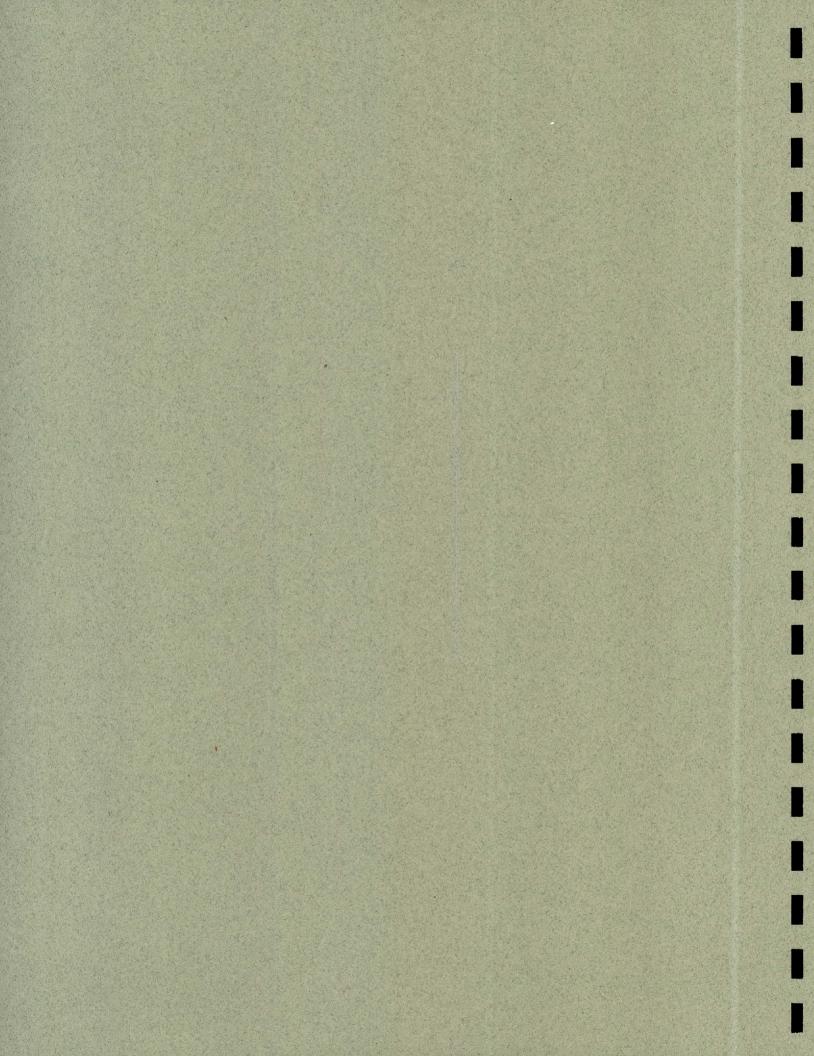
Texas Skill Standards Board



Briefing Materials
May 5, 2015
State Insurance Building
1100 San Jacinto Boulevard
Suite 1.100
Austin, Texas 78701





TEXAS SKILL STANDARDS BOARD

WAYNE OSWALD, CHAIR

BRUCE AUMACK

CARLOS CHACÓN

JOSEPH CROCI

ANDY ELLARD

TERRI FLOW

DWARD FOSTER, JR.

RIA GANIOUS, JR.

FORD KEATING

ERMA PALMER

LINDA STEGALL

April 28, 2015

Dear TSSB Member:

Enclosed you will find the May 5, 2015, Texas Skill Standards Board (TSSB) meeting briefing book, which includes the full agenda. In addition to approval of the minutes of October 14, 2014, you will consider one action item:

Approval of Digital Game and Simulation Programmer skill standards

You also will receive briefings on staff progress in achieving the TSSB's annual objectives, and on the plans for the future of the skill standards system. Finally, you will have an opportunity to make farewell remarks.

Each briefing and action item on the agenda is summarized in a memorandum in this notebook. At the meeting, TSSB staff or a guest speaker will present or introduce each item. The skill standards are available for viewing on the TSSB website prior to your consideration at the meeting. Please use the following address to access the electronic copy: http://www.tssb.org/ TSSB_Meeting_Review_Materials. The document is in PDF format. You will need Adobe Reader software to view it. If you are unable to view the document, please let me know as soon as possible and a printed copy will be made available in the room prior to the meeting.

The meeting will convene at 10:30 a.m. at the TSSB/Texas Workforce Investment Council office at 1100 San Jacinto Boulevard, Austin, Texas, 78701. The office is located in the State Insurance Building, Suite 1.100. You may park in the Capitol Visitor's Parking Garage at 12th and San Jacinto, which is catty corner to the building. You will enter the building through the main entrance, which is halfway down San Jacinto Boulevard and up the stairs. Once inside, you will receive a visitor's badge and be escorted down to the meeting. I look forward to seeing you on May 5.

Sincerely,

Anne M. Dorsey

Program Administrator

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TEXAS SKILL STANDARDS BOARD MEETING

State Insurance Building 1100 San Jacinto Boulevard Suite 1.100 Austin, Texas 78701

May 5, 2015

AGENDA

10:30 a.m.

Tł	ie i	foli	lowing	; items	may	not	necessarily	be	considered	in	the	order	they	appear.
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I.	Call to Order Announcements Public Comment	
	Approval of Minutes	Page 1
II.	Skill Standards Recognition Consideration: Digital Game and Simulation Programmer (Action)	Page 5
III.	Fiscal Year 2015 Perkins Skill Standards-Based Curriculum Development Projects (Briefing)	Page 9
IV.	Program Recognition Renewal Update (Briefing)	Page 17
V.	Fiscal Year 2015 Work Plan Progress Report (Briefing)	Page 45
VI.	Legislative Update and Skill Standards System Future (Briefing and Discussion)	Page 51
VII.	Office of the Governor (Presentation)	
VIII.	Concluding Remarks	
IX.	Other Business	
X.	Adjourn	

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MINUTES Texas Skill Standards Board Meeting Austin, Texas October 14, 2014

Members Present

Wayne Oswald (Chair); Bruce Aumack; Carlos Chacón; Joe Croci; Andy Ellard; Terri Flow; Edward Foster Jr., PhD; Iria Ganious Jr.; Ford Keating; Erma Palmer; and Linda Stegall, EdD.

Members Absent

None

Call to Order/Welcome

Chair Wayne Oswald called the meeting of the Texas Skill Standards Board (TSSB) to order at 10:30 a.m. and welcomed members and guests.

Public Comment

No public comment.

Announcements

Chair Oswald explained that the Sunset Advisory Commission is reviewing the Texas Workforce Investment Council this year to evaluate if, and to what extent, the Council is performing its statutory responsibilities. Statute directs the Council to staff the TSSB, so the TSSB is also being discussed between Council staff and Sunset staff. He then recognized three staff members of the commission who were observing the meeting and asked them to introduce themselves. Faye Rencher, project manager, introduced herself and her colleagues.

The Chair then asked members to please silence their cell phones and put them away for the duration of the meeting. He also suggested that all board members move their microphones closer and speak into them so that members could be heard by everyone in the audience.

Chair Oswald announced that the awards ceremony for fiscal year 2014 TSSB-recognized programs was held at the Texas Community College Instructional Leaders conference in Austin on October 8, 2014. Chair Oswald invited comment from Terri Flow, who presented the TSSB awards this year. Ms. Flow reported that attending the awards ceremony enabled her to see firsthand what a difference the work of the Board makes.

Approval of Minutes (Action)

Chair Oswald called for a motion to approve the October 15, 2013 minutes. Dr. Edward Foster Jr. so moved. Mr. Joe Croci seconded the motion. Chair Oswald called for discussion. Hearing none, Chair Oswald called for a vote on the motion. The motion passed by voice vote.

Fiscal Year 2014 TSSB Annual Report (Action)

Ms. Anne Dorsey presented for approval the draft fiscal year (FY) 2014 TSSB annual report, covering the period from September 1, 2013, through August 31, 2014. Ms. Dorsey provided an overview of the content and format of the report. She noted that under Skill Attainment: Certification and Credentialing, the chart of credential seal usage would be updated to include FY 2014 data as soon as they are collected. After answering questions, Ms. Dorsey recommended that members approve the content, giving the Chair authority to approve the final formatted copy for publication.

Chair Oswald called for a motion to approve the content of the fiscal year 2014 TSSB annual report draft as written, with authority delegated to the Chair to approve the final formatted copy for publication. Mr. Bruce Aumack so moved. Mr. Carlos Chacón seconded the motion. Chair Oswald called for discussion. Chair Oswald called for a vote on the motion. The motion passed by voice vote.

Fiscal Year 2014 Perkins Skill Standards-Based Curriculum Development Projects (Briefing)

Ms. Dorsey reported that Del Mar College was approved by the Texas Higher Education Coordinating Board (THECB) to administer another round of competition for the Perkins projects, addressing the TSSB's first legislative mandate that directs skill standards to guide curriculum development, training, assessment, and certification of workforce skills. All three types of Perkins projects are deliverables-based, rather than cost-reimbursement grants. Four of the five applications submitted were approved. One application did not meet the criteria for a Type 2 project. El Centro College and Texas State Technical College Waco were approved to pursue Type 1 projects to integrate the customer service and sales and machinist level 1 skill standards into the Fashion Marketing and Mechanical Engineering Technology Associate of Applied Science (AAS) programs, respectively. Lamar State College-Port Arthur and Midland College were approved to pursue Type 3 projects which include replicating the TSSB-recognized program curricula for their Process Technology and Network Systems Management AAS degrees.

<u>Program Recognition Endorsement: Fashion Marketing Associate of Applied Science Degree at El Centro College (Action)</u>

Ms. Dorsey presented for approval endorsement of the Chair's recognition of El Centro College's Fashion Marketing AAS program. She provided contextual information and briefed members on the staff evaluation of the college's program recognition application. She pointed out that the college's industry advisory committee chair approved the application and that the checklist showed that all requirements were completed by the college. The college also completed all Perkins project deliverables and received the associated grant funding.

Chair Oswald called for a motion to endorse the Chair's recognition of El Centro College's Fashion Marketing AAS. Mr. Ford Keating so moved. Mr. Croci seconded the motion. Chair Oswald called for discussion. Chair Oswald called for a vote on the motion. The motion passed by voice vote.

<u>Program Recognition Endorsement: Process Technology Associate of Applied Science Degree at Lamar State College-Port Arthur (Action)</u>

Ms. Dorsey presented for approval endorsement of the Chair's recognition of Lamar State College-Port Arthur's Process Technology AAS degree. She provided contextual information and briefed members on the staff evaluation of the college's program recognition application. She pointed out that the college's industry advisory committee chair approved the application and that the college completed all deliverables, including replicating the technical core curriculum of TSSB-recognized process technology programs, and thus received the grant funding.

Chair Oswald called for a motion to endorse the Chair's recognition of Lamar State College-Port Arthur's Process Technology AAS degree. Mr. Iria Ganious Jr. so moved. Dr. Linda Stegall seconded the motion. Chair Oswald called for discussion. Chair Oswald called for a vote on the motion. The motion passed by voice vote.

<u>Program Recognition Endorsement: Network Systems Administration Associate of Applied Science Degree at Midland College (Action)</u>

Ms. Dorsey presented for approval endorsement of the Chair's recognition of Midland College's Network Systems Administration AAS degree. She provided contextual information and briefed members on the staff evaluation of the college's program recognition application. She pointed out that the college's

industry advisory committee chair approved the application and that the college completed all deliverables, including replicating the technical core curriculum of the TSSB-recognized program at Del Mar College, and thus received the grant funding.

Chair Oswald called for a motion to endorse the Chair's recognition of Midland College's Network Systems Administration AAS degree. Mr. Croci so moved. Mr. Chacón seconded the motion. Chair Oswald called for discussion. Chair Oswald called for a vote on the motion. The motion passed by voice vote.

<u>Program Recognition Endorsement: Mechanical Engineering Technology Associate of Applied Science Degree at Texas State Technical College Waco (Action)</u>

Ms. Dorsey presented for approval endorsement of the Chair's recognition of Texas State Technical College (TSTC) Waco's Mechanical Engineering Technology AAS degree. She provided contextual information and briefed members on the staff evaluation of the college's program recognition application. She pointed out that the college's industry advisory committee chair approved the application and that the college completed all deliverables, including integrating the machinist level 1 skill standards into the curriculum, and thus received the grant funding.

Chair Oswald called for a motion to endorse the Chair's recognition of TSTC Waco's Mechanical Engineering Technology AAS degree. Dr. Foster so moved. Dr. Stegall seconded the motion. Chair Oswald called for discussion. Chair Oswald called for a vote on the motion. The motion passed by voice vote.

Chair Oswald then acknowledged Ms. Sandra Pulliam, the Perkins coordinator at TSTC Waco, who helped the faculty to complete the deliverables for its Perkins project grant, which included integrating the skill standards into the curriculum and applying for TSSB program recognition. The Chair invited her to comment about the college's experience with skill standards integration and the program recognition application process and the Perkins project grant process.

Ms. Pulliam read a message from Jose Rodriguez, department chair, Mechanical Engineering Technology, TSTC Waco. Mr. Rodriguez stressed the value of having the skill standards integrated into the curriculum.

Program Recognition Renewal Update (Briefing)

Ms. Dorsey reported that the TSSB recognition of 20 programs was due to expire at the end of calendar year 2013. Thirteen of those programs at eight colleges applied for initial renewal, and seven programs at six colleges were eligible for subsequent renewal. Of the latter renewals, one college chose not to renew two programs. A total of 18 programs renewed their recognition in 2013.

