinarian, signatures of board members, and district clerk's certificate of filing and recordation. Arr. chron. by recording date. Indexed alph. by first letter of surname of licensee, chron. thereunder, with reference to page no. Physicians' licenses and affidavits hdw. pr. fm.; veterinarians' licenses typed. 292 pp. 16 x 10 x 2. D.c. va.

169. LEDGER (Industrial Reports), Apr. 24, 1931-May 9, 1933. 1
vol.

Recorded copies of industrial accident reports, showing date, name of company, kind of work, total time, actual labor, amount of cost, names of employee and employer, date of accident, amount of compensation, period of disability, and signature of company official. Arr. chron. by recording date. No index. Hdw. 85 pp. 12 x 6 x 1. D.j. clst.

170. RECORD OF ACKNOWLEDGMENTS, July 28, 1874-May 4, 1881, Nov.
15, 1894-Aug. 1, 1917. 2 vols. (one unmarked, 1). Title
varies: Record of Acknowledgments Dist. Clerk, July 28,
1874-May 4, 1881, 1 vol.

Record of acknowledgments taken by district clerk (July 28, 1874-June 9, 1876, unmarked vol., pp. 1-20; and 1894-1917, vol. 1), and by county judge (Dec. 26, 1879-May 4, 1881, unmarked vol., p. 159), showing date and kind of instrument, number of acres of land, name of original grantee, name and residence of grantor, name and residence of person introducing grantor (if grantor not known by acknowledging officer), date of acknowledgment, name and residence of grantee, amount of fee, and name and title of acknowledging officer. Also contains, in unmarked vol., pp. 22-140: Record of Acknowledgments (County Clerk), June 16, 1876-Dec. 8, 1880, entry 87. Arr. chron. by date of acknowledgment. 1874-81, indexed alph. by first letter of surname of grantor, chron. thereunder; 1894-1917, no index. Hdw. pr. hd. Aver. 220 pp. 16 x 10 x 2. 1 vol., July 28, 1874-May 4, 1881, c.c. va.; 1 vol., Nov. 15, 1894-Aug. 1, 1917, d.c. va.

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County Court

171. RECORD OF TRUST FUNDS, Apr. 24, 1890--. 3 vols. (A-C).

Clerk's accounts of money deposited in payment of court judgments or costs, or funds received from sale of real or personal property, showing number and style of case, date of deposit, amount and purpose of payment, description of deposit (cash, check, or bonds), name of bank in which deposited by clerk, dates and amounts of payments, and signatures of payees to receipts. Arr. chron. by date of deposit. Indexed alph. by first letter of surname of plaintiff, chron. thereunder, with reference to case no. and page no. Hdw. pr. hd. 430 pp. 17 x 12 x 3. D.c. va.

IV. COUNTY COURT

The county court as a trial court was first established in Gregg County in 1876, and has functioned continuously ever since.¹ In 1893 the legislature, by local law, deprived the county court of Gregg County of all its jurisdiction except in probate and apprenticeship matters, and in condemnation suits instituted under general law.² However, its full jurisdiction was restored in 1895.³ The jurisdictional powers of the county court under existing laws are discussed elsewhere in this inventory.⁴

The county judge is the judge of the county court.⁵ Other officers of the court are the county clerk, who serves as clerk of the court;⁶ the sheriff, who serves as its attendance and process officer;⁷ and the criminal district attorney,⁸ acting as county attorney.⁹

Records of the county court of Gregg County are located in the office of the county clerk, on the first floor of the courthouse, unless otherwise indicated.

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1. Const. 1876, Art. V, secs. 15, 16.
 2. Acts 1893, Gam. Ls., X, 591. See Const. 1876, Art. V, sec. 22, granting this power to the legislature.
 3. Acts 1895, Gam. Ls., X, 736.
 4. See pp. 22-25.
 5. Const. 1876, Art. V, sec. 15.
 6. *Ibid.*, sec. 20; Vernon's Texas St. 1936, RCS, Art. 1935.
 7. Const. 1876, Art. V, sec. 23; 11 Texas Jurisprudence 939.
 8. Vernon's Texas St. 1936, RCS, Art. 199, sub. 124, sec. 21, p. 94.
 9. Const. 1876, Art. V, sec. 21.

Probate

Case Papers

172. PROBATE CASES, Aug. 1, 1873--. 2,040 cases in 76 f.b. Original probate case papers filed in court of probate of the county (district court, 1873-76; county court, 1876--), including: wills and codicils; affidavits, depositions, and transcripts of testimony in proof of wills; bonds and qualifying oaths of executors, administrators, and guardians; applications for probate of wills, for letters testamentary, for letters of administration, for letters of guardianship, for allowances, for orders authorizing the sale of real estate, for orders authorizing the compromise and settlement of claims; inventories, appraisements, and lists of claims; citations; proofs of publication of notices, including notices to creditors; exhibits and accounts; complaints contesting the probate of wills, and protesting the appointment of executors, administrators, and guardians, and objecting to their actions in various matters incident to the administration of estates; claims presented to executors or administrators, with their endorsements or memoranda showing the dates of presentation and dates of allowance or rejection; final reports of executors and administrators with applications for orders authorizing final distribution, and for discharges; and, in some cases, clerk's memoranda of orders entered in the minutes; signed orders; letters testamentary, letters of administration, and of guardianship; correspondence, account books, canceled checks, check stub books, and other evidentiary exhibits. Arr. numer. by case no. No index. Hdw., and hdw. and typed pr. fm. 11 x 5 x 14.

For certain probate papers, 1918, see entry 3.

173. PROBATE PAPERS (Copies), Jan. 1, 1932--. 2 vols. Recorded copies of executors' petitions for letters, bonds, and reports; and various orders of probate court. Arr. alph. by first letter of name of estate, chron. thereunder. No index. Hdw. 250 pp. 12 x 14 x 2. C.j. off.

174. CLAIMS TO BE APPROVED, 1940. 1 f.b. Original claims against estates awaiting approval by county judge; upon approval they are transferred to permanent files of probate case papers, see entry 172. No arr. No index. Hdw. and typed. 11 x 5 x 14.

175. RECORD OF ESTATES (Final Record), July 31, 1873-Apr. 12, 1876. 1 vol. (A). Recorded copies of applications for probate, for administration, and for appointments of administrators or executors of estates, citations with officers' returns, affidavits to value of estates, bonds and official oaths, letters of administration with clerk's certificate of authentication, inventories and appraisements, annual exhibits or reports, claims against estates with affidavits attached, and applications for sale of real estate. Arr. in loose chron. order. No index. Hdw. 619 pp. 16 x 11 x 2. D.c. va.

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County Court - Probate

Dockets and Fees

176. PROBATE DOCKET DIST. CLERK IN VACATION, July 28, 1873-Mar. 7, 1876. 1 vol. (A). Discontinued; cases transferred to county court, see entry 178.

Clerk's docket of cases filed for probate in district court, and still pending when probate jurisdiction transferred by general law to county court, showing case number; names of attorneys, applicant, and estate or minor; filing date; date of appointment of administrator, executor, or guardian; kind of appointment; date citation issued, date citation executed by officer; clerk's notations of action taken by court, and of transfer on July 28, 1876. Arr. chron. by filing date. Indexed alph. by first letter of name of estate or minor heir; also separate index, see entry 182. Hdw. pr. hd. 197 double pp. (6 used) 14 x 10 x 2.

177. PROBATE DOCKET (District Court), July 28, 1873-Jan. 17, 1876. 1 vol. (A). Discontinued; probate jurisdiction transferred to county court, see entry 178.

Court docket of probate cases in district court, showing case number, names of attorneys, name of deceased or minor, names of applicants, date filed, date of appointment, kind of appointment, date citation issued, date of officer's return, and notations of judge's orders. Arr. chron. by court term. Indexed alph. by first letter of name of estate, chron. thereunder. Hdw. pr. fm. 635 pp. (13 used) 14 x 11 x 2. D.c. clst.

178. PROBATE DOCKET (County Court), July 28, 1876--. 3 vols. (A-C).

Clerk's docket of probate cases originally filed in district court and transferred to county court by general law on July 28, 1876 (see entry 176), and of those filed subsequently in county court, in administration of estates, probate of wills, guardianships, and lunacy; showing case number, name of estate, name of administrator, executor, or guardian, names of attorneys, filing date, and notations of court orders. Arr. numer. by case no., chron. by filing date thereunder. 1876-1936, no index; 1936--, indexed alph. by first letter of name of estate or respondent, chron. thereunder. 1876-1936, hdw. pr. hd.; 1936--, typed pr. hd. 240 pp. 16 x 12 x 1.

179. PROBATE CLAIM DOCKET, Aug. 18, 1874--. 1 vol. (A).

Clerk's docket of claims against estates of decedents presented by creditors for approval of the court, showing name of claimant, and filing date; date, amount, and nature of claim; date claim due and maturity date; rate of interest, period for which interest has accrued; and class of claim; and date and amount allowed or date rejected. Arr. chron. by filing date. Indexed alph. by first letter of surname of claimant, chron. thereunder. Hdw. pr. fm. 620 pp. 16 x 11 x 2.

For original claims, see entries 172, 174.

180. PROBATE FEE BOOK, Sept. 18, 1873--. 5 vols. (A-E).

Clerk's accounts of fees due clerk, judge, and sheriff or constable in probate cases, showing date of service, case number, name of estate,

kind of process or service, itemized list of fees, total amount due each official, and total costs. Arr. one case to each page, chron. thereunder by date fee accrued. Indexed alph. by first letter of name of estate, chron. thereunder. 1873-90, 1913--; hdw. pr. hd.; 1891-1912, hdw. 640 pp. 16 x 12 x 2. 2 vols., Sept. 18, 1873-Dec. 1, 1915, c.c. va.; 3 vols., Dec. 7, 1915--; c.c. off.

Minutes

181. PROBATE MINUTE BOOK DIST. CLERK IN VACATION, Aug. 11, 1873-Apr. 12, 1876. 1 vol.

Record of probate orders issued by district clerk in vacation, showing date of proceedings, name of estate, kind of action, court orders, disposition of case, and signature of district clerk. Arr. chron. by date of proceedings. Indexed alph. by first letter of name of estate or ward, and by first letter of surname of administrator, executor, or guardian, each showing name of opposite party and reference to page; also separate index, see entry 182. Hdw. 444 pp. (47 used) 16 x 12 x 2. D.c. va.

182. INDEX RECORD OF ESTATES, 1873-76. 1 vol. (A).

Index by name of estate to Probate Docket Dist. Clerk in Vacation, entry 176, and to Probate Minute Book Dist. Clerk in Vacation, entry 181, showing case number, name of administrator or guardian, and volume and page reference. Arr. alph. by first letter of name of estate, chron. thereunder. Hdw. 50 pp. 14 x 11 x 1. D.c. clst.

183. PROBATE MINUTES, July 14, 1876--. 27 vols. (B-Z, 27, 28).
Title varies: Record of Estates, July 14, 1876-Sept. 23, 1884, 1 vol.

Clerk's record of proceedings of county court in the administration and distribution of estates, showing date of court action, name of judge, name of estate, action of the court, and court orders. Arr. chron. by court term. Indexed alph. by first letter of surname of estate, chron. thereunder. 1876-Jan. 1, 1928, hdw.; Jan. 1, 1928--; typed. 300 pp. 18 x 12 x 3.

Lunacy

184. LUNACY CASES, 1917--. 8 f.b. Title varies: Lunacy, 1917-26, 2 f.b.

Original papers filed in lunacy cases in county court, including complaints, warrants of arrest, affidavits, and court orders. Arr. numer. by case no. No index. 11 x 5 x 14. 2 f.b., 1917-26, c.c. va.; 6 f.b., Feb. 26, 1926--; c.c. off.

185. MINUTES OF LUNACY PROCEEDINGS, Feb. 11, 1899-Sept. 6, 1921. 1 vol. (1). Discontinued in minute form; for notations of court orders in lunacy hearings, see entry 178.

Clerk's record of lunacy proceedings in county court, showing date of court term, names of court officers present, date of proceedings, name of defendant; recorded copy of jury verdict on special issues regarding mental unsoundness, showing whether hereditary or not, estimated value of estate if any, names of persons liable for support, and signatures of

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County Court - Civil and Criminal

jurors; and court order that defendant be discharged or be conveyed to asylum for restraint and treatment, with signature of county judge. Arr. chron. by date of hearing. Indexed alph. by first letter of surname of defendant, chron. thereunder. Hdw. pr. fm. 300 pp. 14 x 12 x 2.

186. PROBATE LUNACY DOCKET (Minutes), July 24, 1913-June 13, 1917. 1 vol. (1). Discontinued; commission form of lunacy hearings declared unconstitutional.

Clerk's record of lunacy trials in county court under commission form of hearing, showing date of trial, name of judge; recorded copy of report submitted by commission, showing name of respondent, case number, names of members of commission, findings as to extent of mental unsoundness and recommendations as to treatment or restraint, or both, age and nativity of respondent, whether or not respondent possesses estate, names of persons liable for support, and signatures of members of commission; order of court discharging respondent from custody, or adjudging him a lunatic and ordering conveyance to State asylum, with signature of county judge. Arr. chron. by date of hearing. Indexed alph. by first letter of surname of respondent, chron. thereunder. Hdw. pr. fm. 40 double pp. (11 used) 14 x 10 x 1. C.c. va.

Civil and Criminal

Case Papers and Exhibits

187. CIVIL CASES, July 7, 1876--. Approx. 3,600 cases in 40 f.b. Original papers filed in civil cases in county court, including plaintiffs' petitions, defendants' answers, subpoenas, citations, writs, depositions, testimony of parties and witnesses, orders, judgments, jury verdicts, and bills of cost. 1876-1933, no obvious arr.; 1933--, arr. numer. by case no. No index. Hdw. and typed pr. fm. 11 x 5 x 14. 7 f.b., July 7, 1876-1933, c.c. va.; 33 f.b., Aug. 30, 1932--, c.c. off. For scattering civil case papers, 1896-1922, see entry 3.

188. CRIMINAL CASES, Nov. 13, 1930--. 6 cardboard boxes and 2 f.b.

Original papers filed in criminal cases in county court, including indictments, complaints, warrants for arrest, bonds, capias, transcripts from lower courts, bills of exception, motions, affidavits to witness attendance, writs, jury verdicts, orders, and fee bills. Arr. numer. by case no. No index. Hdw. and typed pr. fm. Cardboard boxes, 4 x 22 x 24; f.b., 11 x 5 x 14. 2 f.b., Nov. 13, 1930-32, and 2 cardboard boxes, 1931-36, c.c. va.; 4 cardboard boxes, 1933--, c.c. off.

For scattering criminal case papers, 1896-1922, see entry 3.

189. ATTORNEY'S RECEIPT FOR PAPERS, Feb. 17, 1877-Dec. 15, 1908. 2 vols.

Clerk's record of case papers withdrawn by attorneys, showing number and style of case, number of papers, signature of attorney, date withdrawn, and date returned. Arr. chron. by date withdrawn. No index. Hdw. 220 pp. 14 x 11 x 2. C.c. va.

190. LEDGER (Private Account Book), Feb. 16, 1911-May 12, 1915.
1 vol.

Ledger of accounts paid by some private individual, divided by type of account, such as general supplies and blacksmithing, showing date of purchase, name of person or firm from whom items purchased, amount charged, description of item, totals by months, and final total. Arr. by subject subdivisions, chron. thereunder. No index. Hdw. 360 pp. 18 x 14 x 2. C.c. va.

191. LEDGER (Account Book Odd Fellows Lodge), June 30, 1907-Oct. 19, 1925. 1 vol.

Account of dues paid by members of Independent Order of Odd Fellows, showing name of member, date of payment, amount of dues received, and for what period of time. Arr. chron. by date of payment. Indexed alph. by first letter of surname of member, chron. thereunder. Hdw. 227 pp. 18 x 14 x 2. C.c. va.

