

**TEXAS COMMISSION ON  
FIRE PROTECTION**

**ANNUAL FINANCIAL REPORT**

*For The Year Ended August 31, 2013*

**Tim Rutland  
Interim Executive Director**





**TEXAS COMMISSION ON  
FIRE PROTECTION**

**ANNUAL FINANCIAL REPORT**

*For The Year Ended August 31, 2013*

**Tim Rutland  
Interim Executive Director**





## Texas Commission on Fire Protection

September 30, 2013

Honorable Rick Perry, Governor  
Honorable Susan Combs, Texas Comptroller  
Ursula Parks, Director, Legislative Budget Board  
John Keel, CPA, State Auditor

Dear Ladies and Gentlemen:

We are pleased to submit the Annual Financial Report of the Texas Commission on Fire Protection for the year ended August 31, 2013, in compliance with TEX. GOV'T CODE ANN Section 2101.011 and in accordance with the requirements established by the Comptroller of Public Accounts.

Due to the statewide requirements embedded in Governmental Accounting Standards Board Statement No. 34, *Basic Financial Statements- and Management's Discussion and Analysis – for State and Local Governments*, the Comptroller of Public Accounts does not require the accompanying annual financial report to comply with all the requirements in this statement. The financial report will be considered for audit by the State Auditor as part of the audit of the State of Texas Comprehensive Annual Financial Report; therefore an opinion has not been expressed on the financial statements and related information contained in this report.

If you have any questions, please contact Tim Rutland at (512) 936-3810.

Sincerely,

A handwritten signature in black ink, appearing to read "Tim Rutland", is written over a horizontal line.

Tim Rutland  
Interim Executive Director



## TABLE OF CONTENTS

I.	LETTER OF TRANSMITTAL	
II.	GENERAL PURPOSE FINANCIAL STATEMENTS	
	A. Combined Balance Sheet / Statement of Net Assets - Governmental Funds	2
	B. Combined Statement of Revenues, Expenditures and Changes in Fund Balances/ Statement of Activities - Governmental Funds	6
III.	NOTES TO THE FINANCIAL STATEMENTS	
	1. Summary of Significant Accounting Policies	10
	2. Capital Assets	14
	3. Deposits, Investments, & Repurchase Agreements	15
	4. Short Term Debt	15
	5. Summary of Long-Term Liabilities	15
	6. Bonded Indebtedness	15
	7. Derivative Instruments	16
	8. Leases	16
	9. Pension Plans	16
	10. Deferred Compensation	16
	11. Post Employment Health Care and Life Insurance Benefits	16
	12. Interfund Balances/Activities	16
	13. Continuance Subject to Review	17
	14. Adjustments to Fund Balances/Net Assets	17
	15. Contingencies and Commitments	17
	16. Subsequent Events	17
	17. Risk Management	17
	18. Management Discussion and Analysis/Material Changes to AFR	17
	19. The Financial Reporting Entity: Related Organizations	17
	20. Stewardship, Compliance and Accountability	17
	21. N/A	18
	22. Donor-Restricted Endowments	18
	23. Extraordinary and Special Items	18
	24. Disaggregation of Receivable and Payable Balances	18
	25. Termination Benefits	18
	26. Segment Information	18
IV.	COMBINING STATEMENTS	
	A-1: Combining Balance Sheet - All General and Consolidated Funds	19
	A-2: Combining Statement of Revenues, Expenditures, and Changes in Fund Balances - All General and Consolidated Funds	23

UNAUDITED

TEXAS COMMISSION ON FIRE PROTECTION (411)  
 EXHIBIT I  
 COMBINED BALANCE SHEET/ STATEMENT OF NET ASSETS -  
 GOVERNMENTAL FUNDS  
 For the Year Ended August 31, 2013

	<u>GOVERNMENTAL FUNDS (EXH A-1)</u>	<u>CAPITAL ASSETS ADJUSTMENTS</u>
<b>ASSETS</b>		
Current Assets:		
Cash and Cash Equivalents		
Cash in Bank	\$ 0.00	\$
Cash in State Treasury	0.00	
Legislative Appropriations	320,620.75	
Due From Other Agencies	3,178.91	
Consumable Inventories	4,875.92	
	<u>328,675.58</u>	<u>0.00</u>
<b>Total Current Assets</b>		
Non-Current Assets:		
Loans Receivable	\$ 0.00	\$
Capital Assets:		
Non-Depreciable		
Library		
Depreciable		
Furniture and Equipment		49,990.40
Less Accumulated Depreciation		(7,341.76)
Library		327,043.65
Less Accumulated Depreciation		(170,920.87)
Vehicles		
Less Accumulated Depreciation		
	<u>0.00</u>	<u>198,771.42</u>
<b>Total Non-Current Assets</b>		
<b>TOTAL ASSETS</b>	<u>\$ 328,675.58</u>	<u>\$ 198,771.42</u>
<b>LIABILITIES</b>		
Current Liabilities:		
Payables from :		
Accounts Payable	\$ 61,968.27	\$
Payroll Payable	153,287.10	
Due to Other Agencies	0.00	
Employees' Compensable Leave		
<b>Total Current Liabilities</b>	<u>215,255.37</u>	<u>0.00</u>
Non-Current Liabilities:		



