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1991-92 Annual Review

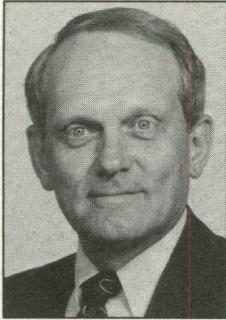
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McLENNAN COMMUNITY COLLEGE

LETTER FROM THE PRESIDENT



*Dr. Dennis F. Michaelis,
MCC President*

More than any time in recent memory, community colleges are being called upon to help provide solutions to many of the educational and economic problems of our nation. A large part of our mission is to provide access to higher education and to help our students and the community in general toward greater economic prosperity. At the same time we continue to nurture and stimulate our advanced students with exemplary university parallel programs, we also attempt to serve our community by providing quality, up-to-date training for a hectic and rapidly changing business and industry environment. On top of all that, our college provides cultural and personal enrichment opportunities which enhance the quality of life in our community.

While these challenges would be daunting in the best of times, we face them at a time when our traditional sources of funding have become overburdened from virtually every part of the public sector. Because of this need for maximum efficiency,

we must extensively and comprehensively monitor and document our progress every step of the way.

McLennan Community College has made great strides in fostering and demonstrating institutional effectiveness during the 1991-92 academic year. The vigorous activities and outstanding accomplishments of the faculty and staff that are described in this *Annual Review* were made possible by support and guidance from the citizens of our service area through the representative and active leadership of our Board of Trustees.

It has been gratifying and rewarding for me both professionally and personally to be a part of this magnificent team, and I will eagerly watch MCC's faculty, staff, and students as they reach even greater heights in productivity and accountability during 1992-93. Please join me, through the pages of this publication, in celebrating and recognizing McLennan Community College's record of service to the Central Texas region, the state, and the nation.

INTRODUCTION

This edition of McLennan Community College's *Annual Review* provides an opportunity to reflect upon the progress of the college during the 1991-92 year in accomplishing the long-range goals in the master plan, *Directions*, which was ap-

proved by the Board of Trustees in 1989. The publication is produced in magazine format to enhance its readability and to organize the accomplishments in an easily accessible and comprehensible structure. It also is important, however, to have a

clear understanding of the specific goals and objectives, approved by the Board of Trustees in September 1991, that provided the framework for the activities described in this publication. They are outlined below.

MCC 1991-92 INSTITUTIONAL GOALS

Goal 1. McLennan Community College will continue its commitment to quality academic, vocational, continuing education programs.

- A. A systematic process for the review of current programs and new program development will be established.
- B. The efforts to emphasize the integration of academic and vocational instructional services will be increased.
- C. The operation of the off-campus centers will be examined and appropriate measures taken to serve students more effectively.
- D. Tech-Prep and articulation programs with secondary and other postsecondary institutions will be planned and developed as appropriate.
- E. The diversification of teaching and learning opportunities through telecommunications and/or other innovative approaches will be explored and/or implemented as appropriate.
- F. Staff and program outreach to the community will be increased.
- G. Work on defining the core curriculum will continue.

Goal 2. McLennan Community College will continue to implement comprehensive plans to guide the institution.

- A. The college will complete the self-study process toward reaffirmation of accreditation in 1992.
- B. The college will encourage broader campus involvement and input for the planning process.
- C. A facilities master plan will be developed, implemented, and integrated into an updated *Directions*.
- D. A preventive maintenance and replacement plan for facilities, equipment, and grounds will be investigated and considered.
- E. An energy management system and safety system will be planned and phased in as appropriate.
- F. An improved scheduling system for facilities utilization will be developed and implemented.
- G. Timelines for the long-range and annual planning processes will be revised and implemented as appropriate.
- H. A systematic process to assess institutional effectiveness and to utilize those assessments in the planning cycle will be designed and implemented.

Goal 3. McLennan Community College will continue to upgrade its technology and implement a computerized management information system.

- A. Instructional and administrative hardware will be upgraded and/or increased campuswide to the extent possible given funding constraints.

- B. Instructional computer lab access for students will be increased as appropriate.
- C. The word processing software used campuswide will be reviewed and revised as appropriate.
- D. A centralized system with the capacity to access, integrate, and analyze the various databases available on campus will be developed for the purposes of establishing at-risk student intervention systems, conducting program evaluations, preparing grant proposals, and completing reports required by federal, state and local agencies.

Goal 4. McLennan Community College will continue to provide professional development opportunities for faculty and staff.

- A. The importance of faculty and staff professional development will continue to be emphasized.
- B. Staff will receive inservice training on the application of the computerized management information system to individual jobs and responsibilities.
- C. The concept of a "grow your own" program will be explored to encourage staff promotion from within the college.
- D. The administrative internship program will be expanded as opportunities and funding are available.

Goal 5. McLennan Community College will review and revise its organizational structure and staffing patterns.

- A. A job classification study will be completed and changes will be implemented as appropriate.
- B. An analysis of support staff needs for administrators will be conducted.
- C. Upon the completion of a needs assessment, a plan for the use of volunteers on campus will be developed if appropriate.
- D. A review of the campus mail service will be conducted and revisions will be implemented as appropriate.

Goal 6. McLennan Community College will continue to focus on improved student retention.

- A. Research will be conducted to develop a profile of current and former students.
- B. The current orientation program will be reviewed and/or revised to incorporate student suggestions, greater student participation, and increased length of time.
- C. Orientation programs at other postsecondary institutions will be reviewed in a search for characteristics of successful model programs.
- D. TASP-related communication with students will be improved.
- E. Through a cooperative effort, the instructional and student services divisions will develop a more effective and responsive system to assist students in making informed and appropriate decisions concerning career goals, major field of study, and course schedule development.

