STATE AUDITOR'S OFFICE

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## LEGISLATIVE REFERENCE LIBRARY

MARY L. CAMP DIRECTOR

October 4, 2011

The Honorable Rick Perry, Governor John Keel, CPA, State Auditor John O'Brien, Director, Legislative Budget Board

Gentlemen:

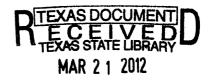
We are pleased to submit the Legislative Reference Library's Annual Report of Nonfinancial Data for the year ended August 31, 2011, in compliance with Government Code, Section 2101.0115 and in accordance with the instructions provided.

The accompanying report has not been audited and is considered to be independent of the agency's Annual Financial Report.

If you have any questions, please contact me at 463-5911.

Cordially. Mary L. Came

Director



DAVID DEWHURST

# Annual Report of Nonfinancial Data

for year ended August 31, 2011

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Legislative Reference Library

#### Section I Schedule of Bonded Employees

None of the library's employees were required to be bonded.

#### Section II Schedule of Space Occupied

<u>Location</u>	Address	<u>Usable Square Feet</u>
State-Owned Buildings	:	
Austin	State Capitol Building 1100 N Congress Ave Rm 2N.3 Austin, TX 78701	9,926
Austin	John H. Reagan Building 105 W 15th St Rm 430 Austin, TX 78701	11,508
Free Space:		
None occupied		
Leased Space:		

None occupied

#### Section III Schedule of Professional/Consulting Fees and Legal Service Fees

<u>Vendor</u>	<u>Services</u>	Amount
Wallace Lankford, CPA Marsha Cerny	Accountant Librarian	\$ 398.75 18,662.50
Total		<u>\$19.061.25</u>

### Section IV Schedule of Aircraft Operation

The library had no state-owned, rented, or leased aircraft.

#### Section V Schedule of Itemized Purchases

The library had no proprietary purchases meeting these requirements.

#### Section VI Master File Report Verification Form

The library owned no such real estate property.

#### Section VII HUB Strategic Plan Progress Form

The library was excluded from application of the strategic planning report pursuant to Government Code, Sections 2056.001(4), 2161.123, and 2151.002.

#### Section VIII Schedule of Appropriation Item Transfer

The library had a single strategy, with authority to carry forward unexpended balances. Accordingly, the library had no appropriation transfers to report.

#### Section IX Schedule of Indirect Costs

A. Payroll-Related Costs	
Employee Retirement—State Contribution	\$ 83,421.50
Employee Insurance—Employer Contribution	133,808.07
FICA Employer Matching Contribution	92,273.23
Unemployment Compensation Benefit	2,219.44
Total	<u>\$311,722.24</u>
Benefit Replacement Pay (BRP)	\$ 5,134.30
Total	<u>\$_5,134.30</u>
B. Indirect Costs (Bond Debt Service, Other)	<u>\$0.00</u>
C. Indirect Costs (Statewide Full Cost Allocation Plan)	<u>\$ 0.00</u>
TOTAL INDIRECT COSTS	<u>\$316,856.54</u>

#### Section X

Schedule of Lump-Sum Vacation and Compensatory Leave (Applicable to Higher Education Only)

Not applicable.

#### Section XI Schedule of State-Owned or Leased Vehicles Used by State Employees

The library had no state-owned or leased vehicles used by state employees.

#### Section XII

#### Schedule of Recycled, Remanufactured, and Environmentally Sensitive Purchases

Pursuant to Government Code, Sections 2155.448 and 2151.002, the library was excluded from the reporting requirement for recycled, remanufactured, and environmentally sensitive purchases.