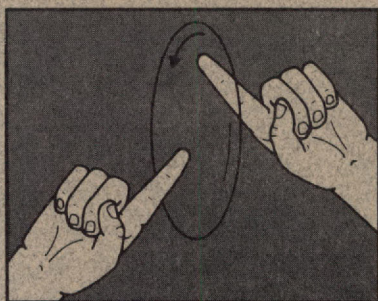


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# Manual Communication



Government Publications  
Texas State Documents

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Depository  
Dallas Public Library

## GUIDE

*for the Employer*

*and Co-worker*

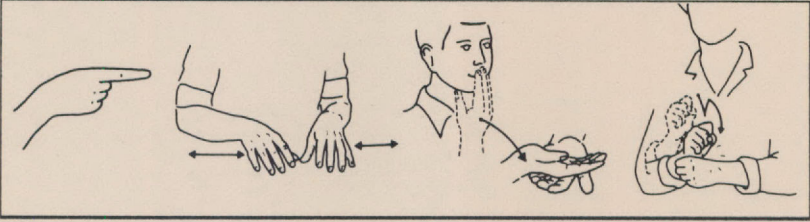
TEXAS REHABILITATION COMMISSION



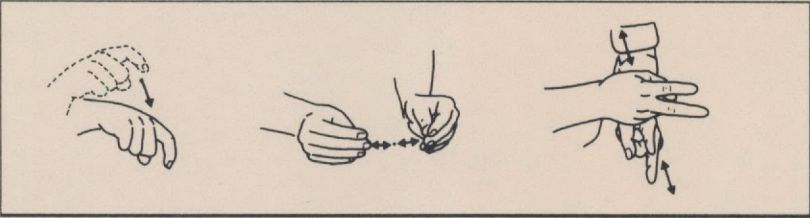




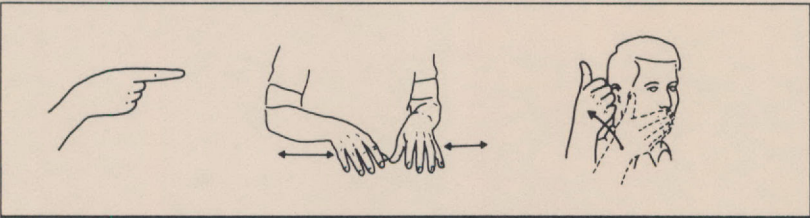
You're doing a good job.



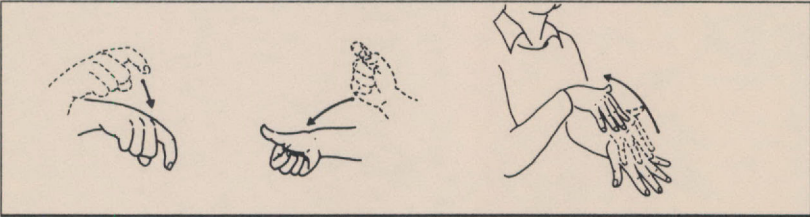
You need to be more careful.



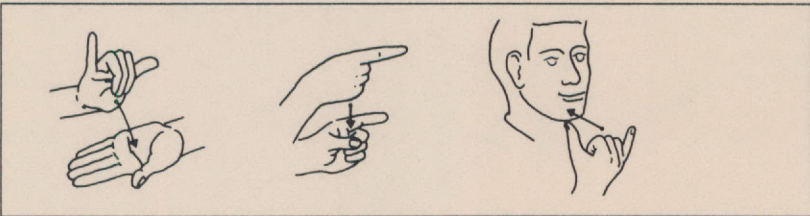
You are doing better.



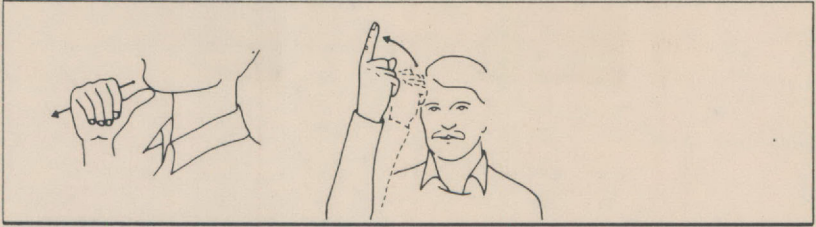
You need to go faster/slower.



