

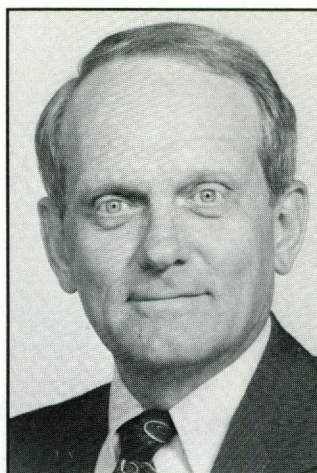
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McLENNAN
Annual
COMMUNITY
Review
COLLEGE

Message from the President



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McLennan Community College is excited about working closely with educational institutions, business and industry, and governmental agencies in the Central Texas region to meet the challenges presented by the demographic realities and economic changes we face in the present and future.

According to the American Society for Training and Development and the U.S. Department of Labor, two-thirds of the people who will be working in the year 2000 are already in the workforce, 75 percent of the workforce will need significant retraining in the next decade, over half of the new jobs of the future will require postsecondary education and training, and 82 percent of the new entrants in the workforce by the year 2000 will be women and minorities, groups traditionally underrepresented in the workplace.

These facts make access to and success in college for all our citizens even more critically important to the prosperity of our region than in the past. Through the planning process, we will

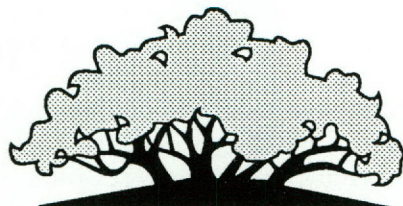
continue to anticipate and assess MCC's contributions to meeting these challenges in a coordinated effort with our partners in the region.

The culmination of the 1990-91 planning process, this *Annual Review*, describes what I believe to be a highly productive and successful year at MCC. With the guidance of the Board of Trustees, much was accomplished by our outstanding and energetic faculty and staff in expanding, improving, and enhancing the many services the college provides to the community.

We are looking forward to building on these accomplishments in 1991-92 and continuing to explore even more ways that MCC can fulfill its commitment to the advancement of Central Texas.

A handwritten signature in black ink, appearing to read "D. Michaelis". The signature is fluid and cursive, with a large initial "D" and "M".

Dennis Michaelis
President
McLennan Community College



McLennan Community College

25th
Anniversary

Introduction

This edition of McLennan Community College's *Annual Review* provides an opportunity to reflect upon the progress of the college during the 1990-91 year in accomplishing the long-range goals in the master plan, *Directions*, which was approved by the Board of Trustees in 1989. It also commemorates the 25th anniversary of the college's first classes, which met in the fall of 1966. The publication is produced in magazine format to enhance its readability and to organize the accomplishments in an easily accessible and comprehensible structure. It is also important, however, to have a clear understanding of the specific goals and objectives, approved by the Board of Trustees in August of 1990, that provided the framework for the activities described in this publication. They are outlined below.

McLennan Community College 1990-1991 Institutional Goals

1. **McLennan Community College will implement a computerized management information system.**
 - A. The administrative, business, fiscal, personnel, student services, and physical operations' records and procedures will be converted to the computerized management information system.
 - B. An automated library system will be installed.
 - C. State-of-the-art technology will be incorporated into the daily operations of the college and implemented at every practical level.
2. **McLennan Community College will continue to project a positive image to the faculty, to the students, and to the community-at-large.**
 - A. Efforts to increase the awareness of the college will be made at the local, regional, state, and national levels.
 - B. Recruiting and financial aid brochures and publications will be revised.
 - C. The 1991-93 General Catalog will be produced.
 - D. The 25th anniversary of the college will be celebrated.
3. **McLennan Community College will continue to implement comprehensive plans to guide the institution.**
 - A. Planning will be coordinated through all levels of the institution to ensure collaboration, implementation, and effectiveness.
 - B. The departmental self studies, data collection, and final reports will be completed as the college prepares for the Southern Association of Colleges and Schools' reaffirmation of accreditation.
 - C. Research will increase to enhance institutional effectiveness.
 - D. Planning strategies will reflect the directions of the master plan.
 - E. Procedural manuals and forms in the Instructional, Business, and Student Services areas will be revised.
4. **McLennan Community College will strengthen academic quality to meet the changing needs of students and industry through instructional and curriculum development programs.**
 - A. New programs will be developed or strengthened in the following areas: Occupational Therapy Assistant, Medical Records, Unit Clerk, Vocational Programs at the Marlin Prison, Paramedicine, and Adult Education.
 - B. A comprehensive review of all course syllabi will be conducted.
 - C. Instructional programs will be reviewed to ensure that state-of-the-art technology is taught.
 - D. Enrollment and use of the Downtown and Crossroads centers will increase.
 - E. Collaboration with four-year institutions, other two-year colleges, school districts, and civic and governmental agencies will be conducted.
 - F. The college will continue to work closely with business and industry to respond to labor market demands with appropriate development and training programs.
5. **McLennan Community College will provide professional development opportunities for faculty and staff.**
 - A. Participation in the Employee Wellness program will increase.
 - B. Externship opportunities will be provided for technical faculty members.
 - C. Training sessions to benefit all employees will be conducted.
 - D. Faculty and staff will be encouraged to participate in civic and community organizations.