At the end of calendar year 2014, TSSB recognition of 13 programs at 11 colleges is due to expire. At this time, all of the colleges have indicated their intention to renew. Eight of the programs will be applying for initial renewal and five are eligible for subsequent renewal.

Fiscal Year 2014 TSSB Work Plan Progress Report (Briefing)

Ms. Dorsey updated members on the achievement of the objectives and strategies of the FY 2014 TSSB work plan. She stated that the FY 2014 work plan addressed the TSSB's legislative mandates from September 1, 2013, through August 31, 2014. She reported that the plan included 10 major objectives and 18 strategies under three functional areas: 1) Skill Standards Development, 2) Awareness and Usage, and 3) Skill Attainment: Certification and Credentialing. Ms. Dorsey provided a summary of the TSSB's progress and completion of its key activities during FY 2014.

Consideration of Fiscal Year 2015 TSSB Work Plan (Action)

Ms. Dorsey presented for approval the FY 2015 TSSB work plan. She said that the proposed work plan would guide the activities and efforts of the TSSB and staff from September 1, 2014, through August 31, 2015. Ms. Dorsey stated that the plan consists of the same 10 major objectives and 18 strategies and actions approved in the FY 2014 work plan. The strategies and actions focus on ongoing processes and core functions under the three functional areas. She reviewed with members the strategies for FY 2015.

Chair Oswald called for a motion to approve the proposed FY 2015 TSSB work plan. Mr. Chacon so moved. Mr. Aumack seconded the motion. Chair Oswald called for discussion. Chair Oswald called for a vote on the motion. The motion passed by voice vote.

Programs of Study and the 60 Semester Credit Hour Rule (Action)

Ms. Dorsey reported that a guest speaker had been invited to speak about programs of study and the 60 semester credit hour rule, initiatives now required by the Texas Legislature and the THECB. She stated that both initiatives could affect the technical core curriculum of TSSB-recognized programs, as community and technical colleges eliminate courses to meet the rule by fall 2015 and some colleges adopt programs of study with specified courses.

Ms. Dorsey then introduced guest speaker, Dr. Garry Tomerlin, deputy assistant commissioner of community and technical colleges at the THECB to give members more information about these initiatives.

Other Business

Chair Oswald led members in choosing the meeting dates for 2014. Members approved the following dates: Tuesday, May 5, 2015, and Tuesday, October 13, 2015.

Chair Oswald reminded members of the importance of keeping staff informed when any of their contact information changes, and asked members to send any changes to staff as soon as possible. He then invited members to join him and the TSSB staff for lunch at Café Serranos after the meeting adjourns.

Adjourn

Chair Oswald requested a motion to adjourn. Mr. Ganious so moved. Mr. Aumack seconded the motion. The motion passed and the meeting was adjourned at 12:25 p.m.

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TSSB ACTION ITEM MEMORANDUM

REF: AMD.tssb.II.050515

TO

TSSB Members

SUBJECT

Skill Standards Recognition Consideration: Digital Game and Simulation

Programmer

Introduction

The Texas Skill Standards Board (TSSB) will consider for recognition the Digital Game and Simulation Programmer skill standards.

Background

This item pertains to the TSSB's mandate to convene industry groups to develop skill standards and to consider recognition of the skill standards. These skill standards were developed as part of a Perkins type 2 skill standards-based curriculum development project, in which community and technical colleges complete specific deliverables to earn \$20,000 from federal Perkins state leadership funds provided by the Texas Higher Education Coordinating Board. The deliverables include developing and achieving TSSB recognition of skill standards and meeting the requirements for program recognition. The fiscal year 2015 Perkins project recipient, Houston Community College, facilitated the skill standards development process.

Attachments

- 1. Letter from Industry Technical Advisory Committee (ITAC) Chair Steve Tucker, Team Manager, AmRisc, LP, and Co-Owner/Developer, Sharkbyte, LLC, requesting TSSB recognition of the Digital Game and Simulation Programmer skill standards on behalf of the ITAC
- 2. Application Cover Page for TSSB Skill Standards Recognition

Discussion

Digital game and simulation programmers write computer programs to develop games or simulations. This occupation is the complement to the multimedia artists that create animations for video game production, as described in the Electronic Game Content Production skill standards that are recognized by the TSSB.

As an emerging occupation, digital game and simulation programmer is not yet classified separately under the U.S. Bureau of Labor Statistics. However, according to the Entertainment Software Association, the video gaming industry added \$764.9 million to the Texas economy and grew by a real annual rate of approximately 16 percent from 2009 to 2012, more than five times the growth of the state's overall economy. Texas ranked second in video game personnel in 2012, with close to 18,000 direct and indirect employees, and average compensation of \$101,349—higher than the national average. Gamasutra, the video game association, has surveyed salaries in the industry since 2005. The results of the 2013 survey indicated that the average salary of a game programmer is \$93,251 annually. The least experienced programmers, with less than three years of experience, make an average annual salary of \$70,637. The most experienced programmers, with more than six years of experience, make an average annual salary of over \$124,000.

And these salaries do not include the bonuses, royalties, stock options, profit sharing, etc., that game programmers might receive as additional compensation.

In accordance with TSSB policy, Houston Community College hired an independent job analyst to facilitate the development of the skill standards. As the first action of the project, a job analysis was conducted for the digital game and simulation programmer occupation with the participation of a diverse panel of subject matter experts (SME). A DACUM process, which meets the job analysis methodology criteria in the TSSB's *Guidelines for the Development, Recognition, and Usage of Skill Standards (Guidelines)*, was used to generate the work- and worker-oriented information. The job analyst then performed the other steps required to develop the skill standards: 1) synthesize and aggregate the data into the skill standards elements; 2) validate the work-oriented information with a representative sample of SMEs across the industry in Texas; and 3) format the standards for final publication. The ITAC endorsed the final product, which is presented for recognition on behalf of the ITAC by its chair.

The Digital Game and Simulation Programmer skill standards contain five critical work functions. Those functions include: 1) develop computer games or simulations; 2) develop human/computer interactions for games or simulations; 3) implement network connectivity for games or simulations; 4) verify system quality for games or simulations; and 5) develop documentation for games or simulations.

Staff has reviewed the Digital Game and Simulation Programmer skill standards and verified that they meet the recognition criteria and documentation requirements as established in the *Guidelines*.

Recommendation

It is recommended that TSSB members recognize the Digital Game and Simulation Programmer skill standards.



March 26, 2015

Mr. Wayne Oswald Chair, Texas Skill Standards Board 1100 San Jacinto, Suite 1.100 Austin, Texas 78701

Subject: Digital Game and Simulation Programmer Skill Standards Recognition

Dear Mr. Oswald:

The Digital Game and Simulation Programmer Industry Technical Advisory Committee (DGSITAC) is composed of professionals from the gaming and simulation industry and one representative from a four-year institution that offers a digital and game simulation bachelor's degree program. We have overseen the development of the proposed skill standards for Digital Game and Simulation Programmer by subject matter experts representative of the industry statewide. The standards have been developed in accordance with the Texas Skill Standard Board's *Guidelines for the Development, Recognition, and Usage of Skill Standards*, and we endorse them for your consideration.

The members of the DGSITAC view the recognition of these skill standards as a significant step forward in accomplishing our goals to develop gaming and simulation career paths in community and technical colleges to provide graduates who meet our industry's needs. The Texas gaming and simulation industry faces significant competition in today's global market and we believe the recognition of these standards will give us a significant advantage in that competition and help contribute to the Texas economy.

On behalf of the committee, I ask that the Texas Skill Standards Board give full consideration to recognizing the Digital Game and Simulation Programmer skill standards at its May 5, 2015 meeting. We appreciate your time and efforts in this matter.

Sincerely,

Steve Tucker

Chair, Digital Game and Simulation Programmer Industry Technical Advisory Committee

Team Manager, AmRisc, LP.

Co-owner/Developer, Sharkbyte, LLC.

Application Cover Page

	Texas Skill Standards Board Use Only						
TEXAS SKILL STANDARDS BOARD	Date Received:						
Application for Skill Standards Recognition	Logged in By:						
	Delivered Via:						
Digital Game and Simulation Programmer Industry Technical Advisory Committee							
Applicant: Name of Industry Technical Advisory Committe	e (ITAC) or other submitting group						
5601 West Loop South							
Mailing Address							
Houston, Texas 77081							
City, State, Zip							
Dr. Reni Abraham 713-718-20	67 reni.abraham@hccs.edu						
Project Director or Contact Person Phone #	Fax # E-mail						
Digital Game and Simulation Programmer							
Occupation for which skill standards are being submitted							
Recognition Category sought (check one): X Reco	gnized Conditionally Recognized						
Skill Standards Submission Type (check one); X New	Amendment Update						
Group Seeking Recognition (check category that applies);							
X Texas Industry Group U.S. State Authority Other (Specify): National Industry C Foreign Country	iroup						
The authorized signature below by the Chair indicates that the sk Advisory Committee (ITAC) meet all the necessary recognition red Development, Recognition and Usage of Skill Standards, that the public domain and shall be available for deposit in the TSSB reportentative agrees to meet with a TSSB representative prior to standards; and that the signer has the authority to commit the ITAC contained herein. Mr. Steve Tucker, Team Manager	cill standards endorsed by the Industry Technical equirements contained in the TSSB Guidelines for ITAC agrees that the attached skill standards are sitory for public access and storage; that an ITAC formal TSSB consideration of the submitted skill						
Chair, ITAC (Types Name and Title)							
Stur 11/Wh	27 March 2015						
Signature of ITAC Chuir	Date						
TEXAS SKILL STANDARDS BOAR	D HORANA N						
Staff Evaluation							
Recognized Recognized Conditionally Recogn							
	Outcome.						
anne Waren 4/10/15							
Signature of Reviewer/Date	Signature of TSSB Chair						

TSSB BRIEFING ITEM MEMORANDUM

TO

TSSB Members

REF: AMD.tssb.III.050515

SUBJECT

Fiscal Year 2015 Perkins Skill Standards-Based Curriculum Development Projects

Introduction

This item will update the Texas Skill Standards Board (TSSB) on the fiscal year (FY) 2015 Perkins skill standards-based curriculum development projects (Perkins projects).

Background

This initiative addresses the TSSB's first legislative mandate that directs skill standards to guide curriculum development, training, assessment and certification of workforce skills. For FY 2015, Del Mar College was approved by the Texas Higher Education Coordinating Board (THECB) to administer another round of competition for the Perkins projects. The Perkins projects were originally agreed to by THECB and TSSB members and staff at a March 2002 meeting to discuss community and technical colleges' awareness and usage of skill standards. The Perkins projects are funded from the THECB's state discretionary leadership grant under the federal Carl D. Perkins Career and Technical Education Act.

Attachments

- 1. Summary of Project Types at a Glance
- 2. Project Summary: Fashion Marketing Wholesale and Manufacturing Sales Representative Certificate (C2) (El Centro College)
- 3. Project Summary: AAS in Digital Gaming and Simulation for Artists (Houston Community College)
- 4. Project Summary: Computer Networking and Security Technology (Texas State Technical College Harlingen)
- 5. Project Summary: AAS in Digital Gaming and Simulation for Programmers (Houston Community College)

Discussion

In September 2014, Del Mar College released the Request for Applications (RFA) for three types of FY 2015 Perkins projects with specific requirements (see attachment 1.) All three project types are deliverables-based, rather than cost-reimbursement, grants. A series of monetary incentives is granted in phases as progress toward completion of the deliverables is demonstrated.

Type 1 projects require colleges to incorporate existing TSSB-recognized skill standards into a workforce education level two certificate or associate of applied science (AAS) program. These projects provide colleges with a \$6,000 grant to integrate skill standards into their programs and complete the requirements for TSSB program recognition.

Type 2 projects require colleges to translate job analysis data, which were identified by industry subject matter experts either within the past three years or as the first action of the project, into skill standards for an emerging occupation. The college must also integrate those standards into the curriculum, and submit both the skill standards and the curriculum to the TSSB for recognition to receive the \$20,000 funding.

Type 3 projects offer \$2,000 to colleges to adopt the curriculum of an existing TSSB-recognized program and complete the program recognition requirements under the TSSB's replication policy. These projects provide an incentive for colleges to replicate skill standards-based curricula and agree on a common technical core of courses.

FY 2015 Applications Received

In response to the RFA, two applications for type 2 projects and three applications for type 1 projects were received. A selection committee appointed by grant administrator Del Mar College approved four of the applications to pursue the project deliverables. The fifth applicant did not meet the criteria for proceeding with the project. Attachments 2 through 4 provide the project summaries from the applications.

El Centro College, Houston Community College, and Texas State Technical College (TSTC) Harlingen were approved to pursue a type 1 project. El Centro College was approved to integrate the Customer Service and Sales skill standards into its new Wholesale and Manufacturing Sales Representative Level Two Certificate. Houston Community College was approved to integrate the Electronic Game Content Production skill standards into its Digital Gaming and Simulation for Artists AAS program. TSTC Harlingen was approved to integrate the Cybersecurity skill standards into its Computer Networking and Security Technology AAS program. All applicants also were required to complete the requirements for TSSB program recognition.

Houston Community College also was approved to pursue a type 2 project to develop Digital Game and Simulation Programmer skill standards. The college is required to integrate the standards into its AAS program and to complete the requirements for TSSB program recognition (see attachment 5.)

Recommendation

It is recommended that TSSB members note the information contained in this memorandum.



