

TEXAS REGISTER



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How to Use the Texas Register

Information Available: The 11 sections of the Texas Register represent various facets of state government. Documents contained within them include:

Governor - Appointments, executive orders, and proclamations.

Attorney General - summaries of requests for opinions, opinions, and open records decisions.

Secretary of State - opinions based on the election laws.

Texas Ethics Commission - summaries of requests for opinions and opinions.

Emergency Rules- sections adopted by state agencies on an emergency basis.

Proposed Rules - sections proposed for adoption.

Withdrawn Rules - sections withdrawn by state agencies from consideration for adoption, or automatically withdrawn by the Texas Register six months after the proposal publication date.

Adopted Rules - sections adopted following a 30-day public comment period.

Tables and Graphics - graphic material from the proposed, emergency and adopted sections.

Open Meetings - notices of open meetings.

In Addition - miscellaneous information required to be published by statute or provided as a public service.

Specific explanation on the contents of each section can be found on the beginning page of the section. The division also publishes cumulative quarterly and annual indexes to aid in researching material published.

How to Cite: Material published in the Texas Register is referenced by citing the volume in which the document appears, the words "TexReg" and the beginning page number on which that document was published. For example, a document published on page 2402 of Volume 19 (1994) is cited as follows: 19 TexReg 2402.

In order that readers may cite material more easily, page numbers are now written as citations. Example: on page 2 in the lower-left hand corner of the page, would be written "19 TexReg 2 issue date," while on the opposite page, page 3, in the lower right-hand corner, would be written "issue date 19 TexReg 3."

How to Research: The public is invited to research rules and information of interest between 8 a.m. and 5 p.m. weekdays at the Texas Register office, Room 245, James Earl Rudder Building, 1019 Brazos, Austin. Material can be found using Texas Register indexes, the Texas Administrative Code, section numbers, or TRD number.

Texas Administrative Code

The Texas Administrative Code (TAC) is the official compilation of all final state agency rules published in the Texas Register. Following its effective date, a rule is entered into the Texas Administrative Code. Emergency rules, which may be adopted by an agency on an interim basis, are not codified within the TAC. West Publishing Company, the official publisher of the TAC, publishes on an annual basis.

The TAC volumes are arranged into Titles (using Arabic numerals) and Parts (using Roman numerals).

The Titles are broad subject categories into which the agencies are grouped as a matter of convenience. Each Part represents an individual state agency. The Official TAC also is available on WESTLAW, West's computerized legal research service, in the TX-ADC database.

To purchase printed volumes of the TAC or to inquire about WESTLAW access to the TAC call West: 1-800-328-9352.

The Titles of the TAC, and their respective Title numbers are:

- 1. Administration
4. Agriculture
7. Banking and Securities
10. Community Development
13. Cultural Resources
16. Economic Regulation
19. Education
22. Examining Boards
25. Health Services
28. Insurance
30. Environmental Quality
31. Natural Resources and Conservation
34. Public Finance
37. Public Safety and Corrections
40. Social Services and Assistance
43. Transportation

How to Cite: Under the TAC scheme, each section is designated by a TAC number. For example in the citation 1 TAC §27.15:

1 indicates the title under which the agency appears in the Texas Administrative Code; TAC stands for the Texas Administrative Code; §27.15 is the section number of the rule (27 indicates that the section is under Chapter 27 of Title 1; 15 represents the individual section within the chapter).

How to update: To find out if a rule has changed since the publication of the current supplement to the Texas Administrative Code, please look at the Table of TAC Titles Affected. The table is published cumulatively in the blue-cover quarterly indexes to the Texas Register (January 21, April 15, July 12, and October 11, 1994). In its second issue each month the Texas Register contains a cumulative Table of TAC Titles Affected for the preceding month. If a rule has changed during the time period covered by the table, the rule's TAC number will be printed with one or more Texas Register page numbers, as shown in the following example.

TITLE 40. SOCIAL SERVICES AND ASSISTANCE
Part I. Texas Department of Human Services
40 TAC §3.704.....950, 1820

The Table of TAC Titles Affected is cumulative for each volume of the Texas Register (calendar year).

Update by FAX: An up-to-date Table of TAC Titles Affected is available by FAX upon request. Please specify the state agency and the TAC number(s) you wish to update. This service is free to Texas Register subscribers. Please have your subscription number ready when you make your request. For non-subscribers there will be a fee of \$2.00 per page (VISA, MasterCard). (512) 463-5561.

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TABLES AND GRAPHICS

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Graphic material is indicated in the text of the emergency, proposed, and adopted rules by the following tag: the word "Figure" followed by the TAC citation, rule number, and the appropriate subsection, paragraph, subparagraph and so on. Multiple graphics in a rule are designated as "Figure 1" followed by the TAC citation, "Figure 2" followed by the TAC citation.

Figure 1: 13 TAC §6.10

TEXAS STATE RECORDS RETENTION SCHEDULE

Effective November 1, 1994
Texas Administrative Code, Title 13, Chapter 6, Section 6.10

TEXAS STATE LIBRARY AND ARCHIVES COMMISSION

Figure 1: 13 TAC §6.10
TEXAS STATE RECORDS RETENTION SCHEDULE

CAUTION

If any litigation, claim, negotiation, audit, open records request, administrative review, or other action involving a record has been initiated *before* the expiration of the retention period for a record in this schedule or in the agency's approved records retention schedule, the record must be retained until the completion of the action and the resolution of all issues that arise from it, or until the expiration of the retention period, whichever is later.

**Figure 1: 13 TAC §6.10
TEXAS STATE RECORDS RETENTION SCHEDULE**

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**Figure 1: 13 TAC §6.10
TEXAS STATE RECORDS RETENTION SCHEDULE**

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Figure 1: 13 TAC §6.10
TEXAS STATE RECORDS RETENTION SCHEDULE

INTRODUCTION

The Texas State Records Retention Schedule (RRS) has been reviewed by the Records Preservation Officer, the State Archivist, the State Auditor, and the Records Management and Preservation Advisory Committee (RMPAC), and replaces the State of Texas Recommended Records Retention Schedule (RRRS) issued in March 1992 and last revised in May 1992.

A retention schedule is a timetable that identifies the length of time a records series must be retained in active and inactive storage before destruction or archival preservation. The RRS is not designed to take the place of your agency retention schedule, but to be used as a guide in creating and updating your agency schedule. Records series listed on the RRS are those which are commonly found in most state agencies. The retention periods given in the RRS are required minimums. We also recommend them to you as appropriate maximum retention periods.

In addition to the common records listed in the RRS, each agency has unique records series that must be included in the agency retention schedule. Agencies must submit a complete records retention schedule, entered on Form SLR 105, or an approved automated facsimile, to the State and Local Records Management Division (Texas Government Code, § 441.037).

If a state or federal statute or regulation specifies a longer retention period for any records series received, created, or maintained by your agency, the federal or state statute or regulation shall override this schedule.

**Figure 1: 13 TAC §6.10
TEXAS STATE RECORDS RETENTION SCHEDULE**

SUMMARY OF IMPORTANT POINTS

- The RRS does not take the place of your agency records retention schedule.
- The RRS is to be used as an authoritative guide in creating and updating your agency records retention schedule.
- Retention periods listed in the RRS are required minimums. Your agency may need to keep some of the records listed for longer periods; consult your legal staff.
- Federal or state statutes or regulations requiring longer retention periods override retention periods in the RRS.
- For individual records series, there may be instructions for submitting copies of records to other state agencies. Each agency should determine any other statutory requirements for filing copies that apply to the agency's specific records series.
- Each agency must submit a complete records retention schedule to the State and Local Record Management Division of the Texas State Library.
- For assistance in evaluating records having possible historical value, contact the State Archives Division of the Texas State Library at 512/463-5480.

INQUIRIES AND COMMENTS REGARDING THE RRS SHOULD BE DIRECTED TO:

**TEXAS STATE LIBRARY - STATE AND LOCAL RECORDS MANAGEMENT DIVISION
BOX 12927, AUSTIN, TEXAS 78711-2927
512/452-9242**

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Figure 1: 13 TAC §6.10
TEXAS STATE RECORDS RETENTION SCHEDULE

EXPLANATION OF FIELDS

ITEM NO. — Item numbers are assigned by the State and Local Records Management Division.

RECORDS SERIES TITLE — The most general titles possible have been chosen. Short explanations are provided for those titles which are not self-explanatory.

VITAL RECORDS — Vital records are those that are essential to resume business or continue an organization, to recreate an agency's financial or legal position, or to preserve the rights of employees and citizens. Records series commonly regarded as vital have been so designated.

ARCHIVAL — Those records series that should be given, or considered for, archival preservation. Archival codes are listed in the lower left corner of each page (see page viii).

TOTAL RETENTION — Retention is expressed in years unless otherwise noted. Retention codes are listed in the lower right corner of each page (see page viii).

COMMENTS — This area contains legal citations and additional data regarding records retention or other explanations of retention requirements.

Figure 1: 13 TAC §6.10
TEXAS STATE RECORDS RETENTION SCHEDULE

EXPLANATION OF CODES

ARCHIVAL CODES:

- A Transfer records to State Archives, prior review by State Archivist not required.
- R Contact State Archives for review of the records by the State Archivist.

RETENTION CODES:

- AC After Closed (or terminated, completed, expired, or settled): The record is related to a function or activity with a finite closure date.
- AR Annual Review: Retained until an yearly review has been completed, after which decisions should be made concerning further retention in the agency, destruction, or archival preservation.
- CE Calendar Year End: December 31.
- FE Fiscal Year End: August 31.
- LA Life of Asset: The record is retained until the disposal of the asset.
- MO Months: Most retention periods are expressed in years; when the retention period is less than one year, the number of months is indicated.
- PM Permanent: The record is considered to be so valuable or unique that it is to be preserved permanently.
- PS Purpose Served: The record has fulfilled the purpose for which it was created.
- US Until Superseded: The record is replaced by an updated version.

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**Figure 1: 13 TAC §6.10
TEXAS STATE RECORDS RETENTION SCHEDULE**

EXPLANATION OF TERMS

RECORD COPY — The document which is kept on file as the original or official record for the total retention period. Distinct from the "working copy" or "convenience copy," which is a duplicate copy used for reference purposes.

RECORDS SERIES — A group of identical or related records that are normally used and filed as a unit, and that are evaluated as a unit for retention scheduling purposes.

RETENTION PERIOD — The amount of time a records series must be retained before destruction or archival preservation.

TAC — Texas Administrative Code.

CFR — Code of Federal Regulations.

**Figure 1: 13 TAC §6.10
TEXAS STATE RECORDS RETENTION SCHEDULE**

AMENDMENT NOTICE

“•” A bullet preceding the Records Series Item Number denotes the addition of a records series or a revision to a records series as it appeared in the May 1992 edition of the State of Texas Recommended Records Retention Schedule, which was issued as a records scheduling standard by the director of the State and Local Records Management Division of the Texas State Library. Revisions include changes to retention periods, archival status, vital record status, legal citations, or substantive changes in records series descriptions.

A bullet does not precede a Records Series Item Number if the only change made to the records series is the removal from its retention period of an asterisk, which formerly denoted that all audit requirements had to be met prior to disposal. For audit and other requirements that are prerequisite to the destruction of state records see the caution statement on page ii.

**Figure 1: 13 T 156.10
Texas State Records Retention Schedule**

**Category 1: Administration Records
Section 1.1 - General**

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
1.1.001	Address and Telephone Listings			US	
1.1.002	Audits - External Audits and reviews performed by the agency on external entities, or audits and reviews of the agency by external entities. Does not include audits by the State Auditor's Office. SEE item number 1.1.046.			AC + 3	Retention may vary with specific statutory requirements.
1.1.003	Audits - Internal Audits and reviews performed by the agency on internal operations.			AC + 3	
1.1.004	Biennial Budget Requests Including supporting documentation.		A	AC + 6	The archival requirement will be met by sending a copy to the Publications Clearinghouse, Texas State Library. AC = Passage of Appropriations Act.
1.1.005	Charge Schedules - Price Lists Including cost records, labor, materials, and overhead.			US + 3	
1.1.006	Complaint File Complaints made by employees or other people concerning that state agency.			AC + 1	When applicable, any statutes of limitations must be met before file is closed.
<p>Archival Codes</p> <p>A - Transfer to State Archives R - Request review prior to transfer</p> <p>Retention Codes - All retention periods are subject to the caution statement on page ii.</p> <p>AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End FE - Fiscal Year End LA - Life of Asset MO - Months PM - Permanent PS - Purpose Served US - Until Superseded</p>					

**Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule**

**Category 1: Administration Records
Section 1.1 - General**

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
1.1.007	Correspondence - Administrative Incoming/outgoing letters and internal memoranda relating to the development and administration of agency policies, procedures, programs, and other major transactions.	X	R	3	
•1.1.008	Correspondence - General Incoming/outgoing letters and internal memoranda relating to routine matters, general inquiries, and requests for materials.			1	
1.1.009	Correspondence Logbooks			1	
1.1.010	Directives Routine issuances regarding general administrative and office procedures.			US + 1	
1.1.011	Executive Orders Records which document significant changes or new agency policies, programs, and/or procedures.	X	A	US + 5	
• 1.1.012	Insurance Policies For vehicles, equipment, etc.	X		AC + 4	
Archival Codes					
A - Transfer to State Archives		Retention Codes - All retention periods are subject to the caution statement on page ii.			
R - Request review prior to transfer		AC - After Closed, Terminated, Completed, Expired, Settled			
		AR - Annual Review			
		CE - Calendar Year End			
		FE - Fiscal Year End			
		LA - Life of Asset			
		MO - Months			
		PM - Permanent			
		PS - Purpose Served			
		US - Until Superseded			

**Figure 1: 131 - \$6.10
Texas State Records Retention Schedule**

**Category 1: Administration Records
Section 1.1 - General**

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
1.1.013	Itinerary Information Any records which document proposed itineraries, including appointment books, desk calendars, etc.			1	
1.1.014	Legal Opinions and Advice From Attorney General.			PS	The Office of the Attorney General retains copies permanently.
1.1.015	Legal Opinions and Advice Agency opinions from agency legal counsel.		R	PS	
• 1.1.016	Meeting Agenda Official agenda of state boards, committees, commissions, etc., that are conducting open meetings as defined in Tex. Government Code, Chapter 551. SEE ALSO item numbers 1.1.051 and 1.1.052.		A	PM	Agenda should be filed with Record Copy of minutes. Agency of origin retains permanent Record Copy. The archival requirement will be met by sending a copy to the State Archives.
• 1.1.017	Meeting Minutes Official minutes of state boards, committees, commissions, etc., that are conducting open meetings as defined in Tex. Government Code, Chapter 551. SEE ALSO item numbers 1.1.052 and 1.1.054.		A	PM	Agency of origin retains permanent Record Copy. The archival requirement will be met by sending a copy to the State Archives.
1.1.018	Meeting Minutes/Notes - Staff Minutes and notes of internal staff meetings.			1	
Archival Codes A - Transfer to State Archives R - Request review prior to transfer Retention Codes - All retention periods are subject to the caution statement on page ii. AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End FE - Fiscal Year End LA - Life of Asset MO - Months PM - Permanent PS - Purpose Served US - Until Superseded					

**Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule**

**Category 1: Administration Records
Section 1.1 - General**

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
• 1.1.019	News or Press Releases News or press releases issued by the agency.		R	2	
1.1.020	Open Records Requests - Approved Includes all correspondence and documentation relating to requests for records.			AC + 1	
1.1.021	Open Records Requests - Denied Includes all correspondence and documentation relating to requests for records.			AC + 2	
1.1.022	<i>Records series item number not used.</i>				
1.1.023	Organization Charts		A	US	
• 1.1.024	Planning Records Administrative planning records not included in or directly related to other records series in this schedule.		R	AR	
1.1.025	Policies and Procedures Manuals Internal publications or statements which define the agency's policies and operating procedures; i.e. employees' guide, office procedures manuals, etc.	X	R	US	
<p>Archival Codes</p> <p>A - Transfer to State Archives R - Request review prior to transfer</p> <p>Retention Codes - All retention periods are subject to the caution statement on page ii. AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End FE - Fiscal Year End LA - Life of Asset MO - Months PM - Permanent PS - Purpose Served US - Until Superseded</p>					

Figure 1: 13 T/ §6.10
Texas State Records Retention Schedule

Category 1: Administration Records
Section 1.1 - General

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
1.1.026	Proofs of Publication Includes invitation to bid, auctions, meetings, notices to the Texas Register, etc.			FE + 1	
1.1.027	Proposed Legislation Drafts or proposed legislative bills and related correspondence.			2	
1.1.028	Publication Development Files Background material, copy (drafts), original artwork, photo negatives, prints, flats, etc. This includes all work performed both inside and outside the agency.		R	PS or US	
• 1.1.029	Agency Publications			PM	Agency of origin retains the permanent Record Copy and sends required copies to the Publications Clearinghouse, Texas State Library, by law (Tex. Government Code § 441.101). Any other copies of a publication may be disposed of at agency discretion when no longer current.
• 1.1.030	<i>Records series item number not used.</i>				See note to item number 1.1.029.
<p>Archival Codes</p> <p>A - Transfer to State Archives R - Request review prior to transfer</p> <p>Retention Codes - All retention periods are subject to the caution statement on page ii.</p> <p>AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End</p> <p>FE - Fiscal Year End LA - Life of Asset MO - Months</p> <p>PM - Permanent PS - Purpose Served US - Until Superseded</p>					

Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule

Category 1: Administration Records
Section 1.1 - General

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
• 1.1.031	Reports - Administrative Includes internal reports and reports submitted to other agencies or entities not noted elsewhere in this schedule.		R	3	
1.1.032	Reports - Annual and Biennial Agency (Non-Fiscal)			PM	Agency of origin retains the permanent Record Copy and sends required copies to the Publications Clearinghouse, Texas State Library.
1.1.033	<i>Records series item number not used.</i>				
1.1.034	Reports - Consultants and Committees Received from outside consultants or special committees.		R	2	
1.1.035	Reports - Employee Activity, production, and other reports used for workload measures, time studies, and funding.			1	
1.1.036	Reports and Papers - Conference Reports or papers delivered at a conference or meeting in conjunction with agency work.		R	2	
<p>Archival Codes</p> <p>A - Transfer to State Archives R - Request review prior to transfer</p> <p>Retention Codes - All retention periods are subject to the caution statement on page ii.</p> <p>AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End FE - Fiscal Year End LA - Life of Asset MO - Months PM - Permanent PS - Purpose Served US - Until Superseded</p>					

Figure 1: 1314 §6.10
 Texas State Records Retention Schedule

Category 1: Administration Records
 Section 1.1 - General

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
1.1.037	Reports, Studies, and Surveys - Raw Data Includes materials not produced in final report or study.			PS or US	
1.1.036	Reports, Studies, and Surveys - Final Includes non-routine or special reports, studies, surveys, etc.		R	PS or US	
1.1.039	Rules & Regulations Guidelines, directives, administrative rules, policies, or procedures issued by an agency in fulfilling legislative mandates or missions, the results of which usually impose requirements or have an effect on other entities.			AR + US	
1.1.040	Speeches Original notes or text of speeches delivered in conjunction with agency work.		R	2	
1.1.041	Suggestion System Records Suggestions submitted by agency personnel and responses.			1	
• 1.1.042	Surety Bonds Does not include construction and architectural surety bonds. SEE item number 5.2.028.		X	AC + 4	
<p>Archival Codes</p> <p>A - Transfer to State Archives R - Request review prior to transfer</p> <p>Retention Codes - All retention periods are subject to the caution statement on page ii.</p> <p>AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End FE - Fiscal Year End LA - Life of Asset MO - Months PM - Permanent PS - Purpose Served US - Until Superseded</p>					

**Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule**

**Category 1: Administration Records
Section 1.1 - General**

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
1.1.043	Training Materials Manuals and materials developed by the agency for training.			US + 1 or PS + 1	
1.1.044	Travel Authorization Requests			FE + 3	
•1.1.045	<i>Records series item number not used.</i>				See item numbers 1.1.007 and 1.1.008.
1.1.046	Reports - Audits Audit reports received from the State Auditor's Office.			AC + 5	State Auditor's Office retains the permanent Record Copy.
1.1.047	Project Logbooks			AC + 3	
1.1.048	Litigation Files			AC + 1	All statutes of limitations must be met before file is closed. Review before disposal; some cases that set legal precedents may merit a review by the State Archives for historical reasons.
•1.1.049	<i>Records series item number not used.</i>				
<p>Archival Codes</p> <p>A - Transfer to State Archives R - Request review prior to transfer</p> <p>Retention Codes - All retention periods are subject to the caution statement on page ii.</p> <p>AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year FE - Fiscal Year End LA - Life of Asset MO - Months PM - Permanent PS - Purpose Served US - Until Superseded</p>					

**Figure 1: 13 TJ §6.10
Texas State Records Retention Schedule**

**Category 1: Administration Records
Section 1.1 - General**

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
1.1.050	Reports - Performance and Funds Management Semi-annual and annual.			PM	Agency of origin retains the permanent Record Copy and sends required copies to the Publications Clearinghouse, Texas State Library.
• 1.1.051	Meetings, Certified Agendas or Tape Recordings of Closed, SEE ALSO item numbers 1.1.016 and 1.1.054.			2	Tex. Government Code, § 551.104(a).
1.1.052	Meetings - Supporting Documentation Documents submitted at meetings of state boards, committees, and commissions, including exhibit items, documentation for agenda items, etc. SEE ALSO item numbers 1.1.016 and 1.1.017.		A	PS	
• 1.1.053	Registration Logs The registration of persons who represent others before state agencies.			AC	AC = Report filed with the Secretary of State's Office.
• 1.1.054	Meetings - Audio and Videotapes Audio or videotapes of open meetings of state boards, commissions, committees, etc. SEE item number 1.1.051 for tape recordings of closed meetings.			AC + 90 days	AC = Official approval of written minutes of the meeting.
Archival Codes					
A - Transfer to State Archives R - Request review prior to transfer		Retention Codes - All retention periods are subject to the caution statement on page ii. AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End FE - Fiscal Year End LA - Life of Asset MO - Months PM - Permanent PS - Purpose Served US - Until Superseded			

**Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule**

**Category 1: Administration Records
Section 1.1 - General**

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
• 1.1.055	Strategic Plans Includes information resources and operational strategic plans prepared in accordance with Tex. Government Code, §§ 2054.095 and 2056.002.			PM	Agency of origin retains the permanent Record Copy and sends required copies to the Publications Clearinghouse, Texas State Library.
• 1.1.056	ADA (Americans with Disabilities Act) Documentation Self evaluations and plans documenting compliance with the requirements of the Americans With Disabilities Act.			3	28 CFR 35.105(c).
Archival Codes A - Transfer to State Archives -R - Request review prior to transfer Retention Codes - All retention periods are subject to the caution statement on page ii. AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End FE - Fiscal Year End LA - Life of Asset MO - Months PM - Permanent PS - Purpose Served US - Until Superseded					

Texas State Records Retention Schedule

Category 1: Administration Records
Section 1.2 - Records Management

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
1.2.001	Destruction Sign-Offs Papers listing records destroyed and accompanying agency sign-offs; may include records creator, agency legal staff, and/or agency audit staff signatures.			FE + 3	
1.2.002	Disaster Recovery Plan	X		US	
1.2.003	Forms History File Original design request and all revisions. Design request may include purpose of form, frequency of use, quantity generated, method of printing used, etc.			AC	
1.2.004	Forms Directory/Inventory/Catalog			US	
• 1.2.005	Records Retention Schedule (SLR 105) Agency copy. Formerly RMD 105. Includes documentation of certification and approval - forms SLR 105C (formerly RMD 105C) and/or SLR 115.	X		US	Original is retained permanently by the State and Local Records Management Division, Texas State Library.
• 1.2.006	Records Transmittal Forms Agency copy (includes RMD 101, TX-R-5, 306-58-1, and Agency Storage Forms). Forms indicate records transferred to storage or transfer of legal custodian.			AC + 2	Original is retained AC+20 by the State and Local Records Management Division, Texas State Library. AC = Final disposition of the records either by destruction or transfer to the State Archives.
<p>Archival Codes</p> <p>A - Transfer to State Archives R - Request review prior to transfer</p> <p>Retention Codes - All retention periods are subject to the caution statement on page ii.</p> <p>AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End FE - Fiscal Year End LA - Life of Asset MO - Months PM - Permanent PS - Purpose Served US - Until Superseded</p>					

**Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule**

**Category 1: Administration Records
Section 1.2 - Records Management**

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
1.2.007	Records series item number not used.				
1.2.008	Request for Authority to Dispose of State Records (RMD 102) Agency copy and State Auditor's copy.			2	Original is retained permanently by the State and Local Records Management Division, Texas State Library.
1.2.009	Records series item number not used.				
• 1.2.010	Records Disposition Logs Agency's listing of records destroyed which shows records series, dates of records, and date destroyed.			PM	
1.2.011	Record Center Storage Approval Forms (RMD 106) Agency copy.			US	Original is retained US + 5 by the State and Local Records Management Division, Texas State Library.
1.2.012	Records Inventory Worksheets			US	
1.2.013	Records Control Materials Includes indexes, card files, shelf lists, etc.			US	
1.2.014	Records Management Plan			US + 1	
<p>Archival Codes</p> <p>A - Transfer to State Archives R - Request review prior to transfer</p> <p>Retention Codes - All retention periods are subject to the caution statement on page ii.</p> <p>AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End</p> <p>FE - Fiscal Year End LA - Life of Asset MO - Months</p> <p>PM - Permanent PS - Purpose Served US - Until Superseded</p>					

**Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule**

Category 1: Administration Records					
Section 1.2 - Records Management					
Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
1.2.015	Disaster Recovery Service Transmittals (RMD 109) Also includes documentation for disaster recovery services provided by other entities.			FE + 1	
Archival Codes A - Transfer to State Archives R - Request review prior to transfer					
Retention Codes - All retention periods are subject to the caution statement on page ii. AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End FE - Fiscal Year End LA - Life of Asset MO - Months PM - Permanent PS - Purpose Served US - Until Superseded					

**Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule**

**Category 2: Automation Records
Section 2.1 - Automated Applications**

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
• 2.1.001	Automated Files - Processing Files Machine-readable files used in the creation, utilization, and updating of master files, including printing, raw data input, maintenance and test, working, and transactional files.	X		PS	PS = Dispose of after completion of 3rd update cycle except for: a) Raw data input or source file which replaces or serves as the basic source document in lieu of a textual or other source document - Follow the retention period approved for the equivalent type of textual record or as long as administratively valuable, whichever longer. b) Routine or benchmark data file used in testing a system or program - As long as administratively valuable. c) File which facilitates processing of a particular job or system run, but which does not add to, delete from, or substantially modify information in a master file - As long as administratively valuable.
Archival Codes A - Transfer to State Archives R - Request review prior to transfer					
Retention Codes - All retention periods are subject to the caution statement on page ii. AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End FE - Fiscal Year End LA - Life of Asset MO - Months PM - Permanent PS - Purpose Served US - Until Superseded					

**Figure 1: 13 T.A.C. §6.10
Texas State Records Retention Schedule**

Category 2: Automation Records Section 2.1 - Automated Applications					
Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
• 2.1.002	Automated Files - Master Files Files constituting the definitive state of a data file in a system at any given time.	X		PS	PS = Dispose of after completion of 3rd update cycle except for: a) Data file which replaces or serves in lieu of a textual record - Follow the retention period approved for the equivalent type of textual record. b) Output data file extracted from system solely to produce printed reports or other publications - Dispose of when no longer needed to create publication.
2.1.003	Batch/Data Entry Control Forms/Logs			PS	
• 2.1.004	Output Records for Computer Production (Mini & Mainframe) Reports showing transactions that were accepted, rejected, suspended, and/or processed. Output from other programs that manipulate data.	X		PS	
2.1.005	Data Entry Documents Documents from which the data are extracted.			PS	PS = Documents must meet retention requirements for their specific category.
Archival Codes A - Transfer to State Archives R - Request review prior to transfer Retention Codes - All retention periods are subject to the caution statement on page ii. AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End FE - Fiscal Year End LA - Life of Asset MO - Months PM - Permanent PS - Purpose Served US - Until Superseded					

**Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule**

**Category 2: Automation Records
Section 2.1 - Automated Applications**

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
• 2.1.006	System and File Documentation Records providing information about the content, structure, and technical specifications of computer systems, including user guides, codebooks, record layout sheets, file specifications, and all other such documents necessary to the initiation, development, operation, and maintenance of the system and individual applications and programs within the system.	X		PS	PS = Documentation required to retrieve and read any electronic records maintained by the computer system must be retained as long as the approved retention period for the electronic records. 13 TAC 6.97(a). CAUTION: If an electronic record is scheduled for permanent retention, documentation needed for access to the record must also be retained permanently.
• 2.1.007	Software Programs and Job Control Language Application software including commercial, customized, etc.	X		PS	PS = Software required to retrieve and read any electronic records maintained by the computer system must be retained as long as the approved retention period for the electronic records. 13 TAC 6.97(a). CAUTION: If an electronic record is scheduled for permanent retention, software needed for access to the record must also be retained permanently.
Archival Codes A - Transfer to State Archives R - Request review prior to transfer					
Retention Codes - All retention periods are subject to the caution statement on page ii. AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End FE - Fiscal Year End LA - Life of Asset MO - Months PM - Permanent PS - Purpose Served US - Until Superseded					

Figure 1: 13 T₁ §6.10
Texas State Records Retention Schedule

Category 2: Automation Records
Section 2.2 - Computer Center

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
2.2.001	Activity Monitoring Records Includes console logs, and physical and on-line access records.			PS	If these records are initially recorded in machine-readable form, for audit purposes they must be retained in that form rather than in hard copy form.
• 2.2.002	Computer Utilization Records Documents that reflect how the computer is used by the agency.			5	
• 2.2.003	<i>Records series item number not used.</i>				SEE item number 5.2.008.
• 2.2.004	Computer Job Schedules and Reports Schedules or similar records showing computer jobs to be run and other reports by computer operators or programmers of work performed.			3 MO	
2.2.005	Data Processing Planning Records Reports, studies, and analyses. Also retain the data used in the study or analysis.			5	
• 2.2.006	Data Processing Plans Long and short-range plans.	X		US	
<p>Archival Codes</p> <p>A - Transfer to State Archives R - Request review prior to transfer</p> <p>Retention Codes - All retention periods are subject to the caution statement on page ii.</p> <p>AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End FE - Fiscal Year End LA - Life of Asset MO - Months PM - Permanent PS - Purpose Served US - Until Superseded</p>					

**Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule**

**Category 2: Automation Records
Section 2.2 - Computer Center**

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
2.2.007	Records series item number not used.				
2.2.008	Records series item number not used.				
• 2.2.009	Records series item number not used.				SEE item numbers 2.1.006 and 2.1.007.
<p>Archival Codes</p> <p>A - Transfer to State Archives R - Request review prior to transfer</p> <p>Retention Codes - All retention periods are subject to the caution statement on page ii.</p> <p>AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End</p> <p>FE - Fiscal Year End LA - Life of Asset MO - Months</p> <p>PM - Permanent PS - Purpose Served US - Until Superseded</p>					

Figure 1: 13 TAC §6.10

Texas State Records Retention Schedule

Category 3: Employment Records
Section 3.1 - Employee Records

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
3.1.001	Applications for Permanent Employment - Not Hired Includes resumes, transcripts, writing samples, etc.			2	29 CFR 1602.31(a) [State Agencies]. 29 CFR 1602.49(a) [State Universities].
3.1.002	Applications for Permanent Employment - Hired Includes resumes, transcripts, writing samples, etc.			AC+5	
3.1.003	Applications for Temporary Employment Includes applications for persons hired and not hired.			2	29 CFR 1602.31(a) [State Agencies]. 29 CFR 1602.49(a) [State Universities].
3.1.004	Aptitudes and Skills Tests and Test Papers			2	29 CFR 1602.31(a) [State Agencies]. 29 CFR 1602.49(a) [State Universities].
3.1.005	Certificates of Age Minor workers.			AC+5	
3.1.006	Employee Counseling Notes			AC+3	
3.1.007	EEO - 1 Reports Includes documentation used to complete EEO reports by employers in general.			3	
<p>Archival Codes</p> <p>A - Transfer to State Archives R - Request review prior to transfer</p> <p>Retention Codes - All retention periods are subject to the caution statement on page ii:</p> <p>AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End FE - Fiscal Year End LA - Life of Asset MO - Months PM - Permanent PS - Purpose Served US - Until Superseded</p>					

**Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule**

**Category 3: Employment Records
Section 3.1 - Employee Records**

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
3.1.008	EEO - 4 Reports Includes documentation used to complete EEO reports by state and local governments.			3	29 CFR 1602.30 and 1602.32.
3.1.009	EEO - 5 Reports Includes documentation used to complete EEO reports by elementary and secondary school systems, districts, and individuals schools.			3	29 CFR 1602.39 and 1602.41.
3.1.010	EEO - 6 Reports Includes documentation used to complete EEO reports by institutions of higher education.			3	29 CFR 1602.48 and 1602.50.
3.1.011	Employee's Insurance File	X		AC + 3	
3.1.012	Employment Advertisements To include job openings, promotions, training programs, or opportunity for overtime.			2	29 CFR 1602.31(a) [State Agencies]. 29 CFR 1602.49(a) [State Universities].
• 3.1.013	Employment Contracts	X		AC + 4	
Archival Codes					
A - Transfer to State Archives					
R - Request review prior to transfer					
Retention Codes - All retention periods are subject to the caution statement on page ii.					
AC - After Closed, Terminated, Completed, Expired, Settled					
AR - Annual Review					
CE - Calendar Year End					
FE - Fiscal Year End					
LA - Life of Asset					
MO - Months					
PM - Permanent					
PS - Purpose Served					
US - Until Superseded					


**Figure 1: 13  §6.10
Texas State Records Retention Schedule**

Category 3: Employment Records					
Section 3.1 - Employee Records					
Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
• 3.1.014	Employment Selection Records Includes notes of interviews with candidates; audio and videotapes of job interviews; background, criminal history, and previous injury checks; pre-employment physical examinations; polygraph examination results; and all other records that document the selection process. SEE item number 3.1.026 for security clearances on hired applicants.	X		2	29 CFR 1602.31(a) [State Agencies]. 29 CFR 1602.49(a) [State Universities].
3.1.015	Equal Pay Records	X		2	29 CFR 1620.32(c).
3.1.016	Fingerprint Cards			AC + 5	
3.1.017	First Report of Alleged Accident or Occupational Disease	X		CE + 5	29 CFR 1904.6. The Texas Workers Compensation Commission's copy is retained an additional 50 years.
3.1.018	Grievance Records		X	AC + 3	
3.1.019	Performance Appraisals			2	29 CFR 1620.32(c).
Archival Codes A - Transfer to State Archives R - Request review prior to transfer Retention Codes - All retention periods are subject to the caution statement on page ii. AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End FE - Fiscal Year End LA - Life of Asset MO - Months PM - Permanent PS - Purpose Served US - Until Superseded					

**Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule**

**Category 3: Employment Records
Section 3.1 - Employee Records**

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
3.1.020	Personnel Corrective Action Documentation Corrective actions are those actions which do not affect pay, status, or tenure and are imposed to correct or improve an employee's job performance.			AC + 3	
3.1.021	Personnel Disciplinary Action Documentation Disciplinary actions are those actions which may affect pay, status, or tenure. They are imposed to discipline an employee whose conduct is harmful to the best interests of the state, the agency, or the employee work force, and for failure to improve performance or conduct following imposition of corrective action. May include cause for demotion, suspension, or dismissal, and the reasons for failure to give written notice of self-improvement efforts, as well as favorable and unfavorable communication.	X		AC + 3	
3.1.022	Personnel Information or Action Forms Used to create or change information concerning an employee including pay, position, number, evaluation date, leave of absence, separation and transfer.			2	29 CFR 1602.31(a) [State Agencies]. 29 CFR 1602.49(a) [State Universities].
3.1.023	Position/Job Descriptions	X		US + 4	40 TAC 301.6(i).
<p>Archival Codes</p> <p>A - Transfer to State Archives R - Request review prior to transfer</p> <p>Retention Codes - All retention periods are subject to the caution statement on page ii.</p> <p>AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End FE - Fiscal Year End LA - Life of Asset MO - Months PM - Permanent PS - Purpose Served US - Until Superseded</p>					

Figure 1: 13  §6.10
Texas State Records Retention Schedule

Category 3: Employment Records
Section 3.1 - Employee Records

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
• 3.1.024	Physical Examinations/Medical Reports Medical or physical examination reports or certificates of employees for whom periodic monitoring of health or fitness is required. Does not include pre-employment physical examinations. SEE item number 3.1.014.			US + 2	
3.1.025	Records series item number not used.				
3.1.026	Security Clearances			AC + 3	
• 3.1.027	Training Records Does not include hazardous material training records. SEE item number 5.4.007.			AC + 3	
3.1.028	Workers Compensation Reports	X		CE + 5	29 CFR 1904.6. The Texas Workers Compensation Commission's copy is retained an additional 50 years.
• 3.1.029	Citizenship, Documentation or Verification of Includes federal reporting form (INS I-9).	X		AC + 3	8 CFR 274a.2(b)(2)(i)(A) and (c)(2). AC = Termination of employment.
3.1.030	EEO - Groups of EEO files Includes documentation used to complete EEO reports.	●		3	29 CFR 1602.30, 1602.32, 1602.39, 1602.41, 1602.48, and 1602.50.
Archival Codes A - Transfer to State Archives R - Request review prior to transfer Retention Codes - All retention periods are subject to the caution statement on page ii. AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End FE - Fiscal Year End LA - Life of Asset MO - Months PM - Permanent PS - Purpose Served US - Until Superseded					

Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule

Category 3: Employment Records
Section 3.1 - Employee Records

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
3.1.031	Employee Benefits - Other than Insurance	X		AC + 3	
3.1.032	Employee Career Planning Records			PS	
3.1.033	Records series item number not used.				
• 3.1.034	Resumes - Unsolicited Retention period applies if an agency replies to the sender of a resume that it will be kept on file should future job openings occur. SEE item number 3.1.014 for resumes, whether solicited or unsolicited, that are used in any way in the employment selection process.			1	
<p>Archival Codes</p> <p>A - Transfer to State Archives R - Request review prior to transfer</p> <p>Retention Codes - All retention periods are subject to the caution statement on page ii.</p> <p>AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End</p> <p>FE - Fiscal Year End LA - Life of Asset MO - Months</p> <p>PM - Permanent PS - Purpose Served US - Until Superseded</p>					

**Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule**

**Category 3: Employment Records
Section 3.2 - Payroll**

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
3.2.001	Employee Deduction Authorizations Used to start, change, stop, transfer, or record a direct payment of the state life insurance, state health insurance, state retirement, and other deductions.	X		AC + 3	
3.2.002	Employee Earnings Records	X		4	40 TAC 301.6(i).
3.2.003	Federal Tax Records Includes FICA records.	X		AC + 4	26 CFR 31.6001 - 1(e)(2). AC = Tax due date, date the claim is filed, or date tax is paid whichever is later.
3.2.004	Income Adjustment Authorizations Used to make increases or decreases to employees' gross pay, FICA, retirement, or in the computation of taxes.	X		2	29 CFR 516.6(c).
3.2.005	W-4 Forms Employer's copy of "Employees' Withholding Exemption Certificate."	X		AC + 4 or US + 4	26 CFR 31.6001 - 5.
3.2.006	Wage Rate Tables			2	29 CFR 516.6(a)(2).
3.2.007	Unemployment Compensation Records			AC + 5	
Archival Codes					
A - Transfer to State Archives					
R - Request review prior to transfer					
Retention Codes - All retention periods are subject to the caution statement on page ii.					
AC - After Closed, Terminated, Completed, Expired, Settled					
AR - Annual Review					
CE - Calendar Year End					
FE - Fiscal Year End					
LA - Life of Asset					
MO - Months					
PM - Permanent					
PS - Purpose Served					
US - Until Superseded					

**Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule**

**Category 3: Employment Records
Section 3.2 - Payroll**

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
3.2.008	Direct Deposit Application/Authorizations	X		US	
3.2.009	State Deferred Compensation Records	X		AC + 4	Instructions for retention can be found in the January 1992 issue of "Update" published by the Employees Retirement System of Texas. AC = Distribution plan has been filed and the distribution plan is complete.
3.2.010	Human Resources Information System (HRIS) Reports Includes supporting documentation.	X		AC + 4	
<p>Archival Codes</p> <p>A - Transfer to State Archives R - Request review prior to transfer</p> <p>Retention Codes - All retention periods are subject to the caution statement on page ii.</p> <p>AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End FE - Fiscal Year End LA - Life of Asset MO - Months PM - Permanent PS - Purpose Served US - Until Superseded</p>					

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Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule

Category 3: Employment Records
Section 3.3 - Personnel Administration

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
3.3.001	Affirmative Action Plans			5	
3.3.002	Affirmative Action Plans (Apprenticeship)			5	29 CFR 30.8(e).
3.3.003	Apprenticeship Records Summary of applicant qualifications, evaluation basis for selection or rejection, original applications, job assignments, promotions, separations, layoffs, terminations, compensation records, conditions of work, time records, hours of training provided (separate from labor), minority status, and sex of all selected and rejected applicants.			5	29 CFR 30.8(e).
3.3.004	Benefit Plans	X		US + 1	29 CFR 1627.3(b)(2).
3.3.005	Employee Identification Does not include documentation for verification of citizenship. SEE item number 3.1.029.			AC	
3.3.006	Employee Listings Identifies employee by social security number, name, or position.			US	
<p>Archival Codes</p> <p>A - Transfer to State Archives R - Request review prior to transfer</p> <p>Retention Codes - All retention periods are subject to the caution statement on page ii.</p> <p>AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End FE - Fiscal Year End LA - Life of Asset MO - Months PM - Permanent PS - Purpose Served US - Until Superseded</p>					

**Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule**

**Category 3: Employment Records
Section 3.3 - Personnel Administration**

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
• 3.3.007	Records series item number not used.				Employee security records are now covered by item number 5.1.009.
3.3.008	Employees Hired During Month Identifies all state positions filled during the month.			US	
3.3.009	Group Insurance Records	X		US + 3	
3.3.010	Labor Statistics Reports Reports providing statistical information on labor force.			3	
3.3.011	Former Employee Verification Records Minimum information needed to verify employment, includes name, social security number, exact dates of employment, and last known address.	X		PM	
3.3.012	Position Action Requests Used to create, change, or inactivate position information.			AC + 4 or US + 4	40 TAC 301.6(i).
3.3.013	Position Staffing Reports Provides a detailed account of all positions within the organizational structure of the agency.			US	
Archival Codes A - Transfer to State Archives R - Request review prior to transfer AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End FE - Fiscal Year End LA - Life of Asset MO - Months PM - Permanent PS - Purpose Served US - Until Superseded Retention Codes - All retention periods are subject to the caution statement on page ii.					