Dockets

192. CIVIL BAR DOCKET, July term 1876-Apr. 20, 1893, Mar. term 1895. 1 vol. (A).

Docket of civil cases set for trial in county court, showing number and style of case, filing date, names of plaintiff, defendant, and attorneys, date set for trial, sheriff's return on process, and notations of judge's orders. Arr. chron. by court term. No index. Hdw. pr. hd. 309 pp. 18 x 12 x 2. C.c. va.

193. STATE DOCKET, July term 1876-Apr. term 1914, 1931-34. 5 vols. (A, 1 unmarked, B-D), and loose sheets in 1 f.b. Title varies: Judges State Docket, July term 1876-May term 1893, 1 vol.; un-titled, 1931-34, 1 f.b.

Court docket of criminal cases set for trial in county court, 1876-93, 1895--, used by judge for calling cases before the court and for notations of court orders, showing number and style of case, names of attorneys, charge or offense, filing date, and notations of court orders. In unmarked volume, pp. 1-39, is docket of cases set for trial in district court, May term 1893-Mar. term 1895; these cases were originally filed in county court and were pending when criminal jurisdiction of county court was taken away in 1893, and were, therefore, transferred to district court for disposition. 1876-1914, arr. chron. by court term; 1931-34, arr. chron. by filing date. 1876-93, indexed alph. by first letter of surname of defendant, chron. thereunder; 1876-93, also separate index, see entry 194; 1899-1914, 1931-34, no index. Hdw. pr. hd. Vols., 350 pp. 18 x 12 x 2; f.b., 12 x 3 x 24. C.c. va.

194. INDEX TO JUDGE'S STATE DOCKET VOL. A., July 1, 1876-May 8, 1893. 1 vol.

Index by name of defendant to volume A (titled Judges State Docket), in State Docket, entry 193, showing case number, filing date, and volume and page reference. Arr. alph. by first letter of surname of defendant, chron. thereunder. Hdw. 50 pp. 12 x 14 x 1. C.c. va.

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County Court - Civil and Criminal

195. CRIMINAL AND CIVIL DOCKET (Pending), 1938--. 1 loose-leaf vol. Docket of civil and criminal cases pending in county court, showing number and style of case, names of attorneys, cause of action or offense, filing date, and notations of court orders. Arr. in subdivisions (civil, criminal), chron. thereunder by filing date. No index. Typed pr. hd., with hdw. notations of court orders. 300 pp. 18 x 12 x 2.

196. TRANSFER CRIMINAL & CIVIL DOCKET (Disposed of Civil only), 1937--. 1 loose-leaf vol. Docket sheets of civil cases tried in county court and transferred to these volumes from binder for pending cases, when cases disposed of, showing number and style of case, names of attorneys, cause of action, filing date, and notations of court orders. Arr. chron. by date of final court order. No index. Typed pr. hd., with hdw. notations of court orders. 2,000 pp. 18 x 12 x 5.

197. CRIMINAL TRANSFER DOCKET (Disposed), 1937--. 1 loose-leaf vol. Docket sheets of criminal cases tried in county court, and transferred to these volumes from binder for pending cases, when cases disposed of, showing number and style of case, names of attorneys, offense, filing date, and notations of court orders. Arr. chron. by date of final court order. Typed pr. hd., with hdw. notations of court orders. No index. 2,000 pp. 18 x 12 x 5.

198. DOCKET JUVENILE COURT, May 13, 1933--. 1 vol. (1). Docket of delinquent juvenile cases filed in county court, showing number and style of case, name of attorney for defense, nature of charge, filing date, dates of orders, and notations of orders and judgments, with reference to volume and page of minute book where recorded. Arr. chron. by filing date. No index. Hdw. pr. hd. 400 pp. 16 x 8 x 2.

199. MOTION DOCKET (Civil), July 7, 1876-Aug. 16, 1892, Oct. term 1895. 1 vol. (A). Docket of motions filed in civil cases in county court, showing number and style of case, names of attorneys, name of party filing, date and nature of motion, filing date, and notations of court orders. Arr. chron. by filing date. 1876-92, separate index, see entry 200; 1895, no index. Hdw. pr. hd. 280 pp. 16 x 12 x 2. C.c. va.

200. INDEX MOTION DOCKET, July 7, 1876-Aug. 16, 1892. 1 vol. (A). Index by names of plaintiff and defendant to Motion Docket (Civil), entry 199, each showing name of opposite party, case number, and volume and page reference. Arr. alph. by first letters of surnames, chron. thereunder. Hdw. 50 pp. 17 x 12 x 1. C.c. va.

201. SCIRE FACIAS DOCKET, Mar. term 1877-June 20, 1879. 1 vol. (A). Docket of bond forfeiture cases in county court, showing case number, names of defendant and sureties, name of attorney, kind of action, sheriff's return with date executed, and notations of court orders. Arr. chron. by date of court order. Indexed alph. by first letter of

surname of defendant, chron. thereunder. Hdw. pr. hd. 160 pp. 16 x 12 x 1. C.c. va.

Minutes

202. COUNTY COURT MINUTES (Civil and Criminal), July term 1876-May term 1893, Mar. 12, 1895--. 7 vols. (A-G). Title varies: Minute Book, July term 1876-Oct. 31, 1928, 5 vols. No missing record: civil and criminal jurisdiction of county court diminished 1893-95 (see p. 98).

Clerk's record of proceedings in civil and criminal cases in county court, showing case number, names of plaintiff, defendant, and attorneys, court term, date of proceedings, cause of action or nature of offense, motions made, court orders, jury verdicts with name of jury foreman, sentence, fine, costs, judgment, and final disposition of case. Also contains: Delinquent Dependent Juvenile Record (Delinquent only), 1918--, entry 204. Arr. chron. by court term. Indexed alph. by first letters of surnames of plaintiff and defendant in civil actions, each showing name of opposite party; by first letter of surname of defendant in criminal; 1876-93, 1895-1900, also separate index, see entry 203. 1876-93, 1895-1908, hdw.; 1908-1929, hdw. and typed; 1929--, typed. 600 pp. 16 x 14 x 3.

203. DIRECT AND REVERSE INDEX PARTIES TO SUITS CO. COURT, July term 1876-May term 1893, Mar. 12, 1895-Nov. 10, 1900. 1 vol. Index by names of plaintiff and defendant to volumes A-C of County Court Minutes (Civil and Criminal), entry 202, each showing case number, name of opposite party, and volume and page reference. Arr. alph., direct by first letter of surname of plaintiff on left pages, reverse by first letter of surname of defendant on right, chron. thereunder. Hdw. pr. hd. 360 pp. 12 x 18 x 2. C.c. va.

204. DELINQUENT DEPENDENT JUVENILE RECORD (Delinquent only), Jan. 14, 1911-Mar. 4, 1918. 1 vol. 1918-- in County Court Minutes (Civil and Criminal), entry 202.

Clerk's record of proceedings of county court sitting as a juvenile court in delinquent cases, showing number and style of case, date complaint and information filed, date warrant issued, date set for hearing, names of witnesses, date of hearing, name of judge, recital that sworn complaint and information have been filed and all evidence heard, and order finding child delinquent or order of probation, order of commitment to probation officer or to an institution, to prosecute under criminal law, or dismissing case, with signature of judge. Arr. chron. by date of hearing. No index. Hdw. pr. fm. 100 pp. 18 x 14 x 1. C.c. va.

Process

205. EXECUTION DOCKET, Sept. 27, 1876--. 2 vols. (A, B). Clerk's record of executions issued on judgments rendered in civil cases in county court, showing number and style of case, date of judgment, reference to volume and page of minutes where judgment recorded, amount of

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County Court - Civil and Criminal

judgment, amount of costs, rate of interest, and date execution issued; officer's return showing name of officer, date returned, description of property levied on or statement that no property found, and signature of officer. Arr. chron. by date execution issued. Indexed alph. by first letter of surname of plaintiff, chron. thereunder. Hdw. pr. hd. 600 pp. 16 x 12 x 3.

206. SUBPOENA DOCKET, July 7, 1876-Feb. 4, 1890. 1 vol. (A). Clerk's record of subpoenas issued directing sheriff to summon witnesses to testify in civil cases in county court, showing number and style of case, date issued, nature of writ, in whose behalf issued, name of witness, and name of officer to whom subpoena delivered; sheriff's return showing date executed or date returned not found. Also includes citations, executions, and orders of sale. Arr. chron. by date issued. No index. Hdw. pr. hd. 150 pp. 16 x 14 x 1. C.c. va.

Fees and Costs

207. CIVIL FEE BOOK, July 7, 1876--. 5 vols. (A-E). Title varies: Fee Book, July 7, 1876-Nov. 2, 1885, 1 vol. Clerk's accounts of fees and costs in civil cases in county court, showing number and style of case, cause of action, filing date, items of fees due witnesses, sheriff, clerk, and constables, to whom chargeable, total costs in case; and officer's and witnesses' receipts. Arr. chron. by filing date. Indexed alph., direct by first letter of surname of plaintiff on left pages, reverse by first letter of surname of defendant on right; chron. thereunder. Hdw. pr. fm. 590 pp. 14 x 12 x 4. 1 vol., July 7, 1876-Nov. 2, 1885, c.c. va.; 4 vols., Oct. 9, 1885--., c.c. off.

208. CRIMINAL FEE BOOK, Feb. 27, 1914--. 5 vols. (one unmarked, 2-5). Clerk's accounts of fees accruing in criminal cases in county court, showing number and style of case, charge or offense, itemized accounts of court costs, and items of fees due jury, sheriff, clerk, and witnesses. Arr. numer. by case no. Indexed alph. by first letter of surname of defendant, chron. thereunder. Hdw. pr. fm. 600 pp. 16 x 12 x 3.

209. (JURY TIME BOOK COUNTY COURT), Aug. 1876-May 1893. In Juror's Time Book, vol. A, entry 166. Accounts of time served by county court petit jurors, showing name of juror, term of court, number of days served, amount due, and receipt for jury certificate.

210. JURY CERTIFICATES (Stubs), Feb. 1, 1893--. 7 vols. Stubs of certificates issued by county clerk to pay jurors for serving in county court, showing certificate number, date, name of juror, number of days served, amount of certificate, court term, signature of juror, and attest of county clerk. Arr. numer. by certificate no. No index. Hdw. pr. fm. 300 pp. 17 x 14 x 2. 4 vols., Feb. 1, 1893-May 15, 1933, c.c. va.; 3 vols., May 15, 1933--., c.c. off.

County Court - Beer and Liquor
License Hearings

(211-216)

211. WITNESS AFFIDAVITS, May 1, 1900-July 31, 1929. 1 vol.
Duplicate copies of affidavits made by witnesses as to their attendance
in county court, showing court term, number of days served, number of
miles traveled, amounts due for mileage and per diem, signature of wit-
ness, and attest of county clerk. Arr. chron. by court term. No index.
Hdw. pr. fm. 300 pp. 8 x 10 x 2. C.c. va.

212. DAILY JOURNAL (Trust Fund Record), Jan. 15, 1930--. 1 vol.
Accounts of funds held in trust by county clerk pending litigation in
civil actions, showing date and amount of deposit, name of depositor,
terms of trust, to whom payable, and signature of payee. Arr. chron. by
date of deposit. Indexed alph. by first letter of surname of payee,
chron. thereunder. Hdw. 100 pp. 12 x 10 x 1.

Beer and Liquor License Hearings
(See also entries 297-302)

213. BEER LICENSE (Petitions), Jan. 1, 1933--. 2,000 papers in
1 wood box and 1 f.b.
Original petitions made by dealers to county judge, for licenses to re-
tail beer and light wines, showing name of petitioner, date of petition,
character and location of business, filing date, and file number of peti-
tion. Arr. numer. by petition no. No index. Hdw. pr. fm. Wood box, 4
x 12 x 16; f.b., 11 x 5 x 14. 1 wood box, Jan. 1, 1933-Dec. 15, 1936,
c.c. va.; 1 f.b., Jan. 1, 1936--., c.c. off.

214. BEER LICENSE DOCKET, Sept. 2, 1933--. 3 vols. (1, 2, one un-
marked). Untitled, Jan. 4, 1937--., 1 vol.
Docket of petitions filed by applicants for licenses to retail beer and
wine, showing case number, date petition filed, date notice posted, name
of applicant, kind of license, location of place of business, name of
city or town, and date set for hearing. Arr. chron. by filing date. No
index. 1933-36, hdw. pr. fm.; 1936--., typed pr. fm. 150 pp. 16 x 14 x 1.

215. LIQUOR DEALER'S BOND RECORD, Dec. 2, 1893-July 7, 1906.
1 vol. (1).
Recorded copies of retail liquor dealers' bonds, conditioned for compli-
ance with law in sale of intoxicating liquors, showing names of dealer
and sureties, amount, date, and conditions of bond, and approval of county
judge; filing date, recording date, and signature of county clerk. Arr.
chron. by recording date. Indexed alph. by first letter of surname of
dealer, chron. thereunder. Hdw. pr. fm. 120 pp. 16 x 14 x 1. C.c. va.

216. CORPORATION AFFIDAVITS (Beer License Receipts), Jan. 10,
1934-June 15, 1937. 35 papers in 1 f.b.
Duplicate copies of receipts issued upon payment of beer license fees,
showing license number, date issued, duration of license, receipt number,
amount of payment, name of licensee, and signature of county clerk. Arr.
chron. by date issued. No index. Hdw. pr. fm. 11 x 5 x 14.

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Justice of the Peace Courts -
Precinct No. 1

V. JUSTICE OF THE PEACE COURTS

Courts of the justices of the peace were established in Gregg County upon its organization in 1873,¹ and have functioned continuously to date. In Texas, these courts have always been the tribunals for the trial of minor civil cases and petit misdemeanors. Their jurisdiction under present law is discussed elsewhere in this inventory.² The constable of each justice precinct is the process and attendance officer of the justice court of his precinct.³ The criminal district attorney of Gregg County represents the State in examining trials and other cases in the justice courts of the county.⁴

At the last general election, in 1938, seven justices of the peace were elected in Gregg County.⁵ Justices are elected in their respective justice precincts, at each biennial general election.⁶ Justices of the peace have, from time to time, performed other important duties. From the date of the organization of Gregg County until 1876, they constituted the county administrative court,⁷ and were the assessors of taxes within their respective precincts.⁸ Under present law, they hold inquests,⁹ and are the local registrars of vital statistics in their respective precincts.¹⁰

Precinct No. 1

Civil and Criminal (See also entry 18)

217. CIVIL CASES, 1914-20, Aug. 13, 1931--. 1,000 instruments in 5 stacks and 6 f.b.

Original papers filed in civil cases in justice of the peace court, including plaintiffs' petitions, defendants' answers, and citations. Arr. chron. by filing date. No index. Hdw. and typed, and hdw. and typed pr. fm. Stacks, 10 x 5 x 12; f.b., 13 x 5 x 24. 5 stacks, 1914-20, c.c. va.; 6 f.b., Aug. 13, 1931--, j.p. off.

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1. Const. 1869, Art. V, sec. 19, Gam. Ls., VII, 414.
 2. See pp. 22, 24, 25.
 3. Const. 1876, Art. V, sec. 18; Vernon's Texas St. 1936, RCS, Art. 6885.
 4. Ibid., Art. 199, sub. 124, sec. 21, p. 94.
 5. (Record of Election Returns), Nov. 1938, see entry 5. Each county must be divided into justice precincts--not fewer than four nor more than eight. Const. 1876, Art. V, sec. 18.
 6. Const. 1876, Art. V, sec. 18.
 7. Const. 1869, Art. V, sec. 20, Gam. Ls., VII, 414.
 8. Ibid., Art. XII, sec. 28, Gam. Ls., VII, 424.
 9. Vernon's Texas St. 1936, CCP, Art. 968.
 10. Ibid., RCS, Art. 4477, rule 36a.