SECTION VI. Summary of Project Types at a Glance

RFA Issued

College Applies for Skill Standards -Based Curriculum. Development. Project RFA for a SKILL STANDARDS-BASED CURRICULUM DEVELOPMENT PROJECT that will be granted to a single (1) college under one of the three types specified below:

Type 1

This type grant is applicable where:

- There are skill standards recognized by the TSSB; and
- The college intends to incorporate those standards into a new or existing workforce level-two certificate or associate's degree program.

RFA Criteria

Required:

- ✓ Use TSSB-recognized skill standards for incorporation into curriculum.
- Outcome is a workforce curriculum with leveltwo certificate or associate's degree exit.
- Demonstration of employer demand and occupational growth in local region and Texas.
- Have worked with TSSB staff or can demonstrate willingness to do so.
- Willingness to utilize TSSB "User's Guide" and to incorporate and teach all skill standards elements.
- Demonstrated links to industry and local industry support of program development.
- Experience with developing or using skill standards or job analyses.
- Willingness to cooperate with other colleges seeking program recognition to arrive at core technical curriculum in program area, if applicable per TSSB staff.

Deliverables:

- New or revised workforce level-two certificate or associate's degree with sequenced courses and WECM descriptors.
- ✓ Successful THECB approval, if required.
- ✓ Successful application to TSSB for Program Recognition.
- ✓ Sign off on TSSB Program Recognition application by program's industry advisory committee chair (as per TSSB Program Recognition application).

Type 2

This type grant is applicable where:

- There are no skill standards recognized by the TSSB;
- A DACUM/valid skills analysis was developed or will be conducted as first action of project, which can be developed into skill standards; and
- The college intends to seek TSSB recognition for the standards and to incorporate them into a workforce level-two certificate or associate's degree program.

RFA Criteria

Required:

- DACUM/skills analysis OR commitment to conduct skills analysis as first action of project.
- Commitment to hire job analyst to conduct skill standards development process.
- Commitment to attend technical assistance workshop with TSSB staff on skill standards development process.
- Commitment to submit plan for how job analyst will conduct skill standards development process.
- Commitment from industry panel of SMEs with statewide representation of occupational area to translate original skills analysis data into skill standards.
- ✓ Agreement to follow TSSB's Guidelines for the Development, Recognition, and Usage of Skill Standards.
- ✓ Agreement to finalize skill standards by end of March.
- Resulting skill standards must represent separate occupational area, not specialty or knowledge area of existing occupation.
- Outcome is a workforce curriculum with certificate level-two or associate's degree exit.
- Demonstration of new or emerging industry area as important to Texas economy.
- Collaboration with TSSB staff or willingness to do so, including receiving technical assistance on skill standards development.
- ✓ Willingness to utilize TSSB user guides.
- Compliance with all TSSB program recognition policies and requirements.

Deliverables:

- ✓ Successful submission to TSSB for skill standards recognition.
- ✓ New or revised workforce level-two certificate or associate's degree with sequenced courses and WECM descriptors.
- ✓ Successful THECB approval, if required.
- ✓ Successful application to TSSB for Program Recognition.
- Sign off on TSSB Program Recognition application by program's industry advisory committee chair (as per TSSB Program Recognition application).

Type 3

This type grant is applicable where:

- There are skill standards recognized by the TSSB;
- There is a TSSB-recognized program curriculum integrated with TSSB-recognized skill standards;
 and
- A college intends to adopt the TSSB-recognized program's curriculum and apply for TSSB Program Recognition under the TSSB's replication policy.

RFA Criteria

Required:

- Willingness to replicate curriculum of TSSBrecognized program integrated with TSSBrecognized skill standards.
- Outcome is a workforce education curriculum with level-two certificate or associate's degree exit.
- ✓ Demonstration of employer demand and occupational growth in local region and Texas.
- Demonstration of collaboration with TSSB staff or willingness to do so.
- Willingness to incorporate and teach all the skill standards elements, as indicated in "A User's Guide."
- Demonstration of links to industry, utilization of industry input, and local industry support of program development.
- Experience with developing or using skill standards or job analyses.

Deliverables:

- New or revised workforce education level-two certificate or associate's degree with sequenced courses and WECM descriptors.
- Replicated curriculum of TSSB-recognized program integrated with TSSB-recognized skill standards.
- Successful THECB approval, if required, of revised or new program.
- ✓ Successful application to TSSB for Program Recognition under replication policy.
- ✓ Sign off on TSSB Program Recognition application by program's industry advisory committee chair (as per TSSB Program Recognition application).

Part B - Project Summary

Project Title:

Fashion Marketing - Wholesale and Manufacturing Sales Representative Certificate (C2)

Institution:

El Centro College

Provide a brief description of the overall approach or methodology of the curriculum (and skill standards, if appropriate) development project and the anticipated length to completion. Include a timeline with key milestones for each phase and anticipated dates to be completed. (Attach additional sheets of paper as needed.)

The El Centro College Fashion Marketing program, a nationally renowned vocational education curriculum that specializes in the business side of fashion – combining modern business principles with ambition, creativity, and enthusiasm, seeks to create a new level C2 certificate for Wholesale and Manfacturing Sales Representatives that integrate Customer Service and Sales skill standards into the curriculum and subsequently receiving Texas Skill Standards Board (TSSB) Program Recognition, insuring the program is teaching competencies and assessing student outcomes to meet and exceed those skills and knowledge standards established by the Sales & Service Voluntary Partnership, which includes the National Retail Federation Foundation.

El Centro College's approach and methodology to this project includes a deliberate, well-designed process to fully incorporate all seven (7) critical work functions identified in the Customer Service and Sales Skill Standards by creating a new program curriculum that incorporates courses which specifically address these particular topics, as well as emphasize these skills throughout the entire program, as applicable.

El Centro anticipates the process will take approximately nine (9) months, as indicated in the following timeline* which includes key milestones:

- Application Submission: Deadline Friday, October 3, 2014
- · Phase I: Deadline Friday, March 20, 2015
- o Forward summary of the proposed revision to College Curriculum Committee and TechEd representatives by Friday, October 17, 2014
- o Convene Fashion Marketing Advisory Board to discuss this project and gain local employer support for integrating skill standards into curriculum by Tuesday, November 1, 2014
- o Consult with the TSSB to assist with skill standards usage (TBD)
- o Submit a final revision of the revised El Centro College Fashion Marketing Wholesale and Manufacturing Sales Representative Certificate degree plan curriculum to the Dallas County Community College District Technical Curriculum Committee by Friday, December 12, 2014
- Phase II: Deadline Friday, May 22, 2015
- o Submit revised application to THECB (TBD)
- o Participate in TSSB-facilitated discussion with other Type 1 project colleges regarding technical core curriculum (TBD)
- o Submit preliminary assignment of skill standards' key activities to courses (TBD)
- o Send Submission of Notification of Intent to Apply for Program Recognition to TSSB staff (TBD)
- Phase III: Deadline Friday, August 21, 2015
- o Seek approval of revised program award by Friday, July 31, 2015
- o Complete revised svilabi and supporting materials by Friday, July 31, 2015
- (* 2014-2015 Dallas County Community College District Curriculum Revision Process Timeline attached.)

Part B - Project Summary

Project Title:

AAS in Digital Gaming and Simulation for Artists

Institution:

Houston Community College

Provide a brief description of the overall approach or methodology of the curriculum (and skill standards, if appropriate) development project and the anticipated length to completion. Include a timeline with key milestones for each phase and anticipated dates to be completed. (Attach additional sheets of paper as needed.)

At Houston Community College we have a set process in developing, analyzing, evaluating, and reevaluating each of our curriculums. Every program has its own defined Program Student Learning Outcomes (PSLO) and every course has its own Student Learning Outcomes (SLO). And from the SLOs the skills standards are determined for each course. As gaming and simulation does not have its own industry certification, it is our intention to get our program recognized through state and national agencies. Our overall approach will be first to present the TSSB skills standards requirement, along with the degree plans, to our industry Advisory Committee for approval. Next, present the documents to the HCC's internal committees for each of their approval. Then, the curriculum, if modified will be sent to THECB for approval. In the interim the TSSB skill standards' key activities will be assigned to the course, the course matrix developed, and syllabi modified if needed. Also, workshops will be attended when announced by TSSB and consultation/technical assistance will be requested from TSSB staff as needed. Lastly, the TSSB program recognition application, with the necessary attachments, will be submitted for final approval.

Following is our timeline with the key milestones for each phase and the anticipated dates of completion:

Phase I: by Friday, March 20, 2015

- The AAS in Digital Gaming and Simulation for Artist curriculum will be examined by the departmental faculty to see if the programs skill sets match with those listed in the Electronic Game Content Development TSSB Recognized Skill Standards and need be modifications will be made.
- The degree plans, along with the Electronic Game Content Development TSSB Recognized Skill Standards, will be presented to the Digital Gaming and Simulation (DGS) Advisory Committee for their approval.
- · Consult and get technical assistance from TSSB staff to make progress in attaining the recognition.
- Present the DGS Advisory Committee approved curriculum to HCC Deans' Council and Board of Trustees for approval.
- Following the Board of Trustees approval the curriculum will be send to THECB for approval.

Phase II: by Friday, May 22, 2015

- Present the DGS Advisory Committee approved curriculum to THECB for approval.
- · Participate in the TSSB facilitated workshop(s) on Type I projects
- Assign skill standards' key activities to courses and submit the document to TSSB staff for review and comments.
- · Submission of Notification of Intent to Apply for Program Recognition to TSSB staff.

Phase III: by Friday, August 21, 2015

- Attain THECB approval notification of curriculum by August 1, 2015. According to the GIPWE, "Applications for program revisions must be submitted to Coordinating Board staff at least 60 days prior to the planned implementation date" (http://www.thecb.state.tx.us/reports/pdf/3378.pdf?CFID=16682881&CFTOKEN=32482821). We believe submitting the curriculum to THECB in March will gives us ample time for approval.
- · Complete syllabi revisions and any supporting class materials.
- Submit the TSSB program recognition application, including cover page, final key activities and course matrix, and course syllabi by Friday, August 7, 2015 to the TSSB staff for review and comment.
- Attain final program recognition application approval from the TSSB.

Part B - Project Summary

Project Title:

Computer Networking & Security Technology

Institution:

Texas State Technical College Harlingen

Provide a brief description of the overall approach or methodology of the curriculum (and skill standards, if appropriate) development project and the anticipated length to completion. Include a timeline with key milestones for each phase and anticipated dates to be completed. (Attach additional sheets of paper as needed.)

The Computer Networking & Security Technology Program (CNST) at Texas State Technical College Harlingen (TSTC) is proposing to use recognized TSSB skill standards for incorporation into curriculum for its Associates of Applied Science Degree. The CNST program will utilize the NWCET Cyber Security Skills Standard and incorporate, teach, and assess all the skill standard elements. Currently TSTC System is seeking "single accreditation" status from the Southern Association of Colleges and Schools Commission, which will lead to unification of all TSTC campuses and a unified curriculum alignment. No changes are anticipated to the CNST program of study but possible changes may occur.

The proposed timeline with key milestones:

Phase I (due by Fri., 3/20/15):

- Industry advisory board convened to discuss, and gain local employer support for, integrating skill standards into curriculum.
- Consultation/technical assistance session or skill standards usage workshop with TSSB staff completed.
- Institutional process initiated to revise level-two certificate or associate's degree, as needed.

Phase II (due by Fri., 5/22/15):

- Application for approval of revised or new program awards submitted to THECB, as needed.
- Participation in TSSB-facilitated discussion with other Type 1 project colleges in same program area (if any) to determine technical core curriculum.
- Preliminary assignment of skill standards' key activities to courses submitted to TSSB staff for review and comment.
- Submission of Notification of Intent to Apply for Program Recognition to TSSB staff.

Phase III (due by Fri., 8/21/15 unless earlier deadline indicated below):

- Approval of new or revised program award, or confirmation that approval not required, received from THECB by 8/1/15.
- Completion of revised syllabi and any supporting class materials.
- TSSB program recognition application, including cover page, final key activities/courses matrix, and course syllabi, submitted by Fri., 8/7/15 to TSSB staff for review and comment.
- Finalized program recognition application approved by TSSB.

Part B - Project Summary

Project Title:

AAS in Digital Gaming and Simulation for Programmers

Institution:

Houston Community College

Provide a brief description of the overall approach or methodology of the curriculum (and skill standards, if appropriate) development project and the anticipated length to completion. Include a timeline with key milestones for each phase and anticipated dates to be completed. (Attach additional sheets of paper as needed.)

Detailed below are the overall approach of the curriculum and skills standards development and the anticipated length of completion of the process.

Phase I: by Friday, March 20, 2015

- Project Director selected by October 3, 2014. She has been selected.
- Identify the Job Analyst by October 3, 2014. With the assistance of Ms. Anne Dorsey, the Job Analyst has been identified and she has accepted the duties. She has previously worked on Type II applications and is very familiar with the TSSB requirements and processes.
- Project Director and the Job Analyst will attend the technical assistance session with TSSB staff on skills standards development within a month of the notification of approval to proceed with deliverables.
- A plan will be submitted by December 8, 2014 of how the job analyst, in collaboration with the college staff, will engage subject matter experts (SME) to validate the job analysis data and translate into skill standards elements, generate any additional skill standards elements needed, and validate work-oriented information. The plan will be developed in consultation with the job analyst. A determination will be made of the function(s) of the college staff and job analyst in the development of the skill standards and the process of recognition. A plan will also be established how and from where to recruit from the industry the SMEs for the development process of the skill standards. Additionally, included in the plan would be the methods that will be used to generate and validate the job analysis data and the skills standard elements.
- A strategy will be established to the development process of the skills standards.
- The skills analysis data will be translated into skill standards elements and validated, and additional skill standards elements generated, if needed, by the SMEs.
- The Academic and Employability Knowledge and Skills identified and work-oriented information will be validated by a second panel of SMEs.
- A draft of the skill standards generated in the TSSB format will be submitted to the TSSB staff for review and comments.
- If modification to the AAS in Digital Gaming and Simulation for Programmers curriculum is needed then it will be submitted through the HCC committees for approval.