Figure 1: 131 §6.10
Texas State Records Retention Schedule

Category 3: Employment Records Section 3.3 - Personnel Administration					
Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
3.3.014	Agency Positions/Job Descriptions			AC + 4 or US + 4	40 TAC 301.6(i).
3.3.015	Positions/Job Classification Review File			US + 3	
3.3.016	Tuition Assistance, Requests for			AC + 1	
3.3.017	Summary Staffing Report Provides the information required to monitor staffing patterns within each defined organizational entity.			3	
3.3.018	Records series item number not used.				
3.3.019	Vacancy Lists Provides a centralized listing of all vacant positions in each agency.			US	
3.3.020	Work Schedules/Assignments			2	
3.3.021	Employee Recognition Records Awards, incentives, tenure, etc.		R	AC + 5	
<p style="text-align: center;">Archival Codes</p> <p style="text-align: center;">A - Transfer to State Archives R - Request review prior to transfer</p>					
<p style="text-align: center;">Retention Codes - All retention periods are subject to the caution statement on page ii.</p> <p style="text-align: center;">AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End FE - Fiscal Year End LA - Life of Asset MO - Months PM - Permanent PS - Purpose Served US - Until Superseded</p>					

Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule

Category 3: Employment Records Section 3.3 - Personnel Administration					
Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
3.3.022	Texas Employment Commission (TEC) Reports Reports to the agency from TEC pertaining to employees.			3	
Archival Codes A - Transfer to State Archives R - Request review prior to transfer		Retention Codes - All retention periods are subject to the caution statement on page ii. AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End FE - Fiscal Year End LA - Life of Asset MO - Months PM - Permanent PS - Purpose Served US - Until Superseded			

Figure 1: 13 TSS6.10
 Texas State Records Retention Schedule

Category 3: Employment Records
 Section 3.4 - Time and Leave Records

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
3.4.001	Accumulated Leave Adjustment Requests Used to create employee leave balances, to transfer leave balances when an employee transfers positions, to adjust carry-over balances on August 31, to correct errors on leave accumulation, and to close out leave accounts on separated employees.			FE + 3	
3.4.002	Leave Status Reports Cumulative report is issued each pay cycle and provides employee leave status information for each position.	X		FE + 3	
3.4.003	Less Than Full-Time Worked Reports Dates and hours.			4	40 TAC 301.6(i).
3.4.004	Overtime Authorizations			2	
3.4.005	Overtime Schedules			2	
3.4.006	Time Cards and Time Sheets			4	40 TAC 301.6(i).
3.4.007	Time Off and/or Sick Leave Requests			FE + 3	
Archival Codes A - Transfer to State Archives R - Request review prior to transfer Retention Codes - All retention periods are subject to the caution statement on page ii. AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End FE - Fiscal Year End LA - Life of Asset MO - Months PM - Permanent PS - Purpose Served US - Until Superseded					

**Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule**

Category 3: Employment Records					
Section 3.4 - Time and Leave Records					
Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
3.4.008	Sick Leave Pool Documentation Requests submitted, approvals, number of hours transferred in and out, etc.			FE +3	
Archival Codes A - Transfer to State Archives R - Request review prior to transfer		Retention Codes - All retention periods are subject to the caution statement on page ii. AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End FE - Fiscal Year End LA - Life of Asset MO - Months PM - Permanent PS - Purpose Served US - Until Superseded			

Figure 1: 13 T 1 §6.10
Texas State Records Retention Schedule

Category 4: Fiscal Records					
Section 4.1 - Worksheets, Detail Information on Economic Event or Transaction					
Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
4.1.001	Accounts Payable Information			FE + 3	
• 4.1.002	Billing Detail Does not include long distance telephone billing detail. SEE item numbers 5.5.001, 5.5.006, and 5.5.007.			FE + 3	
4.1.003	Cancelled Checks/Stubs/Warrants/Drafts			FE + 3	
4.1.004	Encumbrance Detail			FE + 3	
4.1.005	Inventory and Other Cost Files Production, job, labor, quotes, pricing, specifications, etc.			FE + 3	
4.1.006	Investment Transaction Files			FE + 3	
4.1.007	Transmittal of Funds/Cost Center Transfers			FE + 3	
Archival Codes		Retention Codes - All retention periods are subject to the caution statement on page ii.			
A - Transfer to State Archives		AC - After Closed, Terminated, Completed, Expired, Settled			
R - Request review prior to transfer		AR - Annual Review CE - Calendar Year End			
		FE - Fiscal Year End LA - Life of Asset MO - Months			
		PM - Permanent PS - Purpose Served US - Until Superseded			

**Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule**

**Category 4: Fiscal Records
Section 4.2 - Documents of Original Entry**

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
4.2.001	Cash Deposit Vouchers Cash deposit slips.			FE + 3	
4.2.002	Cash Receipts Includes receipts for fees (permits, licenses, renewals, etc.)			FE + 3	
4.2.003	Daily Cash Receipts Logs			FE + 3	
4.2.004	Encumbrance Vouchers Orders, statements, change orders, etc.			FE + 3	
4.2.005	Purchase Vouchers Requisitions, orders, receiving reports, invoices, or statements, change orders, etc.			FE + 3	
4.2.006	General Journal Vouchers			FE + 3	
4.2.007	Expenditure Vouchers Travel, payroll, etc.			FE + 3	
<p>Archival Codes</p> <p>A - Transfer to State Archives R - Request review prior to transfer</p> <p>Retention Codes - All retention periods are subject to the caution statement on page ii.</p> <p>AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End</p> <p>FE - Fiscal Year End LA - Life of Asset MO - Months</p> <p>PM - Permanent PS - Purpose Served US - Until Superseded</p>					

**Figure 1: 13 §6.10
Texas State Records Retention Schedule**

Category 4: Fiscal Records					
Section 4.3 - Journals or Registers					
Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
4.3.001	Sales Journals or Registers			FE + 3	
4.3.002	Receipts Journals or Registers			FE + 3	
4.3.003	Expenditures Journals or Registers			FE + 3	
<p>Archival Codes</p> <p>A - Transfer to State Archives R - Request review prior to transfer</p>					
<p>Retention Codes - All retention periods are subject to the caution statement on page ii.</p> <p>AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End FE - Fiscal Year End LA - Life of Asset MO - Months PM - Permanent PS - Purpose Served US - Until Superseded</p>					

**Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule**

**Category 4: Fiscal Records
Section 4.4 - Ledgers**

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
4.4.001	General Ledgers	X		FE + 3	
4.4.002	Accounts Receivable Ledgers	X		FE + 3	
4.4.003	Accounts Payable Ledgers			FE + 3	
4.4.004	Employee Savings Bond Ledgers	X		FE + 3	
<p>Archival Codes</p> <p>A - Transfer to State Archives R - Request review prior to transfer</p> <p>Retention Codes - All retention periods are subject to the caution statement on page ii. AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End FE - Fiscal Year End LA - Life of Asset MO - Months PM - Permanent PS - Purpose Served US - Until Superseded</p>					

**Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule**

**Category 4: Fiscal Records
Section 4.5 - Reports**

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
4.5.001	Worksheets for Preparing Fiscal Reports			FE + 3	
4.5.002	Internal Fiscal Management Reports Includes agency monthly budget reports.			FE + 3	
4.5.003	Annual Financial Reports Required by the General Appropriations Act (100 Day Report).			PM	Agency of origin retains the permanent Record Copy and sends required copies to the Publications Clearinghouse, Texas State Library.
4.5.004	Annual Narrative Reports If required by agency's enabling statute.			PM	Agency of origin retains the permanent Record Copy and sends required copies to the Publications Clearinghouse, Texas State Library.
4.5.005	External Fiscal Reports Special purpose - i.e. federal financial reports, salary reports, etc.			FE + 3	
4.5.006	Annual Operating Budgets Required by the General Appropriations Act.			FE + 3	
Archival Codes A - Transfer to State Archives R - Request review prior to transfer		Retention Codes - All retention periods are subject to the caution statement on page ii. AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End		FE - Fiscal Year End LA - Life of Asset MO - Months	PM - Permanent PS - Purpose Served US - Until Superseded

**Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule**

Category 4: Fiscal Records

Section 4.6 - Documents Showing Compliance with System of Internal Control

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
4.6.001	Monthly Balancing Records			FE + 3	
4.6.002	Reconciliations			FE + 3	
4.6.003	Cash Counts			FE + 3	
4.6.004	Inventory Sheets Does not include annual inventory of equipment, supplies, etc. SEE item number 5.2.014.			FE + 3	
<p>Archival Codes</p> <p>A - Transfer to State Archives R - Request review prior to transfer</p> <p>Retention Codes - All retention periods are subject to the caution statement on page ii.</p> <p>AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End</p> <p>FE - Fiscal Year End LA - Life of Asset MO - Months</p> <p>PM - Permanent; PS - Purpose Served US - Until Superseded</p>					

Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule

Category 4: Fiscal Records
Section 4.7 - Other Fiscal Records

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
4.7.001	Accounting Policies and Procedures Manual	X		US + 3	Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments (the Common Rule). Retention requirements may vary in the Code of Federal Regulations for a specific funding source.
4.7.002	Bank Statements			FE + 3	
4.7.003	Returned Checks/Warrants/Drafts (Uncollectable)			AC + 3	
4.7.004	Capital Asset Records			LA + 3	
4.7.005	Claim Files	X		AC + 3	
4.7.006	Comptroller Statements			FE + 3	
4.7.007	Detail Chart of Accounts One for all accounts in use for a year.			FE + 3	
4.7.008	Federal Grant Information on File	X		AC + 3	
Archival Codes		Retention Codes - All retention periods are subject to the caution statement on page ii.			
A - Transfer to State Archives		AC - After Closed, Terminated, Completed, Expired, Settled			
R - Request review prior to transfer		AR - Annual Review			
		CE - Calendar Year End			
		FE - Fiscal Year End			
		LA - Life of Asset			
		MO - Months			
		PM - Permanent			
		PS - Purpose Served			
		US - Until Superseded			

**Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule**

**Category 4: Fiscal Records
Section 4.7 - Other Fiscal Records**

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
4.7.009	Fixed Asset Sequential Number Logs			LA + 3	
• 4.7.010	Long-Term Liability Records Bonds, etc.	X		AC + 3	AC = Retirement of debt.
4.7.011	General Services Commission Statements Charge or bill statements received by agencies from the GSC for services provided.			FE + 3	
<p>Archival Codes</p> <p>A - Transfer to State Archives R - Request review prior to transfer</p> <p>Retention Codes - All retention periods are subject to the caution statement on page ii.</p> <p>AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End FE - Fiscal Year End LA - Life of Asset MO - Months PM - Permanent PS - Purpose Served US - Until Superseded</p>					

**Figure 1: 13 TAC § 5.10
Texas State Records Retention Schedule**

**Category 5: Support Services Records
Section 5.1 - General**

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
• 5.1.001	Contracts and Leases Contracts, leases, and agreements include general obligation, land lease, utilities, and construction except for buildings. Documents include specifications, affidavits of publication of calls for bids, accepted and rejected bids, performance bonds, contracts, purchase orders, inspection reports, and correspondence. SEE item number 5.2.028 for building construction contracts.	X		AC + 4	
5.1.002	Courier Authorizations			2	
5.1.003	Delivery Reports			2	
5.1.004	Mailing Lists Includes publication distribution lists.			US	
5.1.005	Postage Expense Reports			FE + 3	
5.1.006	Postage Meter Records			FE + 3	
5.1.007	Requisitions for In-Agency Copy/Printing Service Includes word processing and data processing.			2 MO	
Archival Codes A - Transfer to State Archives R - Request review prior to transfer Retention Codes - All retention periods are subject to the caution statement on page ii. AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End FE - Fiscal Year End LA - Life of Asset MO - Months PM - Permanent PS - Purpose Served US - Until Superseded					

**Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule**

**Category 5: Support Services Records
Section 5.1 - General**

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
5.1.008	Mailing Authorizations/Logs			1	
• 5.1.009	Security Access Records Includes key logs, signature authorizations, code lists, access logs, etc.	X		US + 2 or PS + 2	
5.1.010	Licenses & Permits for Non-vehicles	X		AC + 2	
5.1.011	Photocopier Use Logs & Reports			FE + 3	
Archival Codes A - Transfer to State Archives R - Request review prior to transfer					
Retention Codes - All retention periods are subject to the caution statement on page ii. AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End FE - Fiscal Year End LA - Life of Asset MO - Months PM - Permanent PS - Purpose Served US - Until Superseded					

**Figure 1: 13 TAC 10
Texas State Records Retention Schedule**

**Category 5: Support Services Records
Section 5.2 - Facility Management Records**

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
5.2.001	Appraisals - Building or Property	X		PS	
• 5.2.002	Building Construction Project Files Planning, design, and construction records; accepted and rejected bids; correspondence; etc. SEE ALSO item numbers 5.2.003 and 5.2.028.	X	R	AC + 10	AC = Completion of project.
5.2.003	Building Plans and Specifications Includes architectural and engineering drawings, profiles, and blueprints. SEE ALSO item numbers 5.2.002 and 5.2.028.	X	R (state owned only)	State owned: LA Leased: AC+2	
5.2.004	Building Space Requests			1	
5.2.005	Calibration Records (Equipment or Instrument)			10	
5.2.006	Property Destruction, Certificates of			FE + 3	
5.2.007	Damage Reports			2	
<p>Archival Codes</p> <p>A - Transfer to State Archives R - Request review prior to transfer</p> <p>Retention Codes - All retention periods are subject to the caution statement on page ii.</p> <p>AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End</p> <p>FE - Fiscal Year End LA - Life of Asset MO - Months</p> <p>PM - Permanent PS - Purpose Served US - Until Superseded</p>					

**Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule**

**Category 5: Support Services Records
Section 5.2 - Facility Management Records**

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
5.2.008	Equipment History File; Equipment Service Agreements Agreements or contracts between the agency and equipment vendor to provide maintenance service for equipment. Includes requests for installation, moves, service, etc.; and service/repair logbooks, etc.			LA + 3	
5.2.009	Equipment Inventory Detail Report Forms Updates agency portion of the inventory listing and adds, changes, transfers, or deletes items from inventory.			FE + 3	
5.2.010	Equipment Manuals			LA	
5.2.011	Equipment Warranties			AC + 1	
5.2.012	Estimate Files (Supply and Repair Cost Estimates)			1	
5.2.013	Inspection Records			2	
5.2.014	Inventory - Annual Physical Property, equipment, supply verification.			FE + 3	
5.2.015	Inventory, Notices of Equipment Removed From			FE + 3	
Archival Codes A - Transfer to State Archives R - Request review prior to transfer Retention Codes - All retention periods are subject to the caution statement on page ii. AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End FE - Fiscal Year End LA - Life of Asset MO - Months PM - Permanent PS - Purpose Served US - Until Superseded					

**Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule**

**Category 5: Support Services Records
Section 5.2 - Facility Management Records**

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
5.2.016	Inventory System Update Listings Listing shows all additions, changes, deletions, and transfer times for the monthly processing period.			AC	AC = Transfer of information onto annual listing.
5.2.017	Lost & Stolen Property Reports			3	
5.2.018	Quality Control Reports			2	
5.2.019	Service Orders Agency copy of forms completed by mechanical service personnel for installation or repair. Includes billing code, service, labor, parts, and remarks.			1	
5.2.020	Supply Usage Records			FE + 1	
5.2.021	Surplus Property Sale Reports			FE + 3	
5.2.022	Utility Reports			PS	
<p>Archival Codes</p> <p>A - Transfer to State Archives R - Request review prior to transfer</p> <p>Retention Codes - All retention periods are subject to the caution statement on page ii.</p> <p>AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End FE - Fiscal Year End LA - Life of Asset MO - Months PM - Permanent PS - Purpose Served US - Until Superseded</p>					

**Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule**

**Category 5: Support Services Records
Section 5.2 - Facility Management Records**

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
5.2.023	Year-to-Date Activity (Inventory Listing) Shows additions, changes, transfers, and deletions of information within the inventory system. Data include agency, division, tag number, batch, document, transaction date, location, item code, description, date, and cost.			FE + 3	
5.2.024	Material Specifications			AC + 2	
5.2.025	Equipment Descriptions and Specifications Set by the agency.			AC + 2	
5.2.026	Facilities Reservation Logs			AC + 2	
5.2.027	Space Utilization Reports			AC + 2	
• 5.2.028	Building Construction Contract and Inspection Records Building construction contracts, surety bonds, and inspection records. SEE ALSO item numbers 5.2.002 and 5.2.003.	X	R	LA + 10	
<p>Archival Codes</p> <p>A - Transfer to State Archives R - Request review prior to transfer</p> <p>Retention Codes - All retention periods are subject to the caution statement on page ii.</p> <p>AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End</p> <p>FE - Fiscal Year End LA - Life of Asset MO - Months</p> <p>PM - Permanent PS - Purpose Served US - Until Superseded</p>					

**Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule**

**Category 5: Support Services Records
Section 5.3 - Purchasing**

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
• 5.3.001	Records series item number not used.				
5.3.002	Freight Bills Paid			FE + 2	
5.3.003	Freight Claims			AC + 2	
5.3.004	Order - Acknowledgements			PS	
5.3.005	Packing Slips			PS	
5.3.006	Price Lists Agency and vendor lists.			US	
• 5.3.007	Bid Documentation Includes purchase requisition/authorization, invitation to bid or propose, bid specifications, and bid tabulation/evaluation.			FE + 3	
5.3.008	Purchasing Logs Log, register, etc., providing a record of purchase orders issued, orders received, and similar data on procurement status.			FE + 3	
<p>Archival Codes</p> <p>A - Transfer to State Archives R - Request review prior to transfer</p> <p>Retention Codes - All retention periods are subject to the caution statement on page ii.</p> <p>AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End</p> <p>FE - Fiscal Year End LA - Life of Asset MO - Months</p> <p>PM - Permanent PS - Purpose Served US - Until Superseded</p>					

**Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule**

**Category 5: Support Service Records
Section 5.3 - Purchasing**

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
• 5.3.009	Requests for Information			PS	
<p>Archival Codes</p> <p>A - Transfer to State Archives R - Request review prior to transfer</p> <p>Retention Codes - All retention periods are subject to the caution statement on page ii.</p> <p>AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End FE - Fiscal Year End LA - Life of Asset MO - Months PM - Permanent PS - Purpose Served US - Until Superseded</p>					

**Figure 1: 13 TEXAS §6.10
Texas State Records Retention Schedule**

**Category 5: Support Services Records
Section 5.4 - Safety**

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
5.4.001	Accident Reports - Individual			CE + 5	29 CFR 1904.6. The Texas Workers Compensation Commission's copy is retained an additional 50 years.
5.4.002	Evacuation Plans			US	
5.4.003	Fire Inspection Records			3	
• 5.4.004	Fire Orders Orders issued by Fire Marshal to correct deficiencies in compliance with the fire code.			AC + 1	AC = Deficiency corrected.
5.4.005	Injury Frequency Reports			3	
5.4.006	Safety Inspections For any facility equipment including fire protection systems and equipment. May also include safety procedures.			3	
• 5.4.007	Hazardous Materials Training Records Records of training given employees in an agency hazard communications program.			5	Tex. Health and Safety Code, § 502.009(g).
<p>Archival Codes</p> <p>A - Transfer to State Archives R - Request review prior to transfer</p> <p>Retention Codes - All retention periods are subject to the caution statement on page ii.</p> <p>AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End FE - Fiscal Year End LA - Life of Asset MO - Months PM - Permanent PS - Purpose Served US - Until Superseded</p>					

**Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule**

**Category 5: Support Services Records
Section 5.4 - Safety**

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
• 5.4.008	Hazard Communication Plans	X		US + 5	Tex. Health and Safety Code, § 502.009(g).
• 5.4.009	Workplace Chemical Lists			30	Tex. Health and Safety Code, § 502.005(d).
• 5.4.010	Material Safety Data Sheets			AC	AC = After sheets are updated or hazardous chemical no longer stored by agency, as applicable.
<p>Archival Codes</p> <p>A - Transfer to State Archives R - Request review prior to transfer</p>					
<p>Retention Codes - All retention periods are subject to the caution statement on page ii.</p> <p>AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End FE - Fiscal Year End LA - Life of Asset MO - Months PM - Permanent PS - Purpose Served US - Until Superseded</p>					

Texas State Records Retention Schedule

**Category 5: Support Service Records
Section 5.5 - Telecommunications**

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
• 5.5.001	Billing Detail - Telecommunications (Other Than TEX-AN) In addition to summary detail, includes any accompanying detailed listing of long distance calls. SEE item number 5.5.006 for TEX-AN billing detail.			FE + 3	
• 5.5.002	Long Distance Telephone Logs Long distance logs created by agencies for internal documentation purposes. Includes any similar logs created for long distance facsimile or electronic transmissions.			PS	
• 5.5.003	Station Activity Reports Internal listing of incoming/outgoing telephone activity to individual telephone stations.			PS	
• 5.5.004	System Activity Reports Internal listing of all incoming/outgoing agency telephone activity.			PS	
• 5.5.005	<i>Records series item number not used</i>				SEE item number 5.5.002.
<p>Archival Codes</p> <p>A - Transfer to State Archives R - Request review prior to transfer</p> <p>Retention Codes - All retention periods are subject to the caution statement on page ii.</p> <p>AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End</p> <p>FE - Fiscal Year End LA - Life of Asset MO - Months</p> <p>PM - Permanent PS - Purpose Served US - Until Superseded</p>					

**Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule**

Category 5: Support Services Records Section 5.5 - Telecommunications					
Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
• 5.5.006	Billing Detail - Telecommunications (TEX-AN) Retention period applies only to TEX-AN billing detail received by an agency from the General Services Commission BEFORE June 1, 1994. In addition to summary detail, includes any accompanying detailed listing of long distance calls. SEE item number 5.5.001 for billing detail from carriers other than TEX-AN.			FE + 3	Pursuant to 1 TAC 121.5(c)(1), adopted May 17, 1994, the General Services Commission will maintain all long distance TEX-AN records for 4 years and will provide each using agency its bill summary of centralized capitol complex telephone service without call detail records. For these bill summaries, see item number 4.7.011.
• 5.5.007	Disputed Call Documentation Documentation relating to disputed long distance calls, including documents evidencing repayment by employees for personal long distance use.			FE + 3	
<p>Archival Codes</p> <p>A - Transfer to State Archives R - Request review prior to transfer</p> <p>Retention Codes - All retention periods are subject to the caution statement on page ii.</p> <p>AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End</p> <p>FE - Fiscal Year End LA - Life of Asset MO - Months</p> <p>PM - Permanent PS - Purpose Served US - Until Superseded</p>					

Texas State Records Retention Schedule

Category 5: Support Services Records

Section 5.6 - Vehicles

Item No.	Records Series Title	Vital	Archival	Total Retention	Comments
5.6.001	Airplane Flight Logs			State owned: LA + 3 Leased: FE + 3	
5.6.002	Airplane Passenger Lists			FE + 3	
5.6.003	Inspection Repair and Maintenance Records - Vehicles			LA + 1	
5.6.004	License and Driving Record Checks			US	
5.6.005	Mileage Reports			FE + 3	
5.6.006	Operations Logs - Vehicles			1	
5.6.007	Vehicle Titles & Registrations	X		AC	
5.6.008	Pilot License Verifications			AC + 5	
5.6.009	Parking Permits or Assignments			US	
<p>Archival Codes</p> <p>A - Transfer to State Archives R - Request review prior to transfer</p> <p>Retention Codes - All retention periods are subject to the caution statement on page ii.</p> <p>AC - After Closed, Terminated, Completed, Expired, Settled AR - Annual Review CE - Calendar Year End</p> <p>FE - Fiscal Year End LA - Life of Asset MO - Months</p> <p>PM - Permanent PS - Purpose Served US - Until Superseded</p>					

Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule
Appendix: Alphabetical Index by Records Series Titles

Record Series Title	Item No.	Record Series Title	Item No.
Accident Reports - Individual	5.4.001	Audits - External	1.1.002
Accounting Policies and Procedures Manual	4.7.001	Audits - Internal	1.1.003
Accounts Payable Information	4.1.001	Automated Files - Master Files	• 2.1.002
Accounts Payable Ledgers	4.4.003	Automated Files - Processing Files	• 2.1.001
Accounts Receivable Ledgers	4.4.002	Bank Statements	4.7.002
Accumulated Leave Adjustment Requests	3.4.001	Batch/Data Entry Control Forms/Logs	2.1.003
Activity Monitoring Records	2.2.001	Benefit Plans	3.3.004
ADA (Americans With Disabilities Act) Documentation	• 1.1.056	Bid Documentation	• 5.3.007
Address and Telephone Listings	1.1.001	Biennial Budget Requests	1.1.004
Affirmative Action Plans	3.3.001	Billing Detail	• 4.1.002
Affirmative Action Plans (Apprenticeship)	3.3.002	Billing Detail - Telecommunications (Other Than TEX-AN)	• 5.5.001
Agency Positions/Job Descriptions	3.3.014	Billing Detail - Telecommunications (TEX-AN)	• 5.5.006
Agency Publications	• 1.1.029	Building Construction Contract and Inspection Records	• 5.2.028
Airplane Flight Logs	5.6.001	Building Construction Project Files	• 5.2.002
Airplane Passenger Lists	5.6.002	Building Plans and Specifications	5.2.003
Annual Financial Reports	4.5.003	Building Space Requests	5.2.004
Annual Narrative Reports	4.5.004	Calibration Records (Equipment or Instrument)	5.2.005
Annual Operating Budgets	4.5.006	Cancelled Checks/Stubs/Warrants/Drafts	4.1.003
Applications for Permanent Employment - Hired	3.1.002	Capital Asset Records	4.7.004
Applications for Permanent Employment - Not Hired	3.1.001	Cash Counts	4.6.003
Applications for Temporary Employment	3.1.003	Cash Deposit Vouchers	4.2.001
Appraisals - Building or Property	5.2.001	Cash Receipts	4.2.002
Apprenticeship Records	3.3.003	Certificates of Age	3.1.005
Aptitudes and Skills Tests and Test Papers	3.1.004	Charge Schedules - Price Lists	1.1.005

Texas State Records Retention Schedule
 Appendix: Alphabetical Index by Records Series Titles

Record Series Title	Item No.	Record Series Title	Item No.
Citizenship, Documentation or Verification of	• 3.1.029	EEO - 1 Reports	3.1.007
Claim Files	4.7.005	EEO - 4 Reports	3.1.008
Complaint File	1.1.006	EEO - 5 Reports	3.1.009
Comptroller Statements	4.7.006	EEO - 6 Reports	3.1.010
Computer Job Schedules and Reports	• 2.2.004	EEO - Groups of EEO files	3.1.030
Computer Utilization Records	• 2.2.002	Employee Benefits - Other than Insurance	3.1.031
Contracts and Leases	• 5.1.001	Employee Career Planning Records	3.1.032
Correspondence - Administrative	1.1.007	Employee Counseling Notes	3.1.006
Correspondence - General	• 1.1.008	Employee Deduction Authorizations	3.2.001
Correspondence Logbooks	1.1.009	Employee Earnings Records	3.2.002
Courier Authorizations	5.1.002	Employee Identification	3.3.005
Daily Cash Receipts Logs	4.2.003	Employee Listings	3.3.006
Damage Reports	5.2.007	Employee Recognition Records	3.3.021
Data Entry Documents	2.1.005	Employee Savings Bond Ledgers	4.4.004
Data Processing Planning Records	2.2.005	Employee's Insurance File	3.1.011
Data Processing Plans	• 2.2.006	Employees Hired During Month	3.3.008
Delivery Reports	5.1.003	Employment Advertisements	3.1.012
Destruction Sign-Offs	1.2.001	Employment Contracts	• 3.1.013
Detail Chart of Accounts	4.7.007	Employment Selection Records	• 3.1.014
Direct Deposit Application/Authorization	3.2.008	Encumbrance Detail	4.1.004
Directives	1.1.010	Encumbrance Vouchers	4.2.004
Disaster Recovery Plan	1.2.002	Equal Pay Records	3.1.015
Disaster Recovery Service Transmittals (RMD 109)	1.2.015	Equipment Descriptions and Specifications	5.2.025
Disputed Call Documentation	• 5.5.007	Equipment History File: Equipment Service Agreements	5.2.008

Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule
Appendix: Alphabetical Index by Records Series Titles

Record Series Title	Item No.	Record Series Title	Item No.
Equipment Inventory Detail Report Forms	5.2.009	General Services Commission Statements	4.7.013
Equipment Manuals	5.2.010	Grievance Records	3.1.018
Equipment Warranties	5.2.011	Group Insurance Records	3.3.009
Estimate Files (Supply and Repair Cost Estimates)	5.2.012	Hazard Communication Plans	• 5.4.006
Evacuation Plans	5.4.002	Hazardous Materials Training Records	• 5.4.007
Executive Orders	1.1.011	Human Resources Information System (HRIS) Reports	3.2.010
Expenditure Vouchers	4.2.007	Income Adjustment Authorizations	3.2.004
Expenditures Journals or Registers	4.3.003	Injury Frequency Reports	5.4.005
External Fiscal Reports	4.5.005	Inspection Records	5.2.013
Facilities Reservation Logs	5.2.026	Inspection Repair and Maintenance Records - Vehicles	5.6.003
Federal Grant Information on File	4.7.008	Insurance Policies	• 1.1.012
Federal Tax Records	3.2.003	Internal Fiscal Management Reports	4.5.002
Fingerprint Cards	3.1.016	Inventory and Other Cost Files	4.1.005
Fire Inspection Records	5.4.003	Inventory - Annual Physical	5.2.014
Fire Orders	• 5.4.004	Inventory, Notices of Equipment Removed From	5.2.015
First Report of Alleged Accident or Occupational Disease	3.1.017	Inventory Sheets	4.6.004
Fixed Asset Sequential Number Logs	4.7.009	Inventory System Update Listings	5.2.016
Former Employee Verification Records	3.3.011	Investment Transaction Files	4.1.006
Forms Directory/Inventory/Catalog	1.2.004	Itinerary Information	1.1.013
Forms History File	1.2.003	Labor Statistics Reports	3.3.010
Freight Bills Paid	5.3.002	Leave Status Reports	3.4.002
Freight Claims	5.3.003	Legal Opinions and Advice	1.1.014
General Journal Vouchers	4.2.006	Legal Opinions and Advice	1.1.015
General Ledgers	4.4.001	Less Than Full-Time Worked Reports	3.4.002

Figure 1: 13 TAC §6.10

Texas State Records Retention Schedule
 Appendix: Alphabetical Index by Records Series Titles

Record Series Title	Item No.	Record Series Title	Item No.
License and Driving Record Checks	5.6.004	Output Records for Computer Production (Mini & Mainframe)	• 2.1.004
Licenses & Permits for Non-vehicles	5.1.010	Overtime Authorizations	3.4.004
Litigation Files	1.1.048	Overtime Schedules	3.4.005
Long Distance Telephone Logs	• 5.5.002	Packing Slips	5.3.005
Long-Term Liability Records	• 4.7.010	Parking Permits or Assignments	5.6.009
Lost & Stolen Property Reports	5.2.017	Performance Appraisals	3.1.019
Mailing Authorizations/Logs	5.1.008	Personnel Corrective Action Documentation	3.1.020
Mailing Lists	5.1.004	Personnel Disciplinary Action Documentation	3.1.021
Material Safety Data Sheets	• 5.4.010	Personnel Information or Action Forms	3.1.022
Material Specifications	5.2.024	Photocopier Use Logs & Reports	5.1.011
Meeting Agenda	• 1.1.016	Physical Examinations/Medical Reports	• 3.1.024
Meeting Minutes	• 1.1.017	Pilot License Verifications	5.6.008
Meeting Minutes/Notes - Staff	1.1.018	Planning Records	1.1.024
Meetings - Audio and Videotapes	• 1.1.054	Policies and Procedures Manuals	1.1.025
Meetings, Certified Agendas or Tape Recordings of Closed	• 1.1.051	Position Action Requests	3.3.012
Meetings - Supporting Documentation	1.1.052	Position Staffing Reports	3.3.013
Mileage Reports	5.6.005	Position/Job Descriptions	3.1.023
Monthly Balancing Records	4.6.001	Positions/Job Classification Review File	3.3.015
News or Press Releases	• 1.1.019	Postage Expense Reports	5.1.005
Open Records Requests - Approved	1.1.020	Postage Meter Records	5.1.006
Open Records Requests - Denied	1.1.021	Price Lists	5.3.006
Operations Logs - Vehicles	5.6.006	Project Logbooks	1.1.047
Order - Acknowledgements	5.3.004	Proofs of Publication	1.1.026
Organization Charts	1.1.023	Property Destruction, Certificates of	5.2.006

Figure 1: 13 TAC §6.10
Texas State Records Retention Schedule
Appendix: Alphabetical Index by Records Series Titles

Record Series Title	Item No.	Record Series Title	Item No.
Proposed Legislation	1.1.027	Request for Authority to Dispose of State Records (RMD 102)	1.2.008
Publication Development Files	1.1.028	Requests for Information	• 5.3.009
Purchase Vouchers	4.2.005	Requisitions for In-Agency Copy/Printing Service	5.1.007
Purchasing Logs	5.3.008	Resumes - Unsolicited	• 3.1.034
Quality Control Reports	5.2.018	Returned Checks/Warrants/Drafts (Uncollectable)	4.7.003
Receipts Journals or Registers	4.3.002	Rules & Regulations	1.1.039
Reconciliations	4.6.002	Safety Inspections	5.4.006
Record Center Storage Approval Forms (RMD 106)	1.2.011	Sales Journals or Registers	4.3.001
Records Control Materials	1.2.013	Security Access Records	• 5.1.009
Records Disposition Logs	• 1.2.010	Security Clearances	3.1.026
Records Inventory Worksheets	1.2.012	Service Orders	5.2.019
Records Management Plan	1.2.014	Sick Leave Pool Documentation	3.4.008
Records Retention Schedule (SLR 105)	• 1.2.005	Software Programs and Job Control Language	• 2.1.007
Records Transmittal Forms	• 1.2.006	Space Utilization Reports	5.2.027
Registration Logs	• 1.1.053	Speeches	1.1.040
Reports - Administrative	• 1.1.031	State Deferred Compensation Records	3.2.009
Reports and Papers - Conference	1.1.036	Station Activity Reports	• 5.5.003
Reports - Annual and Biennial Agency (Non-Fiscal)	1.1.032	Strategic Plans	• 1.1.055
Reports - Audits	1.1.046	Suggestion System Records	1.1.041
Reports - Consultants and Committees	1.1.034	Summary Staffing Report	3.3.017
Reports - Employee	1.1.035	Supply Usage Records	5.2.022
Reports - Performance and Funds Management	1.1.050	Surety Bonds	• 1.1.042
Reports, Studies, and Surveys - Final	1.1.038	Surplus Property Sale Reports	5.2.021
Reports, Studies, and Surveys - Raw Data	1.1.037	System Activity Reports	• 5.5.004

Figure 1: 13 T | §6.10

Texas State Records Retention Schedule
 Appendix: Alphabetical Index by Records Series Titles

Record Series Title	Item No.	Record Series Title	Item No.
System and File Documentation	• 21.006		
Texas Employment Commission (TEC) Reports	3.3.022		
Time Cards and Time Sheets	3.4.006		
Time Off and/or Sick Leave Requests	3.4.007		
Training Materials	1.1.043		
Training Records	• 3.1.027		
Transmittal of Funds/Cost Center Transfers	4.1.007		
Travel Authorization Requests	1.1.044		
Tuition Assistance, Requests for	3.3.016		
Unemployment Compensation Records	3.2.007		
Utility Reports	5.2.022		
Vacancy Lists	3.3.019		
Vehicle Titles & Registrations	5.6.007		
W-4 Forms	3.2.005		
Wage Rate Tables	3.2.006		
Work Schedules/Assignments	3.3.020		
Workers Compensation Reports	3.1.028		
Workplace Chemical Lists	• 5.4.009		
Worksheets for Preparing Fiscal Reports	4.5.001		
Year-to-Date Activity (Inventory Listing)	5.2.023		

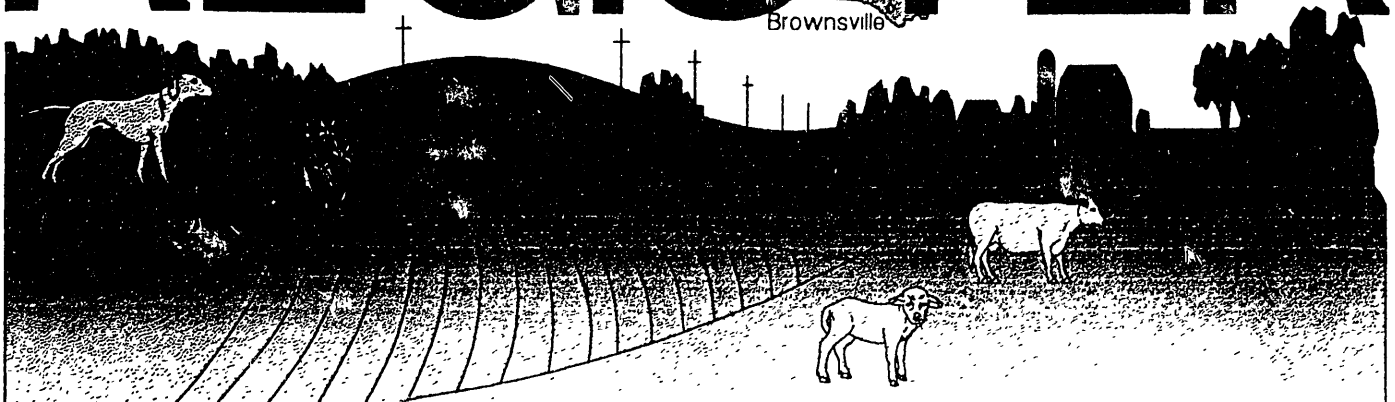
Figure 1: 30 TAC §114.6(3)

<u>Household Size</u>	<u>Adjusted Gross Income</u>
1	\$ 9,072
2	\$ 12,264
3	\$ 15,468
4	\$ 18,660
5	\$ 21,864
6	\$ 25,056
7	\$ 28,260
8	\$ 31,452
9	\$ 34,656
10	\$ 37,872

TEXAS



REGISTER



Name: Cacie Hunter

Grade: 10

School: Gainesville High School, Gainesville ISD

OPEN MEETINGS

Agencies with statewide jurisdiction must give at least seven days notice before an impending meeting. Institutions of higher education or political subdivisions covering all or part of four or more counties (regional agencies) must post notice at least 72 hours before a scheduled meeting time. Some notices may be received too late to be published before the meeting is held, but all notices are published in the *Texas Register*.