UNAUDITED

<u>LONG-TERM LIABILITIES ADJUSTMENTS</u>	<u>OTHER ADJUSTMENTS</u>	<u>STATEMENT OF NET ASSETS</u>
\$	\$	\$
		0.00
		0.00
		320,620.75
		3,178.91
		4,875.92
<u>0.00</u>	<u>0.00</u>	<u>328,675.58</u>
\$	\$	\$
		0.00
		0.00
		49,990.40
		(7,341.76)
		327,043.65
		(170,920.87)
		0.00
		0.00
<u>0.00</u>	<u>0.00</u>	<u>198,771.42</u>
<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 527,447.00</u>
\$	\$	\$
		61,968.27
		153,287.10
		0.00
<u>98,431.35</u>	<u>0.00</u>	<u>98,431.35</u>
<u>98,431.35</u>	<u>0.00</u>	<u>313,686.72</u>

UNAUDITED

TEXAS COMMISSION ON FIRE PROTECTION (411)  
 EXHIBIT I  
 COMBINED BALANCE SHEET/ STATEMENT OF NET ASSETS -  
 GOVERNMENTAL FUNDS  
 For the Year Ended August 31, 2013

	GOVERNMENTAL FUNDS (EXH A-1)	CAPITAL ASSETS ADJUSTMENTS
Employees' Compensable Leave		
Total Non-Current Liabilities	<u>0.00</u>	<u>0.00</u>
<b>TOTAL LIABILITIES</b>	<u>215,255.37</u>	<u>0.00</u>
Fund Financial Statements - Fund		
FUND BALANCES (DEFICITS):		
	\$	\$
NonSpendable Consumable Inventories	4,875.92	
Unassigned	<u>108,544.29</u>	<u>0.00</u>
<b>TOTAL FUND BALANCES</b>	<u>113,420.21</u>	<u>0.00</u>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<u>\$ 328,675.58</u>	<u>\$ 0.00</u>
Government-wide Statement - Net Assets		
Net Assets:		
Invested in Capital Assets, Net of Related Debt		198,771.42
Restricted for:		
Debt Retirement		
Employee Benefit		
Unrestricted		<u>                    </u>
<b>Total Net Assets</b>		<u>\$ 198,771.42</u>

The accompanying notes to the financial statements are an integral part of this statement.

UNAUDITED

LONG-TERM LIABILITIES ADJUSTMENTS	OTHER ADJUSTMENTS	STATEMENT OF NET ASSETS
<u>86,849.49</u>		<u>86,849.49</u>
<u>86,849.49</u>	<u>0.00</u>	<u>86,849.49</u>
<u>185,280.84</u>	<u>0.00</u>	<u>400,536.21</u>
\$	\$	\$
<u>0.00</u>	<u>0.00</u>	4,875.92
<u>0.00</u>	<u>0.00</u>	<u>108,544.29</u>
<u>185,280.84</u>	<u>0.00</u>	<u>113,420.21</u>
\$ <u><u>185,280.84</u></u>	\$ <u><u>0.00</u></u>	\$ <u><u>513,956.42</u></u>
		198,771.42
		0.00
		0.00
<u>(185,280.84)</u>		<u>(185,280.84)</u>
\$ <u><u>(185,280.84)</u></u>	\$ <u><u>0.00</u></u>	\$ <u><u>126,910.79</u></u>
		\$ <u><u>527,447.00</u></u>

UNAUDITED

TEXAS COMMISSION ON FIRE PROTECTION (411)  
 EXHIBIT II  
 COMBINED STATEMENT OF REVENUES, EXPENDITURES & CHANGES IN FUND BALANCES/  
 STATEMENT OF ACTIVITIES - GOVERNMENTAL FUNDS  
 For the Year Ended August 31, 2013