Goal 7. McLennan Community College will continue its commitment to multiculturalism and special populations.

- A. Multiculturalism will be integrated into additional aspects of the institution as appropriate and possible.
- B. Staff development on cultural diversity will be conducted.
- C. Services and campus activities for international students will be expanded.

Goal 8. McLennan Community College will cultivate and develop additional resource opportunities.

- A. Faculty, staff, and community participation in and support of the MCC Foundation will be encouraged.
- B. Potential funding sources will be identified and a resource development plan will be developed.
- C. The MCC Foundation will formally launch its first capital campaign.

Goal 9. McLennan Community College will continue to increase the public's awareness of the college's programs and services.

- A. The college's 25th anniversary will be celebrated.
- B. The visibility and public awareness of the college's instructional programs and student services will be increased.

MISSION STATEMENT

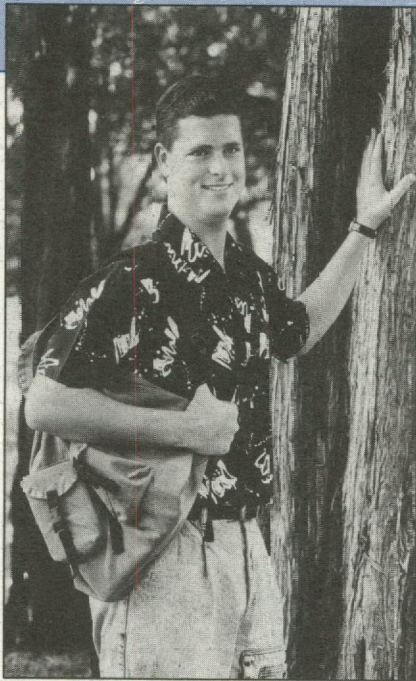


MCC Board of Trustees: (Back row) Randy Cox, Cleoda Bables, James Hardwick, Danny Uptmore; (front row) Carl McIntosh, vice chairman, Donald Hay, chairman, Pauline Chavez, secretary.

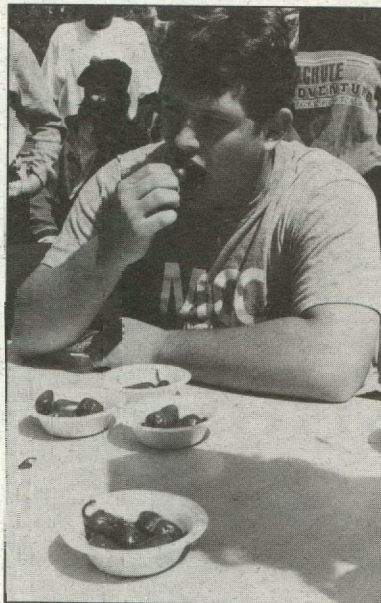
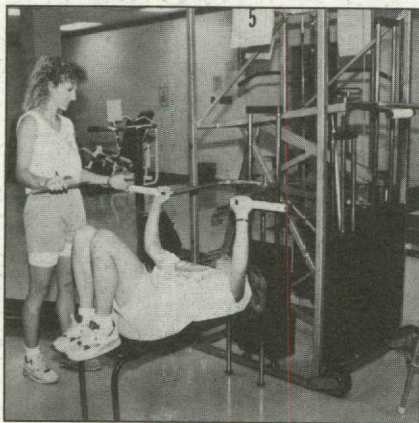
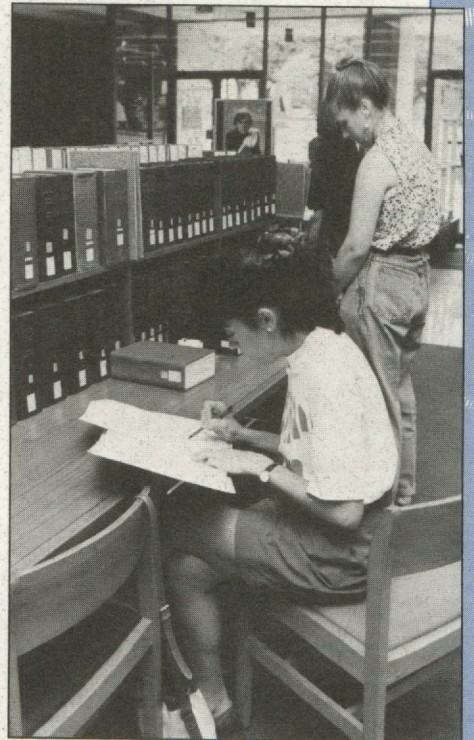
M McLennan Community College affirms its mission to provide a comprehensive range of educational programs and services for students and a dynamic, multicultural community. The college is committed to excellence in all of its educational programs. McLennan Community College endorses the concept of open admissions and provides support services designed to assist students to succeed in their educational goals.

To accomplish its mission, McLennan Community College will periodically assess community needs and provide:

1. Freshman and sophomore courses in arts and sciences which may apply to an associate or a baccalaureate degree;
2. Vocational and technical programs leading to an associate degree or a certificate which prepare students for employment or job advancement;
3. A program of continuing education that provides courses, activities, and services, both on campus and within the community, for personal growth, skill development, and career enhancement; and
4. Opportunities for economic growth, cultural enrichment, and the development of good citizenship through courses, activities, and services.