Emergency meetings and agendas. Any of the governmental entities listed above must have notice of an emergency meeting, an emergency revision to an agenda, and the reason for such emergency posted for at least two hours before the meeting is convened. All emergency meeting notices filed by governmental agencies will be published.

Posting of open meeting notices. All notices are posted on the bulletin board at the main office of the Secretary of State in lobby of the James Earl Rudder Building, 1019 Brazos, Austin. These notices may contain a more detailed agenda than what is published in the *Texas Register*.

Meeting Accessibility. Under the Americans with Disabilities Act, an individual with a disability must have an equal opportunity for effective communication and participation in public meetings. Upon request, agencies must provide auxiliary aids and services, such as interpreters for the deaf and hearing impaired, readers, large print or braille documents. In determining type of auxiliary aid or service, agencies must give primary consideration to the individual's request. Those requesting auxiliary aids or services should notify the contact person listed on the meeting summary several days prior to the meeting by mail, telephone, or RELAY Texas (1-800-735-2989).

Texas Department on Aging

Wednesday, October 12, 1994, 9:30 a.m.

1949 South IH-35, Third Floor Large Conference Room

Austin

Area Agency on Aging (AAA) Operations Committee

AGENDA:

Consider and possibly act on:

Call to order; minutes of August 1, 1994 meeting; public hearing to receive comments on new, revised, re-located, and repealed rules; recommendations from Ad-Hoc Citizens Advisory Council (CAC) Transition Committee; publication of revised rules on advisory councils in *Texas Register* for final adoption; publication of new, revised, re-located, and repealed rules in *Texas Register* for review and comment; distribution of fiscal year 1995 Title VII funds relating to benefits counseling; and adjourn.

Contact: Mary Sapp, P.O. Box 12786, Austin, Texas 78741, (512) 444-2727.

Filed: October 4, 1994, 12:25 p.m.

TRD-9449028

Wednesday, October 12, 1994, 10:30 a.m.

1949 South IH-35, Third Floor Small Conference Room

Austin

Minority Elderly Committee

AGENDA:

Consider and possibly act on: Call to order; minutes of the April 13, 1994 meeting; 1994 Minority Conference Subcommittee reports; 1995 Minority Advisory Subcommittee restructuring; develop timeline for accomplishment of Subcommittee activities; review question and make recommendation to Board on Aging; and adjourn.

Contact: Mary Sapp, P.O. Box 12786, Austin, Texas 78741, (512) 444-2727.

Filed: October 4, 1994, 12:25 p.m.

TRD-9449029

Wednesday, October 12, 1994, 2:00 p.m.

1949 South IH-35, Third Floor Large Conference Room

Austin

Revised Agenda

Planning Committee

AGENDA:

Please add the following item to the previously posted agenda:

1. Endorsement of Long Term Care Task Force Report and recommendation to Board on Aging.

Contact: Mary Sapp, P.O. Box 12786, Austin, Texas 78741, (512) 444-2727.

Filed: October 4, 1994, 4:21 p.m.

TRD-9449058

Wednesday, October 12, 1994, 2:00 p.m.

1949 South IH-35, Third Floor Large Conference Room

Austin

Planning Committee

AGENDA:

Consider and possibly act on: Call to order; minutes of June 27, 1994 meeting; staff recommendations for approval/conditional approval of 28 Area Agency on Aging Fiscal Year 1995 Area Plan amendments; position paper on assisted living; strategy for new State Plan development; fiscal year 1995 strategic/State Plan priorities; update on progress of Texas Elder Rights Task Force; approval to support Task Force direction and continued efforts; reports to include State Plan, state-federal relations; and Legislative Budget Board performance; and adjourn.

Contact: Mary Sapp, P.O. Box 12786, Austin, Texas 78741, (512) 444-2727.

Filed: October 4, 1994, 12:25 p.m.

TRD-9449030

Wednesday, October 12, 1994, 3:45 p.m.

1949 South IH-35, Third Floor Small Conference Room

Austin

Audit and Finance Committee

AGENDA:

Consider and possibly act on: Call to order; minutes of August 1, 1994 meeting; internal

audit of TDoA accounting system and accounting internal controls; method of reporting maintenance of effort level to Administration on Aging; status report on internal audits performed from January 1993 through May 1994 (Area Agency on Aging administrative costs, Field Operations Division, Support Services Section, Options Program, Nutrition Services programs); prior internal audit updates; budget report; and adjourn.

Contact: Mary Sapp, P.O. Box 12786, Austin, Texas 78741, (512) 444-2727.

Filed: October 4, 1994, 12:25 p.m.

TRD-9449031

Wednesday, October 13, 1994, 9:30 a.m.

1949 South IH-35, Third Floor Large Conference Room

Austin

Texas Board on Aging

AGENDA:

Consider and possibly act on: Call to order; August 17, 1994 minutes; public testimony; executive director's report; Citizens Advisory Council (CAC) report; Board committee reports including: Area Agency on Aging (AAA) Operations--recommendations from Ad-Hoc CAC Transition Committee; public revised rules relating to advisory councils for final adoption; publish new, revised, re-located and repealed administrative rules for 30 day review and comment; distribution of fiscal year 1995 Title VII funds relating to Benefits Counseling; Minority Elderly--recommendation on committee activities; Planning--staff recommendations for approval/conditional approval of AAA fiscal year 1995 Area Plan amendments; position paper on assisted living; strategy for new State Plan development; fiscal year 1995 Strategic/State Plan priorities; update on Texas Elder Rights Task Force and approval to support direction and continued efforts; Audit and Finance--internal audit of the TDoA accounting system and accounting internal controls; method of reporting maintenance of effort level to Administration on Aging; status report on internal audits performed from January 1993-May 1994. Approve re-payment plan for West Central Texas Council of Governments resulting from recent administrative law decision; update on White House Conference on Aging; Board member travel; general announcements; and adjourn.

Contact: Mary Sapp, P.O. Box 12786, Austin, Texas 78741, (512) 444-2727.

Filed: October 5, 1994, 3:04 p.m.

TRD-9449095

Texas Department of Agriculture

Tuesday, October 18, 1994, 9:00 a.m.

Sales Facility, Washington County Fairgrounds, Loop 577 and Horton Street

Brenham

Zone 2 Pest Management Committee

AGENDA:

Orientation for newly appointed members, discussion of responsibilities, regulations etc.

Contact: Rick Smathers, 1700 Congress Avenue, Ninth Floor, Austin, Texas 78701, (512) 463-7583.

Filed: October 10, 1994, 3:50 p.m.

TRD-9449294

Texas Commission on Alcohol and Drug Abuse

Wednesday, October 12, 1994, 9:00 a.m.

710 Brazos, Eighth Floor Conference Room

Austin

Emergency Meeting

Committee of the Whole

AGENDA:

Call to order; discuss agency planning initiative; and adjourn

REASON FOR EMERGENCY: It was reasonably unforeseen that the Committee of the Whole would need to meet; however a need for an expeditious determination of issues related to funding is necessary.

Contact: Denise Musel, 710 Brazos, Austin, Texas 78701.

Filed: October 7, 1994, 2:22 p.m.

TRD-9449207

The State Bar of Texas

Thursday-Friday, October 13-14, 1994, 9:00 a.m. and 8:30 a.m., respectively.

The Hilton Palacio Del Rio, 200 South Alamo

San Antonio

The Commission for Lawyer Discipline

AGENDA:

Call to order/introduction/swearing in of new members/review and discuss: minutes of prior meetings; proposed peer review program; statistical reports; Commission's compliance with the State Bar Act, Texas Rules of Disciplinary Procedure, and orders

of the Supreme Court; budget and operations of the General Counsel's office and the Commission; grievance committees; special counsel program; mediation of disciplinary matters; policy on reinstatements; collection of attorney's fees; Michael Bloom matter/presentations by trial staff/closed session: discuss pending litigation and cases pending before evidentiary panels; personnel matters; special counsel assignments/public session: discuss and take action on matters discussed in closed session/discuss dates of future meetings; other matters that may appropriately come before the Commission/receive public comment/and adjourn.

Contact: Anne McKenna, P.O. Box 12487, Austin, Texas 78711, 1-800-204-2222.

Filed: October 5, 1994, 3:38 p.m.

TRD-9449114

Texas Commission for the Blind

Friday-Saturday, October 14-15, 1994, 10:00 a.m. and 8:30 a.m., respectively.

Austin North Hilton and Towers, 6000 Middle Fiskville Road

Austin

Consumer Advisory Committee

AGENDA:

October 14, 1994:

Call to order

Approval of July CAC minutes

Meet with executive director: discussion of consumer concerns and issues

Committee work session: regional issues

Presentation: program issues

Update from Coordinator of Consumer Affairs

Adjournment

October 15, 1994:

Call to order

Committee work session

Report to director

Adjournment

Contact: Margaret Little, P.O. Box 12866, Austin, Texas 78711, (512) 459-2580.

Filed: October 4, 1994, 12:24 p.m.

TRD-9449024

Texas Bond Review Board

Tuesday, October 18, 1994, 10:00 a.m.

Capitol Extension, Room E1.012, 1400
North Congress Avenue

Austin

Staff Work Session

AGENDA:

Open discussion-work session to discuss the
Private Activity Bond Allocation Program

Contact: Albert L. Bacarisse, 300 West
15th Street, Suite 409, Austin, Texas 78701,
(512) 463-1741.

Filed: October 10, 1994, 3:52 p.m.

TRD-9449300

Texas Cancer Council

Wednesday, October 26, 1994, 9:00 a.m.

Texas Medical Association, 401 West 15th
Street, Dr. May Owens Conference Room

Austin

Board of Directors

AGENDA:

Call to order

Adoption of minutes

Executive director's report

Project briefings

Fiscal issues

Legislative issues

Announcements

Other business

Adjourn

Persons with disabilities who plan to attend
this meeting and who may need auxiliary
aids or services such as interpreters for per-
sons who are deaf or hearing impaired,
readers, large print or braille, are requested
to contact Debra Perkins at (512) 463-3190
five working days prior to the meeting so
that appropriate arrangements can be made.

Contact: Emily F. Untermeyer, P.O. Box
12097, Austin, Texas 78701, (512)
463-3190.

Filed: October 6, 1994, 4:07 p.m.

TRD-9449161

Texas Department of Com- merce

Thursday, October 13, 1994, 10:00 a.m.

410 East Fifth Street, Anson Jones Building

Austin

Capital Certified Development Corporation
Board of Directors

AGENDA:

10:00 a.m. Call meeting to order; approval
of minutes of June 16, 1994 meeting; trea-
surer's report; loan activity report; resolu-
tion: SBA central processing; approval of
new members; marketing plan update;
Board marketing activity update; review S-
Tex MOU status; Rio Rainbow proposal
update; discussion: loan portfolio transfers;
central processing; next quarterly meeting
agenda; 11:15 a.m. Review directors and
officers liability insurance; Export Finance
Program; and adjourn.

Notice: Persons with disabilities who plan
to attend this meeting and who may need
auxiliary aids or services are requested to
contact Eileen Kelley at least two days be-
fore this meeting so that appropriate ar-
rangements can be made. Please also con-
tact Eileen Kelley at (512) 320-9534 if you
need assistance in having English translated
into Spanish.

Contact: Colleen L. Rowland, 410 East
Fifth Street, Austin, Texas 78701, (512)
320-9651.

Filed: October 4, 1994, 4:19 p.m.

TRD-9449057

Texas Office for Prevention of Developmental Disabilities

Thursday, October 20, 1994, 10:00 a.m.

4900 North Lamar Boulevard, Room 1410

Austin

Bicycle Helmet Coalition

AGENDA:

Call to order

Introductions

Legislation review

City coalition/grant reports

Bicycle safety grant

Texas Pediatric Society Auxiliary

DPS Education Project

Texas Head Injury Association

Texas Children's Hospital Association

Texas Nurses Association

Other reports

Meeting schedule

Adjournment

Contact: Jerry Ann Robinson, 4900 North
Lamar Boulevard, Austin, Texas 78756,
(512) 483-5042.

Filed: October 10, 1994, 4:50 p.m.

TRD-9449304

Texas Interagency Council on Early Childhood Inter- vention

Thursday and Friday, October 13-14,
1994, 10:00 a.m. and 8:30 a.m., respec-
tively.

4412 Spicewood Springs Road, Building
600

Austin

Interagency Council on Early Childhood In-
tervention Advisory Committee

AGENDA:

According to the agenda, the Interagency
Council on Early Childhood Intervention
Advisory Committee will be called to order;
approve June 1994, minutes; hear public
comments, ongoing business, chair's report,
briefings, hold subcommittee meetings.
From 7-9 p.m. subcommittees continue
their meetings at the pleasure of the sub-
committee chair. Friday, October 14, 1994,
at 8:30 a.m., the meeting will be called to
order; present council report; hear director's
forum report; continue subcommittee meet-
ings; hear subcommittee reports; FYI; and
adjourn.

Contact: Linda Hill, 1100 West 49th
Street, Austin, Texas 78756-3199, (512)
502-4900.

Filed: October 7, 1994, 4:22 p.m.

TRD-9449220

Employees Retirement Sys- tem of Texas

Thursday, October 13, 1994, 2:00 p.m.

ERS Building, ERS Auditorium, 18th and
Brazos

Austin

Board of Trustees

AGENDA:

Briefing on supplemental benefits; and ad-
journment.

Contact: William S. Nail, 18th and Brazos,
Austin, Texas 78701, (512) 867-3336.

Filed: October 4, 1994, 4:13 p.m.

TRD-9449056

Friday, October 14, 1994, 9:00 a.m.

ERS Building, ERS Auditorium, 18th and
Brazos

Austin

Board of Trustees

AGENDA:

Approval of minutes; investment of the system's assets; appeals of contested cases; consideration of supplemental benefits; final adoption of amendments to trustee rule 34 TAC §63.4 relating to the Election of Trustees; final adoption of amendments to trustee rules 34 TAC §65.3 relating to the Records of the System; final adoption of amendments to trustee rules 34 TAC §§87.7, 87.13, 87.15, 87.17, and 87.19 relating to the Deferred Compensation Plan; appointments to fill vacancies on the Group Benefits Advisory Committee; executive director's report; next trustee meeting date; and adjournment.

Contact: William S. Nail, 18th and Brazos, Austin, Texas 78701, (512) 867-3336.

Filed: October 5, 1994, 10:51 a.m.

TRD-9449085

◆ ◆ ◆
Texas Employment Commission

Tuesday, October 18, 1994, 9:00 a.m.

Room 644, TEC Building, 101 East 15th Street

Austin

AGENDA:

Prior meeting notes; staff reports; internal procedures of commission appeals; consideration and action on higher level appeals in unemployment compensation cases listed on commission Docket 42; and set date of next meeting.

Contact: C. Ed Davis, 101 East 15th Street, Austin, Texas 78778, (512) 463-2291.

Filed: October 10, 1994, 4:11 p.m.

TRD-9449301

◆ ◆ ◆
Texas State Board of Registration for Professional Engineers

Tuesday, October 18, 1994, 8:00 p.m.

Lexington Inn, 115 Jack Kultgen

Waco

Ad Hoc Committee on Geologist Registration

AGENDA:

1. A. Meeting convened by Chairman Treat at 8:00 p.m.

B. Roll call

2. Consider geologist registration issues and a position for possible legislation.

3. Adjourn.

Contact: Charles E. Nemir, P.E., 1917 South IH-35 South, Austin, Texas 78741, (512) 440-7723.

Filed: October 7, 1994, 11:07 a.m.

TRD-9449179

Wednesday, October 19, 1994, 8:30 a.m.

Bill Daniel Student Center, Baylor University

Waco

AGENDA:

Receive reports from Board Members and staff; interview applicants; take action on applications for registration; reading of communications; and other related business in accordance with the agenda.

Contact: Charles E. Nemir, 1917 IH-35 South, Austin, Texas 78741, (512) 440-7723.

Filed: October 10, 1994, 10:03 a.m.

TRD-9449259

Thursday, October 20, 1994, 7:30 a.m.

1917 IH-35 South

Austin

Ad Hoc Committee on Legislative Affairs

AGENDA:

1. A. Meeting convened by Chairman Johnson at 7:30 a.m.

B. Roll Call

2. Discuss possible legislation for the 74th Legislative Session.

3. Adjourn

Contact: Charles E. Nemir, 1917 IH-35 South, Austin, Texas 78741, (512) 440-7723.

Filed: October 10, 1994, 10:02 a.m.

TRD-9449258

Thursday, October 20, 1994, 2:00 p.m.

1917 IH-35 South

Austin

Ad Hoc Committee on Professional Engineers

AGENDA:

1. A. Meeting convened by Chairman Gloyna at 2:00 p.m.

B. Roll Call

2. Consider the options for industry/agency workshops.

3. Adjourn

Contact: Charles E. Nemir, 1917 IH-35 South, Austin, Texas 78741, (512) 440-7723.

Filed: October 10, 1994, 10:02 a.m.

TRD-9449257

◆ ◆ ◆
Texas Ethics Commission

Friday, October 14, 1994, 9:30 a.m.

1101 Camino La Costa, Room 235

Austin

AGENDA:

The commission will take roll call; hear comments by the commissioners and the executive director, and communications from the public; approve the minutes of the September 9, 1994, meeting; briefing, discussion, and possible action to waive certain fines assessed for late filing of a report; briefing, discussion, and possible action concerning recommendations to be made to the 73rd Legislature for any necessary statutory changes and suggestions to the commission from the Legislative Advisory Committee for such statutory changes; briefing, discussion, and possible action to revise the legislative per diem for 1995, pursuant to §50.1(c) of the commission's rules; briefing, discussion, and possible action regarding the project to establish an electronic database under Government Code, §571.066; public discussion and possible action to propose a rule concerning gifts to regulatory agency officers and employees to implement Government Code, §571.063; discussion and possible action in response to the following Advisory Opinion Requests Numbers 251, 254, 255, 257, and 258; and adjournment.

Contact: John Steiner, 1101 Camino La Costa, Austin, Texas 78752, (512) 463-5800.

Filed: October 6, 1994, 2:56 p.m.

TRD-9449156

◆ ◆ ◆
Texas Funeral Service Commission

Monday, October 24, 1994, 1:00 p.m.

Hilton Towers, 6000 Middle Fiskville Road

Austin

Board

AGENDA:

1:00 p.m. Meeting called to order

Items for consideration

Receipt of proposal from Texas Commission on Human Rights for Conciliation of Complaint #1940081-S and #1940388-S, by Barbara Carisalez

Executive Session

Discussion with counsel concerning available actions in response to proposal from Texas Commission on Human Rights for Conciliation of Complaint #1940081-S and #1940388-S, by Barbara Carisalez

Consideration of proposal from Texas Commission on Human Rights for Conciliation of Complaint #1940081-S and #1940388-S, by Barbara Carisalez, and any counter-proposal thereto by the Texas Funeral Service Commission

Adjourn

Contact: Wayne Goodrum, 8100 Cameron Road, Austin, Texas 78754, (512) 834-9992.

Filed: October 10, 1994, 2:31 p.m.

TRD-9449282

Texas General Land Office

Thursday, October 13, 1994, 9:30 a.m.

1700 North Congress Avenue, Stephen F. Austin Building, Room #831

Austin

Veterans Land Board

AGENDA:

57. Approval of the September 12, 1994, minutes of the VLB Board meeting.

58. Consideration of the adoption of the definition of veteran.

59. Consideration of bids received from October 4 oil and gas lease sale.

60. Consideration of a request by Prudential Insurance to amend its group credit life insurance contract for the Veterans Land Program

61. Consideration of adopting rules for expanded land loans.

62. Consideration of and action on resolutions:

A. authorizing issuance and sale of State of Texas Veteran's Housing Assistance Program:

i) Fund I Series 1994C Refunding Bonds not to exceed \$87,845,000;

ii) Fund I Series 1994D Bonds not to exceed \$20,000,000;

iii) Fund II Series 1994A Bonds not to exceed \$160,000,000; and,

iv) Fund II Series 1994B Taxable Bonds not to exceed \$100,000,000;

B. award sale of the Bonds; C. designate the initial paying agent and initial registrars; D. authorizing, ratifying and approving Preliminary Official Statements and Final Offi-

cial Statements; E. designating a portion of Fund I Series 1994C Refunding Bonds, in an amount not to exceed \$10,000,000, as Capital Appreciation College Savings Bonds; F. exercising, upon issuance of Fund I Series 1994C, Refunding Bonds, the Board's option to redeem the outstanding Bonds, Series 1984B; G. determining that, upon issuance of Fund I Series 1994C Refunding Bonds, certain amounts are not required for purposes of such fund, and authorizing transfer of such amount to Vet Housing Assistance Fund II; H. authorizing other matter in connection therewith.

63. Consideration of loan rates in the Housing Assistance Program.

Contact: Karen Pratt, 1700 North Congress Avenue, Room 700, Austin, Texas 78701, (512) 463-5171.

Filed: October 5, 1994, 3:44 p.m.

TRD-9449116

Tuesday, October 18, 1994, 10:00 a.m.

Stephen F. Austin Building, 1700 North Congress Avenue, Room 831

Austin

School Land Board

AGENDA:

Approval of previous board meeting minutes; consideration of adoption of resolution for Priscilla N. Hubenak; consideration of tracts, terms and condition for a December 6, 1994 special oil and gas lease sale; consideration of schedule and procedures for the April 4, 1995 oil, gas and other minerals lease sale; pooling applications: Conn Brown Harbor Field, Nueces County; Wildcat Field, Borden County; consideration of bids received for oil and condensate, Pecos and Crockett Counties, and Crane County; applications to lease highway rights of way for oil and gas, Fayette County, and Brazos County; direct land sale, Wise County; coastal public lands, commercial lease renewals, Old Brazos River, Brazoria County, Laguna Madre, Cameron County; commercial lease application, Arroyo Colorado, Cameron County; commercial lease assignment, Old Brazos River, Brazoria County; easement application, Mud Lake, Harris County; structure (cabin) permit renewals and amendments, Laguna Madre, Cameron County; Laguna Madre, Kenedy County; Laguna Madre, Kleberg County; Titlum Tatum Bayou, Brazoria County; Espiritu Santo Bay, Calhoun County; Bastrop Bay, Brazoria County; executive session pending and proposed litigation; executive session-consideration of first draw-down tract, El Paso County; open session-consideration of first draw-down tract, El Paso County; executive session-land acquisition, Milam County; open session-consideration of land

acquisition, Milam County; executive session-discussion of commercial leases, Nueces County.

Contact: Linda K. Fisher, 1700 North Congress Avenue, Room 836, Austin, Texas 78701, (512) 463-5016.

Filed: October 10, 1994, 3:51 p.m.

TRD-9449297

Texas Department of Health

Tuesday, October 18, 1994, 9:00 a.m.

1100 West 49th Street, Room T-607

Austin

Drug Use Review Board

AGENDA:

The board will discuss and possibly act on: approval of the minutes from the July 12, 1994 meeting; election of chair; expanded role of the University of Texas College of Pharmacy in the retrospective drug use review process; oral antidiabetic agent response letters; anti-depressant response letter and final approval of criteria; sumatriptan criteria and profiles; provider specific profiles; targeted drug for next profile review; and scheduling of next meeting.

Contact: Curtis Burch, 1100 West 49th Street, Austin, Texas 78756, (512) 338-6047. For ADA assistance, contact Richard Butler at (512) 458-6410 or T.D.D. (512) 458-7708 at least two days prior to the meeting.

Filed: October 7, 1994, 4:25 p.m.

TRD-9449233

Friday, October 21, 1994, 9:00 a.m.

Room K-100, Texas Department of Health, 1100 West 49th Street

Austin

Asbestos Advisory Committee

AGENDA:

The committee will meet to discuss and possibly act on: the required changes the State of Texas needs to make to comply with the Asbestos School Hazard Abatement Reauthorization Act; committee structure; adoption of operating rules.

Contact: Todd Wingle, 1100 West 49th Street, Austin, Texas 78756, (512) 834-6600. For ADA assistance, call Richard Butler at (512) 458-7695 or T.D.D. (512) 458-7708 at least two days prior to the meeting.

Filed: October 10, 1994, 2:58 p.m.

TRD-9449291

Friday, October 28, 1994, 1:00 p.m.
Room S-400, the Exchange Building, 8407
Wall Street

Austin

Texas Board of Licensure for Medical
Physicians, Credentials Committee

AGENDA:

The committee will discuss and possibly act
on applications under 22 Texas Administra-
tive Code, §601.6, relating to application
procedures.

Contact: Jeanette Hilsabeck, 1100 West
49th Street, Austin, Texas 78756, (512)
834-6655. For ADA assistance, contact
Richard Butler at (512) 458-6410 or T.D.D.
(512) 458-7708 at least two days prior to
the meeting.

Filed: October 10, 1994, 2:58 p.m.

TRD-9449289

◆ ◆ ◆
**Texas Higher Education Co-
ordinating Board**

Thursday, October 27, 1994, 9:00 a.m.
Chevy Chase Office Complex, Building 1,
Room 1.100, 7700 Chevy Chase Drive

Austin

Universities Committee

AGENDA:

Consideration of matters relating to univer-
sities.

Contact: Kenneth H. Ashworth, P.O. Box
12788, Austin, Texas 78711, (512)
483-6101.

Filed: October 7, 1994, 2:03 p.m.

TRD-9449193

Thursday, October 27, 1994, 10:00 a.m.
Chevy Chase Office Complex, Building 1,
Room 1.100, 7700 Chevy Chase Drive

Austin

Health Affairs Committee

AGENDA:

Consideration of matters relating to the
Committee on Health Affairs.

Contact: Kenneth H. Ashworth, P.O. Box
12788, Austin, Texas 78711, (512)
483-6101.

Filed: October 7, 1994, 2:04 p.m.

TRD-9449194

Thursday, October 27, 1994, 11:00 a.m.
Chevy Chase Office Complex, Building 1,
Room 1.100, 7700 Chevy Chase Drive

Austin

Community & Technical Colleges Commit-
tee

AGENDA:

Consideration of matters relating to the
Committee on Community & Technical
Colleges.

Contact: Kenneth H. Ashworth, P.O. Box
12788, Austin, Texas 78711, (512)
483-6101.

Filed: October 7, 1994, 2:05 p.m.

TRD-9449195

Thursday, October 27, 1994, 11:30 a.m.
Chevy Chase Office Complex, Building 1,
Room 1.100, 7700 Chevy Chase Drive

Austin

Joint Advisory Committee Coordinating
Board/State Board of Education

AGENDA:

Report of the October 5 meeting of the Joint
Advisory Committee.

Contact: Kenneth H. Ashworth, P.O. Box
12788, Austin, Texas 78711, (512)
483-6101.

Filed: October 7, 1994, 2:06 p.m.

TRD-9449197

Thursday, October 27, 1994, 1:00 p.m.
Chevy Chase Office Complex, Building 1,
Room 1.100, 7700 Chevy Chase Drive

Austin

Research Committee

AGENDA:

Report of the Committee created to evaluate
the Research Enhancement Program (Texas
Education Code, §141.005); and consider-
ation of approval of and authorization to
forward to Legislative Budget Board a Re-
port on the Research Assessment Program
(Texas Education Code, §144.003).

Contact: Kenneth H. Ashworth, P.O. Box
12788, Austin, Texas 78711, (512)
483-6101.

Filed: October 7, 1994, 2:06 p.m.

TRD-9449196

Thursday, October 27, 1994, 1:30 p.m.
Chevy Chase Office Complex, Building 1,
Room 1.100, 7700 Chevy Chase Drive

Austin

Campus Planning Committee

AGENDA:

Consideration of matters relating to the
committee on campus planning.

Contact: Kenneth H. Ashworth, P.O. Box
12788, Austin, Texas 78711, (512)
483-6101.

Filed: October 7, 1994, 2:07 p.m.

TRD-9449198

Thursday, October 27, 1994, 2:30 p.m.
Chevy Chase Office Complex, Building 1,
Room 1.100, 7700 Chevy Chase Drive

Austin

Student Services Committee

AGENDA:

Consideration of proposed amendments to
Board rules for the Physician Education
Loan Repayment Program (§§21.254,
21.257, and 21.261); consideration of pro-
posed amendments to the rules for the Paul
Douglas Teacher Scholarship Program
(§§21.307, 21.309, 21.311, 21.312, 21.320,
21.323, and 21.325); and consideration of
proposed amendments regarding the defere-
ral of emergency student loans and the col-
lection of tuition (§21.3(c) and §21.4).

Contact: Kenneth H. Ashworth, P.O. Box
12788, Austin, Texas 78711, (512)
483-6101.

Filed: October 7, 1994, 2:07 p.m.

TRD-9449199

Thursday, October 27, 1994, 3:00 p.m.
Chevy Chase Office Complex, Building 1,
Room 1.100, 7700 Chevy Chase Drive

Austin

Administration & Financial Planning Com-
mittee

AGENDA:

Report on Management Control Audit of
Coordinating Board conducted by State Au-
ditor's office; consideration of a report on
administrative expenditures in Texas public
universities; and consideration of a report
on expenditures for remediation in Texas
public institutions of higher education.

Contact: Kenneth H. Ashworth, P.O. Box
12788, Austin, Texas 78711, (512)
483-6101.

Filed: October 7, 1994, 2:08 p.m.

TRD-9449200

Friday, October 28, 1994, 8:30 a.m.
Chevy Chase Office Complex, Building 1,
Room 1.100, 7700 Chevy Chase Drive

Austin

Coordinating Board

AGENDA:

Consideration of matters relating to the
committee on Universities; the committee
on Health Affairs; the Committee on Com-
munity and Technical Colleges; the Joint
Advisory Committee, Coordinating
Board/State Board of Education; the com-
mittee on Research; the committee on Cam-

pus Planning; the committee on Student Services; the committee on Administration & Financial Planning; and reports to the Board.

Contact: Kenneth H. Ashworth, P.O. Box 12788, Austin, Texas 78711, (512) 483-6101.

Filed: October 7, 1994, 2:08 p.m.

TRD-9449201

◆ ◆ ◆
Texas Historical Commission

Thursday, October 20, 1994, 4:00 p.m.

1511 Colorado, Garrington-Covert House Library

Austin

Architecture and Texas Preservation Trust Committee Meeting

AGENDA:

- 1) ISTEPA update (Intermodal Surface Transportation Efficiency Act of 1991)
- 2) Texas Preservation Trust Fund: fund raising update
- 3) Legislative item: County Courthouse documentation project
- 4) THC construction project update
- 5) Departmental activities/other business

Contact: Stan Graves or Lisa Harvell, P.O. Box 12276, Austin, Texas 78711, (512) 463-6094.

Filed: October 11, 1994, 9:34 a.m.

TRD-9449308

Friday, October 21, 1994, 7:00 a.m.

Stephen F. Austin Building, Cafeteria, 1700 North Congress Avenue

Austin

National Register Committee

AGENDA:

- I. Approval of appointments to the State Board of Review
- II. Approval of fiscal year 1995 certified local government grants
- III. Quarterly report of activities

Contact: Marlene Casarez, P.O. Box 12276, Austin, Texas 78711, (512) 463-6094.

Filed: October 11, 1994, 9:34 a.m.

TRD-9449310

State Independent Living Council

Sunday-Monday, October 16-17, 1994, 9:00 a.m.

Camino Real Hotel, 101 South El Paso Street

El Paso

AGENDA:

Call to order, review agenda, review minutes, public comment, TRC/TCB reports, council reports, 501-3c status for SILC, committee assignments, three-year plan, by-laws, council training, public forum 2:00-5:00 p.m.

Contact: Carl Wright, P.O. Box 5368, Austin, Texas 78763, (512) 454-6694.

Filed: October 5, 1994, 3:05 p.m.

TRD-9449097

Sunday-Monday, October 16-17, 1994, 9:00 a.m.

Camino Real Hotel, 101 South El Paso Street

El Paso

Revised Agenda

AGENDA:

Call to order, review agenda, review minutes, public comment, TRC/TCB reports, council reports, 501-3c status for SILC, committee assignments, three-year plan, by-laws, council training, public forum 2:00-5:00 p.m. Independent Living Charlet Steward and Carri George.

Contact: Carl Wright, P.O. Box 5368, Austin, Texas 78763, (512) 454-6694.

Filed: October 7, 1994, 9:05 a.m.

TRD-9449171

◆ ◆ ◆
Texas Department of Insurance

Monday, October 17, 1994, 9:00 a.m.

State Office of Administrative Hearings, 500 West 15th Street, Fifth Floor, Suite 502

Austin

AGENDA:

454-94-1438.C

To consider whether disciplinary action should be taken against Bruce M. Fraser, Dallas and Rockwall, Texas who holds a Local Recording Agent's License issued by the Texas Department of Insurance.

Contact: Melissa Slusher, 333 Guadalupe Street, Mail Code #113-2A, Austin, Texas 78701, (512) 463-6527.

Filed: October 6, 1994, 1:00 p.m.

TRD-9449145

Tuesday, October 18, 1994, 9:00 a.m.

State Office of Administrative Hearings, 300 West 15th Street, Fifth Floor, Suite 502

Austin

AGENDA:

454-94-1507.E

Request by Central Forming Company, Inc. for a hearing on additional premiums owed on leased employees-Facility Appeal.

Contact: Melissa Slusher, 333 Guadalupe Street, Mail Code #113-2A, Austin, Texas 78701, (512) 463-6527.

Filed: October 6, 1994, 1:00 p.m.

TRD-9449146

Wednesday, October 19, 1994, 9:00 a.m.

State Office of Administrative Hearings, 300 West 15th Street, Fifth Floor, Suite 502

Austin

AGENDA:

454-94-1495.C

To consider whether disciplinary action should be taken against Alice Marie Goodman doing business as Goodman Insurance Agency, Houston, Texas, who holds a Group II Agent's License issued by the Texas Department of Insurance and has an application pending before the Texas Department of Insurance for a Local Recording Agent's License.

Contact: Melissa Slusher, 333 Guadalupe Street, Mail Code #113-2A, Austin, Texas 78701, (512) 463-6527.

Filed: October 6, 1994, 1:00 p.m.

TRD-9449147

Thursday, October 20, 1994, 1:00 p.m.

State Office of Administrative Hearings, 300 West 15th Street, Fifth Floor, Suite 502

Austin

AGENDA:

454-94-1496.C

To consider whether disciplinary action should be taken against William Ira Stanley, Houston, Texas, who presently has an application pending before the Texas Department of Insurance for a Group II Agent's License.

Contact: Melissa Slusher, 333 Guadalupe Street, Mail Code #113-2A, Austin, Texas 78701, (512) 463-6527.

Filed: October 6, 1994, 1:00 p.m.

TRD-9449148

Lamar University System

Thursday, October 13, 1994, 9:00 a.m.

John Gray Institute, 855 Florida

Beaumont

Board of Regents

AGENDA:

Call to Order-Approval of Minutes Chair's Report-Chancellor's Report

Executive Session

Reconvene Open Meeting/Recess for Committee Meetings

Finance and Audit Committee

Personnel Committee

Advancement Committee

Student Relations and Services Committee

Academic Affairs Committee

Building and Grounds Committee

Committee of the Whole

Reconvene Board of Regents meeting

Consider Approval of Committee Reports

Contact: Joseph E. Champagne, P.O. Box 11900, Beaumont, Texas 77710, (409) 880-2304.

Filed: October 7, 1994, 4:22 p.m.

TRD-9449219

Bill Blackwood Law Enforcement Management Institute of Texas

Thursday, October 20, 1994, 8:30 a.m.

Blackwood Room, Criminal Justice Center, Sam Houston State University

Huntsville

Advisory Board

AGENDA:

1. Meeting called to order
2. Opening remarks and introductions
3. Overview of agenda
4. Approve minutes of last meeting
5. Issues for board consideration (old business)
6. Financial report
7. Quarterly activities report (exc GMI)
8. Report on the Graduate Management Institute
9. Upcoming events, activities, and programs in the next quarter

10. Issues for board consideration (new business)

TAMU issues

TWU issues

SHSU issues

Other

11. Open discussion

Board

Audience

12. Set date for next board meeting

13. Closing remarks

14. Adjourn

Contact: Dr. Gerald Williams, CJC Box 2296, SHSU, Huntsville, Texas 77341, (409) 294-1694.

Filed: October 5, 1994, 1:52 p.m.

TRD-9449090

Board of Law Examiners

Friday, October 14, 1994, 8:30 a.m.

Suite 500, Tom C. Clark, 205 West 14th Street

Austin

Hearings Panel

AGENDA:

The hearings panel will hold public hearings and conduct deliberations on character and fitness of applicants and/or declarants. (Character and fitness deliberations may be conducted in executive session, pursuant to §82.003(a), Texas Government Code.)

Contact: Rachael Martin, P.O. Box 13486, Austin, Texas 78711-3486, (512) 463-1521.

Filed: October 10, 1994, 10:34 a.m.

TRD-9449270

Texas Life, Accident, Health and Hospital Service Insurance Guaranty Association

Monday, October 17, 1994, 4:00 p.m.

301 Congress Avenue, Suite 500, Board Room

Austin

Executive Committee

AGENDA:

Consideration and possible action on: 1) Approval of the August 15, 1994, minutes of the Executive Committee meeting; 2) executive session; a) review of employment

contract for the Association's executive director; 3) matters discussed in executive session; and 4) next meeting date.

Contact: C. S. LaShelle, 301 Congress Avenue, #500, Austin, Texas 78701, (512) 476-5101.

Filed: October 7, 1994, 9:30 a.m.

TRD-9449175

Tuesday, October 18, 1994, 9:00 a.m.

301 Congress, Suite 500, Board

Austin

Board of Directors

AGENDA:

Consideration and possible action on: 1) approval of minutes; 2) Guaranty association activities; 3) Executive 4) Matters discussed in Executive Session; 5) Financial reports; 6) 1995 budget and strategic plan; 7) Report from committees; 8) Impaired/Insolvent member insurers; 9) Additions/changes to the Policy and Procedures Manual; 10) Committee policy and procedures; 11) New proposed procedures in Texas domestic estates; 12) Proposed rule for TPAs not licensed in Texas; 13) Monitoring the 74th Legislative Session; 14) Policy for storage of confidential tapes; 15) Voting at national meetings; 16) Next meeting date.

Contact: C. S. LaShelle, 301 Congress Avenue, #500, Austin, Texas 78701, (512) 476-5101.

Filed: October 10, 1994, 2:31 p.m.

TRD-9449230

Texas State Board of Examiners of Marriage and Family Therapists

Sunday, October 23, 1994, 1:00 p.m.

Representative Room, Second Floor, Omni Austin Hotel, 700 San Jacinto

Austin

Complaints/Ethics Workshop

AGENDA:

The committee will hear a presentation by Sarah Denton and Ed Matsis on legal aspects and investigative aspects.

Contact: Bobby Schmidt, 1100 West 49th Street, Austin, Texas 78756, (512) 834-6657. For ADA assistance, contact Richard Butler at (512) 452-6410 or T.D.D. (512) 458-7708 at least two days prior to the meeting.

Filed: October 10, 1994, 2:58 p.m.

TRD-9449287

Sunday, October 23, 1994, 2:30 p.m.
Representative Room, Second Floor, Omni
Austin Hotel, 700 San Jacinto
Austin

Administrative Penalties Workshop

AGENDA:

The committee will hear a presentation by Sarah Denton and Ed Matsis on legal aspects and severity levels/monetary penalties.

Contact: Bobby Schmidt, 1100 West 49th Street, Austin, Texas 78756, (512) 834-6657. For ADA assistance, contact Richard Butler at (512) 458-6410 or T.D.D. (512) 458-7708 at least two days prior to the meeting.

Filed: October 10, 1994, 2:58 p.m.

TRD-9449283

Sunday, October 23, 1994, 3:30 p.m.
Representative Room, Second Floor, Omni
Austin Hotel, 700 San Jacinto
Austin

Complaints Review Committee

AGENDA:

The committee will discuss and possibly act on: tabled complaints from July 31, 1994 (093-943-0011; 094-043-0006; 094-043-0009; and 094-43-0010); and pending complaints (093-043-0010; 093-043-0012; 094-043-0005; and 094-043-0016).

Contact: Bobby Schmidt, 1100 West 49th Street, Austin, Texas 78756, (512) 834-6657. For ADA assistance, contact Richard Butler at (512) 458-6410 or T.D.D. (512) 458-7708 at least two days prior to the meeting.

Filed: October 10, 1994, 2:58 p.m.

TRD-9449284

Sunday, October 23, 1994, 6:00 p.m.
Representative Room, Second Floor, Omni
Austin Hotel, 700 San Jacinto
Austin

Application Review Committee

AGENDA:

The committee will discuss and possibly act on: pending application (waiver requests: Peter Bradley; and Mudiata Rastogi); transcript issues (Judith Allen; Katherine Milliken; and David J. Myers); request for inactive status (J. Ronald Cruse; and Allen Roy Nowotny); acceptance of university equivalent courses (Kelly Simpson); denial of renewal (Maria Del Rosario Bobadilla; Michael Anthony Field; and Gary Alan Reeves); and request for ratification of approved/renewed files since August 1, 1994 meeting).