6. **McLennan Community College will continue to promote and to diversify the college's staff, students, programs, and activities.**
 - A. The Texas Education Opportunity Plan will be implemented fully.
 - B. Staff and students will be encouraged to participate in cultural enrichment activities.
 - C. An office of multicultural services will be instituted.
 - D. International activities within course curriculums, student activities, and business and industry relationships will be encouraged.
 - E. Leadership workshops, community service projects, and special programs and activities for students will be provided.
 - F. Minority students will be assured of access to educational opportunities.
 - G. The minority composition of the faculty and staff will reflect the local/statewide workforce as specified in the college's Affirmative Action Plan.
7. **McLennan Community College will ensure educational opportunities and service to all people in the service area.**
 - A. Student enrollment will increase as a result of a revised, more effective student recruitment program.
 - B. The system of disbursement of institutional scholarships will be reviewed and revised.
 - C. The retention of first-time entering students from the fall to the spring semester will increase.
 - D. The number of graduates and program completers will increase.
 - E. Programs, courses, and activities for senior citizens will be developed and implemented.
8. **McLennan Community College will provide a comprehensive developmental program for students and the community.**
 - A. An evaluation of students' successful completion of developmental courses will be conducted.
 - B. Successful completion of developmental students' first college-level courses will be determined.
 - C. Retention rates for students requiring remediation will be increased.
 - D. The number of students completing required remediation and achieving passing scores on the Texas Academic Skills Program (TASP) will increase.
 - E. Alternative methods of instruction will be implemented to meet the needs of special students.
 - F. The challenge of adult literacy will be addressed through adult education programs and literacy projects.
9. **McLennan Community College will administer the fiscal matters of the college in a prudent and resourceful manner.**
 - A. The system of internal financial controls will be reviewed to ensure greater efficiency.
 - B. Procedures for depreciation of equipment will be developed.
 - C. Long-term financing strategies for capital improvements and preventive maintenance of facilities will be reviewed and adopted as needed.
 - D. Fringe benefits and employee participation will be reviewed.
 - E. Federal, state, and local grant proposals that support the master plan will be developed.
 - F. The feasibility of starting a government contract resource center will be considered.
 - G. McLennan Community College Foundation resources for student scholarships will increase.
 - H. McLennan Community College Foundation support for faculty, staff, and designated programs will increase.
10. **McLennan Community College will maintain and improve the physical plant, support the teaching/learning processes, maintain and provide current teaching/learning equipment, and insure the health and safety of all who use the college.**
 - A. The 1989-90 Facilities Task Force recommendations approved by the Board of Trustees will be implemented.
 - B. Additional facilities issues will be studied by the 1990-91 Facilities Task Force.
 - C. A campuswide emergency preparedness plan will be finalized.
 - D. Mail service and the telephone system will be reviewed and recommendations for improvement will be made.
 - E. The system of providing materials duplication for faculty and staff will be reviewed, and recommended improvements will be implemented.

McLennan Community College Mission Statement

McLennan Community College affirms its mission to provide a comprehensive range of educational programs and services for students and a dynamic, multicultural community. The college is committed to excellence in all of its educational programs. McLennan Community College endorses the concept of open admissions and provides support services designed to assist students to succeed in their educational goals.

To accomplish its mission, McLennan Community College will periodically assess community needs and provide:

1. Freshman and sophomore courses in arts and sciences which may apply to an associate or a baccalaureate degree;
2. Vocational and technical programs leading to an associate degree or a certificate which prepare students for employment or job advancement;
3. A program of continuing education that provides courses, activities, and services, both on campus and within the community, for personal growth, skill development, and career enhancement; and
4. Opportunities for economic growth, cultural enrichment, and the development of good citizenship through courses, activities, and services.



MCC Board of Trustees

(Back row) Randy Cox, Cleoda Bables, James Hardwick, Danny Uptmore; (front row) Carl McIntosh, vice chairman, Donald Hay, chairman, Pauline Chavez, secretary.

Growth in Instructional Services

Offering accessible, quality instructional programs is one of the most important missions of any community college, particularly in these times of rapid change and economic crisis. Government officials and business leaders agree that education is the key to a successful future for our society. Only through an educated workforce can we hope to meet the economic challenges presented in today's global market competition.

The decline of the oil industry in Texas, which had provided economic stability for decades, further necessitates the diversification of the economy. These conditions require a significant increase in the number of employees capable of adapting to change and performing highly technical and complex tasks.

McLennan Community College responded to these challenges during the 1990-91 academic year by building upon its already strong tradition of dedication to student success, and by enhancing the quality of and accessibility to its instructional programs.

One extremely successful and well-received effort in this direction was the establishment by MCC and Baylor University of an evening Bachelor

of Business Administration program. It was designed as a fully articulated system through which MCC business administration students can transfer without interruptions or delays to Baylor to complete their four-year degree. Hundreds of students called the college and attended information sessions following a publicity blitz and advertising campaign announcing the new program.

The college also took several steps toward enhancing program quality, including beginning work on an institutional effectiveness system, a new initiative of the members of the Southern Association of Colleges and Schools. Indicators of institutional effectiveness and existing measurements were identified during the year, and plans were developed to apply the results of institutional data analysis for programmatic changes and use. Further, professional development activities were planned to increase administrators' awareness of institutional effectiveness and the importance it bears on the college's self-study. A full-time institutional effectiveness officer was hired to facilitate the process.

