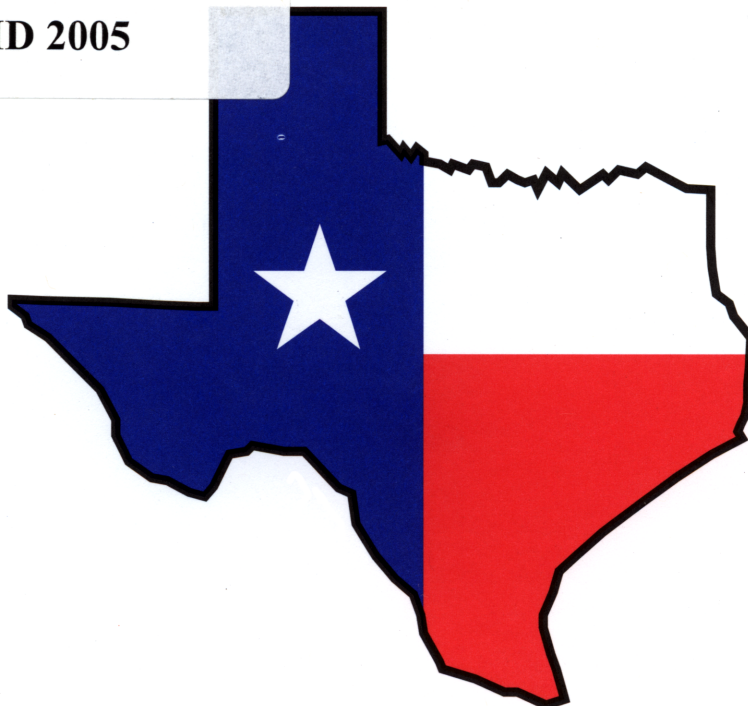


General Information Covering Vehicle Identification Numbers

TXD T1322.5 G286ID 2005



Titling Requirements for Assembled Vehicles Rebuilt Vehicles Body Changes

Department Strategy

“Plan It. Build It. Use It. Maintain It. Manage It.”

Prepared by the Vehicle Titles and Registration Division



VEHICLE TITLES AND REGISTRATION DIVISION
AUSTIN, TEXAS 78779-0001

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Preface

This publication has been prepared by the Vehicle Titles and Registration Division of the Texas Department of Transportation to assist all concerned parties in categorizing particular types of title transactions into specific titling procedures and to aid them in initially requesting and obtaining the necessary evidence required to support such transactions.

This is an updated and expanded version of a prior publication. The material contained herein represents the latest information on the subjects covered, as well as the latest instructions relative to the requirements for the particular types of transactions covered.

It is hoped that this publication will prove to be a valuable asset for all concerned in conjunction with the processing of more difficult transactions and that it will, as a result, reduce the number of rejections normally involved with such transactions.

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**Vehicle
Identification
Numbers**

&

**Acceptable
Evidence of
Ownership**

RECOGNIZED VEHICLE IDENTIFICATION NUMBERS and ACCEPTABLE EVIDENCE OF OWNERSHIP

In the event an individual or business concern surrenders a title to the department, the department's records will be marked to indicate that the vehicle described on such title has been junked; and if the component part of such vehicle, which requires a certificate of title to transfer ownership of such component (body or Volkswagen floorpan, see below) is sold after the title has been surrendered, a bill of sale will be acceptable as evidence of ownership for such component part. The bill of sale must record the title number and description of vehicle as recorded on the surrendered title. However, if a bill of sale is used to transfer ownership of such a component part and the title record is not marked "junked," the title will be required to support the application. **NOTE:** An owner may surrender a title for cancellation in instances when, for example, a vehicle was sold but the title was never taken by the purchaser and the purchaser cannot be located. In such situations, the title should be taken out of circulation.

There are numerous major component parts of a vehicle; however, the three basic component parts of a motor vehicle are the motor, frame, and body. Evidence of ownership is required on each component part used in the rebuilding of a vehicle. One or more of these component parts may contain a manufacturer's identification number, but the department recognizes only one vehicle identification number for title and registration purposes. The following indicates the component part of a motor vehicle upon which the recognized vehicle identification number appears and the type of ownership evidence necessary to transfer such component part.

Body

The serial number of the body is recognized as the vehicle identification number on all 1956 and later model motor vehicles and all 1949 and later model Ford products, and the certificate of title should be used to transfer ownership of a body when such body is sold or disposed of (except certain Volkswagens, see below).

Frame

The serial number of the frame is recognized as the vehicle identification number on all commercial vehicles. The certificate of title should be used to transfer ownership of a frame from a commercial vehicle.

The serial number of the frame is recognized as the vehicle identification number on all Ford products manufactured from March 31, 1932, through the 1948 year models and on all 1955 through 1967 year model Cadillacs. However, it is not necessary that the certificate of title be used to transfer ownership when these frames are sold or disposed of, unless the vehicle from which the frame was removed has been salvaged or destroyed by the owner. The frame of a non-commercial vehicle should be sold on a bill of sale.

Volkswagen beetle models have a number located on the floorpan (frame), and such number is recognized as the vehicle identification number on all 1956 and later year models. The certificate of title covering such a floorpan (or floorpan and chassis) must remain with the floorpan and be used to transfer ownership. The body of such Volkswagens may be transferred on a bill of sale. Other Volkswagens (not beetle models) have a body serial number which is recognized as the vehicle identification number. In this case, the certificate of title should remain with the body and be used to transfer ownership.

In the event the certificate of title covering a vehicle body or Volkswagen beetle floorpan has been surrendered to the department, then such body or Volkswagen floorpan may be sold on a bill of sale. The bill of sale must contain a statement to that effect, and such statement must include the description of the vehicle, title number under which the vehicle was titled, the salvage vehicle dealer and date on which such title was surrendered.

Motor

The motor number is recognized as the identifying number on all 1955 and prior model vehicles, except Ford products manufactured since March 31, 1932. However, a certificate of title should not be used to transfer ownership of a motor. The motor of a vehicle should be sold on a bill of sale.

**Correcting
Errors
on
Titles**

TO CORRECT ERRORS ON AN EXISTING TITLE (Passenger Vehicles)

An application for corrected title, supported by proper evidence, must be filed to correct the vehicle identification number, make, year model, weight, or body style of a vehicle. Such application is required when a change has occurred in any of the three basic component parts of a motor vehicle (motor, frame, and body) which alters the appearance of the motor vehicle or removes that component part upon which is located the identifying number of the vehicle. The applicant who desires to change or correct the description of a vehicle must have the basic evidence in his name, or such evidence must be assigned to the applicant.

Correction of Motor and Permanent Identification Number Errors

An assigned or reassigned number is required when a motor or vehicle identification number has been removed, changed, or obliterated (see "Assigned and Reassigned Numbers" on page 45).

An application to correct a certificate of title which records a motor or permanent identification number in error must be filed with the County Tax Assessor-Collector. The requirements are as follows:

- Application for Texas Certificate of Title, Form 130-U (Fig. 9).
- Evidence of ownership in applicant's name or assigned to applicant.
- A pencil tracing of the motor or vehicle identification number, provided the number shown on the application for corrected title agrees with such number appearing on the microfilm records on file. In those instances when it is not possible to obtain a pencil tracing due to the location of the vehicle identification number, a Statement of Physical Inspection, Form VTR-270 (Fig. 11), will suffice.

If microfilm records reveal the manufacturer's certificate to be in error in regard to the permanent identification number of a motor vehicle two years old or less (not including the current year model), a corrected manufacturer's certificate must be attached to the transaction. If the motor vehicle is more than two years old (not including the current year model) and the applicant desires to correct a one or two-character error, a pencil tracing must support the application for corrected title.

If an applicant desires to correct an error of more than two characters in the vehicle identification number (and such corrected description does not agree with the microfilm records), a corrected manufacturer's certificate or a bill of sale for "Motor Only" or "Body Only" must support the application for corrected certificate of title. If, however, the motor vehicle is over two years old and such evidence cannot be obtained, it will be necessary for the owner to request a "Hearing" or complete the "Bonded Title" procedure (if out-of-state evidence supported the first Texas title application, see below).

In the event an error of one or two characters is detected in the vehicle identification number on a Texas title and microfilm records reveal that the first application for Texas title was supported by out-of-state evidence, such error may be corrected by filing an application for corrected title supported by the incorrect Texas title and a pencil tracing of the correct number. If it is not possible to obtain a pencil tracing, an Identification Certificate, Form VI-30-A (Fig. 1) or Form VI-30 (Fig. 2), will be required.

In the event an error of more than two characters in the vehicle identification number is detected on a Texas title and microfilm records reveal that the first application for Texas title was supported by out-of-state evidence, such error shall be corrected only upon verification of the correct number from the issuing state; otherwise, corrected out-of-state evidence must be obtained. If a corrected out-of-state title or verification cannot be obtained, it will be necessary for the owner to request a "Hearing" or complete the "Bonded Title" procedure. An Identification Certificate, Form VI-30-A (Fig. 1) or Form VI-30 (Fig. 2), must support the application for corrected title.

IMPORTANT! If the basic evidence which supported the first Texas title cannot be determined, TxDOT's Vehicle Titles and Registration Division should be contacted before filing an application to correct the description.

Correction of Make, Year Model, and Body Style Errors

If an applicant desires to correct an error in the make, year model, or body style shown on a certificate of title, no evidence is required to correct the error if the correct make, year model, or body style can be determined from VIN specifications or microfilm records. However, if the error cannot be confirmed, evidence of ownership for the change involved or verification from the proper out-of-state authorities must be attached to the application for corrected title.

TO CORRECT ERRORS ON AN EXISTING TITLE (Commercial Vehicles)

The method and necessity of correcting title for a commercial vehicle regarding errors in the make, year model, body style, or vehicle identification number is generally the same as that for passenger vehicles. However, there is some difference in details.

A Commercial Motor Vehicle is defined as "any motor vehicle (other than a motorcycle or passenger car) designed or used primarily for the transportation of property, including any passenger car which has been reconstructed so as to be used, and which is being used, primarily for delivery purposes, with the exception of passenger cars used in the delivery of the United States Mails."

Passenger Vehicles Converted to Commercial Vehicles

If a passenger vehicle is converted by means of a permanent body change into a commercial vehicle, correction of the title and exchange of registration is required. The requirements are as follows:

- Application for Texas Certificate of Title, Form 130-U (Fig. 9).
- Evidence of ownership in applicant's name or assigned to applicant.
- Weight certificate.
- Photograph of the vehicle.
- Evidence of ownership for the body (if new body is utilized), or an explanation of changes made (if the existing body is utilized).

The registration classification and title must be corrected to describe a "½ ton pickup" if the trunk lid of a passenger vehicle is removed and a pickup bed installed. A detailed note of explanation and a photo must support the transaction.

All passenger cars converted to commercial vehicles will not be registered with a carrying capacity of less than 1,000 pounds.

Regular station wagon-type passenger vehicles from which the seats (except front seat) are completely removed and in which the side windows in back of the front doors are painted and fastened so they cannot be lowered or opened (further alteration may have occurred, such as removing the rear section of the body) are classified as commercial vehicles. The title must be corrected to show the vehicle as a ½ ton vehicle with "PK" (Pickup) or "VN" (Panel) as the body style and the license exchanged from passenger to commercial showing the carrying capacity not less than 1,000 pounds. A statement of fact stating that the above changes have been made and a photograph must also support an application for corrected title in such cases.

Buses

Buses reconstructed by completely removing the seats (except driver's seat) are classified as commercial vehicles and the title must be corrected. The requirements are as follows:

- Application for Texas Certificate of Title, Form 130-U (Fig. 9).
- Evidence of ownership in applicant's name or assigned to applicant.
- Weight certificate.
- Photograph of the interior of the finished vehicle.
- Statement of Fact explaining the alterations made to the vehicle.

The corrected title will indicate the vehicle is a "1-½ ton van" or "2 ton van," depending on the manufacturer's rated carrying capacity for the chassis. However, in no case will the carrying capacity be less than 3,000 pounds. Also, the registration must be exchanged for commercial.

Truck Converted to Truck Tractor

If a truck is converted into a truck tractor and the registration classification is changed from "truck" to "combination," a corrected title is not required unless the change is of a permanent nature. However, an exchange of license plates is required. If necessary, the following is required to correct the title:

- Application for Texas Certificate of Title, Form 130-U (Fig. 9).
- Evidence of ownership in applicant's name or assigned to applicant.
- Weight certificate.
- Statement of Fact explaining the alterations made to the vehicle.

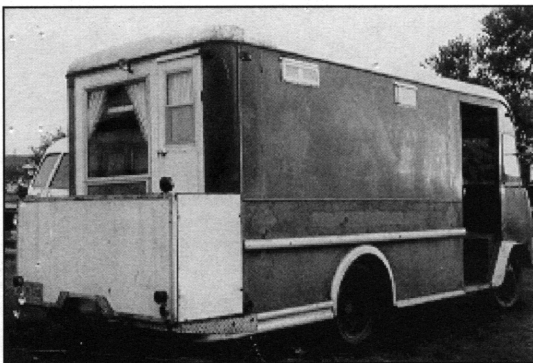
Truck Tractor Converted to Truck

If a truck tractor displaying a combination plate is converted into a truck, a corrected title is not required unless such change is a "major permanent reconstruction change." In this case, the owner must file an application for corrected title. The following is required to correct the title:

- Application for Texas Certificate of Title, Form 130-U (Fig. 9).
- Evidence of ownership in applicant's name or assigned to applicant.
- Weight certificate.
- Statement of Fact explaining the alterations made to the vehicle.

NOTE: If the change is a "major permanent reconstruction change" and a corrected title is required, the owner must also apply to exchange the combination registration for truck registration. However, such exchange will not be allowed during the registration year because the combination plate provides the owner with the flexibility to operate the vehicle as a "truck" or as a "pulling unit." Therefore, the application for corrected title and exchange of registration must be made during the next registration renewal period.

Motor Vehicles Adapted or Designed for Human Habitation



MOTOR VEHICLES ADAPTED OR DESIGNED FOR HUMAN HABITATION

Permanently Mounted Camper Unit

Applications for corrected title for a vehicle on which a camper unit is mounted directly and permanently on the chassis must include the following:

- Application for Texas Certificate of Title, Form 130-U (Fig. 9).
- Evidence of ownership in applicant's name or assigned to applicant.
- Weight certificate (including the cab, chassis, and camper unit).
- Photograph of the exterior of the vehicle.
- Valid proof of financial responsibility (required only if there is an actual change in ownership or renewal of registration).

The body style of such vehicles must be shown as "MH" (Motor Home), and the vehicles must be registered with passenger plates.

Trucks, Truck Tractors, and Buses Reconstructed to Contain Living Quarters

Applications for title for trucks, truck tractors, and buses which have been reconstructed to contain living quarters must include the following:

- Application for Texas Certificate of Title, Form 130-U (Fig. 9).
- Evidence of ownership in applicant's name or assigned to applicant.
- Weight certificate.
- Photographs of the interior and exterior of the vehicle.
- Statement of Fact explaining the alterations made to the vehicle.
- Valid proof of financial responsibility (required only if there is an actual change in ownership or renewal of registration).

The make, year model, and vehicle identification number of such vehicles will be the same as that shown on the title or Manufacturer's Certificate of Origin (MCO) covering the truck, truck tractor, or bus. The body style must be shown as "MH" (Motor Home), and the vehicles must be registered with passenger plates.

Conversion Vans

Applications for title for new vans which have been converted for living or camping purposes by the addition of such items as beds, tables, ice boxes, carpet, etc. must include the following:

- Application for Texas Certificate of Title, Form 130-U (Fig. 9).
- Evidence of ownership in applicant's name or assigned to applicant.
- Weight certificate*.
- Photograph of the interior of the vehicle*.
- Statement of Fact explaining the alterations made to the vehicle.
- Valid proof of financial responsibility, covering the described vehicle, in the applicant's name.

* If the transaction is accompanied by a second-stage manufacturer's certificate from the firm making the conversion, the photograph and weight certificate are not required. If the weight certificate is not provided, the weight of the completed vehicle must be shown on the second-stage manufacturer's certificate; and such weight must be greater than the weight shown on the first-stage manufacturer's certificate.

The make, year model, and vehicle identification number of such vehicles will be the same as that designated on the manufacturer's certificate covering the van. The body style must be shown as "MH" (Motor Home), and the vehicles must be registered with passenger plates.

Applications for title on chopped, cutaway, or incomplete vans which are purchased as component parts by the recreational vehicle industry and used in the construction of Motor Homes must include the following:

- Application for Texas Certificate of Title, Form 130-U (Fig. 9).
- Manufacturer's Certificates from the first and second-stage manufacturers.
- Weight certificate*.
- Photograph or pictorial literature describing the vehicle.
- Valid proof of financial responsibility, covering the described vehicle, in the applicant's name.

* A weight certificate is not required if the weight of the completed vehicle is shown on the second-stage manufacturer's certificate and such weight is greater than that shown on the first-stage manufacturer's certificate.

The make and year model of such vehicles will be the same as that designated on the second-stage manufacturer's certificate, which is issued by the manufacturer of the body. The vehicle identification number will be the same as that designated on the first-stage manufacturer's certificate. The first-stage manufacturer's certificate need not show a year model.

Slide-In Campers

Applications for title on pickups which have camper units slid onto or mounted on the body in such a manner that they can be easily removed must include the following:

- Application for Texas Certificate of Title, Form 130-U (Fig. 9).
- Evidence of ownership in applicant's name or assigned to applicant.
- Valid proof of financial responsibility, covering the described vehicle, in the applicant's name.

The make, year model, and vehicle identification number will be the same as that shown on the evidence of ownership. The body style must be shown as "PK" (Pickup) and the vehicle must be registered with commercial license plates.

Motor Homes

Applications for title on manufactured motor homes must include the following:

- Application for Texas Certificate of Title, Form 130-U (Fig. 9).
- Evidence of ownership in applicant's name or assigned to applicant.
- Weight certificate*.
- Photograph or pictorial literature describing the vehicle*.
- Valid proof of financial responsibility, covering the described vehicle, in the applicant's name.

* Required only if the weight and body style of "MH" (Motor Home) are not shown on the evidence of ownership.

The make, year model, and vehicle identification number will be the same as that shown on the evidence of ownership. The body style must be shown as "MH" (Motor Home) and the vehicle must be registered with passenger plates.

Motor homes are self-propelled vehicles constructed with built-in kitchens, sleeping facilities, etc. The construction of a motor home consists of the permanent attachment of a motor home body onto a chassis only obtained from another manufacturer. The motor home body permanently attached to such chassis is so designed to completely envelope or cover the engine and chassis of the motor home vehicle.