	Governmental Funds (Exh A-2)	Capital Asset Adjustments
REVENUES:	\$	\$
Legislative Appropriations	1,894,829.00	
Additional Appropriations	389,402.71	
Licenses and Permits	32,797.49	
Interest and Investment Income	0.00	
Sales of Goods and Services	80,228.00	
Other Revenue	40.00	
	2,397,297.20	0.00
Total Revenues		
EXPENDITURES:		
Salaries and Wages	1,593,993.04	
Payroll Related Costs	407,498.48	
Professional Fees & Services	4,983.62	
Travel	72,380.33	
Materials and Supplies	58,120.62	
Communication and Utilities	23,478.60	
Repairs and Maintenance	15,689.96	
Rentals and Leases	17,435.30	
Printing and Reproduction	1,165.72	
Public Assistance Payments	35,976.40	
Other Operating Expenditures	40,900.93	
Capital Outlay	37,628.77	(37,628.77)
Depreciation Expense		23,382.02
	2,309,251.77	(14,246.75)
Total Expenditures		
EXCESS OF REVENUES OVER EXPENDITURES	88,045.43	14,246.75
OTHER FINANCING SOURCES (USES):		
Operating Transfers In (Agy 454, Fd 0036)	0.00	
Operating Transfers In (Agy 454, Fd 0036)	0.00	
Sale of Capital Assets	0.00	0.00
Gain (Loss) on Sale of Capital Assets		
Incr (Decr) Net Assets Due to I/A Trfrs of Cap Assets		
	0.00	0.00
Total Other Financing Sources (Uses)		
NET CHANGE IN FUND BALANCES/NET ASSETS	88,045.43	14,246.75

UNAUDITED

<u>Long-term Liabilities Adjustments</u>	<u>Statement of Activities</u>
\$	\$
	1,894,829.00
	389,402.71
	32,797.49
	0.00
	80,228.00
	40.00
<u>0.00</u>	<u>2,397,297.20</u>
10,535.12	1,604,528.16
	407,498.48
	4,983.62
	72,380.33
	58,120.62
	23,478.60
	15,689.96
	17,435.30
	1,165.72
	35,976.40
	40,900.93
	0.00
	23,382.02
<u>10,535.12</u>	<u>2,305,540.14</u>
<u>(10,535.12)</u>	<u>91,757.06</u>
	0.00
	0.00
	0.00
	0.00
<u>0.00</u>	<u>0.00</u>
<u>(10,535.12)</u>	<u>91,757.06</u>



UNAUDITED

TEXAS COMMISSION ON FIRE PROTECTION (411)  
 EXHIBIT II  
 COMBINED STATEMENT OF REVENUES, EXPENDITURES & CHANGES IN FUND BALANCES/  
 STATEMENT OF ACTIVITIES - GOVERNMENTAL FUNDS  
 For the Year Ended August 31, 2013

	Governmental Funds (Exh A-2)	<u>Capital Asset Adjustments</u>
FUND BALANCES - Beginning	50,435.38	
Lapsed Appropriations	<u>(25,060.60)</u>	
FUND BALANCES - Ending	<u>\$ 113,420.21</u>	
Government-wide Statement - Net Assets		
Change in Net Assets		<u>14,246.75</u>
Net Assets Beginning		184,524.67
Adjustments to Beginning Net Assets		
Restatements		
Net Assets Beginning as Restated and Adjusted		<u>184,524.67</u>
Net Assets Ending		<u>\$ 198,771.42</u>

The accompanying notes to the financial statements are an integral part of this statement.

UNAUDITED

<u>Long-term Liabilities Adjustments</u>	<u>Statement of Activities</u>
	50,435.38
	<u>(25,060.60)</u>
	\$
<u>(10,535.12)</u>	
\$ (174,745.72) \$	9,778.95
	0.00
<u>(174,745.72)</u>	<u>9,778.95</u>
\$ <u>(185,280.84)</u> \$	<u>126,910.79</u>

**TEXAS COMMISSION ON FIRE PROTECTION (411)  
NOTES TO THE FINANCIAL STATEMENTS**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. ENTITY**

The Texas Commission on Fire Protection is an agency of the State of Texas and its financial records comply with state statutes and regulations. This includes compliance with the State Comptroller of Public Accounts Reporting Requirements of State Agencies.

The Texas Commission on Fire Protection was created by the 72nd Legislature in Senate Bill 383 and operates under the authority of Texas Government Code, Chapter 419. The mission of the Texas Commission on Fire Protection is to help protect the lives and property of the citizens of Texas by developing and enforcing professional standards for the fire service.

Due to the significant changes related to Governmental Accounting Standards Board Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*, the Comptroller of Public Accounts does not require the accompanying financial report to be in compliance with generally accepted accounting principles (GAAP). The financial report will be considered for audit by the State Auditor as part of the State of Texas Comprehensive Annual Financial Report; therefore, an opinion has not been expressed on the financial statements and related information contained in this report.

Blended Component Units

No component units have been identified which should have been blended into an appropriate fund.