Justice of the Peace Courts -
Precinct No. 1

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218. CIVIL DOCKET, 1878-81, Jan. 31-Feb. 7, 1888, Oct. 11, 1895-Sept. 3, 1906, Jan. 25, 1915--. 11 vols.
Docket of civil cases filed in justice of peace court, showing number and style of case, date process issued and date returned, and items of fees due. Arr. chron. by filing date. Indexed in separate subdivisions for plaintiff and defendant, alph. by first letter of surname thereunder, chron. thereunder. Hdw. and hdw. pr. hd. 400 pp. 17 x 13 x 3. 2 vols., 1878-81, Jan. 31-Feb. 7, 1888, Oct. 11, 1895-Sept. 3, 1906, c.c. va.; 3 vols., Jan. 25, 1915-Dec. 20, 1921, bsmt. hall clst.; 6 vols., Jan. 13, 1922-- , j.p. off.
219. JUSTICE EXECUTION DOCKET, Oct. 5, 1881-Oct. 20, 1917. 2 vols. (1, one unmarked). Title varies: J. P. Docket Execution, Oct. 5, 1881-Mar. 13, 1893, 1 vol.
Record of executions issued to satisfy judgments rendered in justice of peace court, showing number and style of case, amount of judgment, amount due thereon, rate of interest, amount of court costs, date execution issued, to whom delivered; officer's return showing date served and signature of officer. Arr. chron. by date issued. Indexed alph. by first letter of surname of plaintiff, chron. thereunder. Hdw. pr. hd. 120 pp. 13 x 8 x 1. Bsmt. hall clst.
220. CRIMINAL MISDEMEANOR COMPLAINTS, Sept. 16, 1930--. 775 instruments in 2 f.b. and 6 cardboard boxes.
Original papers of misdemeanor cases in justice of peace court, including sworn complaints, supporting affidavits, and warrants of arrest. Arr. chron. by filing date. No index. Hdw. and typed pr. fm. F.b., 11 x 5 x 14; cardboard boxes, 12 x 12 x 24. J.p. off.
221. WARRANT OF ARREST, Oct. 10, 1932-Dec. 31, 1938. 3,000 instruments in 3 boxes.
Original warrants of arrest issued by justice of peace, showing precinct number, file number, name of defendant, date issued, date to appear, offense charged, name of complainant, and signature of justice of the peace; officer's return showing date received, date executed, disposition of defendant, items and amounts of fees, and signature of sheriff or deputy. No obvious arr. No index. Hdw. pr. fm. 8 x 18 x 22. Shff. strm.
222. COMMITMENTS FOR FINE AND COSTS, Dec. 31, 1931-Dec. 31, 1938. 4,000 instruments in 2 cardboard boxes.
Original commitments issued by justice of peace, directing sheriff to commit persons to jail until fine and court costs are paid in misdemeanor cases, showing precinct number, case number, name of defendant, date order issued, and signature of justice of peace; with bill of costs and officer's return attached. Arr. chron. No index. Hdw., and hdw. pr. fm. 18 x 18 x 20. Shff. strm.
223. JUSTICE CRIMINAL DOCKET, 1896, 1898--. 37 vols.
Docket of criminal cases in justice of peace court, showing filing date, number and style of case, names of complainant, attorneys, and witnesses, offense charged, kind of process issued, and items of fees due. Arr. chron. by filing date. Indexed alph. by first letter of surname of defendant, chron. thereunder. Hdw. pr. hd. Aver. 500 pp. 17 x 13 x 4. 25 vols., 1896, 1898-1930, bsmt. hall clst.; 12 vols., 1931-- , constable's off.

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Justice of the Peace Courts -
Precinct No. 1

224. EXAMINING TRIAL DOCKET, Oct. 10, 1908-Feb. 14, 1917, Nov. 12, 1921-Sept. 22, 1924, Apr. 23, 1927--. 11 vols. (2, three unmarked, 1-3, four unmarked).

Record of examining trials conducted in justice of peace court, resulting in filing of felony charges, showing date of trial, number and style of case, name of complainant, kind of process issued, items of fees, court orders, and disposition of case. Arr. chron. by filing date. Indexed alph. by first letter of surname of defendant, chron. thereunder. Hdw. pr. hd. 320 pp. 18 x 13 x 3. 3 vols., Oct. 10, 1908-Feb. 14, 1917, Apr. 23, 1927-July 22, 1929, bsmt. hall clst.; 4 vols., Oct. 21, 1929-July 31, 1934, constable's off.; 4 vols., Nov. 12, 1921-Sept. 22, 1924, Aug. 3, 1934-- , j.p. off.

225. FEE RECORD - JUSTICE OF PEACE PRECINCT 1, 1914-Dec. 31, 1931. 6 vols. Title varies: Fee Record - General Docket and Fee Book, 1914-31, 5 vols.

Accounts of fees collected by justice of peace, showing source, amount, and date of collection; date and to whom paid, and for what service. Arr. chron. No index. Hdw. pr. fm. Aver. 190 pp. 14 x 8 x 1. 5 vols., 1914-31, j.p. off.; 1 vol., Jan.-Dec. 31, 1931, bsmt. hall clst.

Inquests

226. JUSTICE INQUEST BOOK, PRECINCT 1, Sept. 24, 1887-Mar. 2, 1925, Jan. 13, 1932-June 28, 1937. 1 vol. 1882-87 in Day Book, entry 227.

Record of inquests conducted by justice of peace, showing date and place of inquest, names of deceased and informant, date of death, name and address of suspect (if any) with date of arrest, amount of bond, and names and addresses of sureties. Arr. chron. by date of inquest. Indexed alph. by first letter of surname of deceased, chron. thereunder. Hdw. pr. hd. 360 pp. 16 x 12 x 3. J.p. off.

Acknowledgments

227. DAY BOOK, 1873-80, 1882-87, 1899-1901. 1 vol.

Miscellaneous record: notations of acknowledgments taken, 1873-80, showing date, for whom acknowledged, and signature of justice of peace; accounts of fees due jurors serving in criminal cases, 1899-1901, showing case number, name of defendant, names of jurors, and amount due each. Also contains: Justice Inquest Book, Precinct 1, 1882-87, entry 226. Arr. chron. No index. Hdw. pr. hd. 200 pp. 10 x 9 x 1. C.c. va.

228. RECORD OF ACKNOWLEDGMENTS, Mar. 14, 1891-Aug. 23, 1917. 1 vol.

Record of acknowledgments taken by justice of peace, showing number, kind, and date of instrument, location of land, name of original grantee, name and residence of grantor, if grantor personally known, or name and residence of introducer, date of acknowledgment, name and residence of grantee, name and alleged residence of witness if witness personally known or name and residence of introducer, amount of fees, and name of acknowledging officer. Arr. chron. Indexed alph. by first letter of surname of grantee, chron. thereunder. Hdw. pr. hd. 55 pp. 17 x 11 x 1. Bsmt. hall clst.

Justice of the Peace Courts -
Precinct No. 2; Precinct No. 3

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Precinct No. 2

229. LEDGER (Civil and Criminal Docket), Nov. 25, 1912--. 4 vols. Docket of civil cases, 1912-18 only, and criminal cases filed in justice of peace court, and of fees due and payable, showing filing date, number and style of case, amount of fine, if any, amount of fees and to whom due, and amount of fine or judgment. Arr. chron. by filing date. No index. Hdw. 260 pp. 18 x 12 x 2. J.p. residence, Judson Community, Longview, Rt. 5.

Precinct No. 3

Records of this precinct are located in the office of the justice of the peace, Gladewater, Texas, unless otherwise indicated.

230. (CIVIL CASE PAPERS), 1937--. 156 instruments in 1 box. Original papers filed in civil actions in justice of peace court, including plaintiffs' petitions, subpoenas, bonds for cost, affidavits, and witness testimony. Arr. numer. by case no. No index. Hdw., hdw. and typed pr. fm., and typed. 6 x 16 x 16.

231. CIVIL DOCKET - JUSTICE COURT, May 10, 1934--. 1 vol. Docket of civil cases filed in justice of peace court, showing number and style of case, filing date, nature of suit, amount involved, date and kind of writ issued, disposition of case, amount of judgment, if any, items of fees due, and signature of justice of peace. Arr. chron. by filing date. Indexed alph. by first letter of surname of plaintiff, chron. thereunder. Hdw. pr. fm. 440 pp. 16 x 12 x 3.

232. (CRIMINAL CASE PAPERS), Jan. 2, 1939--. 65 instruments in 1 f.b. Original papers filed in criminal cases in justice of peace court, including warrants of arrest, subpoenas, appearance bonds, affidavits of information, reports of jury service, and commitment papers. Arr. numer. by case no. No index. Hdw. and typed pr. fm. 11 x 5 x 14.

233. CRIMINAL DOCKET, July 28, 1920-Jan. 22, 1923, Nov. 22, 1931-June 28, 1932, Jan. 4, 1937--. 4 vols. Docket of criminal cases filed in justice of peace court, showing number and style of case, date filed, nature of charge, date of trial, action of the court, items of fees due, and signature of justice of peace. Arr. chron. by date complaint filed. No index. Hdw. pr. fm. 480 pp. 16 x 12 x 3. 2 vols., July 28, 1920-Jan. 22, 1923, Apr. 16-June 28, 1932, bsmt. hall clst.; 1 vol., Nov. 22, 1931-Apr. 5, 1932, constable's off.; 1 vol., Jan. 4, 1937--., j.p. off.

234. CRIMINAL DOCKET (Examining Trial), Mar. 20, 1936--. 1 vol. Record of examining trials conducted in justice of peace court resulting in filing of felony charges, showing number and style of case, date complaint filed, nature of charge, date warrant issued and to whom delivered, date warrant executed and date returned, date of examining trial, amount of bond, court orders, disposition of case, and signature of justice of peace. Arr. chron. by date of complaint. Indexed alph. by first letter of surname of defendant, chron. thereunder. Hdw. pr. hd. 440 pp. 16 x 12 x 3.

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Justice of the Peace Courts - Precinct
No. 4; Precinct No. 5; Precinct No. 6

235. (BIRTH AND DEATH REPORTS), Jan. 2, 1939--. 90 instruments in
1 f.b.

Duplicates of reports made by justice of peace as local registrar of vital statistics in precinct 3, showing name of justice of peace, precinct number, date of certificate, name of deceased or infant, names of county and city, and signatures of justice of peace and attending physician. Arr. chron. by date of certificate. No index. Hdw. pr. fm. 8 x 10 x 10.

Precinct No. 4

236. LEDGER (Civil and Criminal Docket), Nov. 4, 1926--. 2 vols.
Untitled, Nov. 4, 1926-Nov. 4, 1932, 1 vol.

Docket of civil and criminal cases in justice of peace court, showing filing date, number and style of case, cause of action or nature of charge, amount of fine, items of fees and to whom due, judgment rendered, and signature of justice of peace. Arr. chron. by filing date. No index. Hdw. pr. hd. 200 pp. 18 x 14 x 2. J.p. residence; justice's post office address, Kilgore, Box 433.

Precinct No. 5

237. LEDGER (Civil and Criminal Docket), 1887--. 2 vols. and 53
sheets.

Docket of civil and criminal cases and fees accruing thereon in justice of peace court, showing information as in entry 236. Arr. chron. by filing date. 1887-1904, indexed alph. by first letter of surname of defendant, chron. thereunder; 1905--, no index. 1887-1904, hdw. pr. hd.; 1904--, hdw. and typed pr. hd. Vols., 250 pp. 18 x 13 x 2; sheets, 18 x 13. 2 vols., 1887-1904, j.p. residence, Longview, Rt. 3; 53 sheets, 1904--, county highway office.

Precinct No. 6

Records of this precinct are located in the office of the justice of the peace, Kilgore, Texas, unless otherwise indicated.

238. CIVIL DOCKET - JUSTICE COURT, Jan. 6, 1915--. 4 vols.

Docket of civil cases filed in justice of peace court, showing case number, date and nature of suit, amount involved, date and kind of writ issued, names of plaintiff, defendant, and their attorneys, disposition of case, amount of judgment, and items of fees due. No obvious arr. No index. Hdw. pr. fm. 420 pp. 16 x 12 x 3.

239. CRIMINAL DOCKET - JUSTICE COURT, July 6, 1913-Aug. 14, 1914,
Jan. 14, 1928--. 14 vols. and 1 bundle.

Docket of criminal cases filed in justice of peace court, showing precinct number, number and style of case, name of complainant, date filed, nature of charge, date of trial, action of court, items of fees due, and signature of justice of peace. Arr. chron. by date complaint filed. Indexed alph. by first letter of surname of defendant, chron. thereunder. Hdw. pr. hd. Vols., 460 pp. 16 x 12 x 3. 3 vols., July 6, 1913-Aug. 14, 1914, Sept. 8, 1931-Apr. 16, 1932, bsmt. hall clst.; 11 vols., Jan. 14, 1928-Jan. 26, 1931, and 1 bundle, Jan. 1, 1933--, j.p. off., Kilgore.

Justice of the Peace Courts -
Precinct No. 7

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240. EXAMINING TRIAL DOCKET, Aug. 9, 1931--. 1 vol.

Record of examining trials conducted in justice of peace court resulting in filing of felony charges, showing number and style of case, date of complaint, nature of charge, date warrant issued and to whom delivered, date warrant executed and date returned, date of examining trial, amount of bond, court orders, disposition of case, and signature of justice of peace. Arr. chron. by date of complaint. No index. Hdw. pr. hd. 480 pp. 16 x 12 x 3.

241. JUSTICE INQUEST RECORD, Jan. 8, 1932--. 1 vol.

Record of inquests conducted by justice of peace, showing precinct number, date of report, names of deceased and informant, name of person arrested, if any, cause of death, date set for trial, date of inquest, date recorded, and signature of justice of peace. Arr. chron. by date of inquest. Indexed alph. by first letter of surname of deceased, chron. thereunder. Hdw. pr. hd. 220 pp. 16 x 12 x 1.

Precinct No. 7

Records of this precinct are located in the office of the justice of the peace, Greggton, Texas.

242. (CIVIL CASE PAPERS), July 12, 1931--. 4 instruments in 1 bundle.

Original papers filed in civil actions in justice of peace court, including plaintiffs' petitions, subpoenas, bonds for cost, affidavits, and witness testimony. Arr. numer. by case no. No index. Hdw. and typed pr. fm., and typed. 5 x 5 x 11.

243. (CRIMINAL CASE PAPERS), Jan. 3, 1937--. 431 instruments in 1 bundle.

Original and duplicate papers filed in criminal cases in justice of peace court, including warrants of arrest, subpoenas, appearance bonds, affidavits of information, reports of jury service, and commitment papers. Arr. numer. by case no. No index. Hdw. and typed pr. fm. 10 x 24 x 10.

244. JUSTICE CIVIL DOCKET AND CRIMINAL DOCKET, July 12, 1929--. 1 vol.

Docket of civil cases in justice of peace court, showing case number, filing date, nature of suit, amount involved, date and kind of writ issued, names of plaintiff and defendant and their attorneys, disposition of case, and signature of justice of peace. Also contains: Justice Criminal Docket, 1929-31, entry 245. Arr. chron. by filing date. No index. Hdw. pr. hd. 320 pp. 16 x 11 x 2.

245. JUSTICE CRIMINAL DOCKET, Jan. 3, 1937--. 1 vol. (1). 1929-31 in Justice Civil Docket and Criminal Docket, entry 244.

Docket of criminal cases heard in justice of peace court, showing filing date, number and style of case, name of complainant, nature of charge, date of trial, court orders, items of fees due, and signature of justice of peace. Arr. chron. by filing date. No index. Hdw. pr. hd. 440 pp. 18 x 12 x 2.