ENJOYING THE COLLEGE EXPERIENCE



PLANNING FOR THE FUTURE

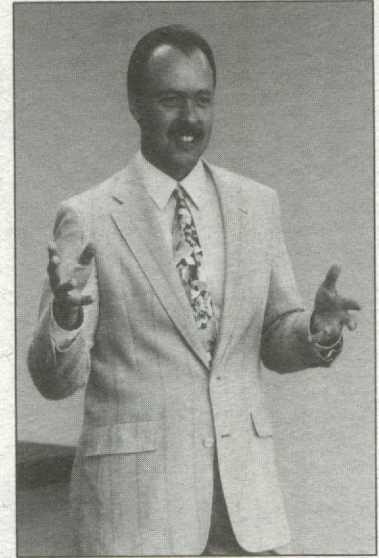
In order to effectively and efficiently prepare for the future, McLennan Community College must fully utilize the talents and wisdom of *all* its faculty and staff. Further, a systematic approach to planning and evaluation is necessary to monitor progress and optimize the results of the college's efforts.

The Board of Trustees took a major step toward this by approving a master plan, *Directions*, in August 1989. Since that time, the college has progressively implemented a planning process to identify critical needs and monitor progress beneath the umbrella of this master plan.

During 1991-92, the planning process was ex-

panded to facilitate more comprehensive input from the staff and faculty and to more precisely measure the accomplishment of goals and objectives. Campuswide planning days were held during which the entire faculty and staff assessed progress in fulfilling the dream articulated in *Directions* and determined priority initiatives for the future.

Computerized systems were developed to analyze the college database, the accessibility of which has been greatly enhanced with a new mainframe computer from the Digital Equipment Corporation, Colleague administrative software from Datatel, and the interactive use of microcomputers.

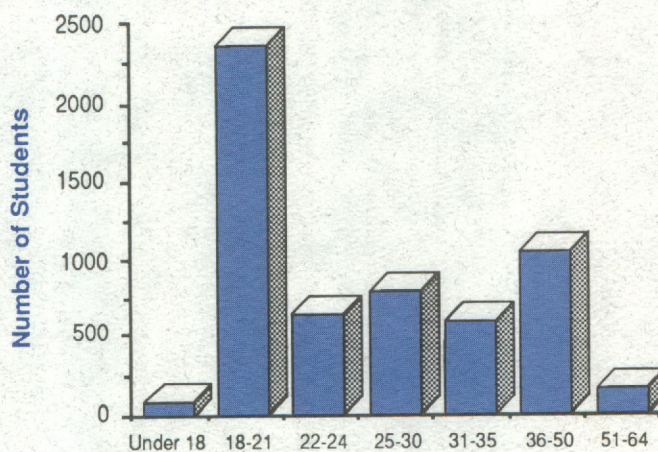


David England, executive director of institutional research and program development, leads the college's first all-day planning conference for faculty and staff.

A special computerized system was developed by a state task force, which included representation from MCC, that made possible the identification of businesses that employ MCC students and universities to which MCC students transfer.

Specific critical success factors and outcome measures that are indicative of the performance of the college's programs were developed through an Institutional Research and Effectiveness Committee. Also, a plan for the implementation of systematic departmental evaluations was formulated. Responses were prepared to the recommendations of a team from

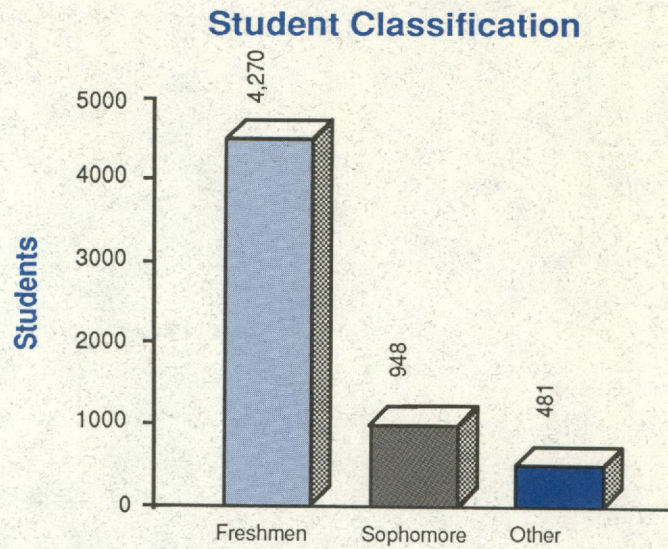
Student Ages



peer institutions, a part of the Southern Association of Colleges and Schools reaffirmation of accreditation process.

The position of Vice-President of Institutional Effectiveness was established to demonstrate commitment to and emphasis on the importance of these efforts. As never before, the college is equipped to identify the needs of the community it serves and to evaluate the institution's success in meeting those needs.

The Facilities Master Plan was completed and needs identified in that plan were prioritized. The Board of

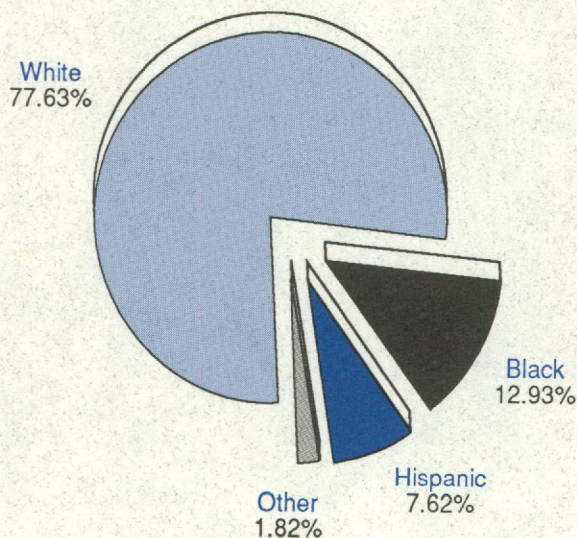


Trustees demonstrated its commitment to providing the resources necessary for the advancement of the college by approving recommendations from the Facilities Task Force and a comprehensive report from a consulting firm hired to gather input on facilities

needs from all persons interested in MCC's future. The board's approval of the recommendations will raise \$8 million through revenue bonds to fund the highest priority improvements in the plan. Funds to begin the renovations are expected to be available in late fall 1992.