Vehicles Manufactured by



First and Second Stage Manufacturers

VEHICLES MANUFACTURED BY FIRST- and SECOND-STAGE MANUFACTURERS (OTHER THAN MOTOR HOMES)

Application for title on trucks, buses, commuter vans, pickups, passenger vehicles, etc. that are constructed by a second-stage manufacturer utilizing a chopped, cutaway, or incomplete vehicle obtained as a component part from a first-stage manufacturer must be supported by the following:

If the vehicle is to be titled under the make and year model of the second-stage manufacturer

- Application for Texas Certificate of Title, Form 130-U (Fig. 9).
- Manufacturer's Certificate issued by each manufacturer assigned to the applicant.
- Weight certificate.
- Photograph or pictorial literature describing the vehicle.
- Valid proof of financial responsibility, covering the described vehicle, in the applicant's name.

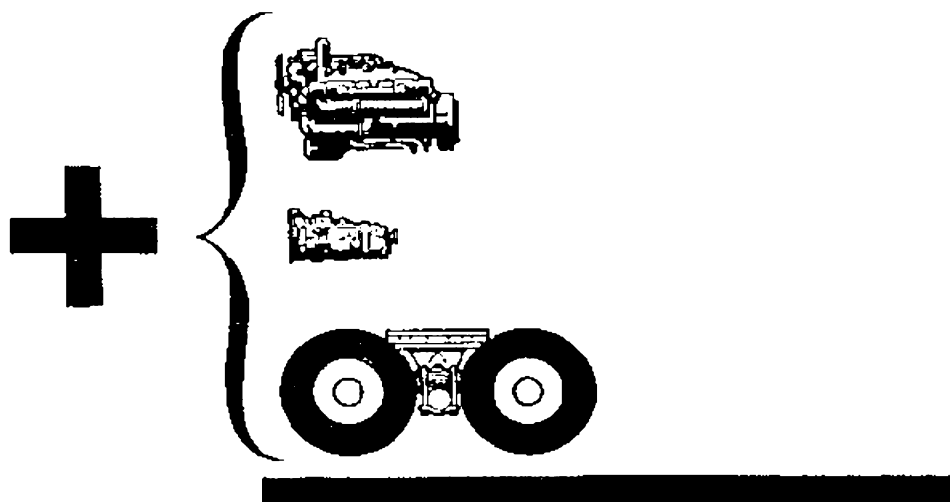
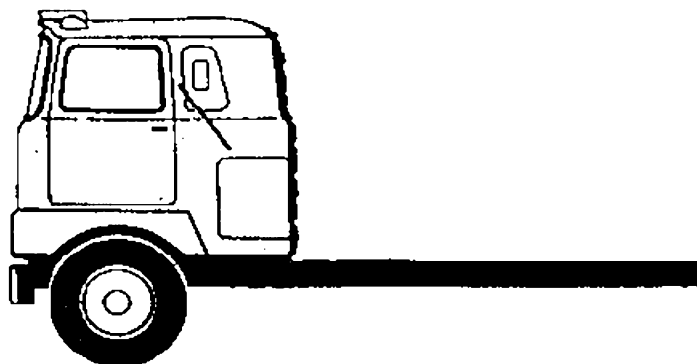
The make, year model, and body style of such vehicles will be the same as that designated on the second-stage manufacturer's certificate. The vehicle identification number will be the same as that designated on the first-stage manufacturer's certificate.

If the vehicle is to be titled under the make of the first-stage manufacturer

- Application for Texas Certificate of Title, Form 130-U (Fig. 9).
- Manufacturer's Certificate issued by the first-stage manufacturer.
- Weight certificate.
- Photograph or pictorial literature describing the vehicle.
- Valid proof of financial responsibility, covering the described vehicle, in the applicant's name.

The complete description of the vehicle will be obtained from the first-stage manufacturer's certificate. If a year model is not designated on the first-stage manufacturer's certificate, the year model will be determined by referencing the year model designator in the vehicle identification number (the year model cannot vary from the manufacturer's VIN specifications covering the chopped or cutaway van).

Glider Kits



GLIDER KITS

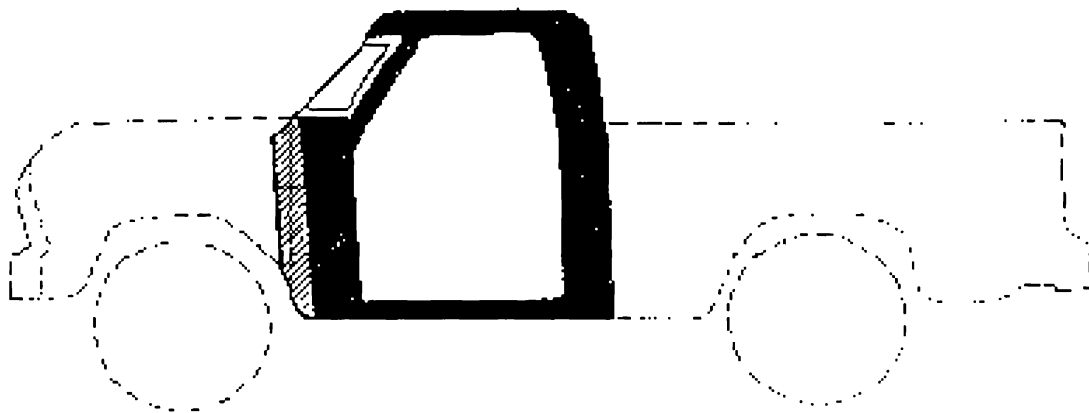
The term "glider kit" means a complete new cab, frame, front axle, and accessories. The term "power train" means engine, transmission, differential, and accessories.

An application for original title must be filed when a truck or truck tractor is reconstructed by utilizing a glider kit and the power train of an existing titled truck or truck tractor. The application must include the following:

- Application for Texas Certificate of Title, Form 130-U (Fig. 9).
- Manufacturer's Certificate covering the glider kit properly assigned to the applicant.
- Certificate of title covering the vehicle from which the power train is removed marked "power train only" or an affidavit verifying that the applicant is the recorded owner of the vehicle from which the power train was removed, providing title number, vehicle identification number, make, etc. If the power train was obtained from a vehicle that was not titled in the applicant's name, the title properly assigned or a bill of sale covering such power train must be attached.
- Statement of Surrender of License Plates and Certificate of Title for Destroyed Vehicle, Form VTR-50-B (Fig. 3), may be attached to the transaction in lieu of a certificate of title or bill of sale covering the power train if the title was surrendered to obtain a registration fee credit on a destroyed vehicle.
- Rebuilt Affidavit Form VTR-61 (Fig. 4), explaining what was done by the applicant.
- Certified weight certificate.
- Inspection of a Vehicle Which Was Reconstructed Utilizing a Glider Kit, Form VTR-110 (Fig. 8), verifying that a glider kit (including frame) was used in the reconstruction of the vehicle and recording the respective identification numbers of the glider kit and power train. Such inspection must be executed by a member of the Motor Vehicle Theft Service (MVTS) of the Texas Department of Public Safety (DPS), member of the National Insurance Crime Bureau (NICB), or member of an established vehicle theft unit of a Texas law enforcement agency.
- Valid proof of financial responsibility, covering the described vehicle, in the applicant's name.

The complete description of the vehicle will be obtained from the manufacturer's certificate covering the glider kit. However, if the year model is not designated on the manufacturer's certificate covering the glider kit, the year model will be the year in which the vehicle is reconstructed.

Cab Changes on Pickups & Trucks



CAB CHANGES on PICKUPS and TRUCKS

The following procedures provides that the title covering a pickup or truck follows the chassis instead of the cab and removes such vehicles from the established policy coveting passenger vehicles which requires that the title follow the body.

When a cab change occurs on a pickup or truck (exclusive of transactions involving glider kits), whether the cab be new or used and whether it has a valid vehicle identification number or no vehicle identification number at all, the certificate of title covering the vehicle involved and will control the description as to year, make, and vehicle identification number.

Before an application for corrected title may be accepted covering a pickup or truck upon which a cab change has occurred, the applicant must obtain a reassigned vehicle identification number to be placed by the department on the doorpost of the replacement cab.

Upon obtaining the reassigned vehicle identification number, an application for corrected certificate of title must include the following:

- Application for Texas Certificate of Title, Form 130-U (Fig. 9).
- Certificate of title covering chassis.
- Bill of sale, invoice, or title marked "Cab Only" covering the cab.
- Rebuilt Affidavit Form VTR-61 (Fig. 4).
- Notice of Assigned Number or Installation of Reassigned Vehicle Identification Number, Form VTR-68-N (Fig. 7).
- Photocopy of the Application for Assigned or Reassigned Number, Form VTR-68-A (Fig. 6).
- Certified weight certificate.
- Valid proof of financial responsibility (required only if there is an actual change in ownership or renewal of registration).

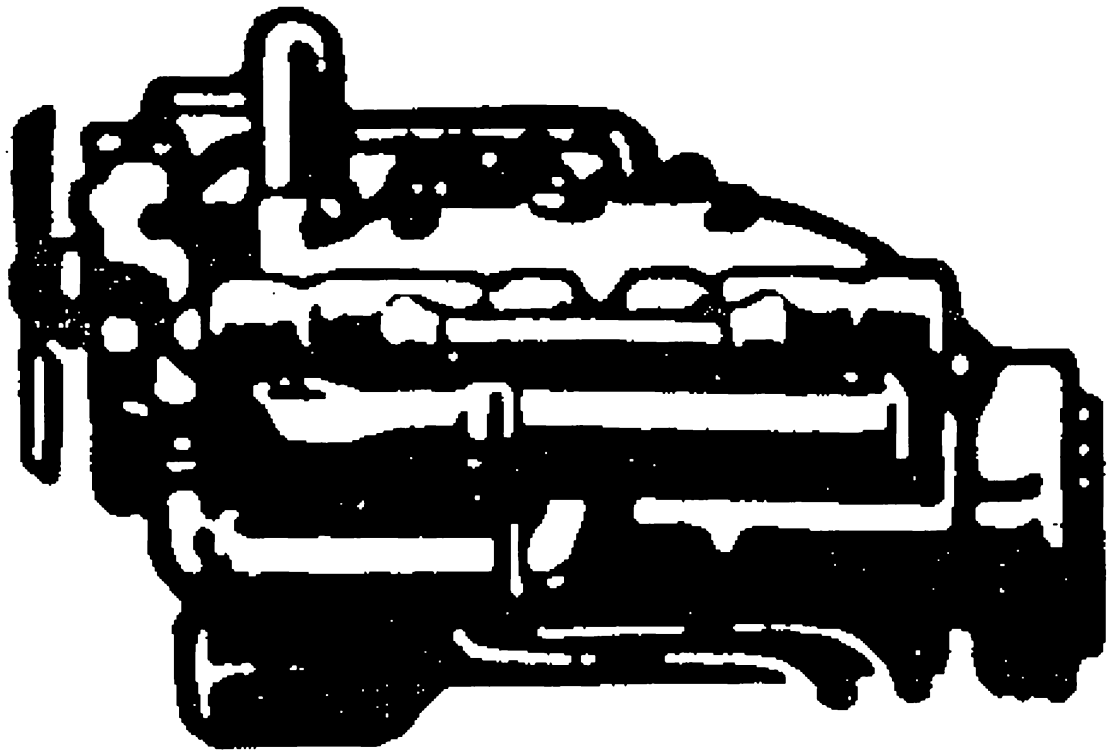
The make, year model, and vehicle identification number will be the same as that designated on the title covering the chassis.

The remark "Reconstructed" will be entered as a part of the "master vehicle record." Therefore, the certificate of title and each successive title issued for such vehicle will have this notation printed thereon to inform the subsequent purchaser(s).

NOTE: If the replacement cab installed is a used cab that has had the manufacturer's vehicle identification number removed, changed, or obliterated, then ownership of the cab must be determined in court. Also, if the vehicle identification number on the chassis cannot be verified or if it has been removed, changed, or obliterated, then ownership of the vehicle must be determined in court (see "Assigned and Reassigned Numbers" on page 45).

The title procedures outlined above apply regardless as to whether the title transaction involves a change of cab only or whether it also includes other sheet metal parts such as fenders, hood, and grill.

Motor Changes



MOTOR CHANGES

If a new or different motor is installed in a motor vehicle which records the motor number as the identifying number (all 1955 and prior model motor vehicles, except Ford products manufactured since March 31, 1932), a corrected title application must be filed recording the new motor number. The application must include the following:

- Application for Texas Certificate of Title, Form 130-U (Fig. 9).
- Evidence of ownership in applicant's name or assigned to applicant.
- Bill of sale to the applicant for the motor installed.
- Pencil tracing of the motor number.
- Valid proof of financial responsibility (required only if there is an actual change in ownership or renewal of registration).

A bill of sale executed in Texas is not required to be notarized.

If the remainder of a vehicle from which the motor has been removed is to be repaired or sold for salvage, the title should be marked "Body Only" and used as a bill of sale for the body. However, for Volkswagen beetle models, the title must be used to transfer the floorpan or floorpan and chassis.

Fleet owners - some companies (trucking concerns, bus lines, etc.), having a continuous motor rebuilding program, install rebuilt motors in their equipment periodically. Such company may attach a statement that the rebuilt motor was taken from stock, and the statement will be accepted as evidence of ownership for "motor only." If the motor was not taken from stock owned by such company, evidence of ownership for "motor only" must support the application for corrected title.

An assigned number must be obtained if a motor without an identifying number, such as a Ford motor, is installed in a vehicle which requires a motor number.

In the event a new or different motor is installed in a 1956 or subsequent year model vehicle of any make, correction of title is not necessary since the vehicle identification number stamped on the frame or body is used as the vehicle identification number.

Ford vehicles manufactured prior to March 31, 1932, have a motor number die stamped on the block. This motor number is the official identification number for the vehicle. Therefore, the title must be corrected if a motor change occurs. If a motor number is not intact, an assigned number must be obtained from the department.

The frame number is the identifying number on Fords, Mercurys, and Lincolns manufactured from March 31, 1932, through the 1948 year models; and the body serial number is the identifying number on 1949 and later models. Therefore, a corrected title is not necessary when a motor change is made in such vehicles.

Most Ford vehicles manufactured in a foreign country have a motor number stamped on the block, and such numbers are the official identification numbers on models prior to 1956.

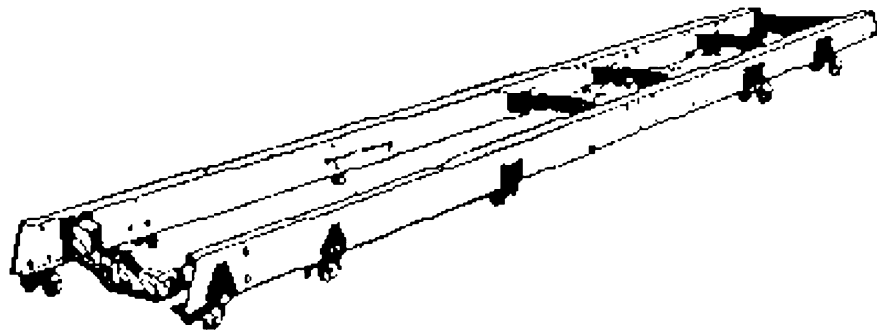
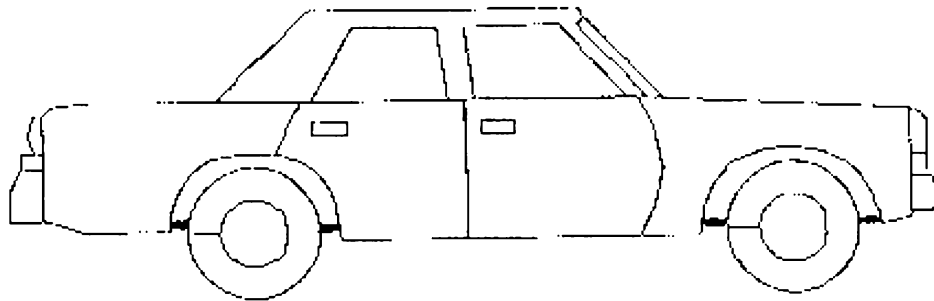
"Jeeps" manufactured by the Ford Company have a motor number stamped on the block different from the number on the frame. This motor number is the official identification number of the vehicle. Since these vehicles were manufactured prior to 1946, the prefix "GP" or "GPA" is not required unless there is a duplication of basic motor numbers.

The remark "Reconstructed" will be entered as a part of the "master vehicle record." Therefore, the certificate of title and each successive title issued for such vehicle will have this notation printed thereon to inform the subsequent purchaser(s).

Example 1 - A 1954 Chevrolet motor is installed in a 1950 Chevrolet two door sedan. The make, year model, and body style remain the same, but the 1954 Chevrolet motor number must be shown as the identifying number.

Example 2 - A 1953 Mercury motor is installed in a 1952 Oldsmobile two door sedan. An assigned motor number must be stamped on the block of any Ford Motor Company motor manufactured in the United States since March 31, 1932, (except Ford Jeeps), when such motor blocks are installed in 1955 and prior year model motor vehicles manufactured by other companies (if an Oldsmobile motor is installed in a Mercury, for example, correction of title is not necessary since the identifying number of the Mercury is stamped on the body).

Frame Changes



FRAME CHANGES (Passenger Vehicles)

Frame changes on vehicles which have the identifying number on the frame require an application for corrected title recording the frame change. The application must include the following:

- Application for Texas Certificate of Title, Form 130-U (Fig. 9).
- Evidence of ownership in applicant's name or assigned to applicant covering the vehicle under which the new frame is installed.
- Certificate of Title marked "frame only," bill of sale, or other evidence of ownership covering the frame installed.
- Pencil tracing of the new frame number.
- Rebuilt Affidavit Form VTR-61 (Fig. 4).
- Valid proof of financial responsibility (required only if there is an actual change in ownership or renewal of registration).

The application for corrected title should show the same make, year model, and body style as shown on the applicant's certificate of title covering the vehicle under which the new frame was installed. The vehicle identification number will remain the same as shown on the applicant's certificate of title covering the vehicle under which the new frame is installed unless the vehicle involved is a 1956 or later model Volkswagen Beetle, a 1956 through 1967 model Cadillac, or a 1948 or older model Ford product.