VI. CRIMINAL DISTRICT ATTORNEY

The State and county have been represented in civil and criminal matters in the courts of Gregg County by State attorneys since the organization of the county. From 1873 to 1876, the State attorney was the district attorney.¹ From 1876 to 1921, apparently both a district and a county attorney were officers of the courts.² The act of 1921 transferring Gregg County to the 71st judicial district declared that the county attorney of Gregg County should "have and perform all the duties and prerogatives of a District Attorney in attendance upon the District Court" of the county.³

The act of 1931 creating the 124th district court for Gregg County provided for the election of a criminal district attorney to serve both the 71st and 124th district courts in the county, and that pending the next general election, the county attorney should serve as criminal district attorney.⁴ Subsequent acts, including the one creating the special district court for Gregg County, have also provided for the election of a criminal district attorney; and that officer now represents the State and county in civil and criminal matters in all the courts of the county.⁵ The criminal district attorney is elected at each biennial general election, from the county at large.⁶

246. CRIMINAL DIST. ATTORNEYS FEE BOOK, Dec. 31, 1932-Dec. 31, 1934.
1 vol. (1).

Record of fees received by criminal district attorney for services rendered in criminal cases, showing date of entry, number and style of case, amount of fees due, name of court, delinquent fees, credits, and to whom paid. Arr. chron. Indexed alph. by first letter of surname of defendant, chron. thereunder. Hdw. pr. fm. 320 double pp. 16 x 12 x 3. Auditor's off.

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1. Const. 1869, Art. V, sec. 12, Gam. Ls., VII, 413.
 2. Const. 1876, Art. V, sec. 21; Revised Statutes of Texas, 1879, RCS, Art. 241; Revised Statutes of Texas, 1895, RCS, Art. 276; Revised Civil Statutes of the State of Texas, 1911, Art. 339.
 3. Acts 1921, 37th Leg., p. 79; Vernon's Texas St. 1936, RCS, Art. 199, sub. 71.
 4. Acts 1931, 42d Leg., p. 37.
 5. Vernon's Texas St. 1936, RCS, Art. 199, sub. 124, sec. 21, p. 94.
 6. Const. 1876, Art. V, sec. 21; Vernon's Texas St. 1936, RCS, Art. 321.

VII. SHERIFF

A sheriff was among the officers chosen in the election held in June 1873 to effect the organization of Gregg County,¹ and the office has since been filled continuously. The sheriff is elected at each biennial general election.² Until 1902, when the first tax collector was elected in Gregg County, the sheriff served as tax collector.³ The sheriff is a conservator of the peace,⁴ the process officer of the courts and the attendance officer of the county, district, and commissioners courts,⁵ the custodian of the jail,⁶ and of the courthouse, subject to such regulations as are made by the commissioners court.⁷

The records of the sheriff of Gregg County are located in his offices, on the first floor of the courthouse, unless otherwise indicated.

Process and Fees

247. SHERIFF'S GENERAL DOCKET AND FEE BOOK, 1874-91, 1916-17.
2 vols. (one unmarked, 1).

Sheriff's record of fees earned in civil and criminal cases in district court, showing filing date, number and style of case, names of parties and witnesses, kind of process received and service thereon, mileage rates, items of charges for per diem and expenses, itemized statement of fees, and total amount of fees. Arr. chron. by filing date. No index. Hdw. pr. hd. 220 pp. 18 x 13 x 2. D.c. pri. off.

248. CIVIL DOCKET, Jan. 1, 1931--. 7 vols. Title varies: Civil Docket Fee Book, Jan. 1-Dec. 31, 1931, 1 vol.

Sheriff's record of fees earned for services performed in executing writs, orders of sale, and executions, in civil and probate cases, both in- and out-county, showing date writ received, number and style of case, names of parties, kind of process or writ, date of service, itemized statement of fees, total amount of fees, and names of payees. Arr. chron. No index. Hdw. pr. hd. 1,800 pp. 19 x 14 x 7.

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1. Const. 1869, Art. V, sec. 18, Gam. Ls., VII, 414; Minute Book, County Court, 1st vol, A, p. 9, in Minutes of Commissioners Court, see entry 1.
 2. Const. 1876; Art. V, sec. 23.
 3. Const. 1869, Art. XII, sec. 28, Gam. Ls., VII, 424; Const. 1876, Art. VIII, sec. 16; (Record of Election Returns), see entry 5.
 4. Vernon's Texas St. 1936, CCP, Art. 41.
 5. 11 Texas Jurisprudence 939.
 6. Vernon's Texas St. 1936, RCS, Art. 6871.
 7. Ibid., Art. 6872.

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Sheriff - Jail Records

249. SHERIFF'S CRIMINAL DOCKET AND FEE BOOK (County Court), Feb. 16, 1891-Feb. 10, 1893. 1 vol. (A).

Sheriff's record of fees earned in criminal cases in county court, showing number and style of case, kind of process, service performed, name of officer, date process issued, date executed, and date returned, remarks, and receipt to officer. Arr. chron. Indexed alph. by first letter of surname of defendant, chron. thereunder. Hdw. pr. hd. 229 pp. (26 used) 15 x 11 x 2. C.c. va.

250. SHERIFF CRIMINAL DOCKET (District Courts), Jan. 9, 1937--.
1 vol.

Sheriff's docket of felony cases filed in district courts, showing number and style of case, date of indictment, nature of charge, plea (guilty or not guilty), how tried (by jury or court), date of trial, verdict rendered, and sentence if found guilty. Arr. numer. by case no. Indexed alph. by first letter of surname of defendant, chron. thereunder. Hdw. pr. fm. 250 pp. 16 x 12 x 2.

251. GENERAL COURT PAPERS CIVIL AND CRIMINAL, Apr. 15, 1933--.
14 f.b.

Miscellaneous process, notices, and orders issued by district, county, and justice courts to sheriff for service, including warrants for arrest, citations, subpoenas, and writs. No obvious arr. No index. Hdw. pr. fm. 6 x 12 x 24.

252. SUBPOENA - CIVIL (County Court), Oct. 15, 1931-Nov. 26, 1938.
950 instruments in 1 stack.

Original subpoenas issued to sheriff or constable to summon witnesses to appear in county court in civil matters, showing State and county, name of person to be summoned, number and style of case, date set for trial, date subpoena issued and date received by serving officer, date, hour, and place of service, number of miles traveled, amount due for mileage, officer's return, and signatures of serving officer and county clerk. No obvious arr. No index. Hdw. and typed pr. fm. 9 x 4 x 9. Shff. strm.

253. (INDEMNITY BONDS), Sept. 1, 1931-May 4, 1934. 150 instruments in 1 stack.

Original bonds indemnifying sheriff against loss resulting from wrongful executions, attachments, and other writs, showing date, amount, and conditions of bond, period covered, and signatures of principal and sureties. Arr. chron. by date of bond. No index. Typed and typed pr. fm. 6 x 4 x 9. Shff. strm.

Jail Records

254. SHERIFF'S JAIL REGISTER, Sept. 12, 1921--. 5 vols. (B-D, 2 unmarked). Title varies: Register of Prisoners, Sept. 12, 1921-Sept. 30, 1932, 3 vols.

Sheriff's register of prisoners committed to jail, showing date, number and style of case, offense charged, date committed, length of term, and date of release. Arr. chron. by date of commitment. 1921-30, no index; 1931--, separate index, see entry 255. Hdw. pr. hd. 350 pp. 18 x 16 x 3.

255. INDEX TO JAIL REGISTER, Jan. 1, 1931--. 9 vols.
Index by name of prisoner to Sheriff's Jail Register, entry 254, showing date of commitment and volume and page reference. Arr. alph. by first letter of surname of prisoner, chron. thereunder by date of commitment. Hdw. 120 pp. 8 x 5 x 1.

256. DAILY REPORT OF PRISONERS RECEIVED IN GREGG COUNTY (Jail), Oct. 10, 1931-Dec. 31, 1938. 2,700 packets.
Daily reports of prisoners placed in custody of sheriff, showing date, name of prisoner, charge, from what court sentenced or ordered held, and signature of sheriff or deputy. Arr. chron. by date received. No index. Hdw. and hdw. pr. fm. 5 x 3 x 3. Shff. strm.

257. (ORDERS OF RELEASE), Sept. 1, 1933-Dec. 31, 1937. 900 instruments in 1 packet.
Original orders to jailer from sheriff authorizing release of persons confined in county jail, showing name of jailer, name of person to be released, reason for release, charge, date release issued, and signature of sheriff or deputy. No obvious arr. No index. Hdw. pr. fm. (white slips for white prisoners, orange slips for Negro). 6 x 3 x 6. Shff. strm.

258. DAILY REPORT OF PRISONERS RELEASED FROM GREGG COUNTY JAIL, Oct. 10, 1931-Dec. 31, 1938. 2,700 packets and 1 tin box.
Daily reports of prisoners released from county jail, showing date, name of prisoner, by whose authority ordered released, date of release with copy to county auditor, and signature of sheriff or deputy. Arr. chron. by date of release. No index. Hdw. and hdw. pr. fm. Packets, 5 x 3 x 3; box, 1 x 12 x 24. Shff. strm.

Accounts

259. CASH BOOK, Apr. 20, 1913-Feb. 28, 1916, Jan. 1, 1931--. 8 vols.
Sheriff's single entry accounts of receipts and disbursements, showing source of receipt and fund to which credited; service for which disbursed, and to what fund debited; balance; and amount of cash on hand. Arr. chron. by date of receipt or disbursement. No index. Hdw. pr. fm. 250 pp. 14 x 18 x 3.

260. (OFFICIAL RECEIPTS FOR FINES AND COSTS), Apr. 31, 1935-Dec. 31, 1938. 107 vols. in 1 f.b.
Duplicates of official receipts issued by sheriff to all persons paying fines and costs (audited monthly by county auditor; completed books retained by auditor, incomplete returned to sheriff), showing receipt number and date issued, number and style of case, amount of fine and costs, purpose of payment, from whom received, balance due to date of receipt, itemized statement of fees and costs, and signature of sheriff. Arr. numer. by receipt no. Indexed alph. by first letter of surname of payee, chron. thereunder. Hdw. pr. fm. Vols., '50 pp. 8 x 5 x 1. Csn. off.

(Next entry, 261, p. 119)

Constables; Tax Assessor-Collector

VIII. CONSTABLES

Upon the organization of Gregg County, five constables--one for each justice precinct--were appointed by the county court.¹ Since 1876 constables have been elected in their respective justice precincts at each biennial general election.² At the last general election, in 1938, seven constables were elected in Gregg County.³ Constables are conservators of the peace;⁴ are process officers of all the courts,⁵ executing process, civil and criminal, throughout the county;⁶ and are the attendance officers of the justice courts.⁷

No records of the constables of Gregg County were inventoried.

IX. TAX ASSESSOR-COLLECTOR

The assessing and collecting functions have been performed in Gregg County by various officers. Upon the organization of the county in July 1873, the five justices of the peace were the assessors in their respective precincts, and the sheriff collected taxes throughout the county.⁸ From 1876 until 1934 a county assessor was elected at each biennial general election.⁹ From 1876 until 1902, the sheriff served as tax collector.¹⁰ In 1902, having attained the required population of 10,000,¹¹ Gregg County elected a tax collector, and continued to elect one every two years until 1934.¹² At the general election of 1934, and at each subsequent biennial general election the voters of the county elected a tax assessor-collector, in compliance with a constitutional amendment adopted in 1932.¹³

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1. Const. 1869; Art. V, sec. 21, Gam. Ls., VII, 415.
 2. Const. 1876, Art. V, sec. 18.
 3. (Record of Election Returns), Nov. 1938, see entry 5.
 4. Vernon's Texas St. 1936, CCP, Arts. 36, 95-103; RCS, Art. 6886.
 5. Ibid.; Arts. 2346, 6885.
 6. Ibid.; Art. 6889.
 7. Ibid.; Art. 6885.
 8. Const. 1869, Art. XII, sec. 28, Gam. Ls., VII, 424. A constitutional amendment adopted in 1873 and effective at the general election in 1874, authorized the election of an assessor-collector in each county. Gam. Ls., VIII, 236. But in Gregg County, apparently, the justices continued to assess, and the sheriff to collect taxes until the adoption of the present constitution in 1876. Minute Book, County Court, 1st vol. A, passim, in Minutes of Commissioners Court, see entry 1.
 9. Const. 1876, Art. VIII, sec. 14.
 10. Ibid., sec. 16.
 11. The Texas Almanac for 1936, p. 95.
 12. Const. 1876, Art. VIII, sec. 16; (Record of Election Returns), passim, see entry 5.
 13. Const. 1876, Art. VIII, sec. 14 (am. 1932).

Tax Assessor-Collector -
Assessments

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The records of the tax assessor-collector of Gregg County are located in his two adjoining offices, on the first floor of the courthouse, unless otherwise indicated.

Assessments

Guides

261. TEXAS TAX SYSTEM, 1936--. 8 f.b.

Assessor's abstracts of titles to real property, rural and city, in Gregg County, consisting of master cards and supplementary cards for each.

- i. Master card for rural property shows, on front: Name of county, total number of tracts, abstract number, abstract or survey name, survey number, school district, road district, and other district numbers, block, subdivision, and section numbers, certificate and patent numbers, date, and record reference; total acres originally covered by patent, reference to land office records; number of deductible acres in adjoining county, with record reference; acreage exempt for railroads, highways and roads, schools, churches, and other lands exempt, total acreage exempt, and balance; acreage increased by resurvey and otherwise, total increase; total acreage subject to taxation, and remarks; on reverse, shows plat of land. Supplementary card for rural property shows, on front: Abstract number, abstract or survey name, school district, road district, and other district numbers, block, subdivision, and section numbers, total acres, number of tracts in survey, and tract and survey numbers; record of ownership shows names and addresses of owners, kinds of instruments in transfer, with record reference, date, and consideration for each; delinquent tax record shows years delinquent or reported sold to State, year, line, and page of roll, amounts of State ad valorem and poll taxes, amounts of county ad valorem, poll, school and other district taxes, total State and county taxes; redemption record shows month, day, and year of redemption, collector's receipt number, and Comptroller's receipt or certificate number; on reverse, Record of lienholders showing name and address, kind of instrument, with record reference, date, and amount; description of building, showing kind, and dimensions, walls, foundation, roof, inside finish, heating, lighting, plumbing, construction, year built, condition if occupied, number of rooms, value, and improvements; rendition record showing year, number of acres, rendered valuation, action by board of equalization, final valuation, homestead claimed, and remarks; number of miles and direction from county seat, miles from paved or graveled road, if served by gas and electricity, if water and sewerage available, miles from

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Tax Assessor-Collector - Assessments

local market, school, and church, if served by school bus, and remarks; land classification record showing acreage and value per acre classified as first, second, or third class farming, first, second, or third class timber, first or second class grazing, subject to irrigation, irrigated, or waste land, total land valuation, total improvement valuation, grand total, and percentage of value for which assessed.

- ii. Master card for city property shows names of county, addition, and city, number and name of abstract, number of blocks in addition, block number, number of lots in block, record reference to plat of addition, and plat, with scale. Supplementary card for city property shows, on front: Names of county, addition, and city, name and number of abstract, lot number, block number, street number, total number of lots in block, date, number, and amount of building permit; and record of ownership and delinquent tax record, showing same information as for rural property (see above); on reverse: Record of lienholders, description of building, and rendition record, showing same information as for rural property (see above); remarks, lot number, size by front and depth, front-foot value, total, total land valuation, total improvement valuation, grand total, and percentage of value for which assessed.

Cards for rural property arr. numer. by abstract no.; for city property arr. in alph. sections by name of town or subdivision, numer. thereunder by block no. No index. Typed pr. fm. 16 x 14 x 24.

262. ASSESSOR'S ABSTRACTS, LAND, 1873-1918, 1924--. 7 vols. (1-7). Assessor's abstracts of titles to rural lands, showing approximately same information as master and supplementary cards, see entry 261-i. Arr. numer. by abstract no. 1873-1918, 1924-30 no index; 1931--, indexed alph. by first letter of surname of property owner, chron. thereunder. 1873-1918, hdw. pr. fm.; 1924--, typed pr. fm. 600 pp. 18 x 13 x 3.

263. ABSTRACTS OF LAND AND LOTS (Kilgore), 1934--. 1 vol. Abstracts of real property in Kilgore, showing approximately same information as master and supplementary cards, see entry 261-ii. Arr. numer. by abstract no. Indexed alph. by first letter of surname of owner, chron. thereunder. Hdw. and hdw. pr. fm. 250 pp. 16 x 12 x 4.