Initiatives in human resources management during 1991-92 included reorganizing the business, student, and instructional services divisions of the college to streamline administrative structure. Changes in the reporting structure will enhance communication and cooperation. Also, the college implemented an employee classification and compensation system. More than 30 positions were classified or reclassified to reflect levels of responsibility more accurately.

Student Ethnicity



MEETING STUDENT NEEDS

The diversity of the student body is a sign of strength and a source of pride for McLennan Community College. The many different student needs that must be met, however, present a challenge because of their complexity and the limited resources with which the college operates.

Statistical studies were completed during 1991-92 to determine the success of the college's developmental studies program in readying underprepared students for college-level coursework and to identify the specific characteristics of at-risk students.

Educational disadvantage, determined on the college's basic skills assessment test, is one characteristic that best identifies at-risk students. It also was discovered, however, that educationally disadvantaged students who complete prescribed remediation in the developmental studies program do very well in college. They perform and persist at rates comparable to students who initially were better prepared for college. Utilizing Title III Strengthening Institutions grant funds, a special task force designed a

student success center that will focus on the needs of at-risk students in 1992-93.

Additionally, initiatives were undertaken to ensure understanding of and compliance with the basic skills assessment, advisement, and remediation programs. Counselors work closely with new students in discussing their placement test scores and explaining the value of remediation, if it is needed. Students' remediation status and their compliance with the Texas Academic Skills Program (TASP) is monitored by the counselors through the use of a computerized tracking system.

Indicating the success of these efforts, a survey conducted among students in

developmental courses revealed that 95 percent were aware of their responsibilities and status under the TASP and MCC placement and remediation policies.

A more comprehensive approach to new student orientation was recommended by a seven-member committee. Nine two-year institutions were surveyed by the committee and the committee co-chairs attended a "Becoming a Master Student" conference. After much discussion, it was recommended that a student orientation course be developed for targeted at-risk students, those who need remediation in two or more areas as determined by the basic skills assessment test.



Greg Clark, director of student activities and health services, conducts an "ice breaker" activity for freshmen during fall orientation.

Additionally, the committee recommended that the college provide a four-hour orientation that would be required of all new students and would include orientation, information, advisement, and registration in one complete and convenient package.

Also for the convenience of students, options in addition to the traditional arena registration were implemented. Telephone registration was made available and an "express" registration system was designed. In express registration, students are advised by appointment in the offices of faculty members from their major field. Once advisement is completed, faculty members immediately register students for classes using a mainframe terminal in their office. The system enhances the advisement process while making the registration process easy and quick to complete.

Improvements in the registration process in combination with a new, aggressive recruitment emphasis should result in greater access to



An El Folklórico dancer in colorful traditional dress performs at Globalfest.

higher education for traditionally underrepresented groups of students.

Finally, an innovative approach was devised to demonstrate commitment to multiculturalism during a time of serious fiscal constraint. Two current employees' positions were restructured to enable them to spend part of their time promoting cultural diversity among students, staff, and faculty.

The international student organization sponsored a booth and participated in Global Fest, Highland Games, and the 25th Anniversary activities and were well-represented at a number of community activities and

college field trips. Last year's successful Multicultural Festival was combined with the City of Waco's Global Fest and held on the MCC campus in April, resulting in increased public awareness of the college's commitment to multiculturalism.

Two new student organizations — one for African American students and one for Hispanics — were established. The college hosted awareness exhibits for Cinco de Mayo, Martin Luther King's Birthday, Black History Month, and Women's History Month.

INSTRUCTIONAL EFFECTIVENESS

Instruction is the primary reason for McLennan Community College's existence. The college's goal is to prepare students for a rewarding future that contributes to the welfare of the overall community.

To ensure this goal, a number of initiatives were undertaken during the 1991-92 academic year to examine relevancy of instruction to employment and transfer to four-year institutions and to enhance cooperation between the various instructional programs.

Representatives from academic and technical instruction met on a regular basis to discuss ways their disciplines could be reorganized to serve students more comprehensively. Coursework beneficial to both areas was identified and plans made to encourage enrollment in these courses.

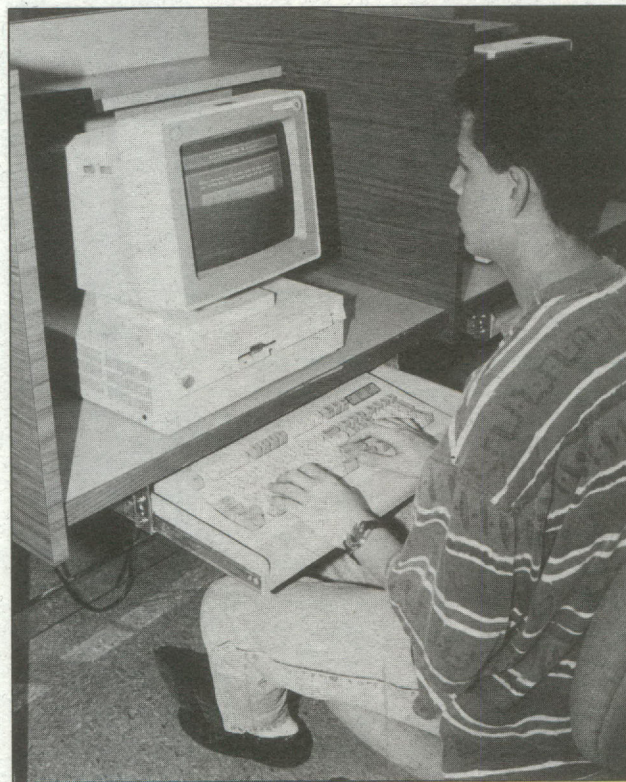
During both the fall and spring of the year, the Core Curriculum Committee focused on identifying math, writing, reading, critical thinking, and speaking competencies. Under the committee's leadership, technical program directors

compiled a list of competencies for all courses and referenced them to those enumerated by the Texas Higher Education Coordinating Board. Programs in the arts and sciences division also began this task. During 1992-93, the committee will ascertain the best way to introduce and measure student mastery of these competencies.