- All Ford products manufactured in the United States (except Ford Jeeps) from March 31, 1932, through the 1948 year models have the vehicle identification number on the frame. If a 1948 or older model Ford product is involved, the vehicle identification number appearing on the new frame is the identification number. The title covering the vehicle from which the new frame was obtained is not required, unless the body of such vehicle is salvaged or destroyed by the applicant.
- All 1956 through 1967 year model Cadillacs have the identification number on the frame. If a 1956 through 1967 year model Cadillac is involved, the vehicle identification number appearing on the new frame is the vehicle identification number. The title covering the vehicle from which the new frame was obtained is not required, unless the body of such vehicle is salvaged or destroyed by the applicant.
- If a frame change occurs on a 1956 or later model Volkswagen beetle, the change must be handled as a body change. The vehicle identification number shown on the Volkswagen frame or floorpan must be shown on the corrected certificate of title recording the body change (refer to "Body Change" section for procedure covering a 1956 or later model Volkswagen, other than transporter model). The title covering the old frame or floorpan is not required, unless such frame or floorpan is salvaged or destroyed by the applicant.

Beginning with 1949 model Ford products, the vehicle identification number is on the body as well as the frame, and the number on the body must be used as the identification number. If a frame change occurs on a 1949 or later model Ford product, a corrected title is still required even though the identifying number on the body of such vehicle remains the same and is recorded as the identification number. In such instances, correction of title is necessary so that microfilm records will reflect the frame change in case it is ever necessary to use the frame number to establish the identity of the vehicle.

1968 and later year model Cadillacs have the identification number on the dash of the body.

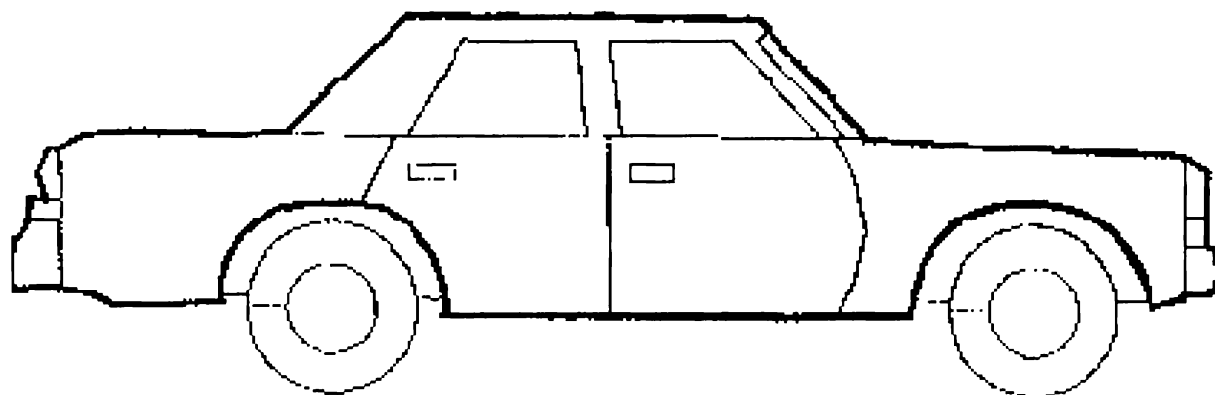
If the remainder of a vehicle from which the frame has been removed has not been disposed of and is to be repaired or sold for salvage, the title should be marked "body only" and used as a bill of sale for the body. For Volkswagen beetles, the title must be used to transfer the Volkswagen floorpan or floorpan and chassis.

A bill of sale executed in Texas is not required to be notarized.

The remark "Reconstructed" will be entered as a part of the "master vehicle record." Therefore, the certificate of title and each successive title issued for such vehicle will have this notation printed thereon in order to inform the subsequent purchaser(s).

- Example 1 - A 1947 Ford frame is installed in a 1946 Ford four door sedan. The vehicle identification number is on the frame and must be recorded as the official identification number. The make, year model, and body style are determined by the body.
- Example 2 - A 1952 Ford frame is installed in a 1952 Mercury Sport Coupe. If the number on the body is intact, it is the official identification number. However, if such number is lost or defaced, an assigned number must be obtained and placed on the body. NOTE: The description of the vehicle, including the vehicle identification number, will remain the same as that recorded on the certificate of title covering the body; however, by filing an application for corrected title, microfilm records will be corrected to reflect the frame change. Such a notation in the microfilm records will be beneficial in case the body number ever becomes lost or defaced and it is necessary to use the frame number as a means of establishing the true identity of the vehicle.

Body Changes



BODY CHANGES (Passenger Vehicles)

1955 and Older Model Vehicles Only (except 1949 and later model Ford products)

A "body change" involving a 1955 or older model vehicle (except a 1949 and later model Ford product) requires a corrected title. The application must include the following:

- Application for Texas Certificate of Title, Form 130-U (Fig. 9).
- Properly assigned certificate of title marked "body only" or other negotiable evidence of ownership, so marked, covering the 1955 or older body installed (if a lien is noted on such title, see below). If sold on a bill of sale, the title number and description of the vehicle from which such "body only" was removed must be shown on the bill of sale; and if such vehicle has been listed on a statement that the title covering such vehicle has been surrendered to this department for cancellation under the provisions of Transportation Code, Chapter 501, Subchapter E, Occupation Code 2302 (see "Frame" on page 2 for additional information).
- A properly assigned certificate of title or title in applicant's name covering the 1955 or older model vehicle upon which the 1955 or older model body was installed.
- Photograph of vehicle.
- Pencil tracing of the number on the body which was installed.
- Certified weight certificate, if the weight shown does not appear to be reasonable.
- Rebuilt Affidavit Form VTR-61 (Fig. 4).
- Valid proof of financial responsibility (required only if there is an actual change in ownership or renewal of registration).

The application for corrected title must show the same make, year model, and body style as shown on the evidence of ownership covering the 1955 or older body installed. The motor number, as shown on the applicant's certificate of title covering the vehicle upon which the new body was installed, must be shown as the identifying number.

If a bill of sale for a component part of a motor vehicle (body, frame, motor) shows a lien thereon, the lien need not be released or carried forward as under the Certificate of Title Law. A lien is valid only against the whole motor vehicle; however, a lien recorded on a title which is used as a bill of sale for a component part must be released or carried forward because such lien was not against a component part.

The remark "Reconstructed" will be entered as a part of the "master vehicle record." Therefore, the certificate of title and each successive title issued for such vehicle will have this notation printed thereon in order to inform the subsequent purchaser(s).

Installation of a Body from a 1956 or Later Model Vehicle or a 1949 or Later Model Ford Product Onto a Different Chassis (Excluding 1956 or Later Model Volkswagen Beetles)

A so-called "body change" involving the installation of a body from a 1956 or later model vehicle or a 1949 or later model Ford product may not be handled as such (all 1956 and later model Volkswagen beetles excluded; see page 24). A certificate of title is required to transfer the body of such a vehicle; and, furthermore, the description appearing on the title covering such a "body" constitutes the complete and legal description of the vehicle as it will appear when such body is installed on another chassis. Consequently, no descriptive change will occur when such a body is installed on another chassis and, therefore, the transaction will be handled as a "chassis change." The application for title must include the following:

- Application for Texas Certificate of Title, Form 130-U (Fig. 9).
- Properly assigned certificate of title covering the body.
- Rebuilt Affidavit, Form VTR-61 (Fig. 4).

- Statement of Fact substantiating that the applicant owned the chassis on which the new body was installed, showing on such statement the description of the vehicle from which the chassis was retained and the title number under which such vehicle was titled. If the body from which the chassis was retained has been junked or destroyed by the applicant, the title covering such vehicle must be marked "body junked - retained chassis only" and attached to the title transaction for cancellation.
- Pencil tracing of the frame number and new body number.
- Certified weight certificate, if the weight shown does not appear to be reasonable.
- Valid proof of financial responsibility (required only if there is an actual change in ownership or renewal of registration).

The application for title must show the same make, year model, body style, and vehicle identification number as shown on the certificate of title covering the body or unitized body and frame combination.

The remark "Reconstructed" will be entered as a part of the "master vehicle record." Therefore, the certificate of title and each successive title issued for such vehicle will have this notation printed thereon in order to inform the subsequent purchaser(s).

NOTE: If the certificate of title covering a "body only" has been surrendered to the department under the provisions of Transportation Code, Chapter 501, Subchapter E, Occupation Code 2302 and such "body only" is transferred on a bill of sale, the above procedure may not be used. In such instances, the rebuilt procedure must be followed.

1956 or Later Year Model Volkswagen Beetles

When a body change occurs on a 1956 or later model Volkswagen beetle and the certificate of title covering the Volkswagen floorpan and chassis, including motor, is in the applicant's name or assigned to him, an application for title must include the following:

- Certificate of title, properly assigned or titled in applicant's name, covering the Volkswagen floorpan and chassis, including motor.
- Bill of sale, title, invoice, or other negotiable evidence marked "body only" covering the body installed and including the body number which appears on such body.
- Pencil tracing of the new body number and the Volkswagen floorpan number.
- Photograph of vehicle.
- Rebuilt Affidavit, Form VTR-61 (Fig. 4).
- Weight certificate, if the weight does not appear to be reasonable as compared to the photograph of the vehicle.
- Valid proof of financial responsibility (required only if there is an actual change in ownership or renewal of registration).

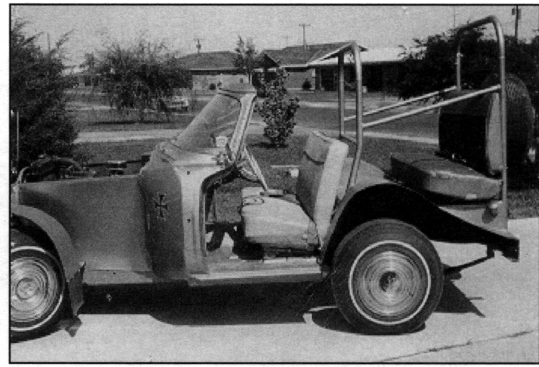
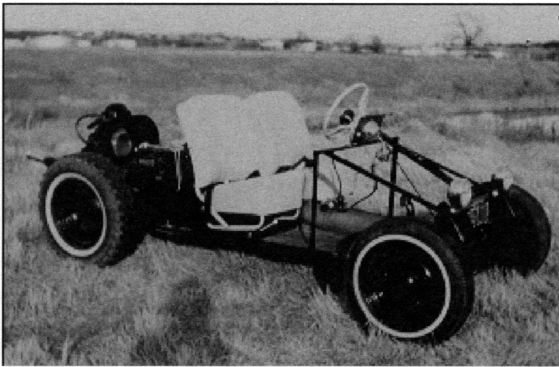
The application for corrected title must show the make, year model, and body style of the body which is installed, and the vehicle identification number which appears on the Volkswagen floorpan.

In the event the "make" is not designated on the evidence of ownership covering the body, such as occurs with some prefabricated bodies, the "make" must be shown on the application as "Assembled," and the body style must be shown as "2D" (2D Sedan), "4D" (4D Sedan), "RD" (Roadster), etc. If the "make" is shown as "Assembled" or if the year model is not designated on the evidence covering the body, the year model must be the year in which the body was installed.

The remark "Reconstructed" will be entered as a part of the "master vehicle record." Therefore, the certificate of title and each successive title issued for such vehicle will have this notation printed thereon in order to inform the subsequent purchaser(s).

- Example 1 - A 1954 Chevrolet two door sedan body is installed on a 1953 Chevrolet frame and motor. The make, year model, and body style are the same as shown on the evidence of ownership covering the 1954 body. The motor number is the same as shown on the title covering the 1953 Chevrolet frame and motor.
- Example 2 - A 1957 Chevrolet four door body is installed on a 1956 Chevrolet chassis frame and motor. The make, year model, body style, and vehicle identification number are the same as shown on the certificate of title covering the body.
- Example 3 - A 1970 Myers Manx prefabricated body is installed on a 1965 Volkswagen floorpan, chassis, and motor. The make, year model, and body style are the same as shown on the evidence of ownership covering the body. The vehicle identification number is the same as shown on the Volkswagen floorpan. In the event a make designation is not shown on the evidence of ownership covering the body, the "make" must be "Assembled" and the "year model" must be the year in which the body is installed.

Stripdown Vehicles



STRIPDOWN VEHICLES

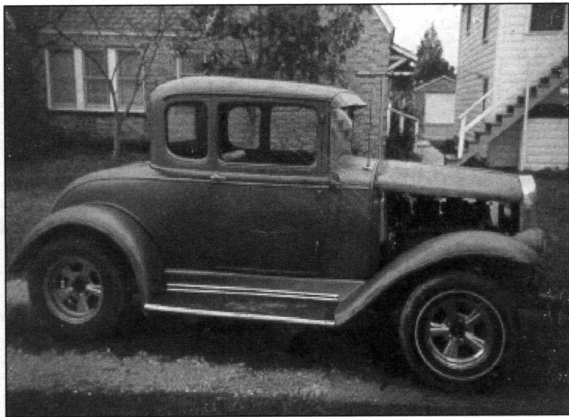
Correction of title is required when a vehicle has been stripped of a portion of its body to an extent that it loses its original identity, resulting in the creation of a dunebuggy or beachbuggy. The application must include the following:

- Application for Texas Certificate of Title, Form 130-U (Fig. 9).
- Properly assigned certificate of title or title in applicant's name covering the vehicle which was stripped.
- Photograph of stripped vehicle.
- Rebuilt Affidavit, Form VTR-61 (Fig. 4).
- Standard of Safety Statement, Form VTR-470 (Fig. 14), or an Identification Certificate, Form VI-30-A (Fig. 1) or VI-30 (Fig. 2).
- Weight certificate, if weight does not appear to be reasonable as compared to the photograph of the vehicle.
- Pencil tracing of the vehicle identification number, if the stripped vehicle is a 1956 or later model or a Ford product manufactured after March 31, 1932 – see below.
- Pencil tracing of the die-stamped motor number, if the stripped vehicle is a 1955 or prior year model (Ford products manufactured after March 31, 1932, excluded) – see below.
- If an assigned number is obtained, the Notice of Assigned Number or Installation of Reassigned Vehicle Identification Number, Form VTR-68-N (Fig. 7).
- If an assigned number is obtained, a photocopy of the Application for Assigned or Reassigned Number, Form VTR-68-A (Fig. 6), with a revision date of 6-97 or later.
- Valid proof of financial responsibility, covering the described vehicle, in the applicant's name
NOTE: Required only if there is an actual change in ownership or renewal of registration. Required only if the vehicle is to be operated on public roads and, therefore, required to be registered.

The application for corrected title must show the make as "Assembled." The year model must be the year in which the vehicle was stripped, and the body style must be "2D" (2D Sedan), "4D" (4D Sedan), etc.

If the vehicle identification number is intact on the vehicle which was stripped, then such number must be shown on the application; otherwise, an assigned number must be obtained. A motor number may not be used in any instance as the identifying number of a stripdown vehicle. Therefore, if the identifying number on the existing vehicle is a motor number, an assigned vehicle identification number must be obtained (see "Assigned and Reassigned Numbers" on page 45).

Rebuilt



Vehicles

REBUILT VEHICLES

A rebuilt vehicle is one that is assembled from the three basic component parts (motor, frame, and body), and such body installed as one of the three component parts represents an established "Make" of vehicle. A certificate of title must be obtained for a rebuilt vehicle, and such vehicle must be registered at the time application for title is filed.

An application for title on a rebuilt vehicle must include the following:

- Application for Texas Certificate of Title, Form 130-U (Fig. 9).
- Bills of sale covering each component part (motor, frame, and body) showing on each respective bill of sale the motor number, frame number, and body number (refer to the Bill of Sale, Form VTR-63, Fig. 5). A certificate of title properly assigned and liens released or a title in the applicant's name must be surrendered as the bill of sale or evidence of ownership for the body installed, except for a body from a 1956 or later model Volkswagen beetle. A body from a 1956 or later model Volkswagen beetle should be transferred on a bill of sale, and the certificate of title should be used to transfer the floorpan (frame) or floorpan and chassis. In the event a Texas or out-of-state certificate of title covering the body or Volkswagen beetle floorpan or floorpan and chassis is not attached to the transaction, the following evidence will be acceptable:
 - ◇ Registration receipt from a nontitle state. Such receipt must be properly assigned or a bill of sale must be attached
 - ◇ If the certificate of title has already been surrendered to the department for cancellation, a bill of sale is acceptable provided certain information is shown on such bill of sale (see "Frame" on page 2 for additional information)
- Rebuilt Affidavit, Form VTR-61 (Fig. 4).
- Pencil tracings of the frame number, body number, and (die-stamped) motor number.
- If an assigned number is obtained, the Notice of Assigned Number or Installation of Reassigned Vehicle Identification Number, Form VTR-68-N (Fig. 7).
- If an assigned number is obtained, a photocopy of the Application for Assigned or Reassigned Number, Form VTR-68-A (Fig. 6), with a revision date of 6-97 or later.
- Photograph of vehicle.
- Weight certificate, if the weight does not appear to be reasonable as compared to the photograph of the vehicle.
- In lieu of a VIN inspection by a law enforcement officer, a pencil tracing of the VIN may be submitted. If a pencil tracing cannot be made, a Statement of Physical Inspection, Form VTR-270 (Fig. 11), must be submitted.
- Identification Certificate, Form VI-30-A (Fig. 1) or Form VI-30 (Fig. 2), showing that the vehicle has been safety inspected. This inspection is required even though the vehicle may already display a valid inspection certificate which was issued prior to rebuilding the vehicle.
- Valid proof of financial responsibility, covering the described vehicle, in the applicant's name.

The make, year model, and body style will be determined by the make, year model, and body style of the body installed as one of the three component parts. If the rebuilt vehicle is a 1956 or later year model or if the body was manufactured by the Ford Motor Company after March 31, 1932, the manufacturer's vehicle identification number will be the official identification number for the vehicle. If the rebuilt vehicle is a 1955 or prior year model or if the body was manufactured by the Ford Motor Company prior to March 31, 1932, the motor number (die-stamped on the motor block) will be the official identifying number of the vehicle. In the event the vehicle identification number or motor number is not intact on the rebuilt vehicle, a Texas assigned vehicle identification number or motor number must be obtained.

Generally, a vehicle with a unitized body and frame will not be involved in the "Rebuilt" procedure, unless the title covering such vehicle has previously been surrendered to the department for cancellation. In this instance, the "Rebuilt" procedure will apply and a single bill of sale covering the unitized body and frame along with a bill of sale covering the engine must support the transaction. The bill of sale covering the unitized body and frame must contain a statement that the title has been surrendered for cancellation, including the description of the vehicle, title number under which the vehicle was titled, the salvage vehicle dealer and the date on which the title was surrendered.

The remark "Reconstructed" will be entered as a part of the "master vehicle record." Therefore, the certificate of title and each successive title issued for such vehicle will have this notation printed thereon in order to inform the subsequent purchaser(s).