A Learning Development Center, a modern computer laboratory, was opened in the fall of 1990 in the Health and Physical Education Building. This center strengthened the college's efforts to facilitate student success in meeting the basic skills requirements of the state-mandated Texas Academic Skills Program (TASP). It also provided an additional instructional facility for the regional adult education program, which the college assumed in the summer of 1990. During the year, 651 credit students and 138 adult education students utilized the laboratory.



A press conference was held Nov. 12, 1990, to announce the joint Bachelor of Business Administration program between MCC and Baylor University. Making the announcement were (left) Dr. Kent Gilbreath, associate dean of undergraduate programs at BU, and Jerry Jordan, director of MCC's management programs.

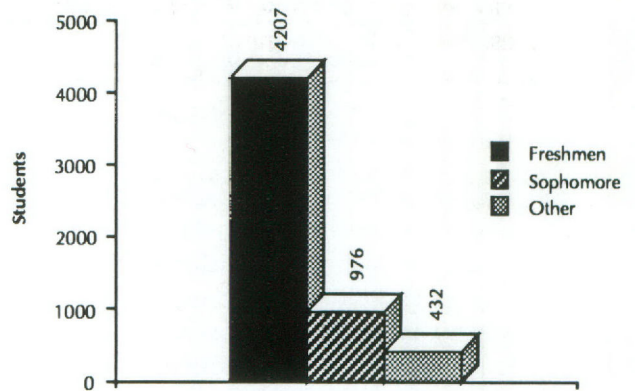
The ongoing attempt to improve and expand existing programs was maintained through several initiatives. The Office Occupations Learning Center was renovated to fully simulate an office environment with the most up-to-date technology available, enabling students to receive training that is directly related to the workplace. Recognizing the extensive need nationwide, as well as in the Heart of Texas region, to improve students' skills in mathematics, two new developmental math classes were developed. On a campuswide basis, syllabi and course designs were evaluated and revised. Also, the Health Careers and Computer Data Processing programs received new computer laboratories, a first for health careers and an important advancement in keeping the program relevant and competitive.

Rounding out the academic year, the quality of MCC's speech programs was evidenced when the college's forensic team captured the national championship at the Phi Rho Pi National Speech Tournament in April 1991, the nation's largest college tournament.

Responsive Community Services

McLennan Community College expanded its outreach efforts in 1990-91 in an effort to further increase accessibility to higher education and to contribute to the advancement of the community. Whenever financially possible, the college strived to provide services and programs that contributed to

Student Classification



the quality of life in the Heart of Texas region and to provide information important to an understanding of the college's role and scope.

No better example of MCC's commitment to the community exists than the development of the Kimberly-Clark Adult Learning Center, which provides community members an opportunity to receive literacy training free of charge. The center was made possible by a generous contribution from the Kimberly-Clark Foundation and is located in the college's Community Services Center. The new center houses a state-of-the-art, 24-station computer lab that features a variety of software, including Principles of the Alphabet Learning System (PALS), WordPerfect, GED instructional modules, and other programs. Children also benefit from the center, where summer classes were offered through the college's Continuing Education Division. In the fall of 1991, the center will be in continuous use from 8 a.m. to 9 p.m. daily, with technical writing and other classes being added.



A large crowd gathered June 26, 1991, for the official opening of the Kimberly-Clark Adult Learning Center, made possible by a grant from the Kimberly-Clark Foundation.

A fully automated Information Age Office was created at Midway High School in cooperation with the Midway Independent School District and area businesses. MCC offered community members credit and noncredit computer classes there evenings and Saturdays throughout the year.

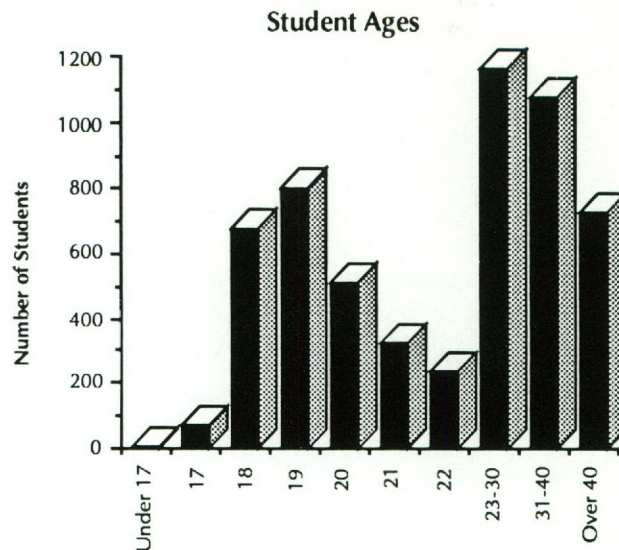
The college also hosted the annual meeting of the Central Texas Higher Education Council and continued to actively participate in the Waco Higher Education Consortium, consisting of MCC, Baylor University and Texas State Technical Institute.

Cooperation and communication with the business community also continued to be an important goal. Serving as the fiscal agent for the region's quality workforce planning committee, HOTLINK, and operating specialized training programs, the college helped ensure that available educational programs matched the training needs of the labor market and were offered in the most efficient way possible. Demand occupations for the six-county area were identified, and the college has made and will continue to make every effort to offer courses or programs to accommodate those occupations. Also during the year, the Continuing Education Division had training contracts from 42 employers for 1,248 employees throughout the region. In an attempt to combat illiteracy, the adult education program offered programs at 23 sites, served 2,851 students, and generated 65,603 contact hours.