Also, the college established open general use hours in the computer data processing lab and learning develop-

ment center to allow students greater access.

Finally, a plan was designed to implement a systematic departmental review process over the next two years to ensure the accountability of the instructional programs. A pilot group of departments will go through the implementation process during 1992-93. The remainder of departments will then go through a revised implementation process the following year.



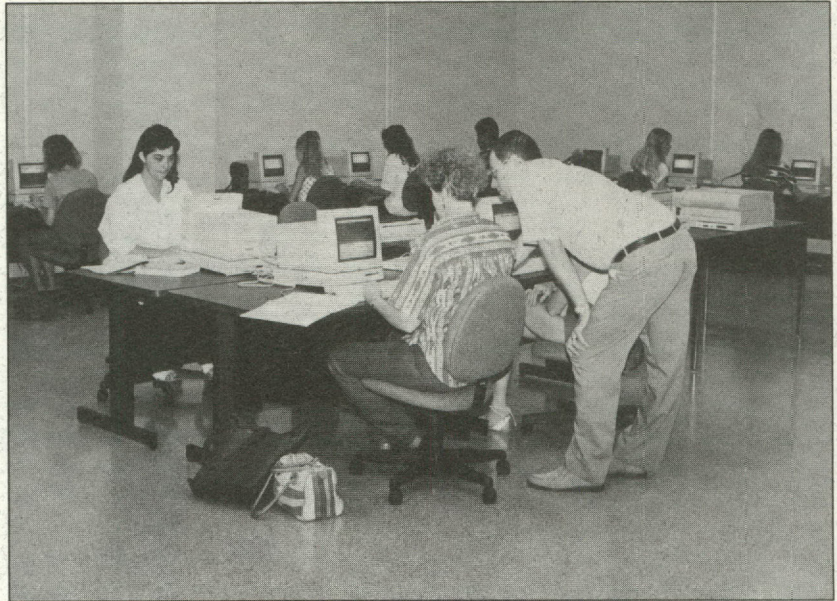
MCC students are able to spend more time learning in campus computer labs after open general use hours were implemented.

UPGRADING TECHNOLOGY

Modern technology, while expensive to acquire and maintain, can improve and expand operations in all college areas, from administrative to instructional services. The use of advanced equipment and software can improve the management of the college's resources, provide the information necessary to identify and meet students' needs, and expand opportunities for student learning and achievement.

With the funds made available by the college's Title III grant, two new instructional labs were installed, one in the math department and one in computer data processing.

Additionally, an IBM AS400 was purchased for computer data processing. An instructional design specialist was hired to develop instructional programs for and promote use of the computer in the classroom. Title III funds also made possible a trip for faculty from a variety of disciplines to the IBM Institute for Academic Technology at the University of North Carolina where they investigated the use of new hardware and software technology.



A new computerized math lab, featuring 31 Macintosh LCIIIs, was available to students beginning in the summer.

The Student Records and Continuing Education modules of the Colleague system were implemented. Also, a survey administered on a scannable form was developed to provide detailed information on students. This information is needed to design and implement intervention strategies for at-risk and special population students and to compile accurate reports required by the U.S. Department of Education, the Texas Higher Education Coordinating Board, and other funding agencies.

With the installation of mainframe terminals and/or personal computer communications software on campus, the use of electronic mail mushroomed, facilitating communication between college departments and reducing paperwork. Also, funding was obtained to assist the college in connecting with INTERNET, an international computer network. INTERNET will extend MCC's communication capacities to educational agencies worldwide. The college library's interactive capacities also were extended

with the installation of the DYNIX and INFOTRAC systems.

In order to upgrade technological skills, several staff members attended training conferences at locations throughout the nation. They, in turn, conducted in-service training on the application of the comput-

erized management system. Also, to enhance efficiency and consistency, a contract was signed with Borland Corporation for a site license to standardize the database, spreadsheet, and microcomputer programming language software. Preliminary discussions resulted in a recommendation to standardize campus

word processing software. A new Technology Committee will complete the implementation of this recommendation in 1992-93. This committee also will continue to investigate the use of the Waco City Cable Channel and other technological methods as means to deliver instruction.

MEETING COMMUNITY NEEDS

Opportunities provided by McLennan Community College for advancement are valuable only if the community is aware of them and has access to them.

To enhance access, off-campus course offerings were expanded during 1991-92. New courses and additional sections of popular courses were made available at the Downtown Center; Robinson, Midway, Marlin, Clifton, Riesel, and Valley Mills Independent School Districts; Hewitt Public Library; Hillcrest Medical Center in Hewitt; and at numerous businesses in the MCC service area. To ensure quality, students were asked on a

systematic basis to evaluate these credit and noncredit courses, and changes were made based on these evaluations. Because of the increased emphasis in off-campus credit offerings, the Director of Off-Campus Courses now reports to the Dean of Technical Education, a change which reflects an institutional commitment to the importance of this outreach effort.

Steps were taken during 1991-92 to increase communication and interaction with other educational institutions. Without such cooperation, students' access to the full spectrum of educational opportunities is severely limited.

Institutional articulation agreements were signed with 10 area school districts, including Connally, Crawford, La Vega, Lorena, Marlin, Midway, Moody, Riesel, Robinson, and Waco. Course articulation agreements for bookkeeping, keyboarding, and Introduction to Microcomputers were signed with Connally, Crawford, La Vega, Lorena, Midway, Moody, Robinson, and Waco.