**B. FUND STRUCTURE**

The accompanying financial statements are presented on the basis of funds and account groups, each of which is considered a separate accounting entity.

**GOVERNMENTAL FUND TYPES & GOVERNMENT-WIDE ADJUSTMENT FUND TYPES**

General Revenue Fund

The general revenue fund (fund 0001) is used to account for all financial resources of the state except those required to be accounted for in another fund.

Capital Asset Adjustment Fund Type

Capital Asset Adjustment Fund Type will be used to convert governmental fund types' capital assets from modified accrual to full accrual.

Long-Term Liabilities Adjustment Fund Type

Long-Term Liabilities Adjustment Fund Type will be used to convert governmental fund types' debt from modified accrual to full accrual.

**TEXAS COMMISSION ON FIRE PROTECTION (411)  
NOTES TO THE FINANCIAL STATEMENTS**

**FIDUCIARY FUND TYPES**

Agency Funds

Agency funds are used to account for assets the government holds on behalf of others in a purely custodial capacity. Agency funds involve only the receipt, temporary investment, and remittance of fiduciary resources to individuals, private organizations, or other governments.

**C. BASIS OF ACCOUNTING**

The basis of accounting determines when revenues and expenditures or expenses are recognized in the accounts reported in the financial statements. The accounting and financial reporting treatment applied to a fund is determined by its measurement focus.

Governmental fund types that build the fund financial statements are accounted for using the modified accrual basis of accounting. Under the modified accrual, revenues are recognized in the period in which they become both measurable and available to finance operations of the fiscal year or liquidate liabilities existing at fiscal year end. The State of Texas considers receivables collected within sixty days after year-end to be available and recognizes them as revenues of the current year for Fund Financial Statements prepared on the modified basis of accrual. Expenditures and other uses of financial resources are recognized when the related liability is incurred.

Governmental adjustment fund types that will build the government-wide financial statements are accounted for using the full accrual method of accounting. This includes unpaid Employee Compensable leave, the unmatured debt service (principal and interest) on general long-term liabilities, long-term capital leases, and long-term claims and judgments. The activity will be recognized in these new fund types.

**D. BUDGETS AND BUDGETARY ACCOUNTING**

The budget is prepared biennially and represents appropriations authorized by the legislature and approved by the Governor (the General Appropriations Act).

Unencumbered appropriations are generally subject to lapse 60 days after the end of the fiscal year for which they were appropriated.

**E. ASSETS, LIABILITIES, AND FUND BALANCES/NET POSITION**

**ASSETS**

Cash and Cash Equivalents

Short-term highly liquid investments with an original maturity of three months or less are considered cash equivalents.

Restricted Assets

Restricted assets include monies or other resources restricted by legal or contractual requirements. These assets include proceeds of enterprise fund general obligation and

**TEXAS COMMISSION ON FIRE PROTECTION (411)  
NOTES TO THE FINANCIAL STATEMENTS**

revenue bonds and revenues set aside for statutory or contractual requirements.

Inventories

Inventories include both merchandise inventories on hand for sale and consumable inventories. Inventories are valued at cost, generally utilizing the last-in, first-out method. Inventories for governmental fund types use the purchase method of accounting. The consumption method of accounting is used to account for inventories that appear in the proprietary fund types and the government-wide statements. The cost of these items is expensed when the items are consumed.

Capital Assets

Assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year should be capitalized. These assets are capitalized at cost, or if any purchased, at appraised fair value as of the date of acquisition. Purchases of assets by governmental funds are reported as expenditures. Depreciation is reported on all "exhaustible" assets. "Inexhaustible" assets such as works of art and historical treasures are not depreciated. Road and highway infrastructure is reported on the modified basis. Assets are depreciated over the estimated useful life of the asset using the straight-line method.

All capital assets acquired by proprietary funds or trust funds are reported at cost or estimated historical cost, if actual historical cost is not available. Donated assets are reported at fair value on the acquisition date. Depreciation is charged to operations over the estimated useful life of each asset, using the straight-line method.

Loans Receivable

Loans Receivable at year end were for loans outstanding from local fire departments. The loans have been approved by the commission upon the recommendation of the Funds Allocation Committee. The loans are for terms of 5-20 years at 2 - 2.5 percent interest with annual principal and interest payments due September 1 of each year. Principal payments due within one year are reported as current loans receivable, payments due in over one year are reported as non-current loans receivable.

**LIABILITIES**

Accounts Payable

Accounts Payable represents the liability for the value of assets or services received at the balance sheet date for which payment is pending.

Employees' Compensable Leave

Employees' Compensable Leave Balances represent the liability that became "due" upon the occurrence of relevant events such as resignations, retirements, and uses of leave balances by covered employees. Liabilities are reported separately as either current or noncurrent in the statement of net assets.