Informative programs in secondary schools and other organizations in the region, provided by college faculty and staff, encouraged all public school students to take advantage of the opportunities available at MCC for a college education and a higher standard of living. The Office of Admissions Advisors visited more than 60 area high schools to conduct sessions with counselors and administrators as well as students. A Leadership Youth Program was offered to area high school students, and financial aid workshops were conducted for all local prospective college-bound students and their parents at high schools, community centers, and churches. Brochures and information about McLennan Community College were distributed or presented to approximately 40 churches, and monthly admissions advisor newsletters were mailed to junior and senior high school counselors.

The two new off-campus centers, opened by MCC during 1989-90 in an attempt to accommodate students for whom travel to the main campus was difficult, had a busy year. At the Crossroads Center, Highway 84 and Hewitt Drive, 434 credit and 674 non-credit students attended classes;

enrollment at the Downtown Center, 711 Washington, was 273 credit and 725 non-credit students. A full-time coordinator of off-campus instruction position was created to provide enhanced coordination and promotion of the services offered at the centers. Additionally, several businesses and organizations utilized the centers' rooms and facilities for meetings, workshops, and seminars.



Several projects designed to benefit senior citizens were developed and implemented during 1990-91. The college was awarded a Retired Senior Volunteer Program (RSVP) grant for the six-county region from ACTION, the Federal Volunteer Agency, and the Texas Department on Aging (TDOA). The program provides opportunities for retired individuals age 60 or older to participate more fully in the life of the community through volunteer service. Operated by a three-member staff in the MCC Community Services Center, the program currently has approximately 1,200 active volunteers. Academically, MCC's Mental Health program received approval to offer a certificate/associate degree credit program in gerontology. Also, courses designed to help students work with and provide services to the aged continued to be offered. Under MCC's leadership, the Texas Junior College Teacher's Association Convention included a session on "Aging Education and Services" during its 1990-91 convention.

Other areas in which the college reached out into the community include: obtaining equipment, materials, and funding to open the Government Contract Assistance Center to help area businesses that want to secure government contracts; beginning plans to celebrate the 25th Anniversary of McLennan Community College during the 1991-92 academic year; and the ongoing involvement of MCC faculty, staff, and administration in numerous community organizations and initiatives.

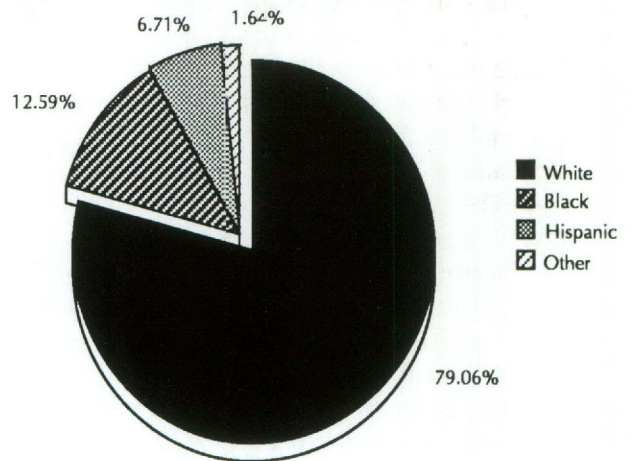
Strengthening the Institution

In order to best assess the educational needs of the community, McLennan Community College must first anticipate its own future needs and continually track progress in achieving these goals. Realizing this, the Board of Trustees in August 1989 adopted the college's master plan, *Directions*. Since then, the college has implemented a systematic process for planning and evaluation based upon the goals and objectives in that master plan.

All departments and divisions at McLennan Community College continued to meet regularly to monitor progress and chart future directions during the 1990-91 year.

In preparation for reaffirmation of accreditation in 1992 by the Southern Association of Colleges and Schools, a self-study process continued to be conducted under the guidance of a director, two co-chairpersons, and a five-member steering committee. Five principal committees, 16 subcommittees, one editorial committee, and one statistical review committee were formed. The committees met weekly during the fall semester and developed a first draft of the college's self-study report. Departmental self-studies, compiled into 19 volumes categorized by departments and program areas, were completed. Faculty, staff, student, and community questionnaires were developed and distributed, and an analysis of the results was included in the self-study report. Finally, three self-study newsletters were distributed campuswide to keep the faculty and staff informed.

Student Ethnicity



Comprehensive Student Services

Community college students of the 1990s are a diverse population. Meeting their needs and facilitating their success is an imposing challenge that the Student Services Division of McLennan Community College has readily accepted.

A comprehensive system for student guidance and support was provided by the student services departments, including the registrar, admissions advising, financial aid, counseling, student activities and health services, and special services. Programs and services were offered to meet the needs of the wide variety of special populations represented in the student body. These included career assessment and guidance, tutoring, recruitment, Upward

Faculty and staff enjoyed the Multicultural Festival held in the spring of 1991. (Left to right): Astra Jackson, biology instructor; Louise Banks, library assistant; Linda Talbert, secretary; and Ruby Burns, counselor, help host a booth at the festival.