Perhaps most significant for the future, MCC will serve as the fiscal agent for a \$175,000 Tech-Prep Implementation grant awarded to the Heart of Texas Tech-Prep Consortium. The grant will make possible the develop-

ment of advanced technical programs coordinated between area high schools and postsecondary institutions to prepare students for employment in demand occupations in the region.

Efforts to articulate with institutions at the other end of the educational continuum also continued this year. An articulation agreement was finalized with Midwestern State University in Wichita Falls outlining MCC credit toward MSU's Bachelor of Applied Arts and Sciences degree. Through a special grant, students prepared for transfer by visiting several four-year universities, including Texas A&M, Tarleton State University, Texas Tech University, and others.

Following the success of the joint Bachelor of Business Administration degree program begun in 1990, MCC again worked with Baylor University on a joint program, this one for students interested in elementary education certification. Two information sessions for students were held at MCC in the fall, and MCC education majors were offered a one-course scholarship at Baylor in the summer of 1992.



The community turned out to enjoy the One-Mile Run/Walk and 5K Race as part of MCC's 25th Anniversary celebration.

MCC's 25th anniversary was celebrated in November 1991 with great success and a marked increase in public awareness. Anniversary events held the weekend of Nov. 15-17 included the MCC Foundation Campaign Kick-Off Dinner with Henry Cisneros as guest speaker, a 5,000 meter and One-Mile Run/Walk, the Homecoming Game and Dance, the unveiling of a commemorative marker, a campuswide open house, and an alumni reception. The college also hosted a Waco Chamber of Commerce "Business After Hours" reception on Nov. 12. Planned by the 25th Anniversary Committee appointed by President Michaelis, all events were extensively promoted and well attended.

To further recognize the college's 25th anniversary, a 16-page historical publication, the *25-Year Perspective*, was published in May 1992 and distributed to employees, local officials, and friends of the college. Also, a combined fall credit/noncredit class schedule was printed for the first time and direct mailed to every household in McLennan County (approximately 72,000 residences). The Fall 1991 credit schedule won a Paragon Award from the National Council for Marketing and Public Relations.

This increased public awareness of the college has manifested itself in many ways, including sustained media coverage, increased enrollment, and more numerous donations to the MCC Foundation.

MANAGING RESOURCES

A sluggish economy, global competition, and other complex factors have created an environment in which resources for public service institutions like McLennan Community College are scarce. To continue MCC's proud tradition of excellent programs offered on the most beautiful community college campus in Texas, proactive approaches to resource development are a necessity.

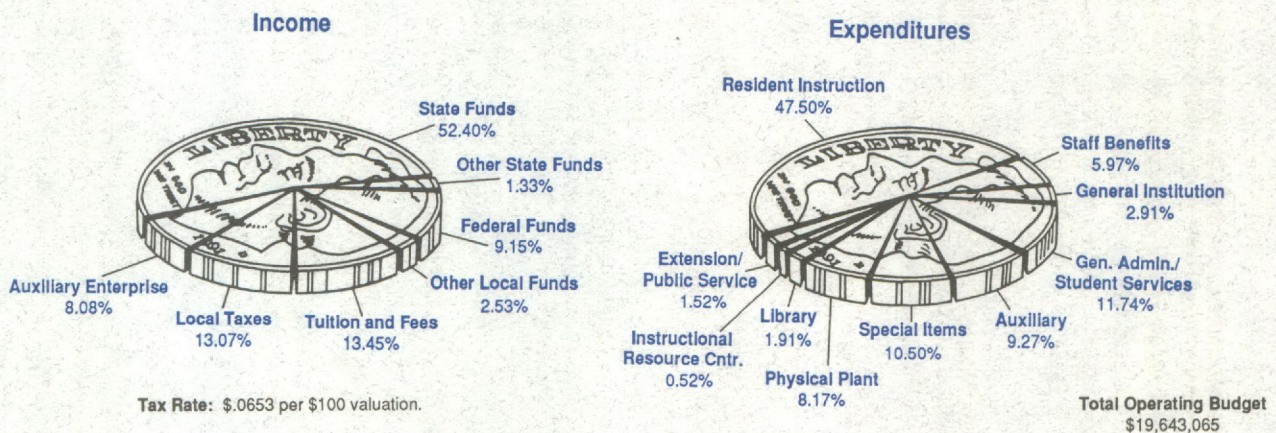
In perhaps the most significant development of the 1991-92 year, MCC's Board of Trustees approved a plan to raise \$8 million through revenue bonds to fund priority items in the Facilities Master Plan. These funds will be used to move all student service departments to one location convenient for

students, to remodel the Community Services Center to dramatically increase the space available for college programs, to bring the campus into compliance with the new American Disabilities Act, to purchase and implement an energy management system, and to complete many other needed renovations.

Another challenge in the current economic environment is to maintain an excellent benefits package for existing employees and as an incentive to attract highly qualified new professionals to the college. A new, self-funded worker's compensation Plan was implemented in December 1991 that saved the college more than \$46,000 in budgeted funds. Further, MCC joined a new compre-

hensive statewide insurance group to enhance benefits for employees and retirees and to make the administration of fringe benefits programs more efficient for the college and more convenient for the staff.

The MCC Foundation established a \$2.5 million goal for its first formal campaign to stimulate private donor support. Endowed scholarships and a staff and faculty professional development program are being emphasized. Under the enthusiastic leadership of campaign chairs Martha Beard and Willard Still, \$1.34 million in gifts were announced at the Campaign Kick-Off Banquet on Nov. 17; by the end of the year, that number had increased to more than \$2 million.