Phase II: by Friday, May 22, 2015

• The HCC approved AAS in Digital Gaming and Simulation for Programmers curriculum will be submitted to THECB for approval.

- The finalized skill standards and the application package for the TSSB recognition will be submitted to TSSB staff by March 27, 2015.
- · Attain the finalized skill standards recognition by the TSSB at the bi-annual meeting.
- The consultation and or technical assistance session or skill standards usage workshop with the TSSB staff will be completed.
- The Notification of Intent to Apply for Program Recognition to TSSB will be submitted.

Phase III: by Friday, August 21, 2015

- Assignment of skill standards' key activities to course completed and will be submitted to the TSSB staff to review and comment by June 5, 2015.
- Attain approval of the submitted AAS in Digital Gaming and Simulation for Programmers curriculum from THECB by August 1, 2015.
- · The syllabi and the any supporting materials will be revised.
- The TSSB program recognition application, including the cover page, final key activities' course matrix, and course syllabi will be submitted to the TSSB staff for review and comment by August 7, 2015.
- Attain the finalized program recognition application approved by TSSB.

TSSB BRIEFING ITEM MEMORANDUM

REF: AMD.tssb.IV.050515

TO

TSSB Members

SUBJECT

Program Recognition Renewal Update

Introduction

This item will update the Texas Skill Standards Board (TSSB) on the status of TSSB program recognition renewals by Texas community and technical colleges.

Background

This item addresses the TSSB's first legislative mandate that skill standards shall be used to guide curriculum development, training, assessment, and certification of workforce skills. Program recognition renewal fulfills the TSSB policy that delineates the program recognition term and renewal requirements as described in the TSSB's Guidelines for the Certification and Credentialing of Skill Attainment (Guidelines).

Attachments

- 1. Program Recognition Initial Renewal Application Cover and Evaluation Kilgore College Process Technology-Petroleum Specialty Associate of Applied Science (AAS)
- 2. Program Recognition Initial Renewal Application Cover and Evaluation Lamar State College-Orange Process Technology AAS
- 3. Program Recognition Initial Renewal Application Cover and Evaluation Northwest Vista College 3D Animation AAS
- 4. Program Recognition Initial Renewal Application Cover and Evaluation Northwest Vista College Game Production AAS
- 5. Program Recognition Initial Renewal Application Cover and Evaluation Texas Southmost College Medical Office Management AAS
- 6. Program Recognition Subsequent Renewal Application Cover and Form One Brazosport College Chemical Technology-Process Operations Option AAS
- 7. Program Recognition Subsequent Renewal Application Cover and Form One Lone Star College-CyFair Visual Communications-Graphic Design AAS
- 8. Program Recognition Subsequent Renewal Application Cover and Form One Lone Star College-Kingwood Visual Communications-Graphic Design AAS
- 9. Program Recognition Subsequent Renewal Application Cover and Form One Lone Star College-Montgomery Biotechnology AAS
- 10. Program Recognition Subsequent Renewal Application Cover and Form One Lone Star College-North Harris Visual Communications-Graphic Design AAS

Discussion

Status of Program Recognition Renewal for Calendar Year 2014

At the end of calendar year (CY) 2014, TSSB recognition of 13 programs was due to expire. Of the total, eight programs at six colleges were eligible for initial renewal. Two of those programs, Clarendon College's Wind Energy AAS and Wind Turbine Technician Level Two Certificate, chose not to renew

their TSSB recognition because the programs are being restructured. The college plans to reapply for TSSB recognition once the new programs have been established. Another program, Victoria College's Process Technology AAS, had its TSSB recognition extended for one year. The program has a new coordinator who was not involved in the original program recognition application. This spring, she is aligning her program more closely with Brazosport College's process technology program, which is recognized by the TSSB, to be able to meet the renewal requirements.

The remaining colleges' programs fulfilled all of the program recognition renewal application requirements as described in the *Guidelines* including:

- 1. Key activities-to-courses matrix The college must indicate that the matrix documenting the integration of the key activities into the program's courses that was submitted with the original program recognition application has not changed. If changes have occurred, or if the skill standards have been updated since program recognition was granted, the college must submit a new matrix.
- 2. Statement of assurance The chief college officer in charge of instruction/curriculum or the college president must attest by signature that the college has developed assessments to evaluate the students' attainment of the skill standards content (key activities and related performance criteria, skills and knowledge) as specified in the key activities-to-courses matrix. In addition, the college must agree to submit all assessments for review if requested by the TSSB.
- 3. Sample assessments The college must submit sample assessments demonstrating that the students are being evaluated on the skill standards content. To ensure a broad, representative sample of assessments across the curriculum, the application requires the college to submit a minimum of three courses' assessments, which includes all major assessments from one course, and at least one major assessment from each of the remaining two courses. The application defines the meaning of assessment so that only significant events or instruments will be submitted, and provides examples and exclusions.

Staff conducted an evaluation of the colleges' application materials and recommended renewal of program recognition to the TSSB Chair. The Chair granted renewal of program recognition for three more years, per TSSB policy, to the programs listed in attachments 1 through 5.

Subsequent Renewal

Five programs at five colleges were eligible for subsequent renewal of their TSSB recognition and completed the requirements, which include:

- 1. An application cover page indicating that neither the skill standards nor the courses or placement of key activities from the approved program recognition matrix have changed since the last renewal.
- 2. A statement of assurances signed by the college president or chief instructional officer, the dean with oversight responsibility over the program, and the program representative (faculty member or chair).

Staff reviewed the application materials and recommended subsequent renewal to the TSSB Chair. The Chair granted renewal of program recognition per TSSB policy for three more years to the programs listed in attachments 6 through 10.

Status of Program Recognition Renewal for CY 2015

The following colleges will be notified in May that they may renew their programs' TSSB recognition, which is due to expire on December 31, 2015. One TSSB-recognized program, El Centro College's Biotechnology program, has been discontinued, and thus, will not renew its recognition.

Subsequent Renewal				
College	Program			
Alvin Community College	Process Technology AAS			
Brookhaven College	Geographic Information Systems AAS			
	Visual Communications-Communication Design AAS			
	Visual Communications-Web Design and Development			
	Level Two Certificate			
Lone Star College-North Harris	Visual Communications-Multimedia AAS			
San Jacinto College Central	Instrumentation Technology AAS			
Temple College	Biotechnology AAS			
TSTC-Waco	Nanotechnology AAS			
	Solar Energy Technology AAS			
Wharton County Junior College	Computer Programming AAS			

First-Time Renewal			
College	Program		
Brookhaven College	Computer Information Technology-Web Production and		
	Design AAS		
TSTC Harlingen	Machining Technology-Mold, Tool, and Die-Making AAS		
	Biomedical Equipment Technology AAS		
TSTC Marshall	Electric Utility Construction and Maintenance AAS		
	Process Operations Technology AAS		
Victoria College	Process Technology AAS		

Recommendation

It is recommended that TSSB members note the information contained in this memorandum.



PROGRAM RECOGNITION INITIAL RENEWAL APPLICATION COVER

All institutions applying for T renewal application cover and sought.						
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Program Information: Ent Indicate whether curriculum of revision approval from the Te documentation indicating Coo	changes have been made exas Higher Education Co	since TSSB program recoordinating Board. (If so	ognition was granted, check the box bel	ed that required program		
Program revision approved by	y the Coordinating Board	: (If not applicable, leav	e blank.)	and and a summanded set of the street of the street of the set of		
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Industry Statement Regal of the recognized program's committee, to the statement but The signature of the program's industry supports: 1) the college's intention of the program's industry program's indus	industry advisory commi elow. stry advisory committee chair r	ttee chair, along with signamed below indicates that the	nature and date, to	attest on behalf of the		
students' mastery of the key activit						
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Send this signed Application Skill Standards Board, P.O.			assessment samp	les attached to: Texas		
	FC	R TSSB USE ONLY				
Staff Review by	Jorsey d	Renewal recommended	Does not n	es not meet renewal requirements		
TSSB Action Date:	5 ()	Approved	Disapprove	ed		



TEXAS SKILL STANDARDS BOARD

PROGRAM RECOGNITION RENEWAL APPLICATION EVALUATION

College Applicant: Kilgore College						
Program Award: Process Technology-Petroleum Specialty Associate of Applied Science (AAS)						
Skill standards integrated into curriculum: Oil and Gas Production Technician						
College Contact: Dewey Greer, Instructor, Process Technology						
Date Renewal Application Review Completed:						
Program Status: ☑ Existing ☐ Revision ☐ Replication						
Part One: Application Requirements Checklist and Staff Evaluation						
Application Cover (with industry advisory committee chair signature attesting to statement)						
Application Form (with signature of appropriate college representative attesting to statement)						
If matrix indicating courses in which key activities will be assessed has changed, the following were submitted:						
revised key activities to courses matrix with changes highlighted						
revised syllabus for each course that has changed on matrix or contains updated key activities						
revised key activities to learning outcomes matrix, if submitted with original application						
☐ If program revised since Texas Skill Standards Board (TSSB) recognition granted, documentation of Texas Higher Education Coordinating Board approval submitted						
Student Assessment Samples – all major assessments from one course, and at least one assessment from two or more other courses.						
Application Reviewed by: Anne Dorsey						
Staff Evaluation and Recommendation:						
As indicated in the checklist above, Kilgore College completed all application requirements for program recognition renewal, including the signed forms and sample student assessments.						
Kilgore College submitted assessments covering all the key activities checked for PTRT 2323 - Natural Gas Production, the comprehensive "capstone" course, which requires students to demonstrate their mastery of the knowledge and skills accumulated throughout the program. Kilgore College faculty submitted three tests, including the final comprehensive exam, with the questions addressing each key activity annotated.						
Kilgore College also submitted sample assessments for three other courses: PTRT 2343 - Refining Methods; PTAC 1317 - Natural Gas Processing I; and PTAC 2420 - Systems. For each course, a comprehensive exam indicated which questions addressed key activities checked on the program recognition matrix.						
Based on this review, staff concludes that Kilgore College is assessing the skills and knowledge related to the key activities in the Oil and Gas Production Technician skill standards, which describe the work of a technician with experience. For these standards, mastery of the related occupational skills and knowledge enables graduates to apply them in entry-level job duties and ultimately, to						

perform the key activities as they gain experience and further training at a production facility. Thus,



PROGRAM RECOGNITION RENEWAL APPLICATION EVALUATION

Petroleum Specialty AAS program.	ts recognition of Kilgore College's Process Technology-
Two: TSSB Program Recognition Rene	ewal
Recognition renewed by TSSB Chair	Recognition not renewed by TSSB Chair
Comments:	•
	Petroleum Specialty AAS program. Two: TSSB Program Recognition Rene Recognition renewed by TSSB Chair



PROGRAM RECOGNITION INITIAL RENEWAL APPLICATION COVER

All institutions applying for TSSB Program Recognition Renewal must complete the information below. A separate renewal application cover and form must be submitted for each TSSB-recognized program for which renewal is being sought.							
Institution: Lamar State	stitution: Lamar State College - Orange						
Program Information: Enter the award title and level of the recognized program for which renewal is being sought. Indicate whether curriculum changes have been made since TSSB program recognition was granted that required program revision approval from the Texas Higher Education Coordinating Board. (If so, check the box below and attach documentation indicating Coordinating Board approval of the program revision.)							
Program revision approved by	y the Coordinating Board:	(If not applicable, leav	e blank.)	and the second s			
Award Title of Recognized P	rogram: Process Tech	inology		The state of the s			
Award Level (select one):	AAS	Award CIP Code:	41.0301				
Title of TSSB-recognized ski Repository on TSSB web site	Il standards incorporated in at www.tssb.org):	nto recognized progran	ı curriculum (found in Texas Skill Standards			
Chemical/Refining Process	Technician		A THE STATE OF THE	and the state of t			
Contact Information: Enter member who is submitting the	er the name, title, and conta e renewal application on b	act information of the dehalf of the institution.	ean, program/	department chair, or faculty			
Name of Dean, Program/Dep	Chair, or Faculty Membe	r Title		Newspaper (see the party of th			
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409-882-3018	The state of the s	jackie.spears@	Dlsco.edu	ниципального у центрального положения мененического положения мененического доположения и 1 году 2 в положения долина и положения доли			
Industry Statement Regarding Program Recognition Renewal Application: Enter the name, title and company of the recognized program's industry advisory committee chair, along with signature and date, to attest on behalf of the committee, to the statement below.							
The signature of the program's industry advisory committee chair named below indicates that the industry advisory committee has been consulted on and supports: 1) the college's intention to apply for renewal of its TSSB program recognition; and 2) the college's development of assessments to evaluate students' mastery of the key activities (or equivalent element) and related criteria, skills, and knowledge in the skill standards, as a requirement of renewal.							
Signature Somet	Signature Struct Date 11/5/2014						
			ээнээссэхий				
Industry Advisory Committee Chair (Type name, title, and company)							
Sally Barrett, SPHR, HR Consultant, DuPont Packaging & Industrial Polymers							
Send this signed Application Cover, and the signed Application Form with assessment samples attached to: Texas Skill Standards Board, P.O. Box 2241, Austin, Texas 78768-2241.							
	FOR	TSSB USE ONLY					
Staff Review by: TSSB Action Date: 5/5/1	20/sey X	Renewal recommended Approved	trans grandaminarana, grandaminan	not meet renewal requirements			



TEXAS SKILL STANDARDS BOARD

PROGRAM RECOGNITION RENEWAL APPLICATION EVALUATION

Colle	ege Applicant: Lamar State College-Orange					
Prog	ram Award: Process Technology Associate of Applied Science					
Skill	Skill standards integrated into curriculum: Chemical/Refining Process Technician					
Colle	ege Contact: Earl Geis, Program Director, Industrial/Process Technology					
Date	Date Renewal Application Completed: 11/21/14					
Prog	ram Status: 🛛 Existing 🗌 Revision 🖾 Replication					
Part	t One: Application Requirements Checklist and Staff Evaluation					
	Application Cover (with industry advisory committee chair signature attesting to statement)					
	Application Form (with signature of appropriate college representative attesting to statement)					
	If matrix indicating courses in which key activities will be assessed has changed, the following were submitted:					
	revised key activities to courses matrix with changes highlighted					
	revised syllabus for each course that has changed on matrix or contains updated key activities					
	revised key activities to learning outcomes matrix, if submitted with original application					
	If program revised since Texas Skill Standards Board (TSSB) recognition granted, documentation of Texas Higher Education Coordinating Board approval submitted					
\boxtimes	Student Assessment Samples – all major assessments from one course, and at least one assessment from two or more other courses.					
	Application Reviewed by: Anne M. Dorsey					
ſ	Staff Evaluation and Recommendation:					

As indicated in the checklist above, Lamar State College-Orange completed all application requirements for program recognition renewal, including the signed forms and sample student assessments.