Bound (a college-based program for low-income high school students), and services for displaced homemakers and the handicapped.

Multiculturalism and cultural enrichment particularly were emphasized during the year. An office of multicultural activities was established and a coordinator of multicultural services was appointed. The new office formulated plans to offer a multicultural seminar in freshman orientation, a student mentoring program, a multicultural course/studies program, and monthly multicultural events. Multicultural activities through the year included a Veteran's Day program, Martin Luther King's Birthday celebration, National Women's History Month, and a Multicultural Fair. An International Students' Organization was established early in the year and through its efforts provided personal and degree counseling, course advising, housing information, and employment opportunities to international students.

The Office of Student Activities and Health Services offered leadership training for student government officers and representatives and for prospective MCC students currently attending Waco and University High Schools. Community service projects provided through the office included a blood drive, a Toys-for-Tots pool tournament in conjunction with the U.S. Marine Corps, a canned food drive, hospital and nursing home visitations, and help for families and people in crisis situations.

Efforts by the college to assure student success and achievement also were stepped up in the areas of reducing attrition and providing services to academically at-risk students.

Professional Development

McLennan Community College realizes a fully implemented professional development program is necessary for the faculty and staff to reach its potential in providing students with the tools and skills needed for success.

Five faculty members participated in externships during the year to keep abreast of recent developments in the professions in which they prepare students to enter. Externships were completed by associate degree nursing instructor Minnie Davis at Providence Hospital, mental health

instructor Martie Sauter at Brazos Psychiatric Hospital, business instructors Jimmy King and Connie Wedemeyer at accounting firms, and computer data processing instructor Iva Lee at the IBM office in Waco and at El Centro College in Dallas.

Two MCC faculty members, Dr. Michael White and Dr. Juan Mercado, utilized travel time provided by the college during the fall of 1991 to tour educational facilities in Russia. Students benefited from this increased, first-hand knowledge of the Soviet Union and its culture. Additionally, students and faculty were enriched when a Russian instructor returned the visit with a week-long stay at MCC in the spring and spoke to several classes and faculty gatherings.

Utilizing technology to provide professional development more efficiently and effectively, 21 Starlink teleconferences were made available during the year. The topics of the teleconferences included Writing Across the Curriculum, National Effective Transfer Consortium, Developing Partnerships: Contract Education, and others on issues related to nursing, computers, testing, art, and creative thinking.

During the 1990-91 year, the new wellness program was a priority in professional development, with trustees approving release time for employee participation. Employees received



Dr. Michael White, pictured here at a Moscow landmark, visited Russia with Dr. Juan Mercado to study its educational institutions.

assistance in developing wellness profiles and in implementing personal fitness plans, including basic fitness assessments, goal setting, exercise prescriptions, lifestyle inventories, and reevaluations on a semi-annual basis. Further, a wide variety of activities, such as a walking club, low-impact aerobics, water aerobics, basketball, lap swimming, a softball tournament, and an open gym, were offered throughout the year.

Also, the second annual Great Teacher Connection Conference was held during the year, as was the Eighth Annual Waco Great Teachers' Conference, designed to recognize and encourage excellent teachers at the three institutions of higher education in McLennan County.

Physical Plant Development

Providing the first-class facilities necessary for the accomplishment of the college's mission is important to the health and vitality of any community college.

McLennan Community College's Facilities Task Force established the renovation of the Health and Physical Education Building as a priority for 1990-91, and the completion of that project is scheduled for November 1991. Changes will include new racquetball courts, a dance studio, several offices, and relocation of the weight room.

In other renovation, the Child Development Center was moved to the Community Services Center in the summer of 1991. The center represents a model child care facility, featuring observation rooms for child development students, a full kitchen serving balanced hot meals, spacious children's classrooms with multiple learning centers, and a professionally designed playscape.

To facilitate the efficient and productive use of facilities, an administrative intern was hired to collect and categorize all facilities-related issues. In a presentation to the Board of Trustees in August 1991, he reported that an inventory of physical plant specifications and needs had been completed and a Request for Proposals had been designed in a search for an architectural firm to assist the college in the development of a Facilities Master Plan. This plan will be integrated into an updated version of *Directions*, the college's master plan, during the 1991-92 year.



A wing of the Community Services Center was renovated and the college's Child Development Center moved into its spacious new facility in the fall of 1991.

Another improvement accomplished during the year was the placement of copiers in the Student Center, the Community Services Center, the Health and Physical Education Building, the Health Careers Building, and the Applied Science Building to make duplication services more accessible to faculty and staff.

Resourceful Fiscal Management

Fiscal management procedures were redesigned during the year to promote efficiency and a number of alternative funding sources were secured.

The most exciting development during the year was the announcement of the receipt of a U.S. Department of Education Title III Strengthening Institutions grant with a potential five-year total of \$2.3 million. The grant will provide funds for three major activities: 1) improvement of academic programs and acquisition of equipment; 2) faculty development; and 3) design and implementation of a collegewide retention system. Implementation of

the first two activities will begin during the 1991-92 academic year with \$414,155 in Title III funds.