**FUND BALANCES/NET POSITION**

"Fund balance" is the difference between assets plus deferred outflows of resources and liabilities plus deferred inflows of resources on the governmental fund statements. "Net position"



**TEXAS COMMISSION ON FIRE PROTECTION (411)  
NOTES TO THE FINANCIAL STATEMENTS**

is the difference between assets plus deferred outflows of resources and liabilities plus deferred inflows of resources on the government-wide, proprietary and fiduciary fund statements.

Fund Balance Components

Fund balances for governmental funds are classified as either nonspendable, restricted, committed, assigned or unassigned in the fund financial statements.

Nonspendable fund balance includes amounts not available to be spent because they are either:  
Not in spendable form -OR- Legally or contractually required to be maintained intact.

Restricted fund balance includes those resources that have constraints placed on their use through external parties - such as creditors, grantors, contributors, laws or regulations of other governments - or by law through constitutional provisions or enabling legislation.

Committed fund balance can be used only for specific purposes pursuant to constraints imposed through legislation passed into law by a formal action of the Texas Legislature, the state's highest level decision making authority.

Assigned fund balance includes amount constrained by the state's intent to be used for specific purposes, but the constraints do not meet the requirements to be reported as restricted or committed. Intent is expressed by: The Texas Legislature -OR- A body (for example, a budget or finance committee) or official to which the governing body has delegated the authority to assign amounts to be used for specific purposes.

Unassigned fund balance is the residual classification for the general fund. This classification represents fund balance that was not assigned to other funds and was not restricted, committed or assigned to specific purposes within the general fund.

Invested in Capital Assets, Net of Related Debt

Invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation and reduced by outstanding balances for bond, notes and other debt that are attributed to the acquisition, construction, or improvement of those assets.

Restricted Net Position

Restricted Net Position results when constraints placed on net resources use are either externally imposed by creditors, grantors, contributors, and the like, or imposed by law through constitutional provisions or enabling legislation.

Unrestricted Net Position

Unrestricted Net Position consists of net resources, which do not meet the definition of the two preceding categories. Unrestricted net position often has constraints on resources, which are imposed by management, but can be removed or modified.

**F. INTERFUND TRANSACTIONS AND BALANCES**

The agency has the following types of transactions among funds:

- 1) Transfers: Legally required transfers that are reported when incurred as "Transfers

UNAUDITED

**TEXAS COMMISSION ON FIRE PROTECTION (411)  
NOTES TO THE FINANCIAL STATEMENTS**

In" by the recipient fund and as "Transfers Out" by the disbursing fund.

2) Reimbursements: Reimbursements are repayments from funds responsible for expenditures or expenses to funds that made the actual payment. Reimbursements of expenditures made by one fund for another that are recorded as expenditures in the reimbursing fund and as a reduction of expenditures in the reimbursed fund.

3) Interfund receivables and payables: Interfund loans are reported as interfund receivables and payables. If repayment is due during the current year or soon thereafter it is classified as "Current", repayment for two (or more) years is classified as "Non-Current."

4) Interfund Sales and Purchases: Charges or collections for services rendered by one fund to another that are recorded as revenues of the recipient fund and expenditures or expenses of the disbursing fund. The composition of the agency's Interfund receivables and payables at August 31, 2013, if any, is presented in Note 12.

**NOTE 2: CAPITAL ASSETS**

A summary of changes in Capital Assets for the year ended August 31, 2013:

	Balance 9/1/12	Adjustments	Completed CIP	Inc Int'agy Trans
Governmental Activities:				
Non-Depreciable Assets				
Library	0.00			
Depreciable Assets				
Lease Improvements	0.00			
Furniture and Equipment	12,361.63			
Other	327,043.65	0.00	0.00	0.00
Total depreciable assets	\$ 339,405.28	\$ 0.00	\$ 0.00	\$ 0.00
Less Accum Deprec for:				
Lease Improvement				
Furniture and Equip	(5,761.94)			
Other	(149,118.67)	0.00		
Total Accum Deprec	(154,880.61)	0.00	0.00	0.00
<b>TOTAL</b>	<b>\$ 184,524.67</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
	Dec Int'agy Trans	Addition	Deletions	Balance 8/31/13
continued				
Governmental Activities:				
Non-Depreciable Assets				
Library				0.00
Depreciable Assets				
Lease Improvements				0.00