264. ASSESSOR'S BLOCK BOOKS CITY PROPERTY, LONGVIEW, 1880-1906, 1926--. 8 vols. Title varies: Assessor's Abstract Book City Lots, Longview, 1880-1906, 2 vols. Assessor's abstracts of city property in Longview, showing approximately same information as master and supplementary cards, see entry 261-ii. Arr. numer. by abstract no. Indexed alph. by first letter of surname of owner, chron. thereunder. Typed pr. fm. 680 pp. 18 x 13 x 3.

265. ABSTRACTS OF LAND AND LOTS (Gladewater), 1934--. 1 vol.
Assessor's abstracts of city property in Gladewater, showing approximately same information as master and supplementary cards, see entry 261-ii. Arr. numer. by abstract no. Indexed alph. by first letter of surname of owner, chron. thereunder. Hdw. and hdw. pr. fm. 250 pp. 16 x 12 x 4.

266. OWNERSHIP LIST - LEASEHOLD & ROYALTY INTEREST (Oil), 1932--.
47 vols.

Shows year, name of county, name of pipeline, name of lease operator, number of wells to lease, name of lease, city, school district, number of acres, abstract number, name of survey, lot and block numbers, classification of lease, equipment on lease, valuation of mineral interest and royalty interest, name and address of interest-holder, portion of interest owned, valuation, and percentage of valuation for which assessed. Arr. alph. by first letter of surname of owner, chron. thereunder. No index. Hdw. and typed pr. fm. 320 pp. 9 x 15 x 2.

267. (ASSESSOR'S GUIDE BOOK), 1931-38. 8 vols.

Lists of owners of taxable real property, made up for office convenience, showing name of property owner, school district, lot, abstract, plat, and block numbers, name of addition, survey, or city location, and number of acres or lots, with valuation. Arr. alph. by first letter of surname of owner, chron. thereunder. No index. Typed on onion skin. 700 pp. 14 x 9 x 2.

268. CARD INDEX SYSTEM, 1934--. 5 f.b.

Daily notations of transfers of property, compiled from Deed Record, entry 28, showing file number, names of grantor and grantee, kind of instrument, date of transaction, filing date, description of property, and reference to volume and page of recording. Arr. numer. by file no. No index. Typed pr. fm. 18 x 6 x 24.

Inventories

269. RENDERED (Inventory of Property), 1931--. 795 vols., 7,500 papers in stacks, and 3 f.d.

Inventories of taxable real and personal property rendered by owners or their agents, showing name and address of owner or agent, year, by whom rendered, abstract, certificate, and survey numbers, name of original grantee, acres rendered and value; city or town lot, number of lots, lot and block numbers, number of outlot, division, and value; itemized list of personal property, with assessed value; totals; affidavit of person rendering property and of assessor-collector or deputy. Arr. chron. by year of rendition, alph. by surname of property owner thereunder. Hdw. pr. fm. Vols. aver. 180 pp. 9 x 14 x 1. Stacks and 54 vols., 1931-34, jur. dor. clst.; 741 vols. and 3 f.d., 1933--., t.a.c. off.

270. UNRENDERED (Inventory of Property), 1931--. 464 vols.
(labeled alph. for each year).

Inventories of unrendered taxable property, real and personal, showing information as in entry 269, except affidavit of owner or agent to rendi-

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tion. Arr. chron. by years, alph. by surname of owner thereunder. No index. Hdw. pr. fm. 180 pp. 9 x 14 x 1. 32 vols., 1931-34, jur. dor. clst.; 432 vols., 1934-- , t.a.c. off.

271. UNRENDERED OIL (and Rendered, Inventory of Property), 1933-34. 48 vols. (labeled alph. for each year). Discontinued as separate record; for subsequent oil inventories, see entries 269, 270. Title varies: Rendered Oil, 1933, 12 vols.

Inventories of oil property, rendered and unrendered, showing information as in entries 269, 270. Arr. chron. by years, alph. by surname of owner thereunder. No index. Hdw. pr. fm. 180 pp. 9 x 14 x 1. Jur. dor. clst.

Rolls

272. TAX ROLLS, Nov. 9, 1885-- . 72 vols.

Original assessment rolls of real and personal property, showing assessment year, owner's name and address, description and value of property, amounts of State, county, and district school taxes respectively, poll tax, and date assessed; recapitulation of total amounts; assessor-collector's oath to correctness, and certificate of approval signed by county judge and county commissioners. Arr. by years, thereunder in subdivisions for different types of assessment forms (such as, property rendered by owner or agent; property unrendered; street railroad, inter-urban, or electric railroad; incorporated State and National banks; telegraph and telephone lines, pipe lines, electric light and power companies, waterworks, and gas companies); arr. alph. by surname of owner under each subdivision. No index. 1885-1902, hdw. pr. fm.; 1903-- , typed pr. fm. 500 pp. 18 x 24 x 3.

For clerk's copies of tax rolls, see entries 56, 57.

273. SUPPLEMENTAL TAX ROLL, 1919-37. 13 vols.

Assessment rolls of property omitted from tax rolls, showing information as in entry 272. Arr. chron. by years, alph. by surname of owner thereunder. No index. Typed pr. fm. 250 pp. 18 x 23 x 2.

274. TAX ROLL - LONGVIEW INDEPENDENT SCHOOL, 1918-22. 1 vol.

Assessment rolls of property in Longview independent school district, showing name of owner, post office address, abstract number, original grantee, number of acres rendered, value, lot and block numbers, city or town, itemized list of personal property, total value of property, and name of school district. Arr. chron. by years, alph. by surname of owner thereunder. No index. Typed pr. fm. 300 pp. 26 x 24 x 2.

275. (ASSESSMENT ROLLS INDEPENDENT SCHOOL DISTRICTS), Jan. 1-Dec. 31, 1913. 1 vol.

Assessment rolls of property in independent school districts, showing name and address of owner, abstract number, original grantee, number of acres, value, city, lot and block numbers, subdivision; itemized list of personal property; total value, total tax valuation, and name of school district. Arr. chron. by date assessed. Indexed alph. by name of owner. Hdw. and hdw. pr. fm. Torn and mouldy. 200 pp. 23 x 12 x 2.

276. (LIST OF ERRORS), July 11, 1917--. 21 vols.
Original lists of errors in assessments on tax rolls, showing page and line of roll where error appears, name of owner; abstract number, original grantee, number of acres in error, town or city lots, name of city or town, lot and block or outlot numbers, division, value of property, State ad valorem, school, and poll taxes, county ad valorem, special, poll, and school district taxes; character of error; recapitulation; certificate of county judge and county commissioners to correctness. Arr. chron. No index. 1917-21, hdw. pr. fm.; 1922--, typed pr. fm. 120 pp. 18 x 12 x 1. 4 vols., July 11, 1917-July 9, 1921, jur. dor. clst.; 17 vols., July 12, 1922--, t.a.c. off.

277. (CANCELATION CERTIFICATES), Oct. 10, 1935-Dec. 31, 1938.
8 vols.
Original and duplicate certificates for reduction of tax assessments by order of commissioners court, showing certificate number and date, amount recommended to be canceled of the valuation of each lot and block, abstract and survey, number of acres, personal property, school tax with district number; year and reason for which reduction ordered, name of person assessed with volume and page reference; signature of tax assessor-collector or deputy, certification of owner, and signature of county judge. No obvious arr. No index. Hdw. and hdw. pr. fm. 180 pp. 7 x 5 x 1.

Collections

Property Tax (See also entries 33, 56-58, 303-305)

278. STATE AND COUNTY TAX RECEIPTS, 1899-1903, 1911--. 343 vols., and 40,500 loose receipts: 36,500 in 150 bundles, and 4,000 in 3 boxes. Title varies: Oil Property Tax Receipts, 1931--, 40 vols.
Duplicates and stubs of receipts issued upon payment of State and county taxes, showing name of original grantee, survey number, name and address of owner, tax receipt number, page and line of tax roll, abstract number, certificate or block number, description and assessed value of property, date and amount paid, and signature of collector. Arr. numer. by receipt no. No index. Hdw. pr. fm. Vols., 250 pp. 18 x 13 x 2; boxes, 36 x 16 x 12. 7 vols., 1899-1903, c.c. va.; 150 vols. and 150 bundles, 1911-38, jur. dor. clst.; 186 vols., 1919--, t.a.c. off.; 3 boxes, 1935-37, shff. strm.

279. SUPPLEMENTAL STATE AND COUNTY TAX RECEIPTS, Nov. 12, 1919--.
15 vols.
Duplicates and triplicates of receipts issued upon payment of State and county taxes, listed on the supplemental roll (see entry 273), showing year, page, and line of supplemental roll, date and number of receipt, amount paid, name of payer, items of taxable property with value of each, total value, and signature of collector. Arr. numer. by receipt no. No index. Hdw. pr. fm. 100 pp. 18 x 12 x 1.

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Tax Assessor-Collector - Collections

280. RECORD OF COLLECTIONS STATE AND COUNTY TAXES, 1935--. 2 vols. Accounts of collections of State and county taxes, showing name of taxpayer, value of property, amounts of State, county, school, road, and poll taxes, total taxes, and date of payment, with interest and penalties, if any. Arr. chron. by date of payment. No index. Hdw. 320 pp. 18 x 13 x 2.

281. (JUDGMENT RECEIPTS), Oct. 8, 1918-Mar. 4, 1930. 7 vols. Copies of receipts issued by tax collector to sheriff upon sale of real property under execution of tax judgments in district court, showing receipt number, name and county of sheriff, name of person to whom property was sold, date of judgment, district court case number, date of sale, page and line of delinquent tax record, name of person against whom delinquent taxes assessed, years sold or delinquent, amounts of State ad valorem, poll, interest, and penalty, amounts of county ad valorem, district school, interest and penalty, abstract or lot number, survey or block number, name of original grantee or city or town, number of acres, date receipt issued, and signature of collector. Arr. chron. by date issued and numer. by receipt no. No index. Hdw. pr. fm. 150 pp. 12 x 13 x 1.

282. REDEMPTION RECEIPTS, Jan. 1, 1914-Dec. 30, 1937. 158 vols. and 2 boxes. Untitled, Jan. 1, 1914-1921, 50 vols. Duplicates and stubs of receipts issued by tax collector for payments made in redemption of real property which has been sold for delinquent taxes under execution of tax judgments rendered in district court, showing date and number of receipt, amount paid with interest, to whom assessed, kinds of taxes, description of acreage or city property, amounts of costs and taxes due, total amount, and date of payment. Arr. numer. by receipt no. No index. Hdw. pr. fm. 180 pp. 12 x 15 x 1. 90 vols., Jan. 1, 1914-36, jur. dor. clst.; 68 vols. and 2 boxes, 1936-Dec. 30, 1937, t.a.c. off.

283. REPORT OF LAND AND LOTS RETURNED DELINQUENT OR REPORTED SOLD TO THE STATE OF TEXAS SINCE 1885; 1885, 1889, 1897, 1934, 1937. 20 vols. Compiled (at about 5-year intervals) cumulative record of lands reported delinquent or sold to the State, showing year, page, and line of assessment roll, name of owner, abstract number, certificate, tract, or block number, name of original grantee or city or town, number of acres, and if town lot, lot or block number, or outlot or division number, amounts of State ad valorem and poll taxes, amounts of county ad valorem, poll, school, and road district taxes, and total amounts; and if redeemed, date and number of redemption receipt, and Comptroller's certificate number. Arr. under alph. subdivisions (acreage for lands, and town names for city lots), alph. thereunder by name of owner. No index. Hdw. pr. fm. 400 pp. 18 x 24 x 3.

For county clerk's delinquent tax record, see entry 59.

284. (LISTS OF DELINQUENT OR INSOLVENT TAXPAYERS), Aug. 8, 1900-1936. 11 vols. Title varies: Copy - List of Delinquent Tax Payers, 1900-1927, 4 vols.

Reports of lands and town lots upon which taxes are delinquent for a period of years, showing page, line, and book of tax roll, name of owner, abstract or lot number, certificate, tract or block number, survey, division, or outlot, original grantee or city or town, subdivision or addition to city or town, number of acres reported sold or delinquent, respective amounts of ad valorem and poll taxes due State and county, total taxes; and if redeemed, date and number of redemption receipt, and number of Comptroller's certificate. Arr. alph. by surname of owner. No index. Hdw. pr. fm. 360 pp. 9 x 13 x 2.

285. DELINQUENT TAX NOTICE, Nov. 16, 1917--. 51 vols.

Duplicate and triplicate copies of notices mailed to delinquent taxpayers, showing date mailed, notice number, name of taxpayer, description of property, to whom assessed, itemized list of taxes, total amount due, and certification of tax collector. Arr. chron. by date of notice. No index. Hdw. pr. fm. 120 pp. 10 x 24 x 1. 50 vols., 1917--., t.a.c. off., 1 vol., Jan. 7-June 9, 1936, jur. dor. clst.

286. COLLECTION OF INSOLVENT TAXES, May 18, 1920--. 21 vols.

Triplicates of receipts issued upon payment of taxes on property listed on insolvent list, showing tax receipt number, Comptroller's charge number, name of payer, amount and kind of taxes paid, and date of receipt. Arr. chron. by date of payment. No index. Hdw. pr. fm. 180 pp. 6 x 13 x 1. 5 vols., May 18, 1920-June 11, 1923, jur. dor. clst.; 16 vols., Nov. 1, 1923--., t.a.c. off.

Poll Tax (See also entries 261-i, 272, 276, 280, 281, 283, 284, 303-305)

287. POLL TAX RECEIPTS (and Exemptions), 1901--. 265 vols. and 102 bundles.

Copies of receipts issued upon payment of poll taxes, showing State and county, precinct number, page and line of tax roll, year, receipt number and place and date issued; name and address of payer, amount paid, voter's age, length of residence in State, county, and city, whether native born or naturalized citizen, place of birth, occupation, race, and sex; where issued, signature of deputy, and certification of assessor-collector; also copies of certificates of exemption issued to persons exempt from poll tax. Arr. numer. by receipt no. No index. Hdw. pr. fm. Vols., 200 pp. 16 x 8 x 1. 33 vols. and 102 bundles, 1901-35, jur. dor. clst.; 4 vols., 1904, d.j. clst.; 228 vols., 1935--., t.a.c. off.

Occupation Tax (See also entries 20, 64, 303-305, 316)

288. OCCUPATION TAX COLLECTION RECORD, Mar. 31, 1890-Jan. 1, 1921, Apr. 7, 1931--. 3 vols. Title varies: Occupation Tax Register, Mar. 31, 1890-Jan. 1, 1921, Apr. 7, 1931-Dec. 31, 1934, 2 vols.

Accounts of occupation taxes collected, showing name and address of taxpayer, kind of occupation, receipt number, number of months, expiration

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Tax Assessor-Collector -
Collections

date, amount of State tax, and amount of county tax. 1890-92, no obvious arr.; 1892-1921, arr. alph. by first letter of surname of taxpayer, chron. thereunder by date of receipt; 1931--, arr. chron. by date of receipt. 1890-1921, no index; 1931--, indexed alph. by first letter of surname of taxpayer, chron. thereunder. Hdw. pr. hd. 150 double pp. 16 x 12 x 2. 1 vol., Mar. 31, 1890-Jan. 1, 1921, c.c. va.; 2 vols., Apr. 7, 1931--, t.a.c. off.

Motor Vehicle Licenses

289. MOTOR VEHICLE LICENSE REGISTER, Feb. 1, 1935--. 39 vols. Register of receipts issued upon payment of motor vehicle license fees for license plates, showing name and address of car owner, year, make, model, and weight of vehicle, license number, engine number, date and number of receipt, and amount of license fee. Arr. chron. by date issued. No index. Hdw. pr. fm. 200 pp. 15 x 7 x 2.

For register of license numbers issued by county clerk, see entry 91.