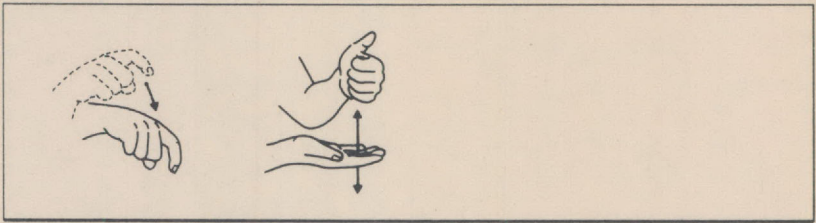
That is right/wrong.



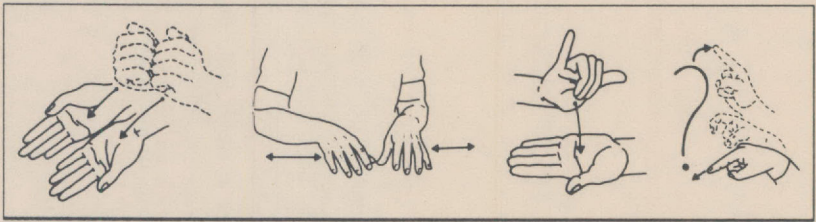
I don't understand.



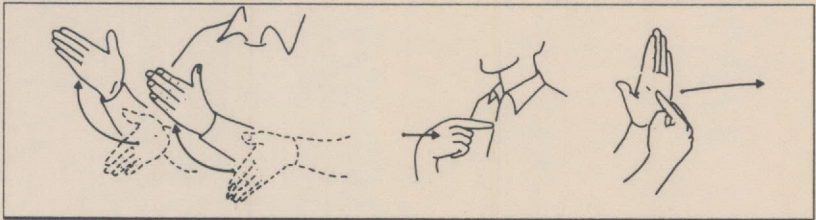
I need help.



How do I do that?



Let me show you.

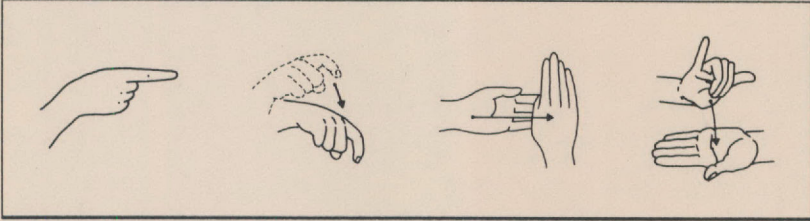


That looks dirty.

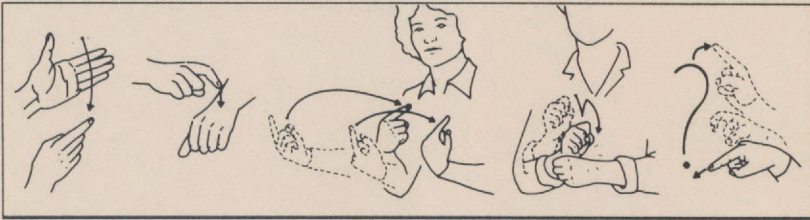




You need to clean that.



What time do I come to work?



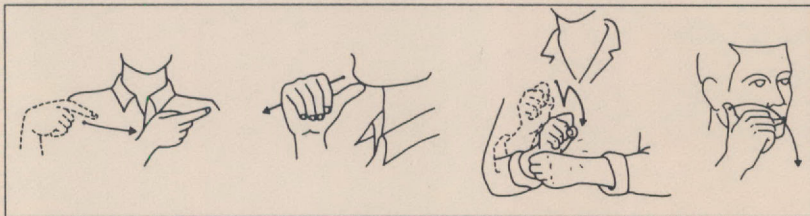
You need to come to work at (show number).



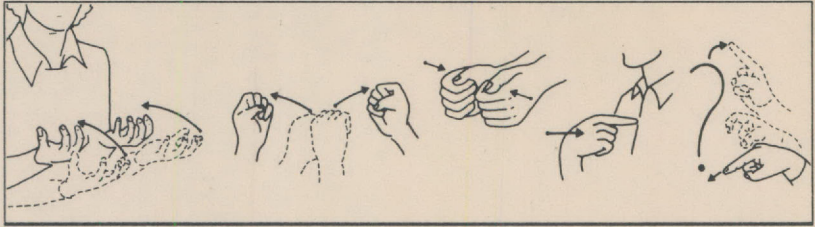
Come to work early.