Lamar State College-Orange submitted assessments covering all the key activities checked for PTAC 2420 - Systems, the comprehensive "capstone" course, which requires students to demonstrate their mastery of the knowledge and skills accumulated throughout the program. The faculty also submitted assessments covering all the key activities for three other courses: PTAC 1410 - Process Technology I-Equipment; PTAC 1308/1408 - Safety, Health, and Environment I; and Process Technology III-Operations. The assessments include comprehensive exams, with the questions addressing each key activity annotated. In addition, "hands-on" lab exercises test students' ability to start-up and operate scale models of plant units such as a cooling tower and heat exchanger.

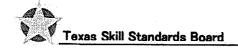
Based on this review, staff concludes that Lamar State College-Orange is assessing the skills and knowledge related to the key activities in the Chemical/Refining Process Technician skill standards, which describe the work of a process operator with 3-5 years of experience. For these standards, mastery of the related occupational skills and knowledge enables graduates to apply them in entrylevel job duties and ultimately, to perform the key activities as they gain experience and further



PROGRAM RECOGNITION RENEWAL APPLICATION EVALUATION

training at a refining plant. Thus, it is recommended that the TSSB renew its recognition of Lamar

State College-Orange's Process Technolo	gy AA	S program.
Two: TSSB Program Recognition Ren	ewal	
Recognition renewed by TSSB Chair		Recognition not renewed by TSSB Chair
Comments:		
11/25/14 via email		
•	Two: TSSB Program Recognition Rene Recognition renewed by TSSB Chair Comments:	Comments:



TSSB Action Date:

PROGRAM RECOGNITION INITIAL RENEWAL APPLICATION COVER

TWIC DEC 0 9 2014

Received All institutions applying for TSSB Program Recognition Renewal must complete the information below renewal application cover and form must be submitted for each TSSB-recognized program for which renewal is being sought. Institution: Northwest Vista College Program Information: Enter the award title and level of the recognized program for which renewal is being sought. Indicate whether curriculum changes have been made since TSSB program recognition was granted that required program revision approval from the Texas Higher Education Coordinating Board. (If so, check the box below and attach documentation indicating Coordinating Board approval of the program revision.) Program revision approved by the Coordinating Board: (If not applicable, leave blank.) \boxtimes Award Title of Recognized Program: 3D Animation Award Level (select one): AAS Award CIP Code: 10.0301 Title of TSSB-recognized skill standards incorporated into recognized program curriculum (found in Texas Skill Standards Repository on TSSB web site at www.tssb.org): **Electronic Game Content Development** Contact Information: Enter the name, title, and contact information of the dean, program/department chair, or faculty member who is submitting the renewal application on behalf of the institution. Name of Dean, Program/Dept Chair, or Faculty Member Qi Wang Instructor Mailing Address City State Zip Code 3535 North Ellison Drive San Antonio TX 78251 Telephone Fax E-mail (210) 486 - 4401 (210) 486 - 9097 qwang4@alamo.edu Industry Statement Regarding Program Recognition Renewal Application: Enter the name, title and company of the recognized program's industry advisory committee chair, along with signature and date, to attest on behalf of the committee, to the statement below. The signature of the program's industry advisory committee chair named below indicates that the industry advisory committee has been consulted on and supports: 1) the college's intention to apply for renewal of its TSSB program recognition; and 2) the college's development of assessments to evaluate students' mastery of the key activities for equivalent element) and related criteria, skills, and knowledge in the skill standards, as a requirement of renewal. Signature Date Industry Advisory Committee Chair (Type name, title, and company) John Carter, Computer Graphic Artist at Booz Allen Hamilton Send this signed Application Cover, and the signed Application Form with assessment samples attached to: Texas Skill Standards Board, P.O. Box 2241, Austin, Texas 78768-2241. FOR TSSB USE ONLY Staff Review by: Renewal recommended Does not meet renewal requirements

Approved

Disapproved



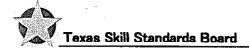
PROGRAM RECOGNITION RENEWAL APPLICATION EVALUATION

College Applicant: Northwest Vista College					
Program Award: 3D Animation Associate of Applied Science (AAS)					
Skill standards integrated into curriculum: Electronic Game Content Production					
College Contact: Qi Wang, Instructor, 3D Animation and Software Development					
Date Renewal Application Completed: 12/9/14					
Program Status: ⊠ Existing □ Revision □ Replication					
Part One: Application Requirements Checklist and Staff Evaluation					
Application Cover (with industry advisory committee chair signature attesting to statement)					
Application Form (with signature of appropriate college representative attesting to statement)					
☐ If matrix indicating courses in which key activities will be assessed has changed, the following were submitted:					
revised key activities to courses matrix with changes highlighted					
revised syllabus for each course that has changed on matrix or contains updated key activities					
revised key activities to learning outcomes matrix, if submitted with original application					
☐ If program revised since Texas Skill Standards Board (TSSB) recognition granted, documentation of Texas Higher Education Coordinating Board approval submitted					
Student Assessment Samples – all major assessments from one course, and at least one assessment from two or more other courses.					
Application Reviewed by: Anne M. Dorsey					
Staff Evaluation and Recommendation:					
As indicated in the checklist above, Northwest Vista College completed all application requirements for program recognition renewal, including the signed forms and sample student assessments.					
Northwest Vista College submitted assessments covering all the key activities checked for GAME 2359 - Game and Simulation Group Project, its capstone course. The faculty submitted the course's final project, which required students to develop a complete game and/or simulation project, including creating and utilizing a database of assets using logical naming conventions, and creating 3D meshes and exporting them into the Game Engine. The application included a project to Add Lighting to a Unity Scene that addressed four key activities integrated into the GAME 1304 - Level Design course, and three projects addressing key activity F3-Create sprite animation, integrated into the ARTC 1302 - Digital Imaging I course.					
Based on this review, staff concludes that Northwest Vista College is assessing the key activities in the Electronic Game Content Production skill standards. Thus, it is recommended that the TSSB renew its recognition of Northwest Vista College's 3D Animation AAS program.					



PROGRAM RECOGNITION RENEWAL APPLICATION EVALUATION

Part	Two: TSSB Program Recognition Rend	ewal	
\boxtimes	Recognition renewed by TSSB Chair		Recognition not renewed by TSSB Chair
	Comments:		
	1/13/15 via email		
	\$	***************************************	



TWIC PROGRAM RECOGNITION INITIAL RENEWAL APPLICATION COVER Received

All institutions applying for TSSB Program Recognition Renewal must complete the information below. A separate renewal application cover and form must be submitted for each TSSB-recognized program for which renewal is being sought.						
Institution: Northwest Vi	Institution: Northwest Vista College					
Program Information: Enter the award title and level of the recognized program for which renewal is being sought. Indicate whether curriculum changes have been made since TSSB program recognition was granted that required program revision approval from the Texas Higher Education Coordinating Board. (If so, check the box below and attach documentation indicating Coordinating Board approval of the program revision.)						
Program revision approved by	the Coordinating Board: (If	not applicable, leav	e blank.)			
Award Title of Recognized Pr	ogram: Game Production) n				
Award Level (select one):	AAS	Award CIP Code:	10.0301			
Title of TSSB-recognized skil Repository on TSSB web site	l standards incorporated into at www.tssb.org):	recognized program	curriculum (found	d in Texas Skill Standards		
Electronic Game Content De	evelopment		anders and state and state and sta	эт оргонуу бар дан		
Contact Information: Enter member who is submitting the	the name, title, and contact is renewal application on beha	information of the delifier of the institution.	ean, program/depa	ertment chair, or faculty		
Name of Dean, Program/Dept	Chair, or Faculty Member	Title		renteren keteren is terreteria sistematuri peranteria propriata da di periodi de esperando per en différenda a		
Julie Hoshizaki		Assistant Profes	sor			
Mailing Address		City	State	Zip Code		
3535 North Ellison Drive	and a string with a state of the string of t	San Antonio	TX	78251		
Telephone	Fax	E-mail	ство сторова на принципа н На принципа на	His Hot Province Statement Super SUPE 4600 SHOUSH SHOUSH SHOUSH SHOUSH SHOUSH SUPER		
(210) 486 - 4059	(210) 486 - 9097	jhoshizaki@al	amo.edu			
Industry Statement Regarding Program Recognition Renewal Application: Enter the name, title and company of the recognized program's industry advisory committee chair, along with signature and date, to attest on behalf of the committee, to the statement below.						
The signature of the program's industry advisory committee chair named below indicates that the industry advisory committee has been consulted on and supports: 1) the college's intention to apply for renewal of its TSSB program recognition; and 2) the college's development of assessments to evaluate students' mastery of the key activities (or equivalent element) and related criteria, skills, and knowledge in the skill standards, as a requirement of renewal.						
Signature						
NOV. 26 204						
Industry Advisory Committee Chair (Type name, title, and company)						
Scott Strentzsch, Senior Sof						
Send this signed Application Cover, and the signed Application Form with assessment samples attached to: Texas Skill Standards Board, P.O. Box 2241, Austin, Texas 78768-2241.						
	FOR TS	SB USE ONLY	- SC - COMBINATO COS			
Staff Review by:		enewal recommended	Does not r	neet renewal requirements		
TSSB Action Date: 5.5/15 Approved Disapproved						



PROGRAM RECOGNITION RENEWAL APPLICATION EVALUATION

College Applicant: Northwest Vista College					
Program Award: Game Production Associate of Applied Science (AAS)					
Skill standards integrated into curriculum: Electronic Game Content Production					
College Contact: Julie Hoshizaki, Assistant Professor, Game Programming and Production					
Date Renewal Application Completed: 12/9/14					
Program Status: ⊠ Existing □ Revision □ Replication					
Part One: Application Requirements Checklist and Staff Evaluation					
Application Cover (with industry advisory committee chair signature attesting to statement)					
Application Form (with signature of appropriate college representative attesting to statement)					
☐ If matrix indicating courses in which key activities will be assessed has changed, the following were submitted:					
revised key activities to courses matrix with changes highlighted					
revised syllabus for each course that has changed on matrix or contains updated key activities					
revised key activities to learning outcomes matrix, if submitted with original application					
☐ If program revised since Texas Skill Standards Board (TSSB) recognition granted, documentation of Texas Higher Education Coordinating Board approval submitted					
Student Assessment Samples – all major assessments from one course, and at least one assessment from two or more other courses.					
Application Reviewed by: Anne M. Dorsey					
Staff Evaluation and Recommendation:					
As indicated in the checklist above, Northwest Vista College completed all application requirements for program recognition renewal, including the signed forms and sample student assessments.					
Northwest Vista College submitted assessments covering all the key activities checked for GAME 2359 - Game and Simulation Group Project, its capstone course. The faculty submitted the course's final project, which required students to develop a complete game and/or simulation project, including creating and utilizing a database of assets using logical naming conventions, and creating 3D meshes and exporting them into the Game Engine. The application included a project to Add Lighting to a Unity Scene that addressed four key activities integrated into the GAME 1304 - Level Design course, and three projects addressing key activity F3-Create sprite animation, integrated into the ARTC 1302 - Digital Imaging I course.					
Based on this review, staff concludes that Northwest Vista College is assessing the key activities in the Electronic Game Content Production skill standards. Thus, it is recommended that the TSSB renew its recognition of Northwest Vista College's Game Production AAS program.					