Example 1 - A 1950 Chevrolet two door sedan body is installed on a 1949 Chevrolet frame. The Chevrolet body determines the make of the rebuilt as Chevrolet, and the year model and style of the body are also determined by the body. Since a Ford motor was installed, a motor number was assigned because 1955 and older Chevrolets have the identifying number of the vehicle die-stamped on the motor. "Rebuilt" is shown as the previous owner, as the assembling or rebuilding of the three component parts constitutes or, in fact, creates a vehicle, and there could be no previous owner.

Example 2 - A 1956 Chevrolet two door body is installed on a 1955 Chevrolet frame and a 1955 Oldsmobile motor. This "rebuilt vehicle" is a 1956 model because the year model of the body determines the year model of the vehicle. Since it is a 1956 model, the identification number of the body is the vehicle identification number.

REBUILT SALVAGE MOTOR VEHICLES

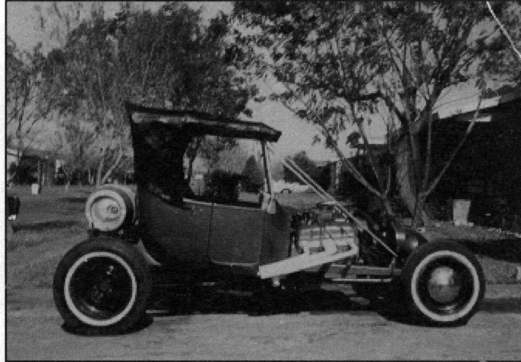
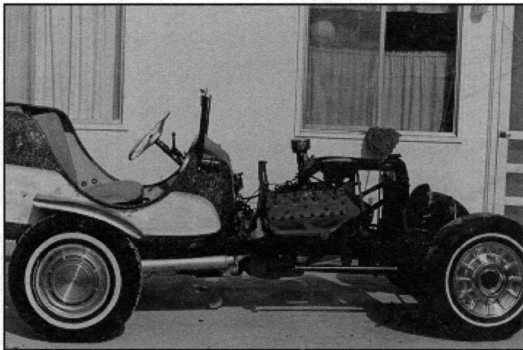
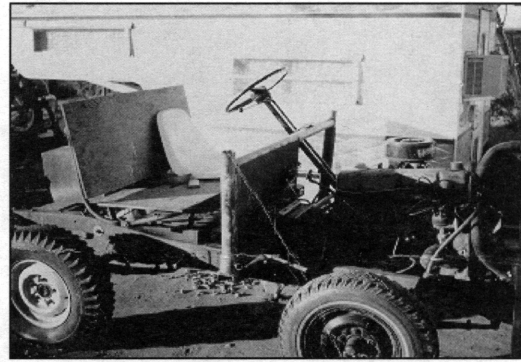
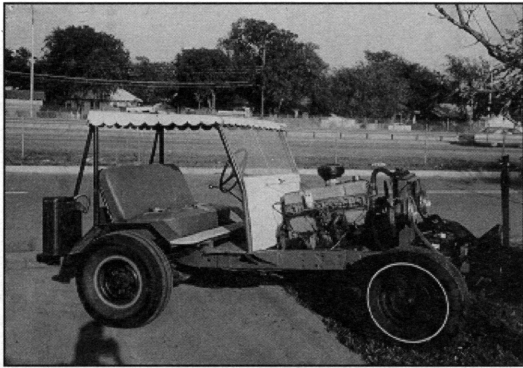
The appropriate "Rebuilt Salvage" remark will be indicated on a title when a salvage motor vehicle is rebuilt and will be carried forward upon subsequent transfer when one of the following evidence of ownership types is surrendered:

- A Texas Salvage Certificate.
- A Texas Salvage Certificate of Title issued prior to September 1, 2003.
- A Texas Salvage Vehicle Title.
- A Texas Nonrepairable Certificate of Title issued prior to September 1, 2003.
- A comparable salvage certificate or salvage certificate of title issued by another jurisdiction.

Vehicles issued any of the following documents **may not** be rebuilt:

- A Texas Nonrepairable Vehicle Title issued on or after September 1, 2003.
- An out-of-state ownership document that indicates that the motor vehicle is nonrepairable, junked for parts or dismantling only, or may not be rebuilt in the jurisdiction that issued the ownership document.
- A Certificate of Authority to Dispose of a Motor Vehicle (COA).

Assembled Vehicles



ASSEMBLED VEHICLES

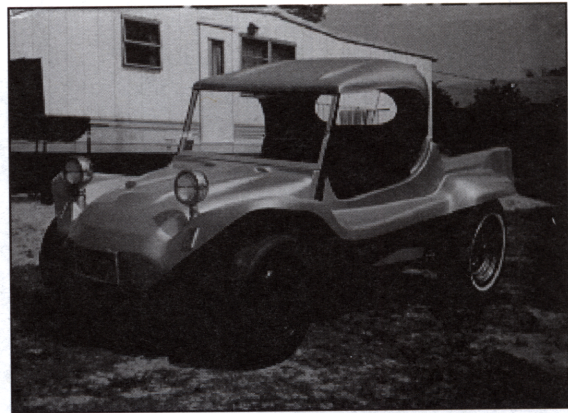
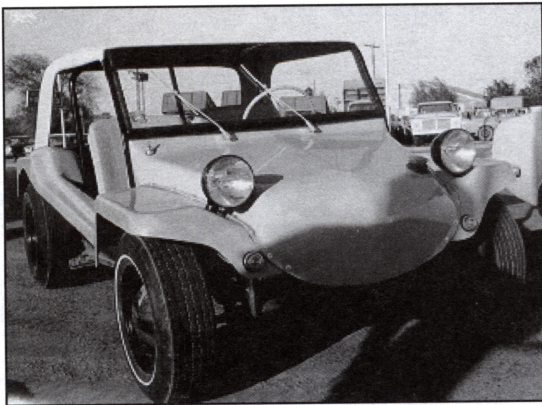
An assembled vehicle is one that is assembled from the three basic component parts (motor, frame, and body), and such body installed as one of the three component parts does not resemble or represent an established "make" of vehicle. A certificate of title must be obtained for an "assembled" vehicle, and such vehicle must be registered at the time of filing the application for title. An application for title on an assembled vehicle must include the following:

- Application for Texas Certificate of Title, Form 130-U (Fig. 9).
- Bills of sale covering each component part (motor, frame, and body) showing on each respective bill of sale the motor number, frame number, and body number (refer to the Bill of Sale, Form VTR-63, Fig. 9). A certificate of title properly assigned and liens released or a title in the applicant's name must be surrendered as the bill of sale or evidence of ownership for the body installed, except for a body from a 1956 or later model Volkswagen beetle. A body from a 1956 or later model Volkswagen beetle should be transferred on a bill of sale, and the certificate of title should be used to transfer the floorpan (frame) or floorpan and chassis. In the event a Texas or out-of-state certificate of title covering the body or Volkswagen beetle floorpan or floorpan and chassis is not attached to the transaction, the following evidence will be acceptable:
 - ◇ Registration receipt from a nontitle state. Such receipt must be properly assigned or a bill of sale must be attached
 - ◇ If the certificate of title has already been surrendered to the department for cancellation, a bill of sale is acceptable provided the bill of sale contains a statement that the title has been surrendered for cancellation, including the description of the vehicle, title number under which the vehicle was titled, the salvage vehicle dealer and the date on which the title was surrendered
- Standard of Safety Statement, Form VTR-470 (Fig. 14), or Identification Certificate, Form VI-30-A (Fig. 1) or VI-30 (Fig. 2).
- Rebuilt Affidavit, Form VTR-61 (Fig. 4).
- Pencil tracings of the frame number, body number, and (die-stamped) motor number.
- If an assigned number is obtained, the Notice of Assigned Number or Installation of Reassigned Vehicle Identification Number, Form VTR-68-N (Fig. 7).
- If an assigned number is obtained, a photocopy of the Application for Assigned or Reassigned Number, Form VTR-68-A (Fig. 6), with a revision date of 6-97 or later.
- Photograph of vehicle.
- Weight certificate, if the weight does not appear to be reasonable as compared to the photograph of the vehicle.
- In lieu of a VIN inspection by a law enforcement officer, a pencil tracing of the VIN may be submitted. If a pencil tracing cannot be made, a Statement of Physical Inspection, Form VTR-270 (Fig. 11), must be submitted.
- Valid proof of financial responsibility, covering the described vehicle, in the applicant's name.
- If a homemade body or frame is used, a statement of fact is required. The statement of fact must set forth where, when, and how the body or frame was constructed and from whom the materials or various parts were procured. A court order establishing ownership is not required because no vehicle identification number ever existed on the homemade body or frame.

The make of such vehicles must be "assembled." The year model must be the year in which the vehicle was assembled, and the body style must be "2D" (2D Sedan), "4D" (4D Sedan), "RD" (Roadster), etc. The valid manufacturer's vehicle identification number intact on the assembled vehicle must be used as the vehicle identification number. If the assembled vehicle has no manufacturer's vehicle identification number, then a Texas assigned vehicle identification number must be obtained. A motor number may not be used in any instance as the identifying number on an assembled vehicle.

The previous owner must be shown as "assembled" because the assembling of the three (3) component parts is actually the beginning of a vehicle; therefore, there could be no previous owner.

Assembled Vehicles Using A Manufactured Prefabricated Body



ASSEMBLED VEHICLE USING A MANUFACTURED PREFABRICATED BODY

When the body installed as one of the three component parts (motor, frame, and body) of an assembled vehicle is a manufactured prefabricated body, such as Meyers Manx, Aztec, Empi Sportster, etc., the application for title must include the following:

- Application for Texas Certificate of Title, Form 130-U (Fig. 9).
- Manufacturer's certificate, invoice, or bill of sale covering the prefabricated body installed.
- Bills of sale covering other component parts assembled (frame and motor). If a Volkswagen beetle floorpan or floorpan and chassis is used, any outstanding title (or registration receipt, if nontitle state) covering the vehicle from which such floorpan or floorpan and chassis was removed must be used as a bill of sale or evidence of ownership covering such floorpan or floorpan and chassis; or the certificate of title must have already been surrendered for cancellation, in which case a bill of sale may be used. The bill of sale must contain a statement that the title has been surrendered for cancellation, including the description of the vehicle, title number under which the vehicle was titled, the salvage vehicle dealer and the date on which the title was surrendered.
- Rebuilt Affidavit Form VTR-61 (Fig. 4).
- Pencil tracing of the frame number, body number, and die-stamped motor number.
- If an assigned number is obtained, the Notice of Assigned Number or Installation of Reassigned Vehicle Identification Number, Form VTR-68-N (Fig. 7).
- If an assigned number is obtained, a photocopy of the Application for Assigned or Reassigned Number, Form VTR-68-A (Fig. 6), with a revision date of 6-97 or later.
- Photograph of vehicle.
- Standard of Safety Statement, Form VTR-470 (Fig. 8), or Identification Certificate, Form VI-30-A (Fig. 1) or Form VI-30 (Fig. 2).
- Weight certificate, if the weight does not appear to be reasonable as compared to the photograph of the vehicle.
- Valid proof of financial responsibility, covering the described vehicle, in the applicant's name.

The description of vehicle must be indicated as follows:

Make: The same make as shown on the evidence of ownership covering the prefabricated body. If no make designation is shown on the evidence, the make must be "Assembled."

Year Model: The same as shown on the evidence of ownership covering the prefabricated body. If no year model designation is shown or if the make of vehicle is "Assembled," the year in which the vehicle is assembled will determine the year model.

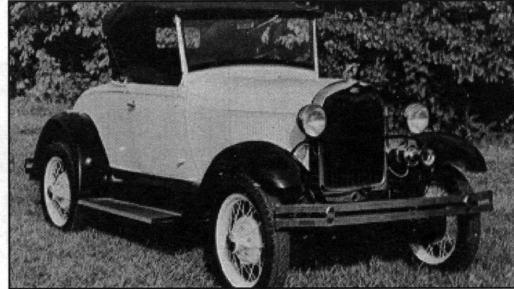
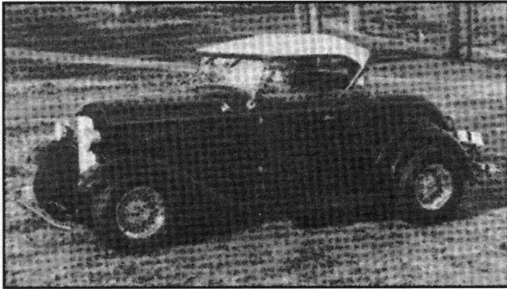
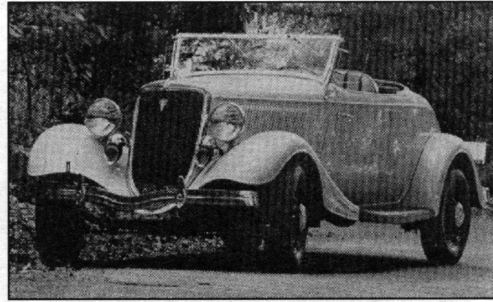
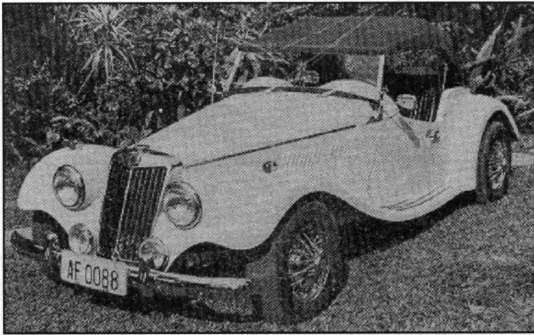
Body Style: "2D" (2D Sedan), "4D" (4D Sedan), "RD" (Roadster), etc.

VIN: If a Volkswagen beetle floorpan or floorpan and chassis is used, the vehicle identification number appearing on the floorpan must be shown as the vehicle identification number; or if the frame or frame and chassis used is other than a Volkswagen beetle floorpan or floorpan and chassis, the manufacturer's vehicle identification number affixed to the prefabricated body must be shown. If no manufacturer's vehicle identification number is affixed to the body or Volkswagen floorpan, a Texas assigned vehicle identification number must be obtained.

Previous Owner: "Assembled"

NOTE: If the certificate of title covering a 1956 or later model Volkswagen beetle floorpan and chassis, including motor, is in the applicant's name or assigned to him and a "reconstructed only" is involved, the procedure for a body change involving a 1956 or later year model Volkswagen Beetle may be used (see page 24). When using this procedure, if a new body is installed upon a currently registered vehicle, the registration may be retained.

Replicas



REPLICA

ASSEMBLED VEHICLE USING A MANUFACTURED PREFABRICATED BODY REPRESENTING AN ESTABLISHED MAKE OF A PREVIOUS YEAR MODEL VEHICLE

When the body utilized on an assembled vehicle is a replica of an established make of a previous year model vehicle, an application for title must be supported by the following:

- Application for Texas Certificate of Title, Form 130-U (Fig. 9).
- Manufacturer's certificate, invoice, or bill of sale covering the prefabricated body installed.
- Bills of sale covering other component parts assembled (frame and motor). If a Volkswagen beetle floorpan or floorpan and chassis is used, any outstanding title (or registration receipt, if nontitle state) covering the vehicle from which such floorpan or floorpan and chassis was removed must be used as a bill of sale or evidence of ownership covering such floorpan or floorpan and chassis; or the certificate of title must have already been surrendered for cancellation, in which case a bill of sale may be used. The bill of sale must contain a statement that the title has been surrendered for cancellation, including the description of the vehicle, title number under which the vehicle was titled, the salvage vehicle dealer and the date on which the title was surrendered.
- Rebuilt Affidavit Form VTR-61 (Fig. 4).
- Pencil tracing of the frame number, body number, and die-stamped motor number.
- If an assigned number is obtained, the Notice of Assigned Number or Installation of Reassigned Vehicle Identification Number, Form VTR-68-N (Fig. 7).
- If an assigned number is obtained, a photocopy of the Application for Assigned or Reassigned Number, Form VTR-68-A (Fig. 6), with a revision date of 6-97 or later.
- Photograph of vehicle.
- Standard of Safety Statement, Form VTR-470 (Fig. 14), or Identification Certificate, Form VI-30-A (Fig. 1) or Form VI-30 (Fig. 2).
- Weight certificate, if the weight does not appear to be reasonable as compared to the photograph of the vehicle.
- Valid proof of financial responsibility, covering the described vehicle, in the applicant's name.

The description of the vehicle must be indicated as follows:

Make: "Assembled"

Year Model: Year in which assembled

Body Style: "2D" (2D Sedan), "4D" (4D Sedan), "RD" (Roadster), etc.

VIN: If a Volkswagen beetle floorpan or floorpan and chassis is used, the vehicle identification number appearing on the floorpan must be shown as the vehicle identification number; or if the frame or frame and chassis used is other than a Volkswagen beetle floorpan or floorpan and chassis, the manufacturer's vehicle identification number, if any, affixed to the prefabricated body must be shown. If no manufacturer's vehicle identification number is affixed to the body or Volkswagen floorpan, a Texas assigned vehicle identification number must be obtained.

Previous Owner: "Assembled"

The remark "REPLICA: Year Make" will appear on the certificate of title (Example: REPLICA: 1929 Ford).

NOTE: The assembled "replica" vehicle must be registered at the time the application for title is filed. If a body change only is involved on a currently registered 1956 or later model Volkswagen beetle and the title covering the floorpan and chassis, including motor, is in the applicant's name or assigned to him, the current registration may be retained.

REPLICA

NEW VEHICLE BUILT BY A MOTOR VEHICLE MANUFACTURER AS A REPLICA OF A PREVIOUS YEAR, MAKE, AND MODEL OF VEHICLE

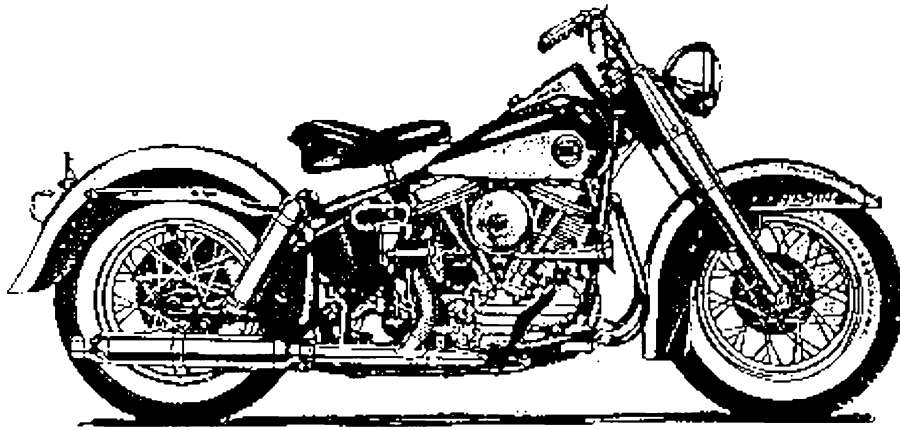
When a replica of a previous year, make, and model of vehicle is built as a new vehicle by a motor vehicle manufacturer, an application for title must include the following:

- Application for Texas Certificate of Title, Form 130-U (Fig. 9).
- Manufacturer's Certificate of Origin.
- Valid proof of financial responsibility, covering the described vehicle, in the applicant's name.