A systematic approach to the campaign has resulted in a well-organized case statement, personal proposals that reflect the needs of the college, and the endorsement of individual Foundation Board members. The Steering and Development Committees have established a resource development plan that has identified key pros-

pects, the top 300 primary prospects, and key vendor prospects.

Among the businesses that have provided support to the foundation are Citizens National Bank, Educator's Credit Union, Dealers Electric, Insurors of Texas, the Kimberly-Clark Corporation, Rountree Oldsmobile-Cadillac, and Time Manufac-

turing. Finally, a proposal to the Meadows Foundation was developed in conjunction with the Veteran's Administration Medical Center, Hillcrest Baptist Medical Center, and Providence Health Center requesting \$1.2 million to expand the college's Associate Degree Nursing program.

DEVELOPING PROFESSIONALLY

Professional development for faculty and staff is essential if McLennan Community College is to maintain the quality of programs and services for which it has become widely known.

During the year, faculty and staff participated in numerous workshops and seminars. These included sessions on conflict resolution, cultural diversity, competency-based instruction, desktop publishing, planning for computers, using computers in teaching, and others.

A joint program with MCC, Baylor University, and Texas State Technical College was held in the spring focusing on the VIM model teaching approach of classroom visits and weekly seminars. VIM — Vitality in Mission — is a program originated at MCC to promote and share effective teaching techniques. Also, three faculty members participated in administrative internships in critical areas, including facilities planning, institutional effectiveness, and the common course numbering system.

An exciting Leadership Development Program was designed to promote cultural and ethnic diversity in future community college leadership and to provide employees a formalized process for career advancement. An application process, curriculum and instructional design, and a budget were established, and the program will begin in 1992-93.

LONG-RANGE GOALS

Educational Programs

1. Meet the general educational needs of students
2. Distinguish the college with outstanding teaching
3. Expand articulation concerning transfer programs
4. Reinforce academic advising program to provide accurate, timely information
5. Improve access to computers and other technological resources
6. Expand linkages between the Vocational/Technical Division and business leaders
7. Review, create, and delete courses to meet changing community needs
8. Increase articulation concerning vocational/technical programs
9. Revitalize programs preparing students for entry-level employment
10. Reinforce the academic advising program for vocational/technical students
11. Improve professional development opportunities
12. Coordinate course offerings in liberal arts and vocational/technical programs
13. Augment computer support for instructional and educational purposes
14. Improve library resources
15. Develop students' written, oral, and computational competencies
16. Install computer-based record keeping in the Continuing Education Office
17. Improve the coordination of space allocation
18. Expand articulation with community to increase continuing education
19. Expand articulation with the community for personal development and recreation
20. Provide technologically sophisticated systems for information access
21. Provide informational support to all educational programs
22. Promote the use of traditional and innovative technologies

Human Resources

23. Review the basic organizational structure
24. Improve the definition and delineation of administrative duties
25. Delegate decision-making authority to the lowest level
26. Recognize the status of professional staff by reviewing job titles
27. Reaffirm college's commitment to faculty development and professional growth
28. Provide for flexibility of individual professional growth and step-credit
29. Encourage programs and projects that result in productivity and flexibility
30. Provide career development opportunities for support staff
31. Encourage minority staff employment and retention
32. Provide and maintain a faculty council which provides equal representation
33. Maintain an optimal balance between full- and part-time faculty
34. Ensure the quality of part-time faculty

35. Plan equitable and reasonable assignments of instructional loads
36. Plan classes to fit the room size
37. Provide support and incentive for instructors assigned larger classes
38. Allow full-time faculty to volunteer to teach extra class sections
39. Implement a salary increment plan
40. Implement a revised faculty evaluation procedure
41. Provide for regular evaluations of all divisions and personnel
42. Provide more attractive policies on academic freedom and tenure

Financial and Physical Resources

43. Pursue grants and other external funds
44. Build the McLennan Community College Foundation
45. Emphasize the effort to expand state support of community colleges
46. Pursue additional financial assistance to students; expand work-study programs
47. Develop partnerships with area businesses
48. Create an evaluation process for the use of buildings and grounds
49. Assess remodeling needs of all campus buildings
50. Determine effective uses of the Community Services Center
51. Develop a preventive maintenance plan for all buildings
52. Apply a campus-wide energy management program
53. Address the safety and security issues created by facilities

Student Services

54. Improve admissions and registration procedures
55. Enhance the college's recruitment program
56. Utilize computers to enhance contact with current, potential, former students
57. Develop a Comprehensive Academic Skills Support Services Program
58. Develop linkages between programs, departments, and high schools
59. Enhance the Support Services program
60. Encourage recruitment and retention of minority students
61. Improve career counseling and placement services
62. Improve student retention by meeting non-academic needs
63. Pursue additional sources of funding for financial assistance to students
64. Acknowledge that the college serves the service area in a reciprocal process
65. Create a social and intellectual community beyond the classroom
66. Enhance community awareness of McLennan Community College
67. Evaluate the need for low-cost junior, senior, and graduate-level courses