Contact: Bobby Schmidt, 1100 West 49th Street, Austin, Texas 78756, (512) 834-6657. For ADA assistance, contact Richard Butler at (512) 458-6410 or T.D.D. (512) 458-7708 at least two days prior to the meeting.

Filed: October 10, 1994, 2:58 p.m.

TRD-9449286

Monday, October 24, 1994, 9:00 a.m.
Room S-400, the Exchange Building, 8407
Wall Street
Austin

AGENDA:

The committee will discuss and possibly act on: the minutes from the August 1, 1994 meeting; state office of administrative hearings cases (Angel M. Rodriguez-Chevres, M.D.; Janie Clafin, Alan Bruce Corry, G. Lance Munn, Donald E. Oldfield, Louis A. Rishkofski, Rosalyn A. Ruffin, Reverend Michael G. Schirmacher, Michael James Seller, Carole Ann Starnes, and Jerome John Strocker); petition for a rule change concerning 22 Texas Administrative Code §801.142, experience requirements; committee reports (application review; complaints; supervision; and examination); board chairman report/comments; executive director report; other discussion not requiring board action; topics for next meeting; and setting of the 1995 meetings.

Contact: Bobby Schmidt, 1100 West 49th Street, Austin, Texas 78756, (512) 834-6657. For ADA assistance, contact Richard Butler at (512) 458-6410 or T.D.D. (512) 458-7708 at least two days prior to the meeting.

Filed: October 10, 1994, 2:58 p.m.

TRD-9449285

**Texas Mental Health and
Mental Retardation Board**

Thursday, October 13, 1994, 8:00 a.m.

Grand Hotel, 1914 Commerce, Gold Room
Dallas

Revised Agenda

Search and Screen Committee

AGENDA:

1. Consideration of applicants for the position of Commissioner

NOTE: Interviews and discussions will be conducted in closed sessions. No final action will be made at this meeting.

This meeting was originally scheduled to be held at 100 Crescent Court, Suite 1740, Dallas, Texas

If ADA assistance or deaf interpreters are required, notify TXMHMR, (512) 323-3255 (voice, TDD, RELAY TEXAS), Ernest Fuentes, 72 hours prior to the meeting.

Contact: Ellen Hurst, P.O. Box 12668, Austin, Texas 78711, (512) 206-4506.

Filed: October 5, 1994, 4:54 p.m.

TRD-9449121

Friday, October 14, 1994, 8:00 a.m.
Grand Hotel, 1914 Commerce, Gold Room
Dallas

Revised Agenda

Search and Screen Committee

1. Consideration of applicants for the position of Commissioner

NOTE: Interviews and discussions will be conducted in closed sessions. No final action will be made at this meeting.

This meeting was originally scheduled to be held at 100 Crescent Court, Suite 1740, Dallas, Texas.

If ADA assistance or deaf interpreters are required, notify TXMHMR, (512) 323-3255 (voice, TDD, RELAY TEXAS), Ernest Fuentes, 72 hours prior to the meeting.

Contact: Ellen Hurst, P.O. Box 12668, Austin, Texas 78711, (512) 206-4506.

Filed: October 5, 1994, 4:53 p.m.

TRD-9449120

Texas Natural Resource Conservation Commission

Friday, October 14, 1994, 7:30 p.m.

1200 Ball Park Way, Room M-9, Arlington
Convention Center

Arlington

Irrigators Council

AGENDA:

Meeting called to order; approval of minutes of the meeting of October 14, 1994; recommend certification of successful candidates from the Licensed Irrigator and Licensed Installer Examination October 14, 1994; elect a chairman and a vice chairman; and, report on various items of interest for the program.

Contact: Joyce Watson, P.O. Box 13087, Austin, Texas 78711, (512) 239-6719 or (512) 239-6658 or (512) 239-6659.

Filed: October 4, 1994, 12:24 p.m.

TRD-9449027

Tuesday, October 18, 1994, 1:00 p.m.
12015 Park 35 Circle, Building F, Room 408

Austin

40% Task Force Working Group

AGENDA:

As discussed at the September 7 Task Force meeting, working group members will be:

Nancy Nevil, City of Plano,

Alan Watts, City of Austin,

John Labrie, City of Beaumont, and

Patti Everitt, TNRCC

Minutes of the working group meeting will be sent to each Task Force member as soon as they are available. Draft summaries of the Task Force's work to date are available from Wendy Audette at (512) 239-6757. Questions and written comments should be directed to Wendy Audette, Recycling Section, Building F, Room 480, 12015 Park 35 Circle, Austin, Texas 78753.

Contact: Wendy Audette, 12015 Park 35 Circle, Building F, Room 480, Austin, Texas 78753, (512) 239-6757.

Filed: October 5, 1994, 9:52 a.m.

TRD-9449082

Wednesday, October 19, 1994, 9:00 a.m.

Stephen F. Austin State Building, Room 118, 1700 North Congress Avenue

Austin

AGENDA:

The Commission will consider approving the following matters on the attached contested agenda: Municipal Solid Waste Enforcement; Water Quality Enforcement; Petroleum Storage Tank Enforcement; Solid Waste Management Plans; State Implementation Plans; Proposal for Decisions; Executive Session; in addition, the Commission will consider items previously posted for open meeting and at such meeting verbally postponed or continued to this date. With regard to any item, the Commission may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

Contact: Doug Kitts, 12100 Park 35 Circle, Austin, Texas 78753, (512) 239-3317.

Filed: October 7, 1994, 1:45 p.m.

TRD-9449191

Wednesday, October 19, 1994, 9:00 a.m.

Stephen F. Austin State Building, Room 118, 1700 North Congress Avenue

Austin

AGENDA:

The Commission will consider approving the following matters on the attached uncontested agenda: Amendment to Produc-

tion Area Authorization; Water District Matters; Water Utility matter; Settled Hearing; in addition, the Commission will consider items previously posted for open meeting and at such meeting verbally postponed or continued to this date. With regard to any item, the Commission may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

Contact: Doug Kitts, 12100 Park 35 Circle, Austin, Texas 78753, (512) 239-3317.

Filed: October 7, 1994, 1:45 p.m.

TRD-9449192

Thursday, October 20, 1994, 10:00 a.m.

State Capitol Building, Capitol Extension, Room E-1.028

Austin

Petroleum Storage Tank Advisory Committee

AGENDA:

(Thursday) October 20, 1994 at 10:00 a.m.

Call to order.

Discussion on PST regulations and TNRCC PST Program.

Discuss items tabled from previous meetings.

Review topics covered in previous meetings and develop legislative recommendations.

Schedule future meetings.

Contact: Dwight C. Russell, P.E., 7801 North Lamar Boulevard, Suite D-77, Austin, Texas 78752, (512) 452-8834.

Filed: October 10, 1994, 2:30 p.m.

TRD-9449279

Thursday, October 27, 1994, 9:00 a.m.

Stephen F. Austin State Office Building, Room 118, 1700 North Congress Avenue

Austin

Office of Hearings Examiners

AGENDA:

For a hearing before a hearings examiner on an application made by the City of Pflugerville for renewal of Permit Number 11845-02 which authorizes a discharge of treated domestic wastewater effluent at a final volume not to exceed an average flow of 2,500,000 gallons per day from the Upper Gilleland Central Wastewater Treatment Facilities. The facilities are approximately 1.7 miles southeast of the City of Pflugerville and approximately 1.0 mile southeast of the intersection of Dessau Road and FM 1825 in Travis County, Texas.

Contact: Alexandre Bourgeois, P.O. Box 13087, Austin, Texas 78711-3087, (512) 239-4100.

Filed: October 7, 1994, 12:17 p.m.

TRD-9449189

◆ ◆ ◆
Board of Nurse Examiners

Thursday, October 20, 1994, 9:00 a.m.

9101 Burnet Road, Suite 104

Austin

Eligibility and Disciplinary Committee

AGENDA:

The Disciplinary and Eligibility Committee will meet to review and take action on ten declaratory orders; six ALJ proposals for decision; five agreed orders; and three eligibility matters (applicants)

Contact: Erlene Fisher, Box 140466, Austin, Texas 78714, (512) 835-8675.

Filed: October 10, 1994, 5:30 p.m.

TRD-9449306

◆ ◆ ◆
Public Utility Commission of Texas

Tuesday, October 18, 1994, 9:00 a.m.

7800 Shoal Creek Boulevard

Austin

Hearings Division

AGENDA:

A prehearing conference has been scheduled in Docket Number 13473-application of Bailey County Electric Cooperative Association for authority to implement an irrigation interruption credit.

Contact: John M. Renfrow, 7800 Shoal Creek Boulevard, Austin, Texas 78757, (512) 458-0100.

Filed: October 6, 1994, 4:55 p.m.

TRD-9449168

Thursday, October 20, 1994, 10:00 a.m.

7800 Shoal Creek Boulevard

Austin

Hearings Division

AGENDA:

A prehearing conference is scheduled for the above date and time in Docket Number 13487: complaint of Texas Utility Auditing on Behalf of Goodson Pontiac against Southwestern Bell Telephone Company.

Contact: John M. Renfrow, 7800 Shoal Creek Boulevard, Austin, Texas 78757, (512) 458-0100.

Filed: October 5, 1994, 4:54 p.m.

TRD-9449122

Friday, October 21, 1994, 1:00 p.m.

7800 Shoal Creek Boulevard

Austin

AGENDA:

The Relay Texas Advisory Committee will meet at the above date and time. The Advisory Committee was appointed by the Public Utility Commission pursuant to House Bill 174, passed by the 71st Texas Legislature. At this meeting the Committee will hear welcome and opening remarks; consider minutes; old business; conflict of interest; new business; PUC report; Sprint report; and public comment.

Contact: John M. Renfrow, 7800 Shoal Creek Boulevard, Austin, Texas 78757, (512) 458-0100.

Filed: October 10, 1994, 10:35 a.m.

TRD-9449271

Monday, November 21, 1994, 8:30 a.m.

7800 Shoal Creek Boulevard

Austin

Hearings Division

A hearing on the merits will be held at the above date and time in Docket Number 12852-inquiry into the reasonableness of the rates and services of Gulf States Utilities Company.

Contact: John M. Renfrow, 7800 Shoal Creek Boulevard, Austin, Texas 78757, (512) 458-0100.

Filed: October 5, 1994, 9:38 a.m.

TRD-9449072

Monday, January 9, 1995, 10:00 a.m.

7800 Shoal Creek Boulevard

Austin

Hearings Division

AGENDA:

A hearing on the merits is scheduled for the above date and time in Docket Number 13444: application of Golden Spread Electric Cooperative, Inc. for approval of Notice of Intent.

Contact: John M. Renfrow, 7800 Shoal Creek Boulevard, Austin, Texas 78757, (512) 458-0100.

Filed: October 4, 1994, 3:26 p.m.

TRD-9449045



Railroad Commission of Texas

Monday, October 10, 1994, 9:30 a.m.

1701 North Congress Avenue, First Floor Conference Room 1-111

Austin

Emergency Revised Agenda

AGENDA:

Proposed emergency rulemaking regarding Statewide Rule 36 (16 TAC §3.36).

Reason for emergency: The Commission finds that unless Statewide Rule 36 is amended on an emergency basis to expressly bring intentional releases of hydrogen sulfide under the provisions of §3.36, the public will be subject to unreasonable risk of harm from exposure to hydrogen sulfide.

Contact: Jamie Nielson, P.O. Box 12967, Austin, Texas 78701, (512) 463-6924.

Filed: October 5, 1994, 3:05 p.m.

TRD-9449096



Texas Rehabilitation Commission

Thursday, October 27, 1994, 9:00 a.m.

Brown-Heatly Building, 4900 North Lamar Boulevard

Austin

Texas Rehabilitation Advisory Council

AGENDA:

Call to order/roll call/agenda review/announcements/discussion of annual report draft/discussion of draft proposal-TRAC participation in TRC regional forums/discussion of TRAC role in client satisfaction survey/break/commissioner's report (TRC legislative agenda)/lunch.

Approval of minutes of July 1994 meeting/chauperson's report/TRC consumer affairs report/TRAC staff report/public comment/subcommittee meetings/presentation on emergency evacuation assistance for people with disabilities/wrap up of day one/adjourn.

Contact: Barbara Ritter, 4900 North Lamar Boulevard, Austin, Texas 78751, (512) 483-4160.

Filed: October 10, 1994, 3:51 p.m.

TRD-9449296

Friday, October 28, 1994, 9:00 a.m.

Brown-Heatly Building, 4900 North Lamar Boulevard

Austin

Texas Rehabilitation Advisory Council

AGENDA:

Discussion-extended terms for council members/legislative training/working lunch/discussion of questions re: TRC client appeals and fair hearings/subcommittee reports/recommendations/action items/agenda items for next meeting/adjourn.

Contact: Barbara Ritter, 4900 North Lamar Boulevard, Austin, Texas 78751, (512) 483-4160.

Filed: October 10, 1994, 3:51 p.m.

TRD-9449295



Texas Savings and Loan Department

Monday, November 7, 1994, 9:00 a.m.

300 West 15th Street, Room 502

Austin

AGENDA:

The purpose of this meeting (hearing) is to accumulate a record of evidence in regard to the application of Horizon Bank and Trust, SSB, Austin, Texas to operate a loan office at 15851 Dallas Parkway, Dallas, Dallas County, Texas from which record the Commissioner will determine whether to grant or deny the application.

Contact: Teresa Scarborough, 2601 North Lamar Boulevard, Suite 201, Austin, Texas 78705, (512) 475-1350.

Filed: October 10, 1994, 2:29 p.m.

TRD-9449274



Texas Senate

Thursday, October 20, 1994, 10:00 a.m.

State Capitol, Senate Chamber, 1100 Congress Avenue

Austin

Joint Select Committee to Review the Central Education Agency

Austin

AGENDA:

I. Call to Order

II. Consider and Adopt Draft Committee Report

III. Adjournment

Contact: David Wingard, P.O. Box 12068,
Austin, Texas 78711, (512) 463-0355.

Filed: October 7, 1994, 3:34 p.m.

TRD-9449217

◆ ◆ ◆
**Texas State Board of Social
Worker Examiners**

Thursday, October 20, 1994, 9:00 a.m.

Suite S-402, the Exchange Building, 8407
Wall Street

Austin

Compliance/Complaints Committee

AGENDA:

The committee will meet to discuss and possibly act on the minutes from the September 9, 1994 meeting; and review old and new complaints.

Contact: Michael Doughty, 1100 West 49th Street, Austin, Texas 78756, (512) 719-3521. For ADA assistance, call Richard Butler (512) 458-7695 or T.D.D. (512) 458-7708 at least two days prior to the meeting.

Filed: October 10, 1994, 2:58 p.m.

TRD-9449290

Friday, October 28, 1994, 9:00 a.m.

Pecan Room, Harvey Hotel, 7815 LBJ
Freeway

Dallas

Continuing Education/Competency Committee

AGENDA:

The committee will meet to discuss and possibly act on: minutes from the June 11, 1994 meeting; continued competency of licensees; continuing education sponsors-complaint process; continuing education advertisement in newsletter; audit of sponsors-develop a checklist for continuing education sponsors; and audit of licensee's.

Contact: Michael Doughty, 1100 West 49th Street, Austin, Texas 78756, (512) 719-3521. For ADA assistance, call Richard Butler (512) 458-7695 or T.D.D. (512) 458-7708 at least two days prior to the meeting.

Filed: October 10, 1994, 2:58 p.m.

TRD-9449288

Saturday, October 29, 1994, 9:00 a.m.

Pecan Room, Harvey Hotel, 7815 LBJ
Freeway

Dallas

Supervision Committee

AGENDA:

The committee will meet to discuss and possibly act on: minutes from the June 11, 1994 meeting; supervisory training programs and/or courses; develop procedures for approved supervisors and supervisory plans; supervision brochure.

Contact: Michael Doughty, 1100 West 49th Street, Austin, Texas 78756, (512) 719-3521. For ADA assistance, call Richard Butler (512) 458-7695 or T.D.D. (512) 458-7708 at least two days prior to the meeting.

Filed: October 10, 1994, 2:58 p.m.

TRD-9449292

◆ ◆ ◆
**Stephen F. Austin State Uni-
versity**

Thursday, October 20, 1994, 1:30 p.m.

Stephen F. Austin Campus, Room 307,
Austin Building

Nacogdoches

Board of Regents

AGENDA:

I. Open Session-Committee of the Whole

II. Executive Session

III. Open Discussion of Friday Board Items.

Contact: Dr. Dan Angel, P.O. Box 6078,
Nacodoches, Texas 75962, (409) 568-2201.

Filed: October 7, 1994, 2:38 p.m.

TRD-9449213

Friday, October 21, 1994, 9:00 a.m.

Stephen F. Austin Campus, Room 307,
Austin Building

Nacogdoches

Board of Regents

AGENDA:

I. Open Session-Committee of the Whole

II. Approval of Minutes of August 2, 1994

III. Personnel

IV. Academic and Student Affairs

V. Financial Affairs

VI. Building and Grounds

VII. Reports

Contact: Dr. Dan Angel, P.O. Box 6078,
Nacogdoches, Texas 75962, (409)
568-2201.

Filed: October 7, 1994, 2:38 p.m.

TRD-9449212

Friday, October 21, 1994, 1:30 p.m.

Stephen F. Austin Campus, Room 307,
Austin Building

Nacogdoches

Board of Regents Academic and Student
Affairs Committee

AGENDA:

I. Recruiting Session

II. SFA 98

Contact: Dr. Dan Angel, President P.O.
Box 6078, Nacogdoches, Texas 75962,
(409) 568-2201.

Filed: October 7, 1994, 2:38 p.m.

TRD-9449211

◆ ◆ ◆
Sunset Advisory Commission

Friday, October 21, 1994, 9:00 a.m.

1400 North Congress Avenue, Room
E1.030 Capitol Extension

Austin

AGENDA:

Friday, October 21st, 1994—Call to order, approval of minutes, decision on remaining issue, Texas Workers' Compensation Commission, presentation of staff reports and public testimony on: Office of State-Federal Relations, Texas Racing Commission and Equine Research Account Advisory Committee, next meeting date, and adjourn.

Contact: Susan Kinney, 1400 North Congress Avenue, Room E2.002, Austin, Texas 78701, (512) 463-1300.

Filed: October 10, 1994, 2:59 p.m.

TRD-9449293

◆ ◆ ◆
Texas Tech University

Thursday, October 13, 1994, 1:30 p.m.

Room 2B152, Health Sciences Center
Building, Campus

Lubbock

Research Committee/Board of Regents

AGENDA:

Reports.

Contact: Donna Davidson Kittrell, Box
42011, Lubbock, Texas 79409, (806)
742-2161.

Filed: October 6, 1994, 9:35 a.m.

TRD-9449131

Thursday, October 13, 1994, 1:30 p.m.
Room 2B152, Health Sciences Center
Building, Campus
Lubbock

Development Committee/Board of Regents
AGENDA:

Reports.

Contact: Donna Davidson Kittrell, Box
42011, Lubbock, Texas 79409, (806)
742-2161.

Filed: October 6, 1994, 9:36 a.m.

TRD-9449132

Thursday, October 13, 1994, 1:30 p.m.
Room 2B152, Health Sciences Center
Building, Campus
Lubbock

Campus and Building Committee/Board of
Regents

AGENDA:

Approve August 11, 1994 committee meet-
ing minutes.

Reports.

Contact: Donna Davidson Kittrell, Box
42011, Lubbock, Texas 79409, (806)
742-2161.

Filed: October 6, 1994, 9:34 a.m.

TRD-9449130

Thursday, October 13, 1994, 1:30 p.m.
Room 2B152, Health Sciences Center
Building, Campus
Lubbock

Finance and Administration Commit-
tee/Board of Regents

AGENDA:

Approve August 11, 1994 committee meet-
ing minutes. Consider: authorization to in-
crease the price of men's and women's
basketball tickets; revision of Board of Re-
gents' Policy 09.01, Texas Public Education
Grants; budget adjustments for the period
July 1, 1994 through August 31, 1994; and
ratification of administrative actions relating
to Finance; delegation of officers and/or
employees to approve official travel reim-
bursements from appropriated funds and
delegation of officers and/or employees to
authorize and approve expenditures from
appropriated funds.

Reports.

Contact: Donna Davidson Kittrell, Box
42011, Lubbock, Texas 79409, (806)
742-2161.

Filed: October 6, 1994, 9:33 a.m.

TRD-9449129

Thursday, October 13, 1994, 1:30 p.m.
Room 2B152, Health Sciences Center
Building, Campus
Lubbock

Academic and Student Affairs Commit-
tee/Board of Regents

AGENDA:

Approve August 11, 1994 committee meet-
ing minutes. Consider: consideration of a
degree program leading to a bachelor of
science in environmental conservation of
natural resources; establish academic status
for librarians and archivists; modification of
portions of Board of Regents Policy 08.01,
relating to probationary or conditional stu-
dent admission; and ratification of adminis-
trative actions related to academic and stu-
dents affairs: leaves of absence and
commissioning of peace officers.

Reports.

Contact: Donna Davidson Kittrell, Box
42011, Lubbock, Texas 79409, (806)
742-2161.

Filed: October 6, 1994, 9:32 a.m.

TRD-9449128

Friday, October 14, 1994, 8:30 a.m.
Board Suite, Administration Building, Cam-
pus
Lubbock

Action and/or reports on:

Minutes; academic and student affairs; fi-
nance and administration; development; and
president's report.

Contact: Donna Davidson Kittrell, Box
42011, Lubbock, Texas 79409, (806)
742-2161.

Filed: October 6, 1994, 9:31 a.m.

TRD-9449127

◆ ◆ ◆
**Texas Tech University Health
Sciences Center**

Thursday, October 13, 1994, 1:30 p.m.
Room 2B152, Health Sciences Center
Building, Campus
Lubbock

Development Committee/Board of Regents
AGENDA:

Approve August 11, 1994 committee meet-
ing minutes.

Reports.

Contact: Donna Davidson Kittrell, Box
42011, Lubbock, Texas 79409, (806)
742-2161.

Filed: October 6, 1994, 9:39 a.m.

TRD-9449138

Thursday, October 13, 1994, 1:30 p.m.
Room 2B152, Health Sciences Center
Building, Campus
Lubbock

Research Committee/Board of Regents

AGENDA:

Reports.

Contact: Donna Davidson Kittrell, Box
42011, Lubbock, Texas 79409, (806)
742-2161.

Filed: October 6, 1994, 9:39 a.m.

TRD-9449137

Thursday, October 13, 1994, 1:30 p.m.
Room 2B152, Health Sciences Center
Building, Campus
Austin

Approve August 11, 1994 committee meet-
ing minutes. Consider: approval of the re-
vised University Medical Center Land Use
Plan, as described in Attachment A, and the
transfer of land as described in Attachment
B, for the construction of streets and park-
ing lots by the University Medical Center.

Contact: Donna Davidson Kittrell, Box
42011, Lubbock, Texas 79409, (806)
742-2161.

Filed: October 6, 1994, 9:39 a.m.

TRD-9449136

Thursday, October 13, 1994, 1:30 p.m.
Room 2B152, Health Sciences Center
Building, Campus
Austin

Finance and Administration/Board of Re-
gents

AGENDA:

Approve August 11, 1994 committee meet-
ing minutes.

Reports.

Contact: Donna Davidson Kittrell, Box
42011, Lubbock, Texas 79409, (806)
742-2161.

Filed: October 6, 1994, 9:38 a.m.

TRD-9449135

Thursday, October 13, 1994, 1:30 p.m.
Room 2B152, Health Sciences Center
Building, Campus
Lubbock

Academic, Clinical and Student Affairs
Committee/Board of Regents

AGENDA:

Approve August 11, 1994 committee meet-
ing minutes. Consider: approval of the con-
tract between Texas Tech University Health

Sciences Center and William Beaumont Army Medical Center (El Paso, Texas) to provide health care to at least 5,000 military beneficiaries; approval of the renewal contract between Texas Tech University Health Sciences Center and El Paso County Hospital District doing business as R. E. Thomason General Hospital (El Paso, Texas) to provide various medical and administrative services; change in academic rank; revisions of Board of Regents Policies to reflect a title change brought about by the reorganization of the Texas Tech University Health Sciences Center administrative structure; and ratification of: commissioning of peace officers.

Reports.

Contact: Donna Davidson Kittrell, Box 42011, Lubbock, Texas 79409, (806) 742-2161.

Filed: October 6, 1994, 9:38 a.m.

TRD-9449134

Friday, October 14, 1994, 9:00 a.m.

Board Suite, Administration Building, Campus

Lubbock

Board of Regents

AGENDA:

Action and/or reports on:

Minutes; academic, clinical and student affairs; finance and administration; campus and building; development and president's report.

Contact: Donna Davidson Kittrell, Box 42011, Lubbock, Texas 79409, (806) 742-2161.

Filed: October 6, 1994, 9:37 a.m.

TRD-9449133

Texas Department of Transportation

Monday, October 24, 1994, 1:30 p.m.

Commission: Hearing Room, Texas Parks and Wildlife Department, 4200 Smith School Road

Austin

Interagency Abandoned Rail Corridor Committee (IARCC)

AGENDA:

Discussion of proposed limitation in the powers of the Interstate Commerce Commission to approve or exempt abandonment and IARCC response. Discussion of proposed Santa Fe and Burlington Northern merger. Discussion of forthcoming abandonment proceedings. Discussion of current status of pending abandonment proceedings.

Discussion of status of authorized abandonment proceedings.

Contact: Diane Northam, 125 East 11th Street, Austin, Texas 78701, (512) 463-8630.

Filed: October 10, 1994, 8:17 a.m.

TRD-9449247

University of Houston

Monday, October 17, 1994, 2:00 p.m.

SRII Building, Room 201, University of Houston, 4800 Calhoun Boulevard

Houston

Animal Care Committee

AGENDA:

To discuss and/or act upon the following:

Approval of September minutes

Renewal protocols

Review of revised protocol forms

Contact: Rosemary Grimmet, 4800 Calhoun Boulevard, Houston, Texas 77204, (713) 743-9222.

Filed: October 10, 1994, 11:29 a.m.

TRD-9449272

University Interscholastic League

Monday, October 10, 1994, 1:00 p.m.

3001 Lake Austin Boulevard, Fourth Floor
Austin

Waiver Review Board

AGENDA:

A-D Business meeting

AA. Request for waiver of Jimmy L. Richardson, Jr., Crowley High School, of Parent Residence Rule

BB. Request for waiver of Israel Garcia, Dallas Highland Park High School, of the Parent Residence Rule

CC. Request for waiver of LaJuana Seals, Groesbeck High School, of the Parent Residence Rule

E. Adjourn

Contact: Sam Harper, 23001 Lake Austin Boulevard, Austin, Texas 78713, (512) 471-5883.

Filed: October 5, 1994, 4:54 p.m.

TRD-9449123

Monday, October 10, 1994, 1:00 p.m.

3001 Lake Austin Boulevard, Fourth Floor
Austin

Waiver Review Board

Emergency Revised Agenda

AGENDA:

A-D Business Meeting

AA. Request for waiver of Israel Garcia, Dallas Highland Park H.S. of the Parent Residence Rule

BB. Request for waiver of LaJuana Seals, Groesbeck H.S. of the Parent Residence Rule

CC. Request for waiver of Lee A. Keck, Harrold H.S. of the Parent Residence Rule

E. Adjourn

REASON FOR EMERGENCY: Request for waiver just received. Decision of Waiver Board determines if student can continue representing school on team next week in contest.

Contact: Sam Harper, 23001 Lake Austin Boulevard, Austin, Texas, (512) 471-5883.

Filed: October 7, 1994, 4:23 p.m.

TRD-9449221

Texas Workers' Compensation Commission

Thursday, October 13, 1994, 9:30 a.m.

Southfield Building, 4000 South IH-35, Room 910-911

Austin

AGENDA:

1. Call to Order

2. Approval of Minutes for the Public Meeting of September 1, 1994

3. Discussion and Possible Action on Applications for Certificate to Self-Insure

4. Discussion and Possible Action on Requests for Renewal of Certificate to Self-Insure

5. Discussion and Possible Action on Rules for Proposal and/or Amendment: Rules 102.5, 102.8, 102.9, 124.1, 124.2, 124.4

6. Discussion and Possible Action on Internal Audit Items

7. Discussion and Possible Action on Rules for Adoption: Rule 134.1000

8. Discussion and Possible Action on Rule for Proposal: Rule 134.601

9. Discussion and Possible Action on Rule for Repeal: Rule 134.600

10. Report and Possible Action on Rule Making Petition presented at the September 1, 1994 Public Meeting: Rule 134.600

11. Executive Session

12. Action on Matters considered in Executive Session

13. Discussion and Possible Action on Changes to the Extra-Hazardous Employer Program and Rules

14. Discussion and Possible Action on Issues concerning the Extra-Hazardous Employer Program and the Next Notification Cycle

15. General Reports, Discussion and Possible Action on Issues Relating to Commission Activities

16. Confirmation of Future Public Meetings

17. Adjournment

Contact: Todd K. Brown, 4000 South IH 35, Austin, Texas 78704, (512) 440-5690.

Filed: October 7, 1994, 4:44

TRD-9449239

Friday, October 14, 1994, 9:30 a.m.

4000 South IH-35, Room 910-911, Southfield Building

Austin

Medical Advisory Committee

AGENDA:

1. Call to order;

2. Review and approval of July 22, 1994 minutes;

3. Discussion on update of rules presented to the commissioners;

4. Discussion on status of Upper Extremity Guideline Workgroup;

5. Discussion on Medical Fee Guideline Ground Rules;

6. Discussion on Acute Care Hospital Fee Guideline;

7. Establish draft agenda

8. Establish next meeting date;

9. Adjournment

Contact: Todd K. Brown, 4000 South IH-35, Austin, Texas 78704, (512) 440-5690.

Filed: October 10, 1994, 8:37 a.m.

TRD-9449248

Regional Meetings

Meetings Filed October 4, 1994

The Barton Springs/Edwards Aquifer Conservation District (Work Session.) Board of Directors met at 1124A Regal Row, Austin, October 13, 1994, at 5:00

p.m. Information may be obtained from Bill E. Couch, 1124A Regal Row, Austin, Texas 78748, (512) 282-8441, Fax: (512) 282-7016. TRD-9449023.

The Barton Springs/Edwards Aquifer Conservation District (Regular Meeting.) Board of Directors met at 1124A Regal Row, Austin, October 13, 1994, at 6:00 p.m. Information may be obtained from Bill E. Couch, 1124A Regal Row, Austin, Texas 78748, (512) 282-8441, Fax: (512) 282-7016. TRD-9449032.

The Canyon Regional Water Authority (Regular Meeting.) Board met at the Guadalupe Fire Training Facility, 850 Lakeside Pass Drive, New Braunfels, October 10, 1994, at 7:00 p.m. Information may be obtained from Gloria Kaufman, Route 2 Box 654 W, New Braunfels, Texas 78130-9579, (210) 609-0543. TRD-9449044.

The Capital Area Planning Council Executive Committee met at 2520 IH-35 South, Suite #100, Austin, October 12, 1994, at 1:30 p.m. Information may be obtained from Richard G. Bean, 2520 IH-35 South, #100, Austin, Texas 78704, (512) 443-7653. TRD-9449019.

The Colorado County Appraisal District Board of Directors met in the County Courtroom, 400 Spring Street, Columbus, October 11, 1994, at 1:30 p.m. Information may be obtained from Billy Youens, P.O. Box 10, Columbus, Texas 78934, (409) 732-8222. TRD-9449022.

The Education Service Center, Regional VI Board of Directors met at 1301 Sam Houston Avenue, Huntsville, October 13, 1994, at 5:00 p.m. Information may be obtained from Bobby Roberts, 3332 Montgomery Road, Huntsville, Texas 77340, (409) 295-9161. TRD-9449020.

The Elm Creek WSC Board met at Willow Grove Baptist Church, Moody, October 10, 1994, at 7:00 p.m. Information may be obtained from Paulette Richardson, 417 East Payne Branch, Moody, Texas 76557, (817) 853-2339. TRD-9449043.

The High Plains Underground Water Conservation District Number One Board met in the Board Room, 2930 Avenue Q, Lubbock, October 11, 1994, at 10:00 a.m. Information may be obtained from A. Wayne Wyatt, 2930 Avenue Q, Lubbock, Texas 79405, (806) 762-0181. TRD-9449040.

The Rusk County Appraisal District Board of Directors met at 107 North Van Buren, Henderson, October 13, 1994, at 1:30 p.m. Information may be obtained from Melvin R. Cooper, P.O. Box 7, Henderson, Texas 75653-0007, (903) 657-9697. TRD-9449025.

The South Franklin Water Supply Corporation Board of Directors met at the Office of South Franklin Water Supply Corporation, 4430 Highway 115, South of Mount Vernon, October 11, 1994, at 7:00 p.m. Information may be obtained from Richard Zachary, P.O. Box 591, Mount Vernon, Texas 75457, (903) 860-3400. TRD-9449041.

Meetings Filed October 5, 1994

The Austin Transportation Study Policy Advisory Committee met at the Joe C. Thompson Conference Center, 26th and Red River, Room 1.110, Austin, October 10, 1994, at 6:00 p.m. Information may be obtained from Michael R. Aulick, P.O. Box 1088, Austin, Texas 78767 or at 301 West Second Street, Austin, or call Stephanie Brandstetter at (512) 499-2275. TRD-9449108.

The Concho Valley Council of Governments Executive Committee met at 5014 Knickerbocker Road, San Angelo, October 12, 1994, at 7:00 p.m. Information may be obtained from Robert R. Weaver, P.O. Box 60050, San Angelo, Texas 76906, (915) 944-9666. TRD-9449086.

The Dallas Central Appraisal District (Regular Meeting.) Board of Directors met in the Community Room, Second Floor, 2949 North Stemmons Freeway, Dallas, October 12, 1994, at 7:30 a.m. Information may be obtained from Rick L. Kuehler, 2949 North Stemmons, Dallas, Texas 75247, (214) 631-0520. TRD-9449074.

The Education Service Center, Region VIII Board of Directors met at the Hot Biscuit Restaurant, 2502 Ferguson Road, Mt. Pleasant, October 10, 1994, at 8:00 a.m. Information may be obtained from Scott Ferguson, P.O. Box 1894, Mt. Pleasant, Texas 75456-1894. TRD-9449088.

The Lower Rio Grande Valley Tech Prep/Associate Degree Consortium (also known as Tech Prep of the Rio Grande Valley, Inc.) Board of Directors met in the Board Room, Conference Center, Texas State Technical College, Corner of Loop 499 and Oak Street, Harlingen, October 12, 1994, at 2:30 p.m. Information may be obtained from Pat Bubb, Conference Center, TSTC, Harlingen, Texas 78550-3697, (210) 425-0729. TRD-9449098.

The San Antonio-Bexar County Metropolitan Planning Organization Technical Advisory Committee met at 434 South Main, Suite 205, San Antonio, October 11, 1994, at 9:00 a.m. Information may be obtained from Charlotte A. Roszelle, 434 South Main, Suite 205, San Antonio, Texas 78204, (210) 227-8651. TRD-9449094.

The South Plains Association of Governments Executive Committee met at the SPAG Offices, 1323 58th Street, Lubbock, October 11, 1994, at 9:00 a.m. Information may be obtained from Jerry D. Casstevens, P.O. Box 3730, Freedom Station, Lubbock, Texas 79452-3730, (806) 762-8721. TRD-9449076.

The South Plains Association of Governments Board of Directors met at the SPAG Offices, 1323 58th Street, Lubbock, October 11, 1994, at 10:00 a.m. Information may be obtained from Jerry D. Casstevens, P.O. Box 3730, Freedom Station, Lubbock, Texas 79452-3730, (806) 762-8721. TRD-9449075.

The Central Appraisal District of Taylor County Board of Directors met at 1534 South Treadaway, Abilene, October 12, 1994, at 3:30 p.m. Information may be obtained from Richard Petree, P.O. Box 1800, Abilene, Texas 79604, (915) 676-9381. TRD-9449115.

The Wise County Appraisal District Board of Directors met at 206 South State Street, Decatur, October 11, 1994, at 7:00 p.m. Information may be obtained from Freddie Triplett, 206 South State Street, Decatur, Texas 76234, (817) 627-3081. TRD-9449110.

The Wood County Appraisal District Board of Directors met at 217 North Main, Quitman, October 13, 1994, at 1:30 p.m. Information may be obtained from W. Carson Wages or Lou Brooke, 217 North Main, Quitman, Texas 75783, (903) 763-4891. TRD-9449070.

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**Meetings Filed October 6,
1994**

The Austin-Travis County MHMR Center Board of Trustees, Human Resources Committee met in the Board Room, 1430 Collier Street, Austin, October 11, 1994, at 4:30 p.m. Information may be obtained from Sharon Taylor, 1430 Collier Street, Austin, Texas 78704, (512) 440-4031. TRD-9449141.

The Blanco County Appraisal District 1994 Board of Directors met at Avenue G and Seventh Street, Johnson City, October 11, 1994, at 5:00 p.m. Information may be obtained from Hollis Boatright, P.O. Box 308, Johnson City, Texas 78636, (210) 868-4013. TRD-9449144.

The Brazos Valley Development Council (Revised Agenda.) Executive Committee met in the Council Conference Room, 1706 East 29th Street, Bryan, October 13, 1994, at 1:30 p.m. Information may be obtained from Tom Wilkinson, Jr., P.O. Drawer 41, Bryan, Texas 77805-4128, (409) 775-4244. TRD-9449169.

The Cass County Appraisal District Board of Directors met at 502 North Main Street, Linden, October 11, 1994, at 7:00 p.m. Information may be obtained from Tonya Henry, P.O. Box 1150, Linden, Texas 75563, (903) 756-7545. TRD-9449152.

The Education Service Center, Region I Region I ESC Board met at 1900 West Schunior, Edinburg, October 11, 1994, at 7:00 p.m. Information may be obtained from Roberto Zamora, 1900 West Schunior, Edinburg, Texas 78539, (210) 383-3611. TRD-9449154.

The Education Service Center, Region X Board of Directors met at 400 East Spring Valley Road, Richardson, October 12, 1994, at 12:30 p.m. Information may be obtained from Joe Farmer, 400 East Spring Valley, Richardson, Texas 75081, (214) 231-6301. TRD-9449162.

The Gregg County Appraisal District Board of Directors met at 2010 Gilmer Road, Longview, October 11, 1994, at 11:00 a.m. Information may be obtained from William T. Carroll, 2010 Gilmer Road, Longview, Texas 75604, (903) 759-0015. TRD-9449142.

The Gregg County Appraisal District Appraisal Review Board met at 2010 Gilmer Road, Longview, October 12, 1994, at 9:00 a.m. Information may be obtained from William T. Carroll, 2010 Gilmer Road, Longview, Texas 75604, (903) 759-0015. TRD-9449157.

The Houston-Galveston Area Council Transportation Department met in Room A, Second Floor, 3555 Timmons, Houston, October 12, 1994, at 5:30 p.m. Information may be obtained from Kathy Lang, P.O. Box 22777, Houston, Texas 77227, (713) 993-4501. TRD-9449150.

The Appraisal District of Jones County Board of Directors will meet at 1137 East Court Plaza, Anson, October 20, 1994, at 8:30 a.m. Information may be obtained from Susan Holloway, P.O. Box 348, Anson, Texas 79501, (915) 823-2422. TRD-9449167.

The Lower Colorado River Authority Planning and Public Policy Committee met in the Board Conference Room, Hancock Building, 3701 Lake Austin Boulevard, Austin, at 1:30 p.m. Information may be obtained from Glen E. Taylor, P.O. Box 220, Austin, Texas 78767, (512) 473-3287. TRD-9449159.

The Lower Colorado River Authority Board of Trustees and Board of Trustees Investment Subcommittee met in the Board Room, Hancock Building, 3701 Lake Austin Boulevard, Austin, at 3:00 p.m. Information may be obtained from Glen E. Taylor, P.O. Box 220, Austin, Texas 78767, (512) 473-3287. TRD-9449158.

The Nortex Regional Planning Commission Executive Committee will meet at the Galaxy Center Building, 4309 Jacksboro Highway, Suite 200, Wichita Falls, at Noon. Information may be obtained from Dennis Wilde, P.O. Box 5144, Wichita Falls, Texas 76307-5144, (817) 322-5281. TRD-9449151.

The Central Appraisal District of Rockwall County Board of Directors met at 106 North San Jacinto, Rockwall, October 11, 1994, at 7:30 p.m. Information may be obtained from Ray E. Helm, 106 North San Jacinto, Rockwall, Texas 75087, (214) 771-2034. TRD-9449140.