The make, year model, body style, and vehicle identification number will be the same as shown on the manufacturer's certificate covering the vehicle.

The remark "REPLICA: Year Make" will appear on the certificate of title (Example: REPLICA: 1929 Ford).

Motorcycles



MOTORCYCLES

1971 and Subsequent Year Model Motorcycles

Beginning with 1971 year models, the frame number must be shown as the vehicle identification number on all applications for certificate of title covering 1971 and subsequent year model motorcycles; and thereafter, the certificates of title issued for 1971 and subsequent year model motorcycles must follow such vehicles' frames. Therefore, a certificate of title is required to transfer the ownership of all 1971 and subsequent year model motorcycle frames. A bill of sale may be used to transfer the ownership of all 1971 and subsequent year model motorcycle motors.

1970 and Prior Year Model Motorcycles

1970 and prior year model motorcycles were titled using either the motor or frame number as the identifying number. When the component parts of a motorcycle (motor and frame) are disassembled and sold separately, the certificate of title covering such vehicle must be surrendered as the bill of sale for the component part on which is located the identifying number under which the vehicle was titled. A bill of sale may be used to sell the remaining component part, and such bill of sale must show the description of the vehicle from which the component part was removed and the title number under which such vehicle was titled. Also, the bill of sale must contain a statement, such as "This motor was removed from a vehicle which was titled under the frame number," thereby indicating that the component part was not titled under its identification number and that the title is therefore not required. In the event the frame number and motor number are identical, the certificate of title must be used to transfer ownership of the frame.

In the event it is necessary for the applicant to assign his certificate of title to transfer the component part under which the vehicle is titled but the remaining component part is to be retained for further use, the applicant may submit a statement of fact executed on Rebuilt Affidavit, Form VTR-61 (Fig. 4), or otherwise substantiating the fact that he owned, for example, the motor and that the certificate of title recorded the frame number and was used to transfer the ownership of such frame. The affidavit must show the description of the vehicle from which the motor was removed and the title number under which such vehicle was titled.

Rebuilt and Assembled Motorcycles

The following must be included in any application for title covering a motorcycle when the transaction involves a change of either the motor or frame or the assembling of both:

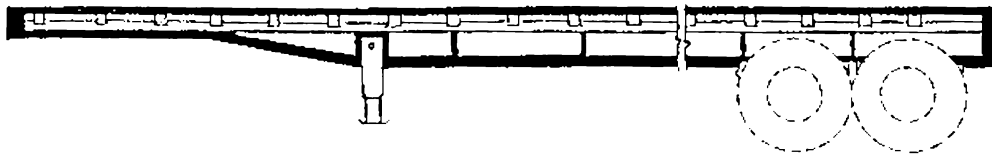
- Application for Texas Certificate of Title, Form 130-U (Fig. 9).
- Evidence of ownership covering the motor and frame. Depending on the year model of the motorcycle (as indicated above), such evidence may be a certificate of title, bill of sale, or an affidavit establishing ownership in the applicant's name. Any bill of sale or an affidavit must show the identification number of the component part being transferred; and it must also show the description of the vehicle from which such component part was removed and the title number under which such vehicle was titled.
- Pencil tracing of both the motor number and the frame number of the vehicle involved, regardless of whether the change of one or the other or the assembling of both has occurred, indicating on each pencil tracing whether such pencil tracing is of the motor number or frame number. This is necessary to ensure that the proper title record is located, since title may have been established under either number.
- Rebuilt Affidavit Form VTR-61 (Fig. 4), showing thereon a detailed explanation as to what was done in relation to the changing or assembling of component parts of the vehicle for which title is sought.
- Photograph of the vehicle, if the evidence covering the motor and the evidence covering the frame is assigned to the applicant.
- If an assigned number is obtained, the Notice of Assigned Number or Installation of Reassigned Vehicle Identification Number, Form VTR-68-N (Fig. 7).
- If an assigned number is obtained, a photocopy of the Application for Assigned or Reassigned Number, Form VTR-68-A (Fig. 6), with a revision date of 6-97 or later.

A rebuilt or assembled motorcycle is one that is assembled from the two component parts (motor and frame). The frame number must be shown as the vehicle identification number on all motorcycles rebuilt or assembled in 1971 and subsequent years. If an identifying number was not placed on the frame by the manufacturer or if the manufacturer's identification number on the frame has been removed, changed, or obliterated, an assigned vehicle identification number must be obtained.

The certificate of title for a 1971 or subsequent year model motorcycle must cover the frame; and the certificate of title for a 1970 or prior year model motorcycle may cover either the motor or the frame, depending on whether the vehicle was titled under the motor number or the frame number. Therefore, the following situations will occur when a component part is changed or when a motorcycle is assembled:

- A title in the name of the applicant is presented to the tax collector covering the frame (titled under frame number), and a bill of sale or an assigned certificate of title recording the motor number is presented as evidence for the motor. In such instances, an application for corrected title must be filed to record the "reconstructed" remark. The application must show the same vehicle description as recorded on the title covering the frame. Even though the vehicle description will be unchanged on the subsequent title issued, microfilm records will be corrected to reflect the new motor number of the motor installed. If an assigned certificate of title is used as a bill of sale for a motor, the title should be marked "motor only" and attached to the title transaction. Such title will then be canceled (see page 45 for supporting evidence required).
- A title in the name of the applicant is submitted for the motor, and a bill of sale is surrendered for the frame. In this instance, the transaction will be handled as a frame change, and an application for corrected title must be filed to correct the description of vehicle. The make, year model, and identifying number must be the same as shown on the frame (see page 45 for supporting evidence required).
- A title in the name of the applicant is submitted covering the motor, and an assigned certificate of title is surrendered for the frame. In this case, the title covering the frame must be transferred into the applicant's name. The transaction must be handled as a "reconstructed," and title covering the motor should be marked "Retained Motor Only" and attached to the transaction for cancellation (see page 45 for supporting evidence required).
- If the evidence of ownership covering each component (motor and frame) is assigned to the applicant, the transaction will be handled as a "Rebuilt" or "Assembled." A photograph of the vehicle must be attached to the title transaction; and if the photograph reveals that the finished product represents an established "make" of motorcycle, the application for title will be processed as a "Rebuilt" showing the make, year model, and identification number of the frame. If the photograph reveals that the finished product does not represent an established "make" of motorcycle or if the frame was not manufactured by an established motorcycle manufacturer, the make must be shown as "Assembled" and the year model shown as the year in which the vehicle was assembled.

Trailers & Semitrailers



TRAILERS AND SEMITRAILERS

New Body (Bed and Frame)

When a trailer or semitrailer is wrecked or destroyed, many times the only part that is reusable is the axle assembly. When a trailer or semitrailer is built using a newly constructed body (bed and frame) and the axle assembly from a wrecked or destroyed trailer or semitrailer, the finished product is an entirely different vehicle and should be registered and titled as such. An application for title must include the following:

- Application for Texas Certificate of Title, Form 130-U (Fig. 9).
- Manufacturer's certificate, invoice, or bill of sale covering body (bed and frame) used.
- Title covering trailer or semitrailer from which the axle assembly was retained or other valid evidence of ownership covering the axle assembly.
- Rebuilt Affidavit Form VTR-61 (Fig. 4).
- Weight certificate.
- Photograph.

The make and year model of the body (bed and frame) must be the same as shown on the manufacturer's certificate, invoice, or bill of sale covering the body. If a make designation does not appear on both the trailer body and the evidence issued, the make must be "Assembled." If the year model is not shown on the evidence issued for the body or if the make of the trailer is "Assembled," the year in which the vehicle is assembled will determine the year model. The vehicle identification number stamped on the body and recorded on the evidence of ownership issued must be utilized provided the manufacturer has a designated make and a valid vehicle identification number. If no valid vehicle identification number is affixed to the body or if the make of vehicle is "Assembled," then an assigned number must be secured (see "Assigned and Reassigned Numbers" on page 45). The body style must be shown as "FB" (Flatbed), "LB" (Lowboy), etc.

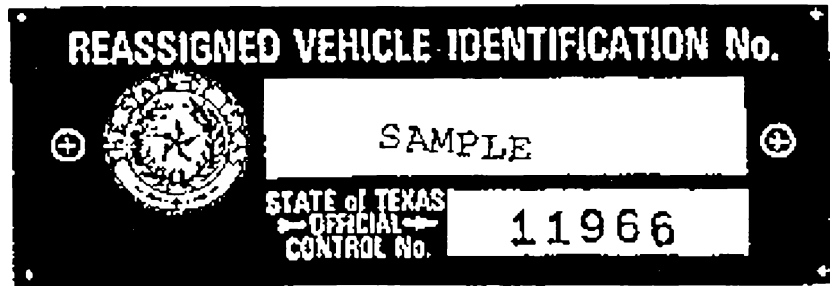
If the make of vehicle shown is that designated by the manufacturer of the body, the remark "Reconstructed" will appear on the certificate of title.

Homemade or Shopmade Body (Bed and Frame)

When a trailer or semitrailer is built using a body (bed and frame) that has been homemade or shopmade for the owner to his specifications, and the axle assembly from a wrecked or destroyed trailer or semitrailer, the application for title must include the following:

- Application for Texas Certificate of Title, Form 130-U (Fig. 9).
- Prescribed Form for Affidavit of Ownership for Homemade Trailer, Semitrailer, or Travel Trailer, Form VTR-305-A (Fig. 13), executed by the person assembling the trailer or semitrailer. If this form indicates someone other than the applicant as the builder, and if the trailer or semitrailer was built under contract between the parties, an affidavit by the owner to that effect must also be attached.
- Title covering trailer or semitrailer from which the axle assembly was retained or other valid evidence of ownership covering the axle assembly.
- Notice of Assigned Number or Installation of Reassigned Vehicle Identification Number, Form VTR-68-N (Fig. 7).
- Photocopy of the Application for Assigned or Reassigned Number, Form VTR-68-A (Fig. 6), with a revision date of 6-97 or later.
- Rebuilt Affidavit Form VTR-61 (Fig. 4).
- Weight certificate.
- Photograph.

Assigned & Reassigned Numbers



ASSIGNED AND REASSIGNED NUMBERS

All motor vehicles, house trailers, trailers, and semitrailers which are required to be titled under the provisions of the Certificate of Title Act are also required to have an identification number affixed to or imprinted thereon. Identification numbers are discussed in detail in "Recognized Vehicle Identification Numbers and Acceptable Evidence of Ownership."

A person who has been determined to be the rightful owner of a motor vehicle or part of a motor vehicle that has had the serial number, the motor number, or the manufacturer's vehicle identification number removed, changed, or obliterated may make application for an assigned identification number. Upon being presented with a properly executed application supported by satisfactory evidence of ownership, the vehicle identification number which was originally placed on the vehicle by the manufacturer will be reissued or an assigned vehicle identification number, motor number, serial number, or component part number will be issued. The fee for the issuance of such numbers is two dollars (\$2).

In any instance when a vehicle does not have a valid manufacturer's vehicle identification number, the County Tax Assessor-Collector is not authorized to accept an application for title and/or registration until such time as an identifying number has been reissued or assigned.

Rightful Owner

The applicant will be recognized as the rightful owner of a vehicle, and no further determination will be made, if the identification number recorded on the evidence of ownership submitted by the applicant ties in with the true identification number affixed to the vehicle or component part for which the assigned number is applied. This determination, as a general rule, will be arrived at through a comparison of the evidence of ownership submitted by the applicant against the assigned number application and the inspection report executed by a member of the Motor Vehicle Theft Service (MVTS) of the Texas Department of Public Safety (DPS), member of the National Insurance Crime Bureau (NICB), or member of an established vehicle theft unit of a Texas law enforcement agency. In the event the identification number shown on the evidence of ownership submitted cannot be tied in with the true identification number on the vehicle or component part and the true identity of such vehicle insofar as ownership is concerned, cannot, therefore, be determined, a court order from a court of competent jurisdiction determining ownership must be attached to the application before an assigned number may be issued.

If the inspection report completed by law enforcement or National Insurance Crime Bureau (NICB) indicates that there is no identification number for a vehicle (such as a dunebuggy with a homemade frame made of pipe), and the vehicle was not seized by law enforcement, a court order is not required. A court order is required if an existing identification number has been removed, changed, or obliterated.

A Justice of the Peace can award and order ownership to a vehicle only if done so in accordance with Chapter 47, Code of Criminal Procedures, and if the vehicle is alleged to have been stolen.

Reissue of Manufacturer's Vehicle Identification Number

If the vehicle identification number on a Ford product manufactured since March 31, 1932, or on any other 1956 or later year model passenger car, truck, trailer, or semitrailer has been removed, changed, or obliterated, the original manufacturer's vehicle identification number will be reissued, provided such number can be verified by a member of the Motor Vehicle Theft Service (MVTS) of the Texas Department of Public Safety (DPS), National Insurance Crime Bureau (NICB), or member of an established vehicle theft unit of a Texas law enforcement agency.

Application to reissue the original manufacturer's vehicle identification number must be made on the Application for Assigned or Reassigned Number, Form VTR-68-A (Fig. 6), which is a combined application and inspection report. The inspection report must be completed by a member of the Motor Vehicle Theft Service (MVTS) of the Texas Department of Public Safety (DPS), member of the National Insurance Crime Bureau (NICB), or member of an established vehicle theft unit of a Texas law enforcement agency.

If the manufacturer's vehicle identification number is verified, the application, evidence of ownership, and the vehicle must be taken to the nearest Texas Department of Transportation (TxDOT) Vehicle Titles and Registration Division (VTR) regional office for issuance and installation of the reassigned number. A Texas vehicle identification number decal bearing the same vehicle identification number as originally placed on the

vehicle by the manufacturer will be affixed to the vehicle by a representative of the department. Such numbers will be mounted upon the left doorpost of the vehicle. After the reassigned number has been installed, the owner must sign a Notice of Assigned Number or Installation of Reassigned Vehicle Identification Number, Form VTR-68-N (Fig. 7), acknowledging that the reassigned number was actually installed on the vehicle.

Reassigned Numbers for Trailers, Semitrailers, and House (Travel) Trailers

For trailers, semitrailers, and house (travel) trailers on which the manufacturer's serial number has been removed, changed, or obliterated, the applicant must take the completed Application for Assigned or Reassigned Number Form VTR-68-A (Fig. 6), the \$2 fee, and the trailer, semitrailer, or house (travel) trailer to the nearest VTR regional office. On trailers and semitrailers, the reassigned VIN decal will be affixed to the permanent part of the trailer on the lower front right side. On house (travel) trailers, the reassigned VIN decal will be affixed on the right front of the frame, on an open part and in an accessible place which extends beyond the body.

Correction of title is not necessary when the original manufacturer's vehicle identification number is reissued by the department. However, if the evidence of ownership to the vehicle is assigned to the applicant, an application for title must be filed with the applicant's County Tax Assessor-Collector after the reassigned number is installed.

Assigned Vehicle Identification Numbers (TEX Prefix Numbers)

Texas Assigned Vehicle Identification Numbers (TEX Prefix Numbers) are issued for 1956 and later model motor vehicles and Ford products manufactured since March 31, 1932, on which no identification number was ever affixed by the manufacturer or on which the original manufacturer's vehicle identification number has been removed, changed, or obliterated and the true identification number cannot be verified, provided ownership is determined in the name of the applicant. Such numbers are also issued for all assembled vehicles which require assigned numbers and for motorcycles. Assigned vehicle identification numbers will consist of the prefix "TEX" followed by six digits and must be die-stamped on the vehicle in a location prescribed by the department (see below).

Applications for assigned vehicle identification numbers must be made on the Application for Assigned or Reassigned Number, Form VTR-68-A (Fig. 6). The inspection report provided on this form must be completed in full by a member of the Motor Vehicle Theft Service (MVTS) of the Texas Department of Public Safety (DPS), member of the National Insurance Crime Bureau (NICB), or member of an established vehicle theft unit a Texas law enforcement agency.

If the manufacturer's vehicle identification number has been removed, changed, or obliterated and the true identity of such vehicle cannot be determined by the inspecting officer, a court order will be required to establish ownership (see "Rightful Owner" on page 45).

The Form VTR-68-A (Fig. 6), (if required, copy of the court order establishing ownership in the applicant's name) and the \$2 fee may be mailed or submitted in person to the nearest VTR regional office. Upon approval of the application, a Notice of Assigned Number or Installation of Reassigned Vehicle Identification Number, Form VTR-68-N (Fig. 7), will be forwarded to the applicant along with a copy of the completed application. The evidence which accompanied the application will be returned to the applicant.

The assigned number appearing on the Form VTR-68-N (Fig. 7), must be die-stamped on the vehicle as follows:

- The number must be die-stamped on the left front doorpost of the vehicle.
- If the above location is inaccessible due to the construction of the vehicle, as in the case of some assembled or stripped down vehicles, the number must be die-stamped on a portion of the frame forward of the passenger compartment on the driver's side of the vehicle.
- If the vehicle is a Volkswagen or if a Volkswagen floorpan was used in the vehicle construction, the assigned number must be die-stamped on the frame tunnel in the vicinity where the manufacturer's vehicle identification number was located.

- If an assigned number is issued to a motorcycle, such number must be die-stamped on the frame down tube near the steering head adjacent to the assigned number decal.

NOTE: In no instance shall an assigned number be die-stamped in the space where the original number appeared.

After the assigned number has been die-stamped on the vehicle and the Form VTR-68-N (Fig. 7), is signed by both the owner and the garage man who die-stamped the number on the vehicle, the owner must file an application for title with his County Tax Assessor-Collector's office (see "Filing an Application for Certificate of Title," on page 50).

Assigned Component Part Numbers

An assigned component part number will be issued to any person who has been determined to be the rightful owner of any motor vehicle component part (motor, transmission, frame, or body) on which the manufacturer's identification number has been removed, changed, or obliterated. A distinctive type number is assigned to each component part, and such numbers are to be die-stamped on such components in a location prescribed by the department (see below).