UNAUDITED

**TEXAS COMMISSION ON FIRE PROTECTION (411)  
NOTES TO THE FINANCIAL STATEMENTS**

Furniture and Equipment		37,628.77	0.00	49,990.40
Other	0.00	0.00		327,043.65
Total depreciable assets	\$ 0.00	\$ 37,628.77	\$ 0.00	\$ 377,034.05
Less Accum Deprec for:				
Lease Improvement				
Furniture and Equip		(1,579.82)	0.00	(7,341.76)
Other		(21,802.20)		(170,920.87)
Total Accum Deprec	0.00	(23,382.02)	0.00	(178,262.63)
<b>TOTAL</b>	<b>\$ 0.00</b>	<b>\$ 14,246.75</b>	<b>\$ 0.00</b>	<b>\$ 198,771.42</b>

**NOTE 3: DEPOSITS, INVESTMENTS & REPURCHASE AGREEMENTS**

Not applicable

**NOTE 4: SHORT TERM DEBT**

Not applicable

**NOTE 5: SUMMARY OF LONG-TERM LIABILITIES**

Notes and Loans Payable:

The agency did not have any notes or loans payable as of August 31, 2013.

Changes In Long-Term Liabilities

During the year ended August 31, 2013, the following changes occurred in liabilities.

Governmental Activities:	Balance 9/01/12	Additions	Deductions	Balance 8/31/13	Amounts Due Within One Yr
Compensable Leave	\$ 174,745.72	\$ 146,511.24	\$ (135,976.12)	\$ 185,280.84	\$ 98,431.35
<b>TOTAL</b>	<b>\$ 174,745.72</b>	<b>\$ 146,511.24</b>	<b>\$ (135,976.12)</b>	<b>\$ 185,280.84</b>	<b>\$ 98,431.35</b>

**Employees' Compensable Leave**

A state employee is entitled to be paid for all unused vacation time accrued, in the event of the employee's resignation, dismissal, or separation from State employment, provided the employee has had continuous employment with the State for six months. Expenditures for accumulated annual leave balances are recognized in the period paid or taken in governmental fund types. For these fund types, the liability for unpaid benefits is recorded in the Statement of Net Assets. An expense and liability for proprietary funds are recorded in the proprietary funds as the benefits accrue to employees. No liability is recorded for non-vesting accumulating rights to receive sick pay benefits.

**NOTE 6: BONDED INDEBTEDNESS**

Not applicable

**TEXAS COMMISSION ON FIRE PROTECTION (411)  
NOTES TO THE FINANCIAL STATEMENTS**

**NOTE 7: DERIVATIVE INSTRUMENTS**

Not applicable

**NOTE 8: LEASES**

Included in the expenditures reported in the financial statements are the following amounts of rent paid or due under operating leases:

Fund Type	
General Fund	\$ <u>16,539.01</u>

Future minimum lease rental payments under non-cancelable operating leases having an initial term in excess of one year are as follows:

	Year Ended August 31,	
	2014	\$ 17,312.16
	2015	\$ 17,312.16
	2016	\$ 14,001.96
	2017	\$ 13,339.92
	2018	\$ 1,111.66
	2019 & Beyond	\$ <u>0.00</u>
Total Minimum Future Lease Payment Requirements		\$ <u>63,077.86</u>

**NOTE 9: PENSION PLANS**

Not applicable

**NOTE 10: DEFERRED COMPENSATION**

Not applicable

**NOTE 11: POST EMPLOYMENT HEALTH CARE AND LIFE INSURANCE BENEFITS**

Not applicable

**NOTE 12: INTERFUND BALANCES/ACTIVITIES**

As explained in Note 1 on Interfund Transactions and Balances, there are numerous transactions between funds and agencies. At year end, amounts to be received or paid are reported as Interfund Receivables or Interfund Payables, Advances From or Advances To, or Due From or Due To Other Funds. Individual interfund receivable and payable balances at August 31, 2013 were as follows:

The agency experienced routine transfers with other state agencies, which were consistent with the activities of the fund making the transfer. Repayment of interfund balances will occur within one year from the date of the financial statement.

UNAUDITED

**TEXAS COMMISSION ON FIRE PROTECTION (411)  
NOTES TO THE FINANCIAL STATEMENTS**

Individual balances and activities at August 31, 2013, follows:

	<u>Due From Other Agencies</u>	<u>Due To Other Agencies</u>
General (01) <u>Appd Fund 5140, D23 Fund 5140</u>		
Agency 608, D23 Fund 5140	<u>3,178.91</u>	<u>                    </u>
Total Due To/From	<u>\$ 3,178.91</u>	<u>\$ 0.00</u>

**NOTE 13: CONTINUANCE SUBJECT TO REVIEW**

Under the Texas Sunset Act, the Agency will be abolished effective September 1, 2021, unless continued in existence by the State Legislature as provided by the Act. If abolished, the Agency may continue until September 1, 2022 to close out its operations.