HEAD COUNT ENROLLMENT 1966-92

ACADEMIC YEAR	COLLEGE CREDIT				NONCREDIT
	FALL TOTAL	SPRING TOTAL	SUM I TOTAL	SUM II TOTAL	TOTAL
1966-67	855	885	311	186	-0-
1967-68	1,280	1,162	622	375	1,334
1968-69	1,577	1,638	899	539	844
1969-70	2,126	1,923	1,052	536	1,050
1970-71	2,211	2,153	1,224	656	1,597
1971-72	2,448	2,331	1,112	565	2,747
1972-73	2,522	2,446	1,206	578	4,097
1973-74	2,584	2,381	1,313	635	6,825
1974-75	2,902	2,918	1,785	866	10,227
1975-76	3,552	3,488	1,904	871	12,824
1976-77	3,608	3,535	1,891	796	16,720
1977-78	3,607	3,524	1,752	764	14,085
1978-79	3,621	3,780	2,030	1,012	13,035
1979-80*	4,140	3,920	2,200	1,153	13,291
1980-81*	4,249	4,180	2,401	1,207	13,390
1981-82*	4,251	4,364	2,552	1,187	13,223
1982-83*	4,302	4,395	2,696	1,192	12,267
1983-84*	4,707	5,322	2,961	1,186	13,804
1984-85*	5,304	5,488	2,264	1,345	13,516
1985-86*	5,053	5,470	3,402	1,374	13,422
1986-87*	5,313	5,550	3,122	1,489	13,198
1987-88**	5,198	4,999	3,384	1,539	15,937
1988-89**	5,389	5,688	3,818	1,881	13,659
1989-90**	5,496	5,158	3,743	1,496	13,602
1990-91**	5,615	5,606	3,424	1,355	12,299
1991-92**	5,704	5,535	4,315	1,461	10,574

*Flexible entry (FE) head count enrollment is included in totals.

**Does not include enrollment of Cosmetology. Flexible entry (FE) head count enrollment is included in totals. Auditors are not included.

ACCREDITATION AND RECOGNITION

Mclennan Community College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award the Associate in Arts degree, the Associate in Applied Science degree, and the Certificate of Completion. Credits from this institution are generally transferable to all colleges and universities in the nation.

Recognition has been given McLennan Community College by the Texas Higher Education Coordinating Board and the Texas Education Agency. The College is approved for the training of veterans and foreign students.

McLennan Community College is a member of the American Association of Community and Junior Colleges, Southern Association of Junior Colleges, and the Texas Public Junior College Association.

Individual programs also may be accredited or approved by other agencies. The programs which have received such recognition and the accrediting or approving agencies are listed below:

Associate Degree Nursing

Board of Nurse Examiners for the State of Texas
Board of Vocational Nurse Examiners
National League of Nursing

Cosmetology

Texas Cosmetology Commission

Driver Education

Texas Education Agency

Defensive Driving

Texas Safety Association

Emergency Medical Technology

Texas Department of Health

Gerontology

Texas Basic Certificate in Gerontology
Texas Gerontological Consortium
for Continuing Education
HOTCOG Area Agency on Aging

Heart of Texas Regional Police Academy

Texas Commission on Law Enforcement
Officer Standards and Education

Management/Real Estate

Texas Real Estate Commission

Mental Health Associate

National Council for Human Service Education

Medical Laboratory Technician

National Accrediting Agency
for Clinical Laboratory Sciences

Nursing Home Administration

Texas Board of Licensure for
Nursing Home Administrators

Office Occupations

National Association of Professional
Legal Secretaries

Physical Therapist Assistant

Commission on Accreditation in Physical
Therapy Education — American Physical
Therapy Association

Radiologic Technology

Joint Review Committee on Education in
Radiologic Technology, American Medical
Association

Respiratory Care Technician

Joint Review Committee for Respiratory
Therapy Education, American Medical
Association

Substance Abuse Counseling Certificate

Texas Association of Alcoholism and Drug
Abuse Counselors

Vocational Nursing

Board of Vocational Nurse Examiners for the
State of Texas

EQUAL OPPORTUNITY

McLennan Community College does not discriminate on the basis of sex, handicap, race, creed or religion, color, age, or national origin.

TRANSFER AND TECHNICAL PROGRAMS AT MCC

Associate in Arts Degree

Agriculture/Agribusiness
Art
Business (General, Finance,
Marketing, etc.)
Computer Science
Criminal Justice
Drama
Education (Elementary,
Secondary)
Engineering
General Studies
Journalism
Music
Nursing (BSN)
Pharmacy
Physical Education
Pre-dental
Pre-law
Pre-medical
Psychology
Religion
Social Work
Sociology
Speech

Associate in Applied Science Degrees

Accounting/Management
Business/General
Child Development
Child Development/Special
Persons
Computer Data Processing/
Programming
Criminal Justice/Law En-
forcement
Criminal Justice/Corrections
Fashion Merchandising/
Management
Financial Services/Manage-
ment
Gerontology
Information Processing
Interpreter Training
Legal Secretarial
Management/Business
Medical Laboratory Techni-
cian
Medical Secretary
Mental Health Associate
Mental Retardation
Microcomputer Applications/
CDP Option
Microcomputer Applications/
Off. Occ. Option
Music, Commercial/Audio
Technology
Music, Commercial/Compo-
sition/Arranging
Music, Commercial/Perfor-
mance
Nursing/Associate Degree
Physical Therapist Assistant
Postal Services/Management
Radiologic Technology
Real Estate/Management
Substance Abuse/Addiction
Youth Counseling

Certificates

Accounting/Management
Business/Management
Child Development (CD)
(1st yr.)
CD/Administration
CD/Child Development
Associate (CDA)
CD/Special Persons
CD/Teacher Aide
Clerical Typist
Computer Data Processing
(1st yr.)
CDP Operations
CDP Microcomputer Applica-
tions
Cosmetology
Cosmetology Instructor
Criminal Justice/Law En-
forcement
Criminal Justice/Corrections
Fashion Merchandising/
Management
Financial Services/Manage-
ment
Interpreter Training/Commu-
nication Skills in Deafness
Mental Health Aide
Mental Health/Gerontology
Mental Retardation
Microcomputer Applications/
Off. Occ. Option
Nursing/Vocational
Paramedicine
Real Estate/Management
Respiratory Care Technician
Secretarial Training
Substance Abuse Counseling
Youth Counseling



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Produced by the MCC Public Information Office