The San Antonio-Bexar County Metropolitan Planning Organization Freight Movement Study Oversight Committee met in the VIA Metropolitan Transit Board Room, 800 West Myrtle, San Antonio, October 12, 1994, at 9:00 a.m. Information may be obtained from Charlotte A. Roszelle, 434 South Main, Suite #205, San Antonio, Texas 78204, (210) 227-8651. TRD-9449153.

The Surplus Lines Stamping Office of Texas Board of Directors met at Hughes and Luce, 111 Congress Avenue, Suite 900, Austin, October 11, 1994, at 10:00 a.m. Information may be obtained from Charles L. Tea, Jr., P.O. Box 9906, Austin, Texas 78766, (512) 346-3274. TRD-9449149.

The Trinity River Authority of Texas Administration Committee met at 5300 South Collins Street, Arlington, October 13, 1994, at 10:30 a.m. Information may be obtained from James L. Murphy, P.O. Box 60, Arlington, Texas 76004, (817) 467-4343. TRD-9449155.

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**Meetings Filed October 7,
1994**

The Bi-County WSC met in the Office, FM 2254, Pittsburg, October 11, 1994, at 7:00 p.m. Information may be obtained from Freeman Phillips, P.O. Box 848, Pittsburg, Texas 75686, (903) 856-5840. TRD-9449177.

The Brazos Valley Development Council met in the Council Conference Room, 1706 East 29th Street, Bryan, October 13, 1994, at 1:30 p.m. Information may be obtained from Tom Wilkinson, Jr., P.O. Drawer 4128, Bryan, Texas 77805-4128, (409) 775-4244. TRD-9449208.

The Coleman County Water Supply Corporation Board of Directors met at 214 Santa Anna Avenue, Coleman, October 12, 1994, at 1:30 p.m. Information may be obtained from Davey Thweatt, 214 Santa Anna Avenue, Coleman, Texas 76834, (915) 625-2133. TRD-9449170.

The Dallas Area Rapid Transit Committee-of-the-Whole met at 1401 Pacific Avenue, Conference Room "C", Dallas, October 11, 1994, at 1:00 p.m. Information may be obtained from Paula Bailey, P.O. Box 660163, Dallas, Texas 75266-0163, (214) 749-3371. TRD-9449229.

The Dallas Area Rapid Transit Board of Directors met at 1401 Pacific Avenue, Board Room, Dallas, October 11, 1994, at 6:30 p.m. Information may be obtained from Paula Bailey, P.O. Box 660163, Dallas, Texas 75266-0163, (214) 749-3371. TRD-9449230.

The Dallas Area Rapid Transit Legal AdHoc Committee met at 1401 Pacific Avenue, Conference Room "C", Dallas, October 11, 1994, at 11:00 a.m. Information may be obtained from Paula Bailey, P.O. Box 660163, Dallas, Texas 75266-0163, (214) 749-3371. TRD-9449231.

The Dallas Area Rapid Transit ILA AdHoc Committee met at 1401 Pacific Avenue, Conference "B", Dallas, October 12, 1994, at 2:00 p.m. Information may be obtained from Paula Bailey, P.O. Box 660163, Dallas, Texas 75266-0163, (214) 749-3371. TRD-9449232.

The Denton Central Appraisal District Appraisal Review Board will meet at 3911 Morse Street, Denton, October 19, 1994, at 9:00 a.m. Information may be obtained from Kathy Pierson, P.O. Box 2816, Denton, Texas 76202-2816, (817) 566-0904. TRD-9449244.

The Eastland County Appraisal District Board of Directors will meet at 100 Main Street, Eastland, October 19, 1994, at 1:00 p.m. Information may be obtained from Steve Thomas, P.O. Box 914, Eastland, Texas 76448, (817) 629-8597. TRD-9449209.

The Grand Parkway Association met at 5757 Woodway, Suite 140 East Wing, Houston, October 11, 1994, at 2:00 p.m. Information may be obtained from Jerry L. Coffman, 5757 Woodway, 140 East Wing, Houston, Texas 77057, (713) 782-9330. TRD-9449245.

The Harris County Appraisal District Board of Directors will meet at 2800 North Loop West, Eighth Floor, Houston, October 14, 1994, at 8:00 a.m. Information may be obtained from Susan Jordan, P.O. Box 920975, Houston, Texas 77292-0975, (713) 683-9200. TRD-9449176.

The Hays County Appraisal District Board of Directors met at 21001 North IH-35, Kyle, October 13, 1994, at 3:30 p.m. Information may be obtained from Lynnell Sedlar, 21001 North IH-35, Kyle, Texas 78640, (512) 268-2522. TRD-9449181.

The Hickory Underground Water Conservation District Number 1 Board and Advisors met at 2005 South Bridge Street, Brady, October 13, 1994, at 7:00 p.m. Information may be obtained from Lorna Moore, P.O. Box 1214, Brady, Texas 76825, (915) 597-2785. TRD-9449228.

The Hockley County Appraisal District Board of Directors met at 1103 Houston, Levelland, October 10, 1994, at 7:00 p.m. Information may be obtained from Nick Williams, P.O. Box 1090, Levelland, Texas 79336, (806) 894-9654. TRD-9449222.

The Hunt County Appraisal District Board of Directors met at 4801 King Street, Greenville, October 13, 1994, at Noon. Information may be obtained from Shirley Smith, P.O. Box 1339, Greenville, Texas 75403, (903) 454-3510. TRD-9449210.

The Kempner Water Supply Corporation Board of Directors met at Highway 190, Kempner, October 13, 1994, at 7:00 p.m. Information may be obtained from Donald W. Guthrie, P.O. Box 103, Kempner, Texas 76539, (512) 932-3701. TRD-9449172.

The Lometa Rural Water Supply Corporation Board of Directors met at 506 West Msin Street, Lometa, October 10, 1994, at 7:00 p.m. Information may be obtained from Levi G. Cash or Tina L. Hodge, P.O. Box 158, Lometa, Texas 76853, (512) 752-3505. TRD-9449178.

The Manville Water Supply Corporation Board met at Spur 277, Board Room, Coupland, October 13, 1994, at 7:00 p.m. Information may be obtained from Tony Graf, P.O. Box 248, Coupland, Texas 78615, (512) 272-4044. TRD-9449223.

The Montague County Tax Appraisal District Board of Directors met at 312 Rusk Street, Appraisal District Office, Montague, October 12, 1994, at 5:00 p.m. Information may be obtained from Wanda Russell, P.O. Box 121, Montague, Texas 76251, (817) 894-2081. TRD-9449218.

The Sabine Valley Center Grant Review Committee met at 107 Woodbine Place, Judson Road, Longview, October 13, 1994, at 6:30 p.m. Information may be obtained from Mack Blackwell or LaVerne Moore, P.O. Box 6800, Longview, Texas 75608, (903) 237-2362. TRD-9449224.

The Sabine Valley Center Care and Treatment Committee met at 107 Woodbine Place, Judson Road, Longview, October 13, 1994, at 6:00 p.m. Information may be obtained from Mack Blackwell, P.O. Box 6800, Longview, Texas 75608, (903) 237-2362. TRD-9449225.

The Sabine Valley Center Finance Committee met at 107 Woodbine Place, Judson Road, Longview, October 13, 1994, at 6:00 p.m. Information may be obtained from Mack Blackwell, P.O. Box 6800, Longview, Texas 75608, (903) 237-2362. TRD-9449226.

The Sabine Valley Center Board of Trustees met at 107 Woodbine Place, Longview, October 13, 1994, at 7:00 p.m. Information may be obtained from Mack Blackwell, P.O. Box 6800, Longview, Texas 75608, (903) 237-2362. TRD-9449227.

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Meetings Filed October 10,
1994

The Ark-Tex Council of Governments Ark-Tex Private Industry Council Executive Committee met at the Mt. Pleasant Chamber of Commerce, 1604 North Jefferson, Mt. Pleasant, October 13, 1994, at 2:30 p.m. Information may be obtained from Cindy Wright, P.O. Box 5307, Texarkana, Texas 75505, (903) 832-8636. TRD-9449275.

The Brazos River Authority Board of Directors will meet at 4400 Cobbs Drive, Waco, October 17, 1994, at 9:00 a.m. Information may be obtained from Mike Bukala, P.O. Box 7555, Waco, Texas 76714-7555, (817) 776-1441. TRD-9449281.

The Dewitt County Appraisal District Board of Directors will meet at 103 Bailey, Cuero, October 18, 1994, at 7:30 p.m. Information may be obtained from Kay Rath, P.O. Box 4, Cuero, Texas 77954, (512) 275-5753. TRD-9449261.

The Education Service Center, Region III Board of Directors will meet at 1905 Leary Lane, Victoria, October 17, 1994, at 11:30 a.m. Information may be obtained from Julius D. Cano, 1905 Leary Lane, Victoria, Texas 77901, (512) 573-0731. TRD-9449298.

The Education Service Center, Region III Board of Directors will meet at 1905 Leary Lane, Victoria, October 17, 1994, at 1:00 p.m. Information may be obtained from Julius D. Cano, 1905 Leary Lane, Victoria, Texas 77901, (512) 573-0731. TRD-9449299.

The Education Service Center, Region IX Board of Directors will meet at 301 Loop 11, Wichita Falls, October 19, 1994, at 12:30 p.m. Information may be obtained from Debbie Cummings, 301 Loop 11, Wichita Falls, Texas 76305, (817) 322-6928. TRD-9449260.

The Grand Parkway Association (Emergency Meeting) met at 5757 Woodway, Suite 140 East Wing, Houston, October 13, 1994, at 8:15 a.m. (Reason for emergency: The fact that the Notice of Meeting was mailed in sufficient time (October 3, 1994) to be received by the Secretary of State's Office but because of a delay in delivery by the post office the Notice was not received in sufficient time for it to be published for the length of time required by law, and the fact that it is necessary for the Board to

meet at the regularly scheduled meeting time of 8:15 a.m. creates the emergency, thus dispensing with the requirement for publishing Notice for three full days before such meeting as would be required by law.) Information may be obtained from Jerry L. Coffman, 5757 Woodway, 140 East Wing, Houston, Texas 77057, (713) 782-9330. TRD-9449305.

The Grand Parkway Association met at 5757 Woodway, Suite 140 East Wing, Houston, October 13, 1994, at 9:30 a.m. Information may be obtained from Jerry L.

Coffman, 5757 Woodway, 140 East Wing, Houston, Texas 77057, (713) 782-9330. TRD-9449252.

The Trinity River Authority of Texas Resources Development Committee will meet at 5300 South Collins Street, Arlington, October 17, 1994, at 10:30 a.m. Information may be obtained from James L. Murphy, P.O. Box 60, Arlington, Texas 76004, (817) 467-4343. TRD-9449276.

Meetings Filed October 11, 1994

The Middle Rio Grande Development Council Private Industry Council will meet at FM Road 186, Carrizo Springs, October 19, 1994, at 1:00 p. m. Information may be obtained from Leodoro Martinez, Jr., P.O. Box 1199, Carrizo Springs, Texas 78834, (210) 876-3533. TRD-9449311.



IN ADDITION

The **Texas Register** is required by statute to publish certain documents, including applications to purchase control of state banks, notices of rate ceilings, changes in interest rate and applications to install remote service units, and consultant proposal requests and awards.

To aid agencies in communicating information quickly and effectively, other information of general interest to the public is published as space allows.

Texas Department of Banking Notice of Application

Texas Civil Statutes, Article 342-401a, requires any person who intends to acquire control of a state bank to file an application with the Banking Commissioner for the Commissioner's approval to purchase control of a particular bank. A hearing may be held if the application is denied by the Commissioner.

On September 21, 1994, the Banking Commissioner received an application to acquire control of Hutto State Bank, Hutto, Texas, by Albert V. Furman, Glenview, Illinois.

Additional information may be obtained from: Lynda A. Drake, 2601 North Lamar Boulevard, Austin, Texas 78705, (512) 475-1300.

Issued in Austin, Texas, on October 4, 1994.

TRD-9449091 Lynda A. Drake
Director of Corporate Activities
Texas Department of Banking

Filed: October 5, 1994

Notice of Hearing

The Banking Commissioner of Texas will conduct a public hearing pursuant to Texas Government Code, §2001.029(b), for the purpose of receiving comments on proposed 7 TAC §25.25 concerning the conversion of prepaid funeral contracts from trust funded benefits to insurance funded benefits published at 19 TexReg 6881.

The hearing will be held on Monday, October 17, 1994, at 9:00 a.m. at the State Finance Commission Building, 2601 North Lamar Boulevard, Third Floor, in Austin, Texas. Oral presentations will be limited to a maximum of ten minutes each. More extensive comments should be submitted in writing. The Texas Department of Banking will fully consider all written and oral submissions concerning the proposed rules, whether submitted prior to or at the public hearing.

Additional information may be obtained from Everette D. Jobe, General Counsel, Texas Department of Banking, 2601 North Lamar Boulevard, Austin, Texas 78705-4294, (512) 475-1300.

Issued in Austin, Texas, on October 4, 1994.

TRD-9448173 Catherine A. Ghiglieri
Banking Commissioner
Texas Department of Banking

Filed: October 7, 1994

Texas Committee on Purchases of Products and Services of Blind and Severely Disabled Persons

Proposed Agreement between the Texas Committee and TIBH

The Texas Committee on Purchases of Products and Services of Blind and Severely Disabled Persons (Texas Committee) solicits comments from the public on its proposed agreement with the current central nonprofit agency (CNA), Texas Industries for the Blind and Handicapped, Inc. (TIBH), to provide for the development, sale and distribution of products and services produced by individuals with disabilities receiving services in Community Rehabilitation Programs (CRP). These products and services are sold through TIBH to state agencies and political subdivisions within Texas.

The Texas Committee has an agreement with TIBH outlining the duties of TIBH. The Texas Committee administers the State preferential purchasing program, as provided in Chapter 122, Texas Human Resources Code, and Texas Administrative Code, §189.4 and §189.8. The Texas Committee's duties as specified are determination of a fair market price; selection of suitable products and services; appointment of a central nonprofit agency; suspension and reinstatement of a work center; preparation and distribution of a catalog of suitable products and services; and preparation and distribution of an annual report.

The CNA duties as specified are assisting work centers in submitting applications for the selection of suitable products and services; facilitating the distribution of orders among qualified work centers; administration and coordinating the day-to-day operation of the program; and assisting the Texas Committee in carrying out certain specified responsibilities designated by the Texas Committee.

The services of the CNA include assistance to the work centers regarding solicitation and general administration of contracts, recruitment of new work centers, marketing, research and development, public relations, customer relations, education, legislative support, accounting, and other administrative duties designated by the Texas Committee.

Pursuant to §122.004(d) and TAC Rule §189.8(a), the Texas Committee proposes to renew its agreement with TIBH to administer the State preferential purchasing program. The agreement, along with the responsibilities of TIBH and the Texas Committee, specifies the TIBH commission rate as a percentage of fair market price paid for the products or services of blind and severely disabled persons.

Copies of the agreement can be obtained from Hollis Pinyan, Chairman of the Texas Committee, 416 Dartmouth, Tyler, Texas 75701.

There are no fiscal implications to the State. The Texas Committee and TIBH receive no State appropriations.

The Texas Committee solicits written comments from the public on the proposed agreement between the Texas Committee and TIBH. Submit written comments to the Texas Committee, 416 Dartmouth, Tyler, Texas 75701 on or before November 12, 1994. The Texas Committee will consider the proposed agreement with TIBH at its regular quarterly meeting to be held on December 2, 1994 in Tyler, Texas.

Issued in Austin, Texas, on October 10, 1994.

TRD-9449190 Hollis Pinyan
 Chairman
 Texas Committee on Purchases of
 Products and Services of Blind and
 Severely Disabled Persons

Filed: October 7, 1994

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Comptroller of Public Accounts Notice of Request for Proposals

Pursuant to Chapter 2254, Subchapter B, Texas Government Code, the Comptroller of Public Accounts (Comptroller) announces the issuance of a Request for Proposals (RFP) for the purpose of hiring a consultant to conduct a management and performance review of the Waco Independent School District. From this review, findings and recommendations should be developed for containing costs, improving management strategies and ultimately promoting better education for Texas children through school administration efficiency. The successful proposer will be expected to begin performance of the contract on or about December 1, 1994.

Contact: Parties interested in submitting a proposal should contact the Comptroller of Public Accounts, Senior Legal Counsel's Office, 111 East 17th Street, Room 113, Austin, Texas 78774, (512) 475-0866, to obtain a complete copy

of the RFP. The RFP will be available for pick-up at the above referenced address on Friday, October 14, 1994, between 4:00 p.m. and 5:00 p.m. Central Zone Time (CZT), and during normal business hours thereafter. All written inquiries and mandatory letters of intent to propose must be received at the above-referenced address prior to 4:00 p.m. (CZT) on Monday, October 24, 1994.

Closing Date: Proposals must be received in the Senior Legal Counsel's Office no later than 4:00 p.m. (CZT), on November 14, 1994. Proposals received after this time and date will not be considered.

Award Procedure: All proposals will be subject to evaluation by a committee based on the evaluation criteria set forth in the RFP. The committee will determine which proposal best meets these criteria and will make a recommendation to the Deputy Comptroller, who will then make a recommendation to the Comptroller. The Comptroller will make the final decision. A proposer may be asked to clarify its proposal, which may include an oral presentation prior to final selection.

The Comptroller reserves the right to accept or reject any or all proposals submitted. The Comptroller is under no legal or other obligation to execute a contract on the basis of this notice or the distribution of an RFP. Neither this notice nor the RFP commits the Comptroller to pay for any costs incurred prior to the execution of a contract.

The anticipated schedule of events is as follows: Issuance of RFP—October 14, 1994, 4:00 p.m. (CZT); Mandatory Letter of Intent and Questions Due—October 24, 1994, 4:00 p.m. (CZT); Proposals Due—November 14, 1994, 4:00 p.m. (CZT); and Contract Execution—November 28, 1994, or soon thereafter as possible.

Issued in Austin, Texas, on October 10, 1994.

TRD-9449255 Arthur F. Lorton
 Senior Legal Counsel
 Comptroller of Public Accounts

Filed: October 10, 1994

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Office of Consumer Credit Commissioner Notice of Rate Ceilings

The Consumer Credit Commissioner of Texas has ascertained the following rate ceilings by use of the formulas and methods described in Texas Civil Statutes, Title 79, Articles 1.04, as amended (Texas Civil Statutes, Article 5069-1.04).

<u>Types of Rate Ceilings</u>	<u>Effective Period (Dates are Inclusive)</u>	<u>Consumer ⁽¹⁾/Agricultural/ Commercial ⁽²⁾ thru \$250,000</u>	<u>Commercial⁽²⁾ over \$250,000</u>
Indicated (Weekly) Rate - Art. 1.04(a)(1)	10/10/94-10/16/94	18.00%	18.00%

⁽¹⁾Credit for personal, family or household use. ⁽²⁾Credit for business, commercial, investment or other similar purpose.

Issued in Austin, Texas, on October 3, 1994.

TRD-8449033

Leelle L. Pettijohn
Acting Commissioner

Filed: October 4, 1994

◆ ◆ ◆
Texas Education Agency
Correction of Error

The Texas Education Agency submitted an open meeting notice, which appeared in the October 4, 1994, issue of the *Texas Register* (19 TexReg 7936).

The first sentence of column three indicates the day of the meeting is "Thursday, October 7..." The correct day is "Friday, October 7..."

◆ ◆ ◆
Texas Employment Commission
Correction of Error

The Texas Employment Commission proposed amendments to §§301.20, 301.21, and 301.23, concerning claims for unemployment insurance benefits. The rules appeared in the September 30, 1994, issue of the *Texas Register* (19 TexReg 7782).

Due to submission error, in §301.20(5)(A) and (B), an incorrect bracket was added. The bracketed material should be from the beginning of (A) to the end of (B). When finally adopted, that portion would read as follows:

"(5) An individual other than one who must be permitted to file by mail may be permitted to file a claim by mail except that he shall file in person any claim, when requested to do so because a question about his right to benefits is raised by circumstances such as the following:"

◆ ◆ ◆
General Services Commission, State
Energy Conservation Office
Notice of Proposed State Energy
Conservation Plan

The Texas State Energy Conservation Plan (SECP) for 1994-1995 has been developed by the State Energy Conservation Office (SECO) and is available for review and comment by interested persons.

Congress established the State Energy Conservation Plan (SECP) with the Energy Policy and Conservation Act of 1975, 42 United States Code, §6321 et seq. SECP is a federal/state cooperative effort to promote energy efficient and diverse energy conservation activities, such as: the revolving loan program which conducts energy audits that fund loans to state agencies, local government, municipalities and schools. Other activities include transportation management, energy conservation for low-income households, energy education planning for elementary and secondary schools, and recycling projects which conserve energy by decreasing the need for raw materials. Under SECP, DOE provides grants to the states to develop, modify, and implement state energy conservation plans. The proposed state plan continues current programs to provide services that complement and supplement, but do not duplicate other energy conservation efforts of the state and private sector. The 1994-1995 SECP incorporates oil overcharge funds designated by the 73rd Texas Legislature (1993) for Texas State Energy Conservation Plan programs.

Copies of the State Plan are available upon request by writing or calling: Blanche Saldivar, General Services Commission, State Energy Conservation Office, P.O. Box 13047, Austin, Texas 78711, (512) 463-1959.

Public comments will be received in writing at the same address until November 31, 1994.

Issued in Austin, Texas, on October 5, 1994.

TRD-8449092

David A. Talbot
General Counsel, Office of the Governor
General Services Commission, State
Energy Conservation Office

Filed: October 5, 1994

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Texas Department of Health
Licensing Action for Radioactive
Materials

The Texas Department of Health has taken actions regarding licenses for the possession and use of radioactive materials as listed in the table below. The subheading labeled "Location" indicates the city in which the radioactive material may be possessed and/or used. The location listing "Throughout Texas" indicates that the radioactive material may be used on a temporary basis at job sites throughout the state.

NEW LICENSES ISSUED:

Location	Name	License#	City	Amend- ment #	Date of Action
-----	----	-----	----	-----	-----
Houston	Institute of Biosciences and Technology	L04681	Houston	0	09/23/94
Houston	Gulf Coast Veterinary Specialists	L04803	Houston	0	09/23/94
Orange	Scholars Drug	L04785	Orange	0	09/26/94
Pasadena	Bayshore Regional Cancer Treatment Center	L04743	Pasadena	0	09/19/94

AMENDMENTS TO EXISTING LICENSES ISSUED:

Location	Name	License#	City	Amend- ment #	Date of Action
-----	----	-----	----	-----	-----
Arlington	Arlington Memorial Hospital	L02217	Arlington	37	09/19/94
Austin	Abbott Laboratories, Inc.	L03340	Austin	8	09/15/94
Baytown	Exxon Company, U.S.A.	L01134	Baytown	45	09/22/94
Bishop	Hoecsht Calanese	L02441	Bishop	21	09/13/94
Corpus Christi	Koch Refining Company	L00322	Corpus Christi	22	09/19/94
Corpus Christi	Driscoll Childrens Hospital	L04606	Corpus Christi	6	09/21/94
Corpus Christi	Corpus Christi Radiology Center	L04493	Corpus Christi	2	09/23/94
Dallas	Texas Instruments, Inc.	L00946	Dallas	65	09/13/94
Dallas	Mallinckrodt, Inc.	L03580	Dallas	21	09/16/94
Dallas	SmithKline Beecham Clinical Laboratories	L00900	Dallas	16	09/19/94
Dallas	Dallas Nephrology Associates	L02604	Dallas	13	09/21/94
Dallas	Texas Instruments Incorporated	L04096	Dallas	9	09/21/94
Deer Park	Quantum Chemical Corporation	L00204	Deer Park	38	09/19/94
Denton	University of North Texas	L00109	Denton	46	09/23/94
Fort Worth	Moncrief Radiation Center	L00047	Fort Worth	27	09/20/94
Fort Worth	Moncrief Radiation Center	L00940	Fort Worth	17	09/21/94
Fort Worth	Trans-America International, Inc.	L04634	Fort Worth	7	09/22/94
Fort Worth	City of Fort Worth	L02888	Fort Worth	9	09/22/94
Fort Worth	University of North Texas Health Science Center	L02518	Fort Worth	20	09/26/94
Groves	Doctors Hospital	L02091	Groves	21	09/22/94
Houston	National Health Laboratories	L01933	Houston	11	09/19/94
Houston	Cytostar, Inc.	L04575	Houston	2	09/19/94
Houston	Allied Testing Laboratories	L00880	Houston	33	09/20/94
Houston	Crown Central Petroleum Corporation	L01344	Houston	17	09/23/94

AMENDMENTS TO EXISTING LICENSES ISSUED CONTINUED:

Houston	Memorial City Medical Center	L01168	Houston	41	09/27/94
Houston	Hermann Hospital	L04655	Houston	5	09/28/94
La Porte	E. I. du Pont de Nemours & Company	L00314	La Porte	61	09/22/94
Longview	Good Shepherd Medical Center	L02411	Longview	43	09/27/94
Lufkin	Texas Foundries, Inc.	L00357	Lufkin	25	09/19/94
McAllen	McAllen Medical Center	L01713	McAllen	49	09/26/94
Mission	Mission Hospital	L02802	Mission	23	09/27/94
Mt. Vernon	East Texas Medical Center - Mt. Vernon	L03013	Mt. Vernon	9	09/15/94
Plano	Presbyterian Hospital of Plano	L04467	Plano	5	09/20/94
Port Arthur	St. Mary Hospital of Port Arthur	L01212	Port Arthur	50	09/22/94
San Antonio	Santa Rosa Northwest Hospital	L03983	San Antonio	19	09/23/94
Silsbee	Temple-Inland Forest Products, Inc.	L01095	Silsbee	38	09/22/94
Stafford	Burzynski Research Institute, Inc.	L02948	Stafford	9	09/23/94
Texarkana	Medical Arts Hospital	L02881	Texarkana	16	09/27/94
The Woodlands	Zonagen, Inc.	L04464	The Woodlands	3	09/20/94
Throughout Texas	METCO	L03018	Houston	34	09/13/94
Throughout Texas	Shell Development Company	L02116	Houston	27	09/13/94
Throughout Texas	Bix Testing Laboratories	L02143	Baytown	62	09/15/94
Throughout Texas	Century Inspection, Inc.	L00062	Dallas	63	09/15/94
Throughout Texas	Reinhart and Associates, Inc.	L03189	Austin	24	09/19/94
Throughout Texas	X-Cel Group, Inc.	L03548	Odessa	33	09/19/94
Throughout Texas	Lee & Sims Environmental Services, Inc.	L04580	Grand Prairie	2	09/19/94
Throughout Texas	Raytheon Engineers and Contractors, Inc.	L02662	Houston	44	09/19/94
Throughout Texas	Guardian NDT Services, Inc.	L04099	Corpus Christi	32	09/16/94
Throughout Texas	Troxler Electronic Laboratories, Inc.	L01200	Res. Tri. Park, NC	32	09/19/94
Throughout Texas	Southern Services, Inc.	L02633	Lake Jackson	46	09/19/94
Throughout Texas	Ludlum Measurements, Inc.	L01963	Sweetwater	49	09/19/94
Throughout Texas	IDM Corporation	L04113	Austin	15	09/20/94
Throughout Texas	Koch Engineering Company, Inc.	L03913	La Porte	41	09/20/94
Throughout Texas	Via NDT Engineering and Testing	L04322	Channelview	24	09/20/94
Throughout Texas	ASOMA Instruments, Inc.	L02788	Austin	31	09/20/94
Throughout Texas	Gilbert Texas Construction Corp.	L04569	Fort Worth	6	09/20/94
Throughout Texas	Isotag Specialist	L04498	Midland	5	09/21/94
Throughout Texas	CBI NA-CON, Inc.	L01902	Houston	31	09/21/94
Throughout Texas	Sivalls, Inc.	L02298	Odessa	21	09/21/94
Throughout Texas	APAC - Texas, Inc.	L04503	Dallas	1	09/22/94
Throughout Texas	Texas Department of Health	L01155	Austin	70	09/22/94
Throughout Texas	Wilson Inspection X-Ray Services	L04469	Corpus Christi	20	09/22/94
Throughout Texas	Huntingdon Engineering and Environmental, Inc.	L00299	Houston	87	09/21/94
Throughout Texas	Continental Airlines, Inc.	L02718	Houston	20	09/22/94
Throughout Texas	Keller, Lewis & House	L04613	Longview	1	09/26/94

RENEWALS OF EXISTING LICENSES ISSUED:

Location	Name	License#	City	Amend- ment #	Date of Action
El Paso	Guillermo A. Pinzon, M.D., P.A.	L04277	El Paso	3	09/23/94
Houston	The M.W. Kellogg Company	L03660	Houston	5	09/15/94
Pasadena	Goodyear Tire & Rubber Company	L04321	Pasadena	3	09/13/94
San Antonio	St. Mary's University	L00421	San Antonio	17	09/20/94
San Antonio	OsteoSA, Inc.	L04308	San Antonio	3	09/21/94
Throughout Texas	Pickett Jacobs Consultants, Inc.	L03690	Tyler	13	09/23/94
Throughout Texas	Radiological Consultants, Inc.	L04309	Dallas	4	09/22/94

TERMINATIONS OF LICENSES ISSUED:

Location	Name	License#	City	Amend- ment #	Date of Action
Houston	Trinity Industries, Inc.	L01539	Houston	28	09/19/94
Lufkin	Lufkin Diagnostic Center, Inc.	L04155	Lufkin	9	09/12/94
Richardson	Honeywell Optoelectronics, Inc.	L03576	Richardson	8	09/21/94
Throughout Texas	A.A.E./B.C.S. Traders Inc.	L03949	Globe, Arizona	5	09/16/94
Throughout Texas	Itex Enterprises, Inc.	L04414	Dallas	5	09/22/94
Throughout Texas	Henderson Engineering	L03566	Spring	4	09/21/94
Throughout Texas	HOMCO International, Inc.	L02827	Bellaire	18	09/23/94

In issuing new licenses and amending and renewing existing licenses, the Texas Department of Health, Bureau of Radiation Control, has determined that the applicants are qualified by reason of training and experience to use the material in question for the purposes requested in accordance with Texas Regulations for Control of Radiation in such a manner as to minimize danger to public health and safety or property and the environment; the applicants' proposed equipment, facilities, and procedures are adequate to minimize danger to public health and safety or property and the environment; the issuance of the license(s) will not be inimical to the health and safety of the public or the environment; and the applicants satisfy any applicable special requirements in the Texas Regulations for Control of Radiation.

This notice affords the opportunity for a hearing on written request of a licensee, applicant, or "person affected" within 30 days of the date of publication of this notice. A "person affected" is defined as a person who is resident of a county, or a county adjacent to the county, in which the radioactive materials are or will be located, including any person who is doing business or who has a legal interest in land in the county or adjacent county, and any local government in the county; and who can demonstrate that he has suffered or will suffer actual injury or economic damage due to emissions of radiation. A licensee, applicant, or "person affected" may request a hearing by writing Richard A. Ratliff, P.E., Chief, Bureau of Radiation Control (Director, Radiation Control Program), 1100 West 49th Street, Austin, Texas 78756-3189.

Any request for a hearing must contain the name and address of the person who considers himself affected by Agency action, identify the subject license, specify the reasons why the person considers himself affected, and

state the relief sought. If the person is represented by an agent, the name and address of the agent must be stated.

Copies of these documents and supporting materials are available for inspection and copying at the office of the Bureau of Radiation Control, Texas Department of Health, Exchange Building, 2407 Wall Street, Austin, Texas, from 8:00 a.m. to 5:00 p.m., Monday-Friday (except holidays).

Issued in Austin, Texas, on October 3, 1994.

TRD-9449035 Susan K. Steeg
General Counsel, Office of General
Counsel
Texas Department of Health

Filed: October 4, 1994

Notice of Intent to Revoke Certificates of Registration

Pursuant to Texas Regulations for Control of Radiation (TRCR), Part 13, (25 Texas Administrative Code, §289.112), the Bureau of Radiation Control (bureau), Texas Department of Health (department), filed complaints against the following registrants: Carolyn Byrd, D.D.S., Arlington, R17497; Eugene M. Alien, D.D.S., Dallas, R08225; G. Ronald Bradley, D.D.S., Inc., San Antonio, R08654; National Safety Consultants, Fremont, California, R15097; Hyatt Aerospace Services, Inc., Farmers Branch, R18086; Starmark Food Distributors, Dallas, R09896; McClaugherty Chiropractic Office, Houston, R02522; North Belt East Medical Clinic, P.A., Houston, R10053; Carl M. Carroll, Jr., M.D., Houston, R13490; Huse Chiropractic Rehabilitation Clinic, Georgetown, R14053; Terry W. Moore, D.C., P.C., Baytown, R16694; Southwest School of Medical Assistants, San Antonio, R14093.

The department intends to revoke the certificates of registration; order the registrants to cease and desist use of radiation machine(s); order the registrants to divest themselves of such equipment; and order the registrants to present evidence satisfactory to the bureau that they have complied with the orders and the provisions of the Health and Safety Code, Chapter 401. If the fee is paid within 30 days of the date of each complaint, the department will not issue an order.

This notice affords the opportunity to the registrants for a hearing to show cause why the certificates of registration should not be revoked. A written request for a hearing must be received by the bureau within 30 days from the date of service of the complaint to be valid. Such written request must be filed with Richard A. Ratliff, P.E., Chief, Bureau of Radiation Control (Director, Radiation Control Program), 1100 West 49th Street, Austin, Texas 78756-3189. Should no request for a public hearing be timely filed or if the fee is not paid, the certificates of registration will be revoked at the end of the 30-day period of notice. A copy of all relevant material is available for public inspection at the Bureau of Radiation Control, Exchange Building, 8407 Wall Street, Austin, Monday-Friday, 8:00 a.m. to 5:00 p.m. (except holidays).

Issued in Austin, Texas, on October 7, 1994.

TRD-9449235 Susan K. Steeg
General Counsel, Office of General
Counsel
Texas Department of Health

Filed: October 7, 1994

Notice of Intent to Revoke Radioactive Material Licenses

Pursuant to Texas Regulations for Control of Radiation (TRCR), Part 13, (25 Texas Administrative Code, §289.112), the Bureau of Radiation Control (bureau), Texas Department of Health (department), filed complaints against the following licensees: Shannon Lee Argo Testing Lab, Inc., Borger, L04472; Five Star Home Inspections, Inc., San Antonio, L04647.

The department intends to revoke the radioactive material licenses; order the licensees to cease and desist use of such radioactive materials; order the licensees to divest themselves of the radioactive material; and order the licensees to present evidence satisfactory to the bureau that they have complied with the orders and the provisions of the Health and Safety Code, Chapter 401. If the fee is paid within 30 days of the date of each complaint, the department will not issue an order.

This notice affords the opportunity to the licensees for a hearing to show cause why the radioactive material licenses should not be revoked. A written request for a hearing must be received by the bureau within 30 days from the date of service of the complaint to be valid. Such written request must be filed with Richard A. Ratliff, P.E., Chief, Bureau of Radiation Control (Director, Radiation Control Program), 1100 West 49th Street, Austin, Texas 78756-3189. Should no request for a public hearing be timely filed or if the fee is not paid, the radioactive material licenses will be revoked at the end of the 30-day period of notice. A copy of all relevant material is available for public inspection at the Bureau of Radiation Control, Exchange Building, 8407 Wall Street, Austin, Monday-Friday, 8:00 a.m. to 5:00 p.m. (except holidays).

Issued in Austin, Texas, on October 7, 1994.

TRD-9449237 Susan K. Steeg
General Counsel, Office of General
Counsel
Texas Department of Health

Filed: October 7, 1994

Notice of Intent to Suspend an Industrial Radiographer I.D. Card

Pursuant to Texas Regulations for Control of Radiation (TRCR), Part 13, (25 TAC §289.112), the Bureau of Radiation Control (bureau), Texas Department of Health (department), filed a complaint against Mike Lynn Womble, Texas City, Texas (I.D. Card Audit Number 04336). The department intends to suspend the industrial radiographer I.D. card, order the industrial radiographer to surrender the I.D. card to the bureau, and order the industrial radiographer to cease and desist use of such radioactive materials. The actions are being proposed because of the radiographer's violations of the Health and Safety Code, Chapter 401, and his involvement in an incident that resulted in him receiving a radiation injury.

This notice affords the opportunity to the industrial radiographer for a hearing to show cause why the industrial radiographer I.D. card should not be suspended. A written request for a hearing must be received by the bureau within 30 days from the date of service of the complaint to be valid. Such written request must be filed with Richard A. Ratliff, P.E., Chief, Bureau of Radiation Control (Director, Radiation Control Program), 1100 West 49th Street, Austin, Texas 78756-3189. Should no request for a public hearing be timely filed, the industrial radiographer I.D. card will be suspended at the end of the 30-day period of notice. A copy of all relevant material is available for public inspection at the Bureau of Radiation Control, The Exchange Building, 8407 Wall Street, Austin, Monday-Friday, 8:00 a.m. to 5:00 p.m. (except holidays).

Issued in Austin, Texas, on October 7, 1994.

TRD-9449236 Susan K. Steeg
General Counsel, Office of General
Counsel
Texas Department of Health

Filed: October 7, 1994

Texas Health and Human Services Commission Public Notices

The Health and Human Services Commission State Medicaid Office has received approval from the Health Care Financing Administration to amend the Title XIX Medical Assistance Plan by Transmittal Number 94-23, Amendment Number 452.

The amendment creates a temporary method for determination of Intermediate Care Facilities for the Mentally Retarded (ICFs/MR) Level V alternative children's facility rates. The amendment is effective May 1, 1994.

If additional information is needed, please contact Pam Robers, Texas Department of Human Services, at (512) 450-4051.

Issued in Austin, Texas, on September 29, 1994.

TRD-9449034

Tim Graves
Deputy Commissioner
Texas Health and Human Services
Commission

Filed: October 4, 1994

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The Health and Human Services Commission State Medicaid Office has received approval from the Health Care Financing Administration to amend the Title XIX Medical Assistance Plan by Transmittal Number 94-25, Amendment Number 454.

The amendment establishes the SSI Federal benefit rate as the special income level for persons in acute hospital settings who meet the 30-consecutive day requirement. The amendment is effective October 1, 1994.

If additional information is needed, please contact Judy Coker, Texas Department of Human Services, at (512) 450-3227.

Issued in Austin, Texas, on October 4, 1994.

TRD-9449089

Tim Graves
Deputy Commissioner
Texas Health and Human Services
Commission

Filed: October 5, 1994

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Texas Department of Housing and Community Affairs

Notice of Funding Availability—HOME Investment Partnership Program

The Texas Department of Housing and Community Affairs (Department), through its HOME Investment Partnership Program, is authorized to provide loans and grants to finance, acquire, rehabilitate and develop affordable, decent, safe, and sanitary housing for low and very-low income persons and families. The Department will make approximately \$30 million available as loans and grants to eligible participants to rehabilitate or reconstruct owner-occupied housing; construct, rehabilitate, or reconstruct rental property; provide down-payment, closing cost, and gap-financing assistance to first-time homebuyers; and provide rental assistance to tenants. Applications may be obtained by attending one of six application workshops (Notice published in the October 4, 1994, issue of the *Texas Register* (19 TexReg 7948), or by requesting one to be mailed to you. These funds will be distributed according to the rules and procedures as set forth in the 1994 HOME Program Rules.

Eligible applicants: Local Units of Government, Public Housing Authorities, State-Certified Community Housing Development Organizations, Non-profit Organizations, Private For-profit Entities, and Co-applicants (partnerships between eligible applicants).

Estimated Allocations: Owner-Occupied Housing Assistance—\$11 million: Region 1—\$900,000, Region 2—\$800,000, Region 3—\$800,000, Region 4—\$1 million, Region 5—\$1,200,000, Region 6—\$900,000, Region 7—\$1 million, Region 8a—\$1,200,000, Region 8b—\$1,400,000, Region 9—\$800,000, and Region 10—\$1 million; First-Time Homebuyer Assistance—\$4 million: Region 1—\$300,000,

Region 2—\$300,000, Region 3—\$300,000, Region 4—\$400,000, Region 5—\$400,000, Region 6—\$300,000, Region 7—\$400,000, Region 8a—\$500,000, Region 8b—\$500,000, Region 9—\$300,000, and Region 10—\$300,000; Tenant-Based Rental Assistance—\$1 million; Rental Project Assistance—\$3 million; Housing Innovations Fund—\$900,000; Special Needs Set-Aside—\$2,600,000; and CHDO Set-Aside—\$4,500,000.

Allocations were determined by the 1994 HOME Program Rules. Funding for Owner-Occupied Housing Assistance and First-Time Homebuyer Assistance will be awarded through regional competition. The remaining funds will be awarded through statewide competition. The Special Needs set-aside is only for those applicants with experience working with the special needs population, and the CHDO set-aside is only for state-certified CHDOs. The Rental Project Assistance allocation is for the first of two funding cycles. The second funding cycle, for an additional \$3 million will occur in approximately six months.