**NOTE 14: ADJUSTMENTS TO FUND BALANCES/NET ASSETS**

Not applicable

**NOTE 15: CONTINGENCIES AND COMMITMENTS**

The agency encumbered \$102,866.95 of its fiscal year 2013 remaining funds. This represents commitments of the value of contracts awarded or assets ordered prior to year-end but not received as of that date. Encumbrances are not included with expenditures or liabilities. They represent current resources designated for specific expenditures in subsequent operating periods and are part of the unassigned fund balance.

**NOTE 16: SUBSEQUENT EVENTS**

Not applicable

**NOTE 17: RISK MANAGEMENT**

Not applicable

**NOTE 18: MANAGEMENT DISCUSSION AND ANALYSIS/MATERIAL CHANGES TO AFR**

Not applicable

**NOTE 19: THE FINANCIAL REPORTING ENTITY: RELATED ORGANIZATIONS**

Not applicable

**NOTE 20: STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

Not applicable



**TEXAS COMMISSION ON FIRE PROTECTION (411)  
NOTES TO THE FINANCIAL STATEMENTS**

**NOTE 21: N/A**

**NOTE 22: DONOR-RESTRICTED ENDOWMENTS**

Not applicable

**NOTE 23: EXTRAORDINARY AND SPECIAL ITEMS**

Not applicable

**NOTE 24: DISAGGREGATION OF RECEIVABLE AND PAYABLE BALANCES**

Not applicable

**NOTE 25: TERMINATION BENEFITS**

Not applicable

**NOTE 26: SEGMENT INFORMATION**

Not applicable

**BLANK PAGE**

UNAUDITED

TEXAS COMMISSION ON FIRE PROTECTION (411)  
 EXHIBIT A-1  
 COMBINING BALANCE SHEET -  
 ALL GENERAL AND CONSOLIDATED FUNDS  
 For the Year Ended August 31, 2013

	Fund 0001 U/F (0001)	INSURANCE OPERATING FUND Fund 0036 U/F 0036
	<u>                    </u>	<u>                    </u>
<b>ASSETS</b>		
Current Assets		
Cash and Cash Equivalents	\$	\$
Cash in Bank		0.00
Cash In State Treasury		
Legislative Appropriations	320,620.75	
Accounts Receivable		0.00
Loans Receivable		0.00
Due From Other Agencies (Agy 608 Fd 5140)		0.00
Consumable Inventories	<u>4,875.92</u>	
Total Current Assets	<u>\$ 325,496.67</u>	<u>\$ 0.00</u>
Non-Current Assets:	\$	\$
Loans Receivable		<u>0.00</u>
Total Non-Current Assets	<u>0.00</u>	<u>0.00</u>
<b>TOTAL ASSETS</b>	<u><u>\$ 325,496.67</u></u>	<u><u>\$ 0.00</u></u>
<b>LIABILITIES</b>		
Current Liabilities:		
Payables from :		
Accounts Payable	\$ 58,789.36	\$
Payroll Payable	153,287.10	
Due to Other Agencies (Agy 902 Fd 0001)		
Total Current Liabilities	<u>212,076.46</u>	<u>0.00</u>
<b>TOTAL LIABILITIES</b>	<u><u>\$ 212,076.46</u></u>	<u><u>\$ 0.00</u></u>
Fund Financial Statements - Fund		
<b>FUND BALANCES (DEFICITS):</b>		
NonSpendable Consumable Inventories	\$ 4,875.92	\$
Unassigned	<u>108,544.29</u>	<u>0.00</u>
<b>TOTAL FUND BALANCES</b>	<u><u>113,420.21</u></u>	<u><u>0.00</u></u>

UNAUDITED

Fund 5140 U/F 5140	Fund 5156 U/F 5156	<u>TOTALS</u> (EXHIBIT I) 2012
\$	\$	\$
		0.00
	0.00	0.00
		320,620.75
0.00		0.00
0.00		0.00
3,178.91		3,178.91
		<u>4,875.92</u>
\$ <u>3,178.91</u>	\$ <u>0.00</u>	\$ <u>328,675.58</u>
\$	\$	\$
<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
\$ <u><u>3,178.91</u></u>	\$ <u><u>0.00</u></u>	\$ <u><u>328,675.58</u></u>
\$	\$	\$
3,178.91		61,968.27
		153,287.10
	<u>0.00</u>	<u>0.00</u>
<u>3,178.91</u>	<u>0.00</u>	<u>215,255.37</u>
\$ <u>3,178.91</u>	\$ <u>0.00</u>	\$ <u>215,255.37</u>
\$	\$	\$
		4,875.92
		<u>108,544.29</u>
<u>0.00</u>	<u>0.00</u>	<u>113,420.21</u>

UNAUDITED

TEXAS COMMISSION ON FIRE PROTECTION (411)  
EXHIBIT A-1  
COMBINING BALANCE SHEET -  
ALL GENERAL AND CONSOLIDATED FUNDS  
For the Year Ended August 31, 2013

	Fund 0001 U/F (0001)	INSURANCE OPERATING FUND Fund 0036 U/F 0036
TOTAL LIABILITIES AND FUND BALANCES	\$ <u>325,496.67</u>	\$ <u>0.00</u>

The accompanying notes to the financial statements are an integral part of this financial statement.