The Application for Assigned or Reassigned Number, Form VTR-68-A (Fig. 6), must be executed when applying for an assigned component part number. The application, together with evidence of ownership for the component part and the \$2 fee, may be mailed or presented in person to the nearest VTR regional office. The inspection report provided on the application must be completed by a member of the Motor Vehicle Theft Service (MVTS), of the Department of Public Safety (DPS), a member of the National Insurance Crime Bureau (NICB), or a member of an established vehicle theft unit of a Texas law enforcement agency. The application must be supported by a bill of sale, invoice, title, or other appropriate evidence of ownership covering the component for which an assigned number is applied.

If the identity of a component part on which an identifying number has been removed, changed, or obliterated and the true identity of such component part cannot be determined insofar as ownership is concerned, a court order establishing ownership must accompany the Form VTR-68-A (Fig. 6) (see "Rightful Owner" on page 45).

An application for an assigned component part number will not be approved if an identifying number was not originally placed on the component by the manufacturer, unless the identifying number of such component part constitutes the motor vehicle identification number of a particular vehicle. With respect to motorcycle motors, however, an assigned component part number may be issued in cases when no identification number was originally placed on the component by the manufacturer even though such number does not constitute a vehicle identification number (see "Assigned Numbers for Motorcycles" on page 48).

Upon approval of the application, a Notice of Assigned Number or Installation of Reassigned Vehicle Identification Number Form VTR-68-N (Fig. 7), and a copy of the completed application will be forwarded to the applicant. The Form VTR-68-N (Fig. 7), will indicate the number assigned by the department. The following illustrates the types of component part numbers assigned and the location on the components where the numbers are to be die-stamped:

Motor - the number assigned will consist of the prefix "T" followed by six digits and must be die-stamped on the engine block.

Transmission - the number assigned will consist of the prefix "TM" followed by five digits and the suffix "TX." Such numbers must be die-stamped on the lower mounting-lip of the transmission case.

Frame - the number assigned will consist of the prefix "F" followed by five digits and the suffix "TX." Such numbers must be die-stamped on the right front of the frame near the front axle.

Body - the number assigned will consist of the prefix "B" followed by five digits and the suffix "TX." Such numbers must be die-stamped on the left front doorpost. Assigned body numbers are issued only in instances when such numbers do not constitute the motor vehicle identification number.

After the assigned component number has been die-stamped on the component part, the Form VTR-68-N (Fig. 7), must be signed by the owner, and the notice must be retained by the owner with the ownership documents.

Correction of title is not necessary when an assigned component part number is issued unless the identifying number on such component constitutes the motor vehicle identification number of a particular vehicle (see paragraph below).

The motor number is designated as the motor vehicle identification number on all 1955 and prior year model motor vehicles except Ford products manufactured since March 31, 1932. When an assigned motor number is to be used as the identification number of a vehicle or if an assigned component part number is issued for a motor block which is installed in a 1955 or prior year model vehicle (except Ford products as stated above), the owner must correct his certificate of title to reflect the assigned motor number (see "Filing an Application for Certificate of Title" on page 50). The completed Notice of Assigned Number or Installation of Reassigned Vehicle Identification Number, Form VTR-68-N (Fig. 7), must be signed by the owner and attached to the application for title along with a photocopy of the Application for Assigned or Reassigned Number, Form VTR-68-A (Fig. 6), with a revision date of 6-97 or later.

Assigned Serial Numbers for House Trailers, Trailers, and Semitrailers

Assigned serial numbers will be issued for homemade house trailers and homemade or shopmade trailers and semitrailers. All homemade house trailers, and all titled homemade trailers or semitrailers must have an assigned serial number for title purposes. Although not required, the owner of a non-titled homemade or shopmade trailer or semitrailer may obtain an assigned serial number for identification purposes; however, it is not required that they do so.

Application for an assigned serial number for a house trailer, trailer, or semitrailer must be made on the Application for Assigned or Reassigned Number, Form VTR-68-A (Fig. 6). The inspection report on the application must be completed by a member of the Motor Vehicle Theft Service of the Texas Department of Public Safety, member of the National Insurance Crime Bureau (NICB), or member of an established vehicle theft unit of a Texas law enforcement agency. This includes when an assigned number is applied for, to be used on a homemade house trailer or a shopmade/homemade trailer or semitrailer. Also, the Department of Public Safety has requested that all homemade/shopmade trailers being issued an assigned or reassigned number will be required to be inspected. Additionally, it has been determined that a photograph of a trailer is no longer an adequate means to determine whether or not it is homemade or manufactured.

The application, together with the \$2 fee and evidence of ownership, may be mailed or submitted in person to the nearest VTR regional office. A court order establishing ownership in the applicant's name is required to support the application when the manufacturer's serial number has been removed, changed, or obliterated and the true identity of such vehicle cannot be established (see "Rightful Owner" on page 45).

Upon approval of the application, a Notice of Assigned Number or Installation of Reassigned Vehicle Identification Number Form VTR-68-N (Fig. 7), with the assigned number noted thereon, and a copy of the completed application Form VTR-68-A (Fig. 6), will be forwarded to the applicant.

- Assigned house trailer serial numbers will have an "HT" prefix followed by six digits, and such numbers must be die-stamped in an accessible place on the frame which extends beyond the house trailer body.
- Assigned serial numbers for trailers and semitrailers will have a "TR" prefix followed by six digits, and such numbers must be die-stamped on the right side of a permanent part of the frame forward of the axle or tandem assembly.

After the assigned number has been die-stamped on the vehicle, the Form VTR-68-N (Fig. 7), must be signed by the owner. The owner must file an application for title with his County Tax Assessor-Collector's office (see "Filing an Application for Certificate of Title" on page 50) if the house trailer, trailer, or semitrailer is required to be titled.

Assigned Numbers for Motorcycles

The frame number is designated as the vehicle identification number for title and registration purposes on all 1971 and subsequent year model motorcycles and on all motorcycles which are rebuilt or assembled in 1971 and subsequent years. Either the motor number or the frame number may have been recorded on a Texas title as the identification number on a 1970 or prior year model motorcycle.

If the frame number which was placed on a motorcycle by the manufacturer for the purpose of identification has been removed, changed, or obliterated, or if no identification number was ever placed thereon by the manufacturer, such as pre-1970 Harley Davidson models, a Texas Assigned Vehicle Identification Number prefix "TEX" followed by six digits will be issued, provided ownership can be determined in the name of the applicant.

When applying for an assigned "TEX" number for a motorcycle, the application Form VTR-68-A (Fig. 6), evidence of ownership, and the vehicle must be taken to the nearest VTR regional office for the issuance and placement of the assigned number on the vehicle. If the application is approved, a representative of the department will place an assigned "TEX" number decal on the motorcycle's frame down tube near the steering head. It will then be the responsibility of the applicant to also have this same TEX number die-stamped on the frame adjacent to the assigned number decal. The die-stamped number will serve as a secondary number for identification purposes.

After the assigned number decal has been placed on the motorcycle's frame, the applicant will be issued a Notice of Assigned Number or Installation of Reassigned Vehicle Identification Number, Form VTR-68-N (Fig. 7). This notice must be signed by the applicant after the assigned number is die-stamped on the vehicle. The applicant must then file an application for title recording the assigned number. The Form VTR-68-N (Fig. 7), along with a photocopy of the Application for Assigned or Reassigned Number, Form VTR-68-A (Fig. 6), with a revision date of 6-97 or later, and evidence establishing ownership to the vehicle, must be submitted in support of the application.

If the motor number which was placed on a motorcycle motor by the manufacturer for the purpose of identification has been removed, changed, or obliterated or if no identification number was ever placed thereon by the manufacturer, a Texas Assigned Component Part Number (motor number which consists of the prefix "T" followed by six digits) will be issued in accordance with the procedures outlined in "Assigned Component Part Numbers." Assigned motor numbers must be die-stamped on the motor block. An application for corrected title to record the assigned motor number is required only if the motorcycle involved is titled under the motor number. If, however, a "TEX" number is being issued at the same time for the frame, the application for corrected title must record the frame number as the identifying number of the motorcycle.

Assigned and Reassigned Equipment Numbers

Assigned and reassigned equipment numbers are available for tractors, farm implements, special mobile equipment, and off-road construction equipment. The procedure for applying for an assigned or reassigned number for equipment is the same as for other vehicles. However, no vehicle identification number decal will be issued; the applicant must die-stamp the number on the equipment.

Assigned and reassigned equipment numbers will be issued to an applicant who has been determined to be the rightful owner of the equipment. The applicant must execute the Application for Assigned or Reassigned Number, Form VTR-68-A (Fig. 6), and the inspection portion of the form must be completed by a member of the Motor Vehicle Theft Service (MVTS), of the Texas Department of Public Safety (DPS), member of the National Insurance Crime Bureau (NICB), or member of an established vehicle theft unit of a Texas law enforcement agency. The application must be accompanied by the evidence of ownership and the \$2 fee.

If the applicant cannot provide evidence of ownership and the equipment was not seized by law enforcement, an Affidavit of Ownership for Equipment, Form VTR-279 (Fig. 12), must be completed. In addition to this form, the "REMARKS" area of the application must contain a statement from law enforcement advising that they have no interest in seizing the equipment (or a separate statement may be submitted). The Form VTR-279 (or separate statement) must be filed with the application. If the applicant cannot obtain the "no interest" statement from law enforcement, an assigned or reassigned number will not be issued until a court order awarding ownership of the equipment to the applicant is obtained.

Upon approval of the application, a Notice of Assigned Number or Installation of Reassigned Vehicle Identification Number Form VTR-68-N (Fig. 7), will be issued to the applicant, along with a copy of the completed application. The applicant must die-stamp the assigned or reassigned number in a location near where the original identification number was located. If this location cannot be determined, the number must be die-stamped on the frame or body of the equipment in such a manner that it is visible to the public. After the number is die-stamped on the equipment, the applicant must complete the certification portion of the Form VTR-68-N (Fig. 7), and retain the form with the ownership document(s) for the equipment.

Filing an Application for Certificate of Title

When an assigned vehicle identification number, serial number, or motor number which constitutes the motor vehicle identification number of a particular vehicle has been placed on the vehicle and the Notice of Assigned Number or Installation of Reassigned Vehicle Identification Number, Form VTR-68-N (Fig. 7), has been properly completed, an application for corrected title must be filed with the applicant's County Tax Assessor-Collector. The application for title must record thereon the new number assigned by the department and must include the following:

- Application for Texas Certificate of Title, Form 130-U (Fig. 9).
- Notice of Assigned Number or Installation of Reassigned Vehicle Identification Number, Form VTR-68-N (Fig. 7). If the applicant has lost the Form VTR-68-N (Fig. 7), a certification of the assigned number may be obtained and attached to the application.
- Photocopy of the Application for Assigned or Reassigned Number, Form VTR-68-A (Fig. 6), with a revision date of 6-97 or later.
- Proper evidence of ownership covering the vehicle (Texas title, out-of-state title, registration receipt from nontitle state, court order, bills of sale, affidavit of ownership, etc.).
- If the application is supported by out-of-state evidence, an Identification Certificate, Form VI-30-A (Fig. 1) or VI-30 (Fig. 2).
- If the vehicle is a "Rebuilt," "Assembled," or "Stripdown," additional evidence is required (see appropriate sections of this book for a complete discussion of each situation).

Assigned Numbers Issued by Another State

Evidence showing a motor, serial, or vehicle identification number assigned by another state may be submitted to support an application for Texas title. However, if the vehicle involved is a Ford product manufactured since March 31, 1932, the frame number or body number (not the assigned motor number) must be shown on the application for Texas title. Therefore, if an application for Texas title is supported by out-of-state evidence recording an assigned motor number for a Ford product as stated above and such number is used to describe the vehicle on the application, the transaction must show the frame or body number as revealed by the Identification Certificate, Form VI-30-A (Fig. 1), or Form VI-30 (Fig. 2), which must accompany the transaction. The reason for this is that assigned numbers issued by some states are stamped on the motor block on Ford products, and Texas recognizes the number on the frame or body on Ford products manufactured since March 31, 1932.

Exempt Agencies

In obtaining an assigned number for a vehicle owned by an exempt agency, the same procedures apply, except that no fees are required for issuing assigned numbers to exempt agencies of the State of Texas.

Assigned Number Not Necessary

If a person to whom an assigned vehicle identification number, motor number, or serial number has been issued finds, for some reason, that the assigned number is unnecessary, the Notice of Assigned Number or Installation of Reassigned Vehicle Identification Number, Form VTR-68-N (Fig. 7), must be returned to TxDOT for cancellation. The notice must be accompanied by a statement explaining the reason the number was not used.

Manufacturers

MANUFACTURERS

Firms engaged in the business of assembling vehicles for resale using all new component parts (motor, frame, and body purchased from the manufacturers of such parts) are classified as manufacturers and are required to furnish a Manufacturer's Certificate of Origin (MCO) covering the entire vehicle they assemble and obtain a manufacturer license from the Motor Vehicle Division.

Trailer and Semitrailer Manufacturers

Persons or firms which manufacture trailers and/or semitrailers must contact the local Vehicle Titles and Registration Division regional office which serves their area (refer to Fig. 15). The regional office will provide the Trailer and/or Semitrailer Manufacturer Certification form, Form VTR-132 (Fig. 10), to the manufacturer. The form, which serves as documentation that the manufacturer uses only new parts to manufacture their trailers and/or semitrailers, must be completed by the manufacturer and returned to the regional office. Upon receipt of the completed form, the regional office will send a letter to the manufacturer containing information about acquiring Manufacturer's Certificates of Origin (MCO's) and about obtaining information concerning safety equipment requirements and dealer licensing requirements.

STATE OF TEXAS
CERTIFICATE OF TITLE ACT
TEXAS TRANSPORTATION CODE
CHAPTER 501

Effective Dates

Motor Vehicles – October 1, 1939

House Trailers – July 1, 1947

Trailers and Semitrailers – August 11, 1959

Camper Trailers – September 1, 1967

Off-Highway Motorcycles – September 1, 1975

Mopeds – September 1, 1983

4-Wheel ATV's – September 1, 1985

LIST OF FIGURES

<u>Figure</u>	<u>Form Number</u>	<u>Title</u>
1	VI-30-A	Identification Certificate
2	VI-30	Identification Certificate
3	VTR-50-B	Statement of Surrender of License Plates and Title For Destroyed Vehicle
4	VTR-61	Rebuilt Affidavit
5	VTR-63	Bill of Sale
6	VTR-68-A	Application for Assigned or Reassigned Number
7	VTR-68-N	Notice of Assigned Number or Installation of Reassigned Vehicle Identification Number
8	VTR-110	Inspection of a Vehicle Which Was Reconstructed Utilizing a Glider Kit
9	130-U	Application for Texas Certificate of Title
10	VTR-132	Trailers and/or Semitrailer Manufacturer Certification
11	VTR-270	Statement of Physical Inspection
12	VTR-279	Affidavit of Ownership for Equipment
13	VTR-305-A	Prescribed Form for Statement of Fact for Ownership of Homemade Trailer, Semitrailer, or Travel Trailer
14	VTR-470	Standard of Safety Statement
15	List	VTR Regional Offices



10076001

IDENTIFICATION CERTIFICATE

FOR A MOTOR VEHICLE LAST REGISTERED
OR TITLED IN SOME OTHER STATE OR COUNTRY

VEHICLE YEAR	MAKE	BODY STYLE
MANUFACTURER'S VEHICLE IDENTIFICATION NUMBER		
NAME OF STATE OR COUNTRY IN WHICH LAST REGISTERED		
YEAR OF LICENSE		LICENSE NUMBER
INSPECTION CERTIFICATE NO.		
ODOMETER READING		

NOT ACCEPTABLE WITH ERASURES OR ALTERATIONS

STATEMENT OF INSPECTOR

I, the undersigned duly appointed Inspector, hereby certify that I have physically examined the manufacturer's vehicle identification number of the motor vehicle described above.

Date

Signature of Inspector

Station Number

Name of Station

— NOTE TO OUT OF STATE OWNER —

This form must be attached to your application for Texas Certificate of Title at the time you purchase Texas License plates from county Tax Assessor-Collector. This inspection is required by law.

Fig. 1

Fig. 2

VI-30 (11/04)



PROOF

XXXXXXXXXX

**OUT OF STATE
IDENTIFICATION CERTIFICATE**
FOR A MOTOR VEHICLE LAST REGISTERED
OR TITLED IN SOME OTHER STATE OR COUNTRY

VEHICLE YEAR	MAKE	BODY STYLE
<input type="text"/>	<input type="text"/>	<input type="text"/>
MANUFACTURER'S VEHICLE IDENTIFICATION NUMBER		
<input type="text"/>		
NAME OF STATE OR COUNTRY IN WHICH LAST REGISTERED	YEAR OF LICENSE	LICENSE NUMBER
<input type="text"/>	<input type="text"/>	<input type="text"/>

INSPECTION CERTIFICATE NO.

ODOMETER READING

INDIVIDUAL PRESENTING VEHICLE

LAST NAME FIRST NAME

TYPE OF ID PRESENTED

STATE ISSUED ID OR DL STATE MILITARY ID PASSPORT

ID NUMBER

NOT ACCEPTABLE WITH ERASURES OR ALTERATIONS

STATEMENT OF INSPECTOR

I, the undersigned duly appointed inspector, hereby certify that I have physically examined the manufacturer's vehicle identification number of the motor vehicle described above.

DATE

INSPECTOR'S SIGNATURE _____

STATION NUMBER

STATION NAME _____

-NOTICE TO OUT OF STATE OWNER-

This form must be attached to your application for Texas Certificate of Title at the time you purchase Texas License plates from county Tax Assessor-Collector. This inspection is required by law.
STATION COPY

STATEMENT OF SURRENDER OF LICENSE PLATES AND TITLE FOR DESTROYED VEHICLE

VEHICLE TO BE SOLD FOR SALVAGE CANNOT BE RETITLED

AS OWNER OF THE MOTOR VEHICLE DESCRIBED, I HEREBY CERTIFY THAT THE LICENSE PLATES, VALIDATION STICKER AND TITLE FOR SUCH VEHICLE HAVE BEEN SURRENDERED TO THE TEXAS DEPARTMENT OF TRANSPORTATION AND THE RECEIPT THEREOF HAS BEEN ACKNOWLEDGED BY THE VALIDATION OF THIS DOCUMENT.

TITLE /DOCUMENT NUMBER _____

YEAR _____

MAKE _____

VEHICLE IDENTIFICATION NUMBER _____

LICENSE NUMBER _____

STICKER NUMBER _____

EXPIRATION DATE _____

TxDOT
SEAL

SURRENDERED TO THE _____ REGIONAL OFFICE ON _____ .