PROGRAM RECOGNITION RENEWAL APPLICATION EVALUATION

Part	rt Two: TSSB Program Recognition Renewal	
\boxtimes	Recognition renewed by TSSB Chair Recognition not renewed by TSSB	Chair
	Comments:	
	1/13/15 via email	



PROGRAM RECOGNITION INITIAL RENEWAL APPLICATION COVER

All institutions applying for TSSB Program Recognition Renewal must complete the information below. A separate renewal application cover and form must be submitted for each TSSB-recognized program for which renewal is being sought.						
Institution:	Institution: Texas Southmost College					
Program Information: Enter the award title and level of the recognized program for which renewal is being sought. Indicate whether curriculum changes have been made since TSSB program recognition was granted that required program revision approval from the Texas Higher Education Coordinating Board. (If so, check the box below and attach documentation indicating Coordinating Board approval of the program revision.)						
Program revis	ion approved by	the Coordinat	ing Board: (If n	ot applicable, leav	e blank.)	
Award Title o	f Recognized Pr	ogram: M e	edical Office M	anagment		
Award Level	(select one):	AAS	A	ward CIP Code:	51.0716	
	-recognized skil TSSB web site			ecognized program	n curriculum (found in	Texas Skill Standards
Medical Offi	ce Manager			A CONTRACTOR OF THE CONTRACTOR		
				formation of the door of the institution.	ean, program/departn	nent chair, or faculty
Name of Dear	n, Program/Dept	Chair, or Facu	ılty Member	Title		ng gygggggggggggggggggggggggggggggggggg
Mari C. Rod	riguez			Facutly		
Mailing Addr	Mailing Address City State Zip Code					
80 Ft Brown			A CONTRACTOR	Brownsville	TX	78520
Telephone		Fax		E-mail		
956-295-3722	956-295-3722 956-295-3384 mari.rodriguez@tsc.edu					and the second s
Industry Statement Regarding Program Recognition Renewal Application: Enter the name, title and company of the recognized program's industry advisory committee chair, along with signature and date, to attest on behalf of the committee, to the statement below.						
The signature of the program's industry advisory committee chair named below indicates that the industry advisory committee has been consulted on and supports: 1) the college's intention to apply for renewal of its TSSB program recognition; and 2) the college's development of assessments to evaluate students' mastery of the key activities (or equivalent element) and related criteria, skills, and knowledge in the skill standards, as a requirement of renewal.						
Signature Supita Dagustinova Date 11-25-2014						
Industry Advisory Committee Chair (Type name, title, and company)						
Lupita Dragustinovis Billing Supervisor BCHC						
Send this signed Application Cover, and the signed Application Form with assessment samples attached to: Texas Skill Standards Board, P.O. Box 2241, Austin, Texas 78768-2241.						
				B USE ONLY		
Staff Review by		Josey,		newal recommended proved	Does not meet Disapproved	t renewal requirements



PROGRAM RECOGNITION RENEWAL APPLICATION EVALUATION

College Applicant: Texas Southmost College				
Program Award: Medical Office Management Associate of Applied Science (AAS)				
Skill standards integrated into curriculum: Medical Office Manager				
College Contact: Mari C. Rodriguez, Faculty, Medical Office Management				
Date Renewal Application Completed: 1/27/15				
Program Status: ☑ Existing ☐ Revision ☐ Replication				
Part One: Application Requirements Checklist and Staff Evaluation				
Application Cover (with industry advisory committee chair signature attesting to statement)				
Application Form (with signature of appropriate college representative attesting to statement)				
If matrix indicating courses in which key activities will be assessed has changed, the following were submitted:				
revised key activities to courses matrix with changes highlighted				
revised syllabus for each course that has changed on matrix or contains updated key activities				
revised key activities to learning outcomes matrix, if submitted with original application				
☐ If program revised since Texas Skill Standards Board (TSSB) recognition granted, documentation of Texas Higher Education Coordinating Board approval submitted				
Student Assessment Samples – all major assessments from one course, and at least one assessment from two or more other courses.				
Application Reviewed by: Anne M. Dorsey				
Staff Evaluation and Recommendation:				

As indicated in the checklist above, Texas Southmost College completed all application requirements for program recognition renewal, including the signed forms and sample student assessments.

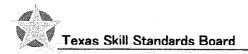
Texas Southmost College submitted assessments covering all the key activities checked for HITT 1353 - Legal and Ethical Aspects for Health Information. The faculty submitted three comprehensive exams, five case studies requiring students to think through and discuss with their classmates the answers to various health care scenarios, and the course's final project. In the final project, students were instructed to develop a policy and related forms for various key activities, such as "monitor patient satisfaction" and "establish patient expectations." The application also included comprehensive exams, critical thinking assignments, and a final project for POFM 1317 - Medical Administrative Support; and three comprehensive exams covering key activities in MDCA 1343 - Medical Insurance.

Based on this review, staff concludes that Texas Southmost College is assessing the key activities in the Medical Office Manager skill standards. Thus, it is recommended that the TSSB renew its recognition of Texas Southmost College's Medical Office Management AAS program.



PROGRAM RECOGNITION RENEWAL APPLICATION EVALUATION

Part	Two: TSSB Program Recognition Rene	wal	
\boxtimes	Recognition renewed by TSSB Chair		Recognition not renewed by TSSB Chair
	Comments:		
	Via email on 1/27/15		
		***************************************	0.0000000000000000000000000000000000000



TSSB Action Date:

PROGRAM RECOGNITION SUBSEQUENT RENEWAL APPLICATION COVER 14

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complete the information	or subsequent renewal of Texas S ation below. A separate application ubsequent renewal is being sough	ion must be sub	mitted for each	ogr am Recognition must TSSB-recognized	
Institution Name:	Brazosport College	and grant and an anti-company of the state of	en e	and the second	
Program Information renewal is being sou	tion: Enter the award title and le ght. Indicate the month and year	vel of the recog	nized program for	or which subsequent approval by the TSSB.	
Award Title and Lev	vel (AAS, AS or Level Two Certi	ficate) of Recog	gnized Program:		
Chemical Technolog	gy - Process Operations Option, A	Associate of App	olied Science, A	AS,	
Date of last program	recognition approval by TSSB:	Decembe	SL	2011	
and the second s	tande e nër Amelian minutusti e minumentansitete tindet kusti anavariti ta ane ti di ta ane ti di papa di e te I	Month	the constant while in consecution of the constant in the const	Year	
Contact Information faculty member w	ion: Enter the name, title, and co ho is submitting the renewal app	ntact informatio	on of the dean, palf of the institut	rogram/department chair, ion.	
Name of College Re	presentative (see above)	Title		reaction for the first territories (1990 and 1990 by 1	
Gary Hicks		Division Ch Technologie		iences and Process	
Mailing Address	10. 1708 kg. p. 2000 1990 at the street of t	City	State	Zip Code	
500 College Drive		Lake Jackson	TX	77566	
Telephone	regression in the street experience (species and the state) of the street experience and the str	E-mail	eneming day dengang ing manalakan mina bang menggang penanggan ang menanggan ang menanggan ang menanggan ang m	Politicansk Statement Service of the Conference	
(979) 230-3291 gary.hicks@brazosport.edu					
occurred since the p	ast Program Recognition Recognam's TSSB recognition was incorporated into the curriculum l	last renewed on	the date above:	r of the following has	
		_	-	on matrix has changed	
Any course or placement of the key activities in the approved program recognition matrix has changed. If neither of the above has occurred since program recognition was last renewed, sign the Statement of Assurances on the attached Program Recognition Subsequent Renewal Application Form — One, and submit with this application cover to the address below.					
If either statement a Form – Two and sub	bove has been checked, complete omit with sample assessments, as	Program Recogindicated in the	gnition Subseque instructions on	ent Renewal Application the form to:	
Te	xas Skill Standards Board, P.O	. Box 2241, Au	stin, Texas 787	68-2241.	
Staff Review by:	FOR TS:	SB USE ONLY Renewal recomme	nded Does	not meet renewal requirements	

Approved

Disapproved



PROGRAM RECOGNITION SUBSEQUENT RENEWAL APPLICATION F

PRM-ONE 2014 Received

		41			
Institution 1	Name:	1818	Brazos	port	College

Award Title & Level of Recognized Program:

Chemical Technology -Process Operations Option, Associate of Applied Science, AAS

Statement of Assurances Regarding Program Recognition Subsequent Renewal

Enter the name and title of the appropriate college authorities to indicate the institution's commitment to the statement below. The Statement of Assurances must be signed by: 1) either the college president or the chief college officer in charge of instruction/curriculum (e.g., Vice President of Instruction); 2) the dean overseeing the program; and 3) the appropriate program representative, (e.g., department chair or lead faculty member).

The signature of the college representatives named below indicates that: 1) the institution will continue to teach the key activities as learning outcomes in the courses specified in the Key Activities-to-Courses Matrix, as submitted for TSSB Program Recognition (or if applicable, as revised in the last renewal application); 2) none of the courses or placement of key activities in the matrix has changed since initial renewal was granted; 3) the institution has developed and is using assessments to evaluate students' mastery of all the key activities (or equivalent element) and related criteria, skills and knowledge, as specified in the skill standards; 4) the college agrees to collaborate with other college programs that are recognized by or are seeking recognition from the TSSB on a common technical core curriculum and where the key activities shall be assessed, at a minimum; 5) the college agrees to provide documentation of its compliance with these statements under a desk audit if requested by the TSSB; and 6) the individuals named below have the authority to commit the institution to fulfilling the statements listed above.

College President or Chief Instructional Officer:	The second secon		
Dr. Millicent Valek	President		
Name	Title		
Signature: Mulliant Valek	Date: ///3/14		
Dean with oversight responsibility for the TSSB-r	ecognized program:		
Jeffrey Detrick Dean, Instruction			
Name	Title		
Signature:	Date: 11/10/14		
Program representative (department/program chai	r or lead faculty member):		
Gary Hicks	Division Chair, Physical Sciences and Process Technologies		
Name	Title		
Signature: Lan (Kills)	Date: 11-10-2014		



PROGRAM RECOGNITION SUBSEQUENT RENEWAL APPLICATION COVER

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Colleges applying for subsequent renewal of Texas SI complete the information below. A separate applicati program for which subsequent renewal is being sough	on must be submit		
Institution Name: Lone Star College - Cyfair			
Program Information: Enter the award title and ler renewal is being sought. Indicate the month and year			
Award Title and Level (AAS, AS or Level Two Certi	ficate) of Recogniz	ed Program	
Visual Communication - Graphic Design, Associate of	of Applied Science	de de la companya de	
Date of last program recognition approval by TSSB:	12		2011
	Month		Year
Contact Information: Enter the name, title, and co or faculty member who is submitting the renewal app			
Name of College Representative (see above)	Title		The state of the s
Kisha Cormier	Professor of V	sual Comm	unication
Mailing Address	City		77' 0-1-
	City	State	Zip Code
9191 Barker Cypress Rd Visual Communication, Division 3	Cypress	TX	77433
9191 Barker Cypress Rd Visual Communication, Division 3 Telephone	Cypress E-mail	TX	77433
9191 Barker Cypress Rd Visual Communication, Division 3	Cypress	TX	77433
9191 Barker Cypress Rd Visual Communication, Division 3 Telephone	E-mail kisha.l.cormie enewal: Indicate valast renewed on the have been amended the approved programment of the approximation of the approximat	TX r@lonestar whether either either edate above d or updated am recognite renewed, sign	77433 cedu er of the following has: ion matrix has changed. gn the Statement of
9191 Barker Cypress Rd Visual Communication, Division 3 Telephone 281.290.3258 Changes Since Last Program Recognition Recognition was in the communication occurred since the program's TSSB recognition was in the curriculum of the curriculum of the key activities in the communication of the above has occurred since program recognition Substitutes on the attached Program Recognition Substitutes in the communication of the above has occurred since program recognition Substitutes on the attached Program Recognition Substitutes in the communication, Division 3 Telephone 281.290.3258	E-mail kisha.l.cormie enewal: Indicate values renewed on the chave been amended the approved program cognition was last prosequent Renewal.	r@lonestar whether either either date above dor updated am recognit renewed, sign Application tion Subsequents	redu er of the following has: ion matrix has changed. gn the Statement of Form – One, and submit
9191 Barker Cypress Rd Visual Communication, Division 3 Telephone 281.290.3258 Changes Since Last Program Recognition Recognition was in the control of the program's TSSB recognition was in the curriculum of the curriculum of the curriculum of the curriculum of the second of the key activities in the curriculum of the above has occurred since program recognition of the above has occurred since program recognition of the above has been checked, complete the statement above has been checked, complete the communication of the second of the sec	E-mail kisha.l.cormie enewal: Indicate velast renewed on the have been amended the approved program cognition was last esequent Renewal. e Program Recognition indicated in the in	relonestar whether either date above dor updated am recognite renewed, sign Application tion Subsequents of the structions of the structio	redu er of the following has: ion matrix has changed. gn the Statement of Form – One, and submit uent Renewal Application in the form to:
9191 Barker Cypress Rd Visual Communication, Division 3 Telephone 281.290.3258 Changes Since Last Program Recognition Recognition was a concurred since the program's TSSB recognition was a Skill standards incorporated into the curriculum of the Any course or placement of the key activities in a surances on the attached Program Recognition Subwith this application cover to the address below. If either statement above has been checked, complete Form—Two and submit with sample assessments, as Texas Skill Standards Board, P.O.	E-mail kisha.l.cormie enewal: Indicate velast renewed on the have been amended the approved program cognition was last esequent Renewal. e Program Recognition indicated in the interest of the complete cognition was last esequent Renewal.	r@lonestar whether either date above d or updated am recognit renewed, sig Application tion Subsequentstructions on	redu er of the following has: ion matrix has changed. gn the Statement of Form — One, and submit uent Renewal Application in the form to: 768-2241.
9191 Barker Cypress Rd Visual Communication, Division 3 Telephone 281.290.3258 Changes Since Last Program Recognition Recognition was a concurred since the program's TSSB recognition was a Skill standards incorporated into the curriculum of the Any course or placement of the key activities in a life fine there of the above has occurred since program recognition Subwith this application cover to the address below. If either statement above has been checked, complete Form—Two and submit with sample assessments, as Texas Skill Standards Board, P.O.	E-mail kisha.l.cormie enewal: Indicate velast renewed on the have been amended the approved program cognition was last esequent Renewal endicated in the in Box 2241, Austin	r@lonestar whether either date above dor updated am recognit renewed, sign Application tion Subsequentuctions of the complex o	redu er of the following has: ion matrix has changed. gn the Statement of Form – One, and submit uent Renewal Application in the form to:



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PROGRAM RECOGNITION SUBSEQUENT RENEWAL APPLICATION CONTROL

Institution Name: Lone Star College - Cyfair	
Award Title & Level of Recognized Program:	Visual Communication - Graphic Design, Associate of Applied Science

Statement of Assurances Regarding Program Recognition Subsequent Renewal

Enter the name and title of the appropriate college authorities to indicate the institution's commitment to the statement below. The Statement of Assurances must be signed by: 1) either the college president or the chief college officer in charge of instruction/curriculum (e.g., Vice President of Instruction); 2) the dean overseeing the program; and 3) the appropriate program representative, (e.g., department chair or lead faculty member).