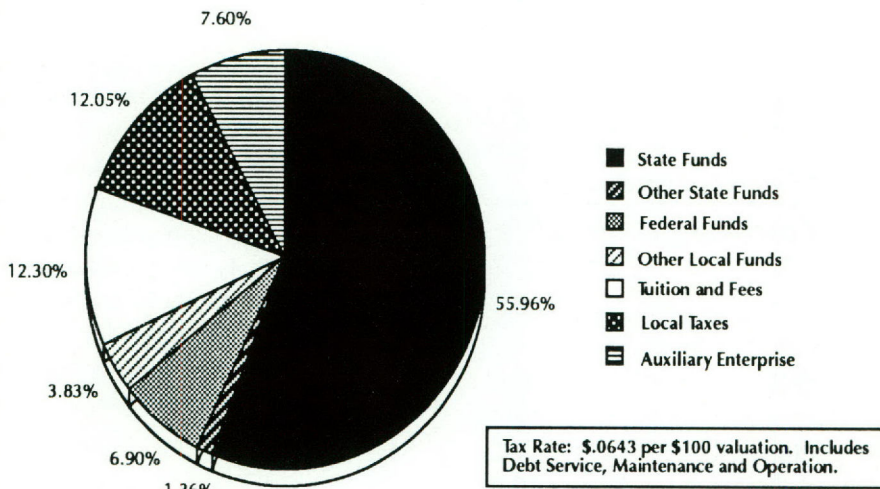
In other developments, a Retired Senior Volunteers Program (RSVP) grant was received with funding from ACTION, The Federal Volunteer Agency, and the Texas Department on Aging (TDOA). A \$55,000 Eisenhower Math and Science Improvement grant was awarded to the math department to conduct training for Waco Independent School District elementary school teachers in strategies for teaching problem solving through the use of manipulatives. Also, the college received a \$35,888 Carl Perkins Postsecondary Vocational Discretionary Project grant to provide assistance with child care, transportation, and books and supplies for nontraditional vocational/technical students.

The organizational structure within the Business Office was changed to manage grants, payroll, and accounting support functions more effectively.

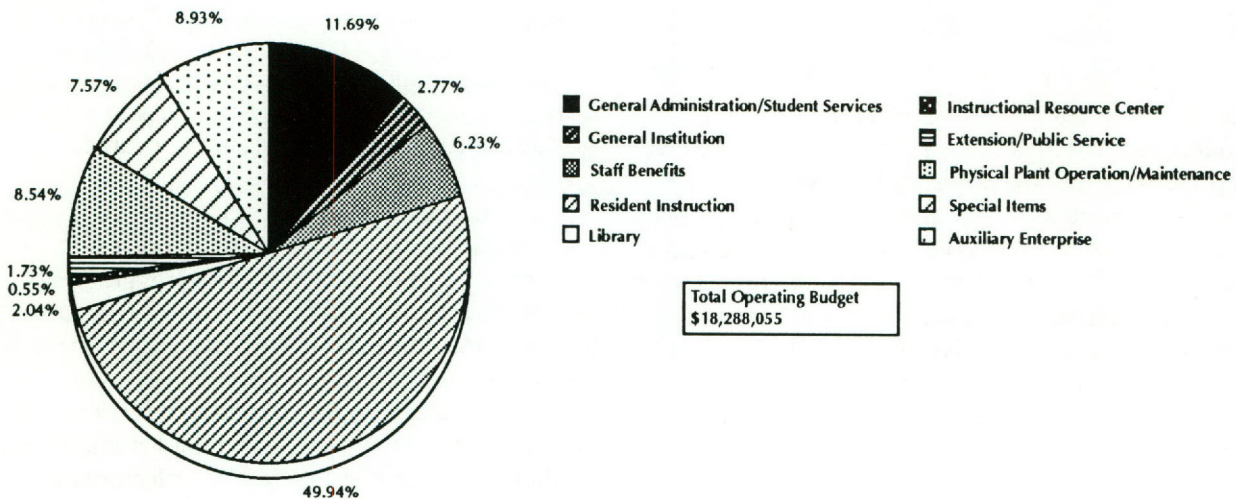
Two new benefits, universal life insurance and cancer insurance, were implemented on a payroll deduction basis.

The McLennan Community College Foundation had an extremely productive year. The foundation received: \$175,000 from the Kimberly-Clark Foundation for the establishment of the Kimberly-Clark Adult Learning Center; a \$100,000 Versa-Lift truck from Time Manufacturing; and an AT&T Dimension 400 telephone system from Word, Inc., which will allow the college to expand its current system at a fraction of the cost of a new system. In addition, several hundred thousand dollars in individual donations and deferred gifts were secured through the foundation. Also, a comprehensive and well-designed "Planned Giving Program" was established with strong support from the faculty and staff as well as community members. In other action, the foundation Board of Directors completed the last phase of the planning required for a \$2.5 million fund-raising campaign to be launched in November 1991.

Income



Expenditures





Maggie Harbaugh, librarian, and Jane Gamez, director of library services, supervised the delivery of new terminals to be used in the automation of the library. MCC is the first community college of its size in Texas to use the DYNIX automated integration system.

Innovative Technological Advancement

In addition to new computer labs for students, Starlink teleconferences for faculty, and a new modernized telephone system, the college made other important technological advancements during the year. The library completed several steps toward becoming fully automated and at the end of 1990-91 was in the final stages of barcoding all of its volumes.

Also, the installation of a new Digital Equipment Corporation mainframe computer made possible major strides toward the full implementation of a computerized management information system.