290. BILLS OF SALE AND APPLICATIONS FOR TRANSFER, Jan. 1, 1934--. 164,000 papers in 10 boxes, 19 bundles, and 8 f.b. Applications for transfer of motor vehicles, accompanied by duplicate bills of sale, showing State and county, date of transfer, by whom transferred, amount of consideration, old and new license numbers, engine number, make, model, and year of vehicle, full name and address of purchaser, date, and attest of notary public. Arr. chron. by date of instrument. No index. Hdw. pr. fm. 14 x 18 x 20. 10 boxes, Jan. 1934-37, jur. dor. clst.; 19 bundles and 8 f.b., 1937--, t.a.c. off.

291. (LISTS OF CAR OWNERS), 1934--. 6 vols. Alphabetical lists of car owners, compiled for convenience in looking up license numbers of stolen cars, showing name and address of owner, year license issued, make, model, year make, and motor number of vehicle, and license number. Arr. chron. by year license issued, alph. thereunder by name of owner. No index. Hdw. and hdw. pr. fm. 350 pp. 14 x 9 x 1.

292. CHAUFFEURS' LICENSES, 1935-37. 1 f.b. Discontinued as county record; licenses now issued by State Department of Public Safety. Copies of receipts issued upon payment of chauffeurs' license fees and issuance of licenses, showing license number, date and amount of fee paid, receipt number; name and address of owner, name of county, and signature of tax assessor-collector. Arr. numer. by receipt no. No index. Hdw. pr. fm. 5 x 5 x 18.

293. DRIVERS' LICENSES, 1935-38. 23 f.b. Discontinued as county record; licenses now issued by State Department of Public Safety. Copies of licenses issued authorizing licensees to operate motor vehicles in Texas, showing serial number, name, residence, age, sex, height, weight, color of eyes and hair, and race of licensee, date issued and date of expiration, signature of assessor-collector, and signature of licensee; detachable blanks for first and second offense, each stamped with serial number. Arr. numer. by serial no. No index. Hdw. pr. fm. 5 x 5 x 18.

Tax Assessor-Collector -
Collections

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294. HIGHWAY DEPARTMENT COLLECTIONS AND SUPPLY RECORD, 1935--.
3 vols.

Accounts of money received from sale of motor vehicle licenses, showing to whom issued, date issued, make of vehicle, license number, engine number, and amount of license fee. Arr. chron. No index. Typed pr. fm. 300 pp. 10 x 12 x 2.

295. (REPORTS OF MOTOR VEHICLE LICENSE SALES), Jan. 5, 1935--.
3 vols.

Duplicate copies of assessor-collector's weekly reports to the State Highway Department, of money received from the sale of motor vehicle licenses, showing date of report, name of assessor-collector, name of county, license receipt number and amount received, total number of licenses of each class issued, amounts received from each class; designation of fund as county road and bridge or State Highway fund, and amount of assessor-collector's commission; total amounts remitted to county and to State Highway Department; and signature of assessor-collector to affidavit that report is true and correct. Arr. chron. by date of report. No index. Typed pr. fm. 550 pp. 9 x 14 x 4.

296. WEEKLY REPORT AND COLLECTIONS OF ROAD AND BRIDGE FUND,
1935--. 1 vol.

Accounts of collections credited to road and bridge fund, showing name of payer, date and amount of payment, and number and name of road district. Arr. chron. by date of receipt. No index. Typed pr. fm. 360 pp. 13 x 18 x 2.

Liquor Licenses (See also entries 213-216, 304)

297. (BEER AND WINE PERMITS), 1937--. 3 vols.

Duplicates of State Liquor Control Board permits to retailers for sale of beer and wine, showing date issued, name of business, name of owner, location of business, mailing address of owner, permit number, and amount of fee paid. Arr. chron. by date issued. No index. Typed pr. fm. 100 pp. 8 x 4 x 1.

298. (RECEIPTS FOR TEMPORARY BEER LICENSES), Jan. 1, 1939--.
5 vols.

Duplicates of receipts for payment of fees for temporary permits to sell beer, issued by tax assessor-collector, showing date, name of payer, name of owner of business, address and type of business, old license number, and expiration date of license. Arr. chron. No index. Typed pr. fm. 100 pp. 9 x 6 x 1.

299. (LIST OF BEER LICENSES ISSUED), Jan. 1, 1935--. 1 vol.

List of beer licenses issued in county, showing name and address of payer, kind of business, occupation tax series number, date tax paid, number of receipt, amounts due State and county, expiration date of license, and, if transferred, name of person to whom transferred. Arr. chron. No index. Hdw. pr. fm. 340 pp. 12 x 9 x 3.

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Tax Assessor-Collector --
Collections

300. (CERTIFICATES OF AUTHORIZATION TO ISSUE WINE AND BEER
LICENSES), 1935--. 2 vols.

Original certificates of county judge authorizing issuance of wine and beer licenses, showing date of application, name of applicant, name of county, date of court order, and approval of county judge. Arr. chron. by date of authorization. No index. Hdw. pr. fm. 360 pp. 9 x 13 x 3.

301. (LIQUOR PERMITS), 1938--. 1 vol.

Duplicates of permits for sale of spirituous liquor issued by State Liquor Control Board to package houses, showing date issued, name of business, name of owner, location of business, mailing address of owner, permit number, and amount of fee paid. Arr. chron. by date issued. No index. Typed pr. fm. 96 pp. 8 x 4 x 1.

302. (WEEKLY REPORT OF COLLECTIONS, WINE AND BEER LICENSES),
1935--. 1 vol.

Duplicates of assessor-collector's weekly reports of money collected for wine and beer license fees, showing number of licenses issued of each class, inclusive serial numbers, and amount of fees collected for each class. Arr. chron. by date of report. No index. Hdw. pr. fm. 300 pp. 10 x 14 x 2.

General

303. CASH BOOK, Jan. 2, 1935-Oct. 31, 1936. 1 vol.

Accounts of collections, showing amount and source of collection, date of entry, poll taxes paid, amount paid on redemption, supplemental, ad valorem, insolvent, occupation, inheritance, bank taxes, and sundries, date of check and check number; and funds credited, showing State and county, commission, refund, costs, school, and independent school. Arr. chron. by date of receipt. No index. Hdw. pr. fm. 102 double pp. 18 x 22 x 2. Jur. dor. clst.

304. (DAILY CASH REPORTS), Jan. 1, 1938--. 2 vols.

Daily reports of cash collected by assessor-collector, from which weekly and monthly reports are made to county auditor, showing date of report, amount of cash on hand, amounts received for current property taxes, poll taxes, redemptions, supplemental taxes, beer licenses, liquor licenses, occupation taxes, insolvent taxes, totals received by check, by silver, and by currency, grand total, name of person correcting report, and name of person receiving report. Arr. chron. No index. Hdw. pr. fm. 220 pp. 6 x 10 x 1.

305. TAX COLLECTORS MONTHLY STATEMENTS, 1927--. 800 papers in
4 bundles.

Compiled copies of assessor-collector's monthly reports to State Comptroller: Of poll tax collections, showing receipt number, date, and amount, and name, age, race, occupation, and address of payer; of poll tax exemption certificates issued, showing certificate number and date, name, age, race, occupation and address of voter; of taxes entered upon assessment and supplemental rolls, and collected, showing receipt number

Tax Assessor-Collector -
Miscellaneous

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and date, name of taxpayer, kinds and classes of taxes with amounts of each, and total; of taxes entered on insolvent list and collected, showing receipt number and date, name of taxpayer, kinds of taxes with amounts of each, amounts of penalties, and grand total; of payments made in redemption of lands, showing receipt number and date, name of person redeeming, kinds of taxes with amounts of each, amounts of penalties, and grand total; of monthly collections of occupation taxes, showing month covered by report, date, number, and series of receipt, person to whom issued, nature of occupation tax, term of license, amount of tax; of State taxes collected and disposed of, showing kinds of taxes and amounts of each, total, how disbursed, total amount disposed of, with verification by collector; of county taxes collected and disposed of, showing date of report, kinds of taxes and amounts of each, manner of disbursement, total receipts and disbursements, with verification of collector. Included is monthly summary of all taxes collected, showing respective amounts of State and county taxes collected from each of the several rolls and lists, and amount of redemptions and penalties, kinds of taxes, and totals, with county clerk's certificate of correctness. Added is affidavit of collector verifying reports of poll taxes collected and of exemption certificates issued, showing number of votes cast in preceding Presidential election, and total number of exemption certificates issued during month covered by report. Arr. under tabular subdivisions by subject of report, chron. thereunder. No index. Hdw. pr. fm. 18 x 13 x 3. 1 bundle, 1927-31, jur. dor. clst.; 3 bundles, 1932-- , t.a.c. off.

306. (RECORD OF CHECKS RECEIVED), Dec. 31, 1938-- . 2 vols.

Record of checks received by tax collector in payment of taxes, showing date received, date of check, name of taxpayer, name and address of bank on which check drawn, amount of check, total amount of checks for deposit, and signature of tax collector. Arr. chron. by date received. No index. Hdw. and typed pr. fm. 700 pp. 9 x 12 x 5.

307. DEPOSIT RECORD, 1935-- . 1 vol.

Record of checks deposited in bank by assessor-collector, showing name, number, amount and date; total amount of deposit slips, and name of bank. Arr. chron. by date of check. No index. Typed pr. fm. 800 pp. 8 x 13 x 4.

308. DEPOSIT WARRANTS, 1935-- . 4 vols.

Original deposit warrants given to assessor-collector by county treasurer in receipt for collections deposited in county treasury, showing information as in entry 320. Arr. numer. by warrant no. No index. Hdw. pr. fm. 650 pp. 10 x 12 x 3.

Miscellaneous

309. (REQUISITIONS), Jan. 3, 1938-- . 1 vol.

Triplicates of assessor-collector's requisitions for purchase of supplies, showing information as in entry 19. Arr. chron. No index. Hdw. pr. fm. 100 pp. 9 x 12 x 1.

For auditor's duplicates, see entry 333.

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Board of Equalization;
County Treasurer

310. (CORRESPONDENCE), 1935--. 1 file drawer. Miscellaneous correspondence and papers. Arr. chron. under alph. subdivisions. No index. Typed pr. fm. 300 pp. 8 x 13 x 2.

X. BOARD OF EQUALIZATION

Since 1876 the county commissioners court has constituted a board for equalizing "the valuation of all property subject to or rendered for taxation."¹ For this purpose, the court convenes as the board of equalization in May of each year.²

311. (FINAL MINUTES OF BOARD OF EQUALIZATION), May 24, 1938-Sept. 26, 1938. 1 vol. June 30, 1876-1937, 1939-- in Minutes of Commissioners Court, entry 1.

Record of proceedings of the commissioners court sitting as a board of equalization to adjust tax assessments, showing date of meeting, names of commissioners and tax assessor-collector, description of property, name of original grantee, number of acres, town, lot and block numbers, assessed valuation, amount raised or lowered, final value, name and post office address of property owner, and date notified to appear before the board for adjustment of tax assessment. Arr. chron. by date of meeting. No index. Hdw. pr. fm. 300 pp. 14 x 16 x 2. T.a.c. off.

312. MINUTES OF BOARD OF EQUALIZATION (Notice Register), June 25, 1923-Aug. 29, 1932. 1 vol. (1).

Clerk's register of notices mailed on order of the board of equalization to property owners, to appear before board and show cause why valuations should not be raised. Arr. chron. by date of notice. No index. Hdw. pr. fm. 250 pp. 18 x 12 x 2. C.c. off.

XI. COUNTY TREASURER

A county treasurer was among the officers chosen at the first election in Gregg County, held in June 1873,³ and the office has since been filled continuously. The county treasurer is elected at each biennial general election.⁴ The county treasurer receives and disburses county funds under orders of the commissioners court.⁵

The records of the treasurer of Gregg County are located in his office, on the first floor of the courthouse, unless otherwise indicated.

1. Const. 1876, Art. VIII, sec. 18.

2. Vernon's Texas St. 1936, RCS, Art. 7206.

3. Acts 1850, Gam. Ls., III, 521; and see Collins et al. v. Tracy, 36 Tex. 546 (1872); Minute Book, County Court, 1st vol. A, p. 9, in Minutes of Commissioners Court, see entry 1.

4. Const. 1876, Art. XVI, sec. 44; Vernon's Texas St. 1936, RCS, Art. 1703.

5. Ibid., Art. 1709.

Accounts

313. TREASURERS ACCOUNT BOOK, 1882--. 13 vols. Title varies:
Ledger Treasurer, 1882-1900, 1 vol. 1873-74 in Ledger, pp.
8, 9, entry 316.

Treasurer's accounts of receipts and disbursements of county funds; receipts entered as debits show amount and date of receipt, name of county official from whom payment received, and source of funds; disbursements entered as credits show amount and date of payment, purpose of payment, and name of payee; totals; balances. Arr. in fund subdivisions, chron. thereunder. No index. Hdw. pr. hd. 475 pp. 18 x 12 x 2. 4 vols., 1882-1920, c.c. va.; 9 vols., 1920--, treasurer's off.

314. TREASURER'S FINANCE LEDGER, 1908-10. 3 vols. (1-3).

Treasurer's detail ledger of county funds received and disbursed. Arr. in fund subdivisions, chron. thereunder. No index. Hdw. pr. fm. 360 pp. 18 x 13 x 2. D.j. clst.

315. (TREASURER'S DAY BOOK), Jan. 9, 1883-Dec. 21, 1901. 2 vols.

Treasurer's record of money received from all county officials, showing name and title of official, date and amount received, character of collection (taxes, fines), and fund to which credited. Arr. by departments and funds, chron. thereunder. No index. Hdw. 231 pp. 11 x 8 x 1. C.c. va.

316. LEDGER, 1873-74. 1 vol.

Treasurer's accounts of occupation taxes collected, pp. 1-8, 10-22, showing name of treasurer, year date, license number, name and occupation of payer, inclusive dates for which license issued, and amount paid. Also contains, on pp. 8, 9: Treasurers Account Book, entry 313. Occupation tax accounts arr. numer. by license no.; other accounts arr. by funds, chron. thereunder. No index. Hdw. 264 pp. (22 used) 12 x 18 x 2. C.c. va.

317. COUNTY TREASURER'S SCHOOL ACCOUNT REGISTER, 1882-89, 1897-1901. 3 vols. (3, two unmarked).

Treasurer's accounts of funds received and expended by school districts, 1899-1901; and of money received and expended by treasurer for schools, from county school fund, 1897-1901. School district accounts show district number, balance on hand from preceding year, amount, date, and source of receipts, amount of balance, dates and amounts of disbursements, names of payees, total amount disbursed, and credit balance; accounts with county fund show amounts on hand from preceding year, amounts received from Comptroller and from other counties, and total debits, total amount paid out for teachers' drafts, for treasurer's commission, amount paid to county judge, and total credit or balance on hand. Also contains: (School Community Accounts), 1882-89, 1897, 1901, entry 319. Accounts with communities and districts arr. numer. by community or district no., chron. thereunder by date of entry; accounts with county fund arr. chron. by year dates of accounts, chron. thereunder. No index. Community and district accounts hdw. pr. fm.; county fund accounts hdw. 140 pp. 12 x 8 x 1. C.c. va.

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County Treasurer - Accounts

318. COUNTY TREASURER'S RECORD BOOK SCHOOL FUNDS, 1901-16. 2 vols. Title varies: Treas. School Fund, 1901-7, 1 vol.

Treasurer's record of receipts and disbursements of school funds, subdivided as follows:

- i. Itemized Account of Receipts and Disbursements of Available School Fund, 1901-7, 1st vol., pp. 1-79; 1907-16, 2d vol., pp. 8-107, 250-270.

Debit side shows amount received from bonds, tax collections, and investments, with dates received, and total debits; credit side shows itemized disbursements for teachers' salaries, taking school census, and operation and maintenance of schools, with dates of disbursements, and total credits.

- ii. School Land Accounts, year ending Aug. 31, 1906, 1st vol., p. 92; years ending Aug. 31, 1907, Aug. 31, 1908, 2d vol., pp. 3, 4.

Shows number of acres granted by State, number of acres acquired by actual survey of grant, amounts received by county from sales and leases, and itemized account of investments.