The signature of the college representatives named below indicates that: 1) the institution will continue to teach the key activities as learning outcomes in the courses specified in the Key Activities-to-Courses Matrix, as submitted for TSSB Program Recognition (or if applicable, as revised in the last renewal application); 2) none of the courses or placement of key activities in the matrix has changed since initial renewal was granted; 3) the institution has developed and is using assessments to evaluate students' mastery of all the key activities (or equivalent element) and related criteria, skills and knowledge, as specified in the skill standards; 4) the college agrees to collaborate with other college programs that are recognized by or are seeking recognition from the TSSB on a common technical core curriculum and where the key activities shall be assessed, at a minimum; 5) the college agrees to provide documentation of its compliance with these statements under a desk audit if requested by the TSSB; and 6) the individuals named below have the authority to commit the institution to fulfilling the statements listed above.

Deana Sheppard	na Sheppard Vice President - Student Learning				
Name	Title				
Signature: Delaga and		Date: 12 10 14			
Dean with oversight responsibility fo	r the TSSB-recognized program:	المعالم العالم المراجع في المعالم الموات الوات المعالم المراجع في المراجع			
Kimberly Hubbard Instructional Dean - Visual & Performing Arts Humanities and Philosophy, Media & Technology					
Name	Title Con				
Signature:	and the second s	Date: 12-2-14			
	этта хурууу түүүлүү тайын айын айын айын айын айын айын айын				
Program representative (department/p	program chair or lead faculty mem	ber):			
Kisha Cormier	Professor of Vis	ual Communication			
Name	Title	and the same of th			
Signature: A 19		Date: 12/2/14			



TSSB Action Date:

PROGRAM RECOGNITION SUBSEQUENT RENEWAL APPLICATION COVER 2014

					Received
complete the informa	r subsequent renewal of Texas Ski ation below. A separate application absequent renewal is being sought.	n must be submitt	d (TSSB) Preed for each	ogram FSSB-	Recognition must recognized
Institution Name:	Lone Star College - Kingwood		THE		очен объеможно вы очение на не на начина почина на на начина на на начина на на начина на на на на начина
Program Informat	ion: Enter the award title and leve	l of the recognize f the last program	d program for recognition	or whice	ch subsequent val by the TSSB.
Award Title and Lev	ei (AAS, AS or Levei Two Certific	cate) of Recogniz	ed Program:		
AAS - Visual Comm	unications - Graphic Design	manusus us en en nitu ntation maginistic proprieta en			the Control of the American and American State Control of the State Control of the American Control of
Date of last program	recognition approval by TSSB:	December	·	2011	aranangan kandan ka Kandan kandan kanda
		Month		Year	одинат не навинировића родин и по почени на навина Потовија и предосубноју од у оди свој додина (подрожн
Contact Information or faculty member w	on: Enter the name, title, and cont ho is submitting the renewal applic	act information o	f the dean, p	rogran ion.	n/department chair,
	presentative (see above)	Title		Same so to service contribute	
Shawn G. Sedoff		Faculty Lead, V	isual Comn	nunica	ations
Mailing Address		City	State	***************************************	Zip Code
20000 Kingwood Dr		Kingwood	TX		77339
Telephone		E-mail			
281-312-1742		shawn.g.sedoff	@lonestar.e	:du	
Changes Since La occurred since the pr	ast Program Recognition Ren ogram's TSSB recognition was las	ewal: Indicate wet renewed on the	hether either date above:	of the	e following has
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Assurances on the att	re has occurred since program recontached Program Recognition Subsection to the address below.	gnition was last requent Renewal A	enewed, sigr application F	the Si orm –	tatement of One, and submit
If either statement above has been checked, complete Program Recognition Subsequent Renewal Application Form – Two and submit with sample assessments, as indicated in the instructions on the form to:					
Tex	as Skill Standards Board, P.O. E	Box 2241, Austin	Texas 787	68-224	41.
	FOR TSSB	USE ONLY	Andrew Andrews		
Staff Review by		Renewal recommended	T Does		

Approved

Disapproved



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PROGRAM RECOGNITION SUBSEQUENT RENEWAL APPLICATION F

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Institution Name:	Lone Star College - Kingwood
l .	of Recognized Program: AAS - Visual Communications - Graphic Design

Statement of Assurances Regarding Program Recognition Subsequent Renewal

Enter the name and title of the appropriate college authorities to indicate the institution's commitment to the statement below. The Statement of Assurances must be signed by: 1) either the college president or the chief college officer in charge of instruction/curriculum (e.g., Vice President of Instruction); 2) the dean overseeing the program; and 3) the appropriate program representative, (e.g., department chair or lead faculty member).

The signature of the college representatives named below indicates that: 1) the institution will continue to teach the key activities as learning outcomes in the courses specified in the Key Activities-to-Courses Matrix, as submitted for TSSB Program Recognition (or if applicable, as revised in the last renewal application); 2) none of the courses or placement of key activities in the matrix has changed since initial renewal was granted; 3) the institution has developed and is using assessments to evaluate students' mastery of all the key activities (or equivalent element) and related criteria, skills and knowledge, as specified in the skill standards; 4) the college agrees to collaborate with other college programs that are recognized by or are seeking recognition from the TSSB on a common technical core curriculum and where the key activities shall be assessed, at a minimum; 5) the college agrees to provide documentation of its compliance with these statements under a desk audit if requested by the TSSB; and 6) the individuals named below have the authority to commit the institution to fulfilling the statements listed above.

College President or Chief Instructional C	Officer:	18 18 18 18 18 18 18 18 18 18 18 18 18 1			
Katherine Persson	President				
Name	Title				
Signature: Latherine Person	on light	Date: /1/20/2014			
The Control of the Co					
Dean with oversight responsibility for the	TSSE-recognized program:				
Lisa Bryant	Interim Dean				
Name 150 BOURST	Title Intern	n Dean			
Signature: SUMBOUM	7	Date: ///Q/)//			
Program representative (department/prog	ram chair or lead faculty meml	oer):			
Shawn G. Sedoff	Lead Faculty, V	isual Communications			
Name	Title	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1			
Signature:		Date: 11/18/14			



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PROGRAM RECOGNITION SUBSEQUENT RENEWAL APPLICATION OF THE PROGRAM RECOGNITION OF THE PROGRAM RECO

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Colleges applying for subsequent renewal of Texas complete the information below. A separate applica program for which subsequent renewal is being sough	ition m				
Institution Name: Lone Star College-Montgon	iery	Maria and the first of the firs	The second secon		
Program Information: Enter the award title and I renewal is being sought. Indicate the month and year		_			•
Award Title and Level (AAS, AS or Level Two Cer	tificat	e) of Recognize	ed Program		
AAS Biotechnology	***************************************				
Date of last program recognition approval by TSSB	•	11		2011	Management of the state of the
	The second secon	Month		Year	The control of the co
Name of College Representative (see above) Dr. Daniel Kainer	D	itle irector, Lone	Star Colleg	ge Biotechnolo	SAN
Mailing Address		City	State	Zip Co	ode
3200 College Park Dr.		Conroe	TX	77384	Character 174 / Principle of the state
Telephone	I	E-mail			
936-273-7060		lkainer@lones	tar.edu		A.S. S. A.S. Hermonimient in Principles (1970)
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If neither of the above has occurred since program and Assurances on the attached Program Recognition Swith this application cover to the address below.					
If either statement above has been checked, comple Form – Two and submit with sample assessments, a					Application
Texas Skill Standards Board, P.	O. Box	x 2241, Austin	Texas 78	768-2241.	
FORT	SSB US	SE ONLY			
Staff Review by:	entre de la constante de la co	newal recommended	Does	s not meet renewal re	equirements
TSSB Action Date: 5/5/15	App	proved	Disa	pproved	



PROGRAM RECOGNITION SUBSEQUENT RENEWAL APPLICATION FORM - ONE

Institution Name: Lone Star College-Montgon	mery	
Award Title & Level of Recognized Program:	AAS	
Award Title & Level of Recognized Hogram.	AAD	~

Statement of Assurances Regarding Program Recognition Subsequent Renewal

Enter the name and title of the appropriate college authorities to indicate the institution's commitment to the statement below. The Statement of Assurances must be signed by: 1) either the college president or the chief college officer in charge of instruction/curriculum (e.g., Vice President of Instruction); 2) the dean overseeing the program; and 3) the appropriate program representative, (e.g., department chair or lead faculty member).

The signature of the college representatives named below indicates that: 1) the institution will continue to teach the key activities as learning outcomes in the courses specified in the Key Activities-to-Courses Matrix, as submitted for TSSB Program Recognition (or if applicable, as revised in the last renewal application); 2) none of the courses or placement of key activities in the matrix has changed since initial renewal was granted; 3) the institution has developed and is using assessments to evaluate students' mastery of all the key activities (or equivalent element) and related criteria, skills and knowledge, as specified in the skill standards; 4) the college agrees to collaborate with other college programs that are recognized by or are seeking recognition from the TSSB on a common technical core curriculum and where the key activities shall be assessed, at a minimum; 5) the college agrees to provide documentation of its compliance with these statements under a desk audit if requested by the TSSB; and 6) the individuals named below have the authority to commit the institution to fulfilling the statements listed above.

College President or Chief Instructional Officer:					
Dr. Austin Lane President, Lone Star College-Montgomery					
Name	Title				
Signature:	Date: 19/1/				
Dean with oversight responsibility for the TSSB-reco	ognized program:				
Mike Krall Dean, Natural Sciences and Health Division					
Name	Title				
Signature: Will. W	Date: (2/5/14				
A STATE OF THE PROPERTY OF THE	The second secon				
Program representative (department/program chair o	r lead faculty member):				
Dr. Daniel Kainer	Director, Lone Star College Biotechnology Institute				
Name	Title				
Signature: Jan Bhouse	Date: 12/4/2014				
Para Sentelback 145/14					



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PROGRAM RECOGNITION SUBSEQUENT RENEWAL APPLICATION SUBSEQUENT RENEWAL SUBSEQUENT RENEWAL SUBSEQUENT RENEWAL SUBSEQUENT RENEWAL SUBSEQUENT RENEWAL SUBSEQUENT SUBSEQUENT RENEWAL SUBSEQUENT RENEWAL SUBSEQUENT SUBSEQUE

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Institution Name: Lone Star College - North Harris				
Program Information: Enter the award title and leve renewal is being sought. Indicate the month and year or	l of the recognized f the last program re	program fo	or which subsequent approval by the TSSB.	
Award Title and Level (AAS, AS or Level Two Certific	cate) of Recognized	Program:		
Visual Communications-Graphic Design AAS				
Date of last program recognition approval by TSSB:	December		2011	
	Month		Year	
Contact Information: Enter the name, title, and cont or faculty member who is submitting the renewal applications.	act information of t cation on behalf of t	he dean, pr the instituti	ogram/department chair, on.	
Name of College Representative (see above)	Title			
Dr. Kendall Lawrence	Dean		CONTRACTOR OF THE CONTRACTOR O	
Mailing Address City State Zip Code				
	and the second			
2700 W.W. Thorne Drive	Houston	TX	77073	
2700 W.W. Thorne Drive Telephone	Houston E-mail	TX	77073	
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PROGRAM RECOGNITION SUBSEQUENT RENEWAL APPLICATION FORMECONFED

Institution Name:	Lone Star College - North	Harris	The man de Nobel and
Award Title & Leve	l of Recognized Program:	Visual Communications-Graphi Science	c Design Associate of Applied

Statement of Assurances Regarding Program Recognition Subsequent Renewal

Enter the name and title of the appropriate college authorities to indicate the institution's commitment to the statement below. The Statement of Assurances must be signed by: 1) either the college president or the chief college officer in charge of instruction/curriculum (e.g., Vice President of Instruction); 2) the dean overseeing the program; and 3) the appropriate program representative, (e.g., department chair or lead faculty member).

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College President or Chief Instructional Officer:	
Name Penny Destir Leld	Title Interim President
Signature: Henry Wisterfeld	Date: 10 /30/14
Dean with oversight responsibility for the TSSB-recognized program:	
Dr. Kendall Lawrence	Dean
Name	Title
Signature: 4 College of	Date: 10/28/14
	man region regions are considerable graphical and the first control of the contro
Program representative (department/program chair or lead faculty member):	
Marc Gordon	Lead Faculty Member
Name	Title 97,5843 v Sand
Signature:	Date: 10/28/14

TSSB BRIEFING ITEM MEMORANDUM

REF: AMD.tssb.V.050515

TO

TSSB Members

SUBJECT

Fiscal Year 2015 Work Plan Progress Report

Introduction

This item will update the Texas Skill Standards Board (TSSB) on staff activities and progress toward achieving the objectives set forth in the fiscal year (FY) 2015 work plan.