UNAUDITED

		<u>TOTALS</u>
		(EXHIBIT I)
		2012
Fund 5140	Fund 5156	
U/F 5140	U/F 5156	
\$ <u>3,178.91</u>	\$ <u>0.00</u>	\$ <u>328,675.58</u>

UNAUDITED

TEXAS COMMISSION ON FIRE PROTECTION (411)  
 EXHIBIT A-2  
 COMBINING STATEMENT OF REVENUES, EXPENDITURES & CHANGES IN  
 FUND BALANCES - GENERAL AND CONSOLIDATED FUNDS  
 For the Year Ended August 31, 2013

	GENERAL REVENUE FUND 0001 <u>U/F (0001)</u>
<b>REVENUES:</b>	
Legislative Appropriations	\$ 1,894,829.00
Additional Appropriations	389,402.71
Licenses, Fees and Permits	
Interest and Investment Income	
Sales of Goods and Services	80,228.00
Other Revenue	<u>40.00</u>
Total Revenues	<u>2,364,499.71</u>
<b>EXPENDITURES:</b>	
Salaries and Wages	1,593,993.04
Payroll Related Costs	407,498.48
Professional Fees & Services	4,983.62
Travel	72,380.33
Materials and Supplies	58,120.62
Communication and Utilities	23,478.60
Repairs and Maintenance	15,689.96
Rentals and Leases	17,435.30
Printing and Reproduction	1,165.72
Public Assistance Payments	3,178.91
Other Operating Expenditures	40,900.93
Capital Outlay	37,628.77
Depreciation Expense	
Total Expenditures	<u>2,276,454.28</u>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<u>88,045.43</u>
<b>OTHER FINANCING SOURCES (USES):</b>	
Operating Transfers In (Agy 454, Fd 0036)	
Operating Transfers In (Agy 454, Fd 0036)	
Total Other Financing Sources (Uses)	<u>0.00</u>
<b>EXCESS OF REVENUE &amp; OTHER FINANCING SOURCES OVER EXPENDITURES &amp; OTHER FINANCING USES</b>	<u>88,045.43</u>

UNAUDITED

SPECIALITY LICENSE PLATES 5140 U/F (5140)	Fire Protection Fees 5156 U/F (5156)	<u>TOTALS</u> EXHIBIT II 2012
\$	\$	\$
		1,894,829.00
		389,402.71
32,797.49		32,797.49
		0.00
		80,228.00
		40.00
<u>32,797.49</u>	<u>0.00</u>	<u>2,397,297.20</u>
		1,593,993.04
		407,498.48
		4,983.62
		72,380.33
		58,120.62
		23,478.60
		15,689.96
		17,435.30
		1,165.72
32,797.49		35,976.40
		40,900.93
		37,628.77
		0.00
<u>32,797.49</u>	<u>0.00</u>	<u>2,309,251.77</u>
<u>0.00</u>	<u>0.00</u>	<u>88,045.43</u>
		0.00
		0.00
<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
0.00	0.00	88,045.43

UNAUDITED

TEXAS COMMISSION ON FIRE PROTECTION (411)  
EXHIBIT A-2  
COMBINING STATEMENT OF REVENUES, EXPENDITURES & CHANGES IN  
FUND BALANCES - GENERAL AND CONSOLIDATED FUNDS  
For the Year Ended August 31, 2013

	GENERAL REVENUE FUND 0001 <u>U/F (0001)</u>
FUND BALANCES - Beginning	50,435.38
Lapsed Appropriations	(25,060.60)
Restatements	
FUND BALANCES - Ending	\$ <u><u>113,420.21</u></u>

The accompanying notes to the financial statements are an integral part of this financial statement.

UNAUDITED

SPECIALITY LICENSE PLATES 5140 U/F (5140)	Fire Protection Fees 5156 U/F (5156)	<u>TOTALS</u> EXHIBIT II 2012
	0.00	50,435.38
		(25,060.60)
		0.00
<u>\$ 0.00 \$</u>	<u>0.00</u>	<u>\$ 113,420.21</u>

**BLANK PAGE**