- iii. Itemized Account of Receipts and Disbursements of School District Funds, 1901-7, 1st vol., pp. 121-200; 1907-15, 2d vol., pp. 110-238.

Debit side shows amounts received from apportionment and pupils transferred, and total debits; credit side shows amounts disbursed with date, amount, and purpose and name of payee of each, and total credits.

- iv. Register of Schoolhouse Bonds for Independent School District No. 9, Feb. 11, 1908, 2d vol., p. 108.

Shows number of bond, serial number, rate of interest, and date payable.

Arr. in subdivisions as shown above, chron. thereunder. No index. Subdivision iv, hdw. pr. fm.; others, hdw. pr. hd. 270 pp. 18 x 14 x 2. C.c. va.

319. (SCHOOL COMMUNITY ACCOUNTS), 1882-89, 1895-97, 1901.

1882-89, 1897, 1901 in County Treasurer's School Account Register, entry 317; 1895-96 in County Judge's Convict Bond Register, pp. 14-39, entry 26.

Treasurer's accounts with school communities, showing year date, name of school community, balance on hand from previous year, amount apportioned for current year, and items and amounts of disbursements for operation and maintenance.

320. (DEPOSIT WARRANTS AND SLIPS), 1920--. 87 vols. and 14 f.b.

Treasurer's triplicates of deposit warrants issued by county clerk, authorizing treasurer to accept deposits, showing warrant number, city, county, and State, date and amount received for deposit, listing of amounts under each fund, source of revenue, date deposited, and signatures of county clerk, treasurer, and auditor; also deposit slips issued by banks to county treasurer upon deposit of county funds, showing date and

amount of deposit, name of bank, and name of treasurer. Arr. chron. by date of deposit, numer. thereunder by warrant no. No index. Hdw. pr. fm. Vols., 85 pp. 9 x 11 x 2; f.b., 11 x 16 x 28.

For assessor-collector's originals, see entry 308.

321. COUNTY TREASURER'S MONTHLY STATEMENT, Sept. 1934--. 58 instruments in 1 f.b.

Copies of treasurer's monthly statements of county funds made to commissioners court, showing amount of funds on hand, amount deposited in banks to credit of various county funds, and month date of report; accompanied by bank statements verifying reports. Arr. chron. by date of report. No index. Typed. 11 x 16 x 28.

For originals, see entry 2.

Claims

(See also entries 2, 3, 13-18, 332-335)

322. TREASURER'S CLAIM REGISTER, Sept. 8, 1916-May 9, 1933. 4 vols. (4, 6-8).

Treasurer's register of claims against the county allowed by the commissioners court for payment from county funds, classified to determine the order of payment within each class, showing registration date, claim number, date issued and issue number, name of claimant, amount and by what authority paid, for what service, date of payment, and remarks. Arr. chron. by registration date. No index. Hdw. pr. fm. 320 pp. 16 x 12 x 3.

323. (TREASURER'S WARRANT STUBS), Jan. 31, 1929--. 9 vols.

Stubs of warrants issued in payment of claims against county, showing date, name of payee, amount of warrant, upon what fund issued, number of warrant, nature of service rendered, and signature of county treasurer. Apr. 1, 1936--, 3 vols., include canceled warrants pasted in volume and made a part thereof. Arr. numer. by warrant no. No index. Hdw. pr. fm. 150 pp. 10 x 14 x 1.

324. CHECK AND VOUCHER REGISTER, Sept. 9, 1938--. 1 vol.

Register of checks and vouchers issued by the treasurer, showing date, check or voucher number, name of payee, for what purpose issued, amount, and fund upon which drawn. Arr. numer. No index. Hdw. pr. fm. 280 pp. 16 x 10 x 1.

325. TIME WARRANT REGISTER, Dec. 23, 1936-Oct. 28, 1938. 2 vols.

Record of time warrants issued by county treasurer, showing date of issue, name of payee, nature of service for which issued, number of warrant or serial number, amount, and date due. Arr. chron. by date issued. Indexed alph. by first letter of surname of payee, chron. thereunder. Hdw. 88 pp. 11 x 7 x 1.

326. REGISTER OF INTEREST BEARING WARRANTS, May 10, 1916-May 1, 1920. 1 vol. (1).

Register of interest-bearing warrants issued by the county for various building purposes, showing warrant number, date of issue, date registered, amount of warrant, date due, for what purpose issued, rate of interest,

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County Auditor

to whom payable, and remarks. Arr. numer. by warrant no. No index. Hdw. pr. fm. 330 pp. 14 x 12 x 2.

Bonds

(See also entries 2, 8, 12,
318-iv, 336, 341-ii)

327. BONDS, 1915--. 1 f.b.

Original bonds issued by county for various building and refunding purposes, showing number and type of bond, purpose for which issued, to whom sold, date due, and how payable. Arr. numer. by bond no. No index. Hdw. pr. fm. 12 x 10 x 24.

328. REGISTER SPECIAL ROAD BONDS, Feb. 10, 1913-Apr. 1, 1920.
2 vols. (1, 2).

Register of special county road bonds, showing number, date issued, and amount of bond, rate of interest, purpose for which issued, date registered, to whom sold, date due, date canceled, and remarks. Arr. numer. by bond no. No index. Hdw. pr. hd. 500 pp. 16 x 14 x 3.

XII. COUNTY AUDITOR

Gregg County has had a county auditor since 1932.¹ The auditor is appointed for a term of 2 years by the district judges having jurisdiction in the county; a majority vote of the judges is necessary to the appointment.² The county auditor has general oversight of the accounts of all officers who handle money or other property belonging to the county.³

The records of the auditor of Gregg County are located in his office, on the first floor of the courthouse, unless otherwise indicated.

329. (AUDITOR'S CONTROL LEDGER), Jan. 1, 1932--. 8 vols. and 2 f.b. Auditor's accounts of receipts and disbursements of county finances by funds and departments, kept under the following headings: Appropriation, general, jury cash, jury warrants outstanding, road and bridge cash, road and bridge surplus and outstanding, revenue ledger control, officers' salary, sinking fund, school districts, accounts with treasurer, itemized individual salary accounts by departments; with a separate volume for courthouse, jail, and jury fund, Jan. 1, 1932-Sept. 8, 1934, a separate volume for road and bridge construction fund, Aug. 12, 1932-Aug. 25, 1936; a separate volume for jury fund, Sept. 1, 1934-Dec. 10, 1935; and a separate volume for general fund, Sept. 1932-Aug. 30, 1934. Arr. chron. by date of receipt or disbursement. No index. Hdw. and typed pr. fm. Vols., 2,600 pp. 12 x 13 x 7; f.b., 14 x 12 x 20.

1. Minutes of Commissioners Court, vol. F, p. 174, see entry 1.

2. Vernon's Texas St. 1936, RCS, Art. 1647.

3. Ibid., Art. 1651.

County Auditor

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330. SCHOOL CASH BOOK, Jan. 1, 1935-Dec. 1938. 2 vols. Title varies: Warrant Register Schools, Jan. 1-Oct. 5, 1935, 1 vol. Auditor's accounts of receipts and disbursements of school funds, showing date, title of fund, itemized statement of receipts and disbursements, interest, warrants paid, discount, total, and balance. Arr. chron. No index. Hdw. pr. fm. 76 pp. 13 x 10 x 1.

331. (DAILY CASH JOURNAL), Aug. 1, 1932--. 4 vols. Auditor's accounts of receipts and expenditures of county funds, showing title of fund, amount of receipts, itemized statement of disbursements, and cash balance credited to each fund. Arr. by funds, chron. thereunder. No index. Hdw. pr. hd. 300 pp. 16 x 12 x 2.

332. HOSPITAL ACCOUNTS, Sept. 1, 1937--. 2 f.b. Original and certified copies of accounts due and payable by Gregg Memorial Hospital to claimants, with itemized statements for services rendered. Arr. chron. by filing date. No index. Hdw. and typed pr. fm. 11 x 16 x 28.

For hospital admission cards, see entry 358.

333. GREGG COUNTY ACCOUNTS, Mar. 28, 1924--. Approx. 67,000 instruments in 10 f.b. and 13 boxes. Title varies: Claims, Mar. 28, 1924-Feb. 28, 1938, 3 f.b. Original and duplicate claims, bills, and accounts for supplies, equipment, and services for the use of the county, examined by auditor and submitted by him to commissioners court for payment, with his recommendations; duplicate copies of requisitions made by various officers, showing information as in entry 19; and auditor's monthly budget statements. Arr. alph. by first letter of surname of claimant, chron. thereunder. No index. Hdw. and typed mimeographed fm. F.b., 11 x 16 x 28; boxes, 12 x 14 x 18. 3 f.b., Mar. 28, 1924-Feb. 28, 1938, csn. off.; 13 boxes, 1932-34, and 7 f.b., 1937--, auditor's off.

For other claims on file, see entries 2, 3, 332; for triplicates of assessor-collector's requisitions, see entry 309.

334. WARRANT RECORD (Originals), 1932--. Approx. 12,000 instruments in 47 f.b. Original paid warrants drawn in payment of claims against the county, showing date and number of warrant, to whom issued, purpose and amount of warrant, and to what fund charged. Arr. numer. by warrant no. No index. Hdw. pr. fm. 12 x 12 x 20.

335. CHECK (Warrant) REGISTER, Jan. 12, 1932--. 5 vols. Title varies: Warrant Register, Oct. 8, 1934-Dec. 7, 1935, 1 vol.; untitled, Oct. 30, 1936--, 2 vols. Auditor's register of warrants on county treasurer against jury fund, road and bridge fund, public improvement fund, general fund, officer's salary fund, sinking fund, courthouse fund, and school fund, showing number, date, and amount of warrant, description of service or purchase for which warrant issued, date of payment, name of payee, and, in the case of school fund warrants, number of school district. Arr. chron. by date of warrant. No index. Hdw. pr. hd. 320 pp. 12 x 18 x 3.

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County Board of School Trustees;
County School Superintendent

336. SUBSIDIARY BOND DEBT, June 30-Aug. 20, 1935. 7 entries in 2 vols.

Record of State's assumption of Gregg County subsidiary bond debt account, including school district bonds, showing date, source of revenue, amount of bonds issued, value of each bond, amount of interest payable, date of issue, date of maturity, and total amount of bond. Arr. chron. by recording date. No index. Hdw. pr. fm. 150 pp. 10 x 8 x 1.

337. GENERAL CORRESPONDENCE, 1932--. 6 f.b.

Auditor's file of letters received and copies of letters sent, regarding official business. Arr. chron. by date of letter. No index. Typed. 11 x 16 x 28.

XIII. COUNTY BOARD OF SCHOOL TRUSTEES

From the time of the organization of Gregg County to the present, the control and supervision of the public free school system within the county has been vested successively in a board of five school directors,¹ in the commissioners court and the county judge,² and in a county board of school trustees. The board of school trustees since its creation in 1911 has had the "general management and control of the public free schools and high schools in each county." The board is composed of five members, one elected from the county at large, and one from each of the four commissioners' precincts. Each member is elected for a term of 2 years.³ The county school superintendent is secretary of the board.⁴

338. MINUTES OF COUNTY SCHOOL BOARD, July 21, 1911--. 2 vols. (one unmarked, 1). Title varies: Record, July 21, 1911-Jan. term 1918, 1 vol.

Record of proceedings of the county board of school trustees, showing date of meeting, names of board members present, nature and order of business transacted, and signatures of secretary and president of board. Arr. chron. by date of meeting. No index. Hdw. 240 pp. 18 x 12 x 2. School superintendent's off.

For county clerk's copies of orders of the board establishing or redefining school districts, see entry 90.

XIV. COUNTY SCHOOL SUPERINTENDENT

The president of the board of school directors was ex-officio county superintendent of public instruction in Gregg County until the enactment of the general school law of August 19, 1876.⁵ The county judge per-

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1. Acts 1873, Gam. Ls., VII, 536; Minute Book, County Court, 1st vol. A, p. 28, in Minutes of Commissioners Court, see entry 1.
 2. Revised Civil Statutes of the State of Texas, 1911, Arts. 2763, 2815, 2827, 2837.
 3. Vernon's Texas St. 1936, RCS, Art. 2676.
 4. Ibid., Art. 2681.
 5. Acts 1873, Gam. Ls., VII, 536.

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formed the duties of superintendent from that time⁶ until 1907, when a full-time superintendent, elected in November 1906, took office.⁷ The county school superintendent is elected from the county at large for a term of 4 years.⁸

The records of the school superintendent of Gregg County are located in his office, on the second floor of the courthouse.

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339. SCHOOL SUPERINTENDENT'S RECORD, Aug. 30, 1913-Sept. 16, 1922.
2 vols. (one unmarked, 3).

School superintendent's record of school district matters under his supervision, subdivided as follows:

- i. Register of Public Schoolhouses, Aug. 30, 1913-Sept. 16, 1922,
pp. 1-6 of each vol.

Register of schoolhouses situated in various school districts, showing number and name of school district, name and number of schoolhouse, number of pupils, white or Negro, seating capacity, value, and condition.

- ii. School District Gregg County, Aug. 30, 1913-Sept. 16, 1922,
pp. 7-232 of each vol.

General financial record of school districts in account with county school superintendent, showing name and address of each trustee, date qualified, term of office, dates of vacancies, how caused and how filled; names of teachers with grade of certificate held by each, name and number of school, date of approval of teacher's contract, amount of monthly salary, opening date of school, and length of term; date and amount of balance brought forward to credit of district, amount of receipts, and from what source received; voucher number, name of payee, for what service, and from what fund paid (State, county, or local). For subsequent record, see entry 340.

- iii. Register of Applicants for Examinations, Apr. 5, 1920-Sept. 16, 1922, pp. 233-239 of each vol.

Register of applicants for examinations for teachers' certificates, showing name and post office address of applicant, sex, race, nativity, number of years of teaching experience, kind of certificates or diplomas held, moral character of applicant and how vouched for, action of board of teachers' examiners, subsequent action by county superintendent, and names of members of board of examiners.

6. Acts 1876, Gam. Ls., VIII, 1035; Revised Statutes of Texas, 1895, RCS, Art. 3929a.

7. Acts 1887, Gam. Ls., IX, 924; Acts 1893, Gam. Ls., X, 621; Revised Statutes of Texas, 1895, RCS, Art. 3929; (Record of Election Returns), p. 102, see entry 5.

8. Vernon's Texas St. 1936, RCS, Arts. 2688, 2688a.

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- iv. Annual Apportionments to Respective Districts, Aug. 30, 1913-Aug. 31, 1916, pp. 240-243 of each vol.

Record of annual apportionment of funds to respective school districts for fiscal scholastic year, showing name and number of school district, scholastic population, date of apportionment and for what year, amount of apportionment, and ratio of amounts from State and county.

- v. Transfers of Pupils, Aug. 28, 1914-Aug. 1, 1919, pp. 244-247 of each vol. 1922-29 in County Superintendent, Finance Record, entry 340.

Record of transfers of pupils from one school district to another, showing date of transfer, name of pupil, names of parents or guardians, names and numbers of school districts involved in transfer, and amount of State aid involved.

Arr. under tabular subdivisions; each subdivision arr. numer. by school district no., chron. thereunder. No index. Hdw. pr. fm. 248 pp. 18 x 12 x 2.

340. COUNTY SUPERINTENDENT, FINANCE RECORD, Sept. 1, 1922-Aug. 31, 1929. 1 vol.

Service record of school trustees and teachers and an accounting of all moneys received and disbursed by each school district under supervision of county superintendent. Double-page entries with regard to service record, across top of pages, show name of county, name and number of district, name and address of trustee, date qualified, date term expires, date and cause of vacancies, date and how filled; name and address of teacher, grade, date contract approved, monthly salary, dates school to open and close, and remarks. Accounts with each district show, across top of page, scholastic year, totals expended for male and female teachers' salaries, superintendent's salary, total salaries, and amount for buildings, repairs, grand total expended, State and county apportionment, local tax levy, certificates on the \$100 valuation, and assessor's abstract amount; on bottom of page, itemized listing of receipts and disbursements, with date, name of payer or voucher number, and fund debited or credited. Also contains, on last 23 pp., on finance forms: Transfers of Pupils, entry 339-v. Arr. by districts, chron. thereunder. No index. Hdw. pr. fm. 250 pp. 18 x 12 x 2.