Colleague Administrative Computer System software was purchased for the new computer, and staff attended numerous training seminars during the year. Modules of the system that have been implemented include accounts payable, accounts receivable, budget management, cash receipts, general ledger, payroll, personnel, and purchasing. The registrar and financial aid modules were customized and developed for use at McLennan Community College and were successfully piloted in the second summer session and early registration for the fall of 1991.

Also, the conversion of student demographic data for transfer from the old to the new system was in the final stages. Remote terminals are in the process of being connected to the new system from most buildings on campus using fiber optics. Sufficient fiber was laid to allow for numerous future additional applications, such as voice transmission for inter-building communications, video transmissions for teleconferences and other broadcasts in remote locations, climate control and security systems for the campus, and instructional lab linkages.

Head Count Enrollment in Credit and Noncredit Courses by Semesters and Academic Years 1966-1991

ACADEMIC YEAR	COLLEGE CREDIT				NONCREDIT
	FALL TOTAL	SPRING TOTAL	SUM I TOTAL	SUM II TOTAL	TOTAL
1966-67	855	885	311	186	-0-
1967-68	1,280	1,162	622	375	1,334
1968-69	1,577	1,638	899	539	844
1969-70	2,126	1,923	1,052	536	1,050
1970-71	2,211	2,153	1,224	656	1,597
1971-72	2,448	2,331	1,112	565	2,747
1972-73	2,522	2,446	1,206	578	4,097
1973-74	2,584	2,381	1,313	635	6,825
1974-75	2,902	2,918	1,785	866	10,227
1975-76	3,552	3,488	1,904	871	12,824
1976-77	3,608	3,535	1,891	796	16,720
1977-78	3,607	3,524	1,752	764	14,085
1978-79	3,621	3,780	2,030	1,012	13,035
1979-80*	4,140	3,920	2,200	1,153	13,291
1980-81*	4,249	4,180	2,401	1,207	13,390
1981-82*	4,251	4,364	2,552	1,187	13,223
1982-83*	4,302	4,395	2,696	1,192	12,267
1983-84*	4,707	5,322	2,961	1,186	13,804
1984-85*	5,304	5,488	2,264	1,345	13,516
1985-86*	5,053	5,470	3,402	1,374	13,422
1986-87*	5,313	5,550	3,122	1,489	13,198
1987-88**	5,198	4,999	3,384	1,539	15,937
1988-89**	5,389	5,688	3,818	1,881	13,659
1989-90**	5,496	5,158	3,743	1,496	13,602
1990-91**	5,615	5,606	3,424	1,355	12,299

*Flexible entry (FE) head count enrollment is included in totals.

**Does not include enrollment of Cosmetology. Flexible entry (FE) head count enrollment is included in totals. Auditors are not included.

LONG-RANGE GOALS

Educational Programs

1. Meet the general educational needs of students
2. Distinguish the college with outstanding teaching
3. Expand articulation concerning transfer programs
4. Reinforce academic advising program to provide accurate, timely information
5. Improve access to computers and other technological resources
6. Expand linkages between the Vocational/Technical Division and business leaders
7. Review, create, and delete courses to meet changing community needs
8. Increase articulation concerning vocational/technical programs
9. Revitalize programs preparing students for entry-level employment
10. Reinforce the academic advising program for vocational/technical students
11. Improve professional development opportunities
12. Coordinate course offerings in liberal arts and vocational/technical programs
13. Augment computer support for instructional and educational purposes
14. Improve library resources
15. Develop students' written, oral, and computational competencies
16. Install computer-based record keeping in the Continuing Education Office
17. Improve the coordination of space allocation
18. Expand articulation with community to increase continuing education
19. Expand articulation with the community for personal development and recreation
20. Provide technologically sophisticated systems for information access
21. Provide informational support to all educational programs
22. Promote the use of traditional and innovative technologies

Human Resources

23. Review the basic organizational structure
24. Improve the definition and delineation of administrative duties
25. Delegate decision-making authority to the lowest level
26. Recognize the status of professional staff by reviewing job titles
27. Reaffirm college's commitment to faculty development and professional growth
28. Provide for flexibility of individual professional growth and step-credit
29. Encourage programs and projects that result in productivity and flexibility
30. Provide career development opportunities for support staff
31. Encourage minority staff employment and retention
32. Provide and maintain a faculty council which provides equal representation
33. Maintain an optimal balance between full- and part-time faculty
34. Ensure the quality of part-time faculty

LONG-RANGE GOALS

35. Plan equitable and reasonable assignments of instructional loads
36. Plan classes to fit the room size
37. Provide support and incentive for instructors assigned larger classes
38. Allow full-time faculty to volunteer to teach extra class sections
39. Implement a salary increment plan
40. Implement a revised faculty evaluation procedure
41. Provide for regular evaluations of all divisions and personnel
42. Provide more attractive policies on academic freedom and tenure

Financial and Physical Resources

43. Pursue grants and other external funds
44. Build the McLennan Community College Foundation
45. Emphasize the effort to expand state support of community colleges
46. Pursue additional financial assistance to students; expand work-study programs
47. Develop partnerships with area businesses
48. Create an evaluation process for the use of buildings and grounds
49. Assess remodeling needs of all campus buildings
50. Determine effective uses of the Community Services Center
51. Develop a preventive maintenance plan for all buildings
52. Apply a campus-wide energy management program
53. Address the safety and security issues created by facilities