We will not work tomorrow.



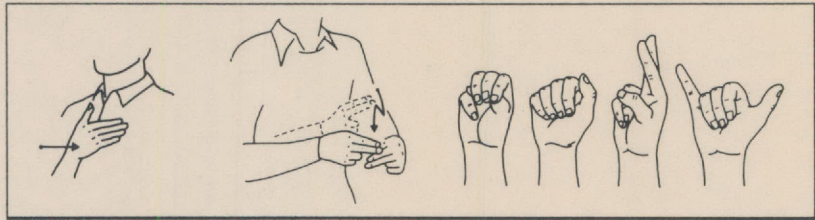
Do you want to take a break with me?



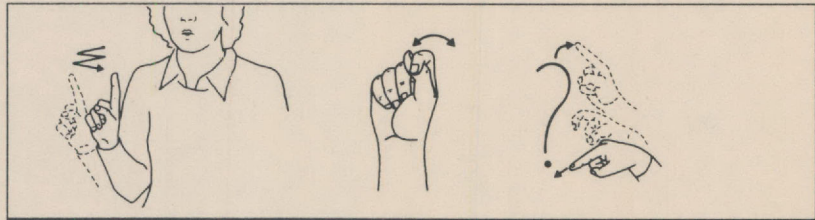
What is your name?



My name is (fingerspell).



Where is the restroom?

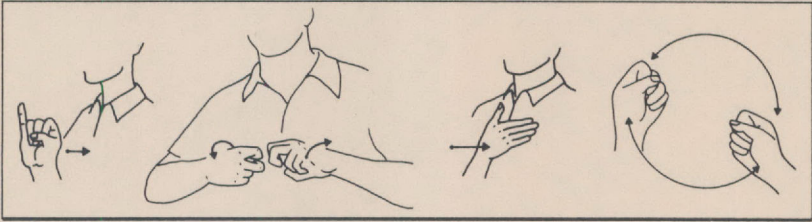


See you tomorrow.

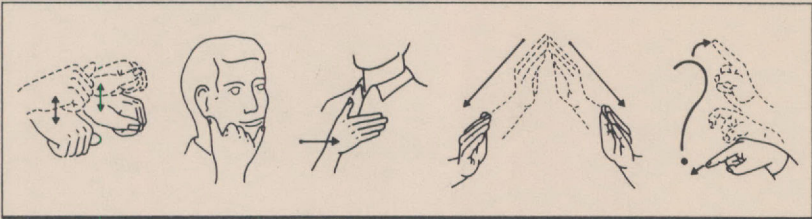




I am having problems with my car.



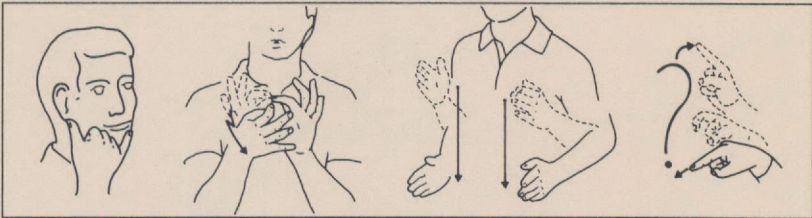
Can you call my house?



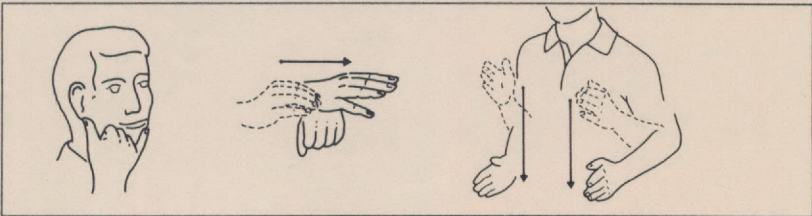
I feel sick.



Can you call an interpreter?



Please, call my TRC counselor.