For prior service record and accounts, see entry 339-ii.

341. (SCHOOL FUND ACCOUNTS), 1926-27, 1933-37. 2 vols.

School superintendent's accounts of school funds, subdivided as follows:

- i. Statement of County Permanent Fund, 1926-27.

Detailed statement of condition of county permanent school fund for scholastic fiscal year, showing sources of principal, items of investment and amounts accruing from each, total amount accrued, and total income for year.

- ii. School District Bond Record, 1926-27, 1933-37.

Record of bonded indebtedness against school districts, showing name and number of school district, date of bond issue, number, denomination, series, and maturity date, and

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- total issue; name of purchaser, amount brought forward September 1, date redeemed, amount redeemed, and amount outstanding August 31, interest payments, tax levy, interest rate, date and amount of interest payment, total paid, and total accrued.
- iii. State and County Available Control Account, 1926-27, 1933-37. Record of receipts and disbursements of State and county available funds by school districts for scholastic year, showing total number of scholastics in common schools, per capita apportionment State available fund, per capita apportionment county available fund, and totals; summary of receipts, showing State available fund, county available fund, transfers to independent districts, transfers to other counties, money borrowed on short-time loans, interest on daily balances, independent district for county administration, total receipts, date received, source from which received; and, with respect to funds apportioned to districts, date distributed, district number, amount, and amounts set aside from State and county available administration fund, and totals.
- iv. Local Maintenance Control Account, 1926-27, 1933-37. Record of local maintenance fund account with summary of receipts, showing amounts received from local taxes in common school districts, common school county-line district, independent districts; tuition, donations, sale of property, interest, daily balances, total receipts, date received, source from which received, and explanation; summary of distribution shows date distributed, district number, local maintenance fund, and totals.
- v. Interest and Sinking Fund Control Account - Building Fund Control Account, 1933-34. Items and summary of receipts and disbursements of each fund.
- vi. Special Fund for Negro Education Control Account - Rural Aid Control Account, 1926-27, 1933-37 (only 5 entries). Items and summary of receipts and disbursements of each fund.
- vii. County Census Adjustment Sheet and Transfer Account, 1926-27, 1933-37. Accounts of per capita apportionments gained and lost by school districts by reason of transfers of pupils, with net balances.

Arr. in tabular subdivisions, chron. thereunder. No index. Hdw. pr. fm. 400 pp. 15 x 23 x 3.

342. BUDGETEX SCHOOL ACCOUNTING SYSTEM (Accounts with School Districts), 1937-38. 1 vol. Discontinued.

Accounts of receipts and disbursements of funds of each school district in the county, showing name and number of district, inclusive dates, net number of scholastics including transfers to and from independent dis-

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districts, transfers from common school districts, transfers to and from county-line districts, number of transfers to and from common schools (other counties), assessed property valuation, tax rate for local maintenance purposes, local tax collectible (estimated), amount of rural aid granted district, length of term for white and Negro schools, net amount due current State available fund, amount due local maintenance, amount due county available fund, amount due transfers (independent school districts), amount due transfers (county-line school districts), amount due transfers (common schools, other counties), total State and county available fund, date received, date of voucher, voucher number, from what source, to whom payable; explanation, date paid, State and county available fund (debit, credit, and balance), local maintenance fund (debit, credit, and balance), and rural aid fund (debit, credit, and balance). Arr. in tabular subdivisions, chron. thereunder by date of receipt or disbursement. No index. Hdw. pr. fm. 400 pp. 15 x 23 x 3.

343. (PAID WARRANTS), Sept. 16, 1927-Aug. 31, 1938. 19,000 instruments in 1 f.b.

Original paid warrants issued by county school superintendent for services rendered, showing name of school, number of school district, name of debtor, nature of service, amount of warrant, from which fund paid, date paid, and signatures of superintendent and payee. No obvious arr. No index. Hdw. pr. fm. 18 x 18 x 20.

344. (VOUCHER REGISTER), 1939--. 1 vol.

Register of vouchers drawn against school funds, showing school district number, total amount of budget; date, number, and amount of voucher; total amount; and balances on hand. Arr. in school district subdivisions, chron. thereunder by date of voucher. No index. Hdw. pr. hd. 300 pp. 12 x 18 x 2.

345. REGISTRATION CARD OF SCHOOL EMPLOYEES, Sept. 24, 1934--.
10,500 cards in 35 packets.

Registration cards submitted by all school employees except janitors, porters, and clerical help, to State Department of Education, showing full name of employee, age, county of residence, marital status, name and classification of school, name of school district, address of school, permanent home address of employee, number of teachers in building, teaching experience in other States, teaching experience in Texas, number of years in present position, position now held, aggregate annual salary for 3 previous scholastic years, date, training, highest valid certificate and how obtained, activity of employee during previous scholastic year, record of major and minor fields of study, with record of colleges attended and degrees received; detachable receipt to be presented before first month's salary paid; showing name of employee, position, school, district, town and county, and date. Arr. chron. by filing date. No index. Hdw. pr. fm. 2 x 6 x 3.

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Scholastics

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Scholastics

(See also entry 353)

346. COMPLETE PERMANENT SCHOOL RECORD, 1930--. 1 f.b.
Individual card for each pupil enrolled in common school districts of county. Elementary school record, on front of card, shows name and address of pupil, name of school, date of birth, date vaccinated, date entered school, parent's or guardian's name, and for each school year, grade, scholastic standing, and weeks studied for each course listed, department, average for year, attendance record (days present, days absent, times tardy), and notation of promotion. High school record, on back of card, shows name and date of birth of pupil, date vaccinated, parent's or guardian's name and address, name of school, date of entry, date left or graduated, number of district or ward, town and county (if not a resident of district or ward), and for each school year, name of subject, weeks studied, periods per week, class standing, examination standing, date of examination, notation of promotion, certificates and diplomas received, and attendance record; laboratory work shows name of subject, number of hours, number of experiments, and rating of notebook. Arr. numer. by school district no., alph. thereunder by name of pupil. No index. Hdw. pr. fm. 6 x 14 x 24.

347. (PUPILS' SCHOOL RECORD), 1930-38. 1 vol. and 1 stack.
Record of elementary and high school pupils, showing name, date of birth, health and attendance records for each year, grades, attitudes, date of graduation, summary of credits of pupil, and name, address and occupation of parent. Arr. alph. by name of pupil. No index. Hdw. pr. fm. Vol., 600 pp. 12 x 14 x 3.

348. FAMILY CENSUS BLANKS, Sept. 1, 1927--. 21,138 instruments in 122 bundles.
Scholastic enumeration of children of each family rendered by parent or guardian, in common and independent school districts, showing school district number, county, telephone number, full name, birthdate, age, and sex of each child in family between the ages of 6 and 18 years, nature of handicaps if any, name of county in which family resided on Apr. 1 of preceding year, length of time family has resided in this school district, nationality of family indicated by language spoken in home, names of parents, signature and address of parent, guardian, or person rendering child, and date and oath of census trustee. Arr. chron. by filing date. No index. Hdw. pr. fm. 6 x 5 x 4.

349. SCHOOL CENSUS ROLLS, 1926--. 61 bundles and 5 f.b.
Copies of census rolls of scholastics in districts, made from family census blanks, one roll for white, and one for Negro children in each district, showing full name of child, name and number of school district, post office address, name of person rendering child, name, age, and sex of each child, and total number of children in district. Each roll arr. alph. by surname of child. No index. Typed pr. fm. Bundles, 8 x 16 x 1; boxes, 18 x 18 x 20.

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Teachers

350. (CONSOLIDATED CENSUS ROLLS), 1926--. 6 cardboard boxes. Duplicates of annual census rolls of white and Negro scholastics in the county, consolidated by county school superintendent from rolls of the various districts, showing year date of roll, name of county, name and number of school district and whether independent or common, full name of child, post office address, name of person rendering child, and total number of scholastics enumerated. Arr. numer. by school district no., alph. by first letter of surname of child thereunder. No index. Typed pr. fm. (white rolls for white children; pink for Negro). 19 x 19 x 20.

351. RECORD OF TRANSFERS (Papers), 1931--. 2 f.b. Instruments relating to transfers of pupils, including: Applications for transfers (white forms for white pupils, pink for Negro), showing names and numbers of districts involved in transfer, name of child, age, grade, sex, reason for transfer, name of county, certificate of parent or guardian, date of application, and date of approval by county superintendent; lists of pupils transferred within Gregg County school districts, showing name of county, date, name of scholastic, districts transferred from and to, grade of pupil, whether white or Negro, and total number of transfers; reports of State Superintendent of Public Instruction, showing name of county, date of report, transfers concerning districts in same county, transfers to other counties, and recapitulations of common and independent district totals. Arr. numer. by school district, chron. thereunder by date of transfer. No index. Hdw. pr. fm. 6 x 14 x 24.

For record of transfers, see entry 339-v; for transfer accounts, see entries 318-iii, 341-iii, vii, 342.

Teachers

(See also entries 339-ii, iii, 340, 345)

352. REGISTER OF TEACHER'S CERTIFICATES, Nov. 4, 1893--. 3 vols. Superintendent's register of certificates held by common school district teachers, showing name and address of teacher, white or Negro, sex, age, nationality, nativity, kind and grade of certificate, authority issuing certificate, date issued, date of expiration, and date registered. Arr. chron. by registration date. Indexed alph. by first letter of surname of teacher, chron. thereunder. 1893-1930, hdw. pr. hd.; 1930--, typed pr. hd. 300 pp. 12 x 12 x 3.

353. (TEACHERS' MONTHLY REPORTS), Apr. 11, 1933--. 1 cardboard box. Scattering dates, 1930--, in (Miscellaneous Correspondence), entry 355. Original monthly reports made by teachers in common school districts to county school superintendent, showing name and address of teacher, salary received, name and number of school, school district number, whether white or Negro, date of report, number of days taught during month, total registration of boys and girls, classification by entries, re-entries, and losses, total membership of classes, average and aggregate attendance and absence, total number of pupils between ages of 6 and 17 and between ages

of 7 and 15, filing date, date and amount of salary voucher, and signature of county school superintendent to approval. No obvious arr. No index. Hdw. pr. fm. 16 x 16 x 18.

Miscellaneous

354. LAND DEEDS, Dec. 23, 1876--. Approx. 150 instruments in 1 f.b.

Original deeds to school property, showing names of grantor and grantee, amount of consideration, description of land, filing date, and recording date. Arr. numer. by school district no., chron. thereunder by date of instrument. No index. Hdw. pr. fm. 6 x 14 x 24.

For deed record, see entry 28; for other original deeds, see entries 2, 3, 31, 103.

355. (MISCELLANEOUS CORRESPONDENCE), Apr. 4, 1930--. 2 f.b.

Miscellaneous papers concerning school business, including correspondence concerning receipts of payment for oil royalties on school lands, with checks and stubs attached; letters quoting prices on school equipment and supplies; statements covering supplies furnished, with duplicate voucher attached showing number, date, amount, school district number, name of payee, and for what purpose voucher issued. Also contains: (Teachers' Monthly Reports), scattering dates, entry 353. Arr. chron. by filing date. No index. Typed and typed pr. fm. 12 x 16 x 29.

XV. COUNTY SURVEYOR

A county surveyor was among the officers chosen at the election for the organization of Gregg County in 1873.¹ Since 1876, the office of surveyor has been a constitutional office in each county of the State. The surveyor is elected at each biennial general election.² The surveyor plays an important part in establishing boundaries,³ including county boundaries,⁴ and in the laying out of roads and highways.⁵ His records are often essential in the deraignment of property titles.⁶

The records of the surveyor of Gregg County are located in his office, in the basement of the courthouse.

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1. Acts 1848, Gam. Ls., III, 153; Minute Book, County Court, 1st vol. A, p. 9, in Minutes of Commissioners Court, see entry 1.
 2. Const. 1876, Art. XVI, sec. 44; Vernon's Texas St. 1936, RCS, Art. 5283.
 3. Ibid., Arts. 5290, 5291.
 4. Ibid., Art. 5293.
 5. Ibid., Art. 6706.
 6. Ibid., Arts. 5277, 5280.

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County Health Officer

356. SURVEY RECORD FIELD NOTES, 1844--. 3 vols. (A-C).

Recorded copies of field notes of surveys of land in the county, consisting of copies of surveys originally recorded prior to creation of Gregg County, in other counties and land districts, 1844-73, in vol. A, pp. 1-162; and since Mar. 4, 1874, from p. 163 of vol. A on, surveys originally recorded in Gregg, showing State and county, name of survey, number of acres, description of survey with field notes of boundaries, original certificate number, names of chain carriers, and certification of surveyor; filing date, recording date, and signature of county surveyor to recordation. Arr. chron. by recording date. Indexed alph. by first letter of name of survey, chron. thereunder. 1844-1930, hdw.; 1931--, typed. 665 pp. 16 x 14 x 3.

357. (PHOTOSTATS FROM LAND OFFICE), May 4, 1835-Oct. 3, 1931. 2 vols. (1, 2).

Photostats of original surveys made in the county, from records on file in General Land Office, showing date of survey, by whom and for whom made, field notes, and boundaries. No obvious arr. Indexed alph. by first letter in name of survey, chron. thereunder. 600 pp. 16 x 14 x 3.

XVI. COUNTY HEALTH OFFICER

Prior to the establishment of the office of county physician in 1891,¹ the need for medical care for indigents and prisoners and for the services of physicians in quarantines and other emergencies was met by the occasional employment of physicians by the commissioners court.² The office of county physician was abolished, and the office of county health officer was created, in 1909. The county health officer is appointed by the commissioners court for a term of 2 years; the person appointed must be a competent physician.³ He performs many duties imposed upon him by the health laws of the state and the instructions and regulations of the State Board of Health.⁴

No records of the county health officer of Gregg County were inventoried.

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1. Acts 1891, Gam. Ls., X, 190.
 2. Minute Book, County Court, 1st vol. A, p. 224, et passim, in Minutes of Commissioners Court, see entry 1.
 3. Vernon's Texas St. 1936, RCS, Arts. 4422, 4423.
 4. Ibid., Art. 4427.

XVII. BOARD OF MANAGERS OF COUNTY HOSPITAL

The present Gregg County hospital, the Gregg Memorial Hospital, was established in 1933. The establishment of the hospital was effected through the purchase by the county of the Longview General Hospital.¹ A board of six managers--each appointed by the commissioners court for a term of 2 years--has the general management of the hospital.² The chief executive officer of the hospital is the superintendent, who is appointed by the board of managers to serve at its pleasure.³

358. ADMISSION RECORD (County Hospital), Apr. 3-Aug. 11, 1937.
1 bundle.

Original admission cards to Gregg Memorial Hospital; showing case number, date and hour of admission, name, address, age, sex, race, religion, and occupation of patient, name and address of employer; admitting diagnosis, name, address, and relationship of nearest relative, telephone number, name and address of employer, name of attending physician, room number, rate per day, name and address of person responsible for payment of account, type of patient (private or county), and signature of person admitting patient. Arr. numer. by case no. No index. Hdw. pr. fm. 8 x 5 x 3. Csn. off.

For claims against hospital, see entry 332.

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1. Vernon's Texas St. 1936, RCS, Art. 4478; Minutes of Commissioners Court, vol. F, p. 315, see entry 1.
 2. Vernon's Texas St. 1936, RCS, Arts. 4479, 4480.
 3. Ibid., Arts. 4480, 4485; Minutes of Commissioners Court, vol. F, p. 351, see entry 1.

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CHRONOLOGICAL INDEX

(All numbers refer to entries. A record entry number is listed under each decade which the record covers in full or in part. An entry number is underlined to call attention to the initial appearance of the record; the last listing of the entry number indicates the decade within which the record ends.)

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