Applications must be received by Department no later than 5:00 p.m., December 20, 1994. Applications sent by facsimile will not be accepted. Applications for the Housing Innovations Fund will be accepted at any time during the program year. For additional information, contact the HOME Program Manager, David D. Garza, at (512) 475-3848.

Please mail your applications to the following listed address: Texas Department of Housing and Community Affairs, HOME Investment Partnership Program, P.O. Box 13941, Austin, Texas 78711-3941.

Issued in Austin, Texas, on October 5, 1994.

TRD-9449084

Henry Flores
Executive Director
Texas Department of Housing and
Community Affairs

Filed: October 5, 1994

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Texas Department of Insurance Company License Application

The following applications have been filed with the Texas Department of Insurance and are under consideration:

Application for admission in Texas for Bankers Life Insurance Company, a foreign life insurance company. The home office is in St. Petersburg, Florida.

Application for name change by Capital Landmark Insurance Company, a foreign fire and casualty company. The proposed new name is Providian Fire Insurance Company. The home office is in Louisville, Kentucky.

Application for name change by Capital Enterprise Insurance Company, a foreign fire and casualty company. The proposed new name is Providian Property & Casualty Insurance Company. The home office is in Louisville, Kentucky.

Application for name change by American Service Life Insurance Company, a domestic life insurance company. The proposed new name is Coventry Health and Life Insurance Company. The home office is in Fort Worth, Texas.

Application for name change by Pennsylvania National Life Insurance Company, a foreign life insurance company. The proposed new name is MidAmerica Life Insur-

ance Company. The home office is in Roseville, Minnesota.

Application for incorporation in Texas for Church and School Association Employee Group Benefit Plan, a domestic multiple employer welfare arrangement. The home office is in Houston, Texas.

Any objections must be filed within 20 days after this notice was filed with the Texas Department of Insurance, addressed to the attention of Cindy Thurman, 333 Guadalupe Street, M/C 305-2C, Austin, Texas 78701.

Issued in Austin, Texas, on October 7, 1994.

TRD-8448241

D. J. Powers
General Counsel and Chief Clerk
Texas Department of Insurance

Filed: October 7, 1994

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**Notice of Public Hearing—Residential
Property Insurance Benchmark Rate
and Flexible Bands Setting And
Catastrophe Property Insurance
Association Rate Setting—Docket
Number 454-94-1669.g**

Notice is hereby given that a hearing under Docket Number 454-94-1669.g will be held before an administrative law judge (ALJ) of the State Office of Administrative Hearings at 9:00 a.m. on December 15, 1994, and continuing thereafter at dates, times and places designated by the ALJ until conclusion. The purpose of the hearing is to establish benchmark rates and flexibility bands for Residential Property, Homeowners, Dwelling, Farm and Ranch and Farm and Ranch Owners Insurance and the setting of rates for residential and commercial insurance written by the Texas Catastrophe Property Insurance Association. The hearing will be held at the State Office of Administrative Hearings, Suite 502 of the William Clements State Office Building at 300 West 15th Street, Austin, Texas 78701.

Authority, Jurisdiction and Statutes and Rules Involved. The hearing is being held under the statutory authority of the Insurance Code, Article 5.101 (Flexible Rating Program for Certain Insurance Lines) and the Insurance Code, Article 21.49. Pursuant to Insurance Code, Article 1.33B(b), the State Office of Administrative Hearings shall conduct the hearing. Statutes involved include Article 5.101, Subchapter C of Chapter 5, and Article 21.49 of the Insurance Code.

The procedure of the hearing will be governed by the Rules of Practice and Procedure For Industry-Wide Rate Cases before the Department of Insurance (Texas Administrative Code, Title 28, Chapter 1, Subchapter L), the Rules of Practice and Procedure before the Department of Insurance (Texas Administrative Code, Title 28, Chapter 1, Subchapter A), the Memorandum of Understanding between the Department and the State Office of Administrative Hearings (Texas Administrative Code, Title 28, Chapter 1, §1.90) and the Administrative Procedure Act (Texas Government Code, Chapter 2001).

Matters to be Considered. The commissioner will consider testimony presented and information filed by insurers, the Office of Public Insurance Counsel and other interested parties relating to the determination of benchmark rates

and flexibility bands for Residential Property, Homeowners, Dwelling, Farm and Ranch and Farm and Ranch Owners Insurance and the setting of rates for residential and commercial insurance written by the Catastrophe Property Insurance Association. The Department of Insurance has the statutory authority and duty pursuant to the Texas Insurance Code, Article 5.101 to promulgate a benchmark rate and a flexibility band for each line of insurance subject to Article 5.101, including Residential Property, Homeowners, Dwelling, Farm and Ranch and Farm and Ranch Owners Insurance, after notice and hearing. The Department of Insurance has the statutory authority and duty pursuant to the Texas Insurance Code, Article 21.49 to promulgate rates, rating plans, and rate rules for the Catastrophe Property Insurance Association. Relevant data to be used in the rate case are currently available from the department.

The Department of Insurance must set the benchmark rate and the flexibility bands for each subject line of insurance in a range that promotes stability and that will produce rates that are just, reasonable, adequate and not excessive for the risks to which they apply, and not confiscatory. In determining the benchmark rate and the flexibility bands, the Department of Insurance may give due consideration to the factors listed in Article 5.101, §3(b). The rating factors for insurance written by the Catastrophe Property Insurance Association are set out in Article 21.49, §8 of the Insurance Code.

Additional matters to be determined at the hearing include the following:

1. Changes to the liability limits of coverage through the Catastrophe Property Insurance Pool pursuant to Texas Insurance Code, Article 21.49, §8D.
2. The appropriate discount(s) for the "foundation exclusion/limited coverage endorsement" adopted by Commissioner's Order Number 94-0840.
3. Implementation of Board Order Number 60459, dated August 31, 1993, which provides for the elimination of the fire record system in Texas over a five-year period. Pursuant to that order, dwelling fire premium must be adjusted by 5.0% (plus or minus) for all property located in each city and town with a fire record above or below 0%. This phase-out process is to be implemented in each annual property benchmark rate hearing.
4. Territorial, class and deductible relativities.

Motions for Admission as a Party. Anyone who wishes to participate in the hearing as a party must file a motion for admission as a party by 5:00 p.m. on November 1, 1994.

Pre-Hearing Conference. An initial prehearing conference will be held before the ALJ at 9:00 a.m. on November 7, 1994, at the State Office of Administrative Hearings, Suite 502 of the William Clements State Office Building at 300 West 15th Street, Austin, Texas 78701. The prehearing conference will be held for the following purposes:

- (1) ruling on the motions for admission of parties;
- (2) setting the procedural deadlines for discovery, motions, and prefiled testimony; and
- (3) such other matters as may aid in the simplification of the proceedings.

Subsequent prehearing conferences will be scheduled as necessary to rule on other matters as may aid in the simplification of the proceedings.

Commissioner's Policies. Pursuant to Texas Government Code, §2001.058(c), the Commissioner is required to provide the administrative law judge with a written statement of applicable rules and policies. The applicable procedural rules are set out above. The Commissioner's policies regarding the setting of benchmark rates and flexibility bands under Texas Insurance Code, Article 5.101 are set out below. Evidence regarding alternatives to the Commissioner's policies as set out herein shall be permitted. The purpose of this policy statement is to put the ALJ and parties on notice regarding the Commissioner's policies to provide advance notice of the type of evidence parties should present in the hearing. This policy statement, however, is not intended to limit the type of evidence a party may offer at the hearing.

The setting of a benchmark rate and flexibility bands is a two step process: first the actuarial indication is determined, then the benchmark rates and flexibility bands are set. While the actuarial indication is a factor to be considered in determining the benchmark rates and flexibility bands, the factors set out in Article 5.101, §3(b) shall be used in determining the benchmark rates and flexibility bands. While the benchmark may, by chance, be close to the actuarial indication, the goal of the hearing is the setting of the range in which companies may file and use rates; the Commissioner's policy is to disassociate the benchmark rates from the industry average rate. The evidence should include an evaluation of the effect of setting the bottom of the flexibility band on rate regulated insurers' ability to file and use rates in competition with unregulated companies.

Actuarial indication. The Commissioner's policy regarding the determination of the actuarial indication is as follows:

1. The expense level should be set based on the expense percentage of the most efficient insurer in this line of insurance in Texas which has a premium level of at least \$25 million and which does not have an excessive number of complaints in relation to the amount of policies written. The expense level shall be adjusted to exclude any disallowed expenses for that insurer under Article 5.101, §3(h). For purposes of Article 5.101, §3(h)(9), expenses which are not used and useful for the transfer of risk are unreasonably incurred expenses.
2. Premium taxes should be based on the average premium taxes actually paid by insurers in this line of insurance in the last year for which data are available.
3. The profit margin shall be based on a total rate of return methodology. The calculation shall include:
 - a. The selection of an expected return on investment of assets that includes net investment income, realized capital gains or losses, and unrealized capital gains or losses. The expected return from net investment income shall reflect both the embedded yield for the latest year for which data are available and yields more recently available in the marketplace. Any yields stated in terms of invested assets

shall be restated in terms of total assets, i.e., the sum of admitted assets plus non-admitted assets;

- b. The selection of a target return on equity based largely on analysis of the historical rates of return earned by insurers, with such analysis including a consideration of changes in interest rates; and
 - c. The allocation of assets and equity to specific coverages and lines of insurance to convert the returns on assets and equity into a percentage of premium based on the model developed by David Eley as described in Department Staff's Exhibit in the 1991 Texas Private Passenger Auto Rate Hearing. The amount of equity to be allocated will be either actual equity or such alternative amount of equity determined to be appropriate to support the writing of property/casualty insurance.
4. The evidence regarding historical profitability should include the results shown in the most recent NAIC Report on Profitability by Line By State.
 5. Trending should:
 - a. include consideration of the safety and anti-fraud efforts of the Department and others on future losses;
 - b. use straight lines unless an exponential line shows a better fit;
 - c. use the same number of data points, analysis and projection period for frequency and severity.
 6. Premiums, losses and expenses used to calculate the actuarial indication should include premiums, losses and expenses for both regulated and non-rate regulated insurers.

7. Use historical catastrophe losses for the maximum available period for development of a catastrophe load provision. To the extent historical experience needs to be augmented by additional information in order to reflect prospective losses, that information should be provided. If computer simulations are utilized, it is the Commissioner's policy to reject any catastrophe computer simulation model unless the model includes a complete description of every variable, assumption, relationship and data incorporated into the model. A sensitivity analysis to each key assumption should be provided.

Conduct of the Hearing. Each page of any exhibit offered in evidence at a hearing before the Department of Insurance, including prefiled testimony, must be numbered consecutively at the center of the bottom margin, be on 8-1/2" by 11" paper, and must be three-hole-punched along the left margin. The front page of each exhibit should indicate that the exhibit would be part of the record of a public hearing before the Department of Insurance and should identify the subject of the hearing, the docket number, the date of the hearing, and the party offering the exhibit. On the front page, the party offering the exhibit should also describe the exhibit and leave a space for numbering the exhibit. For example:

FIGURE 1: CONDUCT OF HEARING

Public Hearing before the Department of Insurance
Subject of Hearing: Residential Property Insurance Benchmark Rate and Flexible Bands
Setting And Catastrophe Property Insurance Association Rate Setting

Docket No. 454-94-1669.g

Date: _____

Party: _____

Exhibit # _____

Description of Exhibit _____

Parties offering exhibits into evidence at the hearing should be prepared with sufficient copies of each proposed exhibit to furnish the following:

1. the original exhibit, which will be tendered to the ALJ for marking and retention for the official record, after which the attorneys shall use an exact photocopy of such marked exhibit in the examination of the witness;
2. one copy each for every other party admitted to the hearing.

All deadlines in this notice are subject to change at the ALJ's discretion to the extent permitted by statute and rule.

In contested cases, all parties are entitled to the assistance of their counsel before administrative agencies. This right may be expressly waived.

Issued in Austin, Texas, on October 7, 1994.

TRD-9449240
D. J. Powers
General Counsel and Chief Clerk
Texas Department of Insurance

Filed: October 7, 1994

Plan of Operation for the Texas Automobile Insurance Plan Association

The Commissioner of Insurance will consider approval of a filing made by the Texas Automobile Insurance Plan Association pursuant to Texas Insurance Code, Article 21.81 to approve the Plan of Operation adopted by the Association's governing committee on October 6, 1994. A copy of the filing is available for review in the office of the Chief Clerk of the Texas Department of Insurance, 333 Guadalupe Street, Austin, Texas 78701. For further information or to request a copy of the filing, please contact Angie Arizpe at (512) 322-4147, (reference number A-1094-23).

This filing is subject to Commissioner approval without a hearing. Comments and objections must be filed with D. J. Powers, General Counsel and Chief Clerk, Texas Department of Insurance, Mail Code 113-1C, P.O. Box 149104, Austin Texas 78714-9104 within 15 days after publication of this notice in the *Texas Register*.

Issued in Austin, Texas, on October 7, 1994.

TRD-9449242
D. J. Powers
General Counsel and Chief Clerk
Texas Department of Insurance

Filed: October 7, 1994

Commission on Jail Standards Consultant Contract Award

Pursuant to the provisions of Texas Civil Statutes, Article 6252-11C, the Texas Commission on Jail Standards furnishes this notice of consultant contract award.

The request for proposals was published in the August 16, 1994, issue of the *Texas Register* (19 TexReg 6484).

The consultant will advise and assist the Texas Commission on Jail Standards in a survey of approximately 60 municipal and county jails to verify compliance information regarding the removal of juveniles from the facilities.

The consultant contract has been awarded to June Scogin, 212 Nuthatch, Buda, Texas 78610.

The total value of the contract shall not exceed \$18,653. The contract period is October 3, 1994, through March 1, 1995.

All jail analysis reports are due to the Commission by March 2, 1995.

Issued in Austin, Texas, on October 4, 1994.

TRD-9449026
Rhonda C. Long
Jail Construction Planner
Commission on Jail Standards

Filed: October 4, 1994

Legislative Budget Board

Revised Joint Budget Hearing

Schedule-Appropriations Requests for
the 1996-1997 Biennium (For the
period of October 10-14, 1994)

The Executive and Legislative Budget Office has revised the Joint Budget Hearing Schedule previously published in the October 7, 1994, issue of the *Texas Register* (19 TexReg 8071). The hearing will be held at the Department

of Criminal Justice, October 14, 10:00 a.m., Room 101, John H. Reagan Building, 105 West 15th Street, Austin.

Issued in Austin, Texas, on October 4, 1994.

TRD-9449042 Don Green
Special Assistant
Legislative Budget Board

Filed October 4, 1994

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**Texas State Library and Archives
Commission**

**Quarterly report of consultant contract
reports received by the Texas State
Library**

By law (V.T.C.A., Government Code 2254, Subchapter B), state agencies and regional councils of governments are required to file with the Office of the Secretary of State invitations to bid and details on bidding on private consultant contracts expected to exceed \$10,000. Within ten days of the award of the contract, the agency must file with the Secretary of State a description of the study to be conducted, the name of the consultant, the amount of the contract, and the due dates of the reports. Additionally, Article 6252-11c, directs the contracting agencies to file copies of all documents, films, recordings, or reports developed by the private consultants with the Texas State Library. The Library is required to compile a list of the materials received and submit the list quarterly for publication in the *Texas Register*.

Below is a list of materials received for the third quarter of 1994. These materials may be examined in Room 300, Texas State Library, 1201 Brazos Street, Austin, Texas.

Agency: Attorney General

Consultant: David M. Griffith & Associates, Ltd.

Title: State of Texas Attorney General's Office final indirect cost proposal for fiscal year 1993; State of Texas Attorney General's Office indirect cost proposal for fiscal year 1995 .

Agency: Comptroller of Public Accounts

Consultant: MGT Consultants

Title: Management and performance review of the Midland Independent School District .

Agency: Comptroller of Public Accounts

Consultant: Neal and Associates

Title: Management and performance review of the Midland Independent School District .

Agency: East Texas State University

Consultant: Alexander & Alexander Consulting Group Inc.

Title: Special management report .

Agency: Natural Resource Conservation Commission .

Consultant: Jeanneret and Associates Inc , EnviroSource Training and Technology Inc.

Title: Technical training curriculum needs analysis for the Office of Water Resource Management .

Issued in Austin, Texas, on October 5, 1994.

TRD-8449073 Raymond Hitt
Assistant State Librarian
Texas State Library and Archives
Commission

Filed: October 5, 1994

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**Texas Natural Resource Conservation
Commission**

**Amended Notice of Receipt of
Application for Municipal Solid Waste
Facilities-For the Week Ending
September 30, 1994**

Amended notice of receipt of application for municipal solid waste facilities permits issued during the period of September 30, 1994.

No public hearing will be held on these applications unless an affected person has requested a public hearing. Any such request for a public hearing shall be in writing and contain the name, mailing address, and phone number of the person making the request; and a brief description of how the requester, or persons represented by the requester would be adversely affected by the granting of the application. If the Commission determines that the request sets out an issue which is relevant to the waste discharge permit decision, or that a public hearing would serve the public interest, the Commission shall conduct a public hearing, after the issuance of proper and timely notice of the hearing. If no sufficient request for hearing is received within 30 days of the date of publication of notice concerning the applications, the permit will be submitted to the Commission for final decision on the application.

Information concerning any aspect of these applications may be obtained by contacting the Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711, (512) 463-7906.

Listed are the name of the applicant and the city in which the facility is located, type of facility, location of the facility, permit number, and type of application-new permit, amendment, or renewal.

Application by Ralston Landfill, L.P., Proposed Permit Number MSW2240, authorizing a Type IV (landfill) municipal solid waste facility. The site is located at 6612 John Ralston Road, approximately 850 feet south of the intersection with U.S. 90, in the City of Houston, Harris County, Texas.

Issued in Austin, Texas, on September 30, 1994.

TRD-8448985 Gloria A. Vasquez
Chief Clerk
Texas Natural Resource Conservation
Commission

Filed: October 3, 1994

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Enforcement Orders

An agreed enforcement order was entered regarding James Creel (Docket Number 94-0152-IWD-E; Registration Number 21428) on September 26, 1994, assessing \$675 in administrative penalties.

Information concerning any aspect of this order may be obtained by contacting Ray Winter, Staff Attorney, Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711-3087, (512) 239-0477.

An agreed enforcement order was entered regarding Interstate Ford (Docket Number 94-0147-IWD-E; No Permit) on September 26, 1994, assessing \$30,000 in administrative penalties with \$10,000 deferred.

Information concerning any aspect of this order may be obtained by contacting Eugene Clayborn, Staff Attorney, Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711-3087, (512) 239-0580.

An agreed enforcement order was entered regarding Balques Corporation (Docket Number 94-0349-PST-E; TNRCC Facility ID 13329) on September 26, 1994, assessing \$600 in administrative penalties.

Information concerning any aspect of this order may be obtained by contacting David Duncan, Staff Attorney, Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711-3087, (512) 239-0465.

An agreed enforcement order was entered regarding Ismail Bhal (Docket Number 94-0350-PST-E; TNRCC Facility I.D. 54789) on September 26, 1994, assessing \$600 in administrative penalties.

Information concerning any aspect of this order may be obtained by contacting David Duncan, Staff Attorney, Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711-3087, (512) 239-0465.

An agreed enforcement order was entered regarding Country Center, Inc. (Docket Number 94-0351-PST-E; TNRCC Facility ID 23871) on September 26, 1994, assessing \$600 in administrative penalties.

Information concerning any aspect of this order may be obtained by contacting David Duncan, Staff Attorney, Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711-3087, (512) 239-0465.

An enforcement order was entered regarding L M Daigle Oil (Docket Number 94-0352-PST-E, TNRCC Facility I.D. 49045) on September 26, 1994, assessing \$600 in administrative penalties.

Information concerning any aspect of this order may be obtained by contacting David Duncan, Staff Attorney, Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711-3087, (512) 239-0465.

An agreed enforcement order was entered regarding Diamond Petroleum (Docket Number 94-0353-PST-E; TNRCC Facility ID 33609) on September 26, 1994, assessing \$600 in administrative penalties.

Information concerning any aspect of this order may be obtained by contacting David Duncan, Staff Attorney, Texas Natural Resource Conservation Commission, P.O.

Box 13087, Austin, Texas 78711-3087, (512) 239-0465.

An agreed enforcement order was entered regarding Dang Do (Docket Number 94-0354-PST-E; TNRCC Facility ID 46980) on September 26, 1994, assessing \$600 in administrative penalties.

Information concerning any aspect of this order may be obtained by contacting David Duncan, Staff Attorney, Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711-3087, (512) 239-0465.

An agreed enforcement order was entered regarding Evans Oil Company (Docket Number 94-0355-PST-E; TNRCC Facility ID 39034) on September 26, 1994, assessing \$600 in administrative penalties.

Information concerning any aspect of this order may be obtained by contacting David Duncan, Staff Attorney, Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711-3087, (512) 239-0465.

An agreed enforcement order was entered regarding E-Z Mart Stores, Inc. (Docket Number 94-0356-PST-E; TNRCC Facility ID 44655) on September 26, 1994, assessing \$600 in administrative penalties.

Information concerning any aspect of this order may be obtained by contacting David Duncan, Staff Attorney, Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711-3087, (512) 239-0465.

An agreed enforcement order was entered regarding Fiesta Mart, Inc. (Docket Number 94-0357-PST-E; TNRCC Facility ID 01506) on September 26, 1994, assessing \$600 in administrative penalties.

Information concerning any aspect of this order may be obtained by contacting David Duncan, Staff Attorney, Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711-3087, (512) 239-0465.

An agreed enforcement order was entered regarding B Jones Texaco (Docket Number 94-0358-PST-E; TNRCC Facility ID 10654) on September 26, 1994, assessing \$600 in administrative penalties.

Information concerning any aspect of this order may be obtained by contacting David Duncan, Staff Attorney, Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711-3087, (512) 239-0465.

An agreed enforcement order was entered regarding Karl Perry Enterprises of El Paso, Inc. (Docket Number 94-0359-PST-E; TNRCC Facility I.D. 57182) on September 26, 1994, assessing \$600 in administrative penalties.

Information concerning any aspect of this order may be obtained by contacting David Duncan, Staff Attorney, Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711-3087, (512) 239-0465.

An agreed enforcement order was entered regarding Karl Perry Enterprises of El Paso, Inc. (Docket Number 94-0360-PST-E; TNRCC Facility I.D. 49566) on September 26, 1994, assessing \$600 in administrative penalties.

Information concerning any aspect of this order may be obtained by contacting David Duncan, Staff Attorney, Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711-3087, (512) 239-0465.

An agreed enforcement order was entered regarding Katy Independent School District (Docket Number 94-0361-PST-E; TNRCC Facility ID 14339) on September 26, 1994, assessing \$600 in administrative penalties.

Information concerning any aspect of this order may be obtained by contacting David Duncan, Staff Attorney, Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711-3087, (512) 239-0465.

An agreed enforcement order was entered regarding Lange's Food Market, Inc. (Docket Number 94-0362-PST-E; TNRCC Facility ID 16395) on September 26, 1994, assessing \$600 in administrative penalties.

Information concerning any aspect of this order may be obtained by contacting David Duncan, Staff Attorney, Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711-3087, (512) 239-0465.

An agreed enforcement order was entered regarding Hector Lopez (Docket Number 94-0363-PST-E; TNRCC Facility ID 09417) on September 26, 1994, assessing \$600 in administrative penalties.

Information concerning any aspect of this order may be obtained by contacting David Duncan, Staff Attorney, Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711-3087, (512) 239-0465.

An agreed enforcement order was entered regarding McWaters Trucking, Inc. (Docket Number 94-0364-PST-E; TNRCC Facility ID 09383) on September 26, 1994, assessing \$600 in administrative penalties.

Information concerning any aspect of this order may be obtained by contacting David Duncan, Staff Attorney, Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711-3087, (512) 239-0465.

An agreed enforcement order was entered regarding Pioneer Oil Company (Docket Number 94-0365-PST-E; TNRCC Facility ID 28971) on September 26, 1994, assessing \$600 in administrative penalties.

Information concerning any aspect of this order may be obtained by contacting David Duncan, Staff Attorney, Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711-3087, (512) 239-0465.

An agreed enforcement order was entered regarding Red Adair Service & Marine, Inc. (Docket Number 94-0366-

PST-E; TNRCC Facility ID 20825) on September 26, 1994, assessing \$600 in administrative penalties.

Information concerning any aspect of this order may be obtained by contacting David Duncan, Staff Attorney, Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711-3087, (512) 239-0465.

An agreed enforcement order was entered regarding Zahid Rehman (Docket Number 94-0367-PST-E; TNRCC FACILITY I.D. 18395) on September 26, 1994, assessing \$600 in administrative penalties.

Information concerning any aspect of this order may be obtained by contacting David Duncan, Staff Attorney, Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711-3087, (512) 239-0465.

An agreed enforcement order was entered regarding Rosehill Exxon, Inc. (Docket Number 94-0368-PST-E; TNRCC Facility ID 41224) on September 26, 1994, assessing \$600 in administrative penalties.

Information concerning any aspect of this order may be obtained by contacting David Duncan, Staff Attorney, Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711-3087, (512) 239-0465.

An agreed enforcement order was entered regarding Stubbs Petroleum Company, Inc. (Docket Number 94-0369-PST-E; TNRCC Facility I.D. 30636) on September 26, 1994, assessing \$600 in administrative penalties.

Information concerning any aspect of this order may be obtained by contacting David Duncan, Staff Attorney, Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711-3087, (512) 239-0465.

An agreed enforcement order was entered regarding Sunland Distributors (Docket Number 94-0370-PST-E; TNRCC Facility I.D. 01695) on September 26, 1994, assessing \$600 in administrative penalties.

Information concerning any aspect of this order may be obtained by contacting David Duncan, Staff Attorney, Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711-3087, (512) 239-0465.

An agreed enforcement order was entered regarding TC Partnership (Docket Number 94-0371-PST-E; TNRCC Facility ID 09020) on September 26, 1994, assessing \$600 in administrative penalties.

Information concerning any aspect of this order may be obtained by contacting David Duncan, Staff Attorney, Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711-3087, (512) 239-0465.

An agreed enforcement order was entered regarding Town and Country Food Stores (Docket Number 94-0372-PST-E; TNRCC Facility I.D. 48117) on September 26, 1994, assessing \$600 in administrative penalties.

Information concerning any aspect of this order may be obtained by contacting David Duncan, Staff Attorney, Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711-3087, (512) 239-0465.

An agreed enforcement order was entered regarding Tri-Con, Inc. (Docket Number 94-0373-PST-E; TNRCC Facility ID 08865) on September 26, 1994, assessing \$600 in administrative penalties.

Information concerning any aspect of this order may be obtained by contacting David Duncan, Staff Attorney, Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711-3087, (512) 239-0465.

Issued in Austin, Texas, on September 30, 1994.

TRD-9448997 Gloria A. Vasquez
Chief Clerk
Texas Natural Resource Conservation
Commission

Filed: October 3, 1994



An agreed enforcement order was entered regarding Joy Powell and Ilene Powell doing business as Powell Farm Well (Docket Number 94-0222-UCR-E, Order Number 30378-E) on September 26, 1994, assessing \$1,600 in administrative penalties, with \$1,200 deferred.

Information concerning any aspect of this order may be obtained by contacting Mike Rogan, Hearings Examiner, Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711-3087, (512) 239-4100.

An agreed enforcement order was entered regarding the City of Mount Pleasant (Docket Number 30191-E) on September 28, 1994, assessing \$1,000 in administrative penalties.

Information concerning any aspect of this order may be obtained by contacting Leslie Brown, Staff Attorney, Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711-3087, (512) 239-0461.

Issued in Austin, Texas, on October 4, 1994.

TRD-9449188 Gloria A. Vasquez
Chief Clerk
Texas Natural Resource Conservation
Commission

Filed: October 7, 1994



Notices of Application for Amendments to Certificates of Adjudication Pursuant to Texas Water Code, §11.122, Requiring Notice to Interjacent Appropriators

The following notices were mailed September 26, 1994 and October 3, 1994, respectively:

August Ilee Simon and Wife, Martha Simon, Application Number 14-1564A for amendment to Certificate of Adjudication Number 14-1564 which authorizes the diversion and use of eight acre-feet of water per annum from the South Llano River, tributary of the Llano River, tributary

of the Colorado River, Colorado River Basin to irrigate seven acres of land in Kimble County, Texas. Applicants purchased a six acre-foot portion of the water right from original owner, William Webster Bivins, III and wife, Terry L. Bivins. Applicants seek to move the point of diversion and place of use to a location on the North Llano River near Roosevelt, Texas, approximately 18 1/2 miles west of Junction in Kimble County, Texas to irrigate 10.53 acres.

Edmundo H. Madrid; Application Number 23-978A for amendment to Certificate of Adjudication Number 21-3184 which authorizes the diversion & use of 32 acre-feet of water per annum from the Rio Grande, Rio Grande Basin to irrigate a maximum of eight acres of land in Presidio County, Texas. Applicant requests amendment to move the point of diversion and place of use several miles upstream to irrigate 76 acres in Presidio County, Texas, located approximately 56 miles south of Marfa (the same land authorized for irrigation in Water Use Permit Number 3004, also owned by the applicant); and combine water rights under Permit Number 3004 with those of Certificate Number 23-978.

The following did not require notice to Interjacent Appropriators, as applicant obtained and submitted letters of consent from interjacent water-right holders, as allowed under 31 Texas Administrative Code, §295.158:

Larry W. Walker, Application Number 14-2479A for an amendment to Certificate of Adjudication Number 14-2479 which authorized diversion and use of 803 acre-feet of water per year from Colorado River, Colorado River Basin, to irrigate a maximum of 260 acres of land in McCulloch County, Texas. Diversion was authorized at nine points on the Colorado River. Ownership has changed several times due to transfer of estate(s) and sale of part of the water right. Records show that applicant purchased 35 acre-feet per annum water right. Applicant is requesting to amend the diversion point to two new diversion points on the Colorado River, approximately 22 1/2 miles north-northwest of Brady, Texas, and place of use to irrigate 76 acres of land in Comanche County, Texas. Maximum combined diversion rate of 1.11 cfs (500 gpm) would not change.

These applications are subject to a Commission resolution adopted August 18, 1993, which directs the Commission's Executive Director to act on behalf of the Commission and issue final approval of certain permit matters. The Executive Director will issue the amendments to the Certificates of Adjudication unless one or more persons file written protests and/or requests for hearing within 14 days of the date of notice.

If you wish to request a public hearing, you must submit your request in writing. You must state your name, mailing address and daytime phone number; the application number or other recognizable reference to the application; the statement "I/we request an evidentiary public hearing"; a brief description of how you, or the persons you represent, would be adversely affected by the granting of the application; and a description of the location of your property relative to the applicant's operations.

If one or more protests and/or requests for hearing are filed on an application, the Executive Director will not issue the permit and will forward the application to the Office of Hearings Examiners where an evidentiary hearing may be held. If no protests or requests for hearing are filed, the Executive Director will approve the application. If you wish to appeal a permit issued by the Executive

Director, you may do so by filing a written Motion for Reconsideration with the Chief Clerk of the Commission no later than 20 days after the date the Executive Director signs the permit.

Requests for a public hearing or questions concerning procedures should be submitted in writing to the Chief Clerk's Office, Park 35 TNRCC Complex, Building F, Room 4301, Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711, (512) 239-3300.

Issued in Austin, Texas, on October 7, 1994.

TRD-8449182 Gloria A. Vasquez
Chief Clerk
Texas Natural Resource Conservation
Commission

Filed: October 7, 1994

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**Notices of Application for Waste
Disposal Permits**

Notices of Applications for waste disposal permits issued during the period of September 26-30, 1994.

These applications are subject to a Commission resolution adopted August 18, 1993, which directs the Commission's Executive Director to act on behalf of the Commission and issue final approval of certain permit matters. The Executive Director will issue these permits unless one or more persons file written protests and/or a request for a hearing within 30 days after publication of this notice.

If you wish to request a public hearing, you must submit your request in writing. You must state your name, mailing address and daytime phone number; the permit number or other recognizable reference to this application; the statement "I/we request a public hearing;" a brief description of how you, or the persons you represent, would be adversely affected by the granting of the application; a description of the location of your property relative to the applicant's operations; and your proposed adjustment to the application/permit which would satisfy your concerns and cause you to withdraw your request for hearing. If one or more protests and/or requests for hearing are filed, the Executive Director will not issue the permit and will forward the application to the Office of Hearings Examiners where a hearing may be held. In the event a hearing is held, the Office of Hearings Examiners will submit a recommendation to the Commission for final decision. If no protests or requests for hearing are filed, the Executive Director will sign the permit 30 days after publication of this notice or thereafter. If you wish to appeal a permit issued by the Executive Director, you may do so by filing a written Motion for Reconsideration with the Chief Clerk of the Commission no later than 20 days after the date the Executive Director signs the permit.

Information concerning any aspect of these applications may be obtained by contacting the Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711, (512) 239-3300.

Listed are the name of the applicant and the city in which the facility is located, type of facility, location of the facility, permit number and type of application-new permit, amendment, or renewal.

Armco, Inc.; Houston; Greens Bayou Landfill; at 12527 Greens Bayou, approximately nine miles east of the City

of Houston on Interstate Highway 10 and 2,500 feet north of the intersection of Interstate Highway 10 and Federal Road, Harris County, Texas; amendment; 02549.

Bellville Tube Corporation; Bellville; iron and steel manufacturing facility; approximately three miles southeast of the intersection of State Highway 36 and FM 2429 and adjacent to the intersection of Miller Road and State Highway 36 in the City of Bellville, Austin County, Texas; amendment; 03716.

Roy Carrell; Godley; dairy; on the east side of County Road 1001, immediately north of the intersection of County Road 1001 and County Road 913 in Johnson County, Texas; new; 03726.

Collin Park Marina, Inc.; Wylie; Collin Park Wastewater Treatment Facilities; approximately 2.7 miles southeast of the intersection of FM Road 1378 and FM Road 2514, on the southwest side of Lavon Lake in Collin Park in Collin County, Texas; renewal; 12051-01.

El Cid Land and Cattle, Inc.; Clovis, New Mexico; feedlot; on a private road, approximately one and a half miles west of its intersection with FM Road 2396. This intersection is one and a half miles north of the junction of FM Road 2396 and U.S. Highway 60 in Parmer County, Texas; new; 03708.

First Colony Municipal Utility District Number 9; Houston; wastewater treatment facilities; approximately 3,000 feet west of the intersection of FM Road 1092 and Cartwright Road on the western bank of Oyster Creek in Fort Bend County, Texas; renewal; 12806-01.

Bill Fridge; Plainview; dairy; on the south side of FM Road 788, approximately 0.25 mile west of the intersection of FM Road 788 and Interstate Highway 27 in Hale County, Texas; new; 03723.

G & H Dairy, Inc.; Dublin; dairy; on the east side of FM Road 219, at the intersection of County Road 120 and Lake Road 219 in Hamilton County, Texas; new; 03699.

City of Garland; Garland; Duck Creek Wastewater Treatment Facilities; at 750 Duck Creek Way; south of Lake Ray Hubbard Dam and north of Interstate Highway 20 in the Town of Sunnyvale in Kaufman County, Texas; amendment; 10090-01.

The Geon Company; La Porte; a chemical plant manufacturing vinyl chloride monomer; at 2400 Miller Cut-Off Road in the City of La Porte, Harris County, Texas; amendment; 02097.

Huffman Independent School District; Huffman; Willie J. Hargrave Senior High School Wastewater Treatment Facilities; in the southeast corner of the Willie J. Hargrave Senior High School site, approximately 1/2 mile west of the intersection of Huffman-Eastgate Road and FM Road 1960 in northeast Harris County, Texas; renewal; 11518-01.

Inland Container Corporation; Orange; unbleached Kraft Pulp Mill and Corrugated Container Recycle Mill for the production of Kraft paper and paperboard; approximately five miles north of the City of Orange between State Highway 87 and the Sabine River and north of West Bluff Road, Orange County, Texas; renewal; 01185.

City of Laredo; Laredo; North Laredo Wastewater Reclamation Plant; approximately 2.5 miles northeast of the intersection of Del Mar Boulevard and Interstate Highway 35 in the City of Laredo, Webb County, Texas; renewal; 10681-04.

City of Luling; Luling; South Wastewater Treatment Facilities; approximately 1.5 miles south of the intersection of U.S. Highway 90 and State Highway 80, 0.5 mile east of State Highway 80 in Caldwell County, Texas; renewal; 10582-01.

City of Luling; Luling; North Wastewater Treatment Facilities; approximately 1/2 mile north of U.S. Highway 90 at a point one mile east-northeast of U.S. Highway 90 and U.S. Highway 183 in Caldwell County, Texas; renewal; 10582-02.

City of Morgan; Morgan; wastewater treatment facilities; approximately 0.5 mile south of the intersection of FM Road 927 and State Highway 174 on State Highway 174 in Bosque County, Texas; new; 12217-02.

Petro PSC, L.P.; El Paso; Petro Truck Stop Complex containing a restaurant, truck washing facilities and a fast food chain establishment; on an one-acre tract in the southeast quadrant of Interstate Highway 10 and Horizon Boulevard (FM 1281), approximately three miles southeast of the City of El Paso, El Paso County, Texas; renewal; 03026.

San Antonio Water System; San Antonio; Northside ISD Taft High School Wastewater Treatment Facilities; approximately one mile west of the intersection of State Highway Loop 1604 and FM Road 471 and approximately 0.75 mile southeast of the intersection of FM Road 1560 and FM Road 471 in Bexar County, Texas; renewal; 10137-36.

Joey Staude; Dublin; dairy; on the north side of a gravel county road, 1.6 miles west of the intersection of the county road and FM Road 219. This intersection is 0.7 mile north of the intersection of FM Road 219 and State Highway 8 in Erath County, Texas; new; 03718.

Trinity River Authority; Roanoke; Denton Creek Regional Wastewater Treatment Plant; approximately 1.5 miles north-northeast of the City of Roanoke at the intersection of State Highway 114 and U.S. Highway 377 in Denton County, Texas; renewal; 13457-01.

City of Woodsboro; Woodsboro; wastewater treatment facilities; approximately 1,500 feet south of the intersection of FM Road 1360 and Churchill Road, and approximately three miles southeast of the intersection of U.S. Highway 77 and FM Road 2441, southeast of the City of Woodsboro in Refugio County, Texas; renewal; 10156-01.

City of Yoakum; Yoakum; wastewater treatment facilities; on the west side of Dunn Street and approximately one mile southwest of its intersection with State Highway 111 in the City of Yoakum in DeWitt County, Texas; renewal; 10463-01.

Rexene Products Company; Odessa; subsurface disposal of hazardous and non-hazardous waste generated during the manufacture of chemicals at its Odessa facility; WDW-16 is 200 feet south of the north line and 2,500 feet west of the east line of Section 47, Block 42, T-2-S, of the T&P RR County Survey, Ector County, Texas (latitude 31 degrees 48 feet 58 inches north, longitude 102 degrees 20 feet five inches west); WDW-88 is 225 feet from the west line and 1,390 feet from the south line of Section 38, Block 42, T-2-S, of the T&P RR County Survey, Ector County, Texas (latitude 31 degrees 49 feet 15 inches north, longitude 102 degrees 20 feet 45 inches west); WDW-126 is 2,335 feet from the west line and 4,500 feet from the south line of Section 38, Block 42, T-2-S, of the T&P RR

County Survey, Ector County, Texas (latitude 31 degrees 49 feet 31 inches north, longitude 102 degrees 19 feet 59 inches west); WDW-154 is 335 feet from the north line and 550 feet from the east line of Section 37, Block 42, T-2-S, of the T&P RR County Survey, Ector County, Texas (latitude 31 degrees 50 feet 11 inches north, longitude 102 degrees 19 feet west); renewal and amendment; Permit Numbers WDW-16, WDW-88, WDW-126, and WDW-154.

Issued in Austin, Texas, on September 30, 1994.

TRD-9448992

Gloria A. Vasquez
Chief Clerk
Texas Natural Resource Conservation
Commission

Filed: October 3, 1994

◆ ◆ ◆
Notices of Applications for waste disposal permits issued during the period of October 3-7, 1994.

These applications are subject to a Commission resolution adopted August 18, 1993, which directs the Commission's Executive Director to act on behalf of the Commission and issue final approval of certain permit matters. The Executive Director will issue these permits unless one or more persons file written protests and/or a request for a hearing within 30 days after publication of this notice.