Background

On October 14, 2014, the TSSB approved the FY 2015 work plan to address its mandates for the period from September 1, 2014, through August 31, 2015. The work plan details 10 major objectives and 18 strategies/actions under three functional areas: Skill Standards Development, Awareness and Usage, and Skill Attainment: Certification and Credentialing.

- Skill Standards Development focuses on providing technical assistance to industry partners to develop
 new or adopt existing skill standards and to review and update existing standards, and seeking new
 opportunities for skill standards development and recognition.
- Awareness and Usage includes conducting outreach to education and training providers to use skill standards, and to employers to promote skill standards; updating resources for community and technical colleges to use skill standards; maintaining the TSSB website; and producing and distributing the TSSB's annual report.
- Skill Attainment: Certification and Credentialing encompasses ongoing implementation of TSSB program recognition and the credentialing strategy for community and technical colleges; administering the Perkins skill standards-based curriculum development projects (Perkins projects); maintaining the certifications list on the TSSB website; and developing relationships with other entities to identify opportunities to recognize standards and credentials across states.

Attachment

1. TSSB FY 2015 Work Plan

Discussion

At each TSSB meeting, staff reports on major activities that have been undertaken to meet the work plan's objectives since the prior meeting. Since the October 14, 2014, meeting, the following initiatives and actions have been implemented under the three functional areas.

Skill Standards Development

- Skill standards development workshops were provided and skill standards development project plans were reviewed for Perkins project applicants.
- Oversight and technical assistance were provided to Houston Community College's staff and its job
 analyst to develop skill standards for the digital game and simulation programmer occupation, as part
 of its FY 2015 type 2 Perkins project (see related item II.)

Energy industry skill standards developed in the state of Washington were reviewed and evaluated for
possible conditional recognition by the TSSB, but were found to be inappropriate for the Texas skill
standards system.

Awareness and Usage

- "In the News" articles were written and posted to the TSSB website. The topics of those articles included college recipients being approved to pursue FY 2015 Perkins projects and the renewal of TSSB recognition for 10 college programs.
- A presentation was conducted with Del Mar College administrator of the Perkins projects, David Arreguin, PhD, at the spring conference of the Texas Association of College Technical Educators. The status of the annual Perkins projects competition funded by the Texas Higher Education Coordinating Board, as well as potential legislative changes to the TSSB, were addressed.

Skill Attainment: Certification and Credentialing

- Skill standards usage workshops were provided on site to two colleges on skill standards integration into curriculum and program recognition requirements for three Perkins projects.
- Technical assistance on phase I deliverables was provided to three college recipients of Perkins projects (see related item III.)
- Credential seal packets were distributed to 29 colleges for 51 TSSB-recognized programs for FY 2015. Three of those colleges were new participants and four of the programs were newly recognized. (Of note: for FY 2014, 722 seals were affixed to the credentials of graduates from 48 TSSB-recognized programs at 26 colleges. To date, a total of 2,957 seals have been affixed to graduates' credentials.)
- Technical assistance was provided to 10 college programs to apply for and earn TSSB program recognition renewal for 2014. (See related item IV.)
- All links on the TSSB website were checked and updated as needed.

Recommendation

It is recommended that TSSB members note the information contained in this memorandum.

Additional

Development

and Recognition Opportunities

TSSB FY 2015 Work Plan

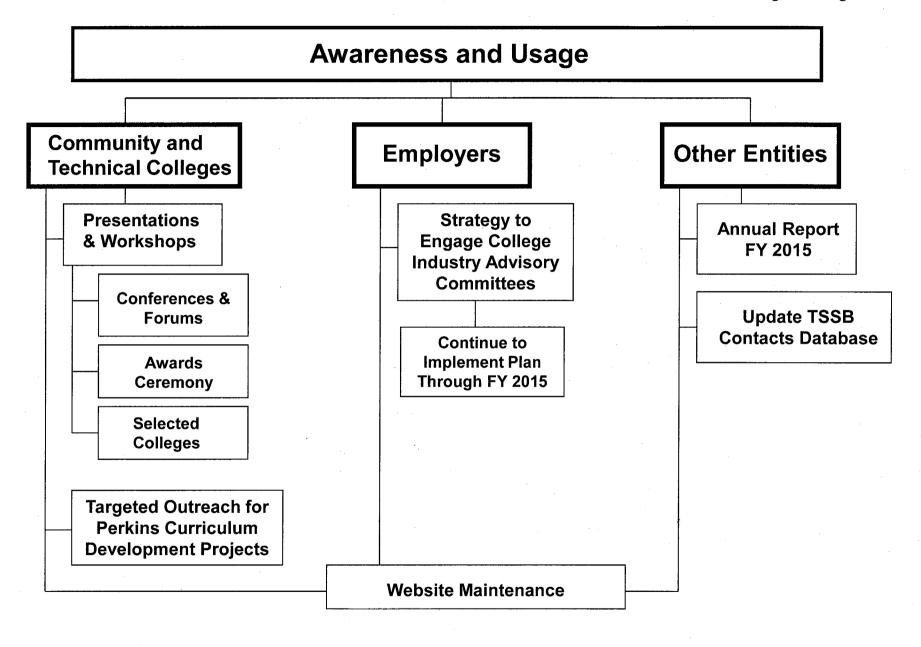
Skill Standards Development Partnerships Opportunities Other Groups Resources Schedule & Identify & Build **Document Assist** Relationships **Evaluate and Skill Standards** with Other **Update Resources** for Potential **Entities to** for Employers and Conditional Identify **Local Workforce** Recognition in FY 2015 Type 2

Perkins Project(s)

FY 2015-2016

Development

Boards



Skill Attainment: Certification and Credentialing

Resources

Continue to Integrate
User's Guide to
Incorporate Skill
Standards into
Outreach Activity

Program Recognition Procedures Manual Enhancements

CTC System

Continue to Implement Program Recognition

Facilitate Common Technical Core Curriculum or Assessments, if relevant

Continue to Implement Credentialing Strategy

Technical Assistance to FY 2015 Perkins Projects

Program Recognition Renewal

Process applications for 13 programs – 2014 expiration

Begin renewal process for 16 programs – 2015 expiration

Third Parties

Update Industry Certifications on TSSB website

Build Relationships with Other Entities to Identify Opportunities for Mutual Recognition of Skill Standards This page intentionally left blank.

TSSB BRIEFING ITEM MEMORANDUM

REF: AMD.tssb.VI.050515

TO

TSSB Members

SUBJECT

Legislative Update and Skill Standards System Future

Introduction

This item will update the Texas Skill Standards Board (TSSB) on the review of the Texas Workforce Investment Council (Council) by the Sunset Advisory Commission and the legislation to reauthorize the Council, including assumption of TSSB's duties and functions.

Background

The Council, which is mandated in state legislation to provide staff to the TSSB, is subject to Texas Government Code, Chapter 325 (Texas Sunset Act). Unless continued in existence as provided by that chapter, the Council is abolished September 1, 2015. Sunset is the regular assessment of the need for a state agency (or committee) to continue to exist. A 10-member body appointed by the lieutenant governor and the speaker of the House of Representatives guides the Sunset process. Assisting this advisory commission is a staff whose report provides an assessment of a committee's programs, giving the legislature information needed to draw conclusions about performance, efficiency, management, and recommended statutory changes. The Sunset review will culminate during the 84th Session of the Texas Legislature with action to either reauthorize the Council's statutes and make a number of changes recommended by Sunset staff or abolish the Council.

Attachment

1. House Bill 1606 to reauthorize the Texas Workforce Investment Council

Discussion

Sunset Staff Report and Recommendations

Following the submission of a self-evaluation report in August 2013, the formal staff review of the Council began in May 2014 and lasted through late October 2014. The review consisted of a series of meetings and responses to requests for information and data. On October 17, 2014, the Council received the draft staff report, which included recommendations for statutory changes. On October 24, 2014, the Council director attended an exit interview at the commission's offices. The purpose of the meeting was to discuss the draft findings and recommendations in the report and, where appropriate, to suggest technical corrections. The final staff report was released to the public on November 7, 2014.

A letter from the Council Chair indicating the Council's support of the recommendations in the Sunset staff report was forwarded to the Sunset Advisory Commission following release of the staff report. The recommendations included in the staff report include:

1. Continue the Texas Workforce Investment Council for 12 more years and align its Sunset review with that of the Texas Workforce Commission.

2. Abolish the Texas Skill Standards Board (TSSB) and transfer its functions to the Texas Workforce Investment Council.

The Sunset Advisory Commission held a public hearing on December 10, 2014, when the members of the commission considered Sunset staff recommendations on the Council, as well as those on a number of other agencies under review. The Council Chair and director, and the TSSB Chair, attended the meeting and provided testimony on the report and recommendations.

At its decision meeting on January 14, 2015, the Sunset Advisory Commission approved the recommendations in the staff report. The recommendations have been drafted into House Bill 1606, and its companion, Senate Bill 209, and filed for legislative action during the 84th Session of the Texas Legislature, which convened on January 13, 2015.

Sunset Review Status Report

- ✓ Orientation meeting for agencies and committees under review in 2015.
- ✓ Preparation and submission of Self Evaluation Report.
- ✓ Members of the 2015 Sunset Advisory Commission named by the speaker and the lieutenant governor.
- ✓ First organizational meeting of the 2015 Sunset Advisory Commission.
- ✓ Sunset Advisory Commission issues review schedule for entities under review in 2015.
- ✓ Sunset staff meets with interest groups, affected agencies, and other interested persons.
- Sunset staff evaluates the Council, develops recommendations, and develops staff report.
- ✓ Sunset staff report issued.
- ✓ **December 10, 2014** Sunset Advisory Commission holds public hearing to receive staff recommendations, hear Council response, and to invite public comment.
- ✓ **January 14, 2015** Sunset Advisory Commission decision meeting where the commission decides on recommendations to the legislature.
- **○ Spring 2015** Sunset Advisory Commission decisions reported to the legislature; bills are drafted on each agency; and action is taken by the 84th Texas Legislature.

Lee Rector, Council director, will update members on the status of the legislation at the meeting.

Recommendation

It is recommended that the TSSB note the information contained in this briefing memorandum.

By: Burkett

H.B. No. 1606

A BILL TO BE ENTITLED

1	AN ACT
2	relating to the continuation and functions of the Texas Workforce
3	Investment Council, including assumption of the duties of the Texas
4	Skill Standards Board.
5	BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:
6	SECTION 1. Section 2308.005, Government Code, is amended to
7	read as follows:
8	Sec. 2308.005. APPLICATION OF SUNSET ACT. The Texas
9	Workforce Investment Council is subject to Chapter 325 (Texas
10	Sunset Act). Unless continued in existence as provided by that
11	chapter, the council is abolished September 1, 2027 [2015]. <u>The</u>
12	council shall be reviewed during the period in which the Texas
13	Workforce Commission is reviewed.
14	SECTION 2. Subchapter C, Chapter 2308, Government Code, is
15	amended by adding Section 2308.109 to read as follows:
16	Sec. 2308.109. DUTY TO DEVELOP SKILL STANDARDS. (a) The
17	council shall provide advice to the governor and the legislature on
18	the development of a statewide system of industry-defined and
19	industry-recognized skill standards and credentials for all major
20	skilled occupations that:
21	(1) provide strong employment and earnings
22	opportunities in this state; and
23	(2) require less than a baccalaureate degree.
24	(b) The council shall:

H.B. No. 1606

- 1 (1) validate and recognize nationally established
- 2 skill standards to guide curriculum development, training,
- 3 assessment, and certification of workforce skills;
- 4 (2) convene industry groups to develop skill standards
- 5 and certification procedures for industries and occupations in
- 6 which standards have not been established or adopted and recognize
- 7 the skill standards and certification procedures;
- 8 (3) review the standards developed by other states and
- 9 foreign countries and enter into agreements for mutual recognition
- 10 of standards and credentials to enhance portability of skills; and
- 11 (4) promote the use of standards and credentials among
- 12 employers.
- 13 (c) The council shall:
- 14 (1) report on the council's duties under this section
- 15 to the governor; and
- 16 (2) provide annual reports on the council's duties
- 17 under this section to the governor, the division, and the
- 18 legislature.
- 19 SECTION 3. Subchapter H, Chapter 2308, Government Code, is
- 20 repealed.
- 21 SECTION 4. The Texas Skill Standards Board is abolished.
- 22 All powers and duties of the Texas Skill Standards Board are
- 23 transferred to the Texas Workforce Investment Council.
- 24 SECTION 5. This Act takes effect September 1, 2015.

Representing Business

Chair

Wayne Oswald Executive Director Houston Business Roundtable Houston, Texas

Bruce Aumack Retired Western Region Manager Center for Learning IBM Corporation Austin, Texas

Carlos Chacón President and CEO Chacón Enterprises Houston, Texas

Joseph Croci Vice President of Labor Relations AT&T Austin, Texas

Andy Ellard General Manager Manda Machine Company, Inc. Dallas, Texas

Terri Flow Government Relations Manager BancVue Austin, Texas

Erma Palmer Owner Autos R Us Collision Center Houston, Texas

Representing Labor

Iria Ganious, Jr. Business Agent Teamsters Local #745 Dallas, Texas

Ford Keating Retired Delta Airlines Pilot Austin, Texas

Representing Secondary Education

Edward Foster, Jr., PhD
Retired Director
Career and Technical Education
Mansfield Independent School District
Mansfield, Texas

Representing Post Secondary Education

Linda Stegall, EdD Retired President Kingwood College Houston, Texas