SIGNATURE OF MOTOR VEHICLE OWNER _____

WARNING: TRANSPORTATION CODE, §502.410 PROVIDES THAT FALSIFYING INFORMATION ON ANY REQUIRED STATEMENT OR APPLICATION IS A THIRD DEGREE FELONY.



REBUILT AFFIDAVIT

(TYPE OR PRINT INFORMATION)

AN AUTHORIZED INSPECTION STATION MUST INSPECT THE VEHICLE AFTER IT HAS BEEN REBUILT
(not required for Title Only transactions)

(REBUILT) VEHICLE INSPECTION STICKER NUMBER _____ EXP. DATE _____

YEAR _____ MAKE _____ MODEL _____ BODY STYLE _____

VEHICLE IDENTIFICATION NUMBER _____

DOCUMENT/TITLE # (IF APPLICABLE) _____

Explanation by rebuilder/owner as to what was done in relation to the assembling, rebuilding, altering, etc., of the vehicle for which title is sought: _____

IF THE VEHICLE HAS BEEN REBUILT OR ASSEMBLED FROM COMPONENT PARTS, COMPLETE THE FOLLOWING INFORMATION.

COMPONENT PART	NAME	ADDRESS	CITY, STATE, ZIP	COMPONENT PART NUMBER
Attach evidence of ownership (bill of sale and/or title)				(REQUIRED)
ENGINE				
FRAME				
BODY				

★ SPECIFY LOCATION OF COMPONENT PARTS REPLACED: RIGHT (RT) LEFT (L) FRONT (F) REAR (R) RIGHT FRONT (RT F) LEFT FRONT (L F) RIGHT REAR (R R) LEFT REAR (L R)

COMPONENT PART	NAME	ADDRESS	CITY, STATE, ZIP	COMPONENT PART NUMBER
Submit any bills of sale for component parts (if available)				(IF AVAILABLE)
TRANSMISSION				
FENDER(S) ★				
HOOD				
DOOR(S) ★				
BUMPER(S) ★				
QUARTER PANEL(S) ★				
TAILGATE/HATCHBACK/DECK LID				
PICKUP CARGO BOX (truck, less than one ton)				
TRUCK CAB				
ROOF OR FLOOR PAN (passenger vehicle, if separate from body)				

Before me, the undersigned authority, personally appeared the affiant whose name is subscribed hereto, and being duly sworn, deposes and upon oath states that the affiant:

- is the legal and rightful owner of the vehicle described above;
- purchased or came into possession of all the component parts in a legal and lawful manner and in accordance with the provisions of Transportation Code, Chapter 501; and
- certifies the vehicle identification number disclosed herein is the same as the vehicle identification number affixed to the motor vehicle.

REBUILDER/OWNER'S NAME _____

MAILING ADDRESS _____

CITY, STATE, ZIP _____

OWNER'S SIGNATURE _____

NOTARY SEAL _____

Subscribed and sworn to before me this _____ day of _____, year _____

COUNTY, TEXAS _____ NOTARY PUBLIC SIGNATURE _____

WARNING! TRANSPORTATION CODE §501.155 PROVIDES THAT FALSIFYING INFORMATION ON ANY REQUIRED DOCUMENT IS A THIRD-DEGREE FELONY.



COMPONENT PART(S) BILL OF SALE

I hereby sell, assign, and transfer the:

[Select the appropriate component part(s) and include the inventory number(s)]

- engine/motor # _____ front or rear bumper # _____
- transmission # _____ right or left quarter panel # _____
- frame # _____ deck lid, tailgate, or hatchback # _____
- right or left front fender # _____ cargo box or a pickup truck # _____
- hood # _____ cab of a truck # _____
- door # _____ body of a passenger vehicle # _____
- roof or floorpan of a passenger motor vehicle,
if separate from the body of the motor vehicle # _____

of the vehicle described as:

MAKE	YEAR	BODY STYLE	NUMBER AFFIXED OR STAMPED ON THE COMPONENT PART-MOTOR OR VEHICLE IDENTIFICATION NUMBER

NOTE: All component parts listed above must be from the same vehicle and sold to the same purchaser otherwise a separate Form VTR-63, *Bill of Sale* must be executed.

If this Bill of Sale covers either a vehicle body or a Volkswagen frame (floorpan, or floorpan and chassis), or a pickup, sport utility vehicle, or truck frame, this certification must be completed:

I certify the Certificate of Title/Document Number _____ covering the above described vehicle has been surrendered to the Texas Department of Transportation under the provisions of Occupations Code, Chapter 2302.

Salvage Vehicle Dealer License Number, _____ Date Surrendered _____
If Applicable

NOTE: A copy of the title and registration verification or a copy of Form VTR-340, *Inventory Receipt for Surrendered Certificates of Title or Other Evidence of Ownership* must be attached if this Bill of Sale is used instead of an actual title.

To _____
NAME OF PURCHASER SALVAGE VEHICLE DEALER LICENSE NUMBER, IF APPLICABLE

Address of Purchaser _____
CITY STATE ZIP

Signature of Seller _____

Hand Printed Name of Seller _____

Salvage Vehicle Dealer License Number, _____
If Applicable

Address of Seller _____
CITY STATE ZIP

NOTE: This Bill of Sale must be attached to Form VTR-61, *Rebuilt Affidavit*.





APPLICATION FOR ASSIGNED OR REASSIGNED NUMBER
THE FEE OF \$2.00 AND THE EVIDENCE OF OWNERSHIP MUST ACCOMPANY THIS APPLICATION.

THIS SPACE FOR DEPARTMENTAL USE ONLY
Type of Number Issued
Number Assigned:
DECAL NUMBER

The applicant hereby applies for an assigned number to be affixed to the following motor vehicle, component part, or equipment:

Motor, Frame, Transmission, Body
Year and Make of Motor, Year and Make of Frame, Year and Make of Transmission, Year, Make, Body Style

If above part is installed in applicant's vehicle, the following must be completed:

Make, Model, Year, Body Style, Title/Document Number, Vehicle Identification Number

License Number, State of Issuance, Month & Year of Expiration

Before me, the undersigned authority, personally appeared the owner (as evidenced by the attached document or documents) of the vehicle, part, or equipment described above, who, in accordance with the provisions of Transportation Code §501.033, is hereby applying for an assigned number to be affixed to such vehicle, part, or equipment.

Printed Name of Applicant, Street Address, City, State, Zip Code

SEAL

Signature of Applicant

Subscribed and sworn to before me this day of Year

Notary Public in and for County, Texas

WARNING! TRANSPORTATION CODE §501.155 PROVIDES THAT FALSIFYING INFORMATION ON ANY REQUIRED DOCUMENT IS A THIRD-DEGREE FELONY.

INSPECTION REPORT TO BE EXECUTED BY LAW ENFORCEMENT AGENCY/AUTO THEFT UNIT

This inspection covers: (Check ALL appropriate statements) Motor Vehicle Component Part Only, Motor Vehicle, Motorcycle Frame, Motorcycle Motor, Travel Trailer, Trailer, Semitrailer, Part is installed in applicant's vehicle, Equipment, Part is not installed in applicant's vehicle, MANUFACTURER DID NOT ASSIGN IDENTIFICATION NUMBER TO THE, Vehicle assembled from parts for which no identification number was ever affixed to body, if motor vehicle, or to frame, if motorcycle, travel trailer, trailer, or semitrailer, Number assigned by manufacturer for identification purposes has been removed, changed, or obliterated, Unable to determine the true manufacturer's number.

REMARKS: (Describe alterations. Additional remarks may be made on reverse side.)

I personally inspected the vehicle, part, or equipment described above and found the true and original manufacturer's identification number to be, or I was unable to determine the true manufacturer's identification number.

My official ID number is with

Printed Name of Officer, Phone Number

Signature of Officer, Date

(City/County)

- Municipal Police Auto Theft Unit
County Sheriff's Department Auto Theft Unit
Federal Bureau of Investigation
National Insurance Crime Bureau
Texas Department of Public Safety - MVTS
Auto Theft Prevention Authority
Auto Theft Task Force

VOID IF NOT SUBMITTED TO A REGIONAL OFFICE WITHIN 30-CALENDAR DAYS OF THE DATE COMPLETED BY THE LAW ENFORCEMENT OFFICER. SEE REVERSE SIDE FOR ADDITIONAL INFORMATION

ADDITIONAL INFORMATION RELATIVE TO APPLYING FOR ASSIGNED AND REASSIGNED NUMBERS

This application and inspection report must be completed in full and either mailed or presented to the nearest Vehicle Titles and Registration Division (VTR) Regional Office **along with the evidence of ownership and the required \$2.00 fee.** (Refer to the list of office locations below.)

A photograph must accompany this application if being submitted for an assigned or reassigned number for:

- A Homemade or Shopmade Trailer or Semitrailer,
- A Homemade or Shopmade Travel Trailer, and
- A Rebuilt or Assembled Vehicle

If the application is for a "Reassigned Manufacturer's Vehicle Identification Number," or a "Motorcycle Frame Number," the completed application and inspection report, the evidence of ownership, the \$2.00 fee, and the **vehicle** must be **taken** to the nearest Vehicle Titles and Registration Division Regional Office for the assignment and installation of the reassigned number.

IMPORTANT! If the number which was placed on any vehicle or component part thereof by the manufacturer for identification purposes has been removed, changed, or obliterated and the true identity of such vehicle or part, insofar as ownership is concerned, cannot be established, determination of ownership in the form of a court order from a court competent jurisdiction or a Tax Assessor-Collector Hearing Order, must accompany this application before an assigned number may be issued. (Refer to Transportation Code, §501.033.) **No** assigned number will be issued to any component part for which an identification number was not originally placed thereon by the manufacturer **unless** such number constitutes the vehicle identification number of the vehicle in which it is installed.

NOTE: A copy of this form **MUST** accompany the title transaction.

The Texas Department of Transportation maintains Vehicle Titles and Registration Division Regional Offices as follows:

Abilene	(325) 734-5120	Longview	(903) 753-6279
Amarillo	(806) 467-8902	Lubbock	(806) 745-8888
Austin	(512) 837-4416	Midland/Odessa	(432) 498-4674
Beaumont	(409) 842-5875	Pharr	(956) 781-3291
Corpus Christi	(361) 808-2600	San Angelo	(325) 947-9330
Dallas/Carrollton	(972) 417-0884	San Antonio	(210) 615-1776
El Paso	(915) 591-8149	Waco	(254) 752-1152
Fort Worth/Arlington	(817) 649-5938	Wichita Falls	(940) 720-7754
Houston	(713) 681-6637		

ADDITIONAL REMARKS	
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**NOTICE OF ASSIGNED NUMBER OR
INSTALLATION OF REASSIGNED
VEHICLE IDENTIFICATION NUMBER**

Number Issued	Date
---------------	------

Make	Year	Body Style	Current License Number	Title Number
Owner's Name				
Owner's Address, City, State and Zip Code				

DIE-STAMPING INSTRUCTIONS TO OWNER

The assigned number should be die-stamped in the location indicated below:

- Assigned TEX Number** - on the left front door post. However, if this is not possible due to the construction of the vehicle, or if the vehicle has no body, die-stamp the assigned number on a portion of the frame forward of the passenger compartment on the driver's side of the vehicle. If the vehicle is a Volkswagen or a Volkswagen floorpan was used in the vehicle construction, the assigned number is to be die-stamped on the frame tunnel just behind the front seat in the vicinity of the back passenger's feet (under original manufacturer's VIN location).
- Motorcycle TEX Number** - on the right (curb) side of the frame on the neck of the steering head.
- Trailer TR Number** - on the permanent part of the frame, right side, forward of axle or tandem assembly of the trailer.
- Reassigned Trailer Number** - on the permanent part of the trailer on the lower front right (curb) side adjacent to the reassigned VIN decal.
- Travel Trailer HT Number** - on the right (curb side) front of the frame on the travel trailer, on an open part and in an accessible place that extends beyond the body.
- Reassigned Travel Trailer Number** - on the right (curb side) front of the frame on the travel trailer, on an open part and in an accessible place that extends beyond the body.
- Equipment TEX E Number** - near the location of the original identification number. However, if this location cannot be determined, die-stamp the number on the frame or body of the equipment in such a manner that it is visible to the public.
- Component Parts:**
 - Motor T Number** - on engine block. **NOTE:** If the engine is installed in a 1955 or prior year model vehicle, except Ford products manufactured since March 31, 1932, the owner must file an application for a corrected Texas Certificate of Title to record the new motor vehicle number.
 - Transmission TM TX Number** - on lower mounting lip of transmission case facing up.
 - Frame F TX Number** - on right (curb side) front of frame near front axle.
 - Body B TX Number** - on left front door post.

DO NOT DIE-STAMP ASSIGNED NUMBER OVER ORIGINAL NUMBER

WARNING! FAILURE TO DIE-STAMP THE ASSIGNED NUMBER AS PROVIDED HEREIN IS A VIOLATION OF THE TRANSPORTATION CODE, §501.032.

<p>REGIONAL OFFICE CERTIFICATION OF INSTALLATION OF REASSIGNED VEHICLE IDENTIFICATION NUMBER (VIN)</p> <hr/> <p>The above reassigned VIN was installed by:</p> <hr/> <p style="text-align: right;">Regional Office</p> <hr/> <p style="text-align: center;">Authorized Signature</p> <hr/> <p style="text-align: center;">Title Date</p> <hr/> <p>DECAL CONTROL # _____</p>	<p>VEHICLE OWNER'S CERTIFICATION (ON REASSIGNED NUMBERS-ONLY ON TRAILERS, SEMITRAILERS, AND TRAVEL TRAILERS)</p> <hr/> <p>I hereby certify that the number shown above has been placed in the location indicated on this certificate.</p> <hr/> <p style="text-align: center;">Owner's Signature</p> <hr/> <p>Date: _____</p> <hr/> <p>WARNING: THE TRANSPORTATION CODE, §501.155, PROVIDES THAT FALSIFYING INFORMATION ON ANY REQUIRED DOCUMENT IS A THIRD-DEGREE FELONY.</p>
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ADDITIONAL INSTRUCTIONS FOR THE OWNER:

After your reassigned number has been installed or your assigned number has been die-stamped on your vehicle, equipment, or component part, you should:

- Contact your county Tax Assessor-Collector and file an application for (Original) or (Corrected) Texas Certificate of Title.
- Maintain this form with your ownership documents.

APPLICATION FOR TEXAS CERTIFICATE OF TITLE

**SHADED AREAS ARE TO BE COMPLETED BY THE SELLER
TYPE OR PRINT NEATLY IN INK**

TAX OFFICE USE ONLY

Tax Collector _____ County _____
Date _____ Transaction Number _____

1. Vehicle Identification Number _____ 2. Year _____ 3. Make _____ 4. Body Style _____

5. Model _____ 6. Odometer Reading _____ 7. Empty Weight _____ 8. Carrying Capacity (lbs.) _____ 9. Tonnage _____

10. Trailer Type Semi Full 11. Plate No. _____ 12. Vehicle Unit No. _____

↑ **This space for VTR Use Only** ↑

13. Applicant's/Additional Applicant's Social Security Numbers (See * below) or Federal Tax ID Number

14. Applicant's/Owner's Name(s)
Address _____
City, State, Zip Code _____ County Name _____

14a. Registrant's Name (Renewal Notice Recipient)
Address _____
City, State, Zip Code _____ County Name _____

Statement of Fact for Non-Disclosure, VTR-171, Attached.

14b. Vehicle Physical Location
City, State, Zip Code _____

15. Previous Owner's Name
Address _____
City, State, Zip Code _____

15a. GDN – Dealer Use Only

THIS MOTOR VEHICLE IS SUBJECT TO THE FOLLOWING FIRST LIEN

16. 1st Lien Date _____ 1st Lienholder Name _____
Address _____
City, State, Zip Code _____

16a. Additional Lien(s)?
 YES (If additional liens are to be recorded, attach Form VTR-267.)

17. **FOR CORRECTED TITLE, CHECK REASON(S)** Change in Vehicle Description VIN No Change in Ownership Add Lien Remove Lien Odometer Brand Odometer Reading
 Year Make Body Style Other

18. **ODOMETER DISCLOSURE – FEDERAL AND STATE LAW REQUIRES THAT YOU STATE THE MILEAGE UPON TRANSFER OF OWNERSHIP. FAILURE TO COMPLETE OR PROVIDING A FALSE STATEMENT MAY RESULT IN FINES AND/OR IMPRISONMENT.**
I, _____, state that the odometer now reads _____ (no tenths).
** (Name of Seller/Agent)
THE MILEAGE SHOWN IS A – Actual Mileage N – Not Actual Mileage WARNING – ODOMETER DISCREPANCY X – Mileage Exceeds Mechanical Limits
** IF NO SELLER/AGENT, TITLE APPLICANT SHOULD CHECK ONE OF THE 3 BOXES ABOVE UNLESS NUMBER 6 INDICATES "EXEMPT."

MOTOR VEHICLE TAX STATEMENT

19. CHECK ONLY IF APPLICABLE
 I hold Motor Vehicle Retailer's (Rental) Permit No. _____ and will satisfy the minimum tax liability (V.A.T.S., Tax Code, §152.046 [c]).
 I am a Dealer or Lessor and qualify to take the Fair Market Value Deduction (V.A.T.S., Tax Code, §152.002 [c]).

20. DESCRIPTION OF VEHICLE _____ Year _____ Make _____ Vehicle Identification Number _____ 20a. ADDITIONAL TRADE – INS? (Y/N) _____
TRADED IN (if any) _____

21. SALES AND USE TAX COMPUTATION
 (a) Sales Price (\$) _____ rebate has been deducted \$ _____
(b) Less Trade - In Amount, Describe in Item 20 Above \$ (_____)
(c) For Dealers/Lessors/Rental ONLY – Fair Market Value Deduction, Describe in Item 20 Above \$ (_____)
(d) Taxable Amount (Item a. minus Item b./Item c.) \$ _____
(e) 6.25% Tax on Taxable Amount (Multiply Item d. by .0625) \$ _____
(f) Late Tax Payment Penalty 5% or 10% \$ _____
(g) Tax Paid to _____ (STATE) \$ _____
(h) AMOUNT OF TAX AND PENALTY DUE \$ _____
 \$90 New Resident Tax - (Previous State) _____
 \$5 Even Trade Tax
 \$10 Gift Tax
 \$65 Rebuilt Salvage Fee
 2.5% Emissions Fee (Diesel Vehicles 1996 and Older > 14,000 lbs) _____
 1% Emissions Fee (Diesel Vehicles 1997 and Newer > 14,000 lbs) _____
 Exemption claimed under the Motor Vehicle Sales and Use Tax Law because _____
 \$28 or \$33 APPLICATION FEE FOR CERTIFICATE OF TITLE
(Contact your County Tax Assessor-Collector for the correct fee.)

