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HEALTH DEPARTMENT OF HEALTH  
INTERNAL AUDIT REPORT 99004

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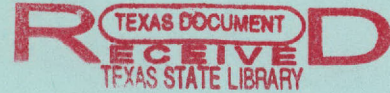
**Subject:** Progress in preparing for the year 2000 date problem

**Findings:** Significant progress has been made:

- Mission critical systems have been identified.
- Mission critical systems are being prioritized.
- Rate of progress has improved significantly.

Improvements are still needed in:

- Completing projects on schedule.
- Developing contingency plans for all critical systems that will not be completed by June 30, 1999.



APR 04 2000

**Recommendations:** The Department should:

- Review and update the records for all incomplete projects to show accurate and complete tasks, time frames and realistic completion dates.
- Prepare contingency plans for those mission critical systems that will not be completed by June 30, 1999.

**Response:**

Management agrees with both recommendations.

**Responsible Associateship:**

Information Resources and Business Management

**Scope:** The Board of Health asked the Internal Audit Division to monitor the Department's progress in dealing with the Y2K problem.

This is the fifth in a series of reports recommending improvements in the Y2K project.

The audit covered activities through February 1999 and was done in accordance with applicable audit standards.

**Date:** March 5, 1999

