



OCT 05 2011

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JOE STRAUS
SPEAKER OF THE HOUSEDAVID DEWHURST
LIEUTENANT GOVERNOR

LEGISLATIVE REFERENCE LIBRARY

MARY L. CAMP
DIRECTOR

October 4, 2011

The Honorable Rick Perry, Governor
John Keel, CPA, State Auditor
John O'Brien, Director, Legislative Budget Board

Gentlemen:

We are pleased to submit the Legislative Reference Library's *Annual Report of Nonfinancial Data* for the year ended August 31, 2011, in compliance with Government Code, Section 2101.0115 and in accordance with the instructions provided.

The accompanying report has not been audited and is considered to be independent of the agency's *Annual Financial Report*.

If you have any questions, please contact me at 463-5911.

Cordially,

A handwritten signature in black ink, appearing to read "Mary L. Camp", with a long horizontal flourish extending to the right.

Mary L. Camp
Director

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TEXAS STATE LIBRARY
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**Annual Report
of Nonfinancial Data**

for year ended August 31, 2011

Legislative Reference Library

**Section I
Schedule of Bonded Employees**

None of the library's employees were required to be bonded.

**Section II
Schedule of Space Occupied**

<u>Location</u>	<u>Address</u>	<u>Usable Square Feet</u>
State-Owned Buildings:		
Austin	State Capitol Building 1100 N Congress Ave Rm 2N.3 Austin, TX 78701	9,926
Austin	John H. Reagan Building 105 W 15th St Rm 430 Austin, TX 78701	11,508
Free Space:		
None occupied		
Leased Space:		
None occupied		

**Section III
Schedule of Professional/Consulting Fees and Legal Service Fees**

<u>Vendor</u>	<u>Services</u>	<u>Amount</u>
Wallace Lankford, CPA	Accountant	\$ 398.75
Marsha Cerny	Librarian	18,662.50
Total		<u>\$19,061.25</u>

**Section IV
Schedule of Aircraft Operation**

The library had no state-owned, rented, or leased aircraft.

**Section V
Schedule of Itemized Purchases**

The library had no proprietary purchases meeting these requirements.

**Section VI
Master File Report Verification Form**

The library owned no such real estate property.

**Section VII
HUB Strategic Plan Progress Form**

The library was excluded from application of the strategic planning report pursuant to Government Code, Sections 2056.001(4), 2161.123, and 2151.002.

**Section VIII
Schedule of Appropriation Item Transfer**

The library had a single strategy, with authority to carry forward unexpended balances. Accordingly, the library had no appropriation transfers to report.

**Section IX
Schedule of Indirect Costs**

A. Payroll-Related Costs	
Employee Retirement—State Contribution	\$ 83,421.50
Employee Insurance—Employer Contribution	133,808.07
FICA Employer Matching Contribution	92,273.23
Unemployment Compensation Benefit	2,219.44
Total	<u>\$311,722.24</u>
Benefit Replacement Pay (BRP)	\$ 5,134.30
Total	<u>\$ 5,134.30</u>
B. Indirect Costs (Bond Debt Service, Other)	<u>\$ 0.00</u>
C. Indirect Costs (Statewide Full Cost Allocation Plan)	<u>\$ 0.00</u>
TOTAL INDIRECT COSTS	<u>\$316,856.54</u>

**Section X
Schedule of Lump-Sum Vacation and Compensatory Leave (Applicable to Higher Education Only)**

Not applicable.

**Section XI
Schedule of State-Owned or Leased Vehicles Used by State Employees**

The library had no state-owned or leased vehicles used by state employees.

**Section XII
Schedule of Recycled, Remanufactured, and Environmentally Sensitive Purchases**

Pursuant to Government Code, Sections 2155.448 and 2151.002, the library was excluded from the reporting requirement for recycled, remanufactured, and environmentally sensitive purchases.