I HEREBY CERTIFY THAT ALL STATEMENTS IN THIS DOCUMENT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

22. _____
Signature of SELLER, DONOR, OR TRADER PRINTED NAME (Same as signature) Date

23. _____
Signature of PURCHASER, DONEE, OR TRADER PRINTED NAME (Same as signature) Date

RIGHTS OF SURVIVORSHIP OWNERSHIP AGREEMENT (MARRIED PERSONS)
WE, THE PERSONS WHOSE SIGNATURES APPEAR HEREIN, HEREBY AGREE THAT THE OWNERSHIP OF THE VEHICLE DESCRIBED ON THIS APPLICATION FOR TITLE, SHALL FROM THIS DAY FORWARD BE HELD JOINTLY, AND IN THE EVENT OF DEATH OF EITHER OF THE PERSONS NAMED IN THE AGREEMENT, THE OWNERSHIP OF THE VEHICLE SHALL VEST IN THE SURVIVOR.
NON-MARRIED PERSONS ARE REQUIRED TO EXECUTE A RIGHTS OF SURVIVORSHIP OWNERSHIP AGREEMENT FOR A MOTOR VEHICLE, FORM VTR-122.

SIGNATURE Date

SIGNATURE Date

WARNING: Transportation Code, §501.155, provides that falsifying information on title transfer documents is a third-degree felony offense punishable by not more than ten (10) years in prison or not more than one (1) year in a community correctional facility. In addition to imprisonment, a fine of up to \$10,000 may also be imposed.
*** NOTE:** Transportation Code, §501.0235, REQUIRES that the applicant's social security number be provided when applying for a certificate of title. If the applicant does not have a social security Number, Form VTR-171, Statement of Fact for Non-disclosure of a Social Security Number, must accompany this application. This information is requested for owner identification purposes.

**GENERAL INSTRUCTIONS
APPLICATION FOR TEXAS CERTIFICATE OF TITLE**

This form must be completed and submitted to your County Tax Assessor-Collector accompanied by any required application fee, supporting documents, registration fee if applicable, and any motor vehicle tax due. An application form may be reproduced or faxed; however, a completed form must contain original signatures to be accepted.

AVAILABLE HELP

- For assistance in completing this form contact your County Tax Assessor-Collector.
- For information about motor vehicle sales and use tax, or emission fees, contact the Texas Comptroller of Public Accounts, Tax Assistance Section, at 1-800-252-1382 toll free nationwide, or call 512/463-4600. (From a Telecommunication Device for the Deaf (TDD) ONLY CALL 1-800-248-4099, toll free nationwide or call 512/463-4621.)
- For title or registration information, contact your County Tax Assessor-Collector or the Texas Department of Transportation's Vehicle Titles and Registration Division at 512/465-7611. (From a Telecommunication Device for the Deaf (TDD) ONLY CALL 512/302-2110.)

NOTICE

With a few exceptions, you are entitled to be informed about the information TxDOT collects about you. Texas Government Code, §§552.021, 552.023, and 559.004 further entitle you to receive and review the information on request, and to request that the department correct any information about you that is deemed incorrect. Please contact the TxDOT Vehicle Titles and Registration Division, Customer Help Desk at 512/465-7611 for further details.

WARNING:

Any person who knowingly signs a false, joint statement is guilty of a felony of the third degree. (TEX. TAX CODE ANN., §152.101)

NOTICE

The sales and use tax must be paid to the County Tax Assessor-Collector within 20 county working days from the date of purchase or entry into Texas. The county will collect a \$2.50 fee for transfer of current registration in addition to the title application fees. If not currently registered, registration fees will be due.

Diesel powered vehicles may be subject to the Texas Emissions Reduction Plan surcharge on the taxable amount.

If the tax or diesel emissions surcharge is paid from 1 to 30 calendar days late, a penalty of 5 percent of the tax will be charged; if more than 30 calendar days late, the penalty will be 10 percent of the tax. Minimum penalty is \$1.00 (TEX. TAX CODE ANN., §152.066).

In addition to the late tax payment penalty, Transportation Code, §§520.031 and 520.032, provides for a delinquent transfer penalty of \$10.00 for failure to apply for title within 20 county working days from date of title assignment. Submit this application, along with proper evidence of ownership, and a copy of valid proof of financial responsibility, such as a liability insurance card, policy, etc., as provided in Transportation Code, §502.153.

All new residents applying for Texas certificate of title and registration for a motor vehicle must file at the County Tax Assessor-Collector of the county in Texas where the applicant resides within 30 days of establishing residency. Texas law requires that all vehicles, previously registered and titled or registered in another state or country, be inspected for safety and the motor and serial number or vehicle identification number verified before such vehicles may be registered in Texas. These inspections must be made by State appointed Safety Inspection Stations who will then complete an out-of-state Vehicle Identification Certificate. This form must be submitted to the County Tax Assessor-Collector with your application for registration and certificate of title.

TRAILER AND/OR SEMITRAILER MANUFACTURER CERTIFICATION

In order to qualify as a trailer and/or semitrailer manufacturer, the person or firm must meet the definition of a "manufacturer." A "manufacturer" is a person or firm engaged in the business of manufacturing or assembling vehicles for resale using **all new component parts**. If a vehicle is assembled using any used component parts (motor, frame, or body), then the person or firm assembling the vehicle is not a manufacturer. A trailer and/or semitrailer manufacturer **must not** assemble their vehicles with a used frame or body.

Name of Person/Firm Manufacturing Trailers/Semitrailers			
Address of Person/Firm Manufacturing Trailers/Semitrailers	City	State	Zip Code
Point of Contact for Person/Firm Manufacturing Trailers/Semitrailers		()	Phone Number

This is to certify that the person or firm named above is engaged in the business of manufacturing or assembling trailers/semitrailers for sale using **all new component parts**.

Signature Title

Printed Name of Person Signing Form Date

WARNING! Transportation Code, Section 501.155 (formerly V.A.T.S. Article 6687-1), provides that falsifying information on any required statement or application is a third degree felony.

As a manufacturer of trailers/semitrailers you are required to furnish a Manufacturer's Certificate of Origin (MCO) to your dealers or purchasers. In the state of Texas, security-type MCOs are not required to be used to transfer trailers regardless of weight (whether they are required to be titled or not). However, Texas recommends the use of secure-type MCOs, as other states may require them for titling purposes.

For motor vehicle dealer licensing requirements, please contact the Motor Vehicle Division's Licensing Department at 1-877-366-8887.

Upon completion of this form, mail it to the nearest Vehicle Titles and Registration Division Regional Office (see office listing on reverse of this form).

VTR REGIONAL OFFICES

<p>ABILENE 4250 N. Clack Abilene, Texas 79601-1141 Phone: (325) 734-5120 Fax: (325) 734-5122</p>	<p>EL PASO 1227 Lee Trevino, Suite 100 El Paso, Texas 79907 Phone: (915) 591-8149 Fax: (915) 591-8058</p>	<p>PHARR 600 West Expressway 83 Pharr, Texas 78577 Phone: (956) 781-3291 Fax: (956) 782-0695</p>
<p>AMARILLO PO Box 20326 Amarillo, Texas 79114 Phone: (806) 467-8902 Fax: (806) 467-8940</p>	<p>FORT WORTH P. O. Box 90601 Arlington, Texas 76006-9998 Phone: (817) 649-5938 Fax: (817) 633-2367</p>	<p>SAN ANGELO 4502 Knickerbocker Road San Angelo, Texas 76904 Phone: (325) 947-9330 Fax: (325) 947-9336</p>
<p>AUSTIN 1001 E. Parmer Lane, Suite A Austin, Texas 78753 Phone: (512) 837-4416 Fax: (512) 837-7703</p>	<p>HOUSTON P. O. Box 926109 Houston, Texas 77292-6109 Phone: (713) 681-6637 Fax: (713) 681-3661</p>	<p>SAN ANTONIO 4611 N. W. Loop 410 San Antonio, Texas 78229-5126 Phone: (210) 615-1776 Fax: (210) 615-5845</p>
<p>BEAUMONT 4245 Cardinal Drive Beaumont, Texas 77705-4407 Phone: (409) 842-5875 Fax: (409) 842-5019</p>	<p>LONGVIEW 1301 Karnes Road Longview, Texas 75604 Phone: (903) 753-6279 Fax: (903) 757-7672</p>	<p>WACO 2203 Austin Avenue Waco, Texas 76701-1624 Phone: (254) 752-1152 Fax: (254) 752-7656</p>
<p>CORPUS CHRISTI 1701 South Padre Island Drive Corpus Christi, Texas 78416 Phone: (361) 808-2600 Fax: (361) 808-2610</p>	<p>LUBBOCK 135 Slaton Road Lubbock, Texas 79404 Phone: (806) 745-8888 Fax: (806) 748-0325</p>	<p>WICHITA FALLS 1601-A Southwest Parkway Wichita Falls, Texas 76302-4906 Phone: (940) 720-7754 Fax: (940) 720-7849</p>
<p>DALLAS 1925 E. Beltline Road, Suite 100 Carrollton, Texas 75006 Phone: (972) 417-0884 Fax: (972) 416-4296</p>	<p>MIDLAND-ODESSA 3901 East Hwy 80 Odessa, Texas 79761 Phone: (432) 498-4674 Fax: (432) 498-4673</p>	

STATEMENT OF PHYSICAL INSPECTION

This statement is to certify that I have made a physical inspection of the vehicle described below. I further certify that I was unable to obtain a pencil tracing of the vehicle identification number, but the vehicle identification number shown below corresponds with the vehicle identification number on the vehicle.

Year	Make	Body Style
Vehicle Identification Number (as shown on vehicle)		

Printed Name of Owner/Company

Signature of Owner or Agent

Date Signed: _____

WARNING: TRANSPORTATION CODE, §501.155, PROVIDES THAT FALSIFYING INFORMATION ON ANY REQUIRED STATEMENT OR APPLICATION IS A THIRD-DEGREE FELONY.

TEXAS DEPARTMENT OF TRANSPORTATION
VEHICLE TITLES AND REGISTRATION DIVISION
AUSTIN TX 78779-0001





VTR-279 (Rev. 3/2000)
DHT # 144952

AFFIDAVIT OF OWNERSHIP FOR EQUIPMENT

This is to certify that I am the legal owner of the following described equipment:

Year Model _____ Make _____

Type _____

I further certify that any bill of sale, invoice, Manufacturer's Statement of Origin, or other evidence covering said equipment has been lost or destroyed. Therefore, this form is being executed by me as my ownership document as required by Transportation Code §501.033, in order that I may secure an identification number for the above described equipment.

Company Name (if applicable)

Signature(s) of Owner(s)/Agent

Before me this day personally appeared the affiant(s) whose signature(s) appear(s) above who by me being duly sworn upon oath says that the statements set forth above are true and correct.

Subscribed and sworn to before me this _____ day of _____, _____ Year

Notary Public in and for

County, Texas

WARNING! TRANSPORTATION CODE §501.155 PROVIDES THAT FALSIFYING INFORMATION ON ANY REQUIRED STATEMENT OR APPLICATION IS A THIRD-DEGREE FELONY.

TEXAS DEPARTMENT OF TRANSPORTATION
VEHICLE TITLES AND REGISTRATION DIVISION
AUSTIN TX 78779-0001

INSTRUCTIONS

This affidavit may **ONLY** be used for vehicles that are **not** subject to the Transportation Code, Chapter 501, Texas Certificate of Title Act, such as a tractor, farm implement, etc.

This form shall accompany an Application for Assigned or Reassigned Number (Form 68-A) **for equipment** when the owner does **not** have ownership documents for the equipment.

If the equipment was seized by law enforcement, a court order awarding ownership shall be required.





PRESCRIBED FORM FOR STATEMENT OF FACT FOR OWNERSHIP OF HOMEMADE/SHOPMADE TRAILER, SEMITRAILER, OR TRAVEL TRAILER

This is to certify that the *(check one)*

- Trailer** — A trailer is any vehicle designed or used to carry its load wholly on its own structure and to be drawn by a motor vehicle. The empty weight of a trailer determines whether such vehicle is subject to Texas title, and such weight must be in excess of 4,000 pounds.
- Semitrailer** — A semitrailer is a vehicle of the trailer type so designed or used that a part of its own weight and some part of the weight of its load rests upon or is carried by a motor vehicle. A semitrailer, to be subject to Texas title, must have a gross weight in excess of 4,000 pounds (empty weight + heaviest load to be carried = gross weight). (NOTE: With the exception of farm semitrailers, all semitrailers licensed with “token trailer” plates must be titled since the gross weight of these vehicles must be in excess of 6,000 pounds in order to qualify for such plates.)
- Travel Trailer** — House trailer-type vehicles and camper trailers which are less than eight (8) body feet in width and less than forty (40) body feet in length (not including the hitch), are classified as travel trailers and must be registered and titled as such regardless of weight. (NOTE: House trailer means a trailer designed for human habitation and shall not include a utility trailer, enclosed trailer, or other trailer not having human habitation as its primary purpose. The term does not include manufactured housing.)

Note: All trailers and semitrailers that exceed 4,500 pounds must be safety inspected. (Transportation Code §548.051)

herein described is homemade and was completely built by me, OR was built to my specifications by the individual or entity listed below and further declare that this trailer does not have affixed a U.S. Manufacturer’s Identification Number.

I have owned this vehicle since: _____ (Date)

Trailer or Semitrailer: _____ (Year Made) (Type of Bed)

Travel Trailer: _____ (Length) (Width) (Height)

Weight Per Weight Certificate: _____ (Required on Trailers & Travel Trailers)

Department Assigned Serial Number: _____

Signed: _____ (Owner) (Date)

WARNING: TRANSPORTATION CODE §501.155, PROVIDES THAT FALSIFYING INFORMATION ON ANY REQUIRED DOCUMENT IS A THIRD-DEGREE FELONY.

Contact your local Vehicle Titles and Registration Division Regional Office for assistance.

Texas Department of Transportation • Vehicle Titles and Registration Division • Austin TX 78779-0001





VTR-470
(Rev. 3/2000)
DHT # 142450

STANDARD OF SAFETY STATEMENT

I, the undersigned, hereby certify that the vehicle described below meets the Safety Equipment Requirements and Standards prescribed by law.

Year Make Motor or V.I.N.

Printed Name of Owner

Signature of Owner

Motor Vehicle Inspection Sticker # _____

Name of Official Inspection Station _____

_____ City _____

Date of Inspection _____
(MM/DD/YY)

Signature of Certified Inspector _____

This Statement is required on all manufactured or homemade miniature vehicles, rebuilt vehicles, dune buggies, motor scooters, mini-bikes or other unique vehicles. (If the vehicle is Homemade or Rebuilt, the Official Vehicle Inspection must be made after the completion of the vehicle.)

TEXAS MOTOR VEHICLE LAW

Transportation Code § 502.005 - Refusal to Register Unsafe Vehicle. The department may refuse to register a motor vehicle or motorcycle and may suspend or revoke the registration if the department determines that the vehicle is unsafe, improperly equipped or otherwise unfit to be operated on a public highway.

IMPORTANT!! Before Texas Title will be issued this form must be completed, and the information requested within the above block must be filled in by the Certified Inspector of the Official Inspection Station.



**VEHICLE TITLES AND REGISTRATION DIVISION
REGIONAL OFFICE LISTING (Rev. 08/05)**

REGION	PHYSICAL ADDRESS MAILING ADDRESS	NUMBERS
ABILENE	4250 N. Clack Abilene, Texas 79601-1141	LOCAL: (325) 734-5120 FAX: (325) 734-5122
AMARILLO	5715 I-27 S., Building H Amarillo, Texas 79110 PO Box 20326 Amarillo, Texas 79114	LOCAL: (806) 467-8902 FAX: (806) 467-8940
AUSTIN	1001 E. Parmer Lane, Suite A Austin, Texas 78753	LOCAL: (512) 837-4416 FAX: (512) 837-7703
BEAUMONT	4245 Cardinal Drive Beaumont, Texas 77705-4407	LOCAL: (409) 842-5875 FAX: (409) 842-5019 APPORTION FAX: (409) 840-6813
CORPUS CHRISTI	1701 South Padre Island Drive, Bldg. 2 Corpus Christi, Texas 78416	LOCAL: (361) 808-2600 FAX: (361) 808-2610
DALLAS	1925 E. Beltline Road, Suite 100 Carrollton, Texas 75006	LOCAL: (972) 417-0884 FAX: (972) 416-4296
EL PASO	1227 Lee Trevino, Suite 100 El Paso, Texas 79907	LOCAL: (915) 591-8149 FAX: (915) 591-8058
FORT WORTH	910 North Watson Road Arlington, Texas 76011-5260 P. O. Box 90601 Arlington, Texas 76006-9998	LOCAL: (817) 649-5938 FAX : (817) 633-2367
HOUSTON	10000 Northwest Freeway, Suite 105 Houston, Texas 77092 P. O. Box 926109 Houston, Texas 77292-6109	LOCAL: (713) 681-6637 FAX: (713) 681-3661 APPORTION FAX: (713) 681-7229
LONGVIEW	1301 Karnes Road Longview, Texas 75604	LOCAL: (903) 753-6279 FAX: (903) 757-7672 APPORT. FAX: (903) 753-0879
LUBBOCK	135 Slaton Road Lubbock, Texas 79404	LOCAL: (806) 745-8888 FAX: (806) 748-0325
MIDLAND-ODESSA	3901 East Hwy 80 Odessa, TX 79761	LOCAL: (432) 498-4674 FAX: (432) 498-4673
PHARR	600 West Expressway 83 Pharr, Texas 78577	LOCAL: (956) 781-3291 FAX: (956) 782-0695
SAN ANGELO	4502 Knickerbocker Road, Bldg. 5A San Angelo, Texas 76904	LOCAL: (325) 947-9330 FAX: (325) 947-9336
SAN ANTONIO	4611 N. W. Loop 410 San Antonio, Texas 78229-5126	LOCAL: (210) 615-1776 FAX: (210) 615-5845
WACO	2203 Austin Avenue Waco, Texas 76701-1624	LOCAL: (254) 752-1152 FAX: (254) 752-7656
WICHITA FALLS	1601-A Southwest Parkway Wichita Falls, Texas 76302-4906	LOCAL: (940) 720-7754 FAX: (940) 720-7849

Fig. 15



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