If you wish to request a public hearing, you must submit your request in writing. You must state your name, mailing address and daytime phone number; the permit number or other recognizable reference to this application; the statement "I/we request a public hearing;" a brief description of how you, or the persons you represent, would be adversely affected by the granting of the application; a description of the location of your property relative to the applicant's operations; and your proposed adjustment to the application/permit which would satisfy your concerns and cause you to withdraw your request for hearing. If one or more protests and/or requests for hearing are filed, the Executive Director will not issue the permit and will forward the application to the Office of Hearings Examiners where a hearing may be held. In the event a hearing is held, the Office of Hearings Examiners will submit a recommendation to the Commission for final decision. If no protests or requests for hearing are filed, the Executive Director will sign the permit 30 days after publication of this notice or thereafter. If you wish to appeal a permit issued by the Executive Director, you may do so by filing a written Motion for Reconsideration with the Chief Clerk of the Commission no later than 20 days after the date the Executive Director signs the permit.

Information concerning any aspect of these applications may be obtained by contacting the Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711, (512) 239-3300.

Listed are the name of the applicant and the city in which the facility is located, type of facility, location of the facility, permit number and type of application-new permit, amendment, or renewal.

City of Cactus; Cactus; wastewater treatment facilities; approximately two miles north of the intersection of FM Road 281 and U.S. Highway 287, east of the City of Cactus, Moore County, Texas; amendment; 03436.

City of Clyde; Clyde; Clyde Wastewater Treatment Facilities; approximately 0.72 mile south of the intersection of

FM Road 2700 and FM Road 18 in Callahan County, Texas; renewal; 10149-01.

Halliburton Company doing business as Halliburton Services; Fresno; oilfield camp that washes trucks and tools, and stores and handles chemicals associated with the oilfield industry; at the intersection of State Highway 288 and Rabb Road in the Town of Fresno, Fort Bend County, Texas; renewal; 02047.

Hoechst Celanese Chemical Group, Inc.; Seabrook; Bayport Terminal, an organic chemical bulk storage terminal; on either side of Port Road, approximately 1/2 mile east of the intersection of State Highway 146 and Port Road in the City of Seabrook, Harris County, Texas; renewal; 02590.

Homles Foods, Inc.; Nixon; poultry processing plant; in Wilson and Gonzales Counties, adjacent to FM Road 1681, approximately one mile northwest of the City of Nixon, Gonzales County, Texas; renewal; 02013.

City of Houston; Houston; Fresh Water Supply District Number 23 Wastewater Treatment Facilities; at 8219 Kallet Street in the City of Houston, Harris County, Texas; amendment; 10495-16.

Kirby Forest Industries, Inc.; Conroe; plywood manufacturing plant; approximately one mile northwest of FM Road 787 at a point approximately ten miles east of the City of Cleveland, Liberty County, Texas; renewal; 02196.

M-I Drilling Fluids, L.L.C.; Houston; Harbor Island Wastewater Treatment Facilities; approximately 1.25 miles north-northeast of the intersection of State Highway 361 and State Highway Park Road 53 (Mustang Island Road), on the eastern tip of Harbor Island adjacent to Aransas Pass Channel in Nueces County, Texas; renewal; 12731-01.

City of Mineola; Mineola; wastewater treatment facilities; approximately 0.3 mile east of U.S. Highway 69, at a point two miles southeast of the center of the City of Mineola in Wood County, Texas; renewal; 10349-01.

City of Saint Jo, Saint Jo; wastewater treatment facilities; approximately one mile southeast of the City of Saint Jo and approximately 1,000 feet south of U.S. Highway 82, on the north bank of the Elm Fork Trinity River in Montague County, Texas; renewal; 10368-01.

City of Windthorst; Windthorst; wastewater treatment facilities; one mile north of the intersection of U.S. Highway 281 and State Highway 25 and approximately 1,600 feet west of U.S. Highway 281 in Archer County, Texas; renewal; 11399-01.

Witco Chemical Corporation; La Porte; aluminum chloride manufacturing plant; north of and adjacent to Strang Road, approximately 1/2 mile east of the intersection of Strang Road and U.S. Highway 225 in the City of La Porte, Harris County, Texas; renewal; 01785.

Rexene Corporation; Odessa; manufacture of chemicals at its Odessa facility; WDW-16 is 200 feet south of the north line and 2,500 feet west of the east line of Section 47, Block 42, T-2-S, of the T&P RR Company Survey, Ector County, Texas. WDW-88 is 225 feet from the west line and 1,890 feet from the south line of Section 38, Block 42, T-2-S, of the T&P RR Company Survey, Ector County, Texas. WDW-126 is 2,335 feet from the west line and 4,500 feet from the south line of Section 38, Block 42, T-2-S, of the T&P RR Company Survey, Ector County, Texas. WDW-154 is 335 feet from the north line and 550

feet from the east line of Section 37, Block 42, T-2-S, of the T&P RR Company Survey, Ector County, Texas; renewal and amendment; WDW-16, WDW-88, WDW-126, and WDW-154.

Issued in Austin, Texas, on October 7, 1994.

TRD-8448188

Gloria A. Vasquez
Chief Clerk
Texas Natural Resource Conservation
Commission

Filed: October 7, 1994

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**Notices of Application for Permits to
Appropriate Public Waters of the State
of Texas**

The following notices of application for permits to appropriate Public Waters of the State of Texas were issued during the period of September 7-October 7, 1994:

Map Investments, L.P., a Texas limited partnership, seeks an extension of time to commence and complete construction of a dam and reservoir pursuant to §11.145, Texas Water Code. Permit Number 5175 was issued August 10, 1988, authorizing construction of a dam and reservoir on Sandy Creek, tributary of Flat Creek, tributary of Neches River, Neches River Basin, and to impound not to exceed 631 acre-feet of water in the reservoir to be used for domestic purposes approximately ten miles northeast of Athens in Henderson County, Texas. Currently, the times of commencement and completion of the project are August 10, 1994 and August 10, 1996 respectively. Applicant is requesting time to begin construction be extended to August 10, 1996, with the completion of the project extended to August 10, 1998.

O-Sports Golf Development II Limited Partnership doing business as Silverhorn Golf Club of Texas; Application Number 5503 for a water use permit pursuant to §11.143, Texas Water Code, for authorization to divert and use 220 acre-feet of water per annum from an existing, exempt reservoir on Panther Springs Creek, tributary of the Salado Creek, tributary of the San Antonio River, San Antonio River Basin. Water will be used to irrigate 105 acres of land located approximately 9-1/2 miles north of the Bexar County Courthouse in San Antonio, Texas.

Mark A. Wisart, Trustee for the Bankruptcy Estate of Trinity Water Reserve, Inc. (Chapter 7 Debtor), acting on behalf of Trinity Water Reserve, Inc. and the Estate of Trinity Water Reserve, Inc. and any successor trustee, Application Number 5271A to amend Water Use Permit Number 5271 pursuant to §11.122 and §11.085, Texas Water Code. Permit Number 5271 currently authorizes diversion and use of not to exceed (a) 47,500 acre-feet of water per annum from the Trinity River for irrigation purposes within a tract of land in Liberty, Chambers and Jefferson Counties, (b) 7,000 acre-feet of water per annum from the Trinity River for mining purposes within the same aforesaid tract and (c) 4,000 acre-feet of water per annum from the Trinity River for industrial purposes within said tract. Permit also authorizes maintenance of two existing reservoirs, created by levees: (a) 1,000 acre-foot capacity off-channel reservoir in Liberty County, Texas and (b) 195 acre-foot capacity off-channel reservoir in Chambers County, Texas. Applicant seeks to amend Permit 5271, without increasing the total amount of water authorized for diversion per annum, through the issuance

of two amendatory permits: (a) An amendment to Permit 5271 to be issued to Devers Canal Rice Producers Association, Inc. that authorizes diversion and use of not to exceed 2,500 acre-feet of water per annum from the Trinity River for irrigation purposes within the above described tract of land, and (b) An amendment to Permit 5271 to be issued to San Jacinto River Authority authorizing diversion and use from the Trinity River of not to exceed per annum: (1) 4,000 acre-feet of water for industrial and municipal purposes, (2) 7,000 acre-feet for municipal, industrial and mining purposes, and (3) 45,000 acre-feet of water for municipal, industrial, and irrigation purposes. This permit amendment will authorize the use of water in the Trinity River Basin, San Jacinto River Basin, Trinity-San Jacinto Coastal Basin, and the Trinity-Neches Coastal Basin.

Arlington Sports Facilities Development Authority, Inc.; Application Number 5425B to amend Water Use Permit Number 5425, as amended, pursuant to §11.122, Texas Water Code. Permit Number 5425 was issued December 8, 1992 authorizing construction and maintenance of a dam and reservoir on Johnson Creek, Trinity River Basin, and impound therein not to exceed 123.2 acre-feet of water for in-place recreational use. The Permit was amended January 10, 1994 (Application Number 5425A) to authorize diversion and use of not to exceed 25 acre-feet of water per annum from the perimeter of the reservoir at a maximum diversion rate of 2.46 cfs (1,200 gallons per minute) to irrigate 46.4 acres of land in Tarrant County. The applicant seeks authorization to have the volume of the reservoir increased to 204.1 acre-feet at the normal pool elevation of 523.00, which is an increase of 80.9 acre-feet. No new construction is to take place.

Gary and Virginia Zook; Application Number 5499 for a permit pursuant to §11.121, Texas Water Code, to divert and use 50 acre-feet of water per annum from the San Antonio River, San Antonio River Basin. Diverted water would be used to irrigate 50 acres of land out of a 223-acre tract located approximately five miles south of the town of Floresville in Wilson County, Texas.

Texas Utilities Mining Company-Martin Lake Mine; Application Number 5504 seeks a permit pursuant to §11.121, Texas Water Code, for authorization to construct and maintain a dam creating a reservoir (Pond AI-50) on Caney Branch, tributary of Martin Lake, tributary of Martin Creek, tributary of the Sabine River, Sabine River Basin. The dam and reservoir will be located in Panola County, approximately 14 miles northwest of Carthage, Texas, and will be used for sediment control purposes, with no diversions or withdrawals of the impounded surface waters. The applicant is requesting that Pond AI-50 remain as a permanent pond after mining in the area ceases.

Kathryn B. and Barry T. Nall; Application Number 5501 for a permit pursuant to §11.121, Texas Water Code to divert ten acre-feet of water per annum from Flat Rock Creek, tributary of the Guadalupe River, Guadalupe River Basin. Diverted water will be used to irrigate six acres of land out of a 180.02-acre tract in Kendall County, approximately 18 miles northwest of Boerne, Texas.

These applications are subject to a Commission resolution adopted August 18, 1993, which directs the Commission's Executive Director to act on behalf of the Commission and issue final approval of certain permit matters. The Executive Director will issue the permits unless one or more persons file written protests and/or requests for hearing

within 30 days of the date of newspaper publication of notice concerning the application(s).

If you wish to request a public hearing, you must submit your request in writing. You must state your name, mailing address and daytime phone number; the application number or other recognizable reference to the application; the statement "I/we request an evidentiary public hearing"; a brief description of how you, or the persons you represent, would be adversely affected by the granting of the application; and a description of the location of your property relative to the applicant's operations.

If one or more protests and/or requests for hearing are filed on an application, the Executive Director will not issue the permit and will forward the application to the Office of Hearings Examiners where an evidentiary hearing may be held. If no protests or requests for hearing are filed, the Executive Director will approve the application 30 days after newspaper publication of the notice of application, or thereafter. If you wish to appeal a permit issued by the Executive Director, you may do so by filing a written Motion for Reconsideration with the Chief Clerk of the Commission no later than 20 days after the date the Executive Director signs the permit.

Requests for a public hearing or questions concerning procedures should be submitted in writing to the Chief Clerk's Office, Park 35 TNRCC Complex, Building F, Room 4301, Texas Natural Resource Conservation Commission, P. O. Box 13087, Austin, Texas 78711, (512) 239-3300.

Issued in Austin, Texas, on October 7, 1994.

TRD-9449184 Gloria A. Vasquez
Chief Clerk
Texas Natural Resource Conservation
Commission

Filed: October 7, 1994

◆ ◆ ◆ Notice of Opportunity to Comment on Administrative Actions

Notice of Opportunity to Comment on Settlement Agreements of Administrative Enforcement Actions.

The Texas Natural Resource Conservation Commission (TNRCC) Staff is providing an opportunity for written public comment on the listed Agreed Orders (AOs) pursuant to the Texas Clean Air Act, Health and Safety Code, Chapter 382, §382.096. The Act, §382.096, requires that the TNRCC may not approve these AOs unless the public has been provided an opportunity to submit written comments. Section 382.096 requires that notice of the proposed orders and of the opportunity to comment must be published in the *Texas Register* no later than the 30th day before the date on which the public comment period closes, which in this case is November 12, 1994. Section 382.096 also requires that the TNRCC promptly consider any written comments received and that the TNRCC may withhold approval of an AO if a comment indicates the proposed AO is inappropriate, improper, inadequate or inconsistent with the requirements of the Texas Clean Air Act. Additional notice is not required if changes to an AO are made in response to written comments.

A copy of each of the proposed AOs is available for public inspection at both the TNRCC's Central Office, located at 12100 Park 35 Circle, Building A, Third Floor, Austin, Texas 78753, (512) 239-0600 and at the applicable Re-

gional Office listed below. Written comments about these AOs should be sent to the Staff Attorney designated for each AO at the TNRCC's Central Office at P.O. Box 13087, Austin, Texas 78711-3087 and must be received by 5:00 p.m. on November 12, 1994. Written comments may also be sent by facsimile machine to the Staff Attorney at (512) 239-0606 or (512) 239-0626. The TNRCC Staff Attorneys are available to discuss the AOs and/or the comment procedure at the listed phone numbers; however, §382.096 provides that comments on the AOs should be submitted to the TNRCC in writing.

(1) COMPANY: Able Trucking and Demolishing; DOCKET NUMBER: 94-0497-AIR-E; LOCATION: Houston, Harris County, Texas; TYPE OF FACILITY: Truck Stop Terminal; RULE VIOLATED: TNRCC Rule 30 TAC §101.20(2) (the asbestos NESHAP) by failing to perform an asbestos survey and failing to submit written notification of intent to demolish or renovate at least ten days prior to the commencement of demolition activity; PENALTY: \$0.00; STAFF ATTORNEY: Rachael Rawlins, (512) 239-0673; REGIONAL OFFICE: 4150 Westheimer, Houston, Texas 77027, (713) 625-7900.

(2) COMPANY: Alamo Plating; DOCKET NUMBER: 94-0498-AIR-E; LOCATION: Converse, Bexar County, Texas; TYPE OF FACILITY: metal plating plant; RULE VIOLATED: TNRCC Rule 30 TAC §116.110(a) by constructing and operating a chrome plating tank which may emit air contaminants into the air of the state without first obtaining a permit or qualifying for a standard exemption; PENALTY: \$0.00; STAFF ATTORNEY: Kerri Rowland, (512) 239-5693; REGIONAL OFFICE: 140 Heimer Road, Suite 360, San Antonio, Texas 78232-5042, (210) 490-3096.

(3) COMPANY: Astro Plating; DOCKET NUMBER: 94-0499-AIR-E; LOCATION: San Antonio, Bexar County, Texas; TYPE OF FACILITY: metal plating plant; RULE VIOLATED: TNRCC Rule 30 TAC §116.110(a) by constructing and operating a metal plating facility which may emit air contaminants into the air of the state without first obtaining a permit or qualifying for a standard exemption; PENALTY: \$0.00; STAFF ATTORNEY: Kerri Rowland, (512) 239-5693; REGIONAL OFFICE: 140 Heimer Road, Suite 360, San Antonio, Texas 78232-5042, (210) 490-3096.

(4) COMPANY: Buell Door Company; DOCKET NUMBER: 94-0500-AIR-E; LOCATION: Dallas, Dallas County, Texas; TYPE OF FACILITY: wooden door and panel manufacturer; RULE VIOLATED: TNRCC Rule 30 TAC §116.110(a) (formally Rule §116.1), constructing and operating a sealer booth and lacquer booth which may emit air contaminants into the air of the state without first obtaining a permit or qualifying for a standard exemption; PENALTY: \$12,475; STAFF ATTORNEY: Randall D. Terrell, (512) 239-0577; REGIONAL OFFICE: 6421 Camp Bowie Boulevard, Suite 312, Fort Worth, Texas 76116, (817) 732-5531.

(5) COMPANY: Chevron Pipeline Company; DOCKET NUMBER: 94-0527-AIR-E; LOCATION: Beaumont, Jefferson County, Texas; TYPE OF FACILITY: Petroleum Storage Terminal; RULE VIOLATED: TNRCC Rule 30 TAC §101.4, nuisance level odor emissions; PENALTY: \$6,300; STAFF ATTORNEY: Greg Pfeifer, (512) 239-0473; REGIONAL OFFICE: 3870 Eastex Freeway, Suite 110, Beaumont, Texas 77703, (409) 898-3838.

(6) COMPANY: Davis Gas Processing; DOCKET NUMBER: 94-0501-AIR-E; LOCATION: 5.8 miles south-

east of Pearsall on FM 1582, Frio County, Texas; TYPE OF FACILITY: gas treating plant; RULE VIOLATED: TNRCC Rule 30 TAC §116.110 by constructing and operating an amine sweetening unit which may emit air contaminants into the air of the state without first obtaining a permit or qualifying for a standard exemption; TNRCC Rule 30 TAC §116.115 by failing to conduct field testing of the H2S Continuous Emissions Monitor, as required by TNRCC permit; PENALTY: \$2,400; STAFF ATTORNEY: Walter Ehresman, (512) 239-0573; REGIONAL OFFICE: 140 Heimer Road, Suite 360, San Antonio, Texas 78232-5042, (210) 490-3096.

(7) COMPANY: Diamond Shamrock Refining Company; DOCKET NUMBER: 94-0502-AIR-E; LOCATION: Three Rivers, Live Oak County, Texas; TYPE OF FACILITY: Oil Refinery; RULE VIOLATED: TNRCC Rule 30 TAC §116.115 violation of Special Provision 7 of Permit C-19108 regarding vapor recovery system destruction efficiency rate of 98%; PENALTY: \$4,000; STAFF ATTORNEY: Lisa Uselton, (512) 239-5692; REGIONAL OFFICE: 1231 Agnes Street, Suite 103, Corpus Christi, Texas 78401, (512) 882-5828.

(8) COMPANY: Elf Atochem North America, Inc.; DOCKET NUMBER: 94-0528-AIR-E; LOCATION: Beaumont, Jefferson County, Texas; TYPE OF FACILITY: mercaptans manufacturing plant; RULE VIOLATED: TNRCC Rule 30 TAC §101.4, Agreed Board Order (ABO) 91-03(e) nuisance-level odor emissions; TNRCC Rule 30 TAC §115.112(a)(2)(A) by failing to equip a storage tank floating roof as required; PENALTY: \$45,000; STAFF ATTORNEY: Walter Ehresman, (512) 239-0573; REGIONAL OFFICE: 3870 Eastex Freeway, Suite 110, Beaumont, Texas 77003-1830, (409) 898-3838.

(9) COMPANY: Fannin County Packaging Foundation; DOCKET NUMBER: 94-0503-AIR-E; LOCATION: Bonham, Fannin County, Texas; TYPE OF FACILITY: pesticide/herbicide packaging plant; RULE VIOLATED: TNRCC Rule 30 TAC §116.116 by varying from representations in its application for Special Permit Number S-9798 regarding equipment and material usage rates; PENALTY: \$0.00; STAFF ATTORNEY: Kerri Rowland, (512) 239-5693; REGIONAL OFFICE: 6421 Camp Bowie Boulevard, Suite 312, Fort Worth, Texas 76116, (817) 732-5531.

(10) COMPANY: Flint Ink Corporation; DOCKET NUMBER: 94-0521-AIR-E; LOCATION: Dallas, Dallas County, Texas; TYPE OF FACILITY: Ink manufacturing facility; RULE VIOLATED: TNRCC Rule 30 TAC §116.110(a) by failing to obtain a permit or qualifying for a standard exemption before constructing and operating pigment mixing tanks and a baghouse which may emit air contaminants; PENALTY: \$750; STAFF ATTORNEY: Rachael Rawlins, (512) 239-0673; REGIONAL OFFICE: 6421 Camp Bowie Road, Suite 312, Fort Worth, Texas 76116, (817) 732-5531.

(11) COMPANY: The Goodyear Tire and Rubber Company, Houston Chemical Plant; DOCKET NUMBER: 94-0525-AIR-E; LOCATION: Houston, Harris County, Texas; TYPE OF FACILITY: synthetic rubber manufacturing plant; RULE VIOLATED: TNRCC Rule 30 TAC §116.116(a) by failing to document CS2 emissions in any previous permit application by the company; PENALTY: \$68,950; STAFF ATTORNEY: Ronnie Jones, 239-0584; REGIONAL OFFICE: 4150 Westheimer at Midlane, Houston, Texas 77027-4417, (713) 625-7900.

(12) COMPANY: Graham Energy, Limited; DOCKET NUMBER: 94-0504-AIR-E; LOCATION: Garza County; TYPE OF FACILITY: Natural gas plant; RULE VIOLATED: TNRCC Rule 30 TAC §116.115 by violating eight Special Provisions of Permit 9760 regarding monitoring and recordkeeping; PENALTY: \$27,000; STAFF ATTORNEY: Lisa Uselton, (512) 239-5692; REGIONAL OFFICE: 4630 50th Street, Suite 600, Lubbock, Texas 79414-3509, (806) 796-3494.

(13) COMPANY: Gritten Automotive; DOCKET NUMBER: 94-0505-AIR-E; LOCATION: Bellmead, McLennan County, Texas; TYPE OF FACILITY: used motor vehicle sales operation and vehicle inspection station; RULE VIOLATED: TNRCC Rule 30 TAC §114.1(c)(3) and §114.3(b), failure to display notice of requirements of Regulation IV and issuing a vehicle inspection certificate without first conducting an adequate inspection of the emission control equipment as required by the Texas Department of Public Safety (DPS); PENALTY: \$500; STAFF ATTORNEY: Randall D. Terrell, (512) 239-0577; REGIONAL OFFICE: 500 Lake Air Drive, Suite 1, Waco, Texas 76710-5887, (817) 772-9240.

(14) COMPANY: Highland Pump Company; DOCKET NUMBER: 94-0507-AIR-E; LOCATION: Highway 2751 North at Texas 449, Judson, Gregg County, Texas; TYPE OF FACILITY: Pump Manufacturing Facility; RULE VIOLATED: TNRCC Rule 30 TAC §116.110 by constructing and operating a chrome plating process and two nitrating tanks; PENALTY: \$4,125; STAFF ATTORNEY: Lisa Uselton, (512) 239-5692; REGIONAL OFFICE: 1304 South Vine Avenue, Tyler, Texas 75701, (903) 595-2639.

(15) COMPANY: Hoechst Celanese Chemical Group, Inc.; DOCKET NUMBER: 94-0506-AIR-E; LOCATION: Bay City, Matagorda County, Texas; TYPE OF FACILITY: petrochemical manufacturing; RULE VIOLATED: TNRCC Rule 30 TAC §101.20(2) (the asbestos NESHAP), failing to perform an asbestos survey and failing to submit written notification of intent to demolish or renovate at least ten days prior to the commencement of renovation activity; PENALTY: \$8,000; STAFF ATTORNEY: Janis Boyd Hudson, (512) 239-0466; REGIONAL OFFICE: 4150 Westheimer at Midlane, Houston, Texas 77027-4417, (713) 625-7900.

(16) COMPANY: E. L. Kennard doing business as Kennard Excavation and Wrecking; DOCKET NUMBER: 94-0526-AIR-E; LOCATION: Houston, Harris County, Texas; TYPE OF FACILITY: Wooden building; RULE VIOLATED: TNRCC Rule 30 TAC §101.20(2) (the asbestos NESHAP) by failing to perform an asbestos survey and failing to submit written notification of intent to demolish or renovate at least ten days prior to the commencement of demolition activity; PENALTY: \$0.00; STAFF ATTORNEY: Rachael Rawlins, (512) 239-0673; REGIONAL OFFICE: 4150 Westheimer, Houston, Texas 77027-4417, (713) 625-7900.

(17) COMPANY: Longhorn Motor Company; DOCKET NUMBER: 94-0508-AIR-E; LOCATION: Houston, Harris County, Texas; TYPE OF FACILITY: Car Sales Facility; RULE VIOLATED: TNRCC Rule 30 TAC §114.1(c)(2) by offering used vehicles for retail sale without required operable emission control devices; PENALTY: \$1,500; STAFF ATTORNEY: Lisa Uselton, (512) 239-5692; REGIONAL OFFICE: 4150 Westheimer at Midlane Houston, Texas 77027-4417, (713) 625-7900.

(18) COMPANY: Louisiana-Pacific Corporation; DOCKET: 94-0509-AIR-E; LOCATION: approximately two miles north of New Waverly on Highway 75 North, Walker County, Texas; TYPE OF FACILITY: oriented strand board plant; RULE VIOLATED: TNRCC Rule 30 TAC §116.115 by failing to comply with TNRCC permit provisions regarding monitoring; PENALTY: \$6,100; STAFF ATTORNEY: Walter Ehresman, (512) 239-0573; REGIONAL OFFICE: 4150 Westheimer at Midlane, Houston, Texas 77027-4417, (713) 625-7900.

(19) COMPANY: Mac's Custom Fiberglass; DOCKET NUMBER: 94-0510-AIR-E; LOCATION: San Antonio, Bexar County, Texas; TYPE OF FACILITY: fibreglassing plant; RULE VIOLATED: TNRCC Rule 30 TAC §116.110(a) by modifying two buildings used for resin spraying and a spray paint booth which may emit air contaminants into the air of the state without first obtaining a permit or qualifying for a standard exemption; PENALTY: \$1,630; STAFF ATTORNEY: Kerri Rowland, (512) 239-5693; REGIONAL OFFICE: 140 Heimer Road, Suite 360, San Antonio, Texas 78232-5042, (210) 490-3096.

(20) COMPANY: Moody Printing and Mail Marketing, Inc.; DOCKET NUMBER: 94-0511-AIR-E; LOCATION: Fort Worth, Tarrant County, Texas; TYPE OF FACILITY: Offset Printing Plant; RULE VIOLATED: TNRCC Rule 30 TAC §116.115 and Agreed Board Order Number 90-03(m), regarding VOC emission rates and recordkeeping; PENALTY: \$7,300; STAFF ATTORNEY: Lisa Uselton, (512) 239-5692; REGIONAL OFFICE: 6421 Camp Bowie Boulevard, Suite 312, Fort Worth, Texas 76116, (817) 732-5531.

(21) COMPANY: Osteopathic Health Systems of Texas; DOCKET NUMBER: 94-0512-AIR-E; LOCATION: Ft Worth, Tarrant County, Texas; TYPE OF FACILITY: Residential structures; RULE VIOLATED: TNRCC Rule 30 TAC §101.20(2) (the asbestos NESHAP) by failing to submit written notification of intent to demolish or renovate at least ten days prior to the commencement of demolition activity; PENALTY: \$0.00; STAFF ATTORNEY: Rachael Rawlins, (512) 239-0673; REGIONAL OFFICE: 6421 Camp Bowie Boulevard, Suite 312, Fort Worth, Texas 76116, (817) 732-5531.

(22) COMPANY: Phelps-Dodge Refining Company; DOCKET NUMBER: 94-0513-AIR-E; LOCATION: El Paso, El Paso County, Texas; TYPE OF FACILITY: A copper refinery; RULE VIOLATED: TNRCC Rule 30 TAC §116.110(a), failing to obtain a permit or qualifying for a standard exemption before modifying a gas turbine at its co-gen plant which may emit air contaminants; PENALTY: \$5,000; STAFF ATTORNEY: Rachael Rawlins, (512) 239-0673; REGIONAL OFFICE: 1200 Golden Key Circle, Suite 369, El Paso, Texas 79925, (915) 591-8128

(23) COMPANY: Randall Newhouse; DOCKET NUMBER: 94-0514-AIR-E; LOCATION: Dallas, Dallas County, Texas; TYPE OF FACILITY: Apartment complex; RULE VIOLATED TNRCC Rule 30 TAC §101.20(2) (the asbestos NESHAP) by failing to submit written notification of intent to demolish or renovate at least ten days prior to the commencement of demolition activity; failing to use leak-tight chutes or containers while transporting asbestos containing material to the ground; and failing to adequately wet and seal all asbestos containing materials; PENALTY: \$0.00; STAFF ATTORNEY Rachael Rawlins, (512) 239-0673; REGIONAL OFFICE

6421 Camp Bowie Boulevard, Suite 312, Fort Worth, Texas 76116, (817) 732-5531.

(24) COMPANY: Rhone-Poulenc Basic Chemicals Company; DOCKET NUMBER: 94-0515-AIR-E; LOCATION: Freeport, Brazoria County, Texas; TYPE OF FACILITY: basic chemical plant; RULE VIOLATED: TNRCC Rule 30 TAC §116.115(a) by failing to monitor the Tolonate unit and the chloromethyl benzoate (CBE) unit at the facility for fugitive emissions; PENALTY: \$6,750; STAFF ATTORNEY: Robin Smith, (512) 239-0483; REGIONAL OFFICE: 4150 Westheimer at Midlane, Houston, Texas 77027-4417, (713) 625-7900.

(25) COMPANY: William J. Shirley Family Trust; DOCKET NUMBER: 94-0516-AIR-E; LOCATION: Dallas, Dallas County, Texas; TYPE OF FACILITY: Apartment complex; RULE VIOLATED: TNRCC Rule 30 TAC §101.20(a) (the asbestos NESHAP) by failing to submit written notification of intent to demolish or renovate at least ten days prior to the commencement of demolition activity; failing to use leak-tight chutes or containers while transporting asbestos containing material to the ground; and failing to adequately wet and seal all asbestos containing materials; PENALTY: \$0.00; STAFF ATTORNEY: Rachael Rawlins, (512) 239-0673; REGIONAL OFFICE: 6421 Camp Bowie Boulevard, Suite 312, Fort Worth, Texas 76116, (817) 732-5531.

(26) COMPANY: T and N Lone Star Warehouse; DOCKET NUMBER: 94-0517-AIR-E; LOCATION: Lone Star, Morris County, Texas; TYPE OF FACILITY: pipe coating plant; RULE VIOLATED: TNRCC Rule 30 TAC §116.117(a) by constructing and operating a kerosene pipe dip facility and a pipe coating plant which may emit air contaminants into the air of the state without first obtaining a permit or qualifying for a standard exemption; PENALTY: \$1,250; STAFF ATTORNEY: Kerri Rowland, (512) 239-5693; REGIONAL OFFICE: 1304 South Vine Avenue, Tyler, Texas 75701, (903) 595-2639.

(27) COMPANY: Wreck-A-Wreck; DOCKET NUMBER: 94-0518-AIR-E; LOCATION: Houston, Harris County, Texas; TYPE OF FACILITY: Service Station and Automotive Repair; RULE VIOLATED: TNRCC Rule 30 TAC §101.20(2) (the asbestos NESHAP) by failing to perform an asbestos survey and failing to submit written notification of intent to demolish or renovate at least ten days prior to the commencement of demolition activity; PENALTY: \$3,000; STAFF ATTORNEY: Rachael Rawlins, (512) 239-0673; REGIONAL OFFICE: 4150 Westheimer, Houston, Texas 77027-4417, (713) 625-7900.

Issued in Austin, Texas, on October 10, 1994.

TRD-9449254 Mary Ruth Holder
Director, Legal Services Division
Texas Natural Resource Conservation
Commission

Filed: October 10, 1994

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**Notices of Opportunity to Comment on
Permitting Actions**

No public hearing will be held on these applications unless an affected person has requested a public hearing. Any such request for a public hearing shall be in writing and contain the name, mailing address, and phone number of the person making the request; and a brief description of how the requester, or persons represented by the requester

would be adversely affected by the granting of the application. If the Commission determines that the request sets out an issue which is relevant to the waste discharge permit decision, or that a public hearing would serve the public interest, the Commission shall conduct a public hearing, after the issuance of proper and timely notice of the hearing. If no sufficient request for hearing is received within 30 days of the date of publication of notice concerning the applications, the permit will be submitted to the Commission for final decision on the application.

Information concerning any aspect of these applications may be obtained by contacting the Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711, (512) 463-7906.

Listed are the name of the applicant and the city in which the facility is located, type of facility, location of the facility, permit number, and type of application—new permit, amendment, or renewal.

Application Number 12-3508B by Obcco Ranch Corporation to amend Certificate of Adjudication Number 12-3508, as amended, pursuant to §11.122, Texas Water Code. Application Number 12-3508B was received on April 15, 1994, and declared administratively complete and filed on July 15, 1994. Certificate Number 12-3508 was issued April 5, 1985, as a term permit, and amended March 19, 1991, extending the expiration date to December 31, 1993. Certificate Number 12-3508, as amended, presently authorizes the diversion of 45 acre-feet of water per annum from an existing reservoir on Flat Creek, Brazos River Basin (above Proctor Reservoir), to irrigate 53 acres of land in Comanche County, approximately 20 miles north-northeast of Comanche, Texas. The applicant, seeks to extend the term of Certificate Number 12-3508, as amended, for an additional term of years (to December 31, 2000). No other changes are requested.

Approval of Kingsland WSC to merge with Kingsland Hills WSC and amend CCN Number 12217 in Burnet County, Texas. (Application Number 30135-S, Docket Number 94-0444-UCR).

Application Number 18-2446A by Bob/Kat, Inc. for an amendment to Certificate of Adjudication Number 18-2446, pursuant to §11.122, Texas Water Code. Certificate currently authorizes diversion and use from the South Fork of the Guadalupe River, in Kerr County, Texas: (A) ten acre-feet of water per annum to irrigate ten acres of land; and (B) ten acre-feet of water per annum for municipal purposes. Applicant seeks to change the permitted municipal use to irrigation. No other changes are requested.

Approval of Cyndie Park II Water Supply Corporation to acquire all facilities and transfer Water CCN Number 12100 from Cyndie Park II Water Company in Nueces County, Texas. (Application Number 30479-S, Docket Number 94-0442-UCR).

Application Number 23-119A by Kincannon Farms Partnership to combine water rights under said Certificate of Adjudication with other rights owned by the partnership under Certificate Numbers 23-227 AND 23-228 pursuant to §11.122, Texas Water Code. Applicant's seeks to combine water rights owned by the partnership under the aforesaid certificates so as to be able to use any of the authorized water on any of the authorized land. The applicant wishes to combine the three certificates into 23-119, to be so designated by order and amendment, Certificate of Adjudication Number 23-119A.

The City of Mesquite for a minor amendment to Permit Number MSW1263 in order to authorize the reduction in permitted area from 2.738 acres to 0.77 acres. The municipal solid waste facility is located at 1101 East Main Street in Mesquite, Dallas County, Texas.

Application of Loop 360 Water Supply Corporation (not 1434a) to amend Water Certificate of Convenience and Necessity Number 11913 in Travis County, Texas. (Application Number 30505-C, Guillermo Zevallos).

Approval of Eddie Williams doing business as Tri County Water System to acquire Country Woods Estate Subdivision and decertify a portion of CCN Number 10824 issued to Cash Water Supply Corporation (WSC) in Hunt County, Texas. (Application Number 30462-S, Albert Holck).

Approval of Eddie Williams doing business as Tri County Water System to amend Water CCN Number 10818 in Hunt County, Texas. (Application Number 30463-C, Albert Holck).

Approval of River Acres Water Supply Corporation to decertify a portion of Water CCN Number 11084 in Nueces County, Texas. (Application Number 30496-Q, Albert Holck).

Approval of Texas Water Systems, Inc. to transfer Water CCN Number 12138 from Mt. Sylvan Water System, Inc. and Water CCN Number 12069 from Country Club Estates Water System, Inc.; amend Water CCN Number 12473; cancel Water CCN Number 12138 in Smith County, Texas and cancel Water CCN Number 12069 in Upshur County. (Application Numbers 30395-S and 30396-S, Vera Poe).

Application of Eugene G. Wells doing business as Graham Meadow Water Works for a Water Certificate of Convenience and Necessity in Erath County, Texas. (Application Number 30475-C, Albert Holck).

Issued in Austin, Texas, on September 30, 1994.

TRD-9448996

Gloria A. Vasquez
Chief Clerk
Texas Natural Resource Conservation
Commission

Filed: October 3, 1994



For the Week Ending October 7, 1994.

Approval of Glenwood Water Supply Corporation to Transfer Water CCN Number 11830 from Glenwood Acres Water System; Cancel Water CCN Number 11830; and Amend Water CCN Number 10515 in Upshur County, Texas. (Application Number 30529-S, Debi Carlson, Docket Number 94-0443-UCR).

Application Number 23-978A by Edmundo H. Madrid for amendment to Certificate of Adjudication Number 21-3184, Pursuant to §11.122, Texas Water Code. This application was received April 29, 1994, and accepted for filing on July 26, 1994. The applicant requests amendment to move the point of diversion and place of use several miles upstream to irrigate 76 acres in the Tiburcio Rodriguez Survey Number 14, Abstract Number 8163, Presidio County, Texas (the same land authorized for irrigation in Water Use Permit Number 3004, also owned by the applicant); and combine water rights under Permit Number 3004 with those of Certificate Number 23-978.

Approval of the Negotiated Settlement of Wagner Utility Company, Inc. (Wagner) for a Rate/Tariff Change; Water Certificate of Convenience and Necessity (CCN) Number 11157 and Sewer CCN Number 20453 in Victoria County, Texas. (Application Number 30506-G, Docket Number 94-0493-UCR, Vera Poe).

Application Number 5471A By Properties of the Southwest, Inc. for a Texas Water Code, §11.122, Water Use Permit Application. Amendment to Permit Number 5471, to change the spillway elevation from 205 msl to 210 msl to comply with Montgomery County requirements for drainage retention and to increase the impoundment from 563 acre-feet to 1,164 acre-feet. (K. Rila).

Texas Utilities Electric Company for a minor amendment to Permit Number 01528 in order to update the standard requirements section of the permit with the current language. The permit currently authorizes a discharge of once through cooling water and previously monitored effluents at a volume not to exceed an average flow of 1,785,000 gallons per day, which will remain the same. The applicant operates the Monticello Steam Electric Station. The plant site is on the east shore of Monticello Reservoir which is located approximately one mile south of FM Road 127 and five miles southwest of the City of Mount Pleasant, Titus County, Texas.

Armco Inc. for a minor amendment to Permit Number 00509 in order to change the frequency of monitoring at Outfall 003 from once per day to five days per week during normal working hours for flow, residual chlorine and pH. The proposed amendment would also enforce more stringent effluent limitations as needed, in order to meet existing applicable rules and regulations. The permit currently authorizes a discharge of treated domestic wastewater effluent at a volume not to exceed an average flow of 360,000 gallons per day via Outfall 003 plus an intermittent, flow variable discharge of stormwater via Outfall 009, which will remain the same. The applicant operates the Greens Port Industrial Park. The plant site is at 13609 Industrial Road, on a tract of land bounded on the north and east by Industrial Road and on the south by the Houston Ship Channel, Harris County, Texas.

Approval of Texas Water Systems, Inc. to Transfer Water CCN Number 12430 from Estate of W. B. Floyd doing business as Floyd Water Systems Numbers 1 and 2 as known as Countryside Water Supply; Amend Water CCN Number 12473; and Cancel Water CCN Number 12430 in Upshur County, Texas. (Application Number 30543-S, Debi Carlson).

Approval of Cypress Bayou, Inc. doing business as Cypress Bayou Estates, to Obtain a Water CCN and to Decertify a portion of CCN Number 11398 issued to the City of Orange in Orange County, Texas. (Application Number 30354-C, Darrell Nichols).

Approval of Cypress Bayou, Inc. doing business as Cypress Bayou Estates, to Obtain a Sewer CCN and to Decertify a portion of CCN Number 20535 issued to the City of Orange in Orange County, Texas. (Application Number 30355-C, Darrell Nichols).

Application Number 19-2105A by Neal, Inc. for an Amendment to Certificate of Adjudication Number 19-2105, Pursuant to §11.122 TWC. Application Number 19-2105A was received on June 16, 1994, and declared administratively complete on October 7. Certificate Number 19-2105 was issued August 28, 1981, to Grover T. Williams, Jr. for irrigation use in Bandera County, approx-

imately 19.8 miles northwest of Bandera Texas. Neal, Inc. acquired 7.32 acre-feet of the water right, and seeks amendment to change the type of use of the 7.32 acre-feet to both irrigation and instream use; change the place of irrigation use to approximately 40 acres out of two 160-acre tracts approximately 18.6 miles northwest of Bandera; and establish a new, additional diversion point on the North Prong Medina River, approximately four miles downstream from the existing point on the river. No other changes are requested.