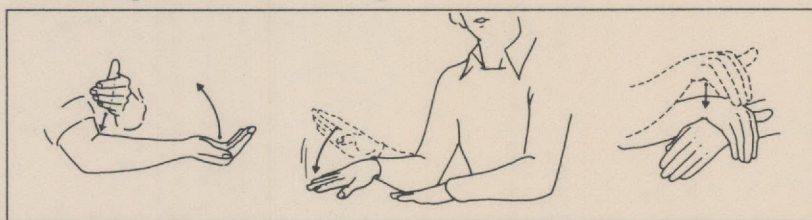
## Yes/No/Maybe



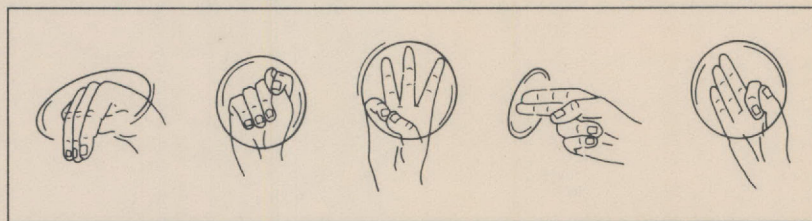
## Please/Thank you/Welcome



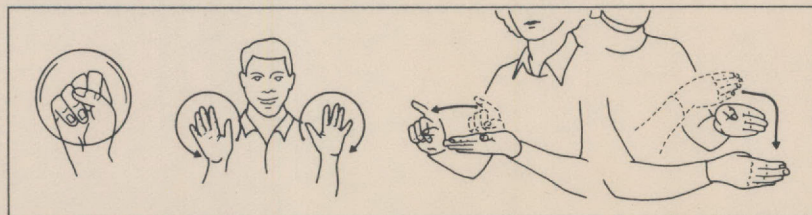
## Morning/Afternoon/Night



## Monday/Tuesday/Wednesday/Thursday/Friday



## Saturday/Sunday/Weekend



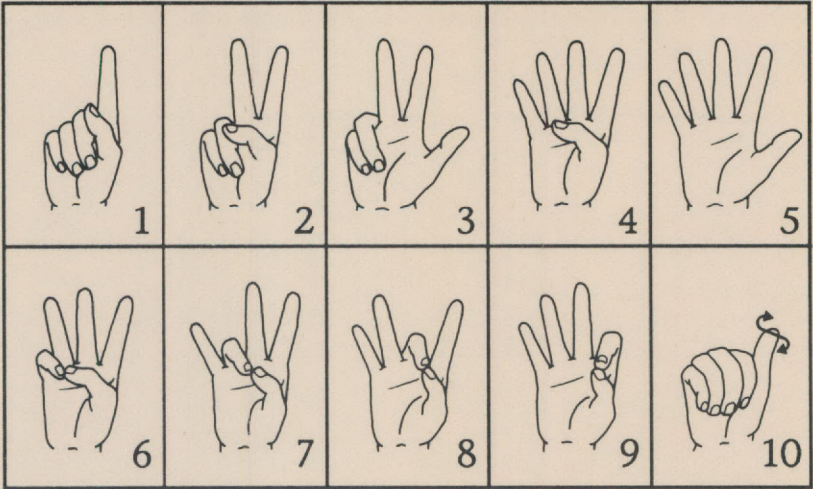


# Manual Alphabet

When spelling, arm is in near chest, wrist is steady, usually only fingers moving.



# Numbers



## Speaking to someone with a hearing loss

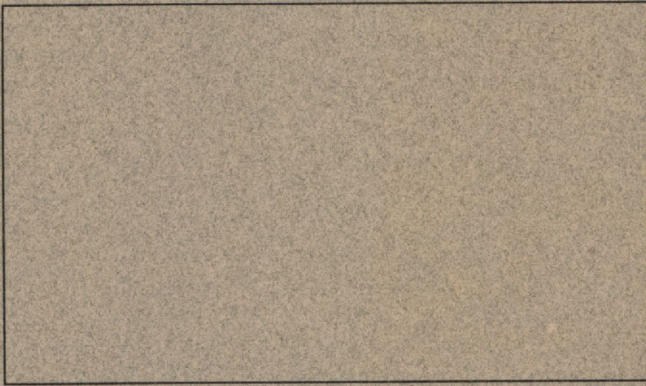
- Do not shout.
- Stand in clear light, facing the person.
- Move away from background noise.
- Speak clearly and slowly, not over pronouncing.
- Do not cover your mouth, smoke or chew food.
- Rephrase a misunderstood sentence.
- Be patient.

*The Texas Rehabilitation Commission does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, or veteran status.*



*A SPECIAL THANKS TO:*  
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Elinor Galvan, V.C.S.  
for their content ideas





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