Student Services

54. Improve admissions and registration procedures
55. Enhance the college's recruitment program
56. Utilize computers to enhance contact with current, potential, former students
57. Develop a Comprehensive Academic Skills Support Services Program
58. Develop linkages between programs, departments, and high schools
59. Enhance the Support Services program
60. Encourage recruitment and retention of minority students
61. Improve career counseling and placement services
62. Improve student retention by meeting non-academic needs
63. Pursue additional sources of funding for financial assistance to students
64. Acknowledge that the college serves the service area in a reciprocal process
65. Create a social and intellectual community beyond the classroom
66. Enhance community awareness of McLennan Community College
67. Evaluate the need for low-cost junior, senior, and graduate-level courses

Accreditation and Recognition

McLennan Community College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award the Associate in Arts degree, the Associate in Applied Science degree, and the Certificate of Completion. Credits from this institution are generally transferable to all colleges and universities in the nation.

Recognition has been given McLennan Community College by the Texas Higher Education Coordinating Board and the Texas Education Agency. The College is approved for the training of veterans and foreign students.

Associate Degree Nursing

Board of Nurse Examiners for the State of Texas

Board of Vocational Nurse Examiners
National League of Nursing

Cosmetology

Texas Cosmetology Commission

Driver Education

Texas Education Agency

Defensive Driving

Texas Safety Association

Emergency Medical Technology

Texas Department of Health

Gerontology

Texas Basic Certificate in Gerontology

Texas Gerontological Consortium for Continuing Education

HOTCOG Area Agency on Aging

Heart of Texas Regional Police Academy

Texas Commission on Law Enforcement Officer Standards and Education

Management/Real Estate

Texas Real Estate Commission

Mental Health Associate

National Council for Human Service Education

McLennan Community College is a member of the American Association of Community and Junior Colleges, Southern Association of Junior Colleges, and the Texas Public Junior College Association.

Individual programs also may be accredited or approved by other agencies. The programs which have received such recognition and the accrediting or approving agencies are listed below:

Medical Laboratory Technician

National Accrediting Agency for Clinical Laboratory Sciences

Nursing Home Administration

Texas Board of Licensure for Nursing Home Administration

Office Occupations

National Association of Professional Legal Secretaries

Physical Therapist Assistant

American Physical Therapy Association
Commission on Accreditation in Education

Radiologic Technology

Joint Review Committee on Education in Radiologic Technology,
American Medical Association

Respiratory Care Technician

Joint Review Committee for Respiratory Therapy Education, American Medical Association

Substance Abuse Counseling Certificate

Texas Association of Alcoholism and Drug Abuse Counselors

Vocational Nursing

Board of Vocational Nurse Examiners for the State of Texas

Equal Opportunity

McLennan Community College provides equal educational opportunity for all qualified students and does not discriminate on the basis of sex, handicap, race, creed or religion, color, age, national origin or any other unlawful factors in its educational programs, activities, or employment as required by Title VI and Title VII of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Educational Amendments Act of 1972 and the Age Discrimination Act of 1978.

Transfer and Technical Programs at MCC

Associate in Arts Degrees

Accounting	Journalism
Agriculture/Agribusiness	Library Science
Art	Mathematics
Biology	Music
Business (General, Finance, Marketing, etc.)	Nursing (BSN)
Chemistry	Pharmacy
Computer Science	Physical Education
Criminal Justice	Physics
Drama	Pre dental
Economics	Prelaw
Education (Elementary, Secondary)	Premedical
Engineering	Psychology
English	Religion
Foreign Language	Sociology
Geology	Spanish
Government	Speech
History	

Associate in Applied Science Degrees

Accounting	Medical Secretary
Business/General	Mental Health Associate
Child Development	Mental Retardation
Child Development/Special Persons	Microcomputer Applications/CDP
Computer Data Processing/Programming	Microcomputer Applications/Off. Occ. Option
Criminal Justice/Law Enforcement	Music, Commercial/Audio Technology
Criminal Justice/Corrections	Music, Commercial/Composition/Arranging
Fashion Merchandising/Management	Music, Commercial/Performance
Financial Services/Management	Nursing/Associate Degree
Gerontology	Physical Therapist Assistant
Information Processing	Postal Services/Management
Interpreter Training	Radiologic Technology
Legal Secretarial	Real Estate/Management
Management/Business	Substance Abuse/Addiction
Medical Lab Technician	Youth Counseling

Certificates

Accounting/Management	Criminal Justice/Corrections
Business/Management	Financial Services/Management
Child Development (CD) (1st yr.)	Gerontology
CD/Administration	Interpreter Training/Com. Skills in Deafness
CD/Child Development Associate (CDA)	Mental Health Aide
CD/Special Persons	Mental Retardation
CD/Teacher Aide	Microcomputer Applications/Off. Occ. Option
Computer Data Processing (1st yr.)	Nursing/Licensed Vocational
CDP Operations	Paramedicine (EMS)
CDP Microcomputer Applications	Real Estate/Management
CDP Programming	Respiratory Care Technician
Clerical Typist	Secretarial Training
Cosmetology	Substance Abuse Counseling
Cosmetology Instructor	Youth Counseling
Criminal Justice/Law Enforcement	