Application Number 23-2664B by San Felipe Agricultural, Manufacturing and Irrigation Company for an Amendment to Certificate of Adjudication Number 23-2664, as Amended, Pursuant to TWC §11.122. Applicant seeks authorization to change the purpose of use of not to exceed 50 acre-feet of the 5,012 acre-feet of water per annum now authorized for irrigation use from San Felipe Creek, Rio Grande Basin, in Val Verde County, to industrial use until December 31, 1996.

Issued in Austin, Texas, on October 7, 1994.

TRD-9449183 Gloria A. Vasquez
Chief Clerk
Texas Natural Resource Conservation
Commission

Filed: October 7, 1994

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**Notices of Receipt of Applications and
Declaration for Administrative
Completeness for Sludge Registrations**

Notice of receipt of applications and declaration for administrative completeness for Sludge Registrations permits issued during the period of September 26-30, 1994.

The following application has been determined to be administratively complete, and will now be subject to a technical evaluation by the staff of the Texas Natural Resource Conservation Commission. Persons should be advised that the application is subject to change based on evaluations of the proposed treatment levels, treatment processes and site specific conditions as its relates to the protection of the environment and public health.

Ronald E. Shafer; located adjacent to the west side of County Road 423, approximately one mile north of FM Road 3025, approximately 1.5 miles west of the intersection of FM Road 3025 and State Highway 108, approximately six miles north of Stephenville in Erath County, Texas; new; 710315.

Persons desiring a public meeting regarding these applications should submit a written request to the Chief Clerk of the Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711. The request should contain the name, mailing address and phone number of the person making the request; and the reason a public meeting is desired. The deadline for submitting this request is 30 days from the date which the application was posted for public review.

Information concerning these applications may be obtained by contacting the Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711, (512) 239-3300.

Issued in Austin, Texas, on September 30, 1994.

TRD-9448993 Gloria A. Vasquez
Chief Clerk
Texas Natural Resource Conservation
Commission

Filed: October 3, 1994

◆ ◆ ◆
For the Week Ending October 7, 1994

Joe Latour; located adjacent to the east side of County Road 97N, approximately two miles north of the intersection of County Road 97N and FM Road 925, approximately three miles north of Vernon, Wilbarger County, Texas; new; 710698.

City of Vernon; located approximately 1.4 miles from the intersection of County Road 97N and FM Road 925, approximately two miles north of Vernon, Wilbarger County, Texas; new; 710694.

Doug Jeffrey; located adjacent to the east side of County Road 97N, approximately 2.5 miles north of the intersection of County Road 97N and FM Road 925, approximately four miles north of Vernon, Wilbarger County, Texas; new; 710696.

Joe Mitschke; located adjacent to the east side of County Road 97N, approximately one mile north of the intersection of County Road 97N and FM Road 925, approximately two miles north of Vernon, Wilbarger County, Texas; new; 710692.

James D. Copeland; located approximately 1.5 miles east of the intersection of Highway 120 and Highway 406, approximately three miles north of Pottsboro, Grayson County, Texas; new; 710324.

These applications have been determined to be administratively complete, and will now be subject to a technical evaluation by the staff of the Texas Natural Resource Conservation Commission. Persons should be advised that these applications are subject to change based on evaluations of the proposed treatment levels, treatment processes and site specific conditions as they relate to the protection of the environment and public health.

Persons desiring a public meeting regarding these applications should submit a written request to the Chief Clerk of the Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711. The request should contain the name, mailing address and phone number of the person making the request; and the reason a public meeting is desired. The deadline for submitting this request is 30 days from the date which the application was posted for public review.

Information concerning these applications may be obtained by contacting the Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711, (512) 239-3300.

Issued in Austin, Texas, on October 7, 1994.

TRD-9449185 Gloria A. Vasquez
Chief Clerk
Texas Natural Resource Conservation
Commission

Filed: October 7, 1994

Provisionally-Issued Temporary Permits to Appropriate State Water

Provisionally-issued temporary permits to appropriate state water permits issued during the period of September 26-30, 1994.

Listed are the name of the applicant and the city in which the facility is located, type of facility, location of the facility, permit number, and type of application—new permit, amendment, or renewal.

Application Number TA-7346 by Lonnie Lishka Company for diversion of seven acre-feet of water in a one-year period for industrial use. Water may be diverted from Ponds Creek at its crossing with FM 359, approximately two miles east of Waller, Waller County, Texas in the Brazos River Basin

Application Number TA-7347 by Tri County Service Company, Inc. for diversion of one acre-foot in a one-year period for industrial use. Water may be diverted from Ranger Creek at the IH 10 crossing, approximately one mile west of Boerne, Kendall County, Texas in the San Antonio River Basin.

Application Number 7348 by Mitchell Energy Corporation for diversion of two acre-feet of water in a six-month period for mining use. Water may be diverted from near the SH 114 crossing of Elizabeth Creek, approximately 15 miles southeast of Decatur, Wise County, Texas in the Trinity River Basin.

Application Number TA-7349 by Bee County Road and Bridge Department for diversion of six acre-feet of water in a one-year period for industrial use. Water may be diverted at the following three diversion points: (a) County Road 162 at the stream crossing of Aransas Creek, 12 miles south of Beeville; (b) at the stream crossing of Highway 59 East, ten miles east of Beeville; and (c) at the County Road 235 stream crossing of Medio Creek, 12 miles north of Beeville, all in Bee County, Texas in the San Antonio-Nueces Coastal Basin.

Application Number TA-7350 by Reece Albert, Inc. for diversion of four acre-feet of water in a one-year period for industrial use. Water may be diverted from the Concho River, approximately 1.5 miles east of the intersection of FM380 and SH67/SH277 and approximately 4.5 miles east of San Angelo, Tom Green County, Texas in the Colorado River Basin.

Application Number TA-7351 by L. A. Fuller & Sons Construction, Inc. for diversion of one acre-foot of water in a one-year period for industrial use. Water may be diverted from the Prairie Dog Town Fork of the Red River, at the stream crossing P 5, located approximately 1.8 miles east southeast of P5 and approximately 14.3 miles east of Canyon, Randall County, Texas in the Red River Basin.

Provisionally-Issued Temporary permits to appropriate state water are issued for a period of not more than one year and authorize the use of not more than ten acre-feet of water. The Executive Director of the TNRCC has reviewed each application for the permits listed and determined that sufficient water is available at the proposed point of diversion to satisfy the requirements of the application as well as all existing water rights. Any person or persons who own water rights or who are lawful users of water on a stream affected by the temporary permits listed above and who believe that the diversion of water under

the temporary permit will impair their rights may file a complaint with the TNRCC. The complaint can be filed at any point after the application has been filed with the TNRCC and the time the permit expires. The Executive Director shall make an immediate investigation to determine whether there is a reasonable basis for such a complaint. If a preliminary investigation determines that diversion under the temporary permit will cause injury to the complainant the commission shall notify the holder that the permit shall be cancelled without notice and hearing. No further diversions may be made pending a full hearing as provided in §295.174. Complaints should be addressed to Water Rights Permitting Section, Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711. Information concerning these applications may be obtained by contacting the Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711, (512) 239-3300.

Issued in Austin, Texas, on September 30, 1994.

TRD-9448994

Gloria A. Vasquez
Chief Clerk
Texas Natural Resource Conservation
Commission

Filed: October 3, 1994



Provisionally-issued temporary permits to appropriate state water permits issued during the period of October 3-7, 1994.

Listed are the name of the applicant and the city in which the facility is located, type of facility, location of the facility, permit number, and type of application—new permit, amendment, or renewal.

Application Number TA-7353 by AMPAK OIL COMPANY for diversion of one acre-foot of water in a one-month period for mining purposes. Water may be diverted from near the State Highway 97 crossing of Cibolo Creek, approximately 12 miles northeast of Floresville in Wilson County, Texas, Rio Grande Basin

Application Number TA-7352 by A. G. S. PARTNERS for diversion of ten acre-feet of water in a one-year period for mining purposes (gas well drilling). Water may be diverted from a stock pond on an unnamed tributary of Arroyo Molletes Creek, approximately five miles north of Zapata in Zapata County, Texas, San Antonio River Basin. (Permittee may divert water only when the Rio Grande Watermaster has declared that there is surplus water available for use or the American share of water in the Falcon Reservoir is 100% or more.

Application Number TA-7356 by QL CORP doing business as Quick Line Service for diversion of four acre-feet of water in a one-year period for mining purposes (oil well drilling). Water may be diverted from the stream of Wet Hurricane Creek, approximately 12 miles east of Brookeland and approximately 12.5 miles south southeast of Hemphill in Sabine County, Texas, Sabine River Basin.

Provisionally-Issued Temporary permits to appropriate state water are issued for a period of not more than one year and authorize the use of not more than ten acre-feet of water. The Executive Director of the TNRCC has reviewed each application for the permits listed and determined that sufficient water is available at the proposed point of diversion to satisfy the requirements of the application as well as all existing water rights. Any person or

persons who own water rights or who are lawful users of water on a stream affected by the temporary permits listed above and who believe that the diversion of water under the temporary permit will impair their rights may file a complaint with the TNRCC. The complaint can be filed at any point after the application has been filed with the TNRCC and the time the permit expires. The Executive Director shall make an immediate investigation to determine whether there is a reasonable basis for such a complaint. If a preliminary investigation determines that diversion under the temporary permit will cause injury to the complainant the commission shall notify the holder that the permit shall be cancelled without notice and hearing. No further diversions may be made pending a full hearing as provided in §295.174. Complaints should be addressed to Water Rights Permitting Section, Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78711, (512) 239-4433. Information concerning these applications may be obtained by contacting the Texas Natural Resource Conservation Commission, P.O. Box 13087, Austin, Texas 78731, (512) 239-3300.

Issued in Austin, Texas, on October 7, 1994.

TRD-9449187

Gloria A. Vasquez
Chief Clerk
Texas Natural Resource Conservation
Commission

Filed: October 7, 1994

State Implementation Plan Adoption (I/M Program)

On July 27 and August 31, 1994, the Texas Natural Resource Conservation Commission adopted revisions to the vehicle emission inspection/maintenance (I/M) program and the ozone control strategy for the Houston/Galveston, Beaumont/Port Arthur, Dallas/Fort Worth, and El Paso nonattainment areas. Public hearings on the proposed revisions were held May 23-26, 1994, in Houston, Beaumont, El Paso, and Irving. The revisions to the control strategy were intended to provide a more cost-effective I/M program, to enable the United States Environmental Protection Agency to determine that the I/M State Implementation Plan (SIP) meets the requirements of the Federal Clean Air Act, and to clarify intent and eliminate any conflict between the SIP and the inspection facilities operating contract. In addition, a correction was made to the SIP to clarify that the plumbtismo test will be deleted when the new testing procedures begin for the public on January 1, 1995. Please contact Sherry Bryan, Mobile Source Division, at (512) 239-1994 for additional information on the adoption.

Issued in Austin, Texas, on October 7, 1994.

TRD-9449250

Mary Ruth Holder
Director, Legal Division
Texas Natural Resource Conservation
Commission

Filed: October 10, 1994

Texas Board of Occupational Therapy Examiners

Correction of Errors

The Texas Board of Occupational Therapy Examiners adopted new §373.1, concerning supervision. The rule appeared in the September 27, 1994, issue of the *Texas Register* (19 TexReg 7717).

Due to submission in §373.1(a)(2)(A), ninth line, "The COTA Supervision Form" is missing the leading quotation mark.

The Texas Board of Occupational Therapy Examiners adopted new §375.1, concerning fees. The rule appeared in the September 27, 1994, issue of the *Texas Register* (19 TexReg 7719).

Due to submission the new Chapter 375 should be titled "Fees" rather than "Complaint". The third paragraph of the preamble should read, "The new section sets requirements concerning the payment of fees."

The Texas Board of Occupational Therapy Examiners adopted new §§369.1-369.3, concerning display of license. The rules appeared in the September 27, 1994, issue of the *Texas Register* (19 TexReg 7715).

Due to submission in the text of the new §369.1(a), the "TM" in the second line should be a "§".

The Texas Board of Occupational Therapy Examiners adopted new and repealed §§367.1, 369.1, 369.1-369.3, 371.1, 371.2, 374.1, 374.1, 374.2, and 375.1. The rules appeared in the September 27, 1994, issue of the *Texas Register* (19 TexReg 7714, 7716, 7718, and 7719).

Due to publishing errors the repealed rules reflect information appropriate to the new versions of those chapters, rather than to the repeals. The rules should read as follows.

Chapter 367, the first paragraph of the preamble should read "...the repeal of §367.1, concerning types of licenses...". The third paragraph should read "This rule sets requirements for types of licenses...".

Chapter 369, the first paragraph of the preamble should read "...the repeal of §369.1, concerning requirements for licensing...". The third paragraph should reference requirements for licensing.

Chapter 371, the first paragraph of the preamble should read "...the repeal of §371.1 and §371.2, concerning application for license...". The third paragraph should reference application for license.

Chapter 374, the first paragraph of the preamble should read "...the repeal of §374.1, concerning continuing education...". The third paragraph should reference continuing education.

Chapter 375, the third, fourth, and fifth paragraphs of the preamble should read:

"The repeal setting requirements concerning the payment of fees.

No comments were received regarding the repeal of this rule.

The repeal is adopted under the Occupational..."

Texas Department of Protective and Regulatory Services

Request for Proposal—Texas Families: Together and Safe

The Texas Department of Protective and Regulatory Services is requesting proposals (RFP) to establish family support services in several Texas counties.

Description: This project will initiate in several Texas communities or counties the development of collaborative, community-based programs or systems of integrated service delivery to serve families with children. Such programs or systems will focus on the strengths and needs of the whole family, be designed in partnership with the families they serve, streamline and coordinate access to services, be highly collaborative, and enable children and youth to remain in their own home unless it is not in their best interest. Emphasis will be on services to teen parents, first-time parents, parents with young children, and parents with children determined to be at risk of abuse, neglect, developmental delay or disability, or emotional, school, or health problems

Deadlines: All proposals to be considered for funding through this RFP must be received by 4:00 p.m., November 18, 1994. Proposals received by mail after this deadline will be accepted only if mailed via next day mail no later than November 15, 1994. Modifications to the original proposal must also be received prior to the closing date of November 18, 1994.

Applicants: Eligible offerors include counties or communities in Texas counties in four population categories—Counties with populations exceeding one million; counties with populations greater than 249,999 but less than one million; counties with populations greater than 99,999 but less than 250,000; and counties with populations less than 100,000. Eligible offerors include government entities and other agencies designated by their community. Historically Underutilized Businesses are encouraged to submit proposals.

Limitations: Funding of the selected proposal will be dependent upon available federal and/or state appropriations. The Department reserves the right to reject any and all offers received in response to this RFP and to cancel this RFP if it is deemed in the best interest of the Department.

Term and Total Value: The effective dates of any contract awarded under this RFP will be January 1, 1995, through September 30, 1995. A maximum amount of \$2.3 million is available to fund these services.

Evaluation and Selection: An evaluation committee consisting of staff from the Department, other state agencies, and other non-conflicting organizations will rank and score the proposals. The evaluation method and criteria will be specified in advance. Considerations are community collaboration, needs/capacity assessment, service description, previous relevant experience, and budget information including percentage of local financial participation.

Written Inquiries: Please submit inquiries regarding this Request for Proposals in writing no later than November 1, 1994, to the TDPRS designated contact person, RAY WORSHAM, at the address above.

Contact Person: To obtain a complete copy of the RFP, please contact Ray Worsham, Services to Families, Protective Services for Families and Children, Texas Department of Protective and Regulatory Services (MC E-558), P.O. Box 149030, Austin, Texas 78714-9030, (512) 450-3362.

Issued in Austin, Texas, on October 7, 1994.

TRD-9449206

Nancy Murphy
Section Manager, Media and Policy Support
Texas Department of Protective and Regulatory Services

Filed: October 7, 1994

Public Utility Commission of Texas

Notices of Application to Amend Certificate of Convenience and Necessity

Notice is given to the public of the filing with the Public Utility Commission of Texas of an application on, to amend a Certificate of Convenience and Necessity pursuant to the Public Utility Regulatory Act, §§16(a), 17(e), 50, 52, and 54. A summary of the application follows.

Docket Title and Number: APPLICATION OF CONCHO VALLEY ELECTRIC COOPERATIVE, INC, TO AMEND A CERTIFICATED SERVICE AREA BOUNDARY WITH GLASSCOCK COUNTY, Docket Number 13426 before the Public Utility Commission of Texas.

The Application: In Docket Number 13426, Concho Valley Electric Cooperative, Inc. requests approval of its application to revise current certificated service area boundaries within Glasscock County.

Persons who wish to intervene in the proceeding or comment upon action sought, should contact the Public Utility Commission of Texas, at 7800 Shoal Creek Boulevard, Suite 400N, Austin, Texas 78757, or call the Public Utility Public Information Division at (512) 458-0388, or (512) 458-0221 for teletypewriter for the deaf within 15 days of this notice.

Issued in Austin, Texas, on October 6, 1994.

TRD-9449166

John M. Renfrow
Secretary of the Commission
Public Utility Commission of Texas

Filed: October 6, 1994

Notice is given to the public of the filing with the Public Utility Commission of Texas of an application on September 26, 1994, to amend a Certificate of Convenience and Necessity pursuant to the Public Utility Regulatory Act, §§16(a), 17(e), 50, 52, and 54. A summary of the application follows.

Docket Title and Number: APPLICATION OF TEXAS UTILITIES ELECTRIC COMPANY TO AMEND CERTIFICATE OF CONVENIENCE AND NECESSITY FOR PROPOSED TRANSMISSION LINE WITHIN TRAVIS AND WILLIAMSON COUNTIES, Docket Number 13469 before the Public Utility Commission of Texas.

The Application: In Docket Number 13469, Texas Utilities Electric Company requests approval of its application to construct approximately 7.17 miles of 138-kV transmission line in Travis and Williamson Counties.

Persons who wish to intervene in the proceeding or comment upon action sought, should contact the Public Utility Commission of Texas, at 7800 Shoal Creek Boulevard, Suite 400N, Austin, Texas 78757, or call the Public Utility Public Information Division at (512) 458-0388, or (512) 458-0221 for teletypewriter for the deaf within 15 days of this notice.

Issued in Austin, Texas, on October 6, 1994.

TRD-9449165 John M. Renfrow
Secretary of the Commission
Public Utility Commission of Texas

Filed: October 6, 1994

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Notices of Intent to File Pursuant to Public Utility Commission Substantive Rule 23.27

Notice is given to the public of the intent to file with the Public Utility Commission of Texas an application pursuant to Public Utility Commission Substantive Rule 23.27 for approval of customer-specific PLEXAR-Custom Service for Houston ISD, Houston, Texas.

Docket Title and Number. Application of Southwestern Bell Telephone Company for approval of a new Plexar-Custom Service for Houston ISD pursuant to Public Utility Commission Substantive Rule 23.27. Docket Number 13457.

The Application. Southwestern Bell Telephone Company is requesting approval of a new Plexar-Custom Service for Houston ISD. The geographic service market for this specific service is the Houston, Texas area.

Persons who wish to comment upon the action sought should contact the Public Utility Commission of Texas, at 7800 Shoal Creek Boulevard, Austin, Texas 78757, or call the Public Utility Commission Public Information Section at (512) 458-0388, or (512) 458-0221 for teletypewriter for the deaf.

Issued in Austin, Texas, on October 5, 1994.

TRD-9449105 John M. Renfrow
Secretary of the Commission
Public Utility Commission of Texas

Filed: October 5, 1994

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Notice is given to the public of the intent to file with the Public Utility Commission of Texas an application pursuant to Public Utility Commission Substantive Rule 23.27 for approval of customer-specific PLEXAR-Custom Service for Victoria ISD, Victoria, Texas.

Docket Title and Number. Application of Southwestern Bell Telephone Company for approval of a new Plexar-Custom Service for Victoria ISD pursuant to Public Utility Commission Substantive Rule 23.27. Docket Number 13463.

The Application. Southwestern Bell Telephone Company is requesting approval of a new Plexar-Custom Service for Victoria ISD. The geographic service market for this specific service is the Victoria, Texas area.

Persons who wish to comment upon the action sought should contact the Public Utility Commission of Texas, at 7800 Shoal Creek Boulevard, Austin, Texas 78757, or call the Public Utility Commission Public Information Section at (512) 458-0388, or (512) 458-0221 for teletypewriter for the deaf.

Issued in Austin, Texas, on October 5, 1994.

TRD-9449104 John M. Renfrow
Secretary of the Commission
Public Utility Commission of Texas

Filed: October 5, 1994

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Notice is given to the public of the intent to file with the Public Utility Commission of Texas an application pursuant to Public Utility Commission Substantive Rule 23.27 for approval of customer-specific PLEXAR-Custom Service for Houston Community College, Houston, Texas.

Docket Title and Number. Application of Southwestern Bell Telephone Company for approval of a 154-Station Addition to the Existing Plexar-Custom Service for Houston Community College pursuant to Public Utility Commission Substantive Rule 23.27. Docket Number 13464.

The Application. Southwestern Bell Telephone Company is requesting approval of a 154-station addition to the existing Plexar-Custom Service for Houston Community College. The geographic service market for this specific service is the Houston, Texas area.

Persons who wish to comment upon the action sought should contact the Public Utility Commission of Texas, at 7800 Shoal Creek Boulevard, Austin, Texas 78757, or call the Public Utility Commission Public Information Section at (512) 458-0388, or (512) 458-0221 for teletypewriter for the deaf.

Issued in Austin, Texas, on October 5, 1994.

TRD-9449103 John M. Renfrow
Secretary of the Commission
Public Utility Commission of Texas

Filed: October 5, 1994

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Notice is given to the public of the intent to file with the Public Utility Commission of Texas an application pursuant to Public Utility Commission Substantive Rule 23.27 for approval of customer-specific PLEXAR-Custom Service for the Texas Natural Resource Conservation Commission (TNRCC) Houston, Texas.

Docket Title and Number. Application of Southwestern Bell Telephone Company for approval of a new Plexar-Custom Service for TNRCC pursuant to Public Utility Commission Substantive Rule 23.27. Docket Number 13470.

The Application. Southwestern Bell Telephone Company is requesting approval of a new Plexar-Custom Service for TNRCC. The geographic service market for this specific service is the Houston, Texas area.

Persons who wish to comment upon the action sought should contact the Public Utility Commission of Texas, at 7800 Shoal Creek Boulevard, Austin, Texas 78757, or call the Public Utility Commission Public Information Section at (512) 458-0388, or (512) 458-0221 for teletypewriter for the deaf.

Issued in Austin, Texas, on October 5, 1994.

TRD-9449102

John M. Rentrow
Secretary of the Commission
Public Utility Commission of Texas

Filed: October 5, 1994



Notice is given to the public of the intent to file with the Public Utility Commission of Texas an application pursuant to Public Utility Commission Substantive Rule 23.27 for approval of customer-specific PLEXAR-Custom Service for Edinburg CISD, Edinburg, Texas.

Docket Title and Number. Application of Southwestern Bell Telephone Company for approval of a 30-Station Addition to the Existing Plexar-Custom Service for Edinburg CISD pursuant to Public Utility Commission Substantive Rule 23.27. Docket Number 13479.

The Application. Southwestern Bell Telephone Company is requesting approval of a 30-station addition to the existing Plexar-Custom Service for Edinburg CISD. The geographic service market for this specific service is the Edinburg, Texas area.

Persons who wish to comment upon the action sought should contact the Public Utility Commission of Texas, at 7800 Shoal Creek Boulevard, Austin, Texas 78757, or call the Public Utility Commission Public Information Section at (512) 458-0388, or (512) 458-0221 for teletypewriter for the deaf.

Issued in Austin, Texas, on October 5, 1994.

TRD-9449101

John M. Rentrow
Secretary of the Commission
Public Utility Commission of Texas

Filed: October 5, 1994



Notice is given to the public of the intent to file with the Public Utility Commission of Texas an application pursuant to Public Utility Commission Substantive Rule 23.27 for approval of customer-specific PLEXAR-Custom Service for Centro de Salud Familiar La Fe, El Paso, Texas.

Docket Title and Number. Application of Southwestern Bell Telephone Company for approval of a new Plexar-Custom Service for Centro de Salud Familiar La Fe pursuant to Public Utility Commission Substantive Rule 23.27. Docket Number 13485.

The Application. Southwestern Bell Telephone Company is requesting approval of a new Plexar-Custom Service for Centro de Salud Familiar La Fe. The geographic service market for this specific service is the El Paso, Texas area.

Persons who wish to comment upon the action sought should contact the Public Utility Commission of Texas, at 7800 Shoal Creek Boulevard, Austin, Texas 78757, or call the Public Utility Commission Public Information Section at (512) 458-0388, or (512) 458-0221 for teletypewriter for the deaf.

Issued in Austin, Texas, on October 5, 1994.

TRD-9449100

John M. Rentrow
Secretary of the Commission
Public Utility Commission of Texas

Filed: October 5, 1994



Notice is given to the public of the intent to file with the Public Utility Commission of Texas an application pursuant to Public Utility Commission Substantive Rule 23.27 for approval of a customer-specific contract to provide CentraNet service to the Irving Independent School District.

Tariff Title and Number. Notice of GTE Southwest Incorporated of intent to file a Customer-Specific Contract for the Irving Independent School District, pursuant to Public Utility Commission Substantive Rule 23.27. Tariff Control Number 13496.

The Application. GTE Southwest Incorporated is requesting approval of a customer-specific contract to provide 1,861 CentraNet lines to the Irving Independent School District at its Irving business address.

Persons who wish to comment upon the action sought should contact the Public Utility Commission of Texas, at 7800 Shoal Creek Boulevard, Austin, Texas 78757, or call the Public Utility Commission Public Information Section at (512) 458-0388, or (512) 458-0221 for teletypewriter for the deaf.

Issued in Austin, Texas, on October 5, 1994.

TRD-9449099

John M. Rentrow
Secretary of the Commission
Public Utility Commission of Texas

Filed: October 5, 1994



Notice is given to the public of the intent to file with the Public Utility Commission of Texas an application pursuant to Public Utility Commission Substantive Rule 23.27 for approval of customer-specific PLEXAR-Custom Service for the City of University Park, University Park, Texas.

Docket Title and Number. Application of Southwestern Bell Telephone Company for approval of a new Plexar-Custom Service for the City of University Park pursuant to Public Utility Substantive Rule 23.27. Docket Number 13494.

The Application. Southwestern Bell Telephone Company is requesting approval of a new Plexar-Custom Service for the City of University Park. The geographic service market for this specific service is the University Park, Texas area.

Persons who wish to comment upon the action sought should contact the Public Utility Commission of Texas, at 7800 Shoal Creek Boulevard, Austin, Texas 78757, or call the Public Utility Commission Public Information Section at (512) 458-0388, or (512) 458-0221 for teletypewriter for the deaf.

Issued in Austin, Texas, on October 6, 1994.

TRD-9449163

John M. Rentrow
Secretary of the Commission
Public Utility Commission of Texas

Filed: October 6, 1994



Notice is given to the public of the intent to file with the Public Utility Commission of Texas an application pursuant to Public Utility Commission Substantive Rule 23.27 for approval of customer-specific PLEXAR-Custom

Service for Schertz Cibolo Universal City ISD, Schertz, Texas.

Docket Title and Number. Application of Southwestern Bell Telephone Company for Approval of a New Plexar-Custom Service for the Schertz Cibolo Universal City ISD pursuant to Public Utility Commission Substantive Rule 23.27. Docket Number 13495.

The Application. Southwestern Bell Telephone Company is requesting approval of a new Plexar-Custom Service for Schertz Cibolo Universal City ISD. The geographic service market for this specific service is the Schertz, Texas area.

Persons who wish to comment upon the action sought should contact the Public Utility Commission of Texas, at 7800 Shoal Creek Boulevard, Austin, Texas 78757, or call the Public Utility Commission Public Information Section at (512) 458-0388, or (512) 458-0221 for teletypewriter for the deaf.

Issued in Austin, Texas, on October 6, 1994.

TRD-9449164 John M. Renfrow
Secretary of the Commission
Public Utility Commission of Texas

Filed: October 6, 1994

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**Notice of Intent to File Pursuant to
Public Utility Commission Substantive
Rule 23.28**

Notice is given to the public of the intent to file with the Public Utility Commission of Texas an application pursuant to Public Utility Commission Substantive Rule 23.28 for approval of promotional rates.

Tariff Title and Number. Application of Lufkin-Conroe Telephone Exchange, Inc. for approval of Promotional Rates, pursuant to Public Utility Commission Substantive Rule 23.28. Tariff Control Number 13471.

The Application. Lufkin-Conroe Telephone Exchange, Inc. is requesting approval of promotional rates to customers subscribing to any Custom Calling and Touch Call Features, Enhanced Custom Calling Features or Caller I.D. Features, to be provided from central offices equipped to provide one or more custom calling features.

Persons who wish to comment upon the action sought should contact the Public Utility Commission of Texas, at 7800 Shoal Creek Boulevard, Austin, Texas 78757, or call the Public Utility Commission Public Information Section at (512) 458-0388, or (512) 458-0221 for teletypewriter for the deaf.

Issued in Austin, Texas, on October 5, 1994.

TRD-9449106 John M. Renfrow
Secretary of the Commission
Public Utility Commission of Texas

Filed: October 5, 1994

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**Railroad Commission of Texas
Invitation for Bids**

The Railroad Commission of Texas, Surface Mining and Reclamation Division (commission), is soliciting bids for the closure of 18 mine openings at the Big Bend National Park Abandoned Mine Land (AML) Project. The site is

located in the Big Bend National Park, 35 miles from Panther Junction (Park Headquarters), the last 19 miles by dirt road.

As the designated state agency for implementation of the "Surface Mining Control and Reclamation Act of 1977" (30 United States Code, §1201 et seq. the commission will award a unit price, fixed price contract to the lowest and best bidder for completion of this work. Sealed bids will be received until 2:00 p.m., November 16, 1994, at which time the bids will be publicly opened and read at the address given below. A mandatory pre-bid conference will be held at the Rio Grande Village Visitor Center at 9:00 a.m., November 2, 1994. Bring a high clearance vehicle, preferably four wheel drive. Construction work items will include:

- (1) mobilization;
- (2) seven bat gates;
- (3) eight steel grated shaft closures;
- (4) two steel grated shaft closures with bat cupolas; and
- (5) one corrugated steel pipe and angle steel closure.

Copies of the specifications, drawings and other contract documents are on file in Austin at the address shown below. The complete bid package may be obtained from the following mailing address: Big Bend National Park AML Project, Surface Mining and Reclamation Division, Railroad Commission of Texas, P.O. Box 12967, Austin, Texas 78711-2967, Attention: Melvin B. Hodgkiss, P.E., Director. All questions concerning the work or bid document must be received by 5:00 p.m., November 9, 1994.

Issued in Austin, Texas, on October 5, 1994.

TRD-9449117 Mary Ross McDonald
Assistant Director, Legal Division-Gas
Utilities/L.P. Gas
Railroad Commission of Texas

Filed: October 5, 1994

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**The State Securities Board
Correction of Error**

The State Securities Board proposed new §139.16, concerning an exemption from securities registration for sales to individual accredited investors. The rule appeared in the September 30, 1994, issue of the *Texas Register* (19 TexReg 7747).

Due to editing, in paragraph five of the preamble, line two and three, the phrase "Section 28-1, which provide" should be changed to "Section 28-1 provides".

Due to a publishing error, §139.16(b), on lines five and six, "§(5) and §(6)" should be replaced with "Sections (a)(5) and (a)(6)".

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**Texas Department of Transportation
Requests for Proposals**

Notice of Invitation: The Texas Department of Transportation (TxDOT) intends to engage an architectural/engineering firm pursuant to Texas Government Code, Chapter 2254, Subchapter A, to provide the following services: site planning, schematic design, detailed plans, specifications, estimates, and construction administration for an engineer-

ing and maintenance building including site improvements to be located within the existing maintenance site on State Highway 6 North, in Hearne, Robertson County, Texas.

Deadline: Proposals will be accepted at Texas Department of Transportation, 150 East Riverside Drive, Suite 406N, Austin, Texas 78704 until November 18, 1994, at 5:00 p.m.

Agency Contact: For further information or questions concerning this project, please contact Uly Flores or Catherine Farrera, General Services Division, 125 East 11th Street, Austin, Texas 78701, (512) 416-3048 or fax (512) 416-3072.

Issued in Austin, Texas, on October 10, 1994.

TRD-9449256 Diane L. Northam
Legal Executive Assistant
Texas Department of Transportation

Filed: October 10, 1994



Notice of Invitation: The Texas Department of Transportation (TxDOT) intends to engage an engineering firm pursuant to Texas Government Code, Chapter 2254, Subchapter A, to provide a feasibility study of SH-20/Alameda Avenue in the City of El Paso (approximately from Piedras Street to Loop 375) that includes: establishing basic design parameters for drainage, safety, capacity and aesthetic improvements, possible construction phasing, identify environmental issues, public meetings to identify needed project components, financial plan, cost estimates, and other items.

Deadline: Notices of intent to submit a proposal will be accepted at TxDOT, Advance Project Development, in care of Gerardo Leos, P.E., P.O. Box 10278, El Paso, Texas 79994-0278 until 5:00 p.m. (MST), Monday, November 7, 1994.

Agency Contact: For further information regarding proposal submission, please contact Gerardo Leos, P.E., TxDOT-Advance Project Development, P.O. Box 10278, El Paso, Texas 79994-0278, (915) 774-4273, fax (915) 774-4263.

Issued in Austin, Texas, on October 10, 1994.

TRD-9449266 Diane L. Northam
Legal Executive Assistant
Texas Department of Transportation

Filed: October 10, 1994



Notice of Invitation: The Texas Department of Transportation (TxDOT) intends to engage engineering firms, pursuant to Texas Government Code, Chapter 2254, Subchapter A, to provide the following services:

Project 1. Provide technical assistance for the development of various environmental documents relating to various highway projects in the Austin District. Such documents include, but may not be limited to, environmental assessments, draft environmental impact statements, and final environmental impact statements.

Deadline: Deadline for letters of intent notifying TxDOT of the engineering consultant's intent to submit a proposal is at 5:00 p.m. on November 9, 1994, at the Austin District Office, P.O. Drawer 15426, Austin, Texas 78761-5426.

Agency contact: Requests for additional information regarding this notice of invitation should be addressed to Mike Walker at (512) 388-3885 or Fax (512) 218-0026.

Project 2. Provide services for the Austin Intelligent Vehicle Highway System (IVHS) Early Deployment Project. Work orders may be issued for identifying and assessing existing and proposed facilities and equipment involving freeway, arterial, and traffic signal surveillance, communication, and control systems, as well as, emergency response, communication, and dispatch systems. Recommendations regarding the maintenance, personnel, and funding of these systems may also be requested. There will be a pre-proposal meeting at 7901 North IH-35, Austin, Texas on November 10, 1994, at 2:00 p.m.

Deadline: Deadline for Proposals is December 6, 1994, at 3:00 p.m. at TxDOT Austin District Office, Director of Transportation Operations, 7901 North IH-35, Austin, Texas 78753.

Agency Contact: Requests for additional information regarding the request for proposals should be addressed to Brian D. Burk, P.E. at (512) 832-7014 or by fax at (512) 832-7148.

Issued in Austin, Texas, on October 10, 1994

TRD-9449267 Diane L. Northam
Legal Executive Assistant
Texas Department of Transportation

Filed: October 10, 1994



Texas Water Development Board Request for Statement of Qualifications to Present Technical Industrial, Commercial and Institutional (ICI) Water Conservation Workshops and Training in Texas

The State Energy Conservation Office-General Services Commission, pursuant to Chapter 2305, Government Code and the State of Texas Oil Overcharge Disbursement Plan, has contracted with the Texas Water Development Board to develop an Industrial, Commercial, and Institutional (ICI) water conservation program for Texas. As part of this program, training workshops will be conducted for Texas-based water utility personnel and groups of similar type water users. Therefore, the Texas Water Development Board (Board) is seeking Statements of Qualifications (proposal) from individuals or firms regarding the presentation of the technical workshops. A description of the scope of work and the minimum qualifications, requirements, and conditions are as follows:

SCOPE OF WORK: The program will consist of water conservation training workshops and presentations to be conducted at various locations in Texas. All work performed under this contract will be completed by August 31, 1995. The firm(s) or individual(s) selected to present the training/workshops will be responsible for the following:

1. Development and implementation of a five-day water management analyst training program for water utility personnel and others who work with ICI water users. Training will address how to perform a water management survey on ICI facilities and will include information on establishing a program, targeting and marketing ICI water

users, data acquisition, site investigation, technology, report writing and record-keeping. The training should also include detailed information on the efficient operation of cooling towers and outside irrigation and include two site visits for training purposes to teach observational techniques, survey skills and report writing. A training manual and other written material should be developed and provided to participants in the workshop. A computer program containing templates and worksheets for completion of facility surveys and to aid in report writing shall also be developed and provided to workshop participants. Time should be spent in the workshop with writing reports and using the templates.

2. Two to four one-day workshops or seminars that provide an overview of ICI water conservation programs for utility and water agency staff and guidance on establishing ICI programs, marketing programs, working with technology and conducting water use surveys.

3. Four to six one-day workshops or seminars on various types of ICI water users will be provided to personnel associated with such water users as: Schools and Educational Facilities, Hotels and Motels, Restaurants and Food Service, Hospitals and Health Care, Commercial and Office Buildings, Apartments and Multi-Residential, Governmental Facilities.

4. The workshops and/or seminars will provide information, written materials and the tools necessary for identification of potential measures for improving water use efficiency and for estimating the costs of programs and possible cost-savings associated with reduced water and energy use and other costs (e.g., chemicals, labor, etc.).

5. Written material on the subject of ICI water conservation, that may be developed to be used in conjunction with the above workshops, will be approved by the Board to ensure coordination, and will become the property of the Board, entitling their use in future training, including reproduction and distribution.

MINIMUM QUALIFICATIONS, REQUIREMENTS, AND CONDITIONS: To be eligible for consideration, the individual or firm submitting a Statement of Qualifications must provide material with the proposal which will support the following:

1. The firm or individual must have the following minimum qualifications:

(a) a registered professional engineer on staff, who will be responsible for the training, and for the information provided in the workshops;

(b) two years experience in all areas of training and presentation of workshops on ICI water conservation programs and in presenting all aspects of the subject matter described in the **SCOPE OF WORK**; and

(c) knowledge of and previous experience with Texas water utilities and/or agency and operations and applicable Texas laws and regulations.

2. The firm or individual submitting a proposal should be able to provide the necessary tools and equipment for the workshops such as:

(a) flow measurement and leak detection equipment, and

(b) developed materials (publications, software, hand-outs, visual aids, etc.) for the presentation of the workshops.

Lists of equipment and examples of materials should be submitted with the proposal.

All work will be coordinated with the Board's Conservation Section-Local and Regional Assistance Division. If you are interested in responding to this request for Statement of Qualifications, the Board requests that the following information be submitted:

1. summary of the program and materials you would present in response to the **SCOPE OF WORK**;

2. materials and information requested in the section of the request entitled **MINIMUM QUALIFICATIONS, REQUIREMENTS, AND CONDITIONS**, and any other information or items not identified above which you consider relevant to your proposal;

3. the identification of the presenter(s) and other professional that will be responsible for the work and a summary of their qualifications (this is in addition or in conjunction with information presented under "Experience" described); and

4. a completed Affirmative Action Questionnaire, required by the Attorney General for approval of the selection.

INSTRUCTIONS: All Statement of Qualifications should be hand delivered or mailed in a sealed envelope, and clearly marked in the lower left corner: Sealed Statement of Qualifications, ICI Training. Proposals should be delivered to Diane Burr, Administrative Assistant, Local and Regional Assistance, Texas Water Development Board. If hand delivered, the Statement of Qualifications should be brought to 1700 North Congress Avenue (Stephen F. Austin State Office Building), Room 448, Austin, Texas. If mailed, the Statement of Qualifications should be sent to P.O. Box 13231, Austin, Texas 78711-3231. Comments or questions should be directed to John T. Sutton at the above address or by telephoning (512) 463-7988. Four copies of the Statement of Qualifications and accompanying material should be submitted along with the name and telephone number of the principal contact with your firm. Statement of Qualifications must be received by no later than 5:00 p.m. on November 15, 1994.

Selection: The Board will review the statements of qualifications and negotiate a contract based upon the following scale:

COMPLETENESS OF MATERIALS-60%:

Developed Materials-45%;

Equipment-15%;

QUALIFICATIONS OF FIRM AND PRESENTERS-40%:

Overall Experience-30%;

Experience in Texas-10%.

The Board reserves the right to accept or reject all or part of any Statement of Qualifications and negotiate a contract with one or more firms to perform the work as described above. In the event the Board and the initially chosen firm cannot successfully execute a contract, the Board may negotiate with another firm.

Issued in Austin, Texas, on October 10, 1994.

TRD-9449265

Suzanne Schwartz
General Counsel
Texas Water Development Board

Filed: October 